

**MINUTES OF THE  
GOVERNANCE & PRIORITIES COMMITTEE MEETING  
HELD THURSDAY, FEBRUARY 26, 2015, 9:00 A.M.**

**1. THE CHAIR CALLED THE MEETING TO ORDER AT 9:00 A.M.**

**2. APPROVAL OF THE AGENDA**

**Action:** It was moved by Councillor Alto, seconded by Councillor Coleman, that the Agenda of the February 26, 2015, Governance & Priorities Committee meeting be approved.

CARRIED UNANIMOUSLY 15/GPC152

**Action:** It was moved by Councillor Coleman, seconded by Councillor Isitt, that the Governance & Priorities Committee convene a Closed meeting that excludes the public under Section 12(6) of the *Council Bylaw* for the reason that the following agenda items deal with matters specified in Sections 12(3) and/or (4) of the Council Bylaw, namely:

- Section 12 (3) (g) Litigation or potential litigation affecting the City.

CARRIED UNANIMOUSLY 15/GPC153

**3. CLOSED MEETING AT 9:01 A.M.**

**Committee Members Present:** Mayor Helps in the Chair; Councillors Alto, Coleman, Isitt, Loveday, Lucas, Madoff, Thornton-Joe and Young.

**Staff Present:** J. Johnson – City Manager; D. Kalynchuk – Director of Engineering & Public Works; J. Huggett – Interim JSB Project Director; K. Martin – Partner, Dentons Canada LLP; S. Thompson – Director of Finance; R. Woodland – Director of Legislative & Regulatory Services; T. Zworski – City Solicitor; C. Havelka – Recording Secretary.

**4. CLOSED MEETING**

**3.1 Potential Litigation**

Committee received information and discussed a potential litigation matter.

The discussion was recorded and kept confidential.

**5. RECESS AT 9:50 A.M.**

**Action:** It was moved by Councillor Alto, seconded by Councillor Coleman, that Committee recess until 10:00 a.m.

CARRIED UNANIMOUSLY 15/GPC154

**6. PUBLIC MEETING AT 10:00 A.M.**

**Committee Members Present:** Mayor Helps in the Chair; Councillors Alto, Coleman, Isitt, Loveday, Lucas, Madoff, Thornton-Joe and Young.

**Staff Present:** J. Johnson – City Manager; R. Woodland – Director of Legislative & Regulatory Services; C. Havelka – Recording Secretary.

**Staff Present for a Portion of the Meeting:**

P. Bruce – Fire Chief; A. Wood – City of Melbourne Firefighter; D. Kalynchuk – Director of Engineering & Public Works; J. Huggett – Interim Project Director; J. Jenkyns – General Manager, Victoria Conference Centre; J. MacDougall – Acting Director of Parks & Recreation; S. Thompson – Director of Finance; T. Zworski – City Solicitor; A. Hudson – Assistant Director of Community Planning; J. O'Connor – Manager of Financial Planning; L. Sifton – Manager of Parks Planning & Design.

**Guests:** Greater Victoria Public Library; Greater Victoria Harbour Authority.

**7. APPROVAL OF THE AGENDA**

**Action:** It was moved by Councillor Coleman, seconded by Councillor Loveday, that Committee approve the Governance and Priorities Committee agenda of the February 26, 2015 meeting.

CARRIED UNANIMOUSLY 15/GPC155

**8. CONSENT AGENDA**

**Mayor Helps canvassed members of Council, who approved bringing forward the following items for approval:**

- Item # 12: 380 Cook Street – The Strata Property Act
- Item # 13: Appointment of Animal Control Officer
- Item # 13A: Motion – Kindness Meter Pilot Project Proposal

### **8.1 380 Cook Street – The Strata Property Act**

Committee received a report dated February 4, 2015 from Legislative and Regulatory Services that seeks Council authorization to amend the bylaws pertaining to the strata lot owned by the City at 380 Cook Street.

