

**MINUTES OF THE
GOVERNANCE & PRIORITIES COMMITTEE MEETING
HELD THURSDAY, SEPTEMBER 17, 2015, 9:00 A.M.**

1. CALL TO ORDER AT 9:00 A.M.

Committee Members Present: Mayor Helps in the Chair; Councillors Alto, Coleman, Isitt, Loveday, Lucas, Madoff, Thornton-Joe and Young.

Staff Present: J. Jenkyns – Deputy City Manager; R. Woodland – Director of Legislative & Regulatory Services; C. Mycroft – Executive Assistant to the City Manager; J. Appleby – Recording Secretary.

Staff Present for a Portion of the Meeting: P. Bruce – Fire Chief; B. Dellebuur – Acting Assistant Director of Transportation & Parking Services; K. Hamilton – Director of Citizen Engagement & Strategic Planning; J. MacDougall – Assistant Director, Parks; J. Paul – Assistant Director, Engineering; T. Soulliere – Director of Facilities, Parks & Recreation; S. Thompson – Director of Finance; J. Tinney – Director of Sustainable Planning & Community Development; L. Campbell – Manager, Parks Planning, Design and Development; J. Potter – Manager, Citizen Engagement.

2. APPROVAL OF AGENDA

Action: It was moved by Councillor Coleman, seconded by Councillor Alto, that the Agenda of the September 17, 2015, Governance & Priorities Committee meeting be approved.

Amendment: It was moved by Councillor Isitt, seconded by Councillor Alto, that the agenda of the September 17, 2015 meeting be amended as follows:

Consent Agenda:

Item # 12 - 2016 Watermain Replacement

Item # 15A - Councillor Motion to End Trophy Hunting

Other Amendments:

Item #13 – Councillor Overview of Current Events - Postponed until October 8, 2015

Item #14 - Regional Housing Strategy to be moved to Item # 6

On the amendment:
CARRIED UNANIMOUSLY 15/GPC

On the main motion as amended:
CARRIED UNANIMOUSLY 15/GPC

3. CONSENT AGENDA

It was moved by Councillor Coleman, seconded by Councillor Alto, that the following items be approved without further debate:

3.1 2015 Watermain Replacement Budget Adjustments

Committee received a report dated September 10, 2015 from Engineering providing recommendations to increase the 2015 water capital budget to accommodate the shortfall in the Rockland Avenue watermain replacement.

- Action:** It was moved by Councillor Coleman, seconded by Councillor Alto, that Council approve adjustments to the 2015 water capital budget including:
1. Increase the project budget for the Rockland Avenue watermain replacement project by \$120,000.
 2. Deferral of the Lyall Street watermain project to 2016.

CARRIED UNANIMOUSLY 15/GPC

3.2 Advocacy to End Trophy Hunting

Committee received a motion dated September 14, 2015 from Councillors Thornton-Joe and Isitt that proposed that the Mayor write to senior levels of government to request new legislation prohibiting trophy hunting.

- Action:** It was moved by Councillor Coleman, seconded by Councillor Alto, that Committee recommends that Council approve the following motion:

BE IT RESOLVED THAT Council request that the Mayor write to the Premier of British Columbia and the Minister of Forests, Lands and Natural Resource Operations requesting that the Government of British Columbia introduce legislation in the next legislative session to prohibit trophy hunting.

BE IT FURTHER RESOLVED THAT COUNCIL request that the Mayor write to the Prime Minister of Canada and the Minister of International Trade requesting that the Federal Government introduce legislation in the next parliamentary session to prohibit the transport into or out of Canada of parts of animals killed for the purpose of trophy hunting.

CARRIED UNANIMOUSLY 15/GPC

4. MINUTES

4.1 Minutes from the meeting held September 3, 2015

Action: It was moved by Councillor Isitt, seconded by Councillor Alto, that the Minutes of the Meeting held September 3, 2015 be adopted.

CARRIED UNANIMOUSLY 15/GPC

5. AWARD PRESENTATION

5.1 International Association of Public Participation (IAP2)

Drew Snyder and Amelia Shaw, representatives from the IAP2, presented the City of Victoria the award for Canadian Organization of the Year for Public Participation for the City's entry, Foundations for Success.

6. DECISION REQUESTS

6.1 Johnson Street Bridge, David Foster Harbour Pathway and Janion Development Interface

Committee received a report dated September 4, 2015 from Citizen Engagement and Strategic Planning regarding the interface between the new Johnson Street Bridge, the Janion Development and the David Foster Harbour Pathway.

Committee discussed:

- Residential access from the Janion building to the City's right-of-way.
- The David Foster Harbour Pathway and concerns that those who may have accessibility issues would have difficulty accessing the pathway.
- Design and landscaping on the northeast Plaza.

Action: It was moved by Councillor Madoff, seconded by Councillor Alto, that Council receive the Johnson Street Bridge, David Foster Harbour Pathway and Janion Development Interface report for information.

CARRIED UNANIMOUSLY 15/GPC

Action: It was moved by Councillor Thornton-Joe, seconded by Councillor Isitt, that Council refer the Johnson Street Bridge, David Foster Harbour Pathway and Janion Development Interface report to the Accessibility Task Force for input.

