

**MINUTES OF THE  
GOVERNANCE & PRIORITIES COMMITTEE MEETING  
HELD THURSDAY, AUGUST 20, 2015, 9:00 A.M.**

**1. CALL TO ORDER AT 9:00 A.M.**

**Committee Members Present:** Mayor Helps in the Chair; Councillors Coleman, Isitt, Loveday, Lucas, Madoff and Young.

**Absent:** Councillors Alto and Thornton-Joe.

**Staff Present:** J. Johnson – City Manager; R. Woodland – Director of Legislative & Regulatory Services; C. Mycroft – Executive Assistant to the City Manager; C. Havelka – Recording Secretary.

**Staff Present for a Portion of the Meeting:** J. Jenkyns – Deputy City Manager; P. Bruce – Fire Chief; D. Manak – Deputy Police Chief; M. MacIntyre – Victoria Police; S. Seivewright – Victoria Police; P. Ryan – Victoria Police Board; B. Dellebuur – Acting Assistant Director of Transportation & Parking Services; J. Huggett – Project Director of the Johnson Street Bridge Replacement Project; K. Hamilton – Director of Citizen Engagement & Strategic Planning; T. Soulliere – Director of Parks & Recreation; S. Thompson – Director of Finance; J. Tinney – Director of Sustainable Planning & Community Development; C. Paine – Manager of Revenue; L. Campbell – Manager of Parks Planning, Design & Development; B. Frewer – Citizen Engagement Advisor; N. Reddington – Community Recreation & Culture Coordinator; C. Gower – Senior Planner.

**Guest:** M. Bell – Urban Systems.

**2. APPROVAL OF AGENDA**

**Action:** It was moved by Councillor Coleman, seconded by Councillor Madoff, that the Agenda of the August 20, 2015, Governance & Priorities Committee meeting be approved.

**Amendment:** It was moved by Councillor Coleman, seconded by Councillor Loveday, that the agenda of the August 20, 2015 meeting be amended to include the following agenda items on the consent agenda.

Item # 1 – Minutes from the Special Meeting held July 15, 2015  
Item # 2 - Minutes from the Regular Meeting held July 16, 2015  
Item # 13 – Motion – Use of City Hall for TedxVictoria – November 21  
Item # 14 – Conference Attendance Request - UBCM

On the amendment:  
CARRIED UNANIMOUSLY 15/GPC664

On the main motion as amended:  
CARRIED UNANIMOUSLY 15/GPC665

### **3. CONSENT AGENDA**

It was moved by Councillor Coleman, seconded by Councillor Loveday, that the following items be approved without further debate:

#### **3.1 Minutes from the Special Meeting held July 15, 2015**

**Action:** It was moved by Councillor Coleman, seconded by Councillor Loveday, that the Minutes from the Special Meeting held July 15, 2015 be adopted.

CARRIED UNANIMOUSLY 15/GPC666

#### **3.2 Minutes from the Regular Meeting held July 16, 2015**

**Action:** It was moved by Councillor Coleman, seconded by Councillor Loveday, that the Minutes from the Regular Meeting held July 16, 2015 be adopted.

CARRIED UNANIMOUSLY 15/GPC667

#### **3.3 Use of City Hall for TedxVictoria – November 21**

Committee received a motion dated August 13, 2015 from Councillors Loveday, Alto and Isitt requesting the use of City Hall Antechamber and Council Chamber by TedxVictoria for a public event on November 21.

**Action:** It was moved by Councillor Coleman, seconded by Councillor Loveday, that Committee recommends that Council approve the following motion:

BE IT RESOLVED THAT Council approves the use of the City Hall Antechamber and Council Chamber by TedxVictoria for a public event on Saturday, November 21 between 9:00 a.m. and 6:00 p.m., subject to security costs of up to \$500 being covered by TedxVictoria.

CARRIED UNANIMOUSLY 15/GPC668

### 3.4 Conference Attendance Request

Committee received requests from Mayor Helps and Councillors Alto and Coleman to attend the Union of British Columbia Municipalities annual conference to be held in Vancouver on September 21-25, 2015 and to approve the associated costs.

**Action:** It was moved by Councillor Coleman, seconded by Councillor Loveday, that Committee recommends that Council authorizes the attendance and associated costs for Mayor Lisa Helps, Councillor Marianne Alto and Councillor Chris Coleman to the Union of British Columbia Municipalities Conference to be held in Vancouver, September 21 to 25, 2015.

CARRIED UNANIMOUSLY 15/GPC669

**Action:** It was moved by Councillor Loveday, seconded by Councillor Isitt, that the Governance & Priorities Committee convene a Closed meeting that excludes the public under Section 12(6) of the *Council Bylaw* for the reason that the following agenda item deals with matters specified in Sections 12(3) and/or (4) of the Council Bylaw, namely:

- Section 12(3)(g) Litigation or potential litigation affecting the City.

CARRIED UNANIMOUSLY 15/GPC670

## 4. CLOSED MEETING AT 9:05 A.M.

**Committee Members Present:** Mayor Helps in the Chair; Councillors Coleman, Isitt, Loveday, Lucas, Madoff and Young

**Absent:** Councillors Alto and Thornton-Joe

**Staff Present:** J. Johnson – City Manager; J. Jenkyns – Deputy City Manager; P. Bruce – Fire Chief; B. Dellebuur – Acting Assistant Director of Transportation & Parking Services; K. Hamilton – Director of Citizen Engagement & Strategic Planning; J. Huggett – Project Director, Johnson Street Bridge Replacement Project; M. Macleod–Shaw - Assistant City Solicitor; S. Thompson – Director of Finance; T. Soulliere – Director of Parks & Recreation; J. Tinney – Director of Sustainable Planning & Community Development; R. Woodland – Director of Legislative & Regulatory Services; C. Mycroft – Executive Assistant to the City Manager; C. Havelka – Recording Secretary.

#### **4.1 Potential Litigation**

Committee discussed a matter regarding potential litigation.

#### **5. PUBLIC MEETING AT 9:16 A.M.**

#### **6. DECISION REQUESTS**

##### **6.1 Johnson Street Bridge Public Realm Areas**

Committee received a report dated August 14, 2015 from Citizen Engagement & Strategic Planning that provided options for Council to consider for completing the landscaping, plazas, and public spaces for the new Johnson Street Bridge.

**Action:** It was moved by Councillor Madoff, seconded by Councillor Isitt, that Committee recommends that Council direct staff to proceed with public engagement on urban design of the public realm in fall 2015 and to report back to Council with a public realm design and corresponding budget options.

Committee discussed the following:

- The importance of receiving public input on the art component of the project, as well as from the Art in Public Places Committee.
- Maintaining the connectivity for rail.
- Working with the Janion proponents to ensure there is a connection to the walkway.
- Working to mitigate the impact of the concrete wall on the south east plaza.
- Separating pedestrians from cyclists on the approaches to the multi-use trail.
- The cash allowance in the contract and the funds that were expended for light fixtures; receiving a breakdown of those costs.
- Exploring the option of Parks staff doing landscape work and how that would fit into the workplan.

*Councillor Loveday withdrew from the meeting at 9:51 a.m. and returned at 9:52 a.m.*

- The suggestion that memorial benches or other philanthropic donations help with the finishing touches to the project.
- Options for the road design at the eastern intersection.

CARRIED UNANIMOUSLY 15/GPC671

##### **6.2 Highlights for Quarter 2 and Progress Update on Operational Plan**

Committee received a report dated August 10, 2015 from the City Manager that presented an update on progress towards strategic objectives and

implementation of the operational plan. It also included the quarterly update for the Victoria Police Department, and a report outlining single source contracts issued during the first half of the year.

**Action:** It was moved by Councillor Isitt, seconded by Councillor Loveday, that Committee receive the report dated August 10, 2015 for information.

