

**MINUTES OF THE
COMMITTEE OF THE WHOLE MEETING
HELD THURSDAY, DECEMBER 7, 2017, 9:00 A.M.**

1. THE CHAIR CALLED THE MEETING TO ORDER AT 9:00 A.M.

Committee Members Present: Mayor Helps (Chair), Councillors Coleman, Loveday, Lucas, Madoff, Thornton-Joe, and Young

Absent: Councillor Isitt

Absent for a portion of the meeting: Councillor Alto

Staff Present: J. Jenkyns – Acting City Manager; C. Coates – City Clerk; C. Havelka – Deputy City Clerk; P. Bruce – Fire Chief; S. Thompson – Director of Finance; J. Jensen – Head of Human Resources; J. Tinney – Director of Sustainable Planning & Community Development; T. Soulliere – Director of Parks, Recreation, & Facilities; F. Work – Director of Engineering & Public Works; B. Eisenhauer – Head of Engagement; D. Manak – Chief Constable, Victoria Police Department; M. Sandhu – Manager, Interdisciplinary Projects; N. Sidhu – Assistant Director, Parks, Recreation, and Facilities; A. Meyer – Assistant Director, Development Services; M. Angrove – Planner, Development Services; A. Hudson – Assistant Director, Community Planning; K. Bouris – Senior Planner, Community Planning; R. Batallas – Senior Planner, Community Planning; G. Pemberton – Downton Programs Liaison; K. Stratford – Community, Rec & Neighbourhood Development Coordinator; C. Mycroft – Manager of Executive Operations; A. K. Ferguson – Recording Secretary

Guests C. Rupp, HCMA Architects

2. APPROVAL OF AGENDA

Motion: It was moved by Councillor Coleman, seconded by Councillor Thornton-Joe, that the Agenda of the December 7, 2017, Committee of the Whole meeting be approved.

Amendment: It was moved by Councillor Madoff, seconded by Councillor Coleman, that the Agenda of the December 7, 2017, Committee of the Whole meeting be amended as follows:

Consent Agenda:

Item No. 1 – Minutes from the meeting held October 30, 2017

Item No. 2 – Minutes from the meeting held October 31, 2017

Item No. 6 – Letter from the Minister of Transport

Item No. 7 – Rezoning application No. 00583 for 3110 Doncaster Drive (Oaklands)

Item No. 8 – Development Permit with Variances Application and Development Variances Permit for 3110 Doncaster Drive (Oaklands)

Item No. 11 – Rezoning Application No. 00573 for 2816 Shelbourne Street (Oaklands)

Item No. 12 – Development Permit with Variances Application No. 000504 for 2816 Shelbourne Street (Oaklands)

Item No. 14 – Application for a New Liquor Primary Licence for Atomic Soap Lounge, 530 Pandora Avenue

Item No. 19 – Advocacy to shift investment to Low-Emissions Transportation

Item No. 21 – Animal Responsibility Bylaws

Item No. 23 - Transit Futures Plan

**On the amendment:
CARRIED UNANIMOUSLY 17/COTW**

Main motion as amended:

That the amended Agenda of the December 7, 2017 Committee of the Whole Meeting be approved with the following amendments:

Item No. 1 – Minutes from the meeting held October 30, 2017

Item No. 2 – Minutes from the meeting held October 31, 2017

Item No. 6 – Letter from the Minister of Transport

Item No. 7 – Rezoning application No. 00583 for 3110 Doncaster Drive (Oaklands)

Item No. 8 – Development Permit with Variances Application and Development Variances Permit for 3110 Doncaster Drive (Oaklands)

Item No. 11 – Rezoning Application No. 00573 for 2816 Shelbourne Street

(Oaklands)

Item No. 12 – Development Permit with Variances Application No. 000504 for 2816 Shelbourne Street (Oaklands)

Item No. 14 – Application for a New Liquor Primary Licence for Atomic Soap Lounge, 530 Pandora Avenue

Item No. 19 – Advocacy to shift investment to Low-Emissions Transportation

Item No. 21 – Animal Responsibility Bylaws

Item No. 23 - Transit Futures Plan

On the main motion as amended:
CARRIED UNANIMOUSLY 17/COTW

Councillor Alto joined the meeting at 9:03 am

3. CONSENT AGENDA

Motion: It was moved by Councillor Alto, seconded by Councillor Lucas, that the following items be approved without further debate:

3.1 Minutes from the meeting held October 30, 2017

Motion: It was moved by Councillor Alto, seconded by Councillor Lucas, that the Minutes of the meeting held October 30, 2017 be adopted.

CARRIED UNANIMOUSLY 17/COTW

3.2 Minutes from the meeting held October 31, 2017

Motion: It was moved by Councillor Alto, seconded by Councillor Lucas, that the Minutes of the meeting held October 31, 2017 be adopted.

CARRIED UNANIMOUSLY 17/COTW

3.3 Letter from the Minister of Transport

Committee received a letter referred from the November 23, 2017 Council meeting, from the Minister of Transport regarding regulations and standards pertaining to the Victoria Harbour Water Airport.

Motion: It was moved by Councillor Alto, seconded by Councillor Lucas, that Council receive the correspondence dated October 20, 2017 from the Minister of Transport for information.

CARRIED UNANIMOUSLY 17/COTW

3.4 Rezoning Application No. 00583 for 3110 Doncaster Drive (Oaklands)

Committee received a report dated November 23, 2017, from the Director of Sustainable Planning and Community Development regarding recommendations for the rezoning of the property located at 3110 Doncaster Drive from the R1-B Zone to the R1-S2 Zone in order to subdivide the property and construct a new small lot dwelling.

Motion: It was moved by Councillor Alto, seconded by Councillor Lucas, that Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00583 for 3110 Doncaster Drive, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council and a Public Hearing date be set.

CARRIED UNANIMOUSLY 17/COTW

3.5 Development Permit with Variances Application and Development Variance Permit for 3110 Doncaster Drive (Oaklands)

Committee received a report dated November 23, 2017, from the Director of Sustainable Planning and Community Development regarding recommendations for the subdivision and rezoning of the property located at 3110 Doncaster Drive. The applicant is requesting variances for the front and rear setbacks of the proposed small lot dwelling and for the rear setback of the existing dwelling.

Motion: It was moved by Councillor Alto, seconded by Councillor Lucas, that Council, after giving notice and allowing an opportunity for public comment at a meeting of Council and after the Public Hearing for Rezoning Application No. 00583, if it is approved, consider the following motions:

1. "That Council authorize the issuance of a Development Permit with Variances Application for the west portion of 3110 Doncaster Drive, in accordance with:
 - a. Plans date stamped October 5, 2017.
 - b. Development meeting all Zoning Regulation Bylaw requirements, except for the following variances:
 - i. reduce the front setback from 6.00m to 5.11m
 - ii. reduce the rear setback from 6.00m to 3.94m.
 - iii. The Development Permit lapsing two years from the date of this resolution."
2. "That Council authorize the issuance of a Development Variance Permit Application for the east portion of 3110 Doncaster Drive, in accordance with:
 - a. Plans date stamped October 5, 2017.
 - b. Development meeting all Zoning Regulation Bylaw requirements, except for the following variances:
 - i. reduce the rear setback from 6.00m to 5.70m.
 - c. The Development Permit lapsing two years from the date of this resolution."

CARRIED UNANIMOUSLY 17/COTW

3.6 Rezoning Application No. 00573 for 2816 Shelbourne Street (Oaklands)

Committee received a report dated November 23, 2017, from the Director of Sustainable Planning and Community Development regarding recommendations for the rezoning of the property located at 2816 Shelbourne Street from the R1-B Zone to a site specific zone in order to permit the construction of a five unit townhouse development.

Motion: It was moved by Councillor Alto, seconded by Councillor Lucas, that Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00573 for 2816 Shelbourne Street, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council and a Public Hearing date be set once:

1. Staff are provided with a legal agreement securing the provision of one electric vehicle charging station per unit and one electric-assisted bicycle per initial purchaser for each of the five units as offered by the applicant to the satisfaction of the City Solicitor.
2. Staff receive proof of registration at the Land Title Survey Authority of an executed Statutory Right-of-Way (SRW) of 7.0m on Shelbourne Street.
3. The applicant works with Staff to mitigate the impact of the requested variance for the rear (west) setback.

CARRIED UNANIMOUSLY 17/COTW

3.7 Development Permit with Variances Application No. 000504 for 2816 Shelbourne Street (Oaklands)

Committee received a report dated November 23, 2017, from the Director of Sustainable Planning and Community Development regarding recommendations for the variances related to the rezoning of the property located at 2816 Shelbourne Street.

Motion: It was moved by Councillor Alto, seconded by Councillor Lucas, that Council after giving notice and allowing an opportunity for public comment at a meeting of Council and after the Public Hearing for Rezoning Application No. 00573, if it is approved, consider the following motion:

"That Council authorize the issuance of Development Permit with Variances Application No. 000504 for 2816 Shelbourne Street in accordance with:

1. Plans date stamped August 22, 2017.
2. Development meeting all Zoning Regulation Bylaw requirements except for the following variances:
 - i. Reduce the front setback from 10.7m to 8.38m;
 - ii. Reduce the rear setback from 4.0m to 2.25m;
 - iii. Reduce the north side yard setback from 4.0m to 3.77m;
 - iv. Reduce the south side yard setback from 4.0m to 3.35m;
 - v. Reduce the parking from 8 stalls with one visitor stall to 5 stalls with no visitor stalls.
3. The Development Permit lapsing two years from the date of this resolution."

