



## **MINUTES - COMMITTEE OF THE WHOLE**

**June 7, 2018, 9:00 A.M.**

**COUNCIL CHAMBERS, CITY HALL, 1 CENTENNIAL SQUARE**

**Located on the traditional territory of the Esquimalt and Songhees People**

**PRESENT:** Mayor Helps in the Chair, Councillor Alto, Councillor Lucas, Councillor Madoff, Councillor Thornton-Joe

**ABSENT:** Councillor Coleman, Councillor Isitt, Councillor Loveday, Councillor Young

**STAFF PRESENT:** J. Jenkyns - Acting City Manager, C. Coates - City Clerk , P. Bruce - Fire Chief, S. Thompson - Director of Finance, J. Tinney - Director of Sustainable Planning & Community Development, F. Work - Director of Engineering & Public Works, T. Soulliere - Director of Parks, Recreation & Facilities, B. Eisenhower - Head of Engagement, J. Jensen - Head of Human Resources, C. Havelka - Deputy City Clerk, C. Mycroft - Manager of Executive Operations, AK Ferguson - Committee Secretary, T. Zworski - City Solicitor

### **A. APPROVAL OF AGENDA**

**Moved By** Councillor Madoff  
**Seconded By** Councillor Alto

That the agenda be approved.

#### **Amendment**

**Moved By** Councillor Thornton-Joe  
**Seconded By** Councillor Alto

Consent Agenda:

F. 2 -330 Irving Road - Development Permit Application No. 000524 (North Park)

I.1 - Heritage Process Related Motions

**CARRIED UNANIMOUSLY**

**Main motion as amended:**

**CARRIED UNANIMOUSLY**

**B. CONSENT AGENDA**

**Moved By** Councillor Thornton-Joe

**Seconded By** Councillor Madoff

That the following items be approved without further debate:

**F.2 330 Irving Road - Development Permit Application No. 000524 (Gonzales)**

Committee received a report dated May 24, 2018 from the Director of Sustainable Planning and Community Development regarding a proposal to construct a one-storey single-family dwelling with a secondary suite on an existing panhandle lot.

**Moved By** Councillor Thornton-Joe

**Seconded By** Councillor Madoff

That Council authorize the issuance of Development Permit Application No. 000524 for 330 Irving Road, in accordance with:

1. Plans date stamped May 2, 2018
2. Development meeting all *Zoning Regulation Bylaw* requirements.
3. Revised landscape plan to identify two replacement trees, as per the *Tree Preservation Bylaw*, to the satisfaction of the Director of Parks, Recreation and Facilities.
4. The Development Permit lapsing two years from the date of this resolution.

**CARRIED UNANIMOUSLY**

**I.1 Heritage Process Related Motions**

Committee received a Council Member Motion dated May 31, 2018 from Mayor Helps and Councillor Madoff regarding the advice of the Heritage Advisory Panel on heritage-related applications that have been processed through the Delegated Authority process.

**Moved By** Councillor Thornton-Joe

**Seconded By** Councillor Madoff

That Council direct staff to:

1. Provide a list of heritage-related applications that have, to date, been processed through a Delegated Authority process.

2. As part of the Delegated Authority Process of land use applications refer, heritage-related applications to the Heritage Advisory Panel for their consideration but do not require a further referral to Council.
3. Refer heritage-related land use applications to the Heritage Advisory Panel at an early stage in the process.

**CARRIED UNANIMOUSLY**

**D. Presentation**

**D.1 First Quarter 2018 Update**

**Guest: Del Manak, Chief Constable, Victoria Police Department**

Committee received a report dated April 26, 2018 from the Chief Constable of the Victoria Police Department regarding the Victoria Police Department quarterly operational update for January 1, 2018 - March 31, 2018.

*Committee discussed:*

- *The perception of safety of the downtown core.*
- *The potential of getting reserve officers more involved in police work.*
- *How the Watch Commander's Open House is publicized and whether there is an agenda.*

**Moved By** Councillor Alto

**Seconded By** Mayor Helps

That Council receive the Quarterly update report from the Victoria Police Department for information.

*Committee discussed:*

- *Possibility of having more bicycle police being a part of the late night task force.*
- *The rise in the amount of meth being distributed on the streets.*

**CARRIED UNANIMOUSLY**

Committee received a report dated May 30, 2018 from the Acting City Manager regarding the City of Victoria's update on major projects, initiatives, and programs contained in the 2015-2018 Strategic Plan and the 2018 Financial Plan for Quarter 1; January 1 - March 31, 2018.

**Moved By** Councillor Thornton-Joe  
**Seconded By** Councillor Alto

That Council receive the quarterly update for information.

