



MINUTES - COMMITTEE OF THE WHOLE

December 5, 2019, 9:00 A.M.

COUNCIL CHAMBERS, CITY HALL, 1 CENTENNIAL SQUARE

The City of Victoria is located on the homelands of the Songhees and Esquimalt People

PRESENT: Mayor Helps in the Chair, Councillor Alto, Councillor Isitt, Councillor Loveday, Councillor Potts, Councillor Thornton-Joe, Councillor Young

**PRESENT VIA
ELECTRONIC
PARTICIPATION:** Councillor Dubow

STAFF PRESENT: J. Jenkyns - City Manager, S. Thompson - Deputy City Manager / Director of Finance, C. Coates - City Clerk, T. Zworski - City Solicitor, F. Work - Director of Engineering & Public Works, T. Soulliere - Director of Parks, Recreation & Facilities, B. Eisenhauer - Head of Engagement, A. Meyer - Assistant Director of Development Services, C. Havelka - Deputy City Clerk, J. O'Connor - Deputy Director of Finance, K. Moore - Head of Business and Community Relations, C. Mycroft - Manager of Executive Operations, C. Royle - Deputy Fire Chief, K. Stratford - Neighbourhood Liason, P. Angelblazer - Committee Secretary.

GUESTS: M. Gardiner – President - James Bay Neighbourhood Association, B. Van Der Steen – Director - James Bay Neighbourhood Association, I. Robertson - CEO - Greater Victoria Harbour Authority, J. Doucette - CEO - Synergy Enterprises, S. Hnatko - Vice President & General Manager – Tymac, B. Penner - Strategic Advisor - Cruise Lines International Association North West & Canada

A. APPROVAL OF AGENDA

Moved By Councillor Loveday

Seconded By Councillor Thornton-Joe

That the agenda be approved.

Amendment:

Moved By Councillor Loveday

Seconded By Councillor Dubow

That the agenda of the December 5, 2019, Committee of the Whole meeting be amended as follows:

Consent Agenda:

C.1 - Minutes from the meeting held November 21, 2019

F.1 – 1216 Richardson Street – Development Variance Permit Application No. 00231 (Rockland)

G.3 – City of Victoria Governor General’s Youth Legacy Fund

I.1 – Council Member Motion – Briefing on Climate Champions Program

CARRIED UNANIMOUSLY

On the main motion as amended:

CARRIED UNANIMOUSLY

B. CONSENT AGENDA

Moved By Councillor Alto

Seconded By Councillor Potts

That the following items be approved without further debate

CARRIED UNANIMOUSLY

C.1 Minutes from the meeting held November 21, 2019

Moved By Councillor Alto

Seconded By Councillor Potts

That the minutes from the November 21, 2019 Committee of the Whole meeting be approved.

CARRIED UNANIMOUSLY

F.1 1216 Richardson Street - Development Variance Permit Application No. 00231 (Rockland)

Council received a report dated November 22, 2019 from the Acting Director of Sustainable Planning and Community Development presenting Council with an application to reduce required parking from four to three stalls in order to allow for four residential units within an existing house which is currently approved for two units. The report recommends moving forward to an opportunity for public comment.

Moved By Councillor Alto

Seconded By Councillor Potts

That Council, after giving notice and allowing an opportunity for public comment at a meeting of Council, consider the following motion:

That Council authorize the issuance of Development Permit with Variance Application No. 00231 for 1216 Richardson Street, in accordance with:

1. Plans date stamped September 17, 2019.
2. Development meeting all Zoning Regulation Bylaw requirements, except for the following variances:
 - i. Reduce the parking requirement from four stalls to three stalls.
3. The Development Permit lapsing two years from the date of this resolution

CARRIED UNANIMOUSLY

G.3 City of Victoria Governor General's Youth Legacy Fund

Council received a report dated December 5, 2019 from the Head of Business and Community Relations seeking Council's recommendation to fund the continuation of the Youth at Risk Art Project in Centennial Square.

Moved By Councillor Alto

Seconded By Councillor Potts

1. That Council recommend to the Victoria Foundation Board to fund \$8,265 for the Centennial Square Youth at Risk Art Project from the Governor General Youth Legacy Fund.
2. That Council forward the recommendation to the daytime Council meeting of December 5, 2019 for ratification.

CARRIED UNANIMOUSLY

I.1 Council Member Motion - Briefing on Climate Champions Program

Council received a report dated November 27, 2019 from Mayor Helps outlining the proposed Climate Champions program including a request to amend the Strategic Plan to reflect the proposal as well as consideration of a budget allocation to fund the program as a pilot project in 2020.

Moved By Councillor Alto

Seconded By Councillor Potts

1. That Council receive this report for information.
2. That Council amend the strategic plan to remove 2019 Action "Create Neighbourhood Climate Champion program with one child, youth, adult and elder from each neighbourhood to lead and inspire at the local level on Climate Action" and replace it with a 2020 Action "Create a Climate Champions Program."

3. That Council consider allocating up to \$50,000 from the 2019 surplus to fund the program in 2020 as a pilot project and assess its effectiveness in mobilizing people to take climate action, reduce greenhouse gas emissions and build community resilience.

CARRIED UNANIMOUSLY

D. PRESENTATIONS

D.1 James Bay Neighbourhood Association - Cruise Ships

Council received a presentation from the James Bay Neighbourhood Association on Cruise Ship Emissions at Ogden Point.

Committee opted to have both presentations back to back, and to ask questions and discuss this matter with both sets of presenters.

D.2 Greater Victoria Harbour Authority

Council received a presentation from the Greater Victoria Harbour Authority and industry partners.

Committee suspended the rules of order at 10:04 a.m. for the duration of the item.

Committee discussed the following:

- *Future Environmental initiatives in the Victoