



REVISED AGENDA - VICTORIA CITY COUNCIL

Thursday, May 17, 2018

COUNCIL CHAMBERS, CITY HALL, 1 CENTENNIAL SQUARE

Located on the traditional territory of the Esquimalt and Songhees People

To be held Immediately Following the Committee of the Whole Meeting

Pages

A.	CONVENE COUNCIL MEETING	
B.	APPROVAL OF AGENDA	
*C.	READING OF MINUTES	
*C.1	<u>Addenda: Minutes from the daytime Meeting held April 5, 2018</u>	1
*D.	PROCLAMATION	
*D.1	<u>Addenda: "International Day against Homophobia, Transphobia and Biphobia" - May 17, 2018</u>	4
E.	REPORTS OF COMMITTEE	
E.1	<u>Committee of the Whole</u>	
E.1.a	Report from the May 3, 2018 COTW Meeting	6
E.1.a.a	Draft Esquimalt Official Community Plan Referral	
E.1.a.b	Cash in Lieu of Community Space, Roundhouse Master Development Agreement	
E.1.a.c	Cecelia Ravine Park Improvement Plan	8
	<i>Addendum: "Response to Council Inquiries" Report</i>	
E.1.a.d	Direction for 2019 Financial Plan	
E.1.b	Report from the May 10, 2018 COTW Meeting	10
E.1.b.a	Market Rental Revitalization Study	
*E.1.c	Addenda: Report from the May 17, 2018 COTW Meeting	

F. CLOSED MEETING

MOTION TO CLOSE THE MAY 3, 2018 COUNCIL MEETING TO THE PUBLIC

That Council convene a closed meeting that excludes the public under Section 90 of the *Community Charter* for the reason that the following agenda items deal with matters specified in Sections 90(1) and/or (2) of the *Community Charter*, namely:

Section 90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

Section 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

G. APPROVAL OF CLOSED AGENDA

H. READING OF CLOSED MINUTES

*H.1 Addenda: Minutes from the closed Meeting held April 5, 2018

I. UNFINISHED BUSINESS

J. CORRESPONDENCE

K. NEW BUSINESS

K.1 Land

K.2 Land

L. CONSIDERATION TO RISE & REPORT

M. ADJOURNMENT



MINUTES - VICTORIA CITY COUNCIL

April 5, 2018 – 10:55 A.M.

COUNCIL CHAMBERS

CITY HALL, #1 CENTENNIAL SQUARE, VICTORIA, BC

To be held immediately following the Committee of the Whole Meeting

PRESENT: Mayor Helps in the Chair, Councillor Alto, Councillor Coleman, Councillor Isitt, Councillor Loveday, Councillor Lucas, Councillor Madoff, Councillor Thornton-Joe, Councillor Young

STAFF PRESENT: J. Jenkyns – Acting City Manager, C. Coates - City Clerk , P. Bruce - Fire Chief, S. Thompson - Director of Finance, J. Tinney - Director of Sustainable Planning & Community Development, F. Work - Director of Engineering & Public Works, T. Soulliere - Director of Parks, Recreation & Facilities, B. Eisenhauer - Head of Engagement, C. Mycroft - Manager of Executive Operations, AM Ferguson - Committee Secretary, T. Zworski - City Solicitor.

B. CLOSED MEETING

Moved by Councillor Coleman

Seconded by Councillor Isitt

MOTION TO CLOSE THE APRIL 5, 2018 COUNCIL MEETING TO THE PUBLIC

That Council convene a closed meeting that excludes the public under Section 90 of the *Community Charter* for the reason that the following agenda items deal with matters specified in Sections 90(1) and/or (2) of the *Community Charter*, namely:

Section (90)(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

Section (90)(1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

Section (90)(1)(c) labour relations or other employee relations.

Section (90)(2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

Section (90)(2)(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;

CARRIED UNANIMOUSLY

C. APPROVAL OF CLOSED AGENDA

Moved By Councillor Thornton-Joe

Seconded By Councillor Alto

That the closed agenda be approved

Amendment:

Moved By Councillor Loveday

Seconded by Councillor Coleman

That Item # 2 be considered after Item # 3

CARRIED UNANIMOUSLY

On the amendment:

CARRIED UNANIMOUSLY

D. READING OF CLOSED MINUTES

D.1 Minutes from the closed Meeting held October 12, 2017

Moved By Councillor Coleman

Seconded By Councillor Loveday

That the Minutes of the closed Meeting held October 12, 2017, be adopted

CARRIED UNANIMOUSLY

G. NEW BUSINESS

G.1 Legal Advice

Committee received a report from the City Solicitor regarding legal advice.

The motion and discussion were recorded and kept confidential.

G.3 Intergovernmental Relations

Council received a motion from a member of Council regarding an intergovernmental relations matter.