**Action:** It was moved by Councillor Thornton-Joe, seconded by Councillor Alto, that Committee recommends:

1. That Council authorizes the Corporate Administrator to vote in favour of Resolution #1 of the Commercial Section of the Owners, Strata Plan VIS2529 to cancel the Commercial Section.
2. That Council authorizes the Corporate Administrator to vote in favour of Resolution #1 of the Owners, Strata Plan VIS2529 to cancel Sections.
3. That Council authorizes the Corporate Administrator to vote in favour of Resolution #2 of the Owners, Strata Plan VIS2529 to introduce Types.

CARRIED UNANIMOUSLY 15/GPC156

### **8.2 Appointment of Animal Control Officer**

Committee received a report dated February 6, 2015 from Legislative and Regulatory Services that provided information regarding Victoria Animal Control Services Ltd. which is the City's contract service provider for animal licensing and compliance services related to the Animal Control Bylaw.

**Action:** It was moved by Councillor Thornton-Joe, seconded by Councillor Alto, that Committee recommends that Council approve:

1. That Mr. Gary THIEL be appointed as
  - a. "Animal Control Officer" pursuant to section 49 (1) of the *Community Charter*, and
  - b. That his appointment be rescinded upon termination of his employment by Victoria Animal Control Services Ltd.
2. That this motion be forwarded to the February 26th, 2015 Council Meeting for ratification.

CARRIED UNANIMOUSLY 15/GPC157

### **8.3 Motion – Kindness Meter Pilot Project Proposal**

Councillors Thornton-Joe and Lucas provided Committee with a motion regarding a proposal for a Kindness Meter pilot project.

**Action:** It was moved by Councillor Thornton-Joe, seconded by Councillor Alto, that Committee recommends that Council ask staff to work with the Fort Street merchants on the Fabulous Fort Kindness Meter Pilot Project.

CARRIED UNANIMOUSLY 15/GPC158

## 9. PRESENTATIONS

### 9.1 Johnson Street Bridge Replacement Project Contingency Allocation

Committee received a report dated February 18, 2015 from Engineering & Public Works that provided information on the Johnson Street Bridge Replacement Project Contingency Allocation.

**Action:** It was moved by Councillor Isitt, and seconded by Councillor Alto, that Committee recommends that Council direct staff to bring forward the report referenced in the January 29, 2015 Council Meeting minutes to Governance and Priorities Committee no later than the end of March 2015.

CARRIED UNANIMOUSLY 15/GPC159

### 9.2 Firefighter Presentation

Fire Chief Bruce provided information regarding Andrew Wood, a Firefighter in Victoria on exchange from Melbourne, Australia. Mr. Wood outlined his experience in Victoria and presented a plaque to Mayor Helps on behalf of the Melbourne Firefighters.

## 10. DELEGATIONS

### 10.1 Greater Victoria Public Library

Kevin Murdoch, Chair of the Greater Victoria Public Library (GVPL) and Maureen Sawa, CEO of the GVPL, with other Library staff in attendance, provided Committee with a presentation on the GVPL 2015 Operating Budget and Five Year Financial Plan for 2015 – 2019 and highlighted services provided by the GVPL.

**Action:** It was moved by Councillor Madoff, and seconded by Councillor Alto, that Committee receive for information the presentation by the Greater Victoria Public Library.

Committee discussed the following:

- The fiscal constraints and the system the GVPL operates under.
- Aligning the library with City departments to respond to opportunities for an enhanced central branch facility.
- Library usage and objectives in terms of providing access to all forms of information.

*Councillor Lucas withdrew from the meeting at 10:45 a.m. and returned at 10:46 a.m.*

- Council and staff engaging with the GVPL to facilitate a new central library as part of Council's Strategic Plan.

CARRIED UNANIMOUSLY 15/GPC160

**Action:** It was moved by Councillor Madoff, seconded by Councillor Isitt, that Committee recommends that Council direct that a letter be sent to Minister Fassbender expressing support for increased Provincial funding to Library Systems.

