



MINUTES - COMMITTEE OF THE WHOLE

August 2, 2018, 9:00 A.M.

COUNCIL CHAMBERS, CITY HALL, 1 CENTENNIAL SQUARE

Located on the traditional territory of the Esquimalt and Songhees People

PRESENT: Mayor Helps in the Chair, Councillor Alto, Councillor Coleman, Councillor Isitt, Councillor Loveday, Councillor Lucas, Councillor Madoff, Councillor Thornton-Joe, Councillor Young

STAFF PRESENT: J. Jenkyns - City Manager, C. Coates - City Clerk, P. Bruce - Fire Chief, J. Tinney - Director of Sustainable Planning & Community Development, F. Work - Director of Engineering & Public Works, T. Soulliere - Director of Parks, Recreation & Facilities, C. Havelka - Deputy City Clerk, A. Meyer - Assistant Director of Development Services, J. O'Connor - Manager of Financial Planning, C. Mycroft - Manager of Executive Operations, L. Campbell - Manager of Parks Planning & Design and Development, K. Moore - Manager of Strategic Relations & Business Development, T. Zworski - City Solicitor, J. Handy - Senior Planner, L. Taylor - Senior Planner, K. Sidhu - Committee Secretary

A. APPROVAL OF AGENDA

Moved By Councillor Coleman

Seconded By Councillor Alto

That the agenda be approved.

Amendment

Moved By Councillor Coleman

Seconded By Councillor Alto

That the Agenda of the August 2, 2018, Committee of the Whole meeting be amended as follows:

Consent Agenda:

C.1 - Minutes from the meeting held July 12, 2018

F.2 - Request to Install Commemorative Plaque at Irving Park

F.3 - Proclamation - Literacy Month

F.4 - Proclamation - World Refugee Day

H.2 - Renewing Opportunities for Citizen Involvement in Emergency Preparedness

CARRIED UNANIMOUSLY

Main Motion as amended

CARRIED UNANIMOUSLY

B. **CONSENT AGENDA**

Moved By Councillor Isitt

Seconded By Councillor Alto

That the following items be approved without further debate:

C.1 **Minutes from the meeting held July 12, 2018**

Moved By Councillor Isitt

Seconded By Councillor Alto

That the minutes of July 12, 2018 Committee of the Whole meeting be adopted.

CARRIED UNANIMOUSLY

F.2 **Request to Install Commemorative Plaque at Irving Park**

Committee received report dated July 17, 2018 from the Director of Parks, Recreation, & Facilities seeking Council approval for Parks Canada to install a national historic plaque at Irving Park, in recognition of Mifflin Wistar Gibbs.

Moved By Councillor Isitt

Seconded By Councillor Alto

That Council:

1. Approve the installation of the historic plaque recognizing Mifflin Wistar Gibbs, shown in Attachment A, in Irving Park: and
2. Authorize the Mayor and City Clerk to execute a license agreement (Attachment C) with Parks Canada, with the terms to the satisfaction of the Director of Parks, Recreation and Facilities, in a form acceptable to the City Solicitor.

CARRIED UNANIMOUSLY

F.3 **Proclamation - Literacy Month**

Committee received a report dated July 25, 2018 from the City Clerk regarding a proclamation for a "Literacy Month" for the month of September.

Moved By Councillor Isitt
Seconded By Councillor Alto

That the *Literacy Month Proclamation* be forwarded to the August 9, 2018 Council meeting for Council's consideration.

CARRIED UNANIMOUSLY

F.4 Proclamation - World Refugee Day

Committee received a report dated July 25, 2018 from the City Clerk regarding a proclamation for a "World Refugee Day" for June 20, 2018.

Moved By Councillor Isitt
Seconded By Councillor Alto

That the *World Refugee Day Proclamation* be forwarded to the August 9, 2018 Council meeting for Council's consideration.

CARRIED UNANIMOUSLY

H.2 Renewing Opportunities for Citizen Involvement in Emergency Preparedness

Committee received a Council Member Motion dated July 26, 2018 regarding engaging professional first responders, volunteers and Professional government partners and report back with recommendations on renewal of the Emergency Preparedness Program.

Moved By Councillor Isitt
Seconded By Councillor Alto

That Council:

1. Requests that staff engage Emergency Management BC, WorkSafeBC, Victoria Firefighters Local 730, and Victoria Emergency Program volunteers and report back to Council in the Quarterly Update in December 2018 with recommendations to renew opportunities for citizen involvement in emergency preparedness, giving consideration to issues including:
 - effective coordination of volunteers with command structures and responsibilities of professional first responders in the Victoria Fire Department and other municipal, provincial and federal agencies;
 - insurance coverage for volunteers providing assistance during emergencies;
 - opportunities for training and skills development for volunteers; and

- Public education opportunities to broaden citizen engagement in emergency preparedness and response efforts.
2. Requests that the Mayor, on behalf of Council, write to the BC Minister of Transportation and Infrastructure, requesting that the Province of British Columbia and its agencies Emergency Management BC and WorkSafeBC work with the City of Victoria to renew opportunities for citizen involvement in emergency preparedness, including Public Safety Lifeline Volunteer certification of urban search and rescue volunteers to ensure eligibility for insurance coverage.