CARRIED UNANIMOUSLY 17/COTW

3.8 Application for a New Liquor Primary Licence for Atomic Soap Lounge, 530 Pandora Avenue

Committee received a report dated November 2, 2017, from the Director of Sustainable Planning and Community Development regarding an application for a new Liquor Primary Licence for Atomic Soap Lounge located 530 Pandora Avenue.

Motion: It was moved by Councillor Alto, seconded by Councillor Lucas, that Council direct staff to provide the following response to the Liquor Control and Licensing Branch:

1. Council, after conducting a review with respect to the location of the establishment, the person capacity and hours of liquor service, supports the application of Atomic Soap Lounge, located at 530 Pandora Avenue to obtain a new Liquor Primary License permitting service from 10:00 am until 10:00 pm daily with an interior occupant load of 59 persons (no outdoor service area is included in the application).

Providing the following comments on the prescribed considerations:

- a. The impact of noise on the community in the vicinity of the establishment has been considered and is not expected to be appreciatively different than similar approvable establishments not subject to municipal review for liquor licencing. It is understood that the total licensed capacity is to be 59 persons and that approval of the Liquor Primary Licence is dependent on existence of the core soap making business.
- b. If the application is approved, the impact on the community is expected to be negligible given the size, hours, and primary focus of the business.
- c. The views of residents were solicited via a mail out to neighbouring property owners and occupiers within 50 metres of the licensed location and a notice posted at the property. The City received ten letters in total including nine letters expressing concern or opposition to the application and one expressing support for the application for a liquor licence.
- d. Council recommends the issuance of the license as it is expected to support the economic viability of the business through support of its business plan to serve liquor complementary to the primary focus which is an instructor lead soap crafting experience.

CARRIED UNANIMOUSLY 17/COTW

3.9 Advocacy to Shift Investment to Low-Emissions Transportation

Committee received a Council member motion dated November 23, 2017, from Councillors Loveday and Isitt regarding the request to advocate to the Provincial and Federal Governments to shift investments to lower-emitting types of transportation within the CRD.

Motion: It was moved by Councillor Alto, seconded by Councillor Lucas, that Council requests the Mayor write, on behalf of Council, to the Prime Minister of

Canada and Premier of British Columbia, copying the federal and provincial ministers responsible for climate action, infrastructure and transportation, requesting that they fully implement their commitment in the Pan-Canadian Framework on Clean Growth and Climate Change in transportation sector, to shift investments “from higher to lower-emitting types of transportation” within the Capital Regional District.

CARRIED UNANIMOUSLY 17/COTW

3.10 Animal Responsibility Bylaws

Committee received a Council member motion dated December 1, 2017, from Councillor Thornton-Joe requesting staff to report back to Council at the next quarterly update on the potential of updating the Animal Control Bylaw and Vehicle for Hire Bylaw to better align with the updated BCSPCA, City of Surrey, and the City of Duncan bylaws.

Motion:

It was moved by Councillor Alto, seconded by Councillor Lucas, that Council direct staff to report back at the next quarterly update with the resource implications of a plan to update the current Animal Control Bylaw and Vehicle for Hire Bylaws by:

1. Changing the name of the bylaw to the Victoria Animal Responsibility Bylaw.
2. Incorporate wording and sections of the BC SPCA Model Animal Responsibility Bylaws (2017), the Surrey Animal Responsibility Bylaw(2017) and the City of Duncan Animal Regulation and Impounding Bylaw (Amendments 2017) in the following areas and including any other areas that staff recommend adding based upon experiences with the bylaw :
 - a. Standards of Care: See appendix for Surrey bylaw Section 44.
 - b. Hoarding and Animal Limits: See appendix for Duncan bylaw 3 and 4 and BC SPCA Model Animal Responsibility Bylaw Pages 9 and 10.
 - c. Aggressive Dogs: See Surrey bylaw Sections 18-21 and add in glossary the definition of Aggressive Dogs.
 - d. Animal Cruelty: See Duncan bylaw 15 and Surrey bylaw 48.
 - e. Urban Chicken and Urban Bees: See BC SPCA Model Animal Responsibility Bylaw Pages 25-28.
 - f. And to add to our Outdoor Shelter Requirements that:
 - i. A person responsible for an animal shall ensure the Animal has protection from all the elements.
 - ii. No person responsible for an animal shall permit the Animal to suffer from hyperthermia, hypothermia, dehydration, discomfort, or exertion causing unnecessary pain, suffering or injury.

