

**MINUTES OF THE
COMMITTEE OF THE WHOLE MEETING
HELD THURSDAY, OCTOBER 19, 2017 9:00 A.M.**

1. THE CHAIR CALLED THE MEETING TO ORDER AT 9:01 A.M.

Committee Members Present: Councillor Coleman (Acting Chair); Councillors Alto, Loveday, Thornton-Joe, and Young

Absent: Mayor Helps, Councillors Lucas and Madoff

Absent for a portion of the meeting: Councillor Isitt

Staff Present: C. Coates – City Clerk; C. Havelka – Deputy City Clerk; P. Bruce – Fire Chief; S. Thompson – Director of Finance; J. Jensen – Head of Human Resources; J. Tinney – Director of Sustainable Planning & Community Development; T. Soulliere – Director of Parks, Recreation, & Facilities; T. Zworski – City Solicitor; B. Eisenhauer – Head of Engagement; J. Huggett – Project Director for the Johnson Street Bridge Replacement Project; A. Meyer – Assistant Director of Development Services; B. Dellebuur – Manager of Transportation; C. Mycroft – Manager of Executive Operations; M. Betanzo – Senior Planner; K. Bouris – Senior Planner; L. Taylor – Senior Planner; M. Angrove – Planner; A. M. Ferguson – Recording Secretary

Councillor Isitt was not present at the time the meeting convened.

2. APPROVAL OF AGENDA

Motion: It was moved by Councillor Alto, seconded by Councillor Loveday, that the Agenda of the October 19, 2017, Committee of the Whole meeting be approved.

Councillor Isitt joined the meeting at 9:02 a.m.

Amendment: It was moved by Councillor Alto, seconded by Councillor Loveday, that the Agenda of the October 19, 2017, Committee of the Whole meeting be amended as follows:

Consent Agenda:

Item No. 4 - Rezoning Application No. 00569 for 540 Discovery Street and 2000 & 2010 Government Street

Item No. 5 - Development Permit with Variances Application No. 00044 for 540 Discovery Street and 2000 & 2010 Government Street

Item No. 6 - Rezoning Application No. 00597 for 737 Belton Avenue and 1137 Dominion Road

Item No. 7 - Development Permit with Variances Application for 737 Belton Avenue and 1137 Dominion Road

Item No. 9 - Rezoning Application No. 00557 for 2616-2626 Douglas Street

Item No. 15 - Victoria Housing Reserve Fund Application for the Fairfield Hotel at 1601 – 1609 Douglas Street

Item No. 17 - Proclamation: "CRPS/RSD Awareness Day" – November 6, 2017

On the amendment:
CARRIED UNANIMOUSLY 17/COTW

Main motion as amended:

That the amended Agenda of the October 19, 2017, Committee of the Whole Meeting be approved with the following amendments:

Consent Agenda:

Item No. 4 - Rezoning Application No. 00569 for 540 Discovery Street and 2000 & 2010 Government Street

Item No. 5 - Development Permit with Variances Application No. 00044 for 540 Discovery Street and 2000 & 2010 Government Street

Item No. 6 - Rezoning Application No. 00597 for 737 Belton Avenue and 1137 Dominion Road

Item No. 7 - Development Permit with Variances Application for 737 Belton Avenue and 1137 Dominion Road

Item No. 9 - Rezoning Application No. 00557 for 2616-2626 Douglas Street

Item No. 15 - Victoria Housing Reserve Fund Application for the Fairfield Hotel at 1601 – 1609 Douglas Street

Item No. 17 - Proclamation: "CRPS/RSD Awareness Day" – November 6, 2017

On the main motion as amended:
CARRIED UNANIMOUSLY 17/COTW

3. CONSENT AGENDA

Motion: It was moved by Councillor Alto, seconded by Councillor Loveday, that the following items be approved without further debate:

3.1 Rezoning Application No. 00569 for 540 Discovery Street and 2000 & 2010 Government Street

Committee received a report dated October 5, 2017, from the Director of Sustainable Planning and Community Development regarding an application to amend the zone to add "brewpub" as a permitted use in the zone.

Motion: It was moved by Councillor Alto, seconded by Councillor Loveday, that Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00569 for 540 Discovery Street and 2000 & 2010 Government Street, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council and a Public Hearing date be set.

CARRIED UNANIMOUSLY 17/COTW

3.2 Development Permit with Variances Application No. 00044 for 540 Discovery Street and 2000 & 2010 Government Street

Committee received a report dated October 5, 2017, from the Director of Sustainable Planning and Community Development regarding an application for a new brewpub.

Motion: It was moved by Councillor Alto, seconded by Councillor Loveday, that Council after giving notice and allowing an opportunity for public comment at a meeting of Council and after the Public Hearing for Rezoning Application No. 005569, if it is approved, consider the following motion:

"That Council authorize the issuance of Development Permit Application No. 00044 for 540 Discovery Street and 2000 & 2010 Government Street, in accordance with:

1. Plans date stamped July 13, 2017.
2. Development meeting all *Zoning Regulation Bylaw* requirements, except for the following variances:
 - i. Part 7.45, Section 4(1): reduce the width of access at the street from 5m to 4.36m;
 - ii. Schedule C, Section C and D: reduce the required number of parking spaces from 45 to 5;
 - iii. Sign Bylaw No. 14-097, Part 4, Section 18(4): to allow the sign to project above and over the wall to which it is attached;
 - iv. Sign Bylaw No. 14-097 Part 4 Section 18(7): increase the width of a projecting sign at its base from 0.40m to 0.58m;
3. The Development Permit lapsing two years from the date of this resolution.
4. Register a Section 219 Covenant on the property located at 513 Pembroke Street to secure this lot for employee parking from the brewery located at 540 Discovery and 2000/2010 Government Street.

CARRIED UNANIMOUSLY 17/COTW

3.3 Rezoning Application No. 00597 for 737 Belton Avenue and 1137 Dominion Road

Committee received a report dated October 5, 2017, from the Director of Sustainable Planning and Community Development regarding an application to construct a small lot house.

Motion: It was moved by Councillor Alto, seconded by Councillor Loveday, that Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00597 for 737 Belton Avenue and 1137 Dominion Road, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council and a Public Hearing date be set.

CARRIED UNANIMOUSLY 17/COTW

3.4 Development Permit with Variances Application for 737 Belton Avenue and 1137 Dominion Road

Committee received a report dated October 5, 2017, from the Director of Sustainable Planning and Community Development regarding an application to create two small lots.

Motion: It was moved by Councillor Alto, seconded by Councillor Loveday, that Council, after giving notice and allowing an opportunity for public comment at a meeting of Council, and after the Public Hearing for Rezoning Application No. 00597, if it is approved, consider the following motion:
"That Council authorize the issuance of a Development Permit Application for 737 Belton Avenue and 1137 Dominion Road, in accordance with:
1. Plans date stamped July 24, 2017.
2. Development meeting all *Zoning Regulation Bylaw* requirements, except for the following variances:
i. Lot B: reduce the front setback from 6.0m to 4.24m;
ii. Lot B: reduce the rear setback from 6.0m to 4.65m; and,
iii. Lot B: reduce the east side setback from 2.4m to 2.15m.
3. The Development Permit lapsing two years from the date of this resolution."

CARRIED UNANIMOUSLY 17/COTW

3.5 Rezoning Application No. 00557 for 2616-2626 Douglas Street

Committee received a report dated October 5, 2017, from the Director of Sustainable Planning and Community Development regarding an application to allow for the retail sale of cannabis.

Motion: It was moved by Councillor Alto, seconded by Councillor Loveday, that Council defer the proposed development outlined in Rezoning Application No. 00557 for 2616-2626 Douglas Street until after the Public Hearing for Rezoning Application.

CARRIED UNANIMOUSLY 17/COTW

3.6 Victoria Housing Reserve Fund Application for the Fairfield Hotel at 1601 – 1609 Douglas Street

Committee received a report dated October 5, 2017, from the Director of Sustainable Planning and Community Development regarding an application for a Victoria Housing Reserve Fund grant application from Pacifica Housing for the Fairfield Hotel, an affordable housing project located at 1601-1609 Douglas Street.

- Motion:** It was moved by Councillor Alto, seconded by Councillor Loveday, that Council approve a Victoria Housing Reserve Fund grant to Pacifica Housing Advisory Association in the amount of \$500,000 (\$250,000 now and \$250,000 in five years) to assist in the retention of 62 units of no/low income housing at the Fairfield Hotel, located at 1601-1609 Douglas Street, subject to the following conditions:
1. The grant will be eligible for payment to the applicant, Pacifica Housing Advisory Association, upon approval by Council and once the Housing Reserve Fund Housing and Grant Agreements have been executed with the City of Victoria, and would be dispersed in two parts: \$250,000 upon grant signing, and the remaining \$250,000 in five years (60 months).
 2. Should Pacifica Housing Advisory Association cease operations of the Fairfield, any remaining portion of the grant is to be repaid to the City of Victoria at a pro-rated amount reflective of the months remaining in the lease, to be outlined in the housing agreement.
 3. Pacifica Housing Advisory Association will ensure that the City of Victoria is identified as a contributor on publications, documents, and public events related to the project.
 4. Upon project completion, Pacifica Housing Advisory Association will submit a final report to the Sustainable Planning and Community Development Department, which will include tenant relocation plans.

CARRIED UNANIMOUSLY 17/COTW

3.7 Proclamation: "CRPS/RSD Awareness Day " – November 6, 2017

Committee received a report dated October 12, 2017, from the City Clerk providing information regarding a proclamation for CRPS/RSD Awareness Day.

- Motion:** It was moved by Councillor Alto, seconded by Councillor Loveday, that the *CRPS/RSD Awareness Day Proclamation* be forwarded to the October 26, 2017 Council meeting for Council's consideration.

CARRIED UNANIMOUSLY 17/COTW

Councillor Isitt withdrew from the meeting at 9:04 a.m. and returned at 9:05 a.m.

4. Presentation

4.1 Johnson Street Bridge Replacement Project Quarterly Update

Committee received a report dated October 12, 2017, from the Project Director for the Johnson Street Bridge Replacement project regarding an update on the project.

Councillor Loveday withdrew from the meeting at 9:35 a.m. and returned at 9:36 a.m.

Committee discussed:

- Fendering and configuration of bridge structures.
- Effects on traffic and ensuring that heavy traffic times and special events are not impacted.
- Public realm designs and discussions with stakeholders.

Motion: It was moved by Councillor Thornton-Joe, seconded by Councillor Alto, that City Council receive this report for information.

CARRIED UNANIMOUSLY 17/COTW

5. UNFINISHED BUSINESS

5.1 Strategic Plan Grant-Program - External Grant Review Committee Recommendations on Policy and Process

Committee received a report dated October 10, 2017, from the Director of Finance and the City Clerk regarding recommendations from the External Grant Review Committee.

Committee discussed:

- Rationale for various proposed requirements in the policy and potential implications.

Motion: It was moved by Councillor Alto, seconded by Councillor Coleman, that Council direct staff to:

1. Amend the Strategic Plan Grant policy, application process, application form and review process recommended by the External Grant Review Committee as follows:
 - a. Policy:
 - Deem capital requests ineligible
 - Limit organizations to a maximum of 3 consecutive grants for the same purpose
 - Limit applications to initiatives that are based in the City of Victoria, or the portion of the activity that takes place in the City of Victoria
 - Add the following assessment criteria:
 1. Strength of organization
 2. Evidence of need
 3. Community impact
 4. Feasibility
 - b. Application process:

