

**MINUTES OF THE
GOVERNANCE & PRIORITIES COMMITTEE MEETING
HELD THURSDAY, JUNE 4, 2015, 9:00 A.M.**

1. THE CHAIR CALLED THE MEETING TO ORDER AT 9:00 A.M.

Committee Members Present: Mayor Helps in the Chair; Councillors Alto, Loveday, Lucas, Madoff, Thornton-Joe and Young.

Absent: Councillors Coleman and Isitt.

Staff Present: J. Johnson – City Manager; R. Woodland – Director of Legislative & Regulatory Services; C. Havelka – Recording Secretary.

Staff Present for a Portion of the Meeting: P. Bruce – Fire Chief; F. Elsner – Police Chief; J. Jenkyns – General Manager, Victoria Conference Centre; K. Hamilton – Director of Citizen Engagement & Strategic Planning; J. MacDougall – Assistant Director of Parks; Inspector S. McGregor – Victoria Police; A. Meyer – Acting Director of Sustainable Planning & Community Development; T. Soulliere – Director of Parks & Recreation; S. Thompson – Director of Finance; B. Dellebuur – Acting Assistant Director of Transportation & Parking Services, T. Zworski – City Solicitor; K. Bouris – Senior Planner; J. Reilly – Senior Planner.

Guests: J. Wadsworth and T. Wegwitz, BC Transit.

2. APPROVAL OF THE AGENDA

Action: It was moved by Councillor Alto, seconded by Councillor Madoff, that the Agenda of the June 4, 2015, Governance & Priorities Committee meeting be approved.

Amendment: It was moved by Councillor Alto, seconded by Councillor Madoff, that the agenda of the June 4, 2015 meeting be amended to include the following agenda items on the consent agenda.

Item # 5 – 2015 First Quarter Budget Status Report
Item # 8 – Quadra Heights Playground Improvements

Item # 9 – Victoria West Park Improvements Engagement Plan
Item # 11 – Confined Space Rescue Agreement with the Township of Esquimalt
Item # 12 – Liquor Licence Application – Irish Times Pub and Oyster Bar
Item # 13 – Liquor Licence Application – The Bard and Banker Pub
Item # 14 – Air Space Parcel – 2300 Dowler Place
Item # 17 – 2017 BC Games 55+

On the amendment:
CARRIED UNANIMOUSLY 15/GPC

On the main motion as amended:
CARRIED UNANIMOUSLY 15/GPC

3. CONSENT AGENDA

It was moved by Councillor Alto, seconded by Councillor Lucas, that the following items be approved without further debate:

3.1 2015 First Quarter Budget Status Report

Committee received a report dated May 8, 2015 from Finance that provided a status update on the 2015 budget.

Action: It was moved by Councillor Alto, seconded by Councillor Lucas, that Committee receive the report dated May 8, 2015 for information.

CARRIED UNANIMOUSLY 15/GPC

3.2 Quadra Heights Playground Improvements

Committee received a report dated May 22, 2015 from Parks and Recreation that presented the results of public engagement and outlined next steps for the renewal for Quadra Heights Playground.

Action: It was moved by Councillor Alto, seconded by Councillor Lucas, that Committee receive the report dated May 22, 2015 for information.

CARRIED UNANIMOUSLY 15/GPC

3.3 Victoria West Park Improvements Engagement Plan

Committee received a report dated May 22, 2015 from Parks and Recreation that requested Council support for the proposed engagement strategy for Victoria West Park.

Action: It was moved by Councillor Alto, seconded by Councillor Lucas, that Committee recommends that Council endorse the proposed engagement

strategy for Victoria West Park as outlined in the report dated May 22, 2015.

CARRIED UNANIMOUSLY 15/GPC

3.4 Confined Space Rescue Agreement with the Township of Esquimalt

Committee received a report dated May 29, 2015 from Engineering and Public Works that requested Council approval to extend the existing agreement with the Township of Esquimalt regarding confined space rescue service.

Action: It was moved by Councillor Alto, seconded by Councillor Lucas, that Committee recommends that Council authorize staff to execute an agreement with the Corporation of the Township of Esquimalt, for their Fire Department to continue to provide Confined Space Rescue Service to the City of Victoria's employees when working on the water distribution system within the boundaries of the Township of Esquimalt.

