

**MINUTES OF THE  
GOVERNANCE & PRIORITIES COMMITTEE MEETING  
HELD THURSDAY, APRIL 23, 2015, 9:00 A.M.**

**1. THE CHAIR CALLED THE MEETING TO ORDER AT 9:00 A.M.**

**Committee Members Present:** Mayor Helps in the Chair; Councillors Alto, Coleman, Isitt, Loveday, Lucas, Madoff, Thornton-Joe and Young.

**Staff Present:** J. Johnson – City Manager; R. Woodland – Director of Legislative & Regulatory Services; C. Havelka – Recording Secretary.

**Staff Present for a Portion of the Meeting:** P. Bruce – Fire Chief; J. Jenkyns – General Manager, Victoria Conference Centre; K. Hamilton – Director of Citizen Engagement & Strategic Planning; J. MacDougall – Acting Director of Parks & Recreation; S. Thompson – Director of Finance; B. Dellebuur – Acting Assistant Director of Transportation & Parking Services, A. Hudson – Assistant Director of Community Planning; M. Hayden – Manager of Bylaw & Licensing Services; S. Craig – Policy Analyst.

**Guests:** B. Smith, P. Ferns, L. Fitzsimonds and J. Barlow – Royal McPherson Theatre Society; G. Damant – Cascadia Architects; R. Decksheimer, D. Hobbs – KPMG.

**2. APPROVAL OF THE AGENDA**

**Action:** It was moved by Councillor Madoff, seconded by Councillor Alto, that the Agenda of the April 23, 2015, Governance & Priorities Committee meeting be approved.

Committee considered the following amendments to the agenda:

- Item # 8 – Amendment to Parks Regulation Bylaw - Withdrawn from the agenda
- Item # 20 - Closed Meeting – Addition of Employee Relations.

### 3. CONSENT AGENDA

Mayor Helps proposed approving the following items in one motion:

- Item # 10 – Motion – Good Neighbour Agreements
- Item # 11 – Motion – Oil Spill Preparedness
- Item # 11A – Motion – Youth Engagement Strategy

Councillor Thornton-Joe requested that Item # 10 be considered in the regular agenda.

CARRIED 15/GPC

For: Mayor Helps, Councillors Alto, Coleman, Isitt, Lucas, Madoff, Thornton-Joe and Young

Against: Councillor Loveday

Councillor Loveday expressed concerns that items # 11 and #11A are part of the Consent Agenda, as he believes they merit discussion.

Mayor Helps recalled the motion and advised that all agenda items will be open to debate.

### 4. APPROVAL OF THE AGENDA

Action: It was moved by Madoff, seconded by Councillor Alto, that the Agenda of the April 23, 2015, Governance & Priorities Committee meeting be approved as amended.

CARRIED UNANIMOUSLY 15/GPC

### 5. DELEGATIONS

#### 5.1 Royal & McPherson Theatre Society

Committee received a presentation from Pat Ferns, Treasurer of Royal & McPherson Theatre Society (RMTS) and Janis Barlow of Janis Barlow Associates, and Lloyd Fitzsimonds, Executive Director and Byron Smith, Board Chair, were present to answer questions. Ms. Barlow spoke to a PowerPoint Presentation that outlined the value of liberal arts and the impact it has on the community. She provided information regarding the key stakeholders and clients for Victoria Arts and the strategic profile and business plan of the RMTS.

Committee discussed the following:

- Information and concerns regarding the amount of subsidy Victoria provides for RMTS; capital versus operating funds and expenditures.
- Victoria is the owner of the McPherson Theatre and therefore provides all funding for this facility; addressing this issue by transferring the McPherson Theatre to the CRD.
- Noting the manner in which the Royal and McPherson Theatres work in tandem to support the functions of each theatre.
- The suggestion that another facility is required to support the arts community;

- Concerns regarding further subsidies to arts programs.
- Finding options for other forms of funding and finding efficiencies.
- The cost to organizations that use the theatres and the cost to run a show.

Committee thanked RMTS representatives for their presentation.

