

**MINUTES OF THE
GOVERNANCE & PRIORITIES COMMITTEE MEETING
HELD THURSDAY, JULY 2, 2015, 9:00 A.M.**

1. CALL TO ORDER AT 9:00 A.M.

Committee Members Present: Mayor Helps in the Chair; Councillors Alto, Coleman, Loveday, Lucas, Madoff and Thornton-Joe.

Absent: Councillors Isitt and Young.

Staff Present: J. Johnson – City Manager; R. Woodland – Director of Legislative & Regulatory Services; C. Havelka – Recording Secretary.

Staff Present for a Portion of the Meeting: J. Tinney – Director of Sustainable Planning & Community Development; S. Thompson – Director of Finance; B. Dellebuur – Acting Assistant Director of Transportation & Parking Services; A. Hudson – Assistant Director of Community Planning; M. MacLeod-Shaw – Assistant City Solicitor; C. Royle – Deputy Fire Chief; T. Askham – Manager of Recreation Programs & Facilities; M. Harris – Strategic Planning & Communications Advisor; C. Mycroft – Executive Assistant to the City Manager; S. Hutchison – Transportation Planner; R. Shotton – Citizen Engagement Coordinator.

Guest: Members of the City of Victoria Youth Council.

2. APPROVAL OF AGENDA

Action: It was moved by Councillor Loveday, seconded by Councillor Madoff, that the Agenda of the July 2, 2015, Governance & Priorities Committee meeting be approved.

Amendment: It was moved by Councillor Alto, seconded by Councillor Coleman, that the agenda of the July 2, 2015 meeting be amended to include the following agenda items on the consent agenda.

Item # 2 – Minutes from the Special Meeting held April 14, 2015

Item # 3 – Minutes from the Special Meeting held April 15, 2015
Item # 4 – Minutes from the Regular Meeting held June 18, 2015

On the amendment:
CARRIED UNANIMOUSLY 15/GPC

On the main motion as amended:
CARRIED UNANIMOUSLY 15/GPC

3. CONSENT AGENDA

It was moved by Councillor Alto, seconded by Councillor Coleman, that the following items be approved without further debate:

3.1 Minutes from the Special Meeting held April 14, 2015

Action: It was moved by Councillor Alto, seconded by Councillor Coleman, that the Minutes from the Special Meeting held April 14, 2015 be adopted.

CARRIED UNANIMOUSLY 15/GPC

3.2 Minutes from the Special Meeting held April 15, 2015

Action: It was moved by Councillor Alto, seconded by Councillor Coleman, that the Minutes from the Special Meeting held April 15, 2015 be adopted.

CARRIED UNANIMOUSLY 15/GPC

3.3 Minutes from the Regular Meeting held June 18, 2015

Action: It was moved by Councillor Alto, seconded by Councillor Coleman, that the Minutes from the Regular Meeting held June 18, 2015 be adopted.

CARRIED UNANIMOUSLY 15/GPC

4. ADOPTION OF MINUTES

4.1 Minutes from the Special Meeting held April 13, 2015

Action: It was moved by Councillor Thornton-Joe, seconded by Councillor Loveday, that the Minutes from the Special Meeting held April 13, 2015 be adopted.

Councillor Thornton-Joe advised that a correction to the minutes is required as she is shown absent for parts of the meeting when she believed she was present. Also, the adjournment states it is for the April 9, 2015 meeting.

Staff advised that they will review the video to determine when Councillor Thornton-Joe was absent.

Councillor Coleman asked about the VEMA allocations in the budget as it didn't appear in the April 13, 14 or 15th minutes. Staff advised they will forward that information to Council.

Amendment: It was moved by Councillor Thornton-Joe, seconded by Councillor Loveday, that the minutes be corrected as noted.

On the amendment:
CARRIED UNANIMOUSLY 15/GPC

On the main motion as amended:
CARRIED UNANIMOUSLY 15/GPC

5. DELEGATION

5.1 City of Victoria Youth Council

Sarah Graham, Coordinator of the City of Victoria Youth Council, accompanied by Youth Council members, lead Committee through a PowerPoint Presentation that provided an update on Victoria Youth Council initiatives.

Action: It was moved by Councillor Loveday, seconded by Councillor Alto, that Committee receive for information the presentation by the City of Victoria Youth Council.

Committee commented on the following:

- Acknowledging the many initiatives the Youth Council has completed; providing more support by assigning Councillors to Youth Council projects.
- The broad range of initiatives the Youth Council deals with; expanding Youth Council involvement into other areas.

Mayor Helps requested that Councillor Loveday, Youth Council Liaison, report back with Youth Council projects for individual Councillors to consider supporting.

CARRIED UNANIMOUSLY 15/GPC

Committee thanked the Victoria Youth Council for their presentation.

6. DECISION REQUESTS

6.1 Pandora / Johnson Cycling Corridors – Public Consultation / Recommended Design

Committee received a report dated June 26, 2015 from Engineering & Public Works that updated Council on the results of public consultation on a proposed bike facility on Pandora Avenue, including two design options and requested Council approval on the design option for a two-way protected bike lane.