*Committee discussed:*

- *Rationale for the significant drop in "absent due to injury" numbers.*
- *Rationale for the decrease in on street parking revenue.*
- *Rationale for the decrease in emergency calls*
- *Ensuring more accurate descriptions are used in the Operational Plan Progress Report*

*Committee discussed:*

- *Possible new design for the roof tiles on the Gates of Harmonious Interest.*
- *The possibility of incorporating garden waste with the green bin collection.*

**CARRIED UNANIMOUSLY**

*Committee recessed at 10:08 am and returned at 10:12 a.m.*

## **D.2 City of Victoria Youth Council**

**Guests: City of Victoria Youth Council**

Committee received a presentation from the City of Victoria Youth Council regarding their activities and accomplishments to date.

**Moved By** Councillor Lucas  
**Seconded By** Councillor Madoff

That Council receive the presentation from the City of Victoria Youth Council for information.

*Committee discussed:*

- *Their appreciation for the successful year of ideas and participation of the Youth Council Team in the City of Victoria.*
- *Whether the Youth Council would be interested in having a presentation from the Victoria Police Department.*

**CARRIED UNANIMOUSLY**

## **F. LAND USE MATTERS**

### **F.1 953 Balmoral Road - Rezoning Application No. 000598 and Development Permit with Variance Application No. 000506 (North Park)**

Committee received a report dated May 24, 2018 from the Director of Sustainable Planning and Community Development regarding a proposal to rezone the property to a new zone to allow for the construction of a four-storey, multi-unit building on the property located at 953 Balmoral Road. The application was first heard at the April 18, 2018 Committee of the Whole Meeting and was sent back to staff to work with the applicant on a better fit with the neighbourhood context.

*Committee discussed:*

- *The potential for the consolidation of the subject lot and the adjacent lot.*
- *What the maximum allowance for the lot size would be.*

**Moved By** Mayor Helps

**Seconded By** Councillor Madoff

That Council decline Rezoning Application No. 00598 and Development Permit with Variance Application No. 00506 for the property located at 953 Balmoral Road.

*Committee discussed:*

- *Concerns with the cohesiveness of the streetscape on Balmoral Road.*
- *Possibility of postponing the motion to allow for a conversation between the proponent and the CoolAid Society.*

**Motion to Postpone**

**Moved By** Mayor Helps

**Seconded By** Councillor Thornton-Joe

Postpone consideration of the application and request the applicant to meet with the adjoining neighbours to explore possible consolidation of the adjoining lots.

**Amendment**

**Moved By** Councillor Alto

**Seconded By** Mayor Helps

After “application” add “for 2 months”

**CARRIED UNANIMOUSLY**

### **Motion to Postpone as Amended**

Postpone consideration of the application **for 2 months** and request the applicant to meet with the adjoining neighbours to explore possible consolidation of the adjoining lots.

FOR (4): Mayor Helps, Councillor Alto, Councillor Lucas, and Councillor Thornton-Joe

OPPOSED (1): Councillor Madoff

**CARRIED (4 to 1)**

### **F.3 1199 Government Street - Application for a Permanent Change to Hours of Service for a Food Primary License (0302087) Earl's Restaurant (Downtown)**

Committee received a report dated May 11, 2018 from the Director of Sustainable Planning and Community Development regarding an application by Earl's restaurant to change their hours of licenced service.

*Committee discussed:*

- *Whether comments were received from Police regarding the application.*
- *Whether staff considers the views of hoteliers within the proximity of the application.*

**Moved By** Councillor Thornton-Joe

**Seconded By** Councillor Madoff

Postpone consideration of this matter for one week, for Council to receive correspondence from the Victoria Police Department.

**CARRIED UNANIMOUSLY**

**Moved By** Councillor Thornton-Joe

**Seconded By** Councillor Lucas

That Council direct staff that all future liquor licence applications include a letter from the Police Department attached to the report.

**CARRIED UNANIMOUSLY**

## **G. STAFF REPORTS**

### **G.1 2018 My Great Neighbourhood Grants - Spring Intake**

Committee received a report dated May 25, 2018 from the Acting City Manager regarding the Spring 2018 My Great Neighbourhoods Grant applications.

*Committee requested that the motion be separated.*

**Moved By** Councillor Lucas

**Seconded By** Councillor Thornton-Joe

That Council:

4. Approve 21 applications received for the spring intake of the 2018 My Great Neighbourhood Grant program as outlined in Tables 1 and 2.