- Implement an annual weighting of the eligible Strategic Plan objectives by Council to inform potential applicants of Council's priorities for the year.
 - Specify a consistent timeline for the granting process
 1. Council's weighting of Strategic Plan Objectives- October
 2. Application intake open- November 15
 3. Application deadline- January 31
 4. External Grant Review Committee recommendations to Council - April 30
 5. Project period- July 1 to June 30
 6. Recruit two new members for the External Grant Review Committee - August
 7. Project evaluation reports to City- September 30
 8. External Grant Review Committee reviews evaluation reports for the prior year- January 31
 - Update the Grant page on the City's website clearly outlining eligibility criteria, Council weighting of strategic priorities, assessment criteria, the range and average of awards in previous years, encourage diverse funding sources, provide links to Grant Writing Handbook and "Other Funding Sources" from the Victoria Foundation's website
 - As part of the application package, clearly state the largest and average awarded amounts from the prior year
- c. Application form and reporting:
- Only list the strategic objectives that have been weighted by Council
 - Only allow applicants to pick one strategic objective that best fits their application
 - Add assessment criteria for strength of organization, evidence of need, community impact and feasibility
 - Restrict the length of applications (character count, and no supplementary pages)
 - Establish consistent submission format/number of documents
 - Refine the budget template and clarify requirements
 - Require that grant applications include key objectives, how they plan to measure success, and also reporting back on how the applicant met the objectives
 - Clearly outline the maximum 3 consecutive grants for the same purpose
- d. Review process
- Continue using Council weighted strategic plan objectives
 - Continue using the assessment criteria (strength of organization, evidence of need, community impact and feasibility)
 - Continue using the evaluation matrix developed by the External Grant Review Committee
 - Maintain a five member Committee, but add overlapping terms
2. Amend the Term of Reference for the External Grant Review Committee to provide for rotating membership with overlapping terms starting for the 2018 granting year
- a. Three members for two cycle terms
 - b. Two members for a one cycle term, with annual recruitment to replace these two members

- c. The two outgoing members to be responsible for evaluating reports from current year grant recipients.

Amendment: It was moved by Councillor Isitt, seconded by Councillor Loveday, that the motion be amended in point 1. a. as follows:

That Council direct staff to:

1. Amend the Strategic Plan Grant policy, application process, application form and review process recommended by the External Grant Review Committee as follows:
 - a. Policy:
 - Deem capital requests ineligible
 - ~~Limit organizations to a maximum of 3 consecutive grants for the same purpose~~
 - Limit applications to initiatives that are based in the City of Victoria, or the portion of the activity that takes place in the City of Victoria
 - Add the following assessment criteria:
 1. Strength of organization
 2. Evidence of need
 3. Community impact
 4. Feasibility

On the amendment:
CARRIED UNANIMOUSLY 17/COTW

Amendment: It was moved by Councillor Isitt, seconded by Councillor Loveday, that the motion be amended in point 1. a. as follows:

That Council direct staff to:

1. Amend the Strategic Plan Grant policy, application process, application form and review process recommended by the External Grant Review Committee as follows:
 - a. Policy:
 - Deem capital requests ineligible
 - Limit applications to initiatives that are based in the City of Victoria, or the portion of the activity that takes place in the City of Victoria
 - Add the following assessment criteria:
 1. ~~Strength of organization~~
 2. Evidence of need
 3. Community impact
 4. Feasibility

On the amendment:
CARRIED 17/COTW

For: Councillors Alto, Coleman, Isitt, Loveday, and Thornton-Joe

Against: Councillor Young

Amendment: It was moved by Councillor Isitt, seconded by Councillor Alto, that the motion be amended in point 1. a. as follows:

That Council direct staff to:

1. Amend the Strategic Plan Grant policy, application process, application form and review process recommended by the External Grant Review Committee as follows:

- a. Policy:
 - Deem capital requests ineligible
 - Limit applications to initiatives that are based in the City of Victoria, or the portion of the activity that takes place in the City of Victoria
 - Add the following assessment criteria:
 1. **Capacity of an organization to deliver the project**
 2. Evidence of need
 3. Community impact
 4. Feasibility