The motion and discussion were recorded and kept confidential.

G.2 Employee Relations

All staff were excused from the meeting at 11:43 a.m.

Council received a verbal update from Mayor Helps on an employee relations matter.

I. ADJOURNMENT

Moved By Councillor Alto

Seconded By Councillor Thornton-Joe

That the Closed Council Meeting be adjourned at 12:03 p.m.

CARRIED UNANIMOUSLY

CITY CLERK

MAYOR

**“INTERNATIONAL DAY AGAINST HOMOPHOBIA, TRANSPHOBIA AND
BIPHOBIA”**

WHEREAS *lesbian, gay, bisexual, transgender, queer and Two-Spirit persons (LGBTQ2) across the country and around the world continue to be faced with legal, social, and institutional barriers that isolate and divide us; and*

WHEREAS *the International Day against Homophobia and Transphobia, May 17, is an annual reminder that while some progress that has been made towards eradicating these barriers, the City of Victoria joins the international call for further action to address the inequality and hatred faced by too many LGBTQ2 people throughout our communities; and*

WHEREAS *the City of Victoria is committed to identifying and resolving policies and operations that block LGBTQ2 persons’ equal access to, and enjoyment of, municipal services and programs; and*

THEREFORE BE IT RESOLVED *that the City of Victoria proclaims that it is time to tear down those barriers that we know to be discriminatory; and*

AND BE IT FURTHER RESOLVED *that the City of Victoria encourages all people to recognize and embrace this day, to support the ongoing commitments to inclusion, acceptance and respect of all LGBTQ2 people; and*

NOW, THEREFORE *I do hereby proclaim May 17th, 2018 as “INTERNATIONAL DAY AGAINST HOMOPHOBIA, TRANSPHOBIA AND BIPHOBIA” on the TRADITIONAL TERRITORIES of the ESQUIMALT AND SONGHEES FIRST NATIONS in the CITY OF VICTORIA, CAPITAL CITY of the PROVINCE of BRITISH COLUMBIA.*

IN WITNESS WHEREOF, *I hereunto set my hand this 17th day of May, Two Thousand and Eighteen.*

**LISA HELPS
MAYOR
CITY OF VICTORIA
BRITISH COLUMBIA**

**Sponsored by:
Marianne Alto
Jeremy Loveday
City of Victoria Councillors**



Committee of the Whole Report

For the Meeting of May 17, 2018

To: Committee of the Whole **Date:** May 15, 2018
From: Chris Coates, City Clerk
Subject: Proclamation "International Day against Homophobia, Transphobia and Biphobia"
May 17, 2018

RECOMMENDATION

1. That the *International Day against Homophobia, Transphobia and Biphobia* Proclamation be forwarded to the May 17, 2018 Council meeting for Council's consideration.
2. Subject to Committee of the Whole's consideration of the above recommendation, that the motion be forwarded to the Special Council Meeting of May 17, 2018.

EXECUTIVE SUMMARY

Attached as Appendix A is the requested *International Day against Homophobia, Transphobia and Biphobia* Proclamation. Council has established policy addressing Proclamation requests. The policy provides for:

- A staff report to Committee of the Whole.
- Each Proclamation request requiring a motion approved at Committee of the Whole prior to forwarding it to Council for their consideration.
- Staff providing Council with a list of Proclamations made in the previous year.
- Council voting on each Proclamation individually.
- Council's consideration of Proclamations is to fulfil a request rather than taking a position.

A list of previous Proclamations is provided as Appendix B in accordance with the policy. Consistent with City Policy, Proclamations issued are established as fulfilling a request and does not represent an endorsement of the content of the Proclamation.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Chris Coates".

Chris Coates
City Clerk

Appendix A: Proclamation "International Day against Homophobia, Transphobia and Biphobia"
Appendix B: List of Previously Approved Proclamations

COMMITTEE OF THE WHOLE REPORT
FROM THE MEETING HELD MAY 3, 2018

For the Council Meeting of May 10, 2018, the Committee recommends the following:

1. Draft Esquimalt Official Community Plan Referral

That Council consider the draft Esquimalt Official Community Plan and direct staff to provide the following comments to the Township of Esquimalt:

1. Consider additional Development Permit Area guidelines for sensitive transitions and context-sensitive design where more intensive land uses are considered on the Esquimalt side of the shared municipal boundary, for compatibility with adjacent development in Victoria.
2. Correct the proposed land use map (Schedule B of the Township of Esquimalt Draft Official Community Plan) to maintain the Parks and Open Space designation for the part of Victoria's Barnard Park which falls within Esquimalt's municipal boundary.