## **5.2 Downtown Victoria Business Association**

Fran Hobbis, Chair of the Downtown Victoria Business Association (DVBA), Greg Damant, Principal with Cascadia architects, provided Committee with a PowerPoint Presentation that provided information on “Arriving at Douglas Street”; a study sponsored by the DVBA on the Douglas Street corridor from Hillside to Belleville, which reviewed opportunities for improving the quality of this transit corridor.

*Councillor Coleman withdrew from the meeting at 10:21 a.m.*

Committee discussed:

- The long-term transition of Douglas Street to reduce vehicle lanes and potentially add a rapid transit function.
- The history of Douglas Street to provide context.
- Information regarding the traffic circle that was at Hillside and Douglas; the proposals for Centennial Square and Cormorant intersection.

Ms. Hobbis advised that the study was a first step that anticipates more public input and dialogue to inform this project as it moves forward.

Committee thanked DVBA representatives for the presentation.

Committee recessed at 10:43 a.m.

Committee reconvened at 10:48 a.m.

Councillors Coleman and Isitt were not present when the meeting reconvened.

## **6. DECISION REQUESTS**

### **6.1 2014 Financial Statements**

Committee received a report dated April 9, 2015 from Finance that provided the 2014 Financial Statements for Committee’s review and acceptance.

*Councillor Isitt joined the meeting at 10:50 a.m.*

Committee discussed the capital budget and actual capital expenditures for 2014, including:

- The *Official Community Plan* implementation.
- The harbour pathway and how that project will be approached;
  - Staff will be returning with a report on this project.
- The funds borrowed for the Johnson Street Bridge Replacement project that sit unused due to project delay; claiming the interest costs on the loan as part of the settlement in mediation for the project.

The City Manager advised that staff have changed the manner in which the budget is formed so that is it more project based.

**Action:** It was moved by Councillor Isitt, seconded by Councillor Lucas, that the Governance & Priorities Committee convene a Closed meeting that excludes the public under Section 12(6) of the *Council Bylaw* for the reason that the following agenda items deal with matters specified in Sections 12(3) and/or (4) of the Council Bylaw, namely:

- Section 12 (3) (c) - *Labour relations or employee relations.*

CARRIED UNANIMOUSLY 15/GPC

## 7. CLOSED MEETING AT 11:00 A.M.

**Committee Members Present:** Mayor Helps in the Chair; Councillors Alto, Isitt, Loveday, Lucas, Madoff, Thornton-Joe and Young.

**Absent:** Councillor Coleman

**Guests:** R. Decksheimer and D. Hobbs - KPMG

### 7.1 Employee Relations

Committee discussed the audit findings with KPMG staff.

**Action:** It was moved by Councillor Alto, seconded by Councillor Isitt, that the Closed Meeting be adjourned at 11:10 a.m.

CARRIED UNANIMOUSLY 15/GPC

## 6.1 2014 Financial Statements

Mayor Helps advised that Committee was satisfied with the information provided by Mr. Decksheimer in the Closed Meeting and there are no concerns with the City's Financial Statements.

**Action:** It was moved by Councillor Alto, seconded by Councillor Loveday, that Committee recommends that Council accept the 2014 Financial Statements.

## 6.2 2015 Property Tax Rates

Committee received a report dated April 15, 2015 from Finance that recommended property tax rates for 2015.

*Councillor Coleman returned to the meeting at 11:16 a.m.*

Committee reviewed the changing ratio of the business rate of property taxes since 1997, noting it had been lowered over the past years. Keeping the ratio the same for 2015 will lessen the burden on businesses, but result in a higher tax increase for residential properties.

**Action:** It was moved by Councillor Young, seconded by Councillor Coleman, that Committee recommends that Council approve 2015 tax rates based on an unchanged tax ratio:  
Residential 4.5263; Utility 33.5477; Major Industrial 13.6138;  
Light Industrial 13.6138; Business 13.6138; Rec/Non Profit 8.2895

Committee discussed the following:

- Information and history of changes to the tax ratio;
- The importance of supporting businesses and economic vitality downtown.

