MINUTES - COMMITTEE OF THE WHOLE

May 3, 2018, 9:00 A.M.
COUNCIL CHAMBERS, CITY HALL, 1 CENTENNIAL SQUARE
Located on the traditional territory of the Esquimalt and Songhees People

PRESENT:	Mayor Helps in the Chair, Councillor Alto, Councillor Coleman, Councillor Isitt, Councillor Loveday, Councillor Lucas, Councillor Madoff, Councillor Thornton-Joe, Councillor Young
STAFF PRESENT:	C. Coates - City Clerk , P. Bruce - Fire Chief, S. Thompson - Director of Finance, J. Tinney - Director of Sustainable Planning & Community Development, F. Work - Director of Engineering & Public Works, T. Soulliere - Director of Parks, Recreation & Facilities, B. Eisenhauer - Head of Engagement, C. Havelka - Deputy City Clerk, A. Meyer - Assistant Director of Development Services, C. Mycroft - Manager of Executive Operations, AM Ferguson - Committee Secretary, T. Zworski - City Solicitor, J. Handy - Senior Planner

A. APPROVAL OF AGENDA

Moved By Councillor Coleman
Seconded By Councillor Alto

That the agenda be approved.

Moved By Councillor Alto
Seconded By Councillor Coleman

Amendment:

That the agenda be amended to include the following items on the consent agenda:

Consent agenda:

Item No. F. 4 - Proclamation - "Tap Dance Day" - May 25, 2018

Item No. F. 5 - Draft Esquimalt Official Community Plan Referral

CARRIED UNANIMOUSLY

Main motion as amended:

CARRIED UNANIMOUSLY

B. CONSENT AGENDA

Moved By Councillor Alto
Seconded By Councillor Coleman

That the following items be approved without further debate:

CARRIED UNANIMOUSLY

F. STAFF REPORTS

F.4 Proclamation - "Tap Dance Day" - May 25, 2018

Committee received a report dated April 25, 2018, from the City Clerk regarding a proclamation for “Tap Dance Day” on May 25, 2018.

Moved By Councillor Alto
Seconded By Councillor Coleman

That the *Tap Dance Day Proclamation* be forwarded to the May 10, 2018 Council meeting for Council's consideration.

CARRIED UNANIMOUSLY

F.5 Addenda: Draft Esquimalt Official Community Plan Referral

Committee received a report dated April 27, 2018, from the Director of Sustainable Planning and Community Development regarding a summary of the draft Esquimalt OCP and an opportunity to provide comments to the Township of Esquimalt for their consideration.

Moved By Councillor Alto
Seconded By Councillor Coleman

That Council consider the draft Esquimalt Official Community Plan and direct staff to provide the following comments to the Township of Esquimalt:

1. Consider additional Development Permit Area guidelines for sensitive transitions and context-sensitive design where more intensive land uses are considered on the Esquimalt side of the shared municipal boundary, for compatibility with adjacent development in Victoria.

2. Correct the proposed land use map (Schedule B of the Township of Esquimalt Draft Official Community Plan) to maintain the Parks and Open Space

designation for the part of Victoria's Barnard Park which falls within Esquimalt's municipal boundary.

CARRIED UNANIMOUSLY

F. STAFF REPORTS

F.1 Cash in Lieu of Community Space, Roundhouse Master Development Agreement

Committee received a report dated April 19, 2018, from the Director of Sustainable Planning and Community Development regarding a request from Bayview Place and Focus Equities to amend the Roundhouse Master Development Agreement to defer the required "cash-in-lieu of community space payment" (the payment).

Committee discussed:

- *Timelines for the creation of community space and the communities engagement.*
- *Options to secure the development of the building.*

Moved By Mayor Helps
Seconded By Councillor Thornton-Joe

That Council:

1. Direct staff to prepare an amendment to the Roundhouse Master Development Agreement (MDA) deferring the "cash-in-lieu of community space payment" to the time of submission of the first Building Permit Application for the Roundhouse development to the satisfaction of the Director of Sustainable Planning and Community Development and the City Solicitor.
2. Authorize the Mayor and City Clerk to execute the MDA amendment and any other instruments necessary to effect its registration in the Land Title Office in the form satisfactory to the City Solicitor.

CARRIED UNANIMOUSLY

Moved By Mayor Helps
Seconded By Councillor Loveday

That Council direct staff to develop a work plan for a public engagement process to determine the use of the community amenity generated through the roundhouse development.

CARRIED UNANIMOUSLY

F.2 Cecelia Ravine Park Improvement Plan

Committee received a report dated March 26, 2018, from the Director of Parks, Recreation and Facilities regarding park improvements for and expansion to Cecelia Ravine Park.

Committee discussed:

- *Park amenities and existing playground.*
- *Accessibility considerations and pathway connections.*
- *Parking configurations and underground infrastructure repairs.*

Moved By Councillor Young
Seconded By Councillor Thornton-Joe

That Council:

1. Approve the Park Improvement Plan for Cecelia Ravine Park (Appendix A); and
2. Amend the 2018 Financial Plan to increase the project budget by $600,000, with funding from the Parks and Greenways Acquisition Reserve.
3. Direct staff to include $49,000 for ongoing operating costs within the 2019 Financial Plan to be funded from general property tax revenue.

Mayor Helps withdrew from the meeting at 10:09 a.m.. Councillor Alto assumed the chair in her absence.