**CARRIED UNANIMOUSLY**

**Moved By** Councillor Lucas

**Seconded By** Councillor Thornton-Joe

That Council:

2. Approve the following changes to the My Great Neighbourhood Grant Policy (Appendix A)
  - a. Applicants are limited to one placemaking and one activity grant per annual intake.
  - b. At the discretion of the Neighbourhood Team, a three-month extension may be granted for placemaking projects; a second three-month extension may be granted under extenuating circumstances. If after eighteen months (one year to complete and six months of extension) the project is not complete, the City will ask for the grant funds to be returned.
  - c. At the discretion of the Neighbourhood Team, one three-month grant extension for an activity may be granted under extenuating circumstances.

*Committee discussed:*

- *Concerns with Community Associations not being able to apply more than once per year.*

**Amendment**

**Moved By** Councillor Alto

**Seconded By** Councillor Thornton-Joe

In 2(a), after "applicants" insert the following "with the exception of Community Associations".

FOR (2): Councillor Alto, and Councillor Thornton-Joe

OPPOSED (3): Mayor Helps, Councillor Lucas, and Councillor Madoff

**DEFEATED (2 to 3)**

## **Main Motion**

That Council:

1. Approve 21 applications received for the spring intake of the 2018 My Great Neighbourhood Grant program as outlined in Tables 1 and 2.
2. Approve the following changes to the My Great Neighbourhood Grant Policy (Appendix A)
  - a. Applicants are limited to one placemaking and one activity grant per annual intake.
  - b. At the discretion of the Neighbourhood Team, a three-month extension may be granted for placemaking projects; a second three-month extension may be granted under extenuating circumstances. If after eighteen months (one year to complete and six months of extension) the project is not complete, the City will ask for the grant funds to be returned.
  - c. At the discretion of the Neighbourhood Team, one three-month grant extension for an activity may be granted under extenuating circumstances.

## **CARRIED UNANIMOUSLY**

*Committee recessed at 11:41 a.m. and returned at 11:46 a.m.*

## **I. NEW BUSINESS**

### **I.2 Housing, Community Space and Underground Parking Adjacent to Crystal Pool**

Committee received a Council Member Motion dated May 31, 2018 from Mayor Helps, Councillors Alto and Lucas regarding the possibility of affordable housing, community space, and underground parking on the site adjacent to Crystal Pool.

**Moved By** Mayor Helps

**Seconded By** Councillor Alto

That Council direct staff to report back at the next quarterly update on the implications and timeline for implementing the following recommendations.

Direct staff to:

1. Work with residents of North Park and other interested stakeholders community to develop and issue an RFEI or RFP for:
  - a. Provision of affordable housing (on the site currently set aside for a surface parking lot) to include underground parking and a community space on the ground floor that would be able to accommodate at a minimum, a welcome centre for newcomers to Canada (should this be identified by stakeholders as a need, child care facility, community kitchen, and additional that may not be able to be accommodated in the



Crystal Pool project for sport and non-sport programming for youth, seniors and other underserved groups.

- b. Operation one or more of the community centre, child care, and welcome centre.
2. Design and report back to Council on the process for engaging the community (North Park, Harris Green, Downtown residents and immigrant and indigenous communities from across the city/region) about the community centre/welcome centre space.
3. Apply for funding through Partners for Places (<https://www.fundersnetwork.org/partners-for-places/>) to undertake the process outlined in #2, with potential for matching funding from the United Way of Greater Victoria.
4. Design and report back to Council as part of the 2019 financial planning process on the process for engaging the neighbouring community and citywide residents about the Park Master Plan for Central park, including budget and timing. And direct staff to develop and communicate a plan through consultation with current park users, to ensure their continuing enjoyment and access to the park during construction of Crystal Pool.
5. Report back on the public approval process for having either surface parking or affordable housing in Central Park adjacent to the new Crystal Pool.

*Committee discussed:*

- *Having a community conversation on the highest and best use of this site.*
- *Whether underground parking under the Crystal Pool was feasible.*
- *Concerns with the loss of green space and a park with this motion.*

**CARRIED UNANIMOUSLY**

### **I.3 Letter from BCSPCA regarding Horse Drawn Carriages**

Committee received a Council Member Motion dated June 3, 2018 from Councillor Thornton-Joe and Mayor Helps regarding a letter received from the BCSPCA regarding horse drawn carriages in Downtown Victoria.

**Moved By** Councillor Thornton-Joe

**Seconded By** Mayor Helps

That Council receive this correspondence and request that staff report back on any advice Council would need to consider the recommendations provided by the BC SPCA.

**CARRIED UNANIMOUSLY**

**J. ADJOURNMENT OF COMMITTEE OF THE WHOLE**

That the Committee of the Whole Meeting be adjourned at 11:56 a.m.

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CITY CLERK

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MAYOR