Committee discussed the following:

- The status and workplan for wayfinding signs.
- Paving work that is ongoing at Pembroke Street and information regarding the pavement management plan.
- Sports field rehabilitation work and the intention of using the Parks Master Plan to identify when improvements are needed.
- All weather fields and emerging research regarding environmental and health issues associated with these fields.
- Options for naming the new park in the Jubilee neighbourhood.
- The proposal that the CRD be the lead for housing and homelessness in the region.
- The status and information regarding naming rights at the Victoria Conference Centre.
- The success of Public Works Day and expanding that event to other departments.

CARRIED UNANIMOUSLY 15/GPC672

### **6.3 Potential Amendment to the 2015 – 2018 Strategic Plan: Socially Responsible Investments and Pension Funds**

Committee considered the Council resolution for a potential amendment to the Strategic Plan regarding Socially Responsible Investments and Pension Funds and requesting that staff report back on the impact this new action would have on the Strategic Plan.

**Action:** It was moved by Councillor Isitt, seconded by Councillor Loveday, that Committee recommends that Council direct staff to report back on the implications of adding to the 2015 – 2018 Strategic Plan the actions related to the motion Socially Responsible Investments and Pension Funds.

CARRIED 15/GPC673

**For:** Mayor Helps, Councillors Coleman, Isitt, Loveday, Lucas and Madoff.

**Against:** Councillor Young.

*Committee recessed at 10:47 a.m.*

*Committee reconvened at 10:52 a.m.*

#### **6.4 Police Quarterly Report – Quarter Two, 2015**

Del Manak, Deputy Police Chief, provided Committee with an update on the Victoria Police Second Quarter Report.

Committee discussed:

- Inviting the public to a police event similar to Public Works Day.
- Details regarding the Community Ambassadors (bobby) program and the bike registration program.

**Action:** It was moved by Councillor Isitt, seconded by Councillor Loveday, that Committee receive the Police Quarter Two - 2015 report for information.

Committee discussed the motion:

- The proportion of the City's budget allocated to policing and the scrutiny and efficiencies staff use when assessing the budget.
- The infrastructure issues associated with the police building;
  - Providing an update with the budget report.

CARRIED UNANIMOUSLY 15/GPC674

Mayor Helps requested that the Police Department provide a quarterly update on the police budget with their regular quarterly update.

#### **6.5 2015 Second Quarter Budget Status Report**

Committee received a report dated August 7, 2015 from the Director of Finance that outlined the status of the 2015 budget as of June 30, 2015.

Committee discussed:

- The rationale for the reduction in parking fine revenues;
  - Staff is reviewing opportunities to mitigate this shortage and will report back with options.
- Noting that this suggests a positive impact on downtown businesses and vibrancy.
- The annual amount and allocation of parking fine revenue.

**Action:** It was moved by Mayor Helps, seconded by Councillor Isitt, that Committee receive for information the report dated August 20, 2015.

CARRIED UNANIMOUSLY 15/GPC675

#### **6.6 Strategic Real Estate Review – Report August 2015**

Committee received a report dated August 14, 2015 from the City Manager that outlined the function of a coordinated and strategic approach to the City's real estate holdings to manage these assets for the City of Victoria. The City

Manager introduced Mr. Martin Bell, the CEO of Urban Systems who provided Committee with a presentation.

Committee discussed:

- The manner in which this program will be approached in terms of policy guidelines; having a principled approach;
  - This may change on a yearly basis depending on Council feedback and departmental requirements.

- Action:** It was moved by Councillor Isitt, seconded by Councillor Loveday, that Committee recommends that Council:
1. Direct staff to implement and operationalize the Strategic Real Estate function for the City of Victoria as outlined in the Urban Systems August 2015 report.
  2. That a six-month Strategic Real Estate Implementation report come forward to the Governance and Priorities Committee in April 2016.
  3. Direct staff to release \$40,000 from the strategic priorities fund for implementation in 2015.

Committee discussed the motion:

- Noting the differing views on how City land should be used.
- The guiding principles needed to evaluate proposals as they come forward; using a 'triple bottom line' approach.
- The principles outlined in the report from Urban Systems and incorporating those into the proposal.