CARRIED UNANIMOUSLY 15/GPC

3.5 Liquor Licence Application – Irish Times Pub and Oyster Bar

Committee received a report dated May 14, 2015 from Legislative & Regulatory Services that requested a Council resolution regarding a Liquor Primary Licence application by the Irish Times Pub and Oyster Bar, for a permanent change to extend their hours of operation in relation to their liquor service.

Action: It was moved by Councillor Alto, seconded by Councillor Lucas, that Committee recommends that Council, after conducting a review with respect to noise and community impacts regarding the application to amend the hours of liquor service for the Liquor Primary License of the Irish Times Pub and Oyster Bar, Liquor License No. 301113, located at 1200 Government Street, supports:

1. The application of the Irish Times Pub and Oyster Bar to amend its Liquor Primary Licence for their Pub to allow a change in operating hours to include 9:00AM to 1:00AM from Monday to Sunday.
2. The Council provides the following comments on the prescribed considerations;
 - a. The location is within a mixed commercial zone which authorizes offices, retail, multi-unit residential, transient accommodation, restaurants, clubs and associated uses. There is a small amount of residential use in the immediate vicinity. The Liquor Primary licensed operation is compatible with the neighbouring land uses. The business is located within the Historic Commercial District and is within the Intermediate Noise District which allows for a higher noise threshold.
 - b. This request represents a change in operating hours to enable liquor service 2 hours earlier each day. This change is expected to have

minimal impact on the neighbourhood due to the time of day involved in the longer opening hours and the nature of service being provided during that time period. There have been no complaints of noise or nuisance from the pub in the past 5 years. There is no concern that this change would result in the business being operated contrary to its primary purpose.

- c. The views of residents were solicited via a mail out to neighbouring property owners and occupiers within 50 metres of the pub and a notice posted at the property. Two responses were received by the City, both in support of the application.

CARRIED UNANIMOUSLY 15/GPC

3.6 Liquor Licence Application – The Bard and Banker Pub

Committee received a report dated May 14, 2015 from Legislative and Regulatory Services that requested a Council resolution regarding a Liquor Primary Licence application by the Bard and Banker Pub, for a permanent change to extend their hours of operation in relation to their liquor service.

Action:

It was moved by Councillor Alto, seconded by Councillor Lucas, that Committee recommends that Council, after conducting a review with respect to noise and community impacts regarding the application to amend the hours of liquor service for the Liquor Primary License of the Bard and Banker Pub, Liquor License No. 050182, located at 1022 Government Street, supports:

1. The application of the Bard and Banker Pub to amend its Liquor Primary Licence for their Pub to allow a change in operating hours to include 9:00AM to 1:00AM from Monday to Sunday.
2. The Council provides the following comments on the prescribed considerations;
 - a. The location is within a mixed commercial zone which authorizes offices, retail, residences restricted to the second and higher storeys, transient accommodation, restaurants, clubs and associated uses. There is a small amount of residential use in the immediate vicinity. The Liquor Primary licensed operation is compatible with the neighbouring land uses. The business is located within the Historic Commercial District and is within the Intermediate Noise District which allows for a higher noise threshold.
 - b. This request represents a change in operating hours to enable liquor service 2 hours earlier each day. This change is expected to have minimal impact on the neighbourhood due to the time of day involved in the longer opening hours and the nature of service being provided during that time period. The pub has had one complaint of noise in the past 5 years, which was quickly resolved by the licensee. There is no concern that this change would result in the business being operated contrary to its primary purpose.
 - c. The views of residents were solicited via a mail out to neighbouring property owners and occupiers within 50 metres of the pub and a

notice posted at the property. No responses were received by the City.

CARRIED UNANIMOUSLY 15/GPC

3.7 Air Space Parcel – 2300 Dowler Place

Committee received a report dated May 7, 2015 from Legislative and Regulatory Services that is requesting Council authorization to acquire an air space parcel from the Province of B.C.