**Amendment:** It was moved by Mayor Helps, seconded by Councillor Young, that Committee amend the motion as follows:

That Council approve 2015 tax rates based on an unchanged tax ratio,  
**and to bring the residential tax rate down to 4.1% by adjusting the utility tax rate:**

On the amendment:  
CARRIED 15/GPC

**For:** Mayor Helps, Councillor Coleman, Isitt, Loveday, Lucas, Thornton-Joe and Young

**Against:** Councillors Alto and Madoff

Committee discussed the motion as amended:

- Concerns regarding the raise in taxes this will impose on residents who are finding Victoria increasingly unaffordable.
- A desire to wait for recommendations from the Economic Development and Prosperity Task Force.
- The health of downtown, and keeping business taxes lower will support business and jobs which will address affordability issues.
- The cost of living is increasing for residents and commercial business owners; finding the right balance.

DEFEATED 15/GPC

**For** Mayor Helps, Councillors Coleman, Lucas and Young  
**Against:** Councillors Alto, Isitt, Loveday, Madoff and Thornton-Joe

**Action:** It was moved by Councillor Alto, seconded by Councillor Isitt, that Committee recommends that Council:

1. Approve 2015 tax rates based on approved policy as follows:  
Residential 4.4414; Utility 37.7158; Major Industrial 13.8749; Light Industrial 13.8749; Business 13.8749; Rec/Non Profit 8.2188
2. Give first, second and third reading to Tax Bylaw, 2015 at the April 23, 2015 Council meeting.

CARRIED 15/GPC

**For** Mayor Helps, Councillors Alto, Loveday, Isitt, Madoff and Thornton-Joe  
**Against:** Councillors Coleman, Lucas and Young

Mayor Helps provided Notice of Motion:

That Council write to all provincial local governments requesting that they review the *Strong Fiscal Futures* report issued by UBCM that provides information on other forms of revenue for local governments than property taxes.

### **6.3 Proposed Alignment of Grants Program with City of Victoria 2015-2018 Strategic Plan**

Committee received a report dated April 13, 2015 from Finance that proposed a new financial grant program with a phased implementation.

Committee discussed the following:

- Information regarding what types of organizations can receive grants, noting legislation prohibits aiding a business.
- Concerns that organizations that have applied for grants in the past weren't consulted with respect to the proposed changes; the proposal that public consultation be conducted.

**Action:** It was moved by Councillor Isitt, seconded by Councillor Madoff, that Committee recommends that Council approve the following motion:

*BE IT RESOLVED THAT* the grant programs remain unchanged in 2015, and that staff be directed to consult with fee-for-service recipients and invite public comment on proposed changes to the grant programs, and report back to Council in 2015 for the timely and predictable implementation of any changes to the grant programs in 2016.

Committee discussed the motion as follows:

- Support for the recommendation proposed by staff with the addition of public input.
- Support for the political oversight provided in staff's recommendation.
- How staff currently support grant applicants during the application process.

For: Councillors Coleman, Isitt, Lucas and Young  
Against: Mayor Helps, Councillors Alto, Loveday, Madoff and Thornton-Joe

- Action:** It was moved by Mayor Helps seconded by Councillor Alto, that Committee recommends that Council:
1. Approve the proposed grant program and process incorporated into the *Grant Policy* as outlined in Appendix A attached to the report dated April 13, 2015.
  2. Implement a phased-in approach as outlined in this report:
    - a. In 2015, fee-for service grant process will remain unchanged and neighbourhood enhancement, greenways, community arts and sustainability programs will be replaced with the new grant program aligned with the 2015-2018 Strategic Plan.
    - b. In 2016, fee-for service grant process will be replaced with the grant program aligned with the 2015-2018 Strategic Plan.
  3. Direct staff to accept applications until May 24 and schedule two special Governance and Priorities Committee meetings the week of June 14 for presentation by eligible applicants.
  4. Direct staff to launch the intake for 2016 grants in September 2015 for approval by Council in November 2015 in alignment with the 2016 financial planning process.
  5. Direct staff to explore, as part of developing options for participatory budgeting, participatory budget opportunities for a portion of the strategic grant budget, prior to the 2016 grant process.
  6. **Direct staff to:**
    - a. **Engage the public to gather their input on this proposal.**
    - b. **Amend the dates in item three accordingly.**
    - c. **Report back to Council within four to six weeks.**