- Amendment:** It was moved by Councillor Madoff, seconded by Mayor Helps, that Committee recommends that Council:
1. Direct staff to implement and operationalize the Strategic Real Estate function for the City of Victoria as outlined in the Urban Systems August 2015 report.
  2. That a six-month Strategic Real Estate Implementation report come forward to the Governance and Priorities Committee in April 2016.
  3. Direct staff to release \$40,000 from the strategic priorities fund for implementation in 2015.
  4. **Pursue highest and best use, while employing the triple bottom line approach.**

On the amendment:  
CARRIED UNANIMOUSLY 15/GPC676

The City Manager advised that staff will develop a business case that has a triple bottom line and Council's input will help shape that.

On the main motion as amended:  
CARRIED UNANIMOUSLY 15/GPC677

## 6.7 2016 Permissive Tax Exemptions

Committee received a report dated August 6, 2015 from Finance that provided information on the additional Permissive Tax Exemption (PTE) applications received this year for 2016.

Committee discussed:

- PTE applicants who rent part of their building and information regarding the prohibition to provide a PTE for commercial use; the situation with 1923 Fernwood Road.

- Action:** It was moved by Councillor Isitt, seconded by Councillor Coleman, that Committee recommends that Council approve:
1. That all applications for permissive tax exemption detailed in table 2 of the report dated August 6, 2015, for the 2016 tax year be approved.
  2. That permissive tax exemptions detailed in table 4 of the report dated August 6, 2015, be approved.
  3. That Council direct staff to prepare a 2016 permissive tax exemption bylaw for Council approval.

Committee discussed the motion:

- The recommendation of the Housing Affordability Task Force to allow PTEs for affordable housing projects and the financial implications to the City.
- The PTE legislation and City policy and how it applies to different agencies that operate within the City of Victoria.

CARRIED UNANIMOUSLY 15/GPC678

Committee recessed at 12:17 p.m.

Committee reconvened at 12:55 p.m.

## 6.8 Johnson Street Art on Parkades Selection

Committee received a report dated August 7, 2015 from the Deputy City Manager seeking Council approval for the winners of the Johnson Street Art on Parkades competition.

Committee discussed the Art in Public Places policy and the option of permitting public input.

- Action:** It was moved by Councillor Madoff, seconded by Councillor Coleman, that Committee recommends that Council approve the decision of the selection panel naming Susan Point and Thomas Cannell winners of the Johnson Street Art on Parkades competition.

CARRIED UNANIMOUSLY 15/GPC679



## 6.9 Closing City Right of Way – Clawthorpe Park

Committee received a report dated August 5, 2015 from Legislative & Regulatory Services seeking Council authorization to proceed with a proposed road closure and lot consolidation at Clawthorpe Park located between Clawthorpe Avenue and North Dairy Road.

- Action:** It was moved by Councillor Isitt, seconded by Councillor Loveday, that Committee recommends that Council instructs City staff to:
1. Draft a bylaw closing the part of Clawthorpe Avenue that is already integrated into Clawthorpe Park and removing its highway dedication for Council's consideration of three readings and adoption.
  2. Make an application to remove internal lot lines on Plan VIP1222 in order to create a single lot from Lots 23 to 28.
  3. File a plan dedicating as park the two new lots created by implementation of the above recommendations.

Committee discussed the motion:

- The pros and cons of having a park adjacent to an arterial road in a residential neighbourhood.

CARRIED UNANIMOUSLY 15/GPC680

## 7. NEW BUSINESS

### 7.1 Mayor's Art and Innovation Award Jury

Mayor Helps provided Committee with a motion proposing that one Councillor join the Mayor on the jury for the Mayor's Arts and Innovation Awards.

- Action:** It was moved by Councillor Coleman, seconded by Councillor Lucas, that Committee recommends that Council select Councillor Loveday to join the Mayor and five other community members on the jury for the Mayor's Arts and Innovation Awards as described in the motion dated August 13, 2015.

CARRIED UNANIMOUSLY 15/GPC681

### 7.2 National Pharmacare Program

Committee received a motion from Councillors Isitt and Loveday that proposed that Council support the creation of a National Pharmacare program.