2. Cash in Lieu of Community Space, Roundhouse Master Development Agreement

That Council:

1. Direct staff to prepare an amendment to the Roundhouse Master Development Agreement (MDA) deferring the "cash-in-lieu of community space payment" to the time of submission of the first Building Permit Application for the Roundhouse development to the satisfaction of the Director of Sustainable Planning and Community Development and the City Solicitor.
2. Authorize the Mayor and City Clerk to execute the MDA amendment and any other instruments necessary to effect its registration in the Land Title Office in the form satisfactory to the City Solicitor.
3. Direct staff to develop a work plan for a public engagement process to determine the use of the community amenity generated through the roundhouse development.

3. Cecelia Ravine Park Improvement Plan

That Council:

1. Approve the Park Improvement Plan for Cecelia Ravine Park (Appendix A); and
2. Amend the 2018 Financial Plan to increase the project budget by \$600,000, with funding from the Parks and Greenways Acquisition Reserve.
3. Direct staff to include \$49,000 for ongoing operating costs within the 2019 Financial Plan to be funded from general property tax revenue.
4. Refer the project to the Accessibility Working Group and the Active Transportation Advisory Committee.

4. Direction for 2019 Financial Plan

That Council direct staff to:

1. Prepare a draft 2019 Financial Plan for Council's consideration that:
 - a. maintains existing services and service levels
 - b. continues the in-progress initiatives within the 2015-2018 Strategic Plan
 - c. Direct staff to develop two options:

One that keeps the tax increase to no more than inflation plus 1% including police.
A second that keeps the tax increase to no more than inflation plus 1% including police plus an additional tax increase to accommodate the impact of the new health tax increase which at this point is planned to be imposed by the Province.

- d. factors in \$200,000 in savings from the reduction in 2018 Medical Services Plan premiums to fund a portion of the premiums in 2019
2. Bring forward the draft 2019 Financial Plan in the late fall 2018 to accommodate Council's orientation and strategic planning sessions.
3. Report back to Council with any updates or requests for change in direction should the Province outline another implementation path for the employer health tax.

5. **2017 Financial Statements**

That Council approve the 2017 Financial Statements.



Council Report

For the Meeting of May 10th, 2018

To: Council **Date:** May 9, 2018
From: Thomas Soulliere, Director, Parks, Recreation and Facilities
Subject: Cecelia Ravine Park Improvement Plan – Response to Council Inquiries

RECOMMENDATION

That Council receive this report for information relating to the proposed Cecelia Ravine Park Improvement Plan.

EXECUTIVE SUMMARY

At the May 3, 2018 Committee of the Whole meeting, Council requested additional information on three items in relation to the Cecelia Ravine Park Improvement Plan:

1) Funding for a new bike ramp on the existing staircase on east side of Cecelia Ravine Park

Funding through the Parks and Greenways Acquisition Reserve would only be appropriate for work taking place on the newly acquired property. The recommendation would be to include this work as part of a future pathway upgrade with funding from another source, potentially the Accessibility Reserve.

2) Sanitary and storm drainage infrastructure improvements

The Engineering & Public Works Department has been working with the CRD on the sanitary and storm drainage infrastructure in this area for a number of years. Should Council approve the recommendations in the staff report, the City will ensure any necessary underground repairs within the park are completed prior to the surface improvements. It is standard practice to review the condition of assets prior to capital construction and determine any required renewals in the detailed design stage. The Utilities Capital Budget is setup for funding required repairs associated with coordinated works.

Improvement to the sanitary sewer and storm water systems upstream of Cecelia Park (outside the limits of park development) will be included in future financial plans and as a part of asset management programs.

3) Potential for the provision of parking within the road right-of-way

The need for parking at this site was identified in the improvement plan process for several reasons, including accessibility for those with mobility challenges and/or young children. Given the existing built environment and established road network in the Burnside Gorge neighbourhood, it may be necessary for visitors to drive to this park.

In addition, Cecilia Ravine Park, along with the adjacent Galloping Goose Trail, is used for special events and festivals. Having on-site parking supports staging and other provisions for organizers and attendees with reduced impact to neighbours.

During preparation of the conceptual plan, staff considered various options for parking, including within the road right-of-way. Some of the issues and constraints related to providing the parking within the road right of way included:

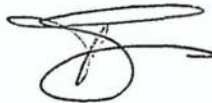
- Residential on-street parking is limited on both Cecelia and Washington. This issue was also raised by the residents during public consultation.
- The existing rain garden located adjacent to the park and that supports integrated storm water management priorities, limits the ability to use parallel parking on Cecelia Road in the park frontage.
- The existing topography would require any additional parking in front of 414 Cecelia Road to be raised above grade with a retaining wall facing the private property resulting in additional project costs.

Project staff intend to ensure the parking lot is positioned as close as possible to the street in order to maximize the space for other amenities, during the detailed design process.

