

**MINUTES OF THE
GOVERNANCE & PRIORITIES COMMITTEE MEETING
HELD THURSDAY, NOVEMBER 5, 2015, 9:00 A.M.**

1. THE CHAIR CALLED THE MEETING TO ORDER AT 9:01 A.M.

Committee Members Present: Mayor Helps in the Chair; Councillors Alto, Coleman, Isitt, Loveday, Lucas, Madoff, Thornton-Joe and Young.

**Staff Present for a Portion
of the Meeting:**

J. Johnson – City Manager; J. Jenkyns – Deputy City Manager; S. Thompson – Director of Finance; J. Tinney – Director of Sustainable Planning & Community Development; F. Work – Director of Engineering & Public Works; P. Bruce – Fire Chief; B. Dellebuur – Acting Assistant Director of Transportation; Christopher Paine – Manager of Revenue; Leigh Campbell – Manager of Parks Planning, Design & Development; M. Harris – Strategic Planning & Communications Advisor; C. Coates – City Clerk; C. Mycroft – Assistant to City Manager; A. Ferguson – Recording Secretary.

APPROVAL OF THE AGENDA

Action: It was moved by Councillor Madoff, seconded by Councillor Alto, that the Agenda of the November 5th, 2015, Governance & Priorities Committee meeting be approved.

Amendment: It was moved by Councillor Isitt, seconded by Councillor Loveday, that the Agenda of the November 5th, 2015, Governance & Priorities Committee meeting be amended as follows:

Item #10 - Increasing Opportunities for Pedicab Entrepreneurs in Victoria - be considered as item 2.2, under potential amendments to the 2015 - 2018 Strategic Priorities.

Item #11 - Stewarding Water Systems Responsibly through Eliminating the Use of Single-Use Plastic Bags - be considered as item 2.3, under potential amendments to the 2015 - 2018 Strategic Priorities.

Item #19 - be added to the closed agenda to discuss a land item.

Amendment to the amendment:

It was moved by Councillor Thornton-Joe, seconded by Councillor Madoff, that the amendment be amended as follows:

That the Agenda of the November 5th, 2015, Governance & Priorities Committee meeting be amended as follows:

Item #10 - Increasing Opportunities for Pedicab Entrepreneurs in Victoria - be considered as item 2.2, under potential amendments to the 2015 - 2018 Strategic Priorities.

Item #11 - Stewarding Water Systems Responsibly through Eliminating the Use of Single-Use Plastic Bags - be considered as item 2.3, under potential amendments to the 2015 - 2018 Strategic Priorities.

Item #19 - be added to the closed agenda to discuss a land item.

Consent agenda:

Item #1 - Balfour Avenue Playlot – New Lease

Item #8 - Minutes from the Meeting held on October 22, 2015

On the amendment to the amendment:

CARRIED UNANIMOUSLY 15/GPC

On the amendment:

CARRIED UNANIMOUSLY 15/GPC

On the main motion as amended:

CARRIED UNANIMOUSLY 15/GPC

2. CONSENT AGENDA

Action: It was moved by Councillor Coleman, seconded by Councillor Madoff, that the following items be approved without further debate:

4.1 Balfour Avenue Playlot – New Lease

Committee received a report dated October 22nd, 2015, from Legislative & Regulatory Services, The Deputy City Manager, Property Management and Parks, Recreation and Facilities providing information and recommendations on a potential lease for a children's playlot.

Action: It was moved by Councillor Thornton-Joe, seconded by Councillor Coleman, that Committee recommends that Council authorizes the Mayor and Corporate Administrator to execute a lease with the United Church of Canada, in a form satisfactory to staff, for the children's playlot on Balfour Avenue commencing March 1, 2015 and ending February 28, 2018.

CARRIED UNANIMOUSLY 15/GPC

2.1. Minutes from the Meeting held on October 22, 2015

Action: It was moved by Mayor Helps, seconded by Councillor Madoff, that the Minutes of the Meeting held October 22nd, 2015 be adopted.