- Amendment:** It was moved by Councillor Madoff, seconded by Councillor Alto, that Committee recommends that Council:
1. Approve the proposed grant program and process incorporated into the *Grant Policy* as outlined in Appendix A attached to the report dated April 13, 2015.
  2. Implement a phased-in approach as outlined in this report:
    - a. In 2015, fee-for service grant process will remain unchanged and neighbourhood enhancement, greenways, community arts and sustainability programs will be replaced with the new grant program aligned with the 2015-2018 Strategic Plan.
    - b. In 2016, fee-for service grant process will be replaced with the grant program aligned with the 2015-2018 Strategic Plan.
  3. Direct staff to accept applications until May 24 and schedule two special Governance and Priorities Committee meetings the week of June 14 for presentation by eligible applicants.

4. Direct staff to launch the intake for 2016 grants in September 2015 for approval by Council in November 2015 in alignment with the 2016 financial planning process.
5. Direct staff to explore, as part of developing options for participatory budgeting, participatory budget opportunities for a portion of the strategic grant budget, prior to the 2016 grant process.
6. Direct staff to:
  - a. Engage the public, **including stakeholders**, to gather their input on this proposal.
  - b. Amend the dates in item three accordingly.
  - c. Report back to Council within four to six weeks.

On the amendment:  
CARRIED UNANIMOUSLY 15/GPC

**Amendment:** It was moved by Councillor Isitt, seconded by Councillor Young, that Committee recommends that Council:

1. Approve the proposed grant program and process incorporated into the *Grant Policy* as outlined in Appendix A attached to the report dated April 13, 2015.
2. Implement a phased-in approach as outlined in this report:
  - a. In 2015, fee-for service grant process will remain unchanged and neighbourhood enhancement, greenways, community arts and sustainability programs will be replaced with the new grant program aligned with the 2015-2018 Strategic Plan.
  - b. In 2016, fee-for service grant process will be replaced with the grant program aligned with the 2015-2018 Strategic Plan.
3. Direct staff to accept applications until (date to be determined) ~~May 24 and schedule two special Governance and Priorities Committee meetings the week of June 14 for presentation by eligible applicants.~~
4. Direct staff to launch the intake for 2016 grants in September 2015 for approval by Council in November 2015 in alignment with the 2016 financial planning process.
5. Direct staff to explore, as part of developing options for participatory budgeting, participatory budget opportunities for a portion of the strategic grant budget, prior to the 2016 grant process.
6. Direct staff to:
  - a. Engage the public, including stakeholders, to gather their input on this proposal.
  - b. Amend the dates in item three accordingly.
  - c. Report back to Council within four to six weeks.

Committee discussed the amended motion:

- Support for the process to have applicants present to Council.
- A “town hall” meeting would be preferable to a GPC Meeting.

On the amendment:  
CARRIED 15/GPC

**For:** Mayor Helps, Councillors Coleman, Isitt, Loveday, Lucas, Madoff, Thornton-Joe and Young

**Against:** Councillor Alto



**Amendment:** It was moved by Mayor Helps, seconded by Councillor Isitt, that Committee recommends that Council:

1. Approve the proposed grant program and process incorporated into the *Grant Policy* as outlined in Appendix A attached to the report dated April 13, 2015.
2. Implement a phased-in approach as outlined in this report:
  - a. In 2015, fee-for service grant process will remain unchanged and neighbourhood enhancement, greenways, community arts and sustainability programs will be replaced with the new grant program aligned with the 2015-2018 Strategic Plan.
  - b. In 2016, fee-for service grant process will be replaced with the grant program aligned with the 2015-2018 Strategic Plan.
3. ~~Direct staff to accept applications until (date to be determined)~~
4. Direct staff to launch the intake for 2016 grants in September 2015 for approval by Council in November 2015 in alignment with the 2016 financial planning process.
5. Direct staff to explore, as part of developing options for participatory budgeting, participatory budget opportunities for a portion of the strategic grant budget, prior to the 2016 grant process.
6. Direct staff to:
  - a. Engage the public, including stakeholders, to gather their input on this proposal.
  - b. Amend the dates **following the receipt of stakeholder input.** ~~in item three accordingly.~~
  - c. Report back to Council within four to six weeks.

