

**MINUTES OF THE
COMMITTEE OF THE WHOLE MEETING
HELD THURSDAY, NOVEMBER 2, 2017, 9:00 A.M.**

1. THE CHAIR CALLED THE MEETING TO ORDER AT 9:00 A.M.

Committee Members Present: Mayor Helps (Chair), Councillors Isitt, Loveday, Lucas, Thornton-Joe, and Young

Absent: Councillors Alto and Madoff

Absent for a portion of the meeting: Councillor Coleman

Staff Present: C. Coates – City Clerk; C. Havelka – Deputy City Clerk; P. Bruce – Fire Chief; S. Thompson – Director of Finance; J. Jensen – Head of Human Resources; J. Tinney – Director of Sustainable Planning & Community Development; F. Work – Director of Engineering & Public Works; B. Eisenhauer – Head of Engagement; N. Sandhu – Director of Parks, Recreation, & Facilities; S. Olak – Assistance Director of Human Resources; N. Johnston – Manager of Bylaw and Licensing Services; R. Morhart – Manager of Permits and Inspections; M. Hill – Community Development Coordinator; C. Mycroft – Manager of Executive Operations; C. Wain – Senior Planner; R. Bateman – Senior Planner; M. Conley – Senior Heritage Planner; A. M. Ferguson – Recording Secretary

Councillor Coleman was not present at the time the meeting convened.

2. APPROVAL OF AGENDA

Motion: It was moved by Councillor Thornton-Joe, seconded by Councillor Lucas, that the Agenda of the November 2, 2017, Committee of the Whole meeting be approved.

Amendment: It was moved by Councillor Loveday, seconded by Councillor Lucas, that the Agenda of the November 2, 2017, Committee of the Whole meeting be amended as follows:

Consent Agenda:

Item No. 7 – Proclamation: "World Pancreatic Cancer Day" – November 16, 2017

Item No. 8 – Proclamation: "National Nurse Practitioner Week" – November 12-18, 2017

Item No. 10 – Letter from the City of Langford

Item No. 11 – Council Member Motion: Policy for Allocation of Weighted Votes for Regional Water Supply Commission

Item No. 13 – Advocacy to Government of Canada on Carbon Pricing

On the amendment:
CARRIED UNANIMOUSLY 17/COTW

Main motion as amended:

That the amended Agenda of the November 2, 2017, Committee of the Whole Meeting be approved with the following amendments:

Consent Agenda:

Item No. 7 – Proclamation: "World Pancreatic Cancer Day" – November 16, 2017

Item No. 8 – Proclamation: "National Nurse Practitioner Week" – November 12-18, 2017

Item No. 10 – Letter from the City of Langford

Item No. 11 – Council Member Motion: Policy for Allocation of Weighted Votes for Regional Water Supply Commission

Item No. 13 – Advocacy to Government of Canada on Carbon Pricing

On the main motion as amended:
CARRIED UNANIMOUSLY 17/COTW

3. CONSENT AGENDA

Motion: It was moved by Councillor Isitt, seconded by Councillor Lucas, that the following items be approved without further debate:

3.1 Proclamation: "World Pancreatic Cancer Day" – November 16, 2017

Committee received a report dated October 23, 2017, from the City Clerk regarding a proclamation for World Pancreatic Cancer Day on November 16, 2017.

Motion: It was moved by Councillor Isitt, seconded by Councillor Lucas, that the World Pancreatic Cancer Day proclamation be forwarded to the November 9, 2017 Council meeting for Council's consideration.

CARRIED UNANIMOUSLY 17/COTW

3.2 Proclamation: "National Nurse Practitioner Week" – November 12-18, 2017

Committee received a report dated October 23, 2017, from the City Clerk regarding a proclamation for National Nurse Practitioner Week on November 12-18, 2017.

Motion: It was moved by Councillor Isitt, seconded by Councillor Lucas, that the National Nurse Practitioner Week proclamation be forwarded to the November 9, 2017 Council meeting for Council's consideration.

CARRIED UNANIMOUSLY 17/COTW

3.3 Letter from the City of Langford

Committee received a letter dated September 19, 2017, from the City of Langford regarding a request for an advisory committee on regional transportation issues.

Motion: It was moved by Councillor Isitt, seconded by Councillor Lucas, that Council receive this letter for information.

