



## **MINUTES - COMMITTEE OF THE WHOLE**

**April 18, 2019, 9:00 A.M.**

**COUNCIL CHAMBERS, CITY HALL, 1 CENTENNIAL SQUARE**

**The City of Victoria is located on the homelands of the Songhees and Esquimalt People**

**PRESENT:** Mayor Helps in the Chair, Councillor Alto, Councillor Loveday, Councillor Thornton-Joe, Councillor Dubow, Councillor Potts

**ABSENT:** Councillor Isitt, Councillor Young, Councillor Collins

**STAFF PRESENT:** J. Jenkyns - City Manager, C. Coates - City Clerk, S. Thompson - Deputy City Manager / Director of Finance, F. Work - Director of Engineering & Public Works, T. Soulliere - Director of Parks, Recreation & Facilities, B. Eisenhauer - Head of Engagement, A. Meyer - Assistant Director of Development Services, C. Mycroft - Manager of Executive Operations, AM Ferguson - Committee Secretary, T. Zworski - City Solicitor, R. Morhart - Manager, Permits & Inspections, J. O'Connor - Deputy Director of Finance, C. Royle - Deputy Fire Chief, J. O'Reilly - Heritage Planner

### **A. APPROVAL OF AGENDA**

**Moved By** Councillor Alto  
**Seconded By** Councillor Potts

That the agenda be approved.

**Moved By** Councillor Alto  
**Seconded By** Councillor Potts

#### **Amendment:**

That the motion be amended to include the following items on the consent agenda:

- F. 1 - Proclamation - Huntington Disease Awareness Month
- F. 2 - Proclamation - Child Abuse Prevention Month
- F. 3 - Proclamation - St. George Day
- F. 4 - Proclamation - Falun Dafa Day

**CARRIED UNANIMOUSLY**

**Main motion as amended:**

**CARRIED UNANIMOUSLY**

**B. CONSENT AGENDA**

**Moved By** Councillor Loveday

**Seconded By** Councillor Potts

That the following items be approved without further debate

**CARRIED UNANIMOUSLY**

**F. STAFF REPORTS**

**F.1 Proclamation - Huntington Disease Awareness Month**

Committee received a report dated April 9, 2019, from the City Clerk regarding a proclamation for Huntington Disease Awareness Month.

**Moved By** Councillor Loveday

**Seconded By** Councillor Potts

That the *Huntington Disease Awareness Month* Proclamation be forwarded to the April 25, 2019 Council meeting for Council's consideration.

**CARRIED UNANIMOUSLY**

**F.2 Proclamation - Child Abuse Prevention Month**

Committee received a report dated April 9, 2019, from the City Clerk regarding a proclamation for Child Abuse Prevention Month.

**Moved By** Councillor Loveday

**Seconded By** Councillor Potts

That the *Child Abuse Prevention Month* Proclamation be forwarded to the April 25, 2019 Council meeting for Council's consideration.

**CARRIED UNANIMOUSLY**

**F.3 Proclamation - St. George Day**

Committee received a report dated April 9, 2019, from the City Clerk regarding a proclamation for St. George Day.

**Moved By** Councillor Loveday

**Seconded By** Councillor Potts

That the *St. George Day* Proclamation be forwarded to the April 25, 2019 Council meeting for Council's consideration.

**CARRIED UNANIMOUSLY**

**F.4 Proclamation - Falun Dafa Day**

Committee received a report dated April 9, 2019, from the City Clerk regarding a proclamation for Falun Dafa Day.

**Moved By** Councillor Loveday  
**Seconded By** Councillor Potts

That the Falun Dafa Day Proclamation be forwarded to the April 25, 2019 Council meeting for Council's consideration.

**CARRIED UNANIMOUSLY**

**E. LAND USE MATTERS**

**E.1 Work without permit - 1162/1164 Kings Rd./Bylaw File #74282 (Hillside/Quadra)**

Committee received a report dated April 1, 2019, from the Lead of Bylaw and Licensing Services regarding the filing of a notice on title in respect to work that has been done without permit to construct two additional dwelling units.

*The Mayor requested the City Clerk to introduce the item.*

*The City Clerk provided an overview of the process.*

*The property owner, Ms. Alyson Culbert, provided background relating to the issues and rationale for the renovations done to the property without permits and the hardships associated with bringing the building to compliance.*

*The Lead of Bylaw Services outlined the property's compliance issues and the work with the applicant to this point.*

*The Manager of Permits and Inspections gave an overview of the safety inspection done on the property noting that no obvious safety concerns were observed.*

*Council discussed:*

- *Options to ensure the plumbing and electrical are safe.*

**Moved By** Mayor Helps  
**Seconded By** Councillor Dubow

That Council give the property owner 90 days to apply for building, plumbing and electrical permits and report back to Council for Council's consideration of notice on title at that time.

**CARRIED UNANIMOUSLY**

**E.2 Request to Study a Portion of Robert Street as a Potential Heritage Conservation Area (Vic West)**

Committee received a report dated April 4, 2019, from the Acting Director of Sustainable Planning and Community Development regarding a citizen request to designate a portion of Robert Street.

**Moved By** Councillor Loveday  
**Seconded By** Mayor Helps

1. That Council direct staff to study and evaluate the portion of Robert Street shown on Attachment A for its potential as a Heritage Conservation Area in accordance with the Council adopted *Citizen-led Heritage Conservation Areas Policy*.
2. If staff conclude that a Heritage Conservation Area designation is justified, report back to City Council with a draft Official Community Plan Amendment Bylaw that outlines the justification, objectives and guidelines in accordance with section 614 of the *Local Government Act*.

*Council discussed:*

- *Appreciation for citizen-led initiatives and collaborative work between staff and residents.*

**CARRIED UNANIMOUSLY**

**I. ADJOURNMENT OF COMMITTEE OF THE WHOLE**

**Moved By** Councillor Potts  
**Seconded By** Councillor Alto

That the Committee of the Whole Meeting be adjourned at 10:05 a.m.

**CARRIED UNANIMOUSLY**

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CITY CLERK

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MAYOR