CARRIED UNANIMOUSLY 15/GPC161

*Mayor Helps withdrew from the meeting at 10:53 a.m. Councillor Coleman assumed the Chair.*

## **10.2 Greater Victoria Harbour Authority**

Bill Wellburn, Chair of the Greater Victoria Harbour Authority (GVHA) and GVHA staff provided Committee with an update on GVHA's activities and performance during the past fiscal year, as well as its business/strategic plans for the upcoming year.

*Mayor Helps returned to the meeting at 10:54 a.m. and assumed the Chair.*

**Action:** It was moved by Councillor Isitt, seconded by Councillor Alto, that Committee receive for information the presentation provided by the Greater Victoria Harbour Authority.

Committee discussed the following:

- Working with the GVHA to reduce impacts on the James Bay neighbourhood and balancing that with the cruise ship industry.
- Receiving a detailed analysis on cruise ship visitors.

*Councillor Loveday withdrew from the meeting at 11:24 a.m. and returned at 11:25 a.m.*

- Concerns regarding the tenancy of the Maritime Museum and information regarding the Province's plan for this cultural facility.

CARRIED UNANIMOUSLY 15/GPC162

*Councillor Isitt left the meeting at 11:38 a.m. due to a non-pecuniary conflict of interest as he is a Director on the Greater Victoria Harbour Authority.*

**Action:** It was moved by Councillor Madoff, seconded by Councillor Coleman, that Committee recommends that the Mayor requests a meeting as soon as possible with the responsible Minister to discuss the future of the Maritime Museum of BC.

Committee discussed the motion with the GVHA in terms of the CPR Steamship building providing space for the Maritime Museum.

**Amendment:** It was moved by Councillor Alto, seconded by Councillor Madoff, that Committee amend the motion as follows:

That the Mayor requests a meeting as soon as possible with the responsible Minister to discuss the future of the Maritime Museum of BC, **and that the letter include language indicating the support of Council for the Maritime Museum with a copy of the letter sent to the Maritime Museum.**

On the amendment:  
CARRIED UNANIMOUSLY 15/GPC163

On the main motion as amended:  
CARRIED UNANIMOUSLY 15/GPC164

*Councillor Isitt returned to the meeting at 11:44 a.m.*

Committee recessed at 11:44 a.m.

Committee reconvened at 11:49 a.m.

## 11. DECISION REQUESTS

### 11.1 Draft City of Victoria Strategic Plan 2015 - 2018

Committee received a report dated February 22, 2015 from Civic Engagement and Strategic Planning that presented Committee with the draft City of Victoria 2015-2018 Strategic Plan. Upon preliminary approval of the draft strategic plan, public input on the plan will be solicited and coordinated with public engagement on the financial plan.

Committee commented on the following:

- The make-up of the interdisciplinary project team.
- Douglas Street: branding and conflicts with bus/bike lanes.
- Moving more quickly with village centre planning.

**Action:** It was moved by Councillor Madoff, seconded by Councillor Coleman, that Committee ask staff for information on what it would take to expedite local area planning for urban villages and associated transportation corridors.

Committee discussed how to approach local area planning in terms of how many villages to consider at one time and the additional resources required.

**Amendment:** It was moved by Councillor Madoff, seconded by Councillor Alto, that Committee amend the motion as follows:

That Committee ask staff for information on what it would take to expedite **undertake a city-wide village planning process** ~~local area planning for urban villages and with~~ associated transportation corridors.

On the amendment:  
CARRIED UNANIMOUSLY 15/GPC165

On the main motion as amended:  
CARRIED UNANIMOUSLY 15/GPC166

**Action:** It was moved by Councillor Isitt, seconded by Councillor Loveday, that Committee amend 2015 Actions on page 9, as follows:

Increase emphasis on placemaking in our planning. Include active transportation impacts **and opportunities** listed in all planning and land use reports.