CARRIED UNANIMOUSLY

C. READING OF MINUTES

C.2 Minutes from the meeting held July 19, 2018

That the minutes of July 19, 2018 Committee of the Whole meeting be adopted with the following correction:

- Change vote on item F.2 from 7:2 to 6:2 as Councillor Lucas was absent from vote.

CARRIED UNANIMOUSLY

E. LAND USE MATTERS

E.1 90 Saghalie Road - Development Permit Application No. 000525 (Victoria West)

Committee received a report dated July 19, 2018 from the Director of Sustainable Planning and Community Development presenting Council with information, analysis and recommendations for a Development Permit Application for the property located at 90 Saghalie Road. The proposal is for a five-storey senior's building comprised of a mix of independent living units, assisted living units and accessory facilities.

Committee Discussed:

- *Height restrictions and the perimeters of the zoning for the building.*
- *Sidewalk access to the building*
- *The importance of viewing this building as a senior's facility.*
- *The materials of the roof and the mechanical pit box.*
- *The importance of having an adequate amount of storeys in building.*

Moved By Councillor Lucas
Seconded By Councillor Coleman

That Council authorize the issuance of Development Permit Application No. 000525 for 90 Saghalie Road, in accordance with:

1. Plans date stamped June 18, 2018.
2. Development meeting all *Zoning Regulation Bylaw* requirements.
3. Submission of revised plans detailing the proposed landscaping along the south face of the retaining wall located adjacent to the railway easement, and demonstrating clear delineation and materiality of sidewalks and pedestrian pathways across service entrances, to the satisfaction of the Director of Sustainable Planning and Community Development.
4. The Development Permit lapsing two years from the date of this resolution.

FOR (4): Mayor Helps, Councillor Alto, Councillor Coleman, and Councillor Lucas

OPPOSED (5): Councillor Isitt, Councillor Loveday, Councillor Madoff, Councillor Thornton-Joe, and Councillor Young

DEFEATED (4 to 5)

Moved By Councillor Isitt
Seconded By Councillor Lucas

Alternate motion 1- Submission of revised plans

That the proposal be referred back to COTW after the applicant has made revisions to the proposed design to terrace the upper storeys of the building and further address site topography, consistent with the applicable Design Guidelines and the objectives of Development Permit Area 3.

Amendment:

Moved By Councillor Thornton-Joe
Seconded By Councillor Madoff

That the motion be amended as follows:

While maintaining adequate distances between existing buildings.

CARRIED UNANIMOUSLY

Amendment:

Moved By Councillor Madoff

Seconded By Councillor Thornton-Joe

That the motion be amended as follows:

...and the advisory design panel - added after "COTW"

FOR (5): Councillor Isitt, Councillor Loveday, Councillor Madoff, Councillor Thornton-Joe, and Councillor Young

OPPOSED (4): Mayor Helps, Councillor Alto, Councillor Coleman, and Councillor Lucas

CARRIED (5 to 4)

Main motion as amended:

That the proposal be referred back to COTW and the advisory design panel after the applicant has made revisions to the proposed design to terrace the upper storeys of the building and further address site topography, consistent with the applicable Design Guidelines and the objectives of Development Permit Area 3, while maintaining adequate distances between existing buildings.

FOR (5): Councillor Isitt, Councillor Loveday, Councillor Madoff, Councillor Thornton-Joe, and Councillor Young

OPPOSED (4): Mayor Helps, Councillor Alto, Councillor Coleman, and Councillor Lucas

CARRIED (5 to 4)

E.2 3031 Jackson Street - Update Report for Rezoning Application No. 00627 and Development Permit with Variances Application No. 00063 (Hillside/Quadra)

Council received a report dated July 19, 2018 from the Director of Sustainable Planning and Community Development updating Council on the Rezoning and Development Permit with Variances Application at 3031 Jackson Street. The required notice signage was posted on the subject property for the allotted time requirement of the Land Use Procedures Bylaw.

Moved By Mayor Helps

Seconded By Councillor Alto

1. That first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council and a Public Hearing date be set for the proposed

development outlined in Rezoning Application No.00627 for 3031 Jackson Street.