CARRIED UNANIMOUSLY 15/GPC

6.2 City of Victoria Protocol Program

Committee received a report dated September 4, 2015 from Citizen Engagement and Strategic Planning informing Council of the City's protocol activities, current practices and procedures and provided Committee with an opportunity to give direction on future protocol activities.

Committee discussed:

- Understanding the City's role in protocol events.
- Protocol has far reaching benefits, not only culturally but to also bring business to the City
- The City's role as a Capital City.
- The Honorary Citizen program and whether the recognition program should be broadened to include deceased citizens.
- If parks and other City assets could be named to pay tribute to deceased citizens.

Action: It was moved by Councillor Thornton-Joe, seconded by Councillor Coleman, that Council receive the City of Victoria Protocol Program report for information.

CARRIED UNANIMOUSLY 15/GPC

Action: It was moved by Councillor Thornton-Joe, seconded by Councillor Coleman, that Council direct staff to convene a two hour protocol workshop.

CARRIED UNANIMOUSLY 15/GPC

6.3 Update on Open Government Initiatives

Committee received a report dated September 10, 2015 from Citizen Engagement and Strategic Planning that provided information on the progress of the City's Open Government Through Open Data policy and recommendations to further the objective.

*Councillor Alto withdrew from the meeting at 9:53 a.m. and returned at 9:54 a.m.
Councillor Coleman withdrew from the meeting at 10:01 a.m.*

Action: It was moved by Councillor Alto, seconded by Councillor Isitt, that Council direct staff to:

1. Create a policy on the use of City Hall, consistent with the Guiding Principles for the Use of Public Space.
2. Adopt a policy for allowing weddings in City Hall, with potential for revenue generated.
3. Create a program for local school groups.
4. Endorse changes to transparency in Council business including posting Council documents as searchable PDFs, and linking between Council documents and webcasting; displaying motions being debated on screens

in Council Chamber; exploring additional functionality to webcasting including vote counts and display of motions.

5. Introduce new apps for residents, including request for service, and emergency notification subscriptions.

Councillor Loveday withdrew from the meeting at 10:12 a.m. and returned at 10:14 a.m.

Committee discussed:

- Ways to display the City's collection of protocol gifts.
- The limitations to the type of events that could be held at City Hall.
- Concerns regarding the website and the need to make it easier to navigate.
- The need to look at all City owned buildings to determine what the best use is for all.
- The benefit of forwarding the presentation to neighbourhood groups.

CARRIED UNANIMOUSLY 15/GPC

6.4 Options for Developing a Youth Engagement Strategy

Committee received a report dated September 8, 2015 that provided options for the development of a youth engagement strategy with a goal to increase participation in the design, planning and decision-making in their community.

Committee discussed:

- The importance of having a staff person assigned to the project.
- The process by which a strategy will be developed.
- Concerns regarding a lack of coherency in current youth programs and the need to identify where the gaps are.
- Ways to engage younger people.

Action: It was moved by Councillor Loveday, seconded by Councillor Isitt, that Council direct staff to hire up to 10 youth, including Youth Council representatives, Victoria High School youth leadership students, representatives from youth serving agencies, and youth-at-large to engage the community and assist staff in the development of a "designed by youth, for youth" strategy.

CARRIED UNANIMOUSLY 15/GPC

Committee recessed at 11:08 a.m.

Committee reconvened at 11:15 a.m.

6.5 Regional Housing First Strategy

Committee received a motion dated September 17, 2015 from Mayor Helps and Councillors Isitt and Loveday that proposed the City of Victoria place itself on record supporting a Regional Housing First Strategy, with the Capital Regional Hospital District serving as the lead agency to work with local, provincial and federal authorities to develop and implement a plan to construct approximately 367 units of housing.

Action:

It was moved by Councillor Isitt, seconded by Councillor Loveday, that:

1. That Council adopt the following resolution and forward it to the Chairs of the Capital Regional Hospital District Board and Capital Regional District Board:

BE IT RESOLVED THAT the City of Victoria places itself on record favouring a Regional Housing First Strategy, with the Capital Regional Hospital District serving as the lead agency, in partnership with the Community Advisory Board, social service providers and local, provincial and federal authorities, to develop and implement a plan for the construction of a sufficient supply of new units of housing with supports to eliminate visible homelessness within the Capital Region by 2018.

BE IT FURTHER RESOLVED THAT the City of Victoria supports efforts by the Capital Regional Hospital District to evaluate options for financing the capital costs of 367 new units of housing with supports, including options for social impact investing, at a total estimated capital cost of \$50-million and estimated annual servicing costs (after deducting the shelter allowance portion of tenants' social assistance payments) of \$2.08-million, equivalent to \$11.18 per household per year if levied regionally.

