



## **MINUTES - COMMITTEE OF THE WHOLE**

**February 28, 2019, 9:00 A.M.**

**COUNCIL CHAMBERS, CITY HALL, 1 CENTENNIAL SQUARE**

**Located on the traditional territory of the Esquimalt and Songhees People**

**PRESENT:** Mayor Helps in the Chair, Councillor Isitt, Councillor Loveday, Councillor Thornton-Joe, Councillor Young, Councillor Potts, Councillor Collins

**ABSENT:** Councillor Alto and Councillor Dubow

**STAFF PRESENT:** J. Jenkyns - City Manager, P. Bruce - Fire Chief, S. Thompson - Deputy City Manager / Director of Finance, F. Work - Director of Engineering & Public Works, T. Soulliere - Director of Parks, Recreation & Facilities, B. Eisenhauer - Head of Engagement, C. Havelka - Deputy City Clerk, C. Mycroft - Manager of Executive Operations, K. Sidhu - Committee Secretary

### **A. APPROVAL OF AGENDA**

**Moved By** Councillor Loveday

**Seconded By** Councillor Thornton-Joe

That the agenda be approved.

**Amendment:**

**Moved By** Councillor Thornton-Joe

**Seconded By** Councillor Isitt

That the Agenda of the February 28, 2019, Committee of the Whole meeting be amended as follows:

**Consent Agenda:**

**C.1 Minutes from the Committee of the Whole Meeting held January 31, 2019**

**F.1 Emergency Operations Centre Training Grant**

**F.3 Proclamation - Tibet Day**

**H.1 Smart Cities Challenge, Letter of Support**

**H.6 Attendance at Federation of Canadian Municipalities Annual Meeting, May 30 - June 2, 2019**

**CARRIED UNANIMOUSLY**

**Main Motion as amended:**

**CARRIED UNANIMOUSLY**

**B. CONSENT AGENDA**

That the following items be approved without further debate:

**C.1 Minutes from the Committee of the Whole meeting held January 31, 2019**

**Moved By** Councillor Loveday

**Seconded By** Councillor Potts

That the minutes from the meeting held January 31, 2019 be adopted.

**CARRIED UNANIMOUSLY**

**F.1 Emergency Operations Centre Training Grant**

Committee received a report dated February 19, 2019 from the Fire Chief seeking a Council resolution to support a City of Victoria application to the Union of BC Municipalities (UBCM) Community Emergency Preparedness Fund for \$25,000 towards Emergency Operations Centre training, through the Emergency Management Division of the Victoria Fire Department.

**Moved By** Councillor Loveday

**Seconded By** Councillor Potts

1. That Council support the \$25,000 grant application submitted by staff on January 31st to the Union of BC Municipalities (UBCM) Community Emergency Preparedness Fund (CEPF) for Emergency Operations Centre (EOC) Training.
2. Authorize the Mayor and City Clerk to execute any agreements related to a successful grant application.

**CARRIED UNANIMOUSLY**

**F.3 Proclamation - Tibet Day**

Committee received a report dated February 20, 2019 from the Deputy City Clerk regarding a proclamation for "Tibet Day" on March 10, 2019.

**Moved By** Councillor Loveday

**Seconded By** Councillor Potts

That the *Tibet Day* Proclamation be forwarded to the February 28, 2019 Council meeting for Council's consideration.

**CARRIED UNANIMOUSLY**

**H.1 Smart Cities Challenge, Letter of Support**

Committee received a report dated February 22, 2019 from Mayor Helps seeking Council approval on the letter of support and aligned funding chart for the South Island Prosperity Project's submission to the Smart Cities Challenge.

**Moved By** Councillor Loveday

**Seconded By** Councillor Potts

That Council approves the letter of support and aligned funding chart for SIPP's submission to the Smart Cities Challenge.

**CARRIED UNANIMOUSLY**

**H.6 Attendance at Federation of Canadian Municipalities Annual Meeting, May 30 - June 2, 2019**

Committee received a Council Member Motion dated February 26, 2019 from Councillor Collins regarding a request to attend the FCM Annual Meeting.

