

**MINUTES OF THE  
GOVERNANCE & PRIORITIES COMMITTEE MEETING  
HELD THURSDAY, JANUARY 22, 2015, 9:00 A.M.**

**1. THE CHAIR CALLED THE MEETING TO ORDER AT 9:00 A.M.**

**Committee Members Present:** Mayor Helps in the Chair; Councillors Alto, Coleman, Loveday, Lucas, Madoff, Thornton-Joe and Young.

**Absent for a Portion of the Meeting:** Councillor Isitt

**Staff Present:** J. Johnson – City Manager; R. Woodland – Director of Legislative & Regulatory Services; C. Havelka – Recording Secretary.

**Staff Present for a Portion Of the Meeting:** K. Hamilton – Director of Citizen Engagement & Strategic Planning; D. Kalynchuk – Director of Engineering & Public Works; J. Huggett – Interim Project Director, Johnson Street Bridge; J. MacDougall – Acting Director of Parks & Recreation; S. Thompson – Director of Finance; C. Royle – Deputy Fire Chief; T. Askham – Acting Assistant Director of Parks & Recreation; B. Dellebuur – Acting Assistant Director of Engineering; E. Robertson – Assistant Director of Public Works; L. Sifton – Manager, Parks Planning & Design; C. Whip – Manager of Facilities.

**Guests:** K. Kelly, F. Hobbis & S. Bradbury – Downtown Victoria Business Association, P. Adams – Victoria Consulting Network Ltd.

**2. APPROVAL OF THE AGENDA**

**Action:** It was moved by Councillor Alto, seconded by Councillor Coleman, that the Agenda of the January 22, 2015, Governance & Priorities Committee meeting be approved.

CARRIED UNANIMOUSLY 15/GPC007

Committee discussed additions to the agenda.

*Councillor Isitt joined the meeting at 9:01 a.m.*

**Action:** It was moved by Councillor Alto, seconded by Councillor Coleman, that the motion to approve the agenda be rescinded.

CARRIED UNANIMOUSLY 15/GPC008

Committee considered the following amendments to the agenda:

Open Meeting

- Item # 3 – Minutes from the Special Meeting held January 8, 2015
- Item # 23A – Councillor Sharing – Councillor Alto
- Item # 23B – Councillor Sharing – Councillor Thornton-Joe
- Item # 23C – Councillor Young – Notice of Motion

**Action:** It was moved by Councillor Alto, and seconded by Councillor Coleman, that the Agenda of the January 22, 2015, Governance & Priorities Committee meeting be approved as amended.

CARRIED UNANIMOUSLY 15/GPC009

### 3. CONSENT AGENDA

**Mayor Helps canvassed members of Council, who approved bringing forward the following items for approval:**

- Item # 1 – Adoption of the Minutes from the Regular Meeting held December 18, 2014
- Item # 2 – Adoption of the Minutes from the Special Meeting held December 18, 2014
- Item # 3 – Adoption of the Minutes from the Special Meeting held January 8, 2015
- Item # 6 – Councillor Liaison Appointments
- Item # 7 – Adoption of the Terms of Reference for Neighbourhood Liaisons

#### 3.1 Adoption of the Minutes from the Regular Meeting held December 18, 2014

**Action:** It was moved by Councillor Coleman, and seconded by Councillor Alto, that the Minutes of the Governance & Priorities meeting held December 18, 2014, be adopted.

CARRIED UNANIMOUSLY 15/GPC010

#### 3.2 Adoption of the Minutes from the Special Meeting held December 18, 2014

**Action:** It was moved by Councillor Coleman, and seconded by Councillor Alto, that the Minutes of the Special Governance & Priorities meeting held December 18, 2014, be adopted

CARRIED UNANIMOUSLY 15/GPC011

#### 3.3 Adoption of the Minutes from the Special Meeting held January 8, 2015

**Action:** It was moved by Councillor Coleman, and seconded by Councillor Alto, that the Minutes of the Special Governance & Priorities meeting held January 8, 2015, be adopted

CARRIED UNANIMOUSLY 15/GPC012

### 3.4 Councillor Liaison Appointments

Mayor Helps provided Committee with a report dated January 16, 2015 that proposed Neighbourhood Liaison appointments for Councillors.