2. That Council requests that the Mayor write to the Prime Minister of Canada after the federal election requesting a Federal commitment toward the capital costs of 367 new units of housing with supports, which would reduce or eliminate the requirement for a regional contribution and reflect the Government of Canada's traditional role supporting the housing needs of Canadians.
3. That Council requests that the Mayor write to the Premier of British Columbia, the Minister of Health, the Minister of Social Development and Social Innovation, and the Minister of Housing, requesting a Provincial commitment toward the annual operating costs of 367 units of housing with supports, estimated at \$21,064 per unit per year or \$7.73-million annually, for these necessary health services to improve health outcomes and community wellbeing in our region.

Amendment: It was moved by Mayor Helps, seconded by Councillor Alto, that the motion be amended as follows:

1. That Council adopt the following resolution and forward it to the Chairs of the Capital Regional Hospital District Board and Capital Regional District Board:

BE IT RESOLVED THAT the City of Victoria places itself on record favouring a Regional Housing First Strategy, with the Capital Regional Hospital District serving as the lead agency, in partnership with the Community Advisory Board, social service providers and local, provincial and federal authorities, to develop and implement a plan for the construction of a sufficient supply of new units of housing with supports to eliminate visible homelessness within the Capital Region by 2018.

BE IT FURTHER RESOLVED THAT the City of Victoria supports efforts by the Capital Regional Hospital District to evaluate options for financing the capital costs of 367 new units of housing with supports, including options for social impact investing, at a total estimated capital cost of \$50-million and estimated annual servicing costs (after deducting the shelter allowance portion of tenants' social assistance payments) of \$2.08-million, equivalent to \$11.18 per household per year if levied regionally.

2. That Council requests that the Mayor write to the Prime Minister of Canada after the federal election requesting a Federal commitment toward the capital costs of 367 new units of housing with supports, which would reduce or eliminate the requirement for a regional contribution and reflect the Government of Canada's traditional role supporting the housing needs of Canadians.
3. That Council requests that the Mayor write to the Premier of British Columbia, the Minister of Health, the Minister of Social Development and Social Innovation, and the Minister of Housing, requesting a Provincial commitment toward the annual operating costs of 367 units of housing with supports, estimated at \$21,064 per unit per year or \$7.73-million annually, for these necessary health services to improve health outcomes and community wellbeing in our region.
4. **That Council request that the Mayor continue to engage stakeholders in the Greater Victoria Coalition to End Homelessness and the housing and social services sectors, as well as people in need of housing, to receive input and refine the proposal further between now and the October 14 meeting of the Hospital Board, including options for the preferred operating model of these facilities and specific support requirements for these new units of housing.**

Committee discussed:

- The importance of working with the Coalition to End Homelessness.
- Concerns regarding how the motion came forward and the angst it may have created with the City's partners.
- That many groups have expressed concern that they have not been consulted.

Councillor Coleman returned to the meeting at 11:28 a.m.

Amendment to the amendment:

It was moved by Councillor Thornton-Joe, seconded by Councillor Alto, that the amendment be amended:

1. That Council adopt the following resolution and forward it to the Chairs of the Capital Regional Hospital District Board and Capital Regional District Board:

BE IT RESOLVED THAT the City of Victoria places itself on record favouring a Regional Housing First Strategy, with the Capital Regional Hospital District serving as the lead agency, in partnership with the Community Advisory Board, social service providers and local, provincial and federal authorities, to develop and implement a plan for the construction of a sufficient supply of new units of housing with supports to eliminate visible homelessness within the Capital Region by 2018.

BE IT FURTHER RESOLVED THAT the City of Victoria supports efforts by the Capital Regional Hospital District to evaluate options for financing the capital costs of 367 new units of housing with supports, including options for social impact investing, at a total estimated capital cost of \$50-million and estimated annual servicing costs (after deducting the shelter allowance portion of tenants' social assistance payments) of \$2.08-million, equivalent to \$11.18 per household per year if levied regionally.
2. That Council requests that the Mayor write to the Prime Minister of Canada after the federal election requesting a Federal commitment toward the capital costs of 367 new units of housing with supports, which would reduce or eliminate the requirement for a regional contribution and reflect the Government of Canada's traditional role supporting the housing needs of Canadians.
3. That Council requests that the Mayor write to the Premier of British Columbia, the Minister of Health, the Minister of Social Development and Social Innovation, and the Minister of Housing, requesting a Provincial commitment toward the annual operating costs of 367 units of housing with supports, estimated at \$21,064 per unit per year or \$7.73-million annually, for these necessary health services to improve health outcomes and community wellbeing in our region.
4. That Council request that the Mayor ~~continue to~~ engage stakeholders in Greater Victoria Coalition to End Homelessness and the housing and social services sectors, as well as people in need of housing, to receive input and refine the proposal further between now and the October 14 meeting of the Hospital Board, including options for the preferred operating model of these facilities and specific support requirements for these new units of housing.

On the amendment to the amendment:
CARRIED UNANIMOUSLY 15/GPC

On the amended amendment:
CARRIED UNANIMOUSLY 15/GPC

Committee discussed:

- The importance of engaging all stakeholders and to have a facilitated conversation regarding the proposal.

