

**MINUTES OF THE
COMMITTEE OF THE WHOLE MEETING
HELD THURSDAY, JANUARY 18, 2018, 9:00 A.M.**

1. THE CHAIR CALLED THE MEETING TO ORDER AT 9:00 A.M.

Committee Members Present: Mayor Helps (Chair), Councillors Alto, Coleman, Isitt, Lucas, Madoff, and Young

Absent: Councillor Loveday and Thornton-Joe

Staff Present: J. Jenkyns – Acting City Manager; C. Coates – City Clerk; C. Havelka – Deputy City Clerk; P. Bruce – Fire Chief; S. Thompson – Director of Finance; J. Jensen – Head of Human Resources; J. Tinney – Director of Sustainable Planning & Community Development; T. Soulliere – Director of Parks, Recreation, & Facilities; F. Work – Director of Engineering & Public Works; B. Eisenhauer – Head of Engagement; D. Miller – Community Energy Specialist, Community Planning; C. Mycroft – Manager of Executive Operations; A.K. Ferguson – Recording Secretary

2. APPROVAL OF AGENDA

Motion: It was moved by Councillor Alto, seconded by Councillor Coleman, that the Agenda of the January 18, 2018, Committee of the Whole meeting be approved.

Amendment: It was moved by Councillor Coleman, seconded by Councillor Alto, that the Agenda of the January 18, 2018, Committee of the Whole meeting be amended as follows:

Consent Agenda:

Item No. 1 – Minutes from the meeting held January 4, 2018

Item No. 2 – Minutes from the meeting held January 8, 2018

Item No. 5 – Development Variance Permit Application No. 00199 for 1750 Haultain Street (North Jubilee)

Item No. 7 – Proclamation – Eating Disorder Awareness Week - February 1-7, 2018

Item No. 9 – Council Member Motion: Working Together to Make Victoria Accessible for All

**On the amendment:
CARRIED UNANIMOUSLY 18/COTW**

Amendment: It was moved by Councillor Isitt, seconded by Councillor Alto, that the Agenda of the January 18, 2018, Committee of the Whole meeting be amended as follows:

That Item No. 4 be deferred to the meeting of January 25, 2018

On the amendment:
CARRIED UNANIMOUSLY 18/COTW

Main motion as amended:

That the Agenda of the January 18, 2018 Committee of the Whole Meeting be approved with the following amendments:

Consent Agenda:

Item No. 1 – Minutes from the meeting held January 4, 2018

Item No. 2 – Minutes from the meeting held January 8, 2018

Item No. 5 – Development Variance Permit Application No. 00199 for 1750 Haultain Street (North Jubilee)

Item No. 7 – Proclamation – Eating Disorder Awareness Week - February 1-7, 2018

Item No. 9 – Council Member Motion: Working Together to Make Victoria Accessible for All

That Item No. 4 be deferred to the meeting of January 25, 2018.

On the main motion as amended:
CARRIED UNANIMOUSLY 18/COTW

3. CONSENT AGENDA

Motion: It was moved by Councillor Isitt, seconded by Councillor Lucas, that the following items be approved without further debate:

3.1 Minutes from the meeting held January 4, 2018

Motion: It was moved by Councillor Isitt, seconded by Councillor Lucas, that the Minutes of the meeting held January 4, 2018 be adopted.

CARRIED UNANIMOUSLY 18/COTW

3.2 Minutes from the meeting held January 8, 2018

Motion: It was moved by Councillor Isitt, seconded by Councillor Lucas, that the Minutes of the meeting held January 8, 2018 be adopted.

CARRIED UNANIMOUSLY 18/COTW

3.3 Development Variance Permit Application No. 00199 for 1750 Haultain Street (North Jubilee)

Committee received a report dated January 4, 2018, from the Director of Sustainable Planning and Community Development regarding recommendations for the proposal to reduce the number of off-street parking stalls from five to one for the property located at 1750 Haultain Street.