In addition: In regards to our vehicle for hire bylaws in relation to horse drawn vehicles the below should be added.

Identification of horses and horse drawn vehicles

Every horse while transporting passengers must display an identification number which is visible and legible. This identification number must

correspond with the name, description and health record of the horse and is to be provided to the licensing officer and SPCA at the beginning of the season.

CARRIED UNANIMOUSLY 17/COTW

3.11 Transit Futures Plan

Committee received a Council member motion dated December 6, 2017 from Mayor Helps regarding a proposed letter to BC Transit encouraging and supporting the ongoing planning work.

Motion: It was moved by Councillor Alto, seconded by Councillor Lucas, that the Mayor, on behalf of Council, send the attached letter to BC Transit.

CARRIED UNANIMOUSLY 17/COTW

4. UNFINISHED BUSINESS

4.1 Third Quarter Operational Plan Report

Committee received a report dated October 26, 2017, from the Chief Constable of the Victoria Police providing the Framework Agreement, Quarterly Report to the City of Victoria detailing the Victoria Police's activities and accomplishments for the period of July 1 to September 30, 2017.

Committee discussed:

- The relationship between First Nations and the police.
- The ability of the police to combat distracted driving.
- How the volunteers assist the Victoria Police Department.

Motion: It was moved by Mayor Helps, seconded by Councillor Coleman, that Council receive the report of December 7, 2017 for information.

CARRIED UNANIMOUSLY 17/COTW

Committee received a report dated November 29, 2017, from the Acting City Manager providing the Third Quarter Operational Plan Report detailing the City's activities and accomplishments for the period of July 1 to September 30, 2017.

Committee discussed:

- The rationale for the increase in work days lost.
- Concern with the capacity of staff to keep up with the increase in engagement activities.
- Ensuring that the City's apps are more widely publicised.

Motion: It was moved by Councillor Loveday, seconded by Councillor Alto, that Council refer the matter of allocating up to \$60,000 from the surplus for the transgender inclusion policy to the January 4, 2018 Committee of the Whole meeting.

CARRIED UNANIMOUSLY 17/COTW

Committee discussed:

- The next steps of deer management.
- Ensuring that Council is more informed on work that will be deferred, so that decisions can be made on whether that is the wish of Council.

Motion: It was moved by Mayor Helps, seconded by Councillor Loveday, that Council receive the report from the Acting City Manager for information.

CARRIED UNANIMOUSLY 17/COTW

4.2 Project Update: Crystal Pool and Wellness Centre Replacement Project

Committee received a report dated November 27, 2017, from the Director of Parks, Recreation and Facilities regarding an update on the progress, scope and budget for the Crystal Pool and Wellness Centre Replacement Project.

Committee discussed:

- The potential grant allocation from the province.
- How the public places policy is being integrated into the plans.
- Art in Public Places committee being involved in the plans for the building.

Motion: It was moved by Councillor Madoff, seconded by Councillor Coleman, that Council direct staff to meet with the Art in Public Places Committee.

CARRIED UNANIMOUSLY 17/COTW

Committee discussed:

- Potential for the Art for the building corresponding with the name of the building
- How the North Park Community Association will be able to use the space.

Motion: It was moved by Councillor Alto, seconded by Councillor Loveday, that that Council receive the following progress update on the Crystal Pool and Wellness Centre Replacement Project.

Committee discussed:

- Assessment of the site and soil conditions.

CARRIED UNANIMOUSLY 17/COTW

Motion: It was moved by Mayor Helps, seconded by Councillor Coleman, that Council direct staff to work with the Project Manager to develop a procurement plan that takes into consideration the Federal Government's Community Employment Benefits Reporting Framework; and

Further direct staff to provide input into this Framework as it is being developed.

CARRIED UNANIMOUSLY 17/COTW

Committee recessed at 10:39 am and returned at 10:47 am

5. LAND USE MATTERS

5.1 Rezoning Application No. 00603 for 3198 Quadra Street (Hillside-Quadra)

Committee received a report dated November 23, 2017, from the Director of Sustainable Planning and Community Development regarding recommendations for the rezoning of the property located at 3198 Quadra Street to permit a storefront cannabis retailer.

Committee discussed:

- The property being close to the Victoria Saanich border.
- Allowing Saanich the opportunity to comment on the proposed cannabis storefront.