Amendment: It was moved by Councillor Thornton-Joe, seconded by Mayor Helps, that the motion be amended as follows:

1. That Council adopt the following resolution and forward it to the Chairs of the Capital Regional Hospital District Board and Capital Regional District Board:
BE IT RESOLVED THAT the City of Victoria places itself on record favouring a Regional Housing First Strategy, with the Capital Regional Hospital District serving as the lead agency, in partnership with the Community Advisory Board, social service providers and local, provincial and federal authorities, to develop and implement a plan for the construction of a sufficient supply of new units of housing with supports to eliminate visible homelessness within the Capital Region by 2018.

BE IT FURTHER RESOLVED THAT the City of Victoria supports efforts by the Capital Regional Hospital District to evaluate options for financing the capital costs of 367 new units of housing with supports, including options for social impact investing, at a total estimated capital cost of \$50-million and estimated annual servicing costs (after deducting the shelter allowance portion of tenants' social assistance payments) of \$2.08-million, equivalent to \$11.18 per household per year if levied regionally.
- ~~4.~~ **2. That Council request that the Mayor engage stakeholders in the Greater Victoria Coalition to End Homelessness and the housing and social services sectors, as well as people in need of housing, to receive input and refine the proposal further between now and the October 14 meeting of the Hospital Board, including options for the preferred operating model of these facilities and specific support requirements for these new units of housing.**
- ~~2.~~ **3.** That Council requests that the Mayor write to the Prime Minister of Canada after the federal election requesting a Federal commitment toward the capital costs of 367 new units of housing with supports, which would reduce or eliminate the requirement for a regional contribution and reflect the Government of Canada's traditional role supporting the housing needs of Canadians.
- ~~3.~~ **4.** That Council requests that the Mayor write to the Premier of British Columbia, the Minister of Health, the Minister of Social Development and Social Innovation, and the Minister of Housing, requesting a Provincial commitment toward the annual operating costs of 367 units of housing with supports, estimated at \$21,064 per unit per year or \$7.73-million annually, for these necessary health services to improve health outcomes and community wellbeing in our region.

Committee discussed:

- Homelessness is not just a City issue but also a regional and federal matter.
- If funds can be accessed through other sources.

Amendment: It was moved by Councillor Madoff, seconded by Councillor Isitt, that the motion be amended as follows:

1. That Council adopt the following resolution and forward it to the Chairs of the Capital Regional Hospital District Board and Capital Regional District Board:

BE IT RESOLVED THAT the City of Victoria places itself on record favouring a Regional Housing First Strategy, with the Capital Regional Hospital District serving as the lead agency, in partnership with the **Coaliton to End Homelessness** ~~Community Advisory Board~~, social service providers and local, provincial and federal authorities, to develop and implement a plan for the construction of a sufficient supply of new units of housing with supports to **substantially reduce** ~~eliminate visible~~ homelessness within the Capital Region by 2018.

BE IT FURTHER RESOLVED THAT the City of Victoria supports efforts by the Capital Regional Hospital District to evaluate options for financing the capital costs of 367 new units of housing with supports, including options for social impact investing, **and the mobilization of funds from other levels of government and from philanthropic and/or private sources** at a total estimated capital cost of \$50-million and estimated annual servicing costs (after deducting the shelter allowance portion of tenants' social assistance payments) **maximum** of \$2.08-million, equivalent to \$11.18 per household per year if levied regionally.
2. That Council request that the Mayor engage stakeholders in the Greater Victoria Coalition to End Homelessness and the housing and social services sectors, as well as people in need of housing, to receive input and refine the proposal further between now and the October 14 meeting of the Hospital Board, including options for the preferred operating model of these facilities and specific support requirements for these new units of housing.
3. That Council requests that the Mayor write to the Prime Minister of Canada after the federal election requesting a Federal commitment toward the capital costs of 367 new units of housing with supports, which would reduce or eliminate the requirement for a regional contribution and reflect the Government of Canada's traditional role supporting the housing needs of Canadians.
4. That Council requests that the Mayor write to the Premier of British Columbia, the Minister of Health, the Minister of Social Development and Social Innovation, and the Minister of Housing, requesting a Provincial

commitment toward the annual operating costs of 367 units of housing with supports, estimated at \$21,064 per unit per year or \$7.73-million annually, for these necessary health services to improve health outcomes and well being in our region.

Committee discussed:

- The ongoing crisis of homelessness and the push to create permanent housing.
- The need to ensure that the conversation moves to the regional table.
- Recognition that this motion is a starting point but there are pieces that still need to be addressed.

On the amendment:

CARRIED UNANIMOUSLY 15/GPC

On the main motion as amended:

CARRIED 15/GPC

For: Mayor Helps; Councillors Alto, Coleman, Isitt, Loveday, Lucas, Madoff, and Thornton-Joe.

Against: Councillor Young

Committee recessed at 12:31 p.m.

Committee reconvened at 1:02 p.m.

Councillor Isitt and Lucas were absent when Committee reconvened.

6.6 Proposed Amendments to the Financial Sustainability Policy

Committee received a report dated September 4, 2015 that provided a review of the Financial Sustainability Policy and recommendations for amendments.

Councillor Isitt joined the meeting at 1:09 p.m.