CARRIED UNANIMOUSLY 15/GPC167

**Action:** It was moved by Councillor Isitt, seconded by Mayor Helps, that Committee amend 2018 Outcomes on page 13, as follows:

Victoria is the heart of commerce and business in the Region **and Vancouver Island.**

CARRIED UNANIMOUSLY 15/GPC168

**Action:** It was moved by Councillor Isitt, seconded by Councillor Young, that Committee amend 2018 Outcomes on page 23-24, as follows:

- Off-Bay Street route (Haultain Street/Kings Road between Richmond Road and ~~Dowler~~ **Douglas** Street)

CARRIED UNANIMOUSLY 15/GPC169

**Action:** It was moved by Councillor Isitt, seconded by Councillor Coleman, that Committee amend 2017 Outcomes on page 28, as follows:

**2016** ~~2017~~ Outcome:  
City will have increased the capacity of VEMA.

CARRIED UNANIMOUSLY 15/GPC170

Mayor Helps provided rationale for the order of the objectives.

Committee discussed the following:

- Concerns regarding the cost and structure of the interdisciplinary project team.
- Concerns regarding the wording for supervised consumption services and who is leading the process; adding the wording “facilitated”.
- The rationale behind the 2016 outcome for an Arts and Culture Master Plan.
- An expansion of the type of assets to be reviewed for the facilities assessment.
- The Zoning Regulation Bylaw review that will provide opportunities for affordable housing; increasing the existing budget for the housing trust fund.
- Concerns that the Arts and Culture Master Plan is not being initiated until 2016; changing “initiate” to “develop” the Master Plan.

**Action:** It was moved by Mayor Helps, seconded by Councillor Madoff, that Committee amend the 2015 Action on page 25, as follows:

2015 Actions:  
Provide background on Arts and Cultural mapping to the public.

CARRIED UNANIMOUSLY 15/GPC171

Committee discussed:

- A working relationship and protocol to follow with First Nations (page 7):  
“To reach out and to work with Esquimalt and Songhees Nations on an ongoing basis.”

*Councillor Loveday withdrew from the meeting at 12:45 p.m. and returned at 12:47 p.m.*

- Concerns regarding the wording for the Interdisciplinary Project Team and the cost for the team, amending the wording as follows:  
For “Estimated Resources - 2015 Action”:  
Interdisciplinary three-staff person project team for three years **up to at \$300,000/year, to be evaluated annually.**

**Action:** It was moved by Councillor Alto, seconded by Councillor Thornton-Joe, that Committee change the order of the Objectives by moving Objective # 1 “Innovate and Lead” to Objective # 13.

Committee discussed the motion as follows:

- The cost required for proceeding with projects and not “burying” this proposed expense.
- The preference to present Council’s strategic priorities without first presenting a cost.
- The source for these funds and the surplus from reduced salary budgets.

DEFEATED 15/GPC172

**For:** Councillor Alto  
**Against:** Mayor Helps, Councillors Coleman, Isitt, Loveday, Lucas, Madoff, Thornton-Joe and Young

**Action:** It was moved by Councillor Isitt, seconded by Councillor Alto, that Committee recommends that Council approve the strategic plan in principle, as amended at the February 26, 2015 *Governance and Priorities Committee*, and direct staff to engage the public on the proposed draft City of Victoria 2015-2018 Strategic Plan and report back with results on April 9, 2015, timed with the financial planning process.

CARRIED UNANIMOUSLY 15/GPC173

Committee recessed at 1:10 p.m.

Committee reconvened at 1:40 p.m.

*Councillors Alto and Isitt were not present when the meeting reconvened.*



## 11.2 Department Highlights and Operational Plan – Quarter 4

Committee received a report dated February 22, 2015 from Citizen Engagement & Strategic Planning regarding department highlights for the fourth quarter.

**Action:** It was moved by Councillor Madoff, seconded by Councillor Coleman, that Committee receive for information the report dated February 22, 2015.