**Action:** It was moved by Councillor Coleman, seconded by Councillor Alto that Committee recommends that Council adopt the following neighbourhood liaison positions for a two-year term:

#### **Neighbourhood**

Burnside  
Oaklands  
South Jubilee  
North Jubilee  
Rockland  
Hillside Quadra  
James Bay  
Downtown / Harris Green  
Fernwood  
North Park  
Fairfield  
Victoria West

#### **Liaison**

Councillor Geoff Young  
Councillor Marianne Alto  
Councillor Pam Madoff  
Councillor Pam Madoff  
Councillor Pam Madoff  
Councillor Ben Isitt  
Councillor Margaret Lucas  
Councillors Lucas & Thornton-Joe  
Councillor Charlayne Thornton-Joe  
Councillor Jeremy Loveday  
Councillor Chris Coleman  
Councillor Jeremy Loveday

CARRIED UNANIMOUSLY 15/GPC013

### 3.5 Adoption of the Terms of Reference for Neighbourhood Liaisons

Committee received a report dated January 16, 2015 from Mayor Helps that proposed Terms of Reference for a Councillor Neighbourhood Liaison.

**Action:** It was moved by Councillor Coleman, seconded by Councillor Alto, that Committee recommends that Council adopt the Terms of Reference for a Councillor Neighbourhood Liaison as detailed in Appendix A of the report dated January 16, 2015.

CARRIED UNANIMOUSLY 15/GPC014

## 4. DELEGATION

### 4.1 Downtown Victoria Business Association 2015 Budget

Committee received correspondence dated November 7, 2014, from the Downtown Victoria Business Association (DVBA), Financial Statements for the fiscal year ending December 31, 2013, and the DVBA's 2015 budget. In accordance with the City's Business Improvement Area Bylaw and the DVBA's bylaws, the Board of the DVBA unanimously approved the budget for January 1<sup>st</sup> – December 31<sup>st</sup>, 2015 and the membership subsequently approved the budget at their Annual General Meeting on June 20, 2014, as follows:

#### **Income:**

BIA Levy	\$994,872.00 (100%)
<b>Expenses:</b>	
Administration	\$328,307.76 ( 33%)
Clean & Safe & Sustainable	\$258,666.72 ( 26%)
Marketing & Events	\$318,359.04 ( 32%)
Research & Analysis	\$49,743.60 ( 5%)
Networking & Partnerships	\$39,794.88 ( 4%)
<b>TOTAL EXPENSE</b>	<b>\$994,872.00 (100%)</b>

**Action:** It was moved by Councillor Alto, seconded by Councillor Lucas, that Committee recommends that Council approve the Downtown Victoria Business Association's 2015 Budget as presented in the correspondence dated November 7, 2014.

CARRIED UNANIMOUSLY 15/GPC015

*Councillor Thornton-Joe withdrew from the meeting at 9:34 a.m. and returned at 9:36 a.m.*

## 5. PRESENTATION

### 5.1 Johnson Street Bridge Replacement Project Quarterly Update

Committee received a report dated January 15, 2015 from Engineering that provided Committee with an update on the Johnson Street Bridge Replacement Project. This is the first quarterly report in 2015, which will be provided throughout the year to keep Council and the community updated on this important capital project.

Committee discussed the following:

- Ensuring that future steel fabrication is closely monitored for quality.
- Concerns with respect to increasing the budget and reviewing options to reduce project costs.
- Moving forward with the design of the public realm and connections to the Janion project.
- The maintenance program and costs for operation of the existing bridge.
- The status of the design of the bridge and the quality assurances that are in place.
- The 10 month delay and the impact on Federal funding for this project.

**Action:** It was moved by Councillor Madoff, seconded by Councillor Coleman that Committee recommends that Council direct staff on a priority basis to prepare a report bringing forward options for Council's consideration to increase the project contingency.