**Moved By** Councillor Loveday

**Seconded By** Councillor Potts

That Council authorize the attendance and associated costs for Councillor Collins to attend the Federation of Canadian Municipalities Annual Meeting at Quebec City, Quebec, from May 30 to June 2, 2019, with estimated costs as follows:

Registration:	\$1000
Transportation:	\$800
Accommodation:	\$700
Incidentals:	\$200
Estimated total costs:	\$2700

**CARRIED UNANIMOUSLY**

**D. UNFINISHED BUSINESS**

**D.1 Letter from the Victoria & Esquimalt Police Board re: Employers Health Tax**

Council considered a letter dated February 21, 2019 from the Victoria & Esquimalt Police Board regarding the Employers Health Tax and the Victoria Police Department 2019 Budget.

### **Request of Director of Police Services Under Section 27(3) of the Police Act**

Council considered a letter dated February 26, 2019 from the Acting Assistant Deputy Minister and Director of Police Services with the results of the review regarding the six additional police officers in the VicPD's 2018 provisional budget.

*Committee discussed:*

- *the costs for 6 police officers for the year*
- *comparisons to the Saanich Police Force Health Tax allocations*
- *maintenance costs on police vehicle fleets*
- *Tax increase funding the employers health tax*

**Moved By** Mayor Helps

**Seconded By** Councillor Thornton-Joe

That Council exempt the portion of the employer's health tax from the inflation plus 1% increase

**Moved By** Councillor Loveday

**Seconded By** Councillor Collins

That the following motion be postponed:

That Council exempt the portion of the employer's health tax from the inflation plus 1% tax increase.

FOR (4): Councillor Collins, Councillor Isitt, Councillor Loveday and Councillor Potts

OPPOSED (3): Mayor Helps, Councillor Thornton-Joe, and Councillor Young

**CARRIED (4 to 3)**

**Moved By** Councillor Loveday

**Seconded By** Councillor Isitt

That Council request that VicPD report back with two versions of the revised budget, based on past Council direction and the 6 new officers approved by the province:

1. VicPD exempted of the employers health tax
2. with the inflation plus 1% increase inclusive of the employers health tax

**Amendment:**

**Moved By** Councillor Isitt

**Seconded By** Councillor Loveday

the employers health tax funded through a tax increase beyond the inflation plus 1% tax increase

**Amendment to the amendment:**

**Moved By** Councillor Young

**Seconded By** Councillor Thornton-Joe

"funded outside the police budget"

**DEFEATED UNANIMOUSLY**

**On the amendment:**

**DEFEATED UNANIMOUSLY**

**Amendment:**

**Moved By** Councillor Isitt

**Seconded By** Councillor Collins

with the inflation plus 1% increase excluding the employers health tax

**CARRIED UNANIMOUSLY**

**Amendment:**

**Moved By** Councillor Isitt

To reorder 1 and 2

**Defeated due to no seconder**

**Main motion as amended:**

That Council request that VicPD report back with two versions of the revised budget, based on past Council direction and the 6 new officers approved by the province:

1. With the inflation plus 1% increase excluding the employers health tax
2. with the inflation plus 1% increase inclusive of the employers health tax

**CARRIED UNANIMOUSLY**

*Committee recessed at 9:59 a.m. and returned at 10:06 a.m.*

**E. LAND USE MATTERS**

**E.1 945 Pembroke Street - Rezoning Application No. 000642 and Development Permit with Variances Application No. 00078 (North Park)**

Committee received a report dated February 14, 2019 from the Acting Director of Sustainable Planning and Community Development regarding the construction of a two, three-storey multi-unit residential buildings and recommending it move forward to a public hearing.

*Committee discussed:*

- *ADP concerns with the design proposals and applicants adjustments*

**Moved By** Councillor Young

**Seconded By** Councillor Loveday

**Rezoning Application No. 000642**

That Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 000642 for 945 Pembroke Street, that first and second reading of the Zoning Regulation Bylaw Amendment and bylaw to authorize a housing agreement be considered by Council and a Public Hearing date be set, subject to the applicant preparing and executing a housing agreement to ensure that future Strata Bylaws could not prohibit the rental of units.