*Councillor Isitt joined the meeting at 1:42 p.m.*

CARRIED UNANIMOUSLY 15/GPC174

## 11.3 Rockland Avenue Greenway

Committee received a report dated February 13, 2015 from Parks and Recreation that provided an update for Committee on the findings from the pilot temporary closure of a portion of the 900 block of Rockland Avenue and to receive Council direction regarding the future of this closure.

*Councillor Alto joined the meeting at 1:44 p.m.*

**Action:** It was moved by Councillor Isitt, and seconded by Councillor Loveday, that Committee recommends that Council:

1. Maintain the closure of this portion of the 900 block of Rockland Avenue to vehicular traffic, and,
2. Direct staff to implement short-term greenway beautification improvements in 2015 subject to the proposed 2015 financial plan; and
3. Direct staff to develop plans and cost estimates for permanent improvements for consideration in the 2016 financial plan.

**Amendment:** It was moved by Councillor Isitt, and seconded by Mayor Helps, that Committee amend the motion as follows:

That Council:

1. Maintain the closure of this portion of the 900 block of Rockland Avenue to vehicular traffic, and,
2. Direct staff to implement short-term greenway beautification improvements in 2015 subject to the proposed 2015 financial plan, **not to exceed \$20,000**; and
3. Direct staff to develop plans and cost estimates for permanent improvements for consideration in the 2016 financial plan.

Committee discussed the following:

- Concerns the reduced amount may limit a fulsome design.

### **Amendment to the Amendment:**

It was moved by Councillor Madoff, and seconded by Councillor Coleman, that Committee amend the amendment motion as follows:

That Council:

1. Maintain the closure of this portion of the 900 block of Rockland Avenue to vehicular traffic, and,
2. Direct staff to implement short-term greenway beautification improvements in 2015 subject to the proposed 2015 financial plan, **up to \$40,000; not to exceed \$20,000** and
3. Direct staff to develop plans and cost estimates for permanent improvements for consideration in the 2016 financial plan.

On the amended amendment:  
CARRIED UNANIMOUSLY 15/GPC175

Committee discussed the following:

- The engagement framework that was used.
- Transportation impacts in terms of left hand turns for cyclists and motorists.
- Information regarding crosswalks at adjacent intersections.
- Working with Engineering staff for an integrated approach to these issues.

On the amendment:  
CARRIED UNANIMOUSLY 15/GPC176

On the main motion as amended:  
CARRIED UNANIMOUSLY 15/GPC177

#### **11.4 Victoria Conference Centre - Crystal Garden Proponent Evaluation**

Committee received a report dated February 20, 2015 from the General Manager of the Victoria Conference Centre (VCC) that provided information regarding the Market Sounding process used to receive proposals for the Crystal Garden.

Committee discussed the following:

- Concerns that an analysis on the financial viability and business model of the VCC was not presented.
- A business analysis would help determine if this is the best way forward for the VCC.
- The competitive nature of the conference business and the need to do business in a new way.

**Action:** It was moved by Councillor Alto, seconded by Councillor Lucas, that Committee receive for information the report dated February 20, 2015.

CARRIED 15/GPC178

**For:** Mayor Helps, Councillors Alto, Coleman, Loveday, Lucas, Madoff, Thornton-Joe and Young

**Against:** Councillor Isitt

## 11.6 Federal Gas Tax Fund

Committee received a report dated February 13, 2015 from Finance that provided information and seeks Council approval to submit grant applications for the Federal Gas Tax Fund.