On the amendment:

CARRIED UNANIMOUSLY 15/GPC

On the main motion as amended:

CARRIED UNANIMOUSLY 15/GPC

Committee recessed at 12:40 p.m.

Committee reconvened at 1:11 p.m.

*Councillor Isitt withdrew from the meeting at 1:12 p.m. due to a pecuniary conflict of interest as he is on the board of the Greater Victoria Harbour Authority who is the applicant for the next item.*

#### **6.4 Application for a Liquor Primary Licence, Helijet International Inc., 79 Dallas Road**

Committee received a report dated April 8, 2015, from Legislative & Regulatory Services that is seeking a Council resolution to set a Liquor Licence hearing for an application by Helijet International Inc. for a Liquor Primary Licence.

**Action:** It was moved by Councillor Thornton-Joe, seconded by Councillor Alto, that Committee recommends that Council, after conducting a review of

the staff assessment of the application for a Liquor Primary Licence for Helijet located at 79 Dallas Road and in accordance with the City's Liquor Licensing Fee Bylaw and Liquor Licensing Policy approves:

1. The scheduling of a Liquor Licence Hearing before Council to receive written and oral submissions from residents, property owners and the public with respect to this application; and
2. Based upon the results of the public input received through the Liquor Licence hearing process, approve a resolution (with comments on the relevant factors) either supporting the licence application or not supporting the licence application. The appropriate resolution will be brought to Council at the earliest opportunity after completion of the Liquor Licence hearing.

CARRIED UNANIMOUSLY 15/GPC

*Councillor Isitt returned to the meeting at 1:15 p.m.*

## **6.5 Trans Mountain Expansion Project**

Committee received a report dated April 14, 2015 from Legislative & Regulatory Services with information regarding the National Energy Board Hearing for the Trans Mountain Expansion Project and seeking direction on the City's position as an Intervenor.

**Action:** It was moved by Councillor Isitt, seconded by Councillor Loveday, that Committee recommends that Council express the City of Victoria's opposition to the proposed Trans Mountain Pipeline Expansion Project in light of the substantial risk to the economy and ecology of the City of Victoria.

Committee discussed the following:

- Noting that shipping routes hug the coastline off Victoria;
  - Marine pilots embark and disembark inbound and outbound vessels off Victoria.
- The risk of an oil spill doesn't justify potential job benefits.

Staff advised that additional considerations could be forwarded to the National Energy Board Hearing.

CARRIED UNANIMOUSLY 15/GPC

**Action:** It was moved by Mayor Helps, seconded by Councillor Madoff, that Committee recommends that Council designate Councillor Isitt to present oral arguments at the National Energy Board Hearing.

**Amendment:** It was moved by Councillor Isitt, seconded by Councillor Thornton-Joe, that Committee amend the motion as follows:

That Council designate **Mayor Helps or her designate**, Councillor Isitt to present oral arguments at the National Energy Board Hearing, with staff support.

CARRIED UNANIMOUSLY 15/GPC

## 8. NEW BUSINESS

### 8.1 Inter-Municipal Correspondence – Nav Canada Assessment Appeal

Committee discussed correspondence dated February 24, 2015 from the District of North Saanich that advised of Nav Canada's successful appeal of its property assessments in North Saanich. North Saanich has commenced legal action against Nav Canada's appeal and is requesting financial support to continue with this court action.

Staff advised that there are two City of Victoria properties under appeal and Committee discussed funding options to address Nav Canada's appeal. Mayor Helps advised that she will be bringing forward a motion on this matter.

### 8.2 Good Neighbour Agreements

Councillors Alto and Isitt provided Committee with background information regarding Good Neighbour Agreements (GNA) with the request to facilitate better GNAs.

**Action:** It was moved by Councillor Alto, seconded by Councillor Isitt, that Committee recommends that the City of Victoria works to facilitate Better Neighbour Agreements to include service users and to commit to building understanding and eliminating stigma and discrimination towards service users.