On the amendment:
CARRIED UNANIMOUSLY 17/COTW

Amendment: It was moved by Councillor Isitt, seconded by Councillor Thornton-Joe, that the motion be amended in point 1. c. as follows:

That Council direct staff to:

1. Amend the Strategic Plan Grant policy, application process, application form and review process recommended by the External Grant Review Committee as follows:
 - c. Application form and reporting:
 - Only list the strategic objectives that have been weighted by Council
 - ~~Only allow applicants to pick one strategic objective that best fits their application~~
 - Add assessment criteria for strength of organization, evidence of need, community impact and feasibility
 - Restrict the length of applications (character count, and no supplementary pages)
 - Establish consistent submission format/number of documents
 - Refine the budget template and clarify requirements
 - Require that grant applications include key objectives, how they plan to measure success, and also reporting back on how the applicant met the objectives
 - Clearly outline the maximum 3 consecutive grants for the same purpose

On the amendment:
CARRIED UNANIMOUSLY 17/COTW

Amendment: It was moved by Councillor Loveday, seconded by Councillor Isitt, that the motion be amended in point 1. c. as follows:

That Council direct staff to:

1. Amend the Strategic Plan Grant policy, application process, application form and review process recommended by the External Grant Review Committee as follows:
 - c. Application form and reporting:
 - Only list the strategic objectives that have been weighted by Council
 - **Encourage applicants to only select their primary strategic objectives**
 - Add assessment criteria for strength of organization, evidence of need, community impact and feasibility

- Restrict the length of applications (character count, and no supplementary pages)
- Establish consistent submission format/number of documents
- Refine the budget template and clarify requirements
- Require that grant applications include key objectives, how they plan to measure success, and also reporting back on how the applicant met the objectives
- Clearly outline the maximum 3 consecutive grants for the same purpose

Committee participated in the Great British Columbia Shake Out drill at 10:22 a.m. to 10:26 a.m.

Committee discussed:

- The pros and cons of an external body reviewing strategic plan grant applications.

On the amendment:
CARRIED UNANIMOUSLY 17/COTW

Main motion as amended:

That Council direct staff to:

1. Amend the Strategic Plan Grant policy, application process, application form and review process recommended by the External Grant Review Committee as follows:
 - a. Policy:
 - Deem capital requests ineligible
 - Limit applications to initiatives that are based in the City of Victoria, or the portion of the activity that takes place in the City of Victoria
 - Add the following assessment criteria:
 1. Capacity of an organization to deliver the project
 2. Evidence of need
 3. Community impact
 4. Feasibility
 - b. Application process:
 - Implement an annual weighting of the eligible Strategic Plan objectives by Council to inform potential applicants of Council's priorities for the year.
 - Specify a consistent timeline for the granting process
 1. Council's weighting of Strategic Plan Objectives- October
 2. Application intake open- November 15
 3. Application deadline- January 31
 4. External Grant Review Committee recommendations to Council - April 30
 5. Project period- July 1 to June 30
 6. Recruit two new members for the External Grant Review Committee - August
 7. Project evaluation reports to City- September 30
 8. External Grant Review Committee reviews evaluation reports for the prior year- January 31
 - Update the Grant page on the City's website clearly outlining eligibility criteria, Council weighting of strategic priorities, assessment criteria,

- the range and average of awards in previous years, encourage diverse funding sources, provide links to Grant Writing Handbook and "Other Funding Sources" from the Victoria Foundation's website
- As part of the application package, clearly state the largest and average awarded amounts from the prior year
- c. Application form and reporting:
 - Only list the strategic objectives that have been weighted by Council
 - Encourage applicants to only select their primary strategic objectives
 - Add assessment criteria for strength of organization, evidence of need, community impact and feasibility
 - Restrict the length of applications (character count, and no supplementary pages)
 - Establish consistent submission format/number of documents
 - Refine the budget template and clarify requirements
 - Require that grant applications include key objectives, how they plan to measure success, and also reporting back on how the applicant met the objectives
 - Clearly outline the maximum 3 consecutive grants for the same purpose
- d. Review process
 - Continue using Council weighted strategic plan objectives
 - Continue using the assessment criteria (strength of organization, evidence of need, community impact and feasibility)
 - Continue using the evaluation matrix developed by the External Grant Review Committee
 - Maintain a five member Committee, but add overlapping terms
- 2. Amend the Term of Reference for the External Grant Review Committee to provide for rotating membership with overlapping terms starting for the 2018 granting year
 - a. Three members for two cycle terms
 - b. Two members for a one cycle term, with annual recruitment to replace these two members
 - c. The two outgoing members to be responsible for evaluating reports from current year grant recipients.