Action:

It was moved by Councillor Alto, seconded by Councillor Lucas, that Committee recommends:

1. That Council authorizes the Mayor and Corporate Administrator to execute and register the documentation required, in a form satisfactory to the City, to transfer ownership of the air space parcel with PID 001-042-173 from BC Transportation Financing Authority to the City.
2. That Council authorizes the Mayor and Corporate Administrator to execute an agreement modifying a lease dated January 1, 2009 between the City and Agropur Co-operative, renewed and modified by an agreement dated January 1, 2013, in a form satisfactory to the City, such that the lease includes the air space parcel identified with PID 001-042-173.
3. That Council authorizes City staff to make an application to the Land Title Office to discharge Charge S127509 from the air space parcel with PID 001-042-173 after the City becomes the registered owner of that property

CARRIED UNANIMOUSLY 15/GPC

3.8 2017 BC Games 55+

Mayor Helps and Councillor Coleman provided Committee with a motion requesting Council to support a bid to host the BC Seniors' Games in the Capital Region in 2017.

Action:

It was moved by Councillor Alto, seconded by Councillor Lucas, that Committee recommends that Council support a bid to host the BC Seniors' Games in the capital region in 2017 and commit to a contribution of up to \$60,000 in cash and up to \$55,000 in kind in 2017 should the region be successful in its bid.

CARRIED UNANIMOUSLY 15/GPC

4. ADOPTION OF MINUTES

4.1 Minutes from the Meeting held May 7, 2015

Councillor Thornton-Joe advised that a correction is required on page 3 of the May 7, 2015 minutes.

Action: It was moved by Councillor Alto, seconded by Councillor Lucas, that the Minutes from the meeting held May 7, 2015, be corrected as noted:

On Page 5, regarding tax ratios, the minutes should include the following comment "A Committee member expressed a desire to wait for the recommendations from the **Economic Development Housing**-Task Force

Action: It was moved by Councillor Alto, seconded by Councillor Lucas, that the Minutes from the meeting held May 7, 2015, be adopted as corrected.

CARRIED UNANIMOUSLY 15/GPC

4.2 Minutes from the Meeting held May 21, 2015

Action: It was moved by Councillor Alto, seconded by Councillor Lucas, that the Minutes from the meeting held May 21, 2015, be adopted.

CARRIED UNANIMOUSLY 15/GPC

5. DELEGATION

5.1 BC Transit

James Wadsworth and Tania Wegwitz of BC Transit presented Committee with information on the regional transit plan and upcoming transit projects.

Committee discussed various aspects of transit service, including:

- The upgrade of Douglas Street and refurbishing the bus shelters concurrently.
- Details regarding bus service to BC Ferries and Victoria Airport; luggage capacity in the buses on these routes.
- The proposed Uptown connection that would facilitate connections to the West shore, UVic and downtown.
- The transportation planning that was done to connect urban villages and moving forward with that planning.
- The future bus station at Crystal Garden and ensuring transit needs are met.
- The future planning for rapid bus service and the corridors that will be used.
- Information regarding cameras, bike racks and automated bus stop announcements.
- Changing demographics and ensuring bus service responds to those changes.

Committee discussed the report from the BC Transit Commission on the proposal for the downtown precinct. Staff advised a report will come to Council on this matter later this year.

6. DECISION REQUESTS

6.1 New Operational Plan and Highlights of Quarter One

Committee received a report dated May 20, 2015, from Citizen Engagement and Strategic Planning that presented a new operational plan that outlines all 2015 initiatives recently approved by Council in the financial plan and strategic plan.

Police Chief Elsner provided a presentation to Council highlighting the first quarter accomplishments of the Victoria Police Department and VicPD's new strategic plan.

Committee discussed:

- Capital projects that are shared with Esquimalt, noting the budget is divided based on a formula.
- The program used to identify and return stolen bikes.

Mayor Helps withdrew from the meeting at 10:09 a.m. Councillor Madoff assumed the Chair.

Mayor Helps returned to the meeting at 10:10 a.m.

- The police program used to educate and engage youth in the community.
- Cell phone use by drivers and how this is addressed.
- The social services role police officers bring to their work, notably with domestic violence and sex trade workers.
- The training required to help officers address mental health and addiction issues.
- Details regarding the integration of police services;
 - There will be a meeting on June 12 to discuss this matter.
- The number of police officers deployed for special events and details regarding how this is operationalized.
- Information regarding lawsuits and the costs related to litigation.

Councillor Loveday withdrew from the meeting at 10:31 a.m. and returned at 10:32 a.m.

- The issue of calls for service that results in a response by many emergency vehicles.

Committee thanked Chief Elsner for his report.

The City Manager outlined the new approach of the quarterly report which now aligns the operational plan with strategic priorities. Committee discussed various points in the quarterly update.