CARRIED UNANIMOUSLY 15/GPC

5. DECISION REQUESTS

5.1 Third Quarter Report, July 1 – September 30, 2015

Committee received a report dated October 28th, 2015, from the City Manager with information on the third quarter progress towards strategic objectives and implementation of the operational plan.

The City Manager and the Deputy City Manager provided the Committee with a detailed presentation outlining the City's quarterly progress.

Committee discussed:

- Appreciation for the staff's work in progressing Council's priorities.
- A neighbourhood led approach to transportation planning.
- Concerns of deferring the proposed split-rail fence for Dallas Road as there are significant safety concerns in this area.
- A desire for further emphasis and research on upgrading and maintaining the City's tennis courts.
- The desire for the amount of *Freedom of Information Requests* to decline as the City's goal is to be transparent.
- Lack of seating at the newly upgraded Clawthorpe Park and the possibilities of including benches and picnic tables.
- Balancing all the changes on Higgins Street.
- Working with the province towards potential amalgamation.
- Engaging the community in strategic plan objectives.
- Concerns that significant or incremental changes could be made through the proposed delegation process such as the five light standard for the lower causeway.
- Other impacts of payment in lieu such as government house and the legislature.
- Timeframes for various projects.
- A potential workshop to inform Council of emergency management procedures.
- Various initiatives brought forward from staff.
- Concerns that trees are being removed without being replaced.
- Reviewing properties gained through the annual tax sale to determine if there is a potential to use these for affordable housing or nonprofit societies.
- Budgeting for a generic playpark in Topaz Park and then engaging the community to determine the playpark they would like to see.

Action: It was moved by Councillor Madoff, seconded by Councillor Coleman, that Committee recommends that Council receive this report for information.

CARRIED UNANIMOUSLY 15/GPC

5.1.1 VicPD Quarterly Report

The Chief of Police provided Committee with a detailed presentation outlining the Victoria Police's quarterly progress.

Committee discussed:

- Preference to compare the progress figures to that of previous years.
- Measures to reduce the amount of bike theft that is happening in the City.
- Appreciation for the global café.
- Opportunities for officers to interact with the homeless less formally.
- Traffic safety concerns.
- The public's desire for a strong police presence police in the community.
- Rebuilding relationships between the homeless and the police.
- Police approach to the medical marijuana dispensaries.

Action: It was moved by Councillor Isitt, seconded by Councillor Loveday, that Committee recommends that Council receive this report for information.

CARRIED UNANIMOUSLY 15/GPC

Committee recessed at 10:41 a.m. and reconvened at 10:47 p.m.

Potential amendments to the 2015 - 2018 Strategic Priorities

Mayor Helps reminded the Committee of the process for amending the strategic plan.

Committee discussed:

- Potential policy amendment to have staff report back on the implications of adding items to the work plan at the next quarterly update.
- reporting on implications can be complex and time consuming for staff.

5.2 Potential amendments to the 2015 - 2018 Strategic Priorities: Motion - Asbestos Control

Committee received a motion from the Council resolution of October 15th, 2015, regarding Asbestos Control. The motion provided Committee with recommendations on adding this item to the Strategic Priorities.

Action: It was moved by Councillor Isitt, seconded by Councillor Loveday, that Committee recommends the following:

1. Requests that the Mayor write to the Prime Minister of Canada endorsing the establishment of National Registries of public buildings and public maritime vessels containing asbestos products and requesting a federal ban on the importation of asbestos and building products containing asbestos into Canada;
2. Requests that the Mayor write to the Premier of British Columbia, the Minister

Responsible for Housing and the Minister of Advanced Education, (1) requesting cooperation with the Federal and Municipal governments in the establishment of National Registries of public buildings and public maritime vessels containing asbestos and building products containing asbestos; (2) proposing more rigorous training in asbestos safety, mitigation and removal within the provincial trades training, apprenticeship and accreditation system; and (3) recommending improvements to the BC Building Code to increase protections for workers from the health and safety risks of asbestos.