**Action:** It was moved by Councillor Isitt, seconded by Councillor Thornton-Joe, that Committee amend the motion as follows:

That Council direct staff on a priority basis to prepare a report bringing forward options for Council's consideration to increase the project contingency, **and/or to reduce costs.**

Committee discussed the following:

- Concerns that staff require more details in terms of what is expected.
- Staff providing an overview of savings achieved to date and items in the budget that are outstanding.

On the amendment:  
CARRIED UNANIMOUSLY 15/GPC016

Committee discussed the main motion:

- The budget items that will be funded by the project contingency.
- The feasibility of a separation barrier for bike lanes.

On the main motion as amended:  
CARRIED UNANIMOUSLY 15/GPC017

Committee recessed at 10:55 a.m.

Committee reconvened at 11:00 a.m.

*Councillor Young was not present when the meeting reconvened*

## 6. DECISION REQUESTS

### 6.1 Alignment of Upcoming Strategic Planning and Financial Planning Processes

Committee received a report dated January 22, 2015 from Civic Engagement & Strategic Planning that provided Committee with an update on the upcoming strategic and financial planning processes.

- Action:** It was moved by Mayor Helps, seconded by Councillor Alto, that Committee:
1. Receive the report dated January 22, 2015 for information, and;
  2. That Council direct staff to report back with a draft strategic plan timed with first reading of the draft Financial Plan.

*Councillor Young returned to the meeting at 11:03 a.m.*

CARRIED UNANIMOUSLY 15/GPC018

### 6.2 Overview of Compilation of Capital Projects Reports/Facilities Assessment Request

The City Manager provided Committee with a report dated January 16, 2015 that provided an overview of the compilation of Capital Projects/Facilities Assessment Request and more specifically the reports regarding the Crystal Pool, Point Ellice Bridge and Fire Hall # 1.

**Action:** It was moved by Councillor Isitt, seconded by Councillor Alto, that Committee receive for information the report dated January 16, 2015.

CARRIED UNANIMOUSLY 15/GPC019

### **6.3 Market Sounding for Fire Department Headquarters: Fire Station # 1**

Committee received a report dated January 16, 2015 from Civic Engagement & Strategic Planning that provided Council with an update on the market sounding that will be initiated the week of January 21, 2015 to gauge the community's interest in collaborating with the City of Victoria to renovate or replace the headquarters for the Victoria Fire Department.

**Action:** It was moved by Councillor Isitt, seconded by Councillor Coleman, that Committee:

1. Receive the report dated January 16, 2015 for information, and;
2. That Council direct staff to report back to Council at conclusion of the market sounding process.

Committee discussed the following:

- Possible partnerships for the redevelopment of the Fire Hall site.
- Details about the public consultation process.

CARRIED UNANIMOUSLY 15/GPC020

### **6.4 Crystal Pool and Fitness Centre Capital Investment Update**

Committee received a report dated January 9, 2015 from Parks and Recreation that provided an update on the information gathered for the Crystal Pool and Fitness Centre to inform future discussions on capital funding priorities for the City, while outlining immediate capital projects required to keep the facility operational.

Committee discussed the following:

- The long-term assessment of the Crystal Pool and concerns regarding the seismic state of the facility;
  - The facilities assessment will provide a seismic analysis of all City facilities.

**Action:** It was moved by Councillor Madoff, seconded by Councillor Alto, that Committee recommends that City Council:

1. Consider the immediate priority items identified in the report dated January 9, 2015 as part of the proposed 2015 financial plan, and;
2. Consider future investment options into Crystal Pool and Fitness Centre upon completion of a city-wide facilities assessment.

**Amendment:** It was moved by Councillor Loveday, seconded by Councillor Isitt, that Committee amend the motion as follows:

That Council:

1. Consider the immediate priority items identified in the report dated January 9, 2015 as part of the proposed 2015 financial plan, and;
2. Consider future investment options into Crystal Pool and Fitness Centre upon completion of a city-wide facilities assessment, **and initiate a concurrent public consultation regarding programming, services and public re-investment.**

The City Manager advised that a workplan regarding public consultation would provide parameters to shape the public consultation.