CARRIED UNANIMOUSLY 17/COTW

3.4 Council Member Motion: Policy for Allocation of Weighted Votes for Regional Water Supply Commission

Committee received a Council member motion dated October 27, 2017, from Councillor Isitt regarding recommendations for a policy on weighted votes for the Regional Water Supply Commission.

Motion: It was moved by Councillor Isitt, seconded by Councillor Lucas, that Council adopt the policy that weighted votes for the Regional Water Supply Commission will be allocated on the basis of the highest votes received in the general election for council members.

CARRIED UNANIMOUSLY 17/COTW

3.5 Advocacy to Government of Canada on Carbon Pricing

Committee received a Council member motion dated October 31, 2017, regarding recommendations for advocacy on extending the rising national price on carbon.

Motion: It was moved by Councillor Isitt, seconded by Councillor Lucas, that Council:

1. Endorse the Open Letter to the Government of Canada on carbon pricing, calling for an extension of the rising national price on carbon to the year 2030; and
2. Request that the Mayor, on behalf of Council, write to the Prime Minister of Canada in support of this policy.

CARRIED UNANIMOUSLY 17/COTW

Councillor Loveday withdrew from the meeting at 9:05 a.m. and returned at 9:06 a.m.

4. LAND USE MATTERS

4.1 Rezoning Application No. 00562 & Development Variance Permit Application No. 00198 for 3025 Douglas Street

Committee received reports dated October 23, 2017 and October 19, 2017, from the Director of Sustainable Planning and Community Development regarding an application to convert the existing motel to a multiple dwelling consisting of approximately 48 affordable market rental units and retain the existing vehicle storage area in the lower level.

Committee discussed:

- The changes made to the proposal since the original design.
- The intended use of the building and requirements for affordable units.

Motion: It was moved by Councillor Young, seconded by Councillor Thornton-Joe: **Rezoning Application No. 00562**

1. That Council instruct staff to prepare the necessary Official Community Plan Amendment Bylaw in accordance with Section 475 of the Local Government Act, and the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00562 for 3025 Douglas Street; that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council, and a Public Hearing date be set once the following conditions are met:
 - a. Preparation of the following documents, executed by the applicant, to the satisfaction of City Staff:
 - i. Housing Agreement to ensure that the dwelling units in the existing building would remain as rental in perpetuity
 - b. That Council determine, pursuant to section 475(1) of the Local Government Act, that the affected persons, organizations and authorities are those property owners and occupiers within a 200m radius of the subject properties; that the appropriate consultation measures would include a mailed notice of the proposed OCP Amendment to the affected persons; posting of a notice on the City's website inviting affected persons, organizations and authorities to ask questions of staff and provide written or verbal comments to Council for their consideration.
 - c. That Council, having provided the opportunity for consultation pursuant to Section 475(1) of the Local Government Act with persons, organizations and authorities it considers will be affected, specifically, the property owners and occupiers within a 200m radius of the subject properties, have been consulted at a Community Association Land Use Committee (CALUC) Community Meeting, consider whether the opportunity for consultation should be early and ongoing, and determine that no further consultation is required.
 - d. That Council, specifically consider whether consultation is required under Section 475(2)(b) of the Local Government Act, and determine that no referrals are necessary with the Capital Regional District Board, Councils of Oak Bay, Esquimalt and Saanich, the Songhees and Esquimalt First Nations, the School District Board and the provincial and federal

governments and their agencies due to the nature of the proposed amendment.

- e. That Council give first reading to the Official Community Plan Amendment Bylaw.
- f. That Council consider the Official Community Plan Amendment Bylaw in conjunction with the City of Victoria 2012-2016 Financial Plan, the Capital Regional District Liquid Waste Management Plan, and the Capital Regional District Solid Waste Management Plan pursuant to Section 477(3)(a) of the Local Government Act, and deem those Plans to be consistent with the proposed Official Community Plan Amendment Bylaw.
- g. That Council give second reading to the Official Community Plan Amendment Bylaw.
- h. That Council refer the Official Community Plan Amendment Bylaw for consideration at a Public Hearing

Development Variance Permit Application No. 00198

That Council, after giving notice and allowing an opportunity for public comment at a meeting of Council and after the Public Hearing for Rezoning Application No. 00562, if it is approved, consider the following motion:

"That Council authorize the issuance of Development Variance Permit Application No. 00562 for 3025 Douglas Street, in accordance with:

1. Plans date stamped August 3, 2017.
2. Development meeting all Zoning Regulation Bylaw requirements, except for:
 - Part 3.9, Section 13(2): reduce the required number of parking spaces from 62 to 28;
 - Schedule C, Section 7.2(g): reduce the required number of visitor parking spaces from 3 to 0;
 - Schedule C, Section C(5) and Section D(1): reduce the required number of parking 18 to 0.
3. The Development Permit lapsing two years from the date of this resolution."