3. Refers the following motion for consideration during the next quarterly Strategic Priorities review:

THAT Council direct staff to report on options for increasing protections for workers in the building trades through the prohibition of the use of asbestos and building products containing asbestos in construction activities authorized by building permit in the City of Victoria;

AND THAT this report include advice from the Fire Chief on the advisability of prohibiting the use of asbestos and building products containing asbestos in construction activities in the City of Victoria;

AND THAT this report include advice on the resource implications and advisability of including municipal buildings, facilities and maritime vessels in National Registries of public buildings and public maritime vessels containing asbestos and building products containing asbestos.

Amendment: It was moved by Councillor Loveday, seconded by Mayor Helps, that the motion be amended as follows:

That Committee recommends ~~the following:~~ **that Council refer the report to staff to report back within two GPC meetings at the most on the implications of adding:**

1. Requests that the Mayor write to the Prime Minister of Canada endorsing the establishment of National Registries of public buildings and public maritime vessels containing asbestos products and requesting a federal ban on the importation of asbestos and building products containing asbestos into Canada;
2. Requests that the Mayor write to the Premier of British Columbia, the Minister Responsible for Housing and the Minister of Advanced Education, (1) requesting cooperation with the Federal and Municipal governments in the establishment of National Registries of public buildings and public maritime vessels containing asbestos and building products containing asbestos; (2) proposing more rigorous training in asbestos safety, mitigation and removal within the provincial trades training, apprenticeship and accreditation system; and (3) recommending improvements to the BC Building Code to increase protections for workers from the health and safety risks of asbestos.
3. Refers the following motion for consideration during the next quarterly Strategic Priorities review:

THAT Council direct staff to report on options for increasing protections for workers in the building trades through the prohibition of the use of asbestos and building products containing asbestos in construction activities authorized by building permit in the City of Victoria;

AND THAT this report include advice from the Fire Chief on the advisability of prohibiting the use of asbestos and building products containing asbestos in construction activities in the City of Victoria;

AND THAT this report include advice on the resource implications and advisability of including municipal buildings, facilities and maritime vessels in National Registries of public buildings and public maritime vessels containing asbestos and building products containing asbestos.

Committee discussed:

- Emergency criteria for items to be moved forward more quickly.
- Health and safety issues for people working with asbestos.
- Concerns of implementing different criteria for building products in one municipality.

On the amendment:
CARRIED 15/GPC

For: Mayor Helps, Councillors Alto, Loveday, Madoff and Thornton-Joe
Against: Councillors Coleman, Isitt, Lucas and Young

On the main motion as amended:
CARRIED 15/GPC

For: Mayor Helps, Councillors Alto, Loveday, Madoff and Thornton-Joe
Against: Councillors Coleman, Isitt, Lucas and Young

4.1 Motion – Increasing Opportunities for Pedicab Entrepreneurs in Victoria

Committee received a motion dated November 5th, 2015, from Councillors Alto and Loveday regarding recommendations for pedicab licences.

- Action:** It was moved by Councillor Alto, seconded by Councillor Loveday, that Committee recommends that Council approve the following motion:
1. That staff be directed report back within 2 GPC meetings on the resource implications of bringing forward for Council consideration an amendment to the Vehicles for Hire Bylaw that would
 - (a) increase the total number of pedicab licences from 28 to 35, and
 - (b) introduce selection criteria to ensure that license-holders have sufficient experience and expertise to ensure a safe and reliable service, and
 - (c) cap the number of licenses held by any one operator.
 2. Once staff return to Council with draft bylaw amendments, that Council consider those amendments, and if approved, that Council

- (a) Introduce and give second reading to the proposed amendments to the Vehicles for Hire Bylaw, and
- (b) direct staff to mail a notice to all pedicab businesses in the city to advise of Council's intention to adopt this bylaw and the opportunity to make representation to Council via written (and/or oral) submissions prior to adoption of the bylaw.

Committee discussed:

- Ensuring licensing is fair.
- Having a bi-annual review to ensure the amount of licenses is in keeping with the market demand.

CARRIED UNANIMOUSLY 15/GPC

4.2 Motion - Stewarding Water Systems Responsibly through Eliminating the Use of Single-Use Plastic Bags

Committee received a motion dated October 30th, 2015, from Councillors Isitt and Loveday regarding recommendations on eliminating the use of single-use plastic bags.