- Action:** It was moved by Councillor Madoff, seconded by Councillor Coleman, that Committee recommends that Council:
1. Instruct staff to submit two grant applications for the Bicycle Master Plan Implementation and the Water Meter Replacement projects for the Federal Gas Tax Fund Strategic Priorities Fund - Capital Infrastructure Projects Stream first intake.
  2. Instruct staff to submit one grant application for the Facilities Assessment project for the Federal Gas Tax Fund - Capacity Building Stream first intake.
  3. Authorize the Mayor and the Corporate Administrator to execute any agreement related to a successful grant application.
  4. That this report be forwarded to the February 26, 2015 Council Meeting agenda

CARRIED UNANIMOUSLY 15/GPC179

- Action:** It was moved by Councillor Thornton-Joe, seconded by Councillor Alto, that Committee forward the following items to the Council meeting of February 26, 2015:
- Item # 7 – Draft City of Victoria Strategic Plan 2015 – 2018
  - Item # 7A – Department Highlights and Operational Plan – Quarter 4
  - Item # 13A – Motion – Kindness Meter Pilot Project Proposal

CARRIED UNANIMOUSLY 15/GPC180

## 11.6 Pandora Avenue Protected Bike Lane – Update on Design Options/Consultation

Committee received a report dated February 20, 2015, from Engineering & Public Works that provided Committee with information regarding a protected bike lane for Pandora Avenue between Store Street and Cook Street.

Committee discussed the following:

- The synchronization of traffic lights to improve the pedestrian experience; the suggestion of pedestrian islands.
- Issues regarding “channelled” right turns.

*Councillor Coleman withdrew from the meeting at 3:01 p.m. and returned at 3:03 p.m.*

- Action:** It was moved by Councillor Loveday, and seconded by Councillor Isitt, that Committee recommends:

1. That Council commits to consultation, design and installation of a safe and efficient cycling facility on Pandora Avenue;
2. That consultation proceed on two design options:
  - a. A two-way protected cycle track with traffic signal changes on Pandora Avenue
  - b. A pair of one-way protected cycle tracks with traffic signal changes on Pandora Avenue and Johnson Street.
3. That staff report back to Council by June 2015 with the results of consultation and a proposed design for this cycling facility.

Committee discussed the motion:

- Concerns that this proposal may result in a project that exceeds the budget.
- The preference for a one-way bike lane due to the reduced cost.
- Presenting all options to the public for feedback.

**Amendment:** It was moved by Councillor Isitt, and seconded by Councillor Lucas, that Committee amend the motion as follows:

1. That Council commits to consultation, design and installation of a safe and efficient cycling facility on Pandora Avenue;
2. That consultation proceed on two design options:
  - a. A two-way protected **bike lane** ~~cycle track~~ with traffic signal changes on Pandora avenue
  - b. A pair of one-way protected **bike lanes** ~~cycle tracks~~ with traffic signal changes on Pandora Avenue and Johnson Street
3. That staff report back to Council by June 2015 with the results of consultation and a proposed design for this cycling facility.

On the amendment:  
CARRIED UNANIMOUSLY 15/GPC181

Committee discussed the main motion as amended:

- Concerns regarding the parking impacts this proposal would have on Johnson Street.

**Amendment:** It was moved by Councillor Madoff, and seconded by Councillor Isitt, that Committee amend the motion as follows:

1. That Council commits to consultation, design and installation of a safe and efficient cycling facility on Pandora Avenue;
2. That consultation proceed on ~~one two~~ design option:
  - a. A two-way protected **bike lane** ~~cycle track~~ with traffic signal changes on Pandora avenue
  - ~~b. A pair of one-way protected bike lanes cycle tracks with traffic signal changes on Pandora Avenue and Johnson Street~~
3. That staff report back to Council by June 2015 with the results of consultation and a proposed design for this cycling facility.

Committee discussed the proposed amendment:

- Concerns this would narrow the options for public consultation.
- This would allow a specific type of consultation and provides a starting point for consultation.