Councillor Young excused himself from the meeting at 10:32 a.m. due to a potential pecuniary conflict of interest as a family member lives within the notification area.

6. LAND USE MATTERS

6.1 Temporary Use Permit with Variances Application No. 00002 for 514 Government Street

Committee received a report dated September 27, 2017, from the Director of Sustainable Planning and Community Development regarding an application to formalize the use of the property by the Legion.

Motion: It was moved by Councillor Alto, seconded by Councillor Thornton-Joe, that Council after giving notice and allowing an opportunity for public comment at a meeting of Council, consider the following motion:

"That Council authorize the issuance of Temporary Use Permit Application No. 00002 for 514 Government Street, in accordance with:

1. Plans date stamped July 13, 2017.
2. Development meeting all *Zoning Regulation Bylaw* requirements, except for the following variances:
 - i. reduce the required amount of parking from ten stalls to one.
3. The Development Permit lapsing three years from the date of this resolution.

CARRIED UNANIMOUSLY 17/COTW

Councillor Young returned to the meeting at 10:33 a.m.

6.2 Rezoning Application No. 00575 for 1625 Quadra Street

Committee received a report dated October 5, 2017, from the Director of Sustainable Planning and Community Development regarding an application to allow for the retail sale of cannabis.

Motion: It was moved by Councillor Loveday, seconded by Councillor Thornton-Joe, that Council decline Rezoning Application No. 00575 for the property located at 1625 Quadra Street.

CARRIED UNANIMOUSLY 17/COTW

Councillor Isitt withdrew from the meeting at 10:40 a.m. due to a potential pecuniary conflict of interest as his father lives approximately 200m from the subject site being considered in the next item.

6.3 Rezoning Application No.00576 & Development Permit Application No. 000514 for 425 Oswego Street

Committee received reports dated October 19, 2017, from the Director of Sustainable Planning and Community Development regarding an application to create a two-and-a-half storey, single family dwelling.

Committee discussed:

- The narrow size of the lot and what could be built within the current zoning.

Motion: It was moved by Councillor Alto, seconded by Councillor Thornton-Joe: **Rezoning Application No.00576 for 425 Oswego Street**
That Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00576 for 425 Oswego Street, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council, and a Public Hearing date be set subject to the applicant reducing the scale, massing and height of the proposed single-family dwelling to the

satisfaction of the Director of Sustainable Planning and Community Development.

Development Permit Application No. 000514 for 425 Oswego Street

That Council authorize the issuance of Development Permit Application No. 000514 for 425 Oswego Street, in accordance with:

1. Plans date stamped August 16, 0217 (amended to reduce the scale, massing and height of the proposed single-family dwelling to the satisfaction of the Director of Sustainable Planning and Community Development).
2. Development meeting all *Zoning Regulation Bylaw* requirements.
3. The Development Permit lapsing two years from the date of this resolution.

CARRIED UNANIMOUSLY 17/COTW

Councillor Isitt returned to the meeting at 10:54 a.m.

Councillor Coleman excused himself from the meeting at 10:54 a.m. due to a pecuniary conflict of interest as his family member lives near the property being considered in the next item. Councillor Isitt assumed the chair in his absence.

6.4 Land Use Contract Discharge (Rezoning Application No. 00568) & Development Permit with Variances Application No. 00050 for 875 and 877 North Park

Committee received reports dated October 5, 2017, from the Director of Sustainable Planning and Community Development regarding an application to create three new affordable rental dwelling units for seniors.