Action: It was moved by Councillor Loveday, seconded by Councillor Lucas, that the report dated May 20, 2015 be received for information.

CARRIED UNANIMOUSLY 15/GPC

Action: It was moved by Mayor Helps, seconded by Councillor Loveday that Committee recommends that Council direct staff to develop plan metrics and a public engagement/survey opportunity for measuring the 13 strategic objectives on an annual basis as they contribute to achieving the goals as stated in the Strategic Plan.

CARRIED UNANIMOUSLY 15/GPC

Committee considered the items listed in the *Historical Work Items Requiring Council Direction*.

Action: It was moved by Councillor Madoff, seconded by Councillor Alto, that Committee recommends that Council refer the *Parks Consultation Bylaw* and *Creating a Park Zone* to the Parks Master Plan process.

CARRIED UNANIMOUSLY 15/GPC

Action: It was moved by Councillor Alto, seconded by Councillor Madoff, that Committee recommends that Council direct that the review of CALUC processes be included in work that is underway.

CARRIED UNANIMOUSLY 15/GPC

Action: It was moved by Councillor Alto, seconded by Councillor Loveday, that Committee recommends that Council refer the following issues to the Mayor's Task Force on Housing Affordability:

Housing Initiatives:

- i. Develop rental housing policy
- ii. Create and implement Housing Action Plan
- iii. Establish housing pilot projects
- iv. Establish targets and create monitoring tools

CARRIED UNANIMOUSLY 15/GPC

Action: It was moved by Councillor Thornton-Joe, seconded by Councillor Loveday, that Committee recommends that Council refer the *Inner Harbour Vitality Principles Implementation Strategy* to work that is underway.

CARRIED UNANIMOUSLY 15/GPC

Action: It was moved by Councillor Young, seconded by Councillor Alto, that Committee recommends that Council discontinue printing the CONNECT newsletter.

Committee discussed:

- Concerns that people without computers will not receive the newsletter.
- The number and cost of producing the newsletter.

Action: It was moved by Councillor Loveday, seconded by Councillor Alto, that Committee postpone this item pending the receipt of information from staff.

CARRIED UNANIMOUSLY 15/GPC

Update – Customer Service and Open Data Initiative (January 2015). Staff advised they will bring a new update to Council soon.

Action: It was moved by Mayor Helps, seconded by Councillor Alto, that Committee recommends that Council refer *Specific projects identified in the Greenways Plan and Pedestrian Master Plan* to the 2016 Capital Budget process.

CARRIED UNANIMOUSLY 15/GPC

Staff advised that a report will be brought to Council with an update on the *Late Night Great Night* program.

Action: It was moved by Mayor Helps, seconded by Councillor Alto, that Committee recommends that Council consider *Victoria Harbour Noise & Nuisance Issues* at Council's quarterly report after the Federal Election.

CARRIED UNANIMOUSLY 15/GPC

Action: It was moved by Councillor Madoff, seconded by Councillor Alto, that Committee recommends that Council refer the *Secondary Suite Enforcement Policy* to the work being done on the new Building Bylaw.

CARRIED UNANIMOUSLY 15/GPC

Action: It was moved by Mayor Helps, seconded by Councillor Madoff, that Committee recommends that Council direct that *CR-754 – Report on Railway Crossing* be completed as it is aligned with direction to get the railway running between Victoria and Langford.

CARRIED UNANIMOUSLY 15/GPC

Action: It was moved by Councillor Alto, seconded by Councillor Madoff, that Committee recommends that Council direct staff to report on models for the Greater Victoria Harbour Authority's governance.

CARRIED UNANIMOUSLY 15/GPC

Committee discussed the *Antenna Siting Protocol* as follows:

- This is a process to develop a protocol regarding the size, type and placement of antenna;
- How antenna placement recently impacted a heritage building;
- The public consultation required to inform this protocol.

Mayor Helps advised that this topic is not part of the strategic plan but it could be brought forward once Council adopts a process for adding items to the Strategic Plan.

Committee discussed the *Implementation of Green Building Policy* with staff and how these items fit into the Strategic Plan.

Action: It was moved by Councillor Young, seconded by Councillor Madoff, that Committee recommends that Council direct staff to provide information on the *Antenna Siting Protocol* issue and the *Implementation of Green Building Policy (in relation to landscape standards)* issue.