Committee discussed the importance of public consultation and undertaking consultation at the appropriate time.

**Amended Amendment:**

It was moved by Mayor Helps, seconded by Councillor Loveday, that Committee amend the amendment as follows:

That Council:

1. Consider the immediate priority items identified in the report dated January 9, 2015 as part of the proposed 2015 financial plan, and;
2. Consider future investment options into Crystal Pool and Fitness Centre upon completion of a city-wide facilities assessment, and ~~initiate a concurrent public consultation regarding programming, services and public re-investment~~ **develop a public engagement project plan concurrent with the City-wide facilities assessment and deploy that plan upon completion of the facilities assessment.**

On the amended amendment:

CARRIED UNANIMOUSLY 15/GPC021

On the amendment:

CARRIED UNANIMOUSLY 15/GPC022

**Amendment:** It was moved by Councillor Isitt, seconded by Mayor Helps, that Committee amend the motion as follows:

That Council:

1. Consider the immediate priority items identified in the report dated January 9, 2015 as part of the proposed 2015 financial plan, and;
2. Consider future investment options into Crystal Pool and Fitness Centre upon completion of a city-wide facilities assessment, and develop a public engagement project plan concurrent with the City-wide facilities assessment and deploy that plan upon completion of the facilities assessment.
3. **Agrees in principle to reinvestment in the Crystal Pool and Fitness Centre.**

Committee discussed the amendment and expressed concerns that this would constrain a fulsome public consultation process.

On the amendment:

DEFEATED 15/GPC023

For: Councillor Isitt

Against: Mayor Helps, Councillors Alto, Coleman, Loveday, Lucas, Madoff, Thornton-Joe and Young

On the main motion as amended:  
CARRIED UNANIMOUSLY 15/GPC024

### **6.5 Point Ellice Bridge – Rehabilitation/Repairs Assessment and Update Cost Estimates**

Committee received a report dated January 15, 2015 from Engineering and Public Works that outlined the analysis a consultant provided regarding design refinements and updated cost estimates for repairs to the Point Ellice Bridge.

Committee discussed the following:

- Options for dedicating a bike lane on the bridge;
  - Details regarding the size constraints on the deck of the bridge, including the high curb;
  - Providing signage to encourage cyclists to ride in the middle of the lane.

**Action:** It was moved by Councillor Alto, seconded by Councillor Coleman, that Committee recommends that Council direct staff to include maintenance repairs to the Point Ellice Bridge, as identified in the Report on Point Ellice Bridge Maintenance and Enhancement Proposals, dated December 1, 2014, as a project for Council consideration in the Financial Plan for 2017.

CARRIED UNANIMOUSLY 15/GPC025

### **6.6 Canada – British Columbia New Building Canada Fund – Small Communities Fund**

Committee received a report dated January 7, 2015 from Finance that provided information on the New Building Canada Fund and proposed submitting a grant application for the Point Ellice Bridge Rehabilitation/Painting Project.

**Action:** It was moved by Councillor Madoff, seconded by Councillor Alto, that Committee recommends that Council:

1. Instruct staff to submit a grant application for the Point Ellice Bridge Rehabilitation/Painting project for the Canada – British Columbia New Building Canada Fund – Small Communities Funding infrastructure grant program's first intake.
2. Authorize the Mayor and Corporate Administrator to execute any agreement related to a successful grant application.

CARRIED UNANIMOUSLY 15/GPC026

### **RECESS AT 12:26 P.M.**

**Action:** It was moved by Councillor Coleman, seconded by Councillor Alto, that Committee recess until 12:56 p.m.



Committee reconvened at 12:56 p.m.

*Councillor Isitt was not present when the meeting reconvened*

## **6.9 Facilities Assessment**

Committee received a report dated January 14, 2015 from Engineering and Public Works that proposed an expenditure of up to \$300,000 to complete a facilities assessment plan to understand the state of existing City facilities. It is anticipated to be completed in October 2015.