**Development Permit with Variances Application No. 00078**

That Council, after giving notice and allowing an Opportunity for Public Comment at a meeting of Council, and after the Public Hearing for Rezoning Application No. 000642, if it is approved, consider the following motion:

"That Council authorize the issuance of Development Permit with Variance Application No. 00078 for 945 Pembroke Street, in accordance with:

1. Plans date stamped February 12, 2019.
2. Development meeting all Zoning Regulation Bylaw requirements, except for the following variances:
  - I. Lot A - reduce the required number of residential parking spaces from six to five and the number of visitor parking spaces from one to nil
  - II. Lot B - reduce the required number of residential parking spaces from six to five and number of visitor parking spaces from one to nil
  - III. Reduce the continuous landscaping screen between a surface vehicle parking area and an adjacent lot primarily for residential uses from 1m to 0.60m
3. Enter into an Agreement with a car share provider and purchase 12 car share membership (one car share membership per dwelling unit).
4. The Development Permit lapsing two years from the date of this resolution."

**Amendment:**

**Moved By** Mayor Helps

**Seconded By** Councillor Isitt

That Council direct staff to explore with the applicant to work with the CRD to secure one of the units as below market strata housing

**CARRIED UNANIMOUSLY**

**Amendment:**

**Moved By** Councillor Isitt

**Seconded By** Councillor Loveday

to strike the word "strata"

FOR (6): Mayor Helps, Councillor Collins, Councillor Isitt, Councillor Loveday, Councillor Potts and Councillor Thornton-Joe

OPPOSED (1): Councillor Young

**CARRIED (6 to 1)**

**On the main motion as amended:**

**CARRIED UNANIMOUSLY**

**E.2 1712 & 1720 Fairfield Road - Rezoning Application No. 00618 and Development Permit with Variance Application No.00098 (Gonzales)**

Committee received a report dated February 15, 2019 from the Acting Director of Sustainable Planning and Community Development providing information on a Rezoning and a Development Permit with Variance application on three buildings containing 17 dwelling units up to 2.5 storeys in height.

**Moved By** Councillor Potts

**Seconded By** Mayor Helps

**Rezoning Application No. 00618**

That Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00618 for 1712 & 1720 Fairfield Road, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council, and a Public Hearing date be set once the following conditions are met:

1. Preparation and execution of the following legal agreements:

- a. Statutory Right-of-Way to secure 1.15 metres of 1712 Fairfield Road adjacent Fairfield Road, to the satisfaction of the Director of Engineering and Public Works
- b. Housing Agreement to ensure that future strata bylaws cannot restrict the rental of units to non-owners, to the satisfaction of the Director of Sustainable Planning and Community Development
- c. Section 219 Covenant to secure a voluntary contribution of \$112,080 to the Victoria Housing Reserve Fund, to the satisfaction of the Director of Sustainable Planning and Community Development

**Development Application No. 00098**

That Council, after giving notice and allowing an Opportunity for Public Comment at a meeting of Council, and after the Public Hearing for Rezoning Application No. 00618, if it is approved, consider the following motion:

"That Council authorize the issuance of Development Permit Application No. 000519 for 1712 & 1720 Fairfield Road, in accordance with:

1. Plans date stamped September 25, 2018
2. Development meeting all *Zoning Regulation Bylaw* requirements.
3. The Development Permit lapsing two years from the date of this resolution."

**Motion to refer:**

**Moved By** Councillor Isitt

**Seconded By** Councillor Thornton-Joe

that this matter be referred to staff to work with the applicant to provide for a more sensitive transition between Hollywood Park and the subject parcel.

**Amendment:**

**Moved By** Councillor Thornton-Joe

**Seconded By** Councillor Young

add: and address the overall density of the project

FOR (2): Councillor Thornton-Joe and Councillor Young

OPPOSED (5): Mayor Helps, Councillor Collins, Councillor Isitt, Councillor Loveday and Councillor Potts

**DEFEATED (2-5)**



**On the motion to refer:**

FOR (3): Councillor Isitt, Councillor Thornton-Joe and Councillor Young

OPPOSED (4): Mayor Helps, Councillor Collins, Councillor Loveday and Councillor Potts

**DEFEATED (3-4)**

**Amendment:**

**Moved By** Mayor Helps

**Seconded By** Councillor Isitt

add to the beginning: that Council direct staff to work with the applicant to provide for a more sensitive transition to Hollywood Park and that Council instruct...

**CARRIED UNANIMOUSLY**

**Amendment:**

**Moved By** Councillor Collins

**Seconded By** Councillor Isitt

that staff explore with the applicant the provision at least one unit of below market housing.

