

**MINUTES OF THE  
SPECIAL GOVERNANCE & PRIORITIES COMMITTEE MEETING  
HELD MONDAY, FEBRUARY 2, 2015, 9:00 A.M.**

**1. THE CHAIR CALLED THE MEETING TO ORDER AT 9:00 A.M.**

**Committee Members Present:** Mayor Helps in the Chair; Councillors Alto, Coleman, Isitt, Loveday, Lucas, Madoff, Thornton-Joe and Young.

**Staff Present:** J. Johnson – City Manager; R. Woodland – Director of Legislative & Regulatory Services; K. Hamilton – Director of Civic Engagement & Strategic Planning; J. Jenkyns – General Manager of the Victoria Conference Centre; D. Kalynchuk – Director of Engineering & Public Works; J. MacDougall – Acting Director of Parks & Recreation; A. Meyer – Acting Director of Sustainable Planning & Community Development; T. Zworski – City Solicitor;

**2. APPROVAL OF THE AGENDA**

**2.1 Approval of the Agenda**

**Action:** It was moved by Councillor Coleman, and seconded by Councillor Lucas, that the Agenda of the February 2, 2015, Special Governance & Priorities Committee meeting be approved.

CARRIED UNANIMOUSLY 15/GPC068

**Action:** It was moved by Councillor Alto, seconded by Councillor Coleman, that the Governance & Priorities Committee convene a Closed meeting that excludes the public under Section 12(6) of the *Council Bylaw* for the reason that the following agenda items deal with matters specified in Sections 12(3) and/or (4) of the Council Bylaw, namely:

- Section 12 (3) (I) Discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purpose of preparing an annual report under section 98 of the Community Charter.

CARRIED UNANIMOUSLY 15/GPC069

**Committee Members Present:** Mayor Helps in the Chair; Councillors Alto, Coleman, Isitt, Loveday, Lucas, Madoff, Thornton-Joe and Young.

**Staff Present for a Portion  
of the Meeting:**

J. Johnson – City Manager; K. Hamilton –  
Director of Civic Engagement & Strategic  
Planning.

**3. ADOPTION OF MINUTES**

**3.1 Adoption of the Minutes from the Meeting held January 26, 2015**

**Action:** It was moved by Councillor Alto, seconded by Councillor Loveday, that the Minutes of the Closed Governance & Priorities meeting held January 26, 2015, be adopted.

CARRIED UNANIMOUSLY 15/GPC070

**3.2 Adoption of the Minutes from the Meeting held January 28, 2015**

**Action:** It was moved by Councillor Alto, seconded by Councillor Lucas, that the Minutes of the Closed Governance & Priorities meeting held January 28, 2015, be adopted.

CARRIED UNANIMOUSLY 15/GPC071

**4. STRATEGIC PLANNING**

Staff provided Committee with a Revised *Goal Statement* and *Strategic Objectives*.

**Goal Statement:**

Victoria is a leading edge capital city that embraces the future, where human needs and the environment are priorities, where the community feels valued, listened to and understood and where City Hall is trusted. Victoria is a city that is livable, affordable, prosperous and vibrant, where we all work in partnership to support opportunities and get things done.

**Strategic Objectives:**

1. Nurture our Arts and Cultural Capital
2. Build the Financial Capacity of the Organization
3. Be Excellent at Planning and Land Use
4. Steward Green Space and Enhance Food Security
5. Engage and Empower the Community
6. Create Prosperity Through Economic Development
7. Build a Stellar Multi-Modal and Active Transportation Network
8. Plan for Emergencies, Short and Long-Term
9. Social Inclusion
10. Make Victoria More Affordable
11. Enhance Council's Governance Model and Practices
12. Innovate and Lead

**Action:** It was moved by Councillor Alto, and seconded by Councillor Isitt, that Committee adopt the Strategic Planning Goal Statement and Categories for Action.

CARRIED UNANIMOUSLY 15/GPC072

**Action:** It was moved by Councillor Isitt, and seconded by Councillor Alto, that Committee rise and report on Council's Strategic Planning Goal Statement and Categories for Action.

CARRIED UNANIMOUSLY 15/GPC073

## **5. ADJOURNMENT OF THE CLOSED MEETING**

**Action:** It was moved by Councillor Alto, and seconded by Councillor Isitt, that Committee adjourn the meeting at 10:08 a.m.

CARRIED UNANIMOUSLY 15/GPC074

## **6. OPEN MEETING AT 10:09 A.M.**

### **6.1 Strategic Planning Process**

Mayor Helps outlined the process for moving forward in the planning process. Council has met in-camera for two sessions seeking objectives that will guide Council's priorities for the next four years.

#### **Council's Principles for Strategic Planning**

##### **In the planning process we are committed to:**

- Starting with an open heart and an open mind
- Being honest, frank and respectful in our discussions
- Participating with active listening and respectful challenging
- Keeping a sense of humour
- Believing in the process and the outcome
- Allowing for differences
- Strong facilitation
- Letting go of the negativity of the past
- Celebrating past successes
- Making the process visible
- Making sure that we're starting with a blank slate but also with transparency around priorities already in process
- Engaging the public

##### **In the plan Council is committed to:**

- Creating a clear plan with agreed upon purpose
- Making sure stated values are clear
- Identifying specific proposals that the public can react to - make defining statements
- Including timelines, measureables, and budgets for all items
- Making the plan accessible

**In implementation Council is committed to:**

- Doing what we say
- Scheduling check in updates on strategic plan execution with council
- Creating mechanisms for emerging issues
- Aligning our governance structure with our priorities

**7. ADJOURNMENT**

**Action:** It was moved by Councillor Alto, seconded by Councillor Lucas, that the Special Governance & Priorities Committee meeting of February 2, 2015, be adjourned at 11:37 a.m.

CARRIED UNANIMOUSLY 15/GPC075

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Mayor Helps, Chair