Motion: It was moved by Councillor Isitt, seconded by Councillor Lucas, that Council, after giving notice and allowing an opportunity for public comment at a meeting of Council, consider the following motion:
"That Council authorize the issuance of Development Variance Permit No. 00199 for 1750 Haultain Street, in accordance with:

1. Plans date stamped November 15, 2017
2. Development meeting all Zoning Regulation Bylaw requirements, except for:
 - i. reduce the required vehicle parking from five stalls to one stall for a kindergarten use
 - ii. increase the required bicycle parking spaces from zero to three Class 1 (weather-protected) and five Class 2 (short-term visitor) spaces
 - iii. reduce the minimum lot width for a house conversion to a kindergarten from 18m to 15m.
3. Final issuance of the Development Variance Permit subject to receipt of registered Statutory Right-of-Way (SRW) of 1.40m on Haultain Street to the satisfaction of the Director of Engineering and Public Works.
4. The Development Variance Permit lapsing two years from the date of this resolution."

CARRIED UNANIMOUSLY 18/COTW

3.4 Proclamation – Eating Disorder Awareness Week

Committee received a report dated December 14, 2017, from the City Clerk regarding recommendations for the Proclamation "Eating Disorder Awareness Week" February 1 to 7, 2018.

Motion: It was moved by Councillor Isitt, seconded by Councillor Lucas, that the "Eating Disorder Awareness Week" Proclamation be forwarded to the January 25, 2018 Council meeting for Council's consideration.

CARRIED UNANIMOUSLY 18/COTW

3.5 Council Member Motion: Working Together to Make Victoria Accessible for All

Committee received a Council Member motion dated January 12, 2018, from Councillors Loveday and Thornton-Joe regarding recommendations for adoption of the Statement of Commitment, which was adopted by the Victoria Accessibility Working Group, as policy.

Motion: It was moved by Councillor Isitt, seconded by Councillor Lucas, that the City of Victoria endorse the following statement of commitment adopted by the Victoria Accessibility Working Group on March 6, 2017:

The City of Victoria values the contributions made by all its citizens and believes that diversity strengthens the community.

The City of Victoria recognizes the wealth of knowledge and lived experience of people with disabilities and their essential role in creating a barrier-free Victoria and thus, will include the viewpoint and needs of persons with disabilities in its decisions.

The City of Victoria is committed to building an inclusive society and providing an accessible environment in which all individuals have access to the City's services and programs in a way that respects the dignity and independence of people with disabilities.

The City of Victoria's policies, practices and procedures will ensure barrier free access for persons with disabilities to City facilities and participation in programs and processes including accessible customer service, information and communication, employment, the built environment and transportation.

The City of Victoria will ensure that all city employees are aware of their role in facilitating accessibility for persons with disabilities.

The City of Victoria will continue to prevent barriers by supporting positive attitudes that address "ableism" - attitudes which devalue and limit the potential of persons with disabilities.

In working towards its goals under this Statement, the City of Victoria is committed to creating a barrier-free city by meeting the requirements of existing and future legislation and by its own policies and goals related to the identification, removal and prevention of barriers to people with disabilities. To this end, all elected City officials and City employees have a role to play in meeting these goals.

CARRIED UNANIMOUSLY 18/COTW

4. UNFINISHED BUSINESS

4.1 Letter from the Minister of Energy, Mines and Petroleum Resources

Committee received a letter dated October 4, 2017, from the Minister of Energy, Mines and Petroleum Resources regarding a letter written by the Mayor dated August 8, 2017 to the Minister of Environment and Climate Change Strategy regarding measures to encourage building retrofits for energy efficiency.

Committee discussed:

- Grant or loans programs which the City may utilize to encourage retrofits.

Motion: It was moved by Councillor Isitt, seconded by Councillor Alto, that Council receive the letter from the Minister of Environment and Climate Change Strategy dated October 4, 2017 for information.

Committee discussed:

- Ensuring heritage homes are not demolished to make way for new buildings with retrofits for energy efficiency.

CARRIED UNANIMOUSLY 18/COTW

5. STAFF REPORTS

5.1 Direction to Consult with industry on Proposed Approach to BC Energy Step Code

Committee received a report dated December 19, 2017, from the Director of Sustainable Planning and Community Development seeking direction to consult with members of the development community on the proposed adoption approach to the BC Energy Step Code.

Committee discussed:

- Rationale for the 2020 date for implementation and the possibility of earlier phasing.

Motion: It was moved by Councillor Isitt, seconded by Councillor Alto, that Council direct staff to engage with development industry representatives on the following proposed approach to the BC Energy Step Code:

1. For new Part 9 buildings:
 - a. Step 1 building bylaw requirement starting in November 2018 for all new Part 9 buildings
 - b. Step 3 building bylaw requirement starting in January 2020 for all new Part 9 buildings with the exception of garden suites
 - c. Step 2 building bylaw requirement starting in January 2020 for all new garden suites
 - d. The exploration of a rebate or tiered fee structure program to support Part 9 builders to use an energy advisor, conduct a mid-construction blower-door test, and conduct a post-construction verification blower-door test.
2. For new Part 3 buildings:

- a. Step 1 building bylaw requirement starting in November 2018
- b. Step 3 building bylaw requirement starting in January 2020.