CARRIED UNANIMOUSLY 15/GPC

Committee discussed the *R1-A Zoning Update* and *C-1 Zone Improvements* work items and the expectation that these items were in the workplan.

Action: It was moved by Councillor Madoff, seconded by Councillor Alto, that Committee recommends that Council direct staff to report back on the operational plan impacts of completing *R1-A Zoning Update* and *C-1 Zone Improvements*.

CARRIED UNANIMOUSLY 15/GPC

Staff advised that *Land Use Contracts need to be Retired by 2024* can be undertaken later this year.

Action: It was moved by Councillor Alto, seconded by Councillor Lucas, that Committee recommends that Council refer *Projects listed in the Official Community Plan Implementation and Downtown Core Area Plan Implementation Strategies*, to the Mayor's Task Force on Economic Development and Prosperity:

- *Develop a Downtown Retail Strategy*
- *Develop a Downtown Core Area Beautification Strategy*

CARRIED UNANIMOUSLY 15/GPC

Committee discussed with staff the remaining items listed under *Projects listed in the Official Community Plan Implementation and Downtown Core Area Plan Implementation Strategies*.

Action: It was moved by Councillor Alto, seconded by Councillor Lucas, that Committee recommends that Council direct that staff provide a scope of work update to Committee on the following:
Projects listed in the Official Community Plan Implementation and Downtown Core Area Plan Implementation Strategies:

- *Review potential for heritage building retrofits through review of Heritage Tax Incentive program (expanding scope of program)*

CARRIED UNANIMOUSLY 15/GPC

Action: It was moved by Councillor Alto, seconded by Councillor Madoff, that Committee recommends that Council refer the following item to the Local Area Planning process:
Projects listed in the Official Community Plan Implementation and Downtown Core Area Plan Implementation Strategies:

- *Prepare key amendments to existing local area plans, policies, DPAs and HCAs to correct egregious inconsistencies*

CARRIED UNANIMOUSLY 15/GPC

Staff advised that the item *Projects listed in the Official Community Plan Implementation and Downtown Core Area Plan Implementation Strategies: Develop a Development Approval Information Bylaw*, would allow staff to request information from developers but there is cooperation from developers so this action is not needed.

Action: It was moved by Councillor Alto, seconded by Councillor Madoff, that Committee recommends that Council direct staff to report quarterly on August 20, 2015, November 5, 2015 and the first meeting in February 2016.

CARRIED UNANIMOUSLY 15/GPC

Committee recessed at 12:09 p.m.

Committee reconvened at 12:40 p.m.

6.2 Summary of Public Input on the Proposed Grant Process and Approval of Fee-for-Service Grants

Committee received a report dated May 26, 2015 that summarized public input on the proposed changes to the City's grant program and recommended changes based on the feedback. The report is also seeking approval of the 2015 fee-for-service grants.

Committee discussed the following:

- The application process in terms of the applicants making presentations to Council and the final report that's required.
- The process through which a neighbourhood can apply to have a community garden.
- The garden grant requirement to have food production and options on how to make North Jubilee's Spirit Garden eligible.
- Ensuring the City is mentioned by organizations receiving grants.

Committee agreed to separate staff's recommendations and consider items # 2, 3 and 5 in one motion.

Action: It was moved by Councillor Alto, seconded by Councillor Thornton-Joe, that Committee recommends that Council:

1. Direct staff to accept applications for the 2015 Strategic Plan grants until June 26, 2015.
2. Direct staff to report on eligible applications at the July 9, 2015 Council meetings (decisions on awards to be made on July 23 after presentations).
3. Approve the 2015 Fee-For-Service Grants as outlined in Appendix B attached to the report dated May 26, 2015.

CARRIED UNANIMOUSLY 15/GPC

Action: It was moved by Councillor Alto, seconded by Councillor Thornton-Joe, that Committee recommends that Council approve the Grant Policy, including amendments as a result of the feedback:

- a. A simple application form with a shorter version for the micro-grants.
- b. A streamlined reporting form.
- c. An interim report requirement for the 2016 intake.
- d. Pay community garden volunteer coordination grants and micro-grants in March.
- e. Require presentations to Council only for grant requests over an amount determined by Council.