Action:

It was moved by Councillor Isitt, seconded by Councillor Loveday, that Committee recommends the following motion:

THAT Council refer the following resolution to staff to report back within two GPC meetings at the most on the implications of adding the proposed action to the strategic plan and operational plan as action items:

(1) THAT Council direct staff to prepare a bylaw for first reading modelled on the attached draft bylaw, stewarding water systems responsibly through the elimination of single-use plastic bags in the City of Victoria;

(2) AND THAT Council invite public comment on the proposed bylaw following first reading;

(3) AND THAT Council requests that the Mayor write to the Mayors and Councils of the thirteen municipalities within the Capital Region, and to Directors representing the three electoral areas, proposing elimination of single-use plastic bags and the introduction of bylaws by these local government jurisdictions to extend the responsible stewardship of water systems throughout the Capital Region;

AND THAT Council consider directing staff to prepare a bylaw for First Reading upon receipt of the preliminary staff report on resource implications.

Committee discussed:

- The various views from the public on this proposed initiative.
- Looking into the research done by other municipalities that have banned plastic bags.

- The resistance to change when it comes to changes in consumer habits.
- Potential of rescinding first reading of the bylaw if public consultation shows a lack of support for the initiative.
- The 4,000 signatures that have been added to the petition for eliminating plastic bags since the agenda was published.
- Introducing nylon bags at a low cost to ease the implication.
- The environmental effects of plastic bags.

Councillor Lucas recused herself from the meeting at 11:20 a.m. due to a pecuniary conflict of interest as she runs a retail store that supplies plastic bags to its clients.

Committee discussed:

- Several retailers that have stopped using single-use plastic bags on their own initiative.
- Reducing the amount of plastic bags in landfills and bodies of water.
- An opportunity to innovate and lead as Victoria would be the first capital city to ban plastic bags.
- The large amount of public support for the initiative.
- Ensuring there is adequate public consultation and having staff advise on whether consultation should take place before or after first reading of the bylaw.
- Various other plastic bags such as produce and leaf pick up bags and how the initiative would affect these types of bags.
- Discussing potential alternatives when engaging the public such as biodegradable bags or deposit systems.
- Preference to introduce a phased approach so that retailers are not wasting their unused plastic bags.
- Providing alternative solutions to resident who use plastic bags to pick up their pets excrement.
- Prioritizing the initiative and ensuring it is not punitive.
- Looking into the affects this initiative has had on other cities.
- Community values and how eliminating plastic bags would be good for the community's environment.
- The positive affect this initiative would have on future generations.
- Various implications that need to be reviewed before a final decision is made.

Amendment: It was moved by Councillor Isitt, seconded by Councillor Loveday, that the motion be amended as follows:

That Committee recommends the following motion:

THAT Council refer the ~~following resolution~~ **report** to staff for staff to report back, within two GPC meetings at the most, on the implications of adding the proposed action to the strategic plan and operational plan as action items:.

~~(1) THAT Council direct staff to prepare a bylaw for first reading modelled on the attached draft bylaw, stewarding water systems responsibly through the elimination of single-use plastic bags in the City of Victoria;~~

~~(2) AND THAT Council invite public comment on the proposed bylaw following first reading;~~

~~(3) AND THAT Council requests that the Mayor write to the Mayors and Councils of the thirteen municipalities within the Capital Region, and to Directors representing the three electoral areas, proposing elimination of single-use plastic bags and the introduction of bylaws by these local government jurisdictions to extend the responsible stewardship of water systems throughout the Capital Region;~~

AND THAT Council consider directing staff to prepare a bylaw for First Reading upon receipt of the preliminary staff report on resource implications.

On the amendment:
CARRIED UNANIMOUSLY 15/GPC

On the main motion as amended:
CARRIED 15/GPC

For: Mayor Helps, Councillors Alto, Coleman, Isitt, Loveday, Lucas, Madoff and Thornton-Joe

Against: Councillor Young

Committee discussed:

- Looking forward to the public engagement.
- The intention behind the prepared draft bylaw was to create less work for staff.