Committee discussed:

- How the bylaws would be amended.
- When the Development Cost Charges report will be coming forward.
 - The report will be coming forward in 2016.

Action:

It was moved by Councillor Alto, seconded by Councillor Loveday, that Council amend the Financial Sustainability Policy as follows:

1. Growth in Property Tax Base – replace Policy 1.1 as follows:
 - a. To balance infrastructure upgrade needs with ongoing operating funding requirements, the first \$500,000 of assessment growth (non-market change) property tax revenue will be transferred to infrastructure reserves and the remaining balance allocated as determined by Council.
2. Alternative Revenues and External Funding – add the following to Policy 5.1:

- a. Grants should be sought for known infrastructure needs or identified priorities in the City's Strategic Plan even if they are not included in the financial plan due to limited funding or pending Council decision.
3. Infrastructure Maintenance and Replacement – replace Policy 6.2 as follows:
 - a. Each year, Council will consider a property tax increase dedicated to increasing capital infrastructure investment.
4. Self-financed Programs
 - a. In the introductory paragraph, add a reference to the Stormwater Utility and remove the reference to the Victoria Conference Centre.
5. Debt Management – amend Policy 8.1 as follows:
 - a. Every attempt should be made to keep the debt servicing charges at the current budget level of 7% of the property tax levy by adding new debt only in the years when other debt issues are retired. This will minimize the impact on property taxes as a result of new debt.
AND add Policy 8.3 as follows:
 - b. As an alternative to external borrowing, funds in the City's Debt Reduction Reserve can be borrowed with a maximum repayment term of 15 years at an interest rate equal to the lost investment interest.
6. Fees and Charges – add the following to Policy 9.0:
 - a. Fee bylaws should, when appropriate, include an annual increase equivalent to the Consumer Price Index for Victoria.

CARRIED UNANIMOUSLY 15/GPC

6.7 Lessons Learned from Implementing the City's New Grant Process and Direction Regarding Potential Changes to the Policy

Committee received a report dated September 4, 2015 from Finance regarding lessons learned implementing the City's new grant process and provided recommendations for enhancements to the policy prior to the 2016 intake.

Committee discussed:

- How input was gathered for the report.
- Feedback from the applicants regarding the process.

Action: It was moved by Councillor Isitt, seconded by Councillor Alto, that Council direct staff to bring forward amendments to the grant policy to implement the following changes:

1. Require that applicants demonstrate which strategic outcome their project will achieve.
2. For arts applications, reduce the eligibility to only those organizations that do not fit under the CRD's Art Fund.
3. Redirect all festival applications to the Festival Investment Grant application intake.
4. Implement the following limits:
 - a. Only fund one-time projects; provide no ongoing operating funding.
 - b. Only fund projects that primarily benefit City of Victoria residents, not Greater Victoria.

- c. Reduce the cap for project grants from 75% to 50% of total project cost.
- d. Implement a maximum award amount of \$25,000.
- e. Require that grant requests be related to "taking action" in the community and provide clear direction to staff as to what this means.
- f. Allow only one strategic plan grant application per organization.
- 5. Redirect projects that impact public space to a separate participatory neighbourhood funding stream.
- 6. Improve the application form and asking applicants to:
 - a. Outline who will benefit from the project.
 - b. Outline how much of the project cost is being requested.
 - c. Identify and provide proof whether other funding sources have been confirmed or are pending.
 - d. Outline which strategic outcome the project would achieve
- 7. Establish a process for addressing situations where grant requests exceed available funding:
 - a. Staff will provide options for reducing the cap imposed by the policy to a percentage that will fit the available funding.

Committee agreed to divide the motion.

Action: It was moved by Councillor Isitt, seconded by Councillor Alto, that Council direct staff to bring forward amendments to the grant policy to implement the following changes:

- 1. Require that applicants demonstrate which strategic outcome their project will achieve.
- 3. Redirect all festival applications to the Festival Investment Grant application intake.
- 5. Redirect projects that impact public space to a separate participatory neighbourhood funding stream.
- 6. Improve the application form and asking applicants to:
 - a. Outline who will benefit from the project.
 - b. Outline how much of the project cost is being requested.
 - c. Identify and provide proof whether other funding sources have been confirmed or are pending.
 - d. Outline which strategic outcome the project would achieve
- 7. Establish a process for addressing situations where grant requests exceed available funding:
 - a. Staff will provide options for reducing the cap imposed by the policy to a percentage that will fit the available funding.

CARRIED UNANIMOUSLY 15/GPC

Action: It was moved by Councillor Isitt, seconded by Councillor Alto, that Council direct staff to bring forward amendments to the grant policy to implement the following change:

- 2. For arts applications, reduce the eligibility to only those organizations that do not fit under the CRD's Art Fund.

Committee discussed:

- The need to provide funding to the grass roots arts organizations instead of the larger ones that qualify for CRD funding.
- The need to engage with the arts organizations and the CRD, to understand any implications this motion would have on their operations.

Motion to refer: It was moved by Mayor Helps, seconded by Councillor Loveday, that Committee recommends that Council refer the following motion to the Community Arts Council of Greater Victoria and James Lam, Manager, CRD Arts Development Services for feedback regarding any potential implications the motion would have on those affected.