Motion:

It was moved by Councillor Loveday, seconded by Councillor Alto:

Land Use Contract Discharge (Rezoning Application No. 00568)

That Council instruct staff to prepare the necessary Land Use Contract Discharge Bylaw in order to authorize the proposed development for 875 and 877 North Park, that first and second reading of the Land Use Contract Discharge Bylaw be considered by Council and a Public Hearing date be set subject to the preparation and execution of a Housing Agreement to ensure that the rental units remain rental in perpetuity to the satisfaction of the City Solicitor.

Development Permit with Variances Application No. 00050 for 875 and 877 North Park

That Council after giving notice and allowing an opportunity for public comment at a meeting of Council and after the Public Hearing for Land Use Contract Discharge Application (Rezoning Application No. 00568,) if it is approved, consider the following motion:

"That Council authorize the issuance of Development Permit Application No. 00050 for 875 and 877 North Park, in accordance with:

1. Plans date stamped August 2, 2017.
2. Development meeting all *Zoning Regulation Bylaw* requirements, except for the following variances:
 - i. Schedule C, Part A (10): reduce the required number of parking spaces from 84 to 52 parking spaces.

3. The Development Permit lapsing two years from the date of this resolution."

Committee discussed:

- Creating new affordable units of housing.
- Clarification on the meeting rooms being retained.

CARRIED UNANIMOUSLY 17/COTW

Councillor Coleman returned to the meeting at 11:07 a.m.

7. STAFF REPORTS

7.1 Active Transportation Advisory Committee- Motions for Consideration

Committee received a report dated October 12, 2017, from the Director of Engineering and Public Works regarding recommendations from the Active Transportation Advisory Committee.

Motion: It was moved by Councillor Isitt, seconded by Councillor Alto, that Council direct staff to write to the Province of BC to request their review and comments related to any potential amendment of the *Motor Vehicle Act* to allow the use of wheel-chairs and mobility scooters in protected bike lanes.

CARRIED UNANIMOUSLY 17/COTW

Motion: It was moved by Councillor Isitt, seconded by Councillor Alto, that Council direct staff to continue the analysis and development of car share, transportation demand management strategies, as part of the development of the City's Sustainable Mobility Strategy, to include consideration of the following specifics:

- Car share parking management best-practice, and
- City corporate car share program opportunities.

CARRIED UNANIMOUSLY 17/COTW

8. Workshop

8.1 Council Workshop - Draft Victoria West Neighbourhood Plan

Committee received a report dated September 29, 2017, from the Director of Sustainable Planning and Community Development regarding the draft Victoria West Neighbourhood Plan.

Committee discussed:

- Desire for a neighbourhood wide inclusionary housing policy.
- Concerns raised by the neighbourhood regarding the density on Skinner Street.
- Land assembly and future development within the neighbourhood, including traffic calming plans.
- Commuter parking in the area and potential for a parking review.
- Protection of land use in proximity to waterways and recovering waterfront access.
- Engagement of stakeholders with the development of the plan.
- Potential for a community centre in the Bayview/Dockside area.
- Greenway connections and active transportation networks.

Motion: It was moved by Councillor Loveday, seconded by Councillor Isitt, that Council:

1. Direct staff to consider feedback from Council and the community and prepare a final proposed Victoria West Neighbourhood Plan.
2. Refer the draft Victoria West Neighbourhood Plan and associated Design Guidelines to the Advisory Design Panel for comment.

Committee discussed:

- Acknowledging the indigenous history of the area.
- Restoration of natural areas, including maintenance and planning of space.

CARRIED UNANIMOUSLY 17/COTW

9. ADJOURNMENT

Motion: It was moved by Councillor Alto, seconded by Councillor Thornton-Joe, that the Committee of the Whole meeting of October 19, 2017, be adjourned at 12:43 p.m.

CARRIED UNANIMOUSLY 17/COTW

CERTIFIED CORRECT:

CITY CLERK

MAYOR