Committee recessed for lunch at 12:00 p.m. and reconvened at 12:32 p.m.

Councillor Thornton-Joe returned to the meeting at 12:33 p.m.

5.3 2015 Third Quarter Budget Status Report

Committee received a report dated October 22nd, 2015, from the Finance department which provided information on the third quarter operating and capital budget results.

Action: It was moved by Councillor Coleman, seconded by Councillor Loveday, that Committee recommends that Council receive this report for information.

CARRIED UNANIMOUSLY 15/GPC

5.4 Regulations for Medical Marijuana-Related Business

Committee received a report dated October 30th, 2015, from Legislative & Regulatory Services and the Deputy City Manager with information regarding the postponement of this report.

The City Clerk provided Committee with a verbal update on the status of the report. The report is proposed to be coming forward to the November 19th, 2015 Governance and Priorities Committee Meeting.

Action: It was moved by Councillor Thornton-Joe, seconded by Councillor Alto, that Committee recommends that Council receive this report for information.

CARRIED UNANIMOUSLY 15/GPC

5.5 Update on the Stormwater Utility Implementation & Proposed Bylaw Amendments for the Stormwater Utility & Rainwater Rewards Program

Committee received a report dated October 29th, 2015, from Engineering & Public Works, providing information and recommendations on the Stormwater Utility and Rainwater Rewards Program.

Jas Paul, Assistant Director of Engineering and Brianne Czypyha, Stormwater Management Specialist provided Committee with a detailed presentation.

Councillor Isitt returned to the meeting at 12:44 p.m.

Committee discussed:

- Ensuring the work is completed through a simple process.
- The charges for removing contaminants from the street.
- Looking at how to charge the people who impose the costs.

Action: It was moved by Councillor Alto seconded by Councillor Lucas, that Committee recommends that Council:

1. Direct staff to bring forward amendments to the *Sanitary Sewer and Stormwater Utilities Bylaw* to regulate all businesses who operate under Schedule 'E' in the Stormwater Codes of Practice pollution prevention program for protection of the environment.
2. Direct staff to bring forward an updated *Sanitary Sewer and Stormwater Utilities Bylaw* Stormwater Fee to charge "Low Density Residential" properties the 'Local' frontage rate for all frontage lengths, and an update to the Street/Sidewalk Cleaning Factor rate for 'Local' frontages.
3. Direct staff to bring forward an amendment to the *Sanitary Sewer and Stormwater Utilities Bylaw* Rainwater Management Credit Table for Multi-Family Residential, Civic Institutional and Commercial/Industrial properties to:
 - a. Treat roof impervious area and surface impervious area equally.

- b. Lower minimum size of treated area to 10%, and adjust size increments to 5%.
4. Direct staff to investigate options to eliminate permit fees for projects completed under the Rainwater Rewards program.
5. Direct staff to bring forward minor housekeeping updates to the *Sanitary Sewer and Stormwater Utilities Bylaw* as outlined in this report.

Committee discussed:

- The City's first interdepartmental team.
- Appreciation for the public consultation and response to the public's requests.

CARRIED UNANIMOUSLY 15/GPC

5.6 Parking Services Budget

Committee received a report dated October 30th, 2015, from the Finance and Citizen Engagement & Strategic Planning Departments, providing information on the 2015 estimated parking revenues and costs.

Committee discussed:

- The increased use of the parkades and decrease in parking fines.
- Concerns that the "no parking" signage is being used too early.
- Having staff develop a quarterly report on parking capacity.
- The policy the new parking ambassadors will be working under.
- The size of parking spaces and opportunities to increase downtown's parking capacity.
- Implementing signage at major intersections to advise of the amount of open parking spaces at nearby parkades.

Action: It was moved by Councillor Thornton-Joe, seconded by Councillor Alto, that Committee recommends that Council:

1. Receive this report for information and consideration.
2. Direct staff to report back with an update in January, 2016.

CARRIED UNANIMOUSLY 15/GPC

5.7 Aerial Apparatus Purchase

Committee received a report dated October 19th, 2015, from the Fire Department providing information on the replacement of a fire ladder.