That Council direct staff to bring forward amendments to the grant policy to implement the following change:

2. For arts applications, reduce the eligibility to only those organizations that do not fit under the CRD's Art Fund.

On the motion to refer:
CARRIED UNANIMOUSLY 15/GPC

Action: It was moved by Councillor Isitt, seconded by Councillor Alto, that Council direct staff to bring forward amendments to the grant policy to implement the following change:

4. Implement the following limits:
 - a. Only fund one-time projects; provide no ongoing operating funding.
 - b. Only fund projects that primarily benefit City of Victoria residents, not Greater Victoria.
 - c. Reduce the cap for project grants from 75% to 50% of total project cost.
 - d. Implement a maximum award amount of \$25,000.
 - e. Require that grant requests be related to "taking action" in the community and provide clear direction to staff as to what this means.
 - f. Allow only one strategic plan grant application per organization.

Committee discussed:

- The fee for service grants.
- The benefits of allowing organizations to present their proposals to Council.

Amendment: It was moved by Mayor Helps, seconded by Councillor Alto, that the motion be amended as follows:

4. Implement the following limits:
 - a. Only fund one-time projects; provide no ongoing operating funding.
 - b. Only fund projects that primarily benefit City of Victoria residents, not Greater Victoria.
 - c. Reduce the cap for project grants from 75% to 50% of total project cost.
 - d. Implement a maximum award amount of \$25,000.

- ~~e. Require that grant requests be related to "taking action" in the community and provide clear direction to staff as to what this means.~~
- e. Allow only one strategic plan grant application per organization.

On the amendment:

CARRIED UNANIMOUSLY 15/GPC

On the main motion as amended:

CARRIED UNANIMOUSLY 15/GPC

Action: It was moved by Mayor Helps, seconded by Councillor Isitt that Committee recommends that Council direct staff to determine which fee-for-service grants could be considered as direct award grants.

CARRIED UNANIMOUSLY 15/GPC

Action: It was moved by Councillor Madoff seconded by Councillor Loveday that Committee recommends that Council direct staff to forward the amendments made to the grant policy to all affected groups.

CARRIED UNANIMOUSLY 15/GPC

6.8 Liquor Licence Application – Northern Quarter Restaurant – 1724 Douglas Street

Committee received a report dated September 4, 2015 regarding an application from the Northern Quarter Restaurant at 1724 Douglas Street, to add a patron participation endorsement and to extend the hours of service to their Food Primary Liquor licence.

Action: It was moved by Councillor Loveday, seconded by Mayor Helps, that Council after conducting a review with respect to noise and community impacts regarding the application to add a Patron Participation Entertainment Endorsement and Extend Business Hours for the Food Primary liquor licence of the **Northern Quarter**, Liquor Licence No. 306479, located at 1724 Douglas Street, supports the application of the Northern Quarter restaurant to:

1. Amend its Food Primary liquor licence to add a Patron Participation Entertainment Endorsement.
2. Amend its Food Primary liquor licence to increase the hours of liquor service on Friday and Saturday nights to 9:00 a.m. to 1:00 a.m.
3. The Council provides the following comments on the prescribed considerations:
 - a. The location is in the Historic Commercial District of the Downtown Core Area Plan, which encourages the development of tourism, retail and entertainment focused businesses. The property is zoned CA-3, Central Area General Commercial District, which permits theatre, auditorium and restaurant uses. There is significant new residential development occurring immediately to the east of the property, which may support the business' viability. The Food Primary liquor licensed business is compatible with the neighbouring land uses and is within

the Intermediate Noise District, which allows for a higher noise threshold.

- b. These licence amendments are expected to have a minor impact on the neighbourhood, since the restaurant is currently open until 12:00 midnight on Friday and Saturday nights. The restaurant's occupant capacity is 100 people including staff. The restaurant's location on a main arterial road in the downtown core is expected to mitigate the noise impact from the later business hours. The City has not received any bylaw complaints with respect to noise for this restaurant.
- c. The views of adjacent residents and businesses were solicited via a mailed notice to neighbouring property owners and occupiers within 50 metres of the restaurant and a notice was posted at the restaurant entrance. The City received seven letters in support of the application and four letters opposed to the application. An additional letter opposed to the application misidentified the location of the restaurant as being within The Hudson building.

Committee discussed:

- The difference between Liquor Primary and Food Primary Liquor Licences and the legislative authority over these licences.
- Noise and whether the extended hours will cause a disturbance to surrounding neighbours.

Councillor Loveday withdrew from the meeting at 2 p.m. and returned at 2:02 p.m.

- The Downtown Residents Association supports the addition of patron participation but not the extension of hours.

Committee agreed to divide the motion.