Amendment: It was moved by Councillor Alto, seconded by Councillor Thornton-Joe, that Committee amend the motion:

That Council approve the Grant Policy, including amendments as a result of the feedback:

- a. A simple application form with a shorter version for the micro-grants.
- b. A streamlined reporting form.
- c. An interim report requirement for the 2016 intake.
- d. Pay community garden volunteer coordination grants and micro-grants in March.
- e. Require presentations to Council only for grant requests **over \$10,000** ~~an amount determined by Council.~~

On the amendment:

CARRIED UNANIMOUSLY 15/GPC

On the main motion as amended:

CARRIED UNANIMOUSLY 15/GPC

Action: It was moved by Councillor Alto, seconded by Councillor Thornton-Joe, that Committee recommends that Council direct staff to schedule two Town Hall meetings for presentations by eligible applicants the week of July 13, 2015.

Amendment: It was moved by Mayor Helps, seconded by Councillor Alto, that Committee recommends that Council direct staff to schedule ~~two Town Hall meetings for presentations as required by eligible applicants the week of July 13, 2015.~~ **two Town Hall meetings for presentations as required by eligible applicants the week of July 13, 2015.**

On the amendment:

CARRIED UNANIMOUSLY 15/GPC

On the main motion as amended:
CARRIED UNANIMOUSLY 15/GPC

Action: It was moved by Councillor Alto, seconded by Thornton-Joe, that Committee recommends that Council approve the terms of reference for the Community Garden Volunteer Coordinator grant as outlined in Appendix C of the report dated May 26, 2015.

Amendment: It was moved by Councillor Madoff, seconded by Mayor Helps, that Committee amend the motion:

That Council approve the terms of reference for the Community Garden Volunteer Coordinator grant as outlined in Appendix C of the report dated May 26, 2015 with the following amendment:

Community Garden Volunteer Coordinator Grant Terms of Reference

Eligibility:

The neighbourhoods that have existing gardens and therefore are eligible to apply include:

- Vic West
- Fairfield-Gonzales
- Fernwood
- Burnside-Gorge
- James Bay
- Hillside-Quadra
- **North Jubilee Spirit Garden**

Committee discussed the motion:

- Grant eligibility for community gardens and the possibility of amending the criteria in the future.
 - Noting this is \$6,000 per neighbourhood, not per garden.

On the amendment:
CARRIED UNANIMOUSLY 15/GPC

Staff advised that adding a community garden to a neighbourhood through the community garden policy would make the neighbourhood eligible for funding, so it should be neighbourhoods that are added to the eligibility list.

Amendment: It was moved by Councillor Loveday, seconded by Councillor Alto, that Committee amend the motion:

That Council approve the terms of reference for the Community Garden Volunteer Coordinator grant as outlined in Appendix C of the report dated May 26, 2015 with the following amendment:

Community Garden Volunteer Coordinator Grant Terms of Reference

Eligibility:

The neighbourhoods that have existing gardens **and new gardens established in the future through the community garden policy in a neighbourhood, are** therefore eligible to apply, including:

- Vic West
- Fairfield-Gonzales
- Fernwood
- Burnside-Gorge
- James Bay
- Hillside-Quadra
- North Jubilee Spirit Garden

On the amendment:
CARRIED UNANIMOUSLY 15/GPC

Mayor Helps required the motion to be reconsidered:

That Committee recommends that Council approve the terms of reference for the Community Garden Volunteer Coordinator grant as outlined in Appendix C of the report dated May 26, 2015, with the following amendment:

Community Garden Volunteer Coordinator Grant Terms of Reference
Eligibility:

The neighbourhoods that have existing gardens and therefore are eligible to apply include:

- Vic West
- Fairfield-Gonzales
- Fernwood
- Burnside-Gorge
- James Bay
- Hillside-Quadra
- North Jubilee Spirit Garden

Amendment: It was moved by Mayor Helps, seconded by Councillor Alto, that Committee amend the motion:

That Committee recommends that Council approve the terms of reference for the Community Garden Volunteer Coordinator grant as outlined in Appendix C of the report dated May 26, 2015, with the following amendment:

Community Garden Volunteer Coordinator Grant Terms of Reference
Eligibility:

The neighbourhoods that have existing gardens and new gardens established in the future through the community garden policy in a neighbourhood, are therefore eligible to apply, including:

- Vic West
- Fairfield-Gonzales
- Fernwood

- Burnside-Gorge
- James Bay
- Hillside-Quadra
- **North Jubilee**

On the amendment:
CARRIED UNANIMOUSLY 15/GPC

Amendment: It was moved by Mayor Helps, seconded by Councillor Loveday, that Committee amend the motion:

That Council approve the terms of reference for the Community Garden Volunteer Coordinator grant as outlined in Appendix C of the report dated May 26, 2015, **amending the terms of reference by removing the reference to funding amounts for community gardens.**

On the amendment:
CARRIED UNANIMOUSLY 15/GPC

A Committee member expressed concerns about further funds being allocated for a manager of volunteers rather than applying the funds directly to gardening.