CARRIED UNANIMOUSLY 17/COTW

4.2 Development Permit Application No. 000498 for 1088 Johnson Street

Committee received a report dated October 20, 2017, from the Director of Sustainable Planning and Community Development regarding an application to develop a 10-storey, multi-unit residential building containing 37 units with ground-floor commercial space.

Committee discussed:

- Concerns about the liveability with the proposed setbacks.

Motion: It was moved by Councillor Thornton-Joe, seconded by Councillor Lucas, that Council authorize the issuance of Development Permit Application No. 000498 for 1088 Johnson Street, in accordance with:

1. Plans date stamped August 31, 2017.
2. Development meeting all *Zoning Regulation Bylaw* requirements.

3. Preparation of a reciprocal easement agreement for access to exiting across the property line, to the satisfaction of the Director of Sustainable Planning and Community Development.
4. Council authorizing anchor-pinning into the City Right-of-Way provided that the applicant enters into an Encroachment Agreement in a form satisfactory to the City Solicitor and the Director of Engineering and Public Works.
5. Final plans to be in accordance with the plans identified above to the satisfaction of City staff.
6. The Development Permit lapsing two years from the date of this resolution.

CARRIED UNANIMOUSLY 17/COTW

4.3 Progress Report on 1525 Shasta Place 60-Day Temporary Protection Order

Committee received a report dated October 20, 2017, from the Director of Sustainable Planning and Community Development regarding the status of staff discussions with the owners of 1525 Shasta Place that have occurred as a result of the 60-day temporary protection order placed on this property.

Motion: It was moved by Councillor Lucas, seconded by Councillor Thornton-Joe, that Council receive this report for information.

Committee discussed:

- Concerns about the demolition of a heritage property.

CARRIED 17/COTW

For: Mayor Helps, Councillors Isitt, Loveday, Lucas, Thornton-Joe, and Young
Against: Councillor Isitt

5. STAFF REPORTS

5.1 Work without permit - 2315 Cook St. / Bylaw File #51445

Committee received a report dated September 27, 2017, from the City Clerk regarding work done without permits to rebuild/substantially replace the large carport structure at the rear of the property.

The City Clerk introduced the item and the process involved, including context for Section 57 Notices and an overview of issues specific to the matter before Council. The Manager of Bylaw and Licensing Services as well as the Manager of Permits and Inspections were also present.

The Mayor invited the property owners to the presentation table. No one was present to address Council on the matter.

Committee considered the issues presented including the following:

- Assurance the owner received information regarding the meeting to consider placing notice on title.
- Staff hand-delivered the notices to the home-owner.

- Motion:** It was moved by Councillor Thornton-Joe, seconded by Councillor Lucas:
1. That the Council direct the City Clerk to file a notice in the Land Title Office in relation to a property located at 2315 Cook Street, legally described as **LOT 25, SECTION 3, VICTORIA, PLAN 1036** indicating that a resolution relating to this property has been made under the authority delegated pursuant to Section 57(3) of the *Community Charter* and the provisions of the *Property Maintenance Delegation Bylaw*, and advise that further information regarding this resolution may be inspected at the Legislative & Regulatory Services Department in Victoria City Hall.
- CARRIED UNANIMOUSLY 17/COTW

Councillor Thornton-Joe withdrew from the meeting at 9:31 a.m. due to a pecuniary conflict of interest with the following item, as her husband is employed with BC Transit.

6. NEW BUSINESS

6.1 Regional Transit

Committee received a Council member motion dated October 10, 2017, from Mayor Helps regarding recommendations for a motion to be forwarded to the CRD Transportation Committee.