Action: It was moved by Councillor Loveday, seconded by Mayor Helps, that Council after conducting a review with respect to noise and community impacts regarding the application to add a Patron Participation Entertainment Endorsement and Extend Business Hours for the Food Primary liquor licence of the **Northern Quarter**, Liquor License No. 306479, located at 1724 Douglas Street, supports the application of the Northern Quarter restaurant to:

1. Amend its Food Primary liquor licence to add a Patron Participation Entertainment Endorsement.

CARRIED UNANIMOUSLY 15/GPC

Action: It was moved by Councillor Loveday, seconded by Mayor Helps, that Council after conducting a review with respect to noise and community impacts regarding the application to add a Patron Participation Entertainment Endorsement and Extend Business Hours for the Food Primary liquor licence of the **Northern Quarter**, Liquor License No. 306479, located at 1724 Douglas Street, supports the application of the Northern Quarter restaurant to:

2. Amend its Food Primary liquor licence to increase the hours of liquor service on Friday and Saturday nights to 9:00 a.m. to 1:00 a.m.
3. The Council provides the following comments on the prescribed considerations:
 - a. The location is in the Historic Commercial District of the Downtown Core Area Plan, which encourages the development of tourism, retail and entertainment focused businesses. The property is zoned CA-3, Central Area General Commercial District, which permits theatre, auditorium and restaurant uses. There is significant new residential development occurring immediately to the east of the property, which may support the business' viability. The Food Primary liquor licensed business is compatible with the neighbouring land uses and is within the Intermediate Noise District, which allows for a higher noise threshold.
 - b. These licence amendments are expected to have a minor impact on the neighbourhood, since the restaurant is currently open until 12:00 midnight on Friday and Saturday nights. The restaurant's occupant capacity is 100 people including staff. The restaurant's location on a main arterial road in the downtown core is expected to mitigate the noise impact from the later business hours. The City has not received any bylaw complaints with respect to noise for this restaurant.
 - c. The views of adjacent residents and businesses were solicited via a mailed notice to neighbouring property owners and occupiers within 50 metres of the restaurant and a notice was posted at the restaurant entrance. The City received seven letters in support of the application and four letters opposed to the application. An additional letter opposed to the application misidentified the location of the restaurant as being within The Hudson building.

Committee discussed:

- The benefit of having a venue in this area of the downtown.
- Concern that residents in the area will be affected by noise and disturbance.

CARRIED 15/GPC

For: Mayor Helps; Councillors Alto, Coleman, Isitt, Loveday, and Madoff.

Against: Councillor Thornton-Joe and Young

6.9 Update on Regulations for Medical Marijuana-Related Businesses

Committee received a report dated September 11, 2015 providing an update to Council on the work underway to develop regulations for medical marijuana-related businesses.

Action: It was moved by Councillor Mayor Helps, seconded by Councillor Coleman, that Council receive this report for information.

CARRIED UNANIMOUSLY 15/GPC

6.10 720 Belleville Street – Renewal of Lease

Committee received a report dated September 3, 2015 regarding a request by the Canadian Pacific Lawn Bowling Club to renew their lease for a further three year term.

Committee discussed:

- If other uses could be found for the facility.
- Improvements and capital costs that the Club has incurred toward the facility and grounds.

Action: It was moved by Councillor Isitt, seconded by Councillor Loveday, that Council direct that staff report back on potential use as part of the facilities review.

Committee discussed:

- If the City has considered investigating other uses for the facility.

Amendment: It was moved by Councillor Alto, seconded by Councillor Young, that the motion be amended as follows:
That Council direct that staff report back on potential use as part of the facilities review **and that staff meet with the board to consider multiple uses of building.**

Committee discussed:

- If a review would be done in isolation or with consultation with the current operator.
- The Club has invested significant funds in improving the property; they continue to pay all operating costs, manage the property well and continue to reach out to the community to be inclusive.
- The review of all City owned facilities currently underway.

On the amendment:
DEFEATED UNANIMOUSLY 15/GPC

On the main motion:
DEFEATED UNANIMOUSLY 15/GPC

Action: It was moved by Councillor Isitt, seconded by Councillor Loveday, that staff report back with options that will allow multiple user groups to use the facility.

DEFEATED 15/GPC

For: Councillor Isitt
Against: Mayor Helps; Councillors Alto, Coleman, Loveday, Thornton-Joe, Madoff and Young

Action: It was moved by Councillor Coleman, seconded by Councillor Madoff, that Council authorizes the Mayor and Corporate Administrator to execute an agreement with the Canadian Pacific Lawn Bowling Club of Victoria

BC to renew a lease of part of 720 Belleville Street for a period of three years commencing September 21, 2015, in a form satisfactory to staff, and subject to the publication of the statutory notices required by the *Community Charter*.

CARRIED 15/GPC

For: Mayor Helps; Councillors Alto, Coleman, Loveday, Thornton-Joe, Madoff and Young

Against: Councillor Isitt

7. NEW BUSINESS

7.1 Victoria Micro Housing Society Interim Funding

Committee received a motion dated September 17, 2015 from Mayor Helps and Councillor Alto that proposed providing interim funding to a micro housing initiative.