On the main motion as amended:
CARRIED 15/GPC

For: Mayor Helps, Councillors Alto, Loveday, Lucas, Madoff and Thornton-Joe
Against: Councillor Young

6.3 Action Plan for Housing Supports and City Services for Sheltering in City Parks

Committee received a report dated May 27, 2015 from Legislative and Regulatory Services that proposed an action plan for housing supports and city services for people sheltering in City parks. The report outlined initiatives in response to Council direction to staff to develop strategies that would address the housing needs of homeless people.

Committee discussed the following:

- What action is proposed for people who continue to camp after the proposed strategies are undertaken;
 - The suggested actions, such as additional shelter mats, will help manage those continuing to shelter in parks; using incremental enforcement steps.
- The extended hours for washrooms and concerns about security;
 - Security will be onsite while washrooms are open.
- How the seizing of chattel will be addressed;
 - Staff are exploring a model for providing storage facilities; details on how seized chattels are dealt with.
- The need for public consultation for the actions recommended in the report.
- The suggestion that Centennial Square be used as a sheltering space.

- The suggestion that if more shelter mats are provided how would this affect a person’s right to erect shelters in parks;
 - It was noted that not all people sheltering in parks may be able to take a shelter mat:
 - For example, people whose behaviour is not compatible with shelters and are dealing with mental health and addiction issues.
- Ensuring the proposed social services outreach is working in partnership with other agencies.
- Obtaining information on the funds expended by all agencies to address these issues.
- Noting the cost of shelter mats and allocating those funds to rent supplements as an alternative.

Committee discussed quorum in terms of voting on recommendations related to the Greater Victoria Coalition to End Homelessness.

Action: It was moved by Councillor Loveday, seconded by Councillor Alto, that the following items be postponed:

Appendix A: Advocacy for Permanent Housing & Supports,

2.b. Social and Health Service Supports:

Status:

- Coalition report “Creating Homes, Enhancing Communities” published with analysis of homeless populations’ needs.

Recommendations:

- Support Coalition recommendations in *Creating Homes, Enhancing Communities* report.
- Continue to support Coalition with City funding (\$100,000) and staff support.

CARRIED UNANIMOUSLY 15/GPC

Action: It was moved by Councillor Loveday, seconded by Councillor Alto, that Committee recommends that Council approve:

1. The *Action Plan for Housing, Supports and City Services for Homeless People Sheltering in City Parks* outlined in Appendix A of the report dated May 27, 2015; and
2. Additional operating funding of up to \$350,000 from 2015 contingencies to support specific *Action Plan* initiatives, subject to final approval by the City Manager.

Amendment: It was moved by Councillor Alto, seconded by Councillor Madoff, that Committee amend the motion:

That Council approve:

1. The *Action Plan for Housing, Supports and City Services for Homeless People Sheltering in City Parks* outlined in Appendix A of the report dated May 27, 2015;
2. **A requirement that facilitating the actions outlined in Appendix A include specific outreach to current and potential residents, and;**

3. Additional operating funding of up to \$350,000 from 2015 contingencies to support specific *Action Plan* initiatives, subject to final approval by the City Manager.

On the amendment:
CARRIED UNANIMOUSLY 15/GPC

Amendment: It was moved by Councillor Thornton-Joe, seconded by Mayor Helps, that Committee amend the motion:

That Council approve:

1. The *Action Plan for Housing, Supports and City Services for Homeless People Sheltering in City Parks* outlined in Appendix A of the report dated May 27, 2015;
 - a. Advocacy for Permanent Housing & Supports,
 - 1.a. Increase the supply of emergency shelter spaces in the region:
Recommendation:
Support Cool Aid Society in seeking \$112,000 in funding to open 40 adult emergency mats **and/or rent supplements** between May and October.
2. A requirement that facilitating the actions outlined in Appendix A include specific outreach to current and potential residents, and;
3. Additional operating funding of up to \$350,000 from 2015 contingencies to support specific *Action Plan* initiatives, subject to final approval by the City Manager.