FOR (5): Councillor Collins, Councillor Isitt, Councillor Loveday, Councillor Potts and Councillor Thornton-Joe

OPPOSED (2): Mayor Helps and Councillor Young

**CARRIED (5 to 2)**

**On the main motion:**

FOR (5): Councillor Collins, Councillor Isitt, Councillor Loveday, Councillor Potts and Councillor Thornton-Joe

OPPOSED (2): Mayor Helps and Councillor Young

**CARRIED (5 to 2)**

*Committee recessed at 11:41 a.m. and returned at 11:47 a.m.*

**F. STAFF REPORTS**

**F.2 Support for Bid to Host the 2022 Invictus Games**

Committee received a report dated February 20, 2019 from the Director of Parks, Recreation and Facilities seeking approval for a letter of support and financial contribution of \$20,000 towards a bid to host the 2022 Invictus Games.

**Moved By** Mayor Helps  
**Seconded By** Councillor Thornton-Joe

That Council approve a letter of support and financial contribution of \$20,000 towards a bid to host the 2022 Invictus Games, for the Victoria Invictus Games Society, to be funded from the 2019 Financial Plan allocation for Economic Development initiatives.

**Amendment:**

**Moved By** Councillor Isitt  
**Seconded By** Councillor Loveday

And that Council places itself on record expressing the opinion that the most effective way of honouring people injured in armed conflict is to pursue non-violent solutions to conflict in local communities and world wide.

**CARRIED UNANIMOUSLY**

**On the main motion:**

**CARRIED UNANIMOUSLY**

**H. NEW BUSINESS**

**H.2 Citizens' Assembly Council Committee**

Committee received a report dated February 22, 2019 from Mayor Helps seeking the City of Victoria to form a committee that mirrors the Saanich Districts Committee to work with Victoria Council to develop terms of reference for a Citizens Assembly and related processes such as a technical assessment.

**Moved By** Mayor Helps  
**Seconded By** Councillor Collins

That Council nominate Councillor Isitt, Councillor Young and Councillor Loveday to form this committee, in addition to the Mayor.

**CARRIED UNANIMOUSLY**

**Moved By** Mayor Helps  
**Seconded By** Councillor Collins

That the mandate of the committee as laid out in the report is approved by Council.

**CARRIED UNANIMOUSLY**

### **H.3 Extended Hours for Our Place**

Committee received a report dated February 22, 2019 from Councillor Thornton-Joe and Mayor Helps seeking Council to allocate \$50,000 from surplus to partner with BC Housing and Island Health to increase the hours and services for Our Place to match winter hours from April 1 - October 31.

**Moved By** Councillor Thornton-Joe  
**Seconded By** Councillor Loveday

That Council allocate \$50,000 from surplus to partner with BC Housing and Island Health to increase the hours and services for Our Place to match winter hours from April 1-October 31.

**Amendment:**

**Moved By** Councillor Loveday  
**Seconded By** Councillor Isitt

and that Council request the province fund the full amount for these extended hours in the future.

**CARRIED UNANIMOUSLY**

**On the main motion:**

**CARRIED UNANIMOUSLY**

### **H.4 Maintaining the City of Victoria's Cherry Blossom Heritage**

Committee received a Motion dated February 25, 2019 from Councillor Loveday and Councillor Collins encouraging Council to include the historic importance and symbolic significance of cherry blossom trees when considering what trees to plant.

**Moved By** Councillor Loveday  
**Seconded By** Councillor Collins

1. That Council recognizes the historic importance and symbolic significance of cherry blossom trees
2. That Council direct staff to include the historic importance and symbolic significance of cherry blossom trees when considering what trees to plant and direct staff to report back with options for maintaining an ongoing presence of Cherry Trees as part of a regular update on the implementation of the City's Urban Forest Master Plan

3. That Council request that the Mayor write to the Victoria Nikkei Cultural Society to express appreciation for their historic gift and clarify the City's policy regarding Cherry Blossom Trees.

**Amendment:**

**Moved By** Councillor Young

**Seconded By** Mayor Helps

4. That staff be requested to outline in detail the City's plans for future evolution of character-defining street trees.