Committee discussed:

- Concerns regarding access for vehicles making deliveries, parking or dropping off people with accessibility issues in front of City Hall and the McPherson Theatre;
 - As much parking as possible is being preserved;
 - The drop off/pick-up area in front of the McPherson will not be retained but will be relocated.
 - The pick-up/drop off area will be fully accessible and refinements can be made to the design.
 - Consulting with the Executive Director of the McPherson Theatre to determine parking needs.
- Providing Council with a running tally of public and private parking spaces as they increase and decrease.
- The signage, signaling, right and left turns and accepted practices for having two-way bike traffic on a one-way street;
 - How this will look at certain intersections.
- The communications plan that would advise people of these changes.
- The non-cyclists that participated in the public feedback; encouraging new users.
- The options for the separation barrier and why bollards were chosen; enhancing the design with bollards and planters.
- Details regarding how vehicles will park and bus passengers will exit and negotiate the bike path.
- The timeline in terms of issuing RFPs and moving forward with final designs;
 - Bringing final designs to Council for their consideration.
- Concerns expressed by downtown merchants with respect to business disruption caused by construction.
- The cost of this project and the suggestion that BC Transit install their bus shelters on the transit islands.
- Noting the efficiency of bike lanes and signals in downtown Vancouver.

Action:

It was moved by Councillor Loveday, seconded by Councillor Alto, that Committee recommends:

1. That Council endorse the design and construction of a two-way fully protected bike lane with traffic signal changes on Pandora Avenue, and marked bike lanes on Johnson Street.
2. That physical separation used in the design be primarily parked vehicles and bollards, with enhanced separation (concrete islands) used at bus zones, mid-block crosswalks, and at the approach to intersections where parking is not permitted.

Committee discussed the motion:

- Support for the public engagement strategy that informed this recommendation.
- The detail of the final design and bringing that for Council's review.
- The loss of public realm on Johnson Street if the one-way option on Pandora Avenue was chosen.
- This initiative supports Tourism Victoria's strategic planning with respect to Victoria as a destination for cycling.

- Enhancing the design is an investment in the public realm.
- This initiative makes the road safer for cyclists and motorists.

Mayor Helps advised that she would like the Accessibility Working Group to be formalized and this plan referred to this group.

CARRIED UNANIMOUSLY 15/GPC

7. NEW BUSINESS

7.1 Councillor Sharing

Councillor Thornton-Joe thanked all the staff and volunteers that helped make the Canada Day celebrations a success. Councillor Thornton-Joe was thanked by Committee for her leadership in organizing this event.

Action: It was moved by Councillor Lucas, seconded by Councillor Coleman, that the Governance & Priorities Committee convene a Closed meeting that excludes the public under Section 12(6) of the *Council Bylaw* for the reason that the following agenda items deal with matters specified in Sections 12(3) and/or (4) of the Council Bylaw, namely:

- Section 12(3)(e) The acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure might reasonably be expected to harm the interests of the City.

CARRIED UNANIMOUSLY 15/GPC

8. CLOSED MEETING AT 10:54 A.M.

Committee Members Present: Mayor Helps in the Chair; Councillors Loveday, Lucas, Madoff and Thornton-Joe.

Absent for a Portion of a Meeting: Councillors Alto and Coleman.

Absent: Councillors Isitt and Young.

Staff Present: J. Johnson – City Manager; J. Tinney – Director of Sustainable Planning & Community Development; R. Woodland – Director of Legislative & Regulatory Services; C. Mycroft – Executive Assistant to the City Manager; C. Havelka – Recording Secretary.

9. APPROVAL OF THE AGENDA – CLOSED MEETING

Action: It was moved by Councillor Thornton-Joe, seconded by Councillor Lucas,
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that Committee approve the Closed Agenda for the July 2, 2015 meeting.

Mayor Helps added to the Closed Agenda minutes for adoption from the Closed Confidential meeting held June 18, 2015.

Councillor Alto joined the meeting at 10:58 a.m.

Amendment: It was moved by Mayor Helps, seconded by Councillor Loveday, that the agenda be approved as amended.

On the amendment:
CARRIED UNANIMOUSLY 15/GPC

On the main motion as amended:
CARRIED UNANIMOUSLY 15/GPC

10. ADOPTION OF CLOSED MINUTES

10.1 Minutes from the Special Closed Meeting held April 15, 2015

Action: It was moved by Councillor Thornton-Joe, seconded by Councillor Madoff that the Minutes from the Special Closed Meeting held April 15, 2015 be adopted.

CARRIED UNANIMOUSLY 15/GPC

10.2 Minutes from the Regular Closed Meeting held June 18, 2015

Action: It was moved by Councillor Thornton-Joe, seconded by Councillor Madoff, that the Minutes from the Regular Closed Meeting held June 18, 2015 be adopted.

CARRIED UNANIMOUSLY 15/GPC

10.3 Confidential Minutes from the Closed Meeting held June 18, 2015

Action: It was moved by Councillor Thornton-Joe, seconded by Councillor Madoff, that the Minutes from the Closed Confidential Meeting held June 18, 2015 be adopted.

CARRIED UNANIMOUSLY 15/GPC

11. DECISION REQUESTS

11.1 Land / New Lease / 702 Douglas Street

Committee received a report dated June 18, 2015 from Legislative & Regulatory Services regarding a new lease for 702 Douglas Street.

The discussion and motion were recorded and kept confidential.

11.2 Land / New Lease

Committee received a report dated June 25, 2015 from the Deputy City Manager regarding a new lease.

The discussion and motion were recorded and kept confidential.

12. ADJOURNMENT

Action: It was moved by Councillor Alto, seconded by Councillor Coleman, that the Governance & Priorities Committee meeting of July 2, 2015, be adjourned at 11:11 a.m.

CARRIED UNANIMOUSLY 15/GPC

Mayor Helps, Chair