On the amendment:
CARRIED UNANIMOUSLY 15/GPC

Committee discussed the main motion as amended:

- This is a temporary solution and the underlining issues that need to be addressed; lobbying for assistance from senior levels of government.
- More information is required to better understand the individuals who are in need of housing and supports.
- More coordination is needed in terms of funds spent on this issue; measurements and coordination of the work done on this issue.
- The suggestion that the third floor of the Centennial Square parkade be used for overnight tenting.

CARRIED 15/GPC

For: Mayor Helps, Councillors Alto, Loveday, Lucas, Madoff and Thornton-Joe

Against: Councillor Young

Committee recessed at 3:00 p.m.

Committee reconvened at 3:08 p.m.

6.4 Canada 150 Community Infrastructure Fund

Committee received a report dated May 27, 2015 from Parks and Recreation that provided an overview of the Canada 150 Community Infrastructure Fund and is seeking Council approval to apply for funding.

A Committee member inquired about the section of the David Foster Harbour Pathway that would be improved and how a First Nation component could be included.

- Action:** It was moved by Councillor Alto, seconded by Councillor Madoff, that Committee recommends that Council:
1. Instruct staff to submit a grant application to the Canada 150 Community Infrastructure Fund for David Foster Harbour Pathway improvements.
 2. Authorize the Mayor and the Corporate Administrator to execute any agreement related to a successful grant application.

CARRIED UNANIMOUSLY 15/GPC

6.5 Appointment of Council Member – CRD Climate Action Inter-Municipal Steering Committee

Mayor Helps advised Committee that Councillor Alto would like to be appointed to the Capital Regional District Climate Action Inter-Municipal Steering Committee.

- Action:** It was moved by Councillor Thornton-Joe, seconded by Councillor Loveday, that Committee recommends that Council appoint Councillor Alto to the Capital Regional District Climate Action Inter-Municipal Steering Committee.

CARRIED UNANIMOUSLY 15/GPC

7. NEW BUSINESS

7.1 Proposed Strategic Plan Amendment Process

Mayor Helps and Councillor Madoff provided Committee with a motion on a proposed process for amending the Strategic Plan when there are emerging issues and opportunities.

- Action:** It was moved by Councillor Madoff, seconded by Mayor Helps, that Committee recommends that Council adopt the process laid out in Appendix A of the motion dated May 25, 2015, for proposing amendments to the 2015 – 2018 Strategic Plan.

Committee discussed the motion:

- Noting that items that don't require additional work don't need to go through this process; new actions requiring staff work or money go through this process.
- An item requiring a larger body of work would trigger a request to staff to report on operational impacts.

Amendment: It was moved by Mayor Helps, seconded by Councillor Madoff, that Committee amend the motion:

That Council adopt the process laid out in Appendix A of the motion dated May 25, 2015, for proposing amendments to the 2015 – 2018 Strategic Plan, **and**

That *Appendix A – Process for Amending Strategic Plan* be included as part of the published Strategic Plan.

On the amendment:

CARRIED UNANIMOUSLY 15/GPC

Amendment: It was moved by Councillor Alto, seconded by Councillor Madoff, that Committee amend the motion:

That Council adopt the process laid out in Appendix A of the motion dated May 25, 2015, for proposing amendments to the 2015 – 2018 Strategic Plan, and

That *Appendix A – Process for Amending Strategic Plan* be included as part of the published Strategic Plan, **and add to Appendix A that this policy be reviewed quarterly.**

On the amendment:

CARRIED UNANIMOUSLY 15/GPC

On the main motion as amended:

CARRIED UNANIMOUSLY 15/GPC

Mayor Helps requested that Committee consider closed items on the agenda at a future meeting when more Council members are present.

8. ADJOURNMENT

Action: It was moved by Councillor Alto, seconded by Councillor Loveday, that the Governance & Priorities Committee meeting of June 4, 2015, be adjourned at 3:28 p.m.

CARRIED UNANIMOUSLY 15/GPC

Mayor Helps, Chair