The Fire Chief and Master Mechanic provided Committee with a presentation.

Action: It was moved by Councillor Alto, seconded by Councillor Madoff, that Committee recommends that Council receive this report for information relating to the replacement of Victoria Fire Department Ladder 2, 1990 Emergency One 95' Aerial Platform.

Committee discussed:

- Appreciation for the work done to secure effective cost savings.

CARRIED UNANIMOUSLY 15/GPC

5. NEW BUSINESS

5.1 Motion – Regulating Cannabis in Victoria

Committee received a motion dated November 5th, 2015, from Councillors Alto and Coleman regarding regulating cannabis in Victoria.

Action: It was moved by Councillor Alto, seconded by Councillor Coleman, that Committee recommends that Victoria City Council write to the new Prime Minister asking for clarification on whether and when the new federal government intends to implement the legalization and regulation of cannabis in Canada, and proposing that the federal/provincial/territorial task force described in federal Liberal policy include a representative of the Federation of Canadian Municipalities, to reflect the concerns and interests of municipalities.

Further, that Victoria City Council postpone consideration of any local regulatory regime until a response to that letter to the Prime Minister is received, or at February 19, 2016, whichever comes first.

Committee discussed:

- The Federal Government's platform on medical marijuana.
- Implementing regulations and the practical time to do so.
- Support from the Police Chief for a regulatory regime.
- Ensuring a conservative approach to regulation if going ahead before Federal Government guidance or waiting for the Federal Government's legislation to be implemented.
- The large amount of dispensaries in the City and concern that holding off on regulating could amount in another surge of dispensaries.
- The various issues with the unregulated dispensaries such as distances from schools, playgrounds and other dispensaries.
- The timeframe for public engagement.
- Concerns of the recent robberies that have taken place at the dispensaries.
- The potential issue of grandfathering and possibility of implementing a moratorium.
- Receiving the staff report before implementing a regime.
- Councillor Alto discussed a potential amendment to the motion for the City to not authorize the opening of any new cannabis dispensaries before February 19, 2015.
- That the City has not authorized any openings of the dispensaries in the past and the potential amendment may not restrict them from opening.
- Council's choice to regulate not enforce the dispensaries.
- Vancouver's approach to regulating the dispensaries.
- Mayor Helps suggested voting on the motions separately as follows:

Action: It was moved by Councillor Alto, seconded by Councillor Coleman, that Committee recommends that Victoria City Council write to the new Prime Minister asking for clarification on whether and when the new federal government intends to implement the legalization and regulation of cannabis in Canada, and proposing that the federal/provincial/territorial task force described in federal Liberal policy include a representative of the Federation of Canadian Municipalities, to reflect the concerns and interests of municipalities.

CARRIED UNANIMOUSLY 15/GPC

Action: It was moved by Councillor Alto, seconded by Councillor Coleman, that Committee recommends the following motion:

Further, that Victoria City Council postpone consideration of any local regulatory regime until a response to that letter to the Prime Minister is received, or at February 19, 2016, whichever comes first.

Postpone: It was moved by Mayor Helps, seconded by Councillor Isitt, that Committee recommends that Council postpone the following motion for two weeks and receive the report from staff:

Further, that Victoria City Council postpone consideration of any local regulatory regime until a response to that letter to the Prime Minister is received, or at February 19, 2016, whichever comes first.

CARRIED 15/GPC

For: Mayor Helps, Councillors Alto, Coleman, Isitt, Loveday, Lucas, Madoff, and Thornton-Joe

Against: Councillor Young

5.2 Motion – Consistency of Parks Regulation Bylaw and Canadian Charter of Rights and Freedoms

Committee received a motion dated October 30th, 2015, from Councillors Isitt and Loveday regarding the *Parks Regulations Bylaw*.

Action: It was moved by Councillor Isitt, seconded by Councillor Loveday, that Committee recommends, THAT Council direct staff to review City of Victoria *Parks Regulation Bylaw 07-059* in light of the recent BC Supreme Court decision in *Abbotsford (City) v. Shantz*, 2015 BCSC 1909, and recommend any amendments deemed advisable to ensure the City bylaw is constitutional and does not unreasonably infringe on the rights of people who are homeless.