- Motion:** It was moved by Mayor Helps, seconded by Councillor Loveday, that Council endorse the following motion and forward to the CRD Board through the CRD Transportation Committee:
- “That the Board direct CRD staff to create a transportation advisory group of the 13 mayors and the Director of the Juan de Fuca Electoral area for the purposes of establishing a common vision and transportation priorities for the region with a focus on a vision for transit and the necessary amendments to Provincial legislation to enable the 13 mayors and the Director of the Juan de Fuca Electoral area to sit as the Transit Commission.”*

Committee discussed:

- The funding available for transit initiatives and the need to improve transit in the region.

DEFEATED UNANIMOUSLY 17/COTW

- Motion:** It was moved by Councillor Isitt, seconded by Councillor Loveday, that Council adopt the following resolution, and direct staff to forward copies to the provincial Minister of Transportation, copying the Premier of British Columbia, Members of the Legislative Assembly representing constituencies in the Capital Region, the Capital Regional District Board, the CRD Transportation Committee and local governments within the Capital Region:

Establishment of Regional Transportation Authority for the Capital Region

WHEREAS improved coordination, resources and governance are required to provide an efficient and multi-modal transportation system for the movement of people and goods in the Capital Region;

AND WHEREAS the Capital Regional District is on record requesting that authority over public transit operations and governance within the Capital Region be transferred from the Victoria Regional Transit Commission and BC Transit to the Capital Regional District;

AND WHEREAS the Capital Regional District provides a mechanism for representation and decision-making that accounts for the interests of residents of all local governments and electoral areas in the Capital Region, balancing the principle of representation by population with the interests of rural areas, unincorporated areas and small municipalities;

THEREFORE BE IT RESOLVED THAT the Government of British Columbia and British Columbia Transit work with the Capital Regional District and local governments to introduce an effective Regional Transportation Authority in the Capital Region without delay, with responsibilities including the governance and operations of public transit.

Committee discussed:

- Concerns about the current governance with the transit commission and the lack of action on improving transit.

Amendment: It was moved by Councillor Isitt, seconded by Mayor Helps, that the motion be amended to include the following:

AND WHEREAS the City of Victoria is ready to work with other local governments, the Capital Region, and the Province of BC to fix the regional transit system

On the amendment:
CARRIED UNANIMOUSLY 17/COTW

Main motion as amended:

That Council adopt the following resolution, and direct staff to forward copies to the provincial Minister of Transportation, copying the Premier of British Columbia, Members of the Legislative Assembly representing constituencies in the Capital Region, the Capital Regional District Board, the CRD Transportation Committee and local governments within the Capital Region:

Establishment of Regional Transportation Authority for the Capital Region

WHEREAS improved coordination, resources and governance are required to provide an efficient and multi-modal transportation system for the movement of people and goods in the Capital Region;

AND WHEREAS the Capital Regional District is on record requesting that authority over public transit operations and governance within the Capital Region be

transferred from the Victoria Regional Transit Commission and BC Transit to the Capital Regional District;

AND WHEREAS the Capital Regional District provides a mechanism for representation and decision-making that accounts for the interests of residents of all local governments and electoral areas in the Capital Region, balancing the principle of representation by population with the interests of rural areas, unincorporated areas and small municipalities;

AND WHEREAS the City of Victoria is ready to work with other local governments, the Capital Regional District and the Province of BC to fix the regional transportation system;

THEREFORE BE IT RESOLVED THAT the Government of British Columbia and British Columbia Transit work with the Capital Regional District and local governments to introduce an effective Regional Transportation Authority in the Capital Region without delay, with responsibilities including the governance and operations of public transit.

On the main motion as amended:
CARRIED UNANIMOUSLY 17/COTW

Committee recessed at 10:04 a.m. and reconvened at 10:09 a.m.

Councillor Thornton-Joe returned to the meeting at 10:09 a.m.

6.2 Motion Referred from the October 31, 2017 Special Budget Meeting

Committee considered a motion referred from the October 31, 2017, Special Budget Meeting regarding plantings in proximity to playgrounds.

Committee discussed:

- Recommendations from the Accessibility Working Group to consider low pollen planting around playgrounds in consideration of children with severe allergies.

Motion: It was moved by Councillor Thornton-Joe, seconded by Councillor Isitt, that the following motion be lifted from the table:
That Council direct staff to report back on the opportunities and possible costs to add no fragrant and low pollen plantings especially around playgrounds.

CARRIED UNANIMOUSLY 17/COTW

Motion: It was moved by Councillor Isitt, seconded by Mayor Helps, that Council direct staff to work with the Accessibility Working Group and Urban Food Table and report back in the context of the Parks Master Plan Implementation Plan update on options for balancing accessibility considerations with pollinator habitat, including in the vicinity of playgrounds.