Amendment: It was moved by Councillor Isitt, seconded by Mayor Helps, that the motion be amended as follows:

That Council direct staff to engage with development industry representatives **and invite comment from the public** on the following proposed approach to the BC Energy Step Code:

- 1. For new Part 9 buildings:
 - a. Step 1 building bylaw requirement starting in November 2018 for all new Part 9 buildings
 - b. Step 3 building bylaw requirement starting in January 2020 for all new Part 9 buildings with the exception of garden suites
 - c. Step 2 building bylaw requirement starting in January 2020 for all new garden suites
 - d. The exploration of a rebate or tiered fee structure program to support Part 9 builders to use an energy advisor, conduct a mid-construction blower-door test, and conduct a post-construction verification blower-door test.
- 2. For new Part 3 buildings:
 - a. Step 1 building bylaw requirement starting in November 2018
 - b. Step 3 building bylaw requirement starting in January 2020.

On the amendment:
CARRIED UNANIMOUSLY 18/COTW

Amendment: It was moved by Councillor Isitt, seconded by Mayor Helps, that the motion be amended as follows:

That Council direct staff to engage with development industry representatives and invite comment from the public on the following proposed approach to the BC Energy Step Code:

- 1. For new Part 9 buildings:
 - a. Step 1 building bylaw requirement starting in November 2018 for all new Part 9 buildings
 - b. Step 3 building bylaw requirement starting in January 2020 for all new Part 9 buildings with the exception of garden suites
 - c. Step 2 building bylaw requirement starting in January 2020 for all new garden suites
 - d. The exploration of a rebate or tiered fee structure program to support Part 9 builders to use an energy advisor, conduct a mid-construction blower-door test, and conduct a post-construction verification blower-door test.
- 2. For new Part 3 buildings:
 - a. Step 1 building bylaw requirement starting in November 2018
 - b. Step 3 building bylaw requirement starting in January 2020.

and when reporting back to Council, provide options for expediting this timeline

On the amendment:
CARRIED UNANIMOUSLY 18/COTW

Councillor Coleman withdrew from the meeting at 9:24 am

Committee discussed:

- How developers in other communities have accepted the BC Step Code.
- How the BC Step Code will be communicated to the public.

Councillor Isitt withdrew from the meeting at 9:40 am and returned at 9:42 am

Committee discussed:

- The possibility of providing further information on the energy cost savings for the life of the building.
- What happens following the 2020 compliance date.
- How multi-unit commercial buildings will be able to accomplish Step 3.

Main motion as amended:

That Council direct staff to engage with development industry representatives and invite comment from the public on the following proposed approach to the BC Energy Step Code:

1. For new Part 9 buildings:
 - a. Step 1 building bylaw requirement starting in November 2018 for all new Part 9 buildings
 - b. Step 3 building bylaw requirement starting in January 2020 for all new Part 9 buildings with the exception of garden suites
 - c. Step 2 building bylaw requirement starting in January 2020 for all new garden suites
 - d. The exploration of a rebate or tiered fee structure program to support Part 9 builders to use an energy advisor, conduct a mid-construction blower-door test, and conduct a post-construction verification blower-door test.
2. For new Part 3 buildings:
 - a. Step 1 building bylaw requirement starting in November 2018
 - b. Step 3 building bylaw requirement starting in January 2020.

and when reporting back to Council, provide options for expediting this timeline

On the main motion as amended:
CARRIED UNANIMOUSLY 18/COTW

6. NEW BUSINESS

6.1 Strategic Plan Amendments

Committee received a Council member motion dated January 15, 2018, from Mayor Helps regarding recommendations for amendments to the 2015-2018 Strategic Plan for Council's consideration to bring it into alignment with the draft Financial Plan.

Motion: It was moved by Mayor Helps, seconded by Councillor Alto, that Council accept the proposed changes to the 2015-2018 Strategic Plan to bring it into alignment with the 2018 budget.