Committee discussed:

- An individual's right to shelter.
- Extending the permitted sheltering hours in the parks to 7pm-9am.
- Having the City Solicitor ensure the bylaw is sound.
- Concerns of extending the permitted hours as the current hours are not adhered to.
- The preference that some of the homeless people have for sheltering in the parks as opposed to shelters.
- Other municipalities that do not allow sheltering in the parks.
- Impacts of poverty and ability to obtain shelter.
- Prohibiting camping in the parks if adequate shelter space is available.

CARRIED 15/GPC

For: Mayor Helps, Councillors Alto, Coleman, Isitt, Loveday, Lucas, Madoff, and Thornton-Joe

Against: Councillor Young

Gift Presentation

Councillor Thornton-Joe took a moment to present a gift to Mayor Helps representing friendship. The gift was received from a delegation from China in recognition of a Chinese woman who was brought up in Victoria that is being considered heroic for her work as a doctor and her decision to stay in China during the war.

Committee discussed:

- Installing a plaque in the neighbourhood the woman grew up.

Action: It was moved by Councillor Isitt, seconded by Councillor Loveday, that the Governance & Priorities Committee convene a Closed meeting that excludes the public under Section 12(6) of the *Council Bylaw* for the reason that the following agenda item deals with matters specified in Sections 12(3) and/or (4) of the Council Bylaw, namely:

- Section 12(3)(a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the City or another position appointed by the City.
- Section 12(3)(c) Labour relations or employee relations.
- Section 12(3)(e) The acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure might reasonably be expected to harm the interests of the City.

CARRIED UNANIMOUSLY 15/GPC

5. CLOSED MEETING AT 12:15 P.M.

Committee Members Present:

Mayor Helps in the Chair; Councillors Alto, Coleman, Isitt, Loveday, Lucas, Madoff, Thornton-Joe and Young.

Staff Present for a Portion of the Meeting:

J. Johnson – City Manager; J. Jenkyns – Deputy City Manager; C. Coates – City Clerk; S. Thompson – Director of Finance; J. Tinney – Director of Sustainable Planning & Community Development; F. Work – Director of Engineering & Public Works; P. Bruce – Fire Chief; C. Mycroft – Executive Assistant to the City Manager; A. Ferguson – Recording Secretary.

7. APPROVAL OF CLOSED AGENDA

Action: It was moved by Councillor Alto, seconded by Councillor Lucas, that the Closed Agenda of the November 5th, 2015, Governance & Priorities Committee meeting be approved.

CARRIED UNANIMOUSLY 15/GPC

8. ADOPTION OF MINUTES

8.1 Minutes from the Closed Meeting held October 22, 2015

Action: It was moved by Councillor Alto, seconded by Councillor Lucas, that the Minutes from the Closed Meeting held October 22nd, 2015 be adopted.

CARRIED UNANIMOUSLY 15/GPC

9. DECISION REQUESTS

9.1 Accessibility Working Group - Appointments

Committee received a report dated November 5th, 2015, regarding Committee Member Appointments.

The discussion and motion were recorded and kept confidential.

9.2 Land

Committee received a verbal briefing on potential land acquisition.

9.3 City Clerk - Appointment

Committee discussed an appointment.

The discussion and motion were recorded and kept confidential.

All staff were excused from the meeting at 2:42 p.m., with the exception of the City Manager and Deputy City Manager, who were invited back into the meeting at various times during the closed meeting.

9.4 Employee Relations – Quarterly Update

Committee received an update on employee relations.

9.5 Employee Relations

Committee discussed employee relations.

9.6 Employee Relations

Committee discussed employee relations.

10. ADJOURNMENT

Action: It was moved by Councillor Lucas, seconded by Councillor Loveday, that the Governance & Priorities Committee meeting of November 5th, 2015, be adjourned at 3:25 p.m.

CARRIED UNANIMOUSLY 15/GPC

Mayor Helps, Chair