**Action:** It was moved by Councillor Alto, seconded by Councillor Coleman, that Committee recommends that Council authorize the expenditure of up to \$300,000 for a facilities assessment, in advance of the adoption of the 2015 Five Year Financial Plan Bylaw and direct staff to proceed with this plan on a priority basis.

Committee discussed the following:

- This assessment will provide an analysis of projected costs and how those fit into the capital plan.
- The assessment of the library facility and similar facilities to include their programming needs in the assessment.
- Priority capital projects and identifying those for grant programs.

*Councillor Lucas withdrew from the meeting at 1:10 p.m.*

## **6.7 Potential Review of City's Financial Sustainability Policy**

Committee received a report dated January 9, 2015 from Finance that requested Council direction regarding a potential review of the City's Financial Sustainability Policy.

*Councillor Lucas returned to the meeting at 1:11 p.m.*

**Action:** It was moved by Councillor Alto, seconded by Councillor Madoff, that Committee recommends that Council:

1. Direct staff to initiate a review of the Financial Sustainability Policy.
2. Provide direction regarding the scope of the review.
3. Direct staff to report back to Council outlining the proposed resource requirements and timeline for the review.

**Amendment:** It was moved by Mayor Helps, seconded by Councillor Alto, that Committee amend the motion as follows:

That Council:

1. Direct staff to initiate a review of the Financial Sustainability Policy.
2. **Direct staff to review the sub-policy areas that are identified in the report dated January 9, 2015.**
3. Direct staff to report back to Council outlining the proposed resource requirements and timeline for the review.

**Amending the Amendment:**

It was moved by Councillor Alto, seconded by Mayor Helps, that Committee amend the amendment as follows:

That Council:

1. Direct staff to initiate a review of the Financial Sustainability Policy.
2. Direct staff to review the sub-policy areas that are identified in the report dated January 9, 2015, **and specifically sub-policy # 5.1 from page 3 of Appendix A.**
3. Direct staff to report back to Council outlining the proposed resource requirements and timeline for the review.

On the amended amendment:

CARRIED UNANIMOUSLY 15/GPC029

On the amendment:

CARRIED UNANIMOUSLY 15/GPC030

On the main motion as amended:

CARRIED UNANIMOUSLY 15/GPC031

## **6.8 Proposed Timeline for Presentations of the Draft 2015 Financial Plan**

Committee received a report dated January 12, 2015 from Finance that proposed a timeline for presentations of the draft 2015 Financial Plan.

Committee discussed the following:

- Conflicts for Council members attending CRD meetings on February 18.
- Information regarding the proposed public engagement process.

**Action:**

It was moved by Councillor Coleman, seconded by Councillor Alto, that Committee recommends that Council approve the proposed timeline for the draft 2015 Financial Plan presentations, with the exception of Wednesday, February 18, 2015.

CARRIED UNANIMOUSLY 15/GPC032

## **6.9 Revenue and Tax Policy Review**

Committee received a report dated January 9, 2016 from Finance that outlined the results of the review of the Revenue and Tax Policy and requested Council direction on changes to the policy. Peter Adams, Victoria Consulting Network Ltd., presented a report to Committee on the distribution of property taxes among tax classes.

- Action:** It was moved by Councillor Alto, seconded by Councillor Madoff, that Committee recommends that Council:
1. Direct staff to maintain the current shares of distribution of property taxes among property classes.
  2. Direct staff to bring forward a monitoring report on benchmarks identified in the report dated January 9, 2015, on the on an annual basis prior to the adoption of the annual property tax rate bylaw, and;
  3. That the existing Policy 2.1 remain the same:  
Policy 2.1-Tax rates for the light and major industrial tax classes will be equal to the business tax rate to support the City's desire to retain industrial businesses.