Motion: It was moved by Councillor Alto, seconded by Councillor Coleman, that Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00603 for 3198 Quadra Street, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council and a Public Hearing date be set once Staff receive proof of registration at the Land Titles Survey Authority of an executed Statutory Right-of-Way (SRW) of 3.20m on Quadra Street and 0.86m on Tolmie Avenue.

Amendment: It was moved by Councillor Alto, seconded by Councillor Thornton-Joe, that the motion be amended as follows:
that that Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00603 for 3198 Quadra Street, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council and a Public Hearing date be set once Staff receive proof of registration at the Land Titles Survey Authority of an executed Statutory Right-of-Way (SRW) of 3.20m on Quadra Street and 0.86m on Tolmie Avenue.
That Council direct staff to advise the district of Saanich the details of the public hearing for this application.

Committee discussed:

- Ensuring that Saanich has a chance to respond before the public hearing.

Amendment to the amendment:

It was moved by Councillor Thornton-Joe, seconded by Councillor Alto, that the amendment be amended as follows:
that that Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00603 for 3198 Quadra Street, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council and a Public Hearing date be set once Staff receive proof of registration at the Land Titles Survey Authority of an executed Statutory Right-of-Way (SRW) of 3.20m on Quadra Street and 0.86m on Tolmie Avenue.

That Council direct staff to advise the district of Saanich the details of the public hearing for this application and invite a response.

On the amendment to the amendment:
DEFEATED 17/COTW

For: Councillors Madoff, and Thornton-Joe
Opposed: Mayor Helps, Councillors Alto, Coleman, Loveday, Lucas, and Young

On the amendment:
CARRIED 17/COTW

For: Mayor Helps, Councillors Alto, Coleman, Loveday, Lucas, Madoff, and Thornton-Joe
Opposed: Councillor Young

Committee discussed:

- The possibility of having the policy put on hold and all further cannabis applications on hold until such time that the new rules come into effect.

Main Motion as amended:

That that Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00603 for 3198 Quadra Street, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council and a Public Hearing date be set once Staff receive proof of registration at the Land Titles Survey Authority of an executed Statutory Right-of-Way (SRW) of 3.20m on Quadra Street and 0.86m on Tolmie Avenue.

That Council direct staff to advise the district of Saanich the details of the public hearing for this application.

On the main motion as amended:
DEFEATED 17/COTW

For: Councillor Alto and Coleman
Opposed: Mayor Helps, Councillor Loveday, Lucas, Madoff, Thornton-Joe, and Young

Councillor Loveday withdrew from the meeting at 11:09 am due a non-pecuniary conflict of interest with the next item, as the applicants are family friends

5.2 Rezoning Application No. 00606 for 350 Sylvia Street (James Bay)

Committee received a report dated November 23, 2017, from the Director of Sustainable Planning and Community Development regarding recommendations for the rezoning of the property located at 350 Sylvia Street in order to permit a toilet as a second plumbing fixture in an accessory building.

Motion: It was moved by Councillor Thornton-Joe, seconded by Councillor Lucas, that Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00606 for 350 Sylvia Street, that first and second

reading of the Zoning Regulation Bylaw Amendment be considered by Council and a Public Hearing date be set.

Committee discussed:

- Whether the building could be used as a dwelling unit if the daycare ceases.

CARRIED UNANIMOUSLY 17/COTW

Councillor Loveday returned to the meeting at 11:11 am

5.3 Direction to Consult on OCP Amendment Needed to Align with Proposed Victoria West Neighbourhood Plan

Committee received a report dated October 20, 2017, from the Director of Sustainable Planning and Community Development regarding recommendations for Council direction to consult on Official Community Plan amendments to better align the proposed Victoria West Neighbourhood Plan

Committee discussed:

- The definition of affordable housing.
- Responses from the residents in the immediately surrounding low density area.

Motion:

It was moved by Councillor Coleman, seconded by Councillor Loveday, that Council:

1. Consider consultation under Section 475(1) and 475(2) of the Local Government Act and direct staff to undertake consultation with those affected by the proposed amendments to the Official Community Plan through online consultation and a public open house concurrent with public review of the proposed Victoria West Neighbourhood Plan.
2. Consider consultation under Section 475(2)(b) of the Local Government Act and direct staff:
 - a. To refer the proposed Official Community Plan amendments to the Songhees Nation, the Esquimalt Nation, the Township of Esquimalt and School District 61;
 - b. That no referrals are necessary to the Capital Regional District Board, Island Health or the provincial or federal governments.
3. Direct staff to prepare Official Community Plan amendment bylaws following consultation to adjust urban place designations, adjust development permit area boundaries and guidelines in accordance with feedback received on the proposed Official Community Plan amendments.
4. Refer the proposed Victoria West Neighbourhood Plan to the meeting of Council at which the above Official Community Plan amendments Public Hearing is held, for consideration of final approval.
5. Following approval of the proposed Victoria West Neighbourhood Plan, rescind the Victoria West Neighbourhood Community Plan (2002).