DEFEATED 15/GPC182

For: Councillors Isitt and Madoff  
Against: Mayor Helps, Councillors Alto, Coleman, Loveday, Lucas, Thornton-Joe and Young

**Amendment:** It was moved by Councillor Young, and seconded by Councillor Madoff, that Committee amend the motion as follows:

1. That Council commits to consultation, design and installation of a safe and efficient cycling facility on Pandora Avenue;
2. That consultation proceed on two design options:
  - a. A two-way protected bike lane with traffic signal changes on Pandora Avenue.
  - b. A pair of one-way protected bike lanes with traffic signal changes on Pandora Avenue and Johnson Street.
  - c. **A pair of one-way protected cycle tracks without traffic signal changes on Johnson Street and Pandora Avenue.**
3. That staff report back to Council by June 2015 with the results of consultation and a proposed design for this cycling facility.

Committee discussed the amendment:

- Support for keeping traffic signals in consideration of all cyclists.
- Noting other cities where traffic signals have created traffic issues.

On the amendment:  
DEFEATED 15/GPC183

For: Councillor Young  
Against: Mayor Helps, Councillors Alto, Coleman, Isitt, Loveday, Lucas, Madoff and Thornton-Joe

On the main motion as amended:  
CARRIED UNANIMOUSLY 15/GPC184

**Action:** It was moved by Councillor Loveday, seconded by Councillor Coleman, that the Governance & Priorities Committee convene a Closed meeting that excludes the public under Section 12(6) of the *Council Bylaw* for the reason that the following agenda items deal with matters specified in Sections 12(3) and/or (4) of the Council Bylaw, namely:

- Section 12 (3) (a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the City or another position appointed by the City.
- Section 12 (3) (e) The acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure might reasonably be expected to harm the interests of the City.
- Section 12 (3) (g) Litigation or potential litigation affecting the City.

CARRIED UNANIMOUSLY 15/GPC185

**12. CLOSED MEETING AT 3:49 P.M.**

**Committee Members Present:** Mayor Helps in the Chair; Councillors Alto, Coleman, Isitt, Loveday, Lucas, Madoff, Thornton-Joe and Young.

**Staff Present:** J. Johnson – City Manager; J. Jenkyns – General Manager, Victoria Conference Centre; D. Kalynchuk – Director of Engineering & Public Works; R. Woodland – Director of Legislative & Regulatory Services; T. Zworski – City Solicitor; M. Wilson – Senior Planner; C. Havelka – Recording Secretary.

**13. APPROVAL OF THE CLOSED AGENDA**

**Action:** It was moved by Councillor Coleman, seconded by Councillor Lucas, that the Closed Agenda of the Governance and Priorities Committee meeting of February 26, 2015, be approved.

CARRIED UNANIMOUSLY 15/GPC186

**14. DECISION REQUESTS**

**14.1 Appointment Process – Advisory Design Panel**

Committee considered correspondence from the Chair of the Advisory Design Panel.

The motion was recorded and kept confidential.

**14.2 Disposition of Land**

Committee received information from the General Manager of the Victoria Conference Centre regarding the Disposition of Land.

The discussion and motions were recorded and kept confidential.

**15. ADJOURNMENT OF CLOSED MEETING**

**Action:** It was moved by Councillor Coleman, seconded by Councillor Alto, that the Closed Governance & Priorities Committee meeting of February 26, 2015, be adjourned at 5:00 p.m.

CARRIED UNANIMOUSLY 15/GPC

**16. RECONVENE CLOSED MEETING AT 10:33 P.M.**

**16.1 Intergovernmental Relations**

Mayor Helps provided Committee with an update regarding intergovernmental relations.

The discussion was recorded and kept confidential.

*All staff, except the City Manager, were excused from the meeting at 10:46 p.m.*

**16.2 Quarterly Update**

The City Manager provided Committee with his quarterly update.

**Action:** It was moved by Councillor Isitt, seconded by Councillor Coleman, to extend the Committee meeting past 11:00 p.m.

CARRIED UNANIMOUSLY 15/GPC

**17. ADJOURNMENT**

**Action:** It was moved by Councillor Coleman, seconded by Councillor Alto, that the Governance & Priorities Committee meeting of February 26, 2015, be adjourned at 11:05 p.m.

CARRIED UNANIMOUSLY 15/GPC

---

Mayor Helps, Chair