2. That Council, after giving notice and allowing an opportunity for public comment at a meeting of Council, and after the Public Hearing for Rezoning Application No. 00627, if it is approved, consider the following motion:

"That Council authorize the issuance of Development Permit with Variances Application No. 00063 for 3031 Jackson Street, in accordance with:

- a. Plans date stamped March 29, 2018.
- b. Development meeting all Zoning Regulation Bylaw requirements, except for the following variances
 - i. reduce the lot width from 60.0m to 53.17m
 - ii. reduce the separation space between the building with units 1 & 2 and the building with units 3 & 4 from 7.50m to 4.90m
 - iii. reduce the separation space between the building with units 3 & 4 and the building with units 5, 6, 7 & 8 from 7.50m to 7.30m
 - iv. reduce the distance between the building with units 1 & 2 and the building with units 3 & 4 from 10.0m to 4.90m
 - v. reduce the distance between the building with units 3 & 4 and the building with units 5, 6, 7 & 8 from 10.0m to 6.68m
- c. Revised plans, to the satisfaction of the Director of Sustainable Planning and Community Development, that state the 7.0m distance behind the visitor parking stalls 3, 12, & 13 does not exceed an 8% grade.
- d. The Development Permit lapsing two years from the date of this resolution."

CARRIED UNANIMOUSLY

F. STAFF REPORTS

F.1 Pilot Dog Leash-Optional Areas Report Back

Committee received this report dated July 11, 2018 from Director of Parks, Recreation and Facilities providing an update on the dog leash-optional pilots at Fisherman's Wharf Park, Oaklands Park, and Barnard Park.

Committee discussed:

- *The possibility of changing times for the park.*
- *The enforcement and fencing of the park.*
- *Some concerns received from citizens.*

Moved By Mayor Helps

Seconded By Councillor Thornton-Joe

That Council extend the pilot project for two years in all the parks and change the time from 7 a.m. to 9 a.m.

Amendment:

Moved By Councillor Alto
Seconded By Mayor Helps

That the motion be amended as follows:

Remove "all" to Fisherman's Wharf Park, Oaklands Park, and Barnard Park

CARRIED UNANIMOUSLY

Amendment:

Moved By Councillor Lucas
Seconded By Mayor Helps

That the motion be amended as follows:

Change 7:00 a.m. to 6:30 a.m.

CARRIED UNANIMOUSLY

Main motion as amended:

That Council extend the pilot project for two years in Fisherman's Wharf Park, Oaklands Park, and Barnard Park and change the time from 6:30 a.m. to 9 a.m.

CARRIED UNANIMOUSLY

H. NEW BUSINESS

H.1 Funding for School Crossing Guard Program

Committee received a Council Member Motion dated July 25, 2018 regarding funding the Greater Victoria Crossing Guards Association for the school crossing guard program.

Committee discussed:

- *the importance of the program*
- *the options for funding*
- *the funding for previous programs*

Moved By Councillor Isitt
Seconded By Councillor Alto

That Council directs staff to bring forward amendments to the 2018 Financial Plan Bylaw to provide funding in the amount of \$27,725 to the Greater Victoria Crossing Guards Association, to cover costs associated with the School Crossing Guard Program for the remainder of 2018.

CARRIED UNANIMOUSLY

H.3 Funding for the Vancouver Island South Film & Media Commission

Committee received a Council Member Motion dated July 26, 2018 recommending that the City of Victoria restore 2018 funding for the Commission to its previous level and examine options for future funding in the City's 2019 budget process in order to reverse the decline in capacity and diminishment of local film production.

Committee discussed:

- *The importance of this program.*
- *The effects and impact of program in the City of Victoria.*

Moved By Councillor Alto
Seconded By Councillor Loveday

That Council:

- Direct Staff to award an additional \$25,000 from the City's 2018 corporate contingency funds, to the Vancouver Island South Film and Media Commission.
- Direct Staff to Consider Alternative future funding options during the 2019 City budget process.

Amendment:

Moved By Mayor Helps
Seconded By Councillor Alto

That the motion be amended as follows:

Add 3rd bullet:

- Request that the film commission report to Council in July 2019 on the economical impact of the film commission in the City of Victoria in 2018.

Amendment to the amendment:

Moved By Councillor Isitt

Seconded By Mayor Helps

That the amendment be amended as follows:

Strike out "July"

CARRIED UNANIMOUSLY

Amendment to the Amendment:

Moved By Mayor Helps

Seconded By Councillor Alto

Amend bullet number 2 - ...and request a business plan from the film commission to assist staff with this work.

CARRIED UNANIMOUSLY

On the amendment:

CARRIED UNANIMOUSLY

Main Motion as Amended:

That Council:

- Direct Staff to award an additional \$25,000 from the City's 2018 corporate contingency funds, to the Vancouver Island South Film and Media Commission.
- Direct Staff to consider alternative future funding options during the 2019 City budget process and request a business plan from the film commission to assist staff with this work.
- Request that the film commission report to Council in 2019 on the economic impact of the film commission in the City of Victoria in 2018.

CARRIED UNANIMOUSLY

I. ADJOURNMENT OF COMMITTEE OF THE WHOLE

Moved By Councillor Coleman

Seconded By Councillor Alto

That the Committee of the Whole Meeting be adjourned at 11:22 a.m.

CARRIED UNANIMOUSLY

CITY CLERK

MAYOR