Committee discussed the motion as follows:

- The relationship between assessed values, tax shares, tax ratios and tax rates.
- Concerns about whether the commercial and industrial tax ratio should continue to be reduced.
- Concerns regarding the tax rate applied to commercial properties.
- Reviewing the tax policy yearly.

CARRIED 15/GPC033

**For:** Mayor Helps, Councillors Alto, Loveday, Lucas, Madoff and Thornton-Joe

**Against:** Councillors Coleman and Young

#### **6.10 Reserve Fund Policy Review Update**

Committee received a report dated January 9, 2015 from Finance that provided an update on the reserve fund policy review.

- Action:** It was moved by Councillor Madoff, seconded by Councillor Coleman, that Committee recommends that Council direct staff to report back in March 2015.

CARRIED UNANIMOUSLY 15/GPC034

#### **6.11 Stormwater Utility Rebate Program**

Committee received a report dated January 7, 2015 from Engineering that presented Committee with the proposed Stormwater Utility Rebate Program for adoption.

- Action:** It was moved by Councillor Madoff, seconded by Councillor Alto, that Committee recommends that Council adopt the proposed Rainwater Management Rebate Program as outlined in the report dated January 7, 2015, for the period of April 2015 to December 15, 2017.

- Amendment:** It was moved by Mayor Helps, seconded by Councillor Alto, that Committee amend the motion as follows:

That Council adopt the proposed Rainwater Management Rebate Program as outlined in the report dated January 7, 2015, for the period of April 2015 to December 15, 2017, **and direct staff to report back to Council after the pilot project is complete.**

On the amendment:  
CARRIED UNANIMOUSLY 15/GPC035

On the main motion as amended:  
CARRIED UNANIMOUSLY 15/GPC036

## **6.12 Proposed Afghanistan Memorial**

Committee received a report dated January 5, 2015 from Parks and Recreation that outlined a proposal to erect a permanent monument in Pioneer Square to commemorate fallen Armed Forces and Public Service personnel as well as United States Armed Forces personnel who served under Canadian command in Afghanistan. Councillor Coleman provided Committee with a handout with enhanced photos of the proposed memorial.

**Action:** It was moved by Councillor Coleman, seconded by Councillor Thornton-Joe, that Committee recommends that Council accept the offer of a donated Afghanistan Memorial for installation within Pioneer Square as proposed, subject to the Heritage Alteration Permit process.

Committee discussed the following:

- Confirming that the proposal will be referred to the Heritage Advisory Panel.
- Working with the committee on the wording on the memorial.

CARRIED UNANIMOUSLY 15/GPC037

## **6.13 Motorized Parking Stand Allocations under the Vehicles for Hire Bylaw**

Committee received a report dated January 13, 2015 from Legislative & Regulatory Services that proposes a one-year extension to the current allocations of Motorized Parking Stands as supported by current stand users.

Committee discussed the following:

- The location of the parking stands.
- Complaints regarding vehicles using the parking stands without permission;
  - Enforcing the use of the parking stands as complaints are received.

**Action:** It was moved by Councillor Madoff, seconded by Councillor Alto, that Committee recommends that Council direct staff to bring forward amendments to the Vehicles for Hire Bylaw that would extend the motorized sightseeing vehicle parking stand allocations to April 1, 2016, for any current stand users who express interest in a one-year extension.

#### 6.14 Resolution Deadlines for FCM and AVICC/UBCM

Committee received a report dated January 9, 2015 from Legislative & Regulatory Services that provided Committee with the opportunity to identify Resolutions that they would like forwarded to FCM and AVICC/UBCM, and to present a reformatted motion to FCM on “The Right to a Healthy Environment”.

The Director of Legislative & Regulatory Services advised that the motion provided by Councillor Isitt is in a format suitable for AVICC/UBCM.

- Action:** It was moved by Councillor Alto, seconded by Councillor Loveday, that Committee recommends that Council:
1. Adopt the proposed Resolution “Declaration of the Right to a Healthy Environment”, as presented in Appendix B in the report dated January 9, 2015, and direct that the motion be sent to Council for consideration at the January 22, 2015 meeting.
  2. Direct staff to forward the Resolution “Declaration of the Right to a Healthy Environment” to the FCM and AVICC/UBCM.