CARRIED UNANIMOUSLY 17/COTW

5.4 Zoning Bylaw 2017 – Direction to Proceed to Public Hearing

Committee received a report dated December 4, 2017, from the Director of Sustainable Planning and Community Development regarding recommendations for key changes relating to proposed land use regulations contained within the Zoning Bylaw 2017 and to address comments from the Downtown Residents Association.

- Motion:** It was moved by Councillor Alto, seconded by Councillor Lucas, that Council:
1. Receive this report for information
 2. Direct staff to report back to Council in early 2018 with strengthened policy and design guidelines for Old Town and Chinatown, to provide additional guidance for new developments to respond to the characteristics and special features of the areas.

Committee discussed:

- The ability to amend the bylaw, should new issues come up.
- Concerns with the changes to the sites in Old Town.

Mayor Helps withdrew from the meeting at 12:15 pm

Councillor Loveday assumed the chair

Mayor Helps returned to the meeting at 12:17 pm and assumed the Chair

Committee discussed:

- Staff ensuring that at least 2 members of each CALUC is present at the meeting.
- The role of the Heritage Advisory Panel within the new bylaw.
- Concerns with the public hearing being a day after the meeting of the CALUCs.

CARRIED UNANIMOUSLY 17/COTW

- Motion:** It was moved by Councillor Madoff, seconded by Mayor Helps, that Council direct staff to refer applications for Old Town, specifically in Development Permit Areas 1 and 9, to the Heritage Advisory Panel for comment.

CARRIED 17/COTW

- For:** Mayor Helps, Councillor Alto, Coleman, Loveday, Lucas, Madoff, and Thornton-Joe
- Opposed:** Councillor Young

Committee recessed at 12:42 pm and returned at 1:15 pm

6. STAFF REPORTS

6.1 2017 My Great Neighbourhood Grants – Fall Intake

Committee received a report dated November 28, 2017, from the Acting City Manager regarding recommendations for the 2017 My Great Neighbourhoods Grant Fall intake applications as well as how the previous grants have been utilized.

Motion: It was moved by Councillor Thornton-Joe, seconded by Councillor Alto, that Council:

1. Approve 17 applications received for the fall intake of the 2017 My Great Neighbourhood Grant program as outlined in Tables 1 and 2.
2. Approve the remaining funds of \$3,851 for the My Great Neighbourhood Show and Tell launch event for the 2018 spring intake.

Committee discussed:

- How the Communities come together following the implementation of the neighbourhood grants.

CARRIED UNANIMOUSLY 17/COTW

6.2 Bicycle Master Plan Implementation – Phase 1 AAA Network Update

Committee received a report dated December 5, 2017, from the Director of Engineering and Public Works providing an update on the Bicycle Master Plan Implementation as well as issues and considerations related to resources and scheduling.

Motion: It was moved by Mayor Helps, seconded by Councillor Lucas, that Council direct staff to:

1. Amend the draft 2018 financial plan to increase the budget for the Wharf, Humboldt, and Cook Street Phase 1 corridors by \$3.0 million with funding from:
 - i. The Gas Tax Reserve, \$2.3 million remaining in 2018 and \$625,000 from 2019 allocation;
 - ii. \$75,000 from the 2017 Engineering and Public Works budget remaining due to vacancies.
2. Implement Phase 1 AAA corridors with the required internal and external resources to support program requirements for one year, to include the following:
 - a. Cycle Network Engagement Support;
 - b. Transportation Design Support;
 - c. Construction Ambassador Support;
 - d. Road User Education and Safety Programs funds; and
 - e. Performance Monitoring and Data Collection equipment.
3. Report back to Council in Q2 2018 with a proposed funding strategy for the remainder of Phase 2-4 Bike Master Plan implementation of the priority AAA network, to be completed by 2022.
4. Report back to Council at the 60% design phase for all remaining Phase 1 corridors, with updated financial estimates, engagement summaries and design responses.

Motion to Extend the Meeting:

It was moved by Councillor Madoff, seconded by Councillor Lucas, that the meeting be extended until 3:00 pm.

CARRIED UNANIMOUSLY 17/COTW

Committee discussed:

- How deferring part of the project would effect the future of the project.
- Ongoing concerns with accessibility issues.