**CARRIED UNANIMOUSLY**

**Amendment:**

**Moved By** Councillor Isitt

**Seconded By** Mayor Helps

add to number 4 - as part of a broader update of the City's Street Tree Program and Urban Forest Master Plan

**CARRIED UNANIMOUSLY**

**Amendment:**

**Moved By** Councillor Isitt

**Seconded By** Mayor Helps

add to number 4: including the inclusion of food bearing species.

**CARRIED UNANIMOUSLY**

**On the main motion:**

1. That Council recognizes the historic importance and symbolic significance of cherry blossom trees
2. That Council direct staff to include the historic importance and symbolic significance of cherry blossom trees when considering what trees to plant and direct staff to report back with options for maintaining an ongoing presence of Cherry Trees as part of a regular update on the implementation of the City's Urban Forest Master Plan
3. That Council request that the Mayor write to the Victoria Nikkei Cultural Society to express appreciation for their historic gift and clarify the City's policy regarding Cherry Blossom Trees.
4. That staff be requested to outline in detail the City's plans for future evolution of character-defining street trees as part of a broader update of the City's Street Tree Program and Urban Forest Master Plan, including the inclusion of food bearing species.

## **CARRIED UNANIMOUSLY**

### **H.5 Recommendations from the Accessibility Working Group**

Committee received a report dated February 26, 2019 from Councillor Potts and Councillor Loveday providing recommendations from the Accessibility Working Group for Council's consideration.

**Moved By** Councillor Potts

**Seconded By** Councillor Loveday

That Council receive the following recommendations from the Accessibility Working Group and request a verbal update from City Staff on the progress on each item:

The AWG recommends that Council direct staff to report back with financial implications, within the 2019 budget, of addressing barriers, as defined by the Accessibility Working Group, in Council documents, webcasting services, and system/page. Such barriers include but may not be limited to:

1. Inaccessibility of webcasts to people with hearing impairments.
2. Unreliability of webcasts for people who cannot attend City Hall,
3. Navigation issues on the page for people using screen readers (very difficult to find and play the webcast or access documents associated with agenda items)
4. Lack of process for people who cannot attend City Hall to address Council.

The AWG recommends that Council direct staff to plan, scope, cost and look at options to resource a project for 2019 to consult, research, analyze and develop a long-term, phased plan and policies for addressing accessibility of the planted environment, to remove barriers for people with environmental disabilities, consistent with the accessibility objectives of the Parks and Open Spaces Master Plan.

The AWG recommends that staff report back, as part of Financial Plan, with resource estimates for AWG recommendations, and that staff consider combining the AWG's recommendations regarding conducting a parking study for City-provided parking, with the scope of the accessible parking study for privately-provided parking, to determine any efficiencies that might be gained.

The AWG recommends that Council direct staff to develop and implement a plan to install APS/audible signals at all existing controlled intersections/crossings, to be completed by 2021 and that staff work with the AWG to determine priority intersections/crossings to be addressed each year. That the new standard be that APS or audible signals be installed whenever a new pedestrian signal is installed.

The AWG recommends that Council direct staff to provide an estimate for the cost of completing analysis of the AWG Accessibility Survey which closed May 2017, on a priority basis, and report the results to the AWG and Council. The analysis should include theory-based quantitative analysis to help understand who said what and a summary of write-in responses, to aid in understanding the reasons behind tick box answers. The qualitative analysis should be done in a way that protects privacy of respondents (e.g., analyzed by an independent third party).

The AWG recommends that Council direct staff to include in criteria for making City Hall accessible, accessible artificial lighting, particularly in public areas.

The AWG recommends that Council direct staff to consider and bring forward proposals and scenarios for providing ongoing operational funding for accessibility, consistent with the AWG recommendation of December 2016 that accessibility funding be allocated annually.

The AWG recommends that Council direct staff that one of the first quarterly Town Hall meetings be on the topic of improving accessibility, that food barriers to access not be introduced for this event, that the event be held in as accessible a forum as possible and with accessibility procedures and features.

The AWG recommends that Council direct staff to enforce the sandwich board provisions of the portable sign bylaw in the name of pedestrian safety.

**CARRIED UNANIMOUSLY**

**I. ADJOURNMENT OF COMMITTEE OF THE WHOLE**

**Moved By** Councillor Collins

**Seconded By** Councillor Thornton-Joe

That the Committee of the Whole Meeting be adjourned at 1:04 p.m.

**CARRIED UNANIMOUSLY**

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CITY CLERK

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MAYOR