**Amendment:** It was moved by Councillor Loveday, seconded by Councillor Alto, that Committee amend the motion as follows:

- That Council:
1. Adopt the proposed Resolution “Declaration of the Right to a Healthy Environment”, as presented in Appendix B in the report dated January 9, 2015, and direct that the motion be sent to Council for consideration at the January 22, 2015 meeting.
  2. Direct staff to forward the Resolution “Declaration of the Right to a Healthy Environment” to the FCM. and AVICC/UBCM.

On the amendment:  
CARRIED UNANIMOUSLY 15/GPC039

On the main motion as amended:  
CARRIED UNANIMOUSLY 15/GPC040

## 7. NEW BUSINESS

### 7.1 Best Practices regarding New Community Mailboxes

Councillors Alto and Councillor Isitt presented Committee with a motion and provided information regarding a proposal for best practices for the new community mailboxes.

**Action:** It was moved by Councillor Alto, seconded by Councillor Loveday, that Committee recommends that Council approve the following motion:

Therefore Be It Resolved that Council ask City Staff to seek out and provide to Council information on best practices in implementing, managing, and minimizing costs arising from the new community mailbox system in other municipalities;

Be It Also Resolved that Council ask City Staff to provide advice on methods to minimize start-up and continuing costs to the City of Victoria in relation to the urban community mailbox mail delivery system.

**Amendment:** It was moved by Councillor Madoff, seconded by Councillor Alto, that Committee amend the motion as follows:

That Council approve the following motion:

Therefore Be It Resolved that Council ask City Staff to seek out and provide to Council information on best practices in implementing, managing, and minimizing costs **and the placement of units** arising from the new community mailbox system in other municipalities;

Be It Also Resolved that Council ask City Staff to provide advice on methods to minimize start-up and continuing costs to the City of Victoria in relation to the urban community mailbox mail delivery system.

On the amendment:  
CARRIED UNANIMOUSLY 15/GPC041

On the main motion as amended:  
CARRIED UNANIMOUSLY 15/GPC042

## **7.2 Councillor Sharing – Eating Disorder Awareness Week**

Councillor Alto provided Committee with a handout with information regarding Eating Disorder Awareness Week and the events that are happening in support of this initiative.

## **7.3 Councillor Sharing – Victoria Family Court and Youth Justice Committee AGM**

Councillor Thornton-Joe advised Committee that the Victoria Family Court and Youth Justice Committee had their Annual General Meeting January 21, 2015. The Police Chief was one of the speakers and there were discussions regarding the closure of the Victoria Youth Custody Services Centre. Councillor Thornton-Joe provided a notice of motion in relation to this issue.

## **7.4 Councillor Sharing – Top Canadian Cities for Dogs**

Councillor Thornton-Joe shared with Committee that the Canadian Dog Annual Magazine has listed the top 100 pet-friendly cities in Canada and Victoria is # 2.

## **7.5 Notice of Motion – Write the Province regarding Pay Levels for Compulsory Arbitration.**

Councillor Young provided Committee with a notice of motion:

That Council recommends that the Mayor write to the appropriate Provincial Government Ministers on behalf of Council requesting that the compulsory arbitration procedure actually used for determination of pay levels of Protective Services employees be modified to reflect local conditions.

### **Items to Move Forward to the January 22, 2015 Council Meeting**

**Action:** It was moved by Mayor Helps, seconded by Councillor Loveday, that Committee forward the following motions to the Council Meeting of January 22, 2014:

1. Councillor Liaison Appointments
2. Adoption of the Terms of Reference for Neighbourhood Liaisons

CARRIED UNANIMOUSLY 15/GPC043

**Action:** It was moved by Councillor Coleman, seconded by Councillor Lucas, that the Governance & Priorities Committee convene a Closed meeting that excludes the public under Section 12(6) of the *Council Bylaw* for the reason that the following agenda items deal with matters specified in Sections 12(3) and/or (4) of the Council Bylaw, namely:

- Section 12 (3) (a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the City or another position appointed by the City.
- Section 12 (3) (c) Labour Relations or employee relations.
- Section 12 (3) (e) The acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure might reasonably be expected to harm the interests of the City.
- Section 12 (3) (g) Litigation or potential litigation affecting the City.
- Section 12 (3) (i) The receipt of advice that is subject to solicitor-client privilege including communications necessary for that purpose.