Committee discussed the following:

- The history and evolution of Good Neighbour Agreements for service providers.
- Good Neighbour Agreements also applying to liquor licensed establishments.

**Amendment:** It was moved by Councillor Thornton-Joe, seconded by Councillor Alto, that Committee amend the motion as follows:

That the City of Victoria works to facilitate Better Neighbour Agreements, **excluding those applicable to liquor licences**, to include service users and to commit to building understanding and eliminating stigma and discrimination towards service users.

On the amendment:

CARRIED UNANIMOUSLY 15/GPC

**Amendment:** It was moved by Councillor Thornton-Joe, seconded by Councillor Alto, that Committee amend the motion as follows:

That the City of Victoria works to facilitate Better Neighbour Agreements, excluding those applicable to liquor licences, to include service users and to commit to building **increased** understanding and eliminating stigma and discrimination towards service users.

On the amendment:  
CARRIED UNANIMOUSLY 15/GPC

On the main motion as amended:  
CARRIED UNANIMOUSLY 15/GPC

### **8.3 Oil Spill Preparedness**

Committee received information and a motion from Councillors Loveday and Isitt requesting a letter be sent to the Provincial and Federal Governments to request an audit of the state of oil spill response in B.C.

**Action:** It was moved by Councillor Loveday, seconded by Councillor Isitt, that Committee recommends that Council approve the following motion:

BE IT RESOLVED THAT the Mayor write a letter requesting that the Province of British Columbia and Government of Canada order an independent audit of the current state of oil spill preparedness and response in BC.

CARRIED UNANIMOUSLY 15/GPC

### **8.4 Youth Engagement Strategy**

Committee received information and a motion from Councillors Coleman and Loveday that requested more support to facilitate engagement with the youth population of Victoria.

**Action:** It was moved by Councillor Loveday, seconded by Councillor Coleman, that Committee recommends that Council approve the following motion:

BE IT RESOLVED THAT Council direct staff to prepare a report for Council on the development of a youth engagement strategy for the City of Victoria. The report is to include information on best practices in other jurisdictions, a potential workplan, and a list of groups that would be consulted.

CARRIED UNANIMOUSLY 15/GPC

### **8.5 2022 Commonwealth Games- Alternative/Back-Up Host Role**

Councillor Coleman and Mayor Helps provided Committee with an update with respect to using the Greater Victoria region as an alternate host site for the 2022 Commonwealth Games.

**Action:** It was moved by Councillor Coleman, seconded by Mayor Helps, that Committee recommends that Council endorse the request that the Mayor sign the letter attached to the report dated April 22, 2014, regarding Greater Victoria as an alternative/back-up host for the 2022 Commonwealth Games.

Committee discussed the following:

- Concerns about who will be assuming the costs of this event should Greater Victoria become a host.

**Amendment:** It was moved by Councillor Isitt, seconded by Councillor Coleman, that Committee amend the motion as follows:

That Council endorse the request that the Mayor sign the letter attached to the report dated April 22, 2014, **as amended**, regarding Greater Victoria as an alternative/back-up host for the 2022 Commonwealth Games.

Amendment to paragraph 3:

If we were to host the Games, **subject to agreement on the allocation of costs relating to security and facility upgrades**, we would agree to staging the core sports of Aquatics (Swimming & Diving), Badminton, Field Hockey, Netball (Women), Squash, Athletics, Boxing (Men), Lawn Bowls, Rugby 7s (Men), and Weightlifting. In addition we would consider host-selecting a wide variety of sports, some of which would likely include Rowing, Shooting, Table Tennis, Tennis, Gymnastics, Wrestling, Archery, Cycling (Road, Mountain), and Triathlon.

On the amendment:

CARRIED UNANIMOUSLY 15/GPC

On the main motion as amended:

CARRIED UNANIMOUSLY 15/GPC

## 9. ADJOURNMENT AT 1:53 P.M.

Mayor Helps advised that they are at the end of the open Governance and Priorities Committee meeting but Council needs to convene a Special Council Meeting.