Mayor Helps returned to the meeting at 10:10 a.m..

Amendment:

Moved By Councillor Loveday
Seconded By Councillor Thornton-Joe

That the motion be amended to include the following:

4. Refer the plan to the Accessibility Working Group.

FOR (9): Mayor Helps, Councillor Alto, Councillor Coleman, Councillor Isitt, Councillor Loveday, Councillor Lucas, Councillor Madoff, Councillor Thornton-Joe, and Councillor Young

CARRIED (9 to 0)

Amendment:

Moved By Councillor Isitt
Seconded By Councillor Alto

That the motion be amended in the following point:

4. Refer the plan to the Accessibility Working Group **and the Active Transportation Advisory Committee.**

FOR (9): Mayor Helps, Councillor Alto, Councillor Coleman, Councillor Isitt, Councillor Loveday, Councillor Lucas, Councillor Madoff, Councillor Thornton-Joe, and Councillor Young

CARRIED (9 to 0)

Main motion as amended:

That Council:

1. Approve the Park Improvement Plan for Cecelia Ravine Park (Appendix A); and
2. Amend the 2018 Financial Plan to increase the project budget by $600,000, with funding from the Parks and Greenways Acquisition Reserve.
3. Direct staff to include $49,000 for ongoing operating costs within the 2019 Financial Plan to be funded from general property tax revenue.
4. 4. Refer the plan to the Accessibility Working Group and the Active Transportation Advisory Committee.

CARRIED UNANIMOUSLY

F.3 Direction for 2019 Financial Planning

Committee received a report dated April 23, 2018, from the Director of Finance regarding direction for the 2019 Financial Plan.

Moved By Mayor Helps
Seconded By Councillor Alto

That Council direct staff to:

1. Prepare a draft 2019 Financial Plan for Council's consideration that:
1. maintains existing services and service levels
2. continues the in-progress initiatives within the 2015-2018 Strategic Plan

3. provides for the tax increase to maintain existing services and service levels, plus the impact of the new health tax to be imposed by the Province of BC
4. factors in $200,000 in savings from the reduction in 2018 Medical Services Plan premiums to fund a portion of the premiums in 2019

2. Bring forward the draft 2019 Financial Plan in the late fall 2018 to accommodate Council's orientation and strategic planning sessions

Amendment:

Moved By Mayor Helps
Seconded By Councillor Alto

That the motion be amended in point c follows:

c. **Direct staff to develop two options.**

One that keeps the tax increase to no more than inflation plus 1% including police.

A second that keeps the tax increase to no more than inflation plus 1% including police plus an additional tax increase to accommodate ~~provides for the tax increase to maintain existing services and service levels,~~ the impact of the new health tax increase which at this point is planned to be imposed by the Province.

CARRIED UNANIMOUSLY

Amendment:

Moved By Mayor Helps
Seconded By Councillor Alto

That the motion be amended to include the following:

Report back to Council with any updates or requests for change in direction should the Province outline another implementation path for the employer health tax.

CARRIED UNANIMOUSLY

Main motion as amended:

That Council direct staff to:

1. Prepare a draft 2019 Financial Plan for Council's consideration that:
   a. maintains existing services and service levels
   b. continues the in-progress initiatives within the 2015-2018 Strategic Plan

c. Direct staff to develop two options:
One that keeps the tax increase to no more than inflation plus 1% including police. A second that keeps the tax increase to no more than inflation plus 1% including police plus an additional tax increase to accommodate the impact of the new health tax increase which at this point is planned to be imposed by the Province.

d. factors in $200,000 in savings from the reduction in 2018 Medical Services Plan premiums to fund a portion of the premiums in 2019

2. Bring forward the draft 2019 Financial Plan in the late fall 2018 to accommodate Council's orientation and strategic planning sessions.
3. Report back to Council with any updates or requests for change in direction should the Province outline another implementation path for the employer health tax.

FOR (8): Mayor Helps, Councillor Alto, Councillor Coleman, Councillor Isitt, Councillor Loveday, Councillor Lucas, Councillor Madoff, and Councillor Thornton-Joe

OPPOSED (1): Councillor Young

CARRIED (8 to 1)

G. RECESS Committee of the Whole - Convene Council Meeting

Moved By Councillor Coleman
Seconded By Councillor Lucas

That the Committee of the Whole Meeting be recessed until 12:15 p.m.

FOR (9): Mayor Helps, Councillor Alto, Councillor Coleman, Councillor Isitt, Councillor Loveday, Councillor Lucas, Councillor Madoff, Councillor Thornton-Joe, and Councillor Young

CARRIED (9 to 0)

F. STAFF REPORTS

F.6 2017 Financial Statement and Audit Findings Report

Committee reconvened at 12:29 p.m. Councillor Isitt was not present at the time the meeting reconvened.

Committee received a report dated April 20, 2018, from the Director of Finance regarding an overview of the City's 2017 audited Financial Statements and request Council's acceptance of the Financial Statements as required by Section 167 of the Community Charter.

Moved By Mayor Helps
Seconded By Councillor Coleman

That Council approve the 2017 Financial Statements.

CARRIED UNANIMOUSLY

J. ADJOURNMENT OF COMMITTEE OF THE WHOLE

Moved By Councillor Alto
Seconded By Councillor Thornton-Joe

That the Committee of the Whole Meeting be adjourned at 12:52 p.m.

CARRIED UNANIMOUSLY

CITY CLERK

MAYOR