CARRIED UNANIMOUSLY 15/GPC044

### **8. CLOSED MEETING AT 2:45 P.M.**

**Committee Members Present:** Mayor Helps in the Chair; Councillors Alto, Coleman, Loveday, Lucas, Madoff, Thornton-Joe and Young.

**Absent:** Councillor Isitt

**Staff Present:** J. Johnson – City Manager.

**Staff Present for a Portion of the Meeting:** J. Jenkyns – General Manager, Victoria Conference Centre; D. Kalynchuk – Director of Engineering & Public Works; R. Woodland – Director of Legislative & Regulatory Services; T. Zworski – City Solicitor; N. Turner

– Property Manager; C. Havelka – Recording Secretary.

## 9. APPROVAL OF THE CLOSED AGENDA

Committee considered the closed agenda and consent agenda.

**Action:** It was moved by Councillor Coleman, seconded by Councillor Alto, that the Closed Agenda of the Governance and Priorities Committee meeting of January 22, 2015, be approved.

CARRIED UNANIMOUSLY 15/GPC045

### **Mayor Helps canvassed members of Council, who approved bringing forward the following items for approval:**

- Item # 26 – Land / 700 Block Johnson Street
- Item # 27 – New Lease / 726 Johnson Street
- Item # 28 – New Lease / 738 Johnson Street
- Item # 29 – New Lease / 744 Johnson Street
- Item # 30 – New Lease / 748 Johnson Street
- Item # 31 – Lease Renewal / 704 Douglas Street

## 11. DECISION REQUESTS

*Councillor Lucas withdrew from the meeting at 2:55 p.m. due to a non-pecuniary conflict with the following item due to her relationship with a person who is nominated for the Victoria Airport Authority.*

*Councillor Young withdrew from the meeting at 2:55 p.m. due to a non-pecuniary conflict with the following item due to his relationship with a person who is nominated for the Victoria Airport Authority.*

### **11.1 Victoria Airport Authority Board Nomination**

Committee received a report dated January 8, 2015, from Legislative & Regulatory Services regarding the City's nominees to the Victoria Airport Authority Board.

The discussion and motion were recorded and kept confidential.

*Councillors Lucas and Young returned to the meeting at 3:00 p.m.*

### **11.2 Lease / 1240 Yates Street**

Committee received a report dated January 8, 2015 from Legislative & Regulatory Services regarding 1240 Yates Street.

The discussion and motions were recorded and kept confidential.



## 12. REPORTS FOR INFORMATION

*Councillor Lucas withdrew from the meeting at 3:10 p.m. due to a pecuniary conflict of interest with the following item due to her business relationship with the property under consideration.*

### 12.1 Legal Advice

Committee received a report dated January 16, 2015 with legal advice from the City Solicitor.

The discussion and motion were recorded and kept confidential.

*Councillor Lucas returned to the meeting at 3:29 p.m.*

### 12.2 Potential Litigation

Committee received a report dated January 20, 2015 that provided information regarding a potential litigation.

The discussion and motion were recorded and kept confidential.

*All staff, except the City Manager, were excused from the meeting at 3:34 p.m.*

### 12.3 Personnel

Committee received information from the City Manager regarding a personnel matter.

## 13. ADJOURNMENT

**Action:** It was moved by Councillor Alto, seconded by Councillor Lucas, that the Governance & Priorities Committee meeting of January 22, 2015, be adjourned at 4:37 p.m.

CARRIED UNANIMOUSLY 15/GPC059

---

Mayor Helps, Chair