**Action:** It was moved by Councillor Alto, seconded by Councillor Coleman, that Committee adjourn the open meeting until the end of the Special Council meeting.

CARRIED UNANIMOUSLY 15/GPC

Committee reconvened at 2:10 p.m.

**Action:** It was moved by Councillor Coleman, seconded by Councillor Madoff, that the Governance & Priorities Committee convene a Closed meeting that excludes the public under Section 12(6) of the *Council Bylaw* for the reason that the following agenda items deal with matters specified in Sections 12(3) and/or (4) of the Council Bylaw, namely:

- Section 12 (3) (a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the City or another position appointed by the City.
- Section 12 (3) (c) Labour Relations or employee relations.
- Section 12 (3) (e) The acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure might reasonably be expected to harm the interests of the City.
- Section 12 (3) (i) The receipt of advice that is subject to solicitor-client privilege including communications necessary for that purpose.

CARRIED UNANIMOUSLY 15/GPC

## 10. CLOSED MEETING AT 2:11 P.M.

**Committee Members Present:** Mayor Helps in the Chair; Councillors Alto, Coleman, Isitt, Loveday, Lucas, Madoff, Thornton-Joe and Young.

**Staff Present for a Portion of the Meeting:**

J. Johnson – City Manager; J. Jenkyns – General Manager of the Victoria Conference Centre; K. Hamilton – Director of Citizen Engagement & Strategic Planning; S. Thompson – Director of Finance; R. Woodland – Director of Legislative & Regulatory Services; T. Zworski – City Solicitor; J. Paul – Acting Assistant Director of Underground Utilities & Facilities; E. Lee – Urban Systems; C. Havelka – Recording Secretary.

## 11. APPROVAL OF AGENDA

**Action:** It was moved by Councillor Alto, seconded by Councillor Coleman that the Closed Meeting Agenda be approved.

CARRIED UNANIMOUSLY 15/GPC

## 12. ADOPTION OF CLOSED MINUTES

### 12.1 Minutes from the Regular Closed Meeting held March 26, 2015

**Action:** It was moved by Councillor Coleman, seconded by Councillor Loveday, that the Minutes from the Regular Closed Meeting held March 26, 2015 be adopted.

CARRIED UNANIMOUSLY 15/GPC

### **13. DECISION REQUESTS**

#### **13.1 Acquisition / Disposition of Land**

Committee received a report dated April 22, 2015 from Engineering regarding Acquisition / Disposition of Land.

*Councillor Thornton-Joe withdrew from the meeting at 2:17 p.m. and returned at 2:18 p.m.*

The discussion and motions were recorded and kept confidential.

#### **13.2 Land / Licence Renewal**

Committee received a report dated April 7, 2015 from Legislative & Regulatory Services regarding a licence renewal.

The discussion and motion were recorded and kept confidential.

#### **13.3 Land / New Lease**

Committee received a report dated April 8, 2015 from Legislative & Regulatory Services regarding a new lease.

The discussion and motion were recorded and kept confidential.

#### **13.4 Appointment / Art in Public Places Committee**

Committee received a report dated April 14, 2015 from Legislative & Regulatory Services regarding an appointment to the Art in Public Places Committee.

The discussion and motion were recorded and kept confidential.

#### **13.5 Appointment / Greater Victoria Public Library**

Committee received a report dated April 14, 2015 from Legislative & Regulatory Services regarding an appointment to the Greater Victoria Public Library.

The discussion and motion were recorded and kept confidential.

### **13.6 Motion – Legal Advice**

Committee received a motion from Councillors Isitt and Madoff requesting legal advice from the City Solicitor.

The discussion and motion were recorded and kept confidential.

All staff , except the General Manager of the Victoria Conference Centre, were excused from the meeting at 3:38 p.m.

### **13.7 Employee Relations**

## **14. ADJOURNMENT**

**Action:** It was moved by Councillor Coleman, seconded by Councillor Alto, that the Governance & Priorities Committee meeting of April 23, 2015, be adjourned at 4:10 p.m.

CARRIED UNANIMOUSLY 15/GPC

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Mayor Helps, Chair