- Action:** It was moved by Councillor Isitt, seconded by Councillor Loveday, that Committee recommends that Council approve the following motion:

WHEREAS the City of Victoria has been recognized and demonstrated its commitment to the importance of healthy citizens as the foundation of a healthy, engaged and economically vibrant community;

AND WHEREAS over 3 million Canadians, including many in our local communities, do not take medicines prescribed by doctors because they cannot afford to purchase them;

AND WHEREAS Canada is currently the only country with a national medicare program that does not have a national pharmacare program;

AND WHEREAS the risk of having no insurance for medicines is particularly high among lower income Canadians, including many workers in the City of Victoria with precarious and seasonal employment;

AND WHEREAS research suggests that adding a national pharmacare program to our national health care system would lower costs to businesses by as much as \$8 billion per year, with a corresponding competitive advantage for Canadian companies;

AND WHEREAS the creation of a national pharmacare program could produce substantial cost savings for local government expenditures on employee benefits;

AND WHEREAS a national prescription drug formulary would support better quality prescribing, including reducing dangerous and inappropriate prescribing to Canadian seniors;

AND WHEREAS a National Pharmacare plan is sound policy, both economically and socially.

THEREFORE BE IT RESOLVED THAT the City of Victoria places itself on the record supporting the creation of a National Pharmacare program as an extension of Canadian Medicare, to improve the health outcomes of local residents, ensure fairness in access to medicine, and provide for greater efficiency and effectiveness in Canada's health care system.

BE IT FURTHER RESOLVED THAT the City of Victoria calls on the Government of British Columbia to work with other Provinces and the Federal Government to develop and implement a National Pharmacare program;

AND BE IT FURTHER RESOLVED THAT Council requests that the Mayor convey this decision to the Prime Minister of Canada, the federal Minister of Health, the Premier of British Columbia, the provincial Minister of Health, and members of the legislative assembly and members of parliament representing districts within the City of Victoria;

AND BE IT FURTHER RESOLVED THAT the City of Victoria submits this resolution for consideration at the 2016 conventions of the Association of Vancouver Island and Coastal Communities, the Union of British Columbia Municipalities and the Federation of Canadian Municipalities.

Councillor Isitt advised that an amendment is required as this resolution may be outside of the jurisdiction of the Federation of Canadian Municipalities. He would like to bring forth a subsequent motion once he has determined if this is the case.

**Amendment:** It was moved by Councillor Isitt, seconded by Councillor Coleman, that Committee amend the motion:

That Council approve the following motion:

WHEREAS the City of Victoria has been recognized and demonstrated its commitment to the importance of healthy citizens as the foundation of a healthy, engaged and economically vibrant community;

AND WHEREAS over 3 million Canadians, including many in our local communities, do not take medicines prescribed by doctors because they cannot afford to purchase them;

AND WHEREAS Canada is currently the only country with a national medicare program that does not have a national pharmacare program;

AND WHEREAS the risk of having no insurance for medicines is particularly high among lower income Canadians, including many workers in the City of Victoria with precarious and seasonal employment;

AND WHEREAS research suggests that adding a national pharmacare program to our national health care system would lower costs to businesses by as much as \$8 billion per year, with a corresponding competitive advantage for Canadian companies;

AND WHEREAS the creation of a national pharmacare program could produce substantial cost savings for local government expenditures on employee benefits;

AND WHEREAS a national prescription drug formulary would support better quality prescribing, including reducing dangerous and inappropriate prescribing to Canadian seniors;

AND WHEREAS a National Pharmacare plan is sound policy, both economically and socially.

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BE IT FURTHER RESOLVED THAT the City of Victoria calls on the Government of British Columbia to work with other Provinces and the Federal Government to develop and implement a National Pharmacare program;

AND BE IT FURTHER RESOLVED THAT Council requests that the Mayor convey this decision to the Prime Minister of Canada, the federal Minister of Health, the Premier of British Columbia, the provincial Minister of Health, and members of the legislative assembly and members of parliament representing

districts within the City of Victoria;

AND BE IT FURTHER RESOLVED THAT the City of Victoria submits this resolution for consideration at the 2016 conventions of the Association of Vancouver Island and Coastal Communities and the Union of British Columbia Municipalities. ~~and the Federation of Canadian Municipalities.~~

On the amendment:

CARRIED UNANIMOUSLY 15/GPC682

On the main motion as amended:

CARRIED UNANIMOUSLY 15/GPC683

### **7.3 Accessibility Working Group**

Committee received a motion dated August 13, 2015 from Councillors Loveday, Alto and Isitt that provided information and proposed the formation of an Accessibility Working Group.