Respectfully submitted,




Leigh Campbell
Manager
Parks Planning and Design



Thomas Soulliere
Director
Parks, Recreation and Facilities

Report accepted and recommended by the City Manager:


Date: May 10, 2018

COMMITTEE OF THE WHOLE REPORT
FROM THE MEETING HELD MAY 10, 2018

For the Council Meeting of May 10, 2018, the Committee recommends the following:

1. **Board of Cemetery Trustees of Greater Victoria – Request to Increase Borrowing Authority**
That Council direct staff to undertake formal notice under section 94 of the *Community Charter* of the intention to provide a loan guarantee for the amount of \$3 million, and authorize the Mayor and City Clerk to execute an amendment to the establishing agreement to increase the borrowing limit to \$3 million.
2. **Attendance at the FCM Conference in Halifax**
That Council authorize the attendance and associated costs for Mayor Lisa Helps to attend the FCM Conference to be held in Halifax May 31 - June 3, 2018.
3. **Attendance at the ICLEI World Congress in Montreal**
That Council authorize the attendance and associated costs for Mayor Lisa Helps to attend the ICLEI World Congress to be held in Montreal June 19-22, 2018.
4. **Attendance at the FCM and CCCO Conferences in Halifax (May 30 – June 3, 2018)**
That Council authorize the attendance and associated costs for Councillor Coleman to attend the FCM and CCCO Conferences to be held in Halifax May 30 - June 3, 2018.
5. **Collaboration for School Crossing Guard Program**
That Council:
 1. Request that the Mayor write, on behalf of Council, to the School District 61 Board of Education, requesting that the District work with the City of Victoria to develop a comprehensive crossing guard solution to address both short-term and long-term needs;
 2. Refer the following resolution to staff to report on the resource implications at the next Quarterly Update:

That staff be directed to prepare a report with recommendations on a priority basis outlining the role(s) that the City of Victoria can take to support a crossing guard program for Victoria schools, including possible resource allocations to ensure continuity of the program for the 2018/2019 school year.
6. **Market Rental Revitalization Study**
That Council:
 1. Accept the Market Rental Building Inventory for information, and direct staff to:
 - a. Incorporate the market rental building inventory into City systems such as VicMap for public access.
 - b. Continue the Development Monitoring project to provide better tracking and upkeep of the rental building inventory.
 2. Instruct the City Solicitor to bring forward a bylaw to implement the Rental Property Standards of Maintenance elements described in Attachment G.
 3. Direct Staff to report back to Council with a Rental Property Standards of Maintenance Bylaw resourcing and implementation plan for budgetary approval.
 4. Adopt the Tenant Assistance Policy attached to this report (Attachment H) effective September 1, 2018, and direct staff to:

- a. Report back to Council following conclusion of the Provincial Renters Task Force and any proposed changes to the Residential Tenancy Act that may impact provisions outlined in the Tenant Assistance Policy.
5. Refer consideration of a grant program to provide support to organisations that provide information, education and support to tenants on residential tenancy matters to the 2019 financial planning process.
6. Adopt the Market Rental Energy and Seismic Upgrade incentive program described in this report, and direct staff to :
 - a. Identify pilot projects for testing and further development of the incentive program.
7. That Council direct staff to report back on options for facilitating a partnership to advance a local proposal for the recently released CMHC National Co-investment Fund, to renew existing purpose-build rental housing in Victoria, prevent the demolition of rental housing, and reduce the likelihood of displacement of renters.

7. External Grant Review Committee Report

That Council approve the External Grant Review Committee's recommendations for grant awards for the Strategic Plan Grant program.

That Council approve recommendations to improve the process for 2019, as proposed in "Suggestions for 2019".

9. CRD Wastewater Treatment Project Community Amenity – Consultation / Recommendation

That Council direct staff to allocate the \$100,000 amenity contribution from the CRD's Core Area Liquid Waste Management Committee, as part of the Licence of Occupation - Clover Point Pump Station, to enhance a multi-modal pathway through a portion of Beacon Hill Park, running from Heywood Avenue to Bridge Way and on to Douglas Street, connecting the James Bay and Fairfield neighbourhoods.

10. Art in Public Places Policy Revision

That Council:

- Approve the revised Art in Public Places Policy.
- As part of the 2019 financial planning process, consider allocating an additional \$75,000 into the Culture operating budget for the Artist in residence Program starting in 2019.
- Starting in 2019, transfer the existing \$15,000 annual operating budget for public art maintenance to the Art in Public Places Reserve.
- Approve the revised Terms of Reference for the Art in Public Places Committee.

11. Universally Accessible meeting space in the City of Victoria

That Council direct staff, in consultation with the AWG, to identify/create, without delay, universally accessible meeting space for the Accessibility Working Group to hold their meetings, including consideration of the option of widening the door of the washroom in City Studio to make that city-owned and city-operated facility universally accessible for meetings of the Accessibility Working Group and other users.