CARRIED UNANIMOUSLY 17/COTW

7. Continuation of October 31, 2017 Special Budget Meeting: Financial Plan Presentations

Paul Bruce, Fire Chief of the Victoria Fire Department, continued presenting Committee with the proposed budget for the Victoria Fire Department. The presentation included an overview of services provided by the department, a summary of their operating budget and their proposed initiatives for 2017.

Councillor Loveday withdrew from the meeting at 10:14 a.m. and returned at 10:15 a.m.

Committee discussed:

- Timelines for the fire hall replacement report coming forward to Council.

Chris Coates, City Clerk, presented Committee with the proposed budget for Legislative and Regulatory Services Department. The presentation included an overview of services provided by the department; a summary of their operating budget and their proposed initiatives for 2017.

Committee discussed:

- Timelines for an update on the archives digitization project.

Councillor Loveday withdrew from the meeting at 10:34 a.m. and returned at 10:36 a.m.

Councillor Isitt withdrew from the meeting at 10:36 a.m. and returned at 10:38 a.m.

Committee discussed:

- Ensuring adequate resources in bylaw for a proactive approach to enforcement.
- Receiving calls for service metrics for bylaw services.

Motion: It was moved by Councillor Isitt, seconded by Councillor Loveday, that Council direct staff to report back on the implications of allocating additional resources to notify residents of the 2018 general election and how they can participate, including the option of a mail-out to each household and online advertising in social media platforms.

Committee discussed:

- Various ideas to increase voter turnout through additional and existing resources.

Amendment: It was moved by Mayor Helps, seconded by Councillor Thornton-Joe, that the motion be amended as follows:

That Council direct staff to report back on the implications of allocating ~~additional~~ resources to notify residents of the 2018 general election and how they can participate, including the option of a mail-out to each household and online advertising in social media platforms.

CARRIED 17/COTW

For: Mayor Helps, Councillors Lucas, Thornton-Joe, and Young
Against: Councillors Isitt and Loveday

Main motion: That Council direct staff to report back on the implications of allocating resources to notify residents of the 2018 general election and how they can participate, including the option of a mail-out to each household and online advertising in social media platforms.

CARRIED 17/COTW

For: Mayor Helps, Councillors Isitt, Loveday, and Thornton-Joe
Against: Councillors Lucas and Young

Bill Eisenhower, Head of Engagement, presented Committee with the proposed budget for the Engagement Department. The presentation included an overview of services provided by the department, a summary of their operating budget, and their proposed initiatives for 2018.

Councillor Lucas withdrew from the meeting at 11:09 a.m.

Committee discussed:

- Merging the business units for neighbourhood coordinators for clearer allocation.

Councillor Lucas returned to the meeting at 11:11 a.m.

Motion: It was moved by Councillor Loveday seconded by Councillor Isitt, that Council direct staff to report back on the implementation of the youth strategy.

CARRIED UNANIMOUSLY 17/COTW

Committee discussed:

- Implications of declining supplemental request for an engagement coordinator.

Committee recessed at 11:35 a.m. and reconvened at 11:40 a.m.

Councillor Loveday was not present at the time the meeting reconvened.

Councillor Loveday returned to the meeting at 11:42 a.m.

Jodi Jensen, Head of Human Resources, presented Committee with the proposed budget for the Human Resource Department. The presentation included an overview of services provided by the department, a summary of their operating budget and their proposed initiatives for 2017.

Committee discussed:

- Plans for employee engagement and labour management meetings.

Councillor Coleman returned to the meeting at 11:53 a.m.

Peter Rantucci, Head of Strategic Real Estate, presented Committee with the proposed budget for Strategic Real Estate Department. The presentation included an overview of services provided by the department; a summary of their operating budget and their proposed initiatives for 2017.

Committee discussed:

- Timelines for an acquisition/disposition strategy plan.
- Examples of other jurisdictions with a real estate function and their capacity.

8. ADJOURNMENT

Motion: It was moved by Councillor Lucas, seconded by Councillor Thornton-Joe, that the Committee of the Whole meeting of November 2, 2017, be adjourned at 12:01 p.m.

CARRIED UNANIMOUSLY 17/COTW

CERTIFIED CORRECT:

CITY CLERK

MAYOR