Amendment: It was moved by Mayor Helps, seconded by Councillor Alto
That Council accept the proposed changes to the amended 2015-2018 Strategic Plan to bring it into alignment with the 2018 budget, **except for:**

- **Objective 4: Build the Financial Capacity of the Organization – the Apex site**
- **Objective 6: Make Victoria More Affordable - community amenity contribution**
- **Objective 12: Take Climate Action and Plan for Emergencies – Sea level rise**
- **Objective 7: Facilitate Social Inclusion and Community Wellness - 2050 presence of first nations**
- **Objective 3: Strive for Excellence in Planning and Land Use**
- **Objective 5: Create Prosperity Through Economic Development**
- **Objective 11: Steward Water System and Waste Streams Responsibly**

On the amendment:
CARRIED UNANIMOUSLY18/COTW

Main motion as amended:

That Council accept the proposed changes to the amended 2015-2018 Strategic Plan to bring it into alignment with the 2018 budget, except for:

- Objective 4: Build the Financial Capacity of the Organization – the Apex site
- Objective 6: Make Victoria More Affordable - community amenity contribution
- Objective 12: Take Climate Action and Plan for Emergencies – Sea level rise
- Objective 7: Facilitate Social Inclusion and Community Wellness - 2050 presence of first nations
- Objective 3: Strive for Excellence in Planning and Land Use
- Objective 5: Create Prosperity Through Economic Development
- Objective 11: Steward Water System and Waste Streams Responsibly

On the main motion as amended:
CARRIED UNANIMOUSLY18/COTW

Objective 4: Build the Financial Capacity of the Organization

The Apex site
2018 Outcomes

Motion: It was moved by Mayor Helps, seconded by Councillor Alto, that the wording for this outcome be amended as follows:
That a decision was made with regarding to the Apex site.

CARRIED 18/COTW

For: Mayor Helps, Councillor Alto, Lucas, and Madoff
Against: Councillors Isitt and Young

Objective 6: Make Victoria More Affordable

Community Amenity Contribution
2018 Actions

Motion: It was moved by Councillor Isitt, seconded by Mayor Helps, that the word 'develop' be changed to the word 'adopt'.

CARRIED 18/COTW

For: Mayor Helps, Councillor Alto, Isitt, Lucas, and Madoff
Against: Councillor Young

Objective 12: Take Climate Action and Plan for Emergencies

Ocean level rise

2017 Action

Motion: It was moved by Councillor Isitt, seconded by Councillor Young, that the 2017 action be moved to be the 2018 action.

CARRIED UNANIMOUSLY 18/COTW

Johnson Street Bridge

Strike exclamation mark, no amendment needed.

Objective 7: Facilitate Social Inclusion and Community Wellness

Presence of First Nations

2050 Outcome

Motion: It was moved by Councillor Alto, seconded by Councillor Isitt, that 2050 as an outcome date be changed to 2025.

CARRIED UNANIMOUSLY 18/COTW

Nurturing Public Art

Councillor Coleman will bring forward a motion to the Council meeting of January 25, 2018.

Objective 3: Strive for Excellence in Planning and Land Use

Heritage

2018 Outcome

Motion: It was moved by Councillor Madoff, seconded by Mayor Helps, that the wording be added as follows:
“as citizens are aware of opportunities for heritage registration and for the development of citizen-lead heritage conservation areas (*and are supported and guided by City staff*)”.

Objective 5: Create Prosperity Through Economic Development

Community Benefit Hub and Procurement policy

2018 Action

Separated in consideration of the vote.

CARRIED 18/COTW

For: Mayor Helps, Councillor Alto, Isitt, Lucas, and Madoff
Against: Councillor Young

Objective 11: Steward Water System and Waste Streams Responsibly
Check-Out Bag and Sustainable Waste Management Strategy
2018 Actions

Separated in consideration of the vote.

CARRIED 18/COTW

For: Mayor Helps, Councillor Alto, Isitt, Lucas, and Madoff
Against: Councillor Young

6.2 Councillor Sharing: 2020 North American Indigenous Games (Verbal)

Committee received a verbal report from Councillor Alto regarding the potential of the Songhees to host the 2020 North American Indigenous Games.

7. ADJOURNMENT

Motion: It was moved by Councillor Alto, seconded by Councillor Lucas, that the Committee of the Whole meeting of January 18, 2018, be adjourned at 10:12 am

CARRIED UNANIMOUSLY 18/COTW

CERTIFIED CORRECT:

CITY CLERK

MAYOR