Amendment: It was moved by Councillor Madoff, seconded by Councillor Loveday, that the motion be amended as follows:

That Council direct staff to:

1. Amend the draft 2018 financial plan to increase the budget for the Wharf, Humboldt, and Cook Street Phase 1 corridors by \$3.0 million with funding from:
 - i. The Gas Tax Reserve, \$2.3 million remaining in 2018 and \$625,000 from 2019 allocation;
 - ii. \$75,000 from the 2017 Engineering and Public Works budget remaining due to vacancies.
2. Implement Phase 1 AAA corridors with the required internal and external resources to support program requirements for one year, to include the following:
 - a. Cycle Network Engagement Support;
 - b. Transportation Design Support;
 - c. Construction Ambassador Support;
 - d. Road User Education and Safety Programs funds; and
 - e. Performance Monitoring and Data Collection equipment.
3. Report back to Council in Q2 2018 with a proposed funding strategy for the remainder of Phase 2-4 Bike Master Plan implementation of the priority AAA network, to be completed by 2022.
4. Report back to Council at the 60% design phase for all remaining Phase 1 corridors, with updated financial estimates, engagement summaries and design responses.
5. **Direct staff as part of the 60% design phase to take into consideration accessibility challenges in particular when people are parking adjacent to the bike lane, how they get to the curb.**

Amendment to the amendment:

It was moved by Councillor Loveday, seconded by Councillor Thornton-Joe, that the amendment be amended as follows:

That Council direct staff to:

1. Amend the draft 2018 financial plan to increase the budget for the Wharf, Humboldt, and Cook Street Phase 1 corridors by \$3.0 million with funding from:
 - i. The Gas Tax Reserve, \$2.3 million remaining in 2018 and \$625,000 from 2019 allocation;
 - ii. \$75,000 from the 2017 Engineering and Public Works budget remaining due to vacancies.
2. Implement Phase 1 AAA corridors with the required internal and external resources to support program requirements for one year, to include the following:
 - a. Cycle Network Engagement Support;
 - b. Transportation Design Support;
 - c. Construction Ambassador Support;
 - d. Road User Education and Safety Programs funds; and
 - e. Performance Monitoring and Data Collection equipment.

3. Report back to Council in Q2 2018 with a proposed funding strategy for the remainder of Phase 2-4 Bike Master Plan implementation of the priority AAA network, to be completed by 2022.
4. Report back to Council at the 60% design phase for all remaining Phase 1 corridors, with updated financial estimates, engagement summaries and design responses.
5. **Direct staff as part of the 60% design phase to take into consideration accessibility challenges in particular when people are parking adjacent to the bike lane, how they get to the curb and people crossing from bus stops through bike lanes.**

On the amendment to the amendment:
CARRIED UNANIMOUSLY 17/COTW

Amendment to the Amendment:

It was moved by Councillor Loveday, seconded by Councillor Thornton-Joe, that the amendment be amended as follows:

That Council direct staff to:

1. Amend the draft 2018 financial plan to increase the budget for the Wharf, Humboldt, and Cook Street Phase 1 corridors by \$3.0 million with funding from:
 - i. The Gas Tax Reserve, \$2.3 million remaining in 2018 and \$625,000 from 2019 allocation;
 - ii. \$75,000 from the 2017 Engineering and Public Works budget remaining due to vacancies.
2. Implement Phase 1 AAA corridors with the required internal and external resources to support program requirements for one year, to include the following:
 - a. Cycle Network Engagement Support;
 - b. Transportation Design Support;
 - c. Construction Ambassador Support;
 - d. Road User Education and Safety Programs funds; and
 - e. Performance Monitoring and Data Collection equipment.
3. Report back to Council in Q2 2018 with a proposed funding strategy for the remainder of Phase 2-4 Bike Master Plan implementation of the priority AAA network, to be completed by 2022.
4. Report back to Council at the 60% design phase for all remaining Phase 1 corridors, with updated financial estimates, engagement summaries and design responses.
5. **Direct staff as part of the 60% design phase to take into consideration accessibility challenges ~~in-particular~~ including when people are parking adjacent to the bike lane, how they get to the curb and people crossing from bus stops through bike lanes.**

On the amendment to the amendment:
CARRIED UNANIMOUSLY 17/COTW

On the amendment:
CARRIED UNANIMOUSLY 17/COTW

On the main motion as amended:

That Council direct staff to:

1. Amend the draft 2018 financial plan to increase the budget for the Wharf, Humboldt, and Cook Street Phase 1 corridors by \$3.0 million with funding from:
 - i. The Gas Tax Reserve, \$2.3 million remaining in 2018 and \$625,000 from 2019 allocation;
 - ii. \$75,000 from the 2017 Engineering and Public Works budget remaining due to vacancies.
2. Implement Phase 1 AAA corridors with the required internal and external resources to support program requirements for one year, to include the following:
 - a. Cycle Network Engagement Support;
 - b. Transportation Design Support;
 - c. Construction Ambassador Support;
 - d. Road User Education and Safety Programs funds; and
 - e. Performance Monitoring and Data Collection equipment.
3. Report back to Council in Q2 2018 with a proposed funding strategy for the remainder of Phase 2-4 Bike Master Plan implementation of the priority AAA network, to be completed by 2022.
4. Report back to Council at the 60% design phase for all remaining Phase 1 corridors, with updated financial estimates, engagement summaries and design responses.
5. Direct staff as part of the 60% design phase to take into consideration accessibility challenges including when people are parking adjacent to the bike lane, how they get to the curb and people crossing from bus stops through bike lanes.

On the main motion as amended:
CARRIED 17/COTW

For: Mayor Helps, Councillors Alto, Coleman, Loveday, and Lucas
Opposed: Councillors Madoff, Thornton-Joe, and Young

7. NEW BUSINESS

7.1 Protecting Local Waterways and Wild Fish Species

Committee received a Council member motion dated November 23, 2017, from Councillors Isitt and Loveday regarding the forwarding of a resolution to First Nations and local governments belonging to the Association of Vancouver Island and Coastal Communities regarding the protection of local waterways and wild fish species.

Motion: It was moved by Councillor Loveday, seconded by Mayor Helps, that Council endorse the following resolution for consideration at the 2018 annual meeting of the Association of Vancouver Island and Coastal Communities, and directs staff to forward this resolution to First Nations governments on Vancouver Island and local governments belonging to AVICC requesting favourable consideration:

Resolution: Protecting Local Waterways and Wild Fish Species

WHEREAS British Columbia's coastal communities rely on healthy waterways and healthy marine ecosystems including fisheries for economic, social and ecological wellbeing;

AND WHEREAS the proliferation of open-net fish farms with non-native fish species threatens local waterways and wild fish species, undermining the economic, social and ecological wellbeing of local communities;

AND WHEREAS many open-net fish farms have been established in indigenous territories in the absence of adequate consultation with indigenous governments, undermining the shared objective of reconciliation and respectful relations between indigenous and non-indigenous governments;

THEREFORE BE IT RESOLVED THAT the Province of British Columbia consult First Nations governments, local governments, conservation organizations and industry on a transition plan to closed-containment aquaculture, including a just transition for affected workers.

Committee discussed:

- Concerns with the validity of harmful effects of fish farms on wild salmon.

CARRIED UNANIMOUSLY 17/COTW

For: Mayor Helps, Councillor Alto, Coleman, Loveday, Lucas, Madoff, and Thornton-Joe
Opposed: Councillor Young

7.2 Endorsing the *Communities on the Move* Declaration

Committee received a Council member motion dated November 23, 2017, from Councillors Loveday and Isitt regarding the request for City endorsement of the Communities on the Move Declaration to encourage the Provincial government to invest in active, connected and healthy communities

Motion: It was moved by Councillor Loveday, seconded by Mayor Helps, that Council endorse the Communities on the Move Declaration and request that the Mayor write, on behalf of Council, to the BC Healthy Living Alliance communicating this endorsement.

Committee discussed:

- Concerns with the amount of the per year contribution being too high.

Councillor Thornton-Joe withdrew from the meeting at 2:53 pm due to a pecuniary conflict of interest with this item, as her husband is employed with BC Transit.

Amendment: It was moved by Mayor Helps, seconded by Councillor Lucas, that the motion be amended as follows:

That Council endorse the Communities on the Move Declaration **with the proviso that Council has some reservations about setting an annual amount and** request that the Mayor write, on behalf of Council, to the BC Healthy Living Alliance communicating this endorsement.

On the amendment:
CARRIED UNANIMOUSLY 17/COTW

Main motion as amended:

That Council endorse the Communities on the Move Declaration with the proviso that Council has some reservations about setting an annual amount and request that the Mayor write, on behalf of Council, to the BC Healthy Living Alliance communicating this endorsement.

On the amendment:
CARRIED UNANIMOUSLY 17/COTW

8. ADJOURNMENT

Motion: It was moved by Councillor Alto, seconded by Councillor Coleman, that the Committee of the Whole meeting of December 7, 2017, be adjourned at 2:59 p.m.

CARRIED UNANIMOUSLY 17/COTW

CERTIFIED CORRECT:

CITY CLERK

MAYOR