- Action:** It was moved by Councillor Alto, seconded by Mayor Helps, that Committee recommends that Council approve the following motion:
1. That the Victoria Micro Housing Society be allocated interim funding of \$25,000 such funding to be drawn from the 'additional operating funding of up to \$350,000 from 2015 contingencies' already allocated to 'support specific Action Plan initiatives, subject to final approval by the City Manager', to execute the following actions:
 - a. Develop design/build proposal with architectural drawings.
 - b. Implement ongoing and regular outreach and social inclusion with potential future residents, including a 'resident interest' inventory.
 - c. Implement public engagement and consultation on the design/build concept, including engagement with Community and Neighbourhood Associations, Community Association Land Use Committees and processes, before a site is selected, so neighbours are involved in the conversation at an early and ongoing stage.
 - d. Outreach with social services to introduce the concept to agencies, to plan and build future relationships with the village and villagers.
 - e. Develop intake protocols and a self-management Memorandum of Understanding between residents, VMHS, and other partners.
 2. Prior to receiving said funds, Victoria Micro Housing Society will provide to the Director of Finance a detailed budget identifying proposed expenditures.
 3. Prior to March 31, 2016, and prior to any further funds being disbursed to Victoria Micro Housing Society, Victoria Micro Housing Society will provide a report to the Director of Finance outlining the details of expenditures from this allocation.

Committee discussed:

- No specific location is currently identified for the project.
- Micro housing could provide interim housing until permanent housing is built.
- The importance of community engagement and input.

- If locations outside of the City would be considered.

CARRIED 15/GPC

For: Mayor Helps; Councillors Alto, Coleman, Isitt, Loveday, Thornton-Joe, and Madoff

Against: Councillor Young

Action: It was moved by Councillor Loveday, seconded by Councillor Isitt, that the Governance & Priorities Committee convene a Closed meeting that excludes the public under Section 12(6) of the *Council Bylaw* for the reason that the following agenda item deals with matters specified in Sections 12(3) and/or (4) of the Council Bylaw, namely:

- Section 12(3)(e) The acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure might reasonably be expected to harm the interests of the City.
- Section 12(3)(g) Litigation or potential litigation affecting the City.
- Section 12(3)(i) The receipt of advice that is subject to solicitor-client privilege including communications necessary for that purpose.

CARRIED UNANIMOUSLY 15/GPC

8. CLOSED MEETING AT 3:00 P.M.

Committee Members Present: Mayor Helps in the Chair; Councillors Alto, Coleman, Isitt, Loveday, Madoff, Thornton-Joe and Young

Absent: Councillor Lucas

Staff Present: J. Jenkyns – Deputy City Manager; B. Dellebuur – Acting Assistant Director of Transportation & Parking Services; K. Hamilton – Director of Citizen Engagement & Strategic Planning; S. Thompson – Director of Finance; T. Soulliere – Director of Parks & Recreation; J. Tinney – Director of Sustainable Planning & Community Development; R. Woodland – Director of Legislative & Regulatory Services; T. Zworski – City Solicitor; C. Mycroft – Executive Assistant to the City Manager; J. Appleby – Recording Secretary.

9. APPROVAL OF THE CLOSED AGENDA

Action: It was moved by Councillor Thornton-Joe, seconded by Councillor Isitt, that the Closed Agenda of the September 17, 2015 meeting be approved.

CARRIED UNANIMOUSLY 15/GPC

10. CONSENT AGENDA

10.1 Minutes from the Closed Meeting held September 3, 2015

Action: It was moved by Councillor Isitt, seconded by Councillor Alto, that the Minutes from the Closed Meeting held September 3, 2015 be adopted.

CARRIED UNANIMOUSLY 15/GPC

10.2 Legal Advice

Committee received a report dated September 11, 2015 from the City Solicitor regarding a potential litigation matter.

The discussion and motion were recorded and kept confidential.

CARRIED UNANIMOUSLY 15/GPC

10.3 New Lease / 740 Douglas Street

Committee received a report dated August 28, 2015 from Legislative and Regulatory Services regarding a new lease at 740 Douglas Street.

The discussion and motion were recorded and kept confidential.

CARRIED UNANIMOUSLY 15/GPC

11. DECISION REQUESTS

11.1 Land Disposition

Committee received a report dated September 4, 2015 from Finance regarding a land matter.

The discussion and motion were recorded and kept confidential.

CARRIED UNANIMOUSLY 15/GPC

11.2 Land / Lease of City Office Space

Committee received a report dated September 10, 2015 from Parks and Recreation regarding a lease of City office space.

The discussion and motion were recorded and kept confidential.

CARRIED UNANIMOUSLY 15/GPC

11.3 Legal Advice

Committee received a report dated September 11, 2015 from the City Solicitor regarding a legal matter.

The discussion and motion were recorded and kept confidential.

CARRIED UNANIMOUSLY 15/GPC

11.4 Legal Advice

Committee received a report dated September 16, 2015 from the City Solicitor regarding a legal matter.

The discussion and motion were recorded and kept confidential.

CARRIED UNANIMOUSLY 15/GPC

12. ADJOURNMENT

Action: It was moved by Councillor Alto, seconded by Councillor Loveday, that the Governance & Priorities Committee meeting of September 17, 2015, be adjourned at 4:07 p.m.

CARRIED UNANIMOUSLY 15/GPC

Mayor Helps, Chair