**Action:** It was moved by Councillor Loveday, seconded by Councillor Isitt, that Committee recommends that Council approve the following motion:

BE IT RESOLVED THAT Council approves the formation of an Accessibility Working Group.

BE IT FURTHER RESOLVED THAT Council adopts the Terms of Reference attached to the motion dated August 13, 2015, for the Accessibility Working Group and directs staff to convene a meeting of the working group as soon as practicable.

Committee discussed the motion:

- The City liaison who would provide staff support for the Working Group.

CARRIED UNANIMOUSLY 15/GPC684

Councillor Loveday advised that they will bring a list of proposed Councillor appointees to the August 27, 2015 Council Meeting.

**Action:** It was moved by Councillor Coleman, seconded by Councillor Madoff, that the Governance & Priorities Committee convene a Closed meeting that excludes the public under Section 12(6) of the *Council Bylaw* for the reason that the following agenda items deal with matters specified in Sections 12(3) and/or (4) of the Council Bylaw, namely:

- Section 12(3)(a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the City or another position appointed by the City.

- Section 12(3)(e) The acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure might reasonably be expected to harm the interests of the City.
- Section 12(3)(g) Litigation or potential litigation affecting the City.
- Section 12(3)(i) The receipt of advice that is subject to solicitor-client privilege including communications necessary for that purpose.

CARRIED UNANIMOUSLY 15/GPC685

## 8. CLOSED MEETING AT 1:30 P.M.

**Committee Members Present:** Mayor Helps in the Chair; Councillors Coleman, Isitt, Loveday, Lucas, Madoff and Young

**Absent:** Councillors Alto and Thornton-Joe

**Staff Present:** J. Johnson – City Manager; J. Jenkyns – Deputy City Manager; K. Hamilton – Director of Citizen Engagement & Strategic Planning; M. Macleod-Shaw - Assistant City Solicitor; S. Thompson – Director of Finance; T. Soulliere – Director of Parks & Recreation; R. Woodland – Director of Legislative & Regulatory Services; B. Dellebuur – Acting Assistant Director of Transportation & Parking Services; C. Mycroft – Executive Assistant to the City Manager; C. Havelka – Recording Secretary.

## 9. APPROVAL OF CLOSED AGENDA

**Action:** It was moved by Councillor Coleman, seconded by Councillor Madoff, that the Closed Agenda of the August 20, 2015, Governance & Priorities Committee meeting be approved.

**Amendment:** It was moved by Councillor Young, seconded by Councillor Coleman, that the Closed Agenda of the August 20, 2015 meeting be amended to include the following agenda items on the consent agenda.

Item # 1 – Minutes from the Special Closed Meeting held July 23, 2015  
 Item # 18 – Appointment of Approving Officer

On the amendment:  
 CARRIED UNANIMOUSLY 15/GPC686

On the main motion as amended:  
 CARRIED UNANIMOUSLY 15/GPC687

## 11. DECISION REQUESTS

### 11.1 Land / Disposition of Property

Committee received a report dated June 30, 2015, from Legislative & Regulatory Services regarding a Land / Disposition of Property matter.

The discussion and motion were recorded and kept confidential.

### 11.2 Legal Advice / Potential Litigation

Committee received a report dated August 14, 2015 from the City Solicitor regarding a potential litigation matter.

The discussion and motion were recorded and kept confidential.

## 12. ADJOURNMENT

**Action:** It was moved by Councillor Coleman, seconded by Councillor Lucas, that the Governance & Priorities Committee meeting of August 20, 2015, be adjourned at 2:04 p.m.

CARRIED UNANIMOUSLY 15/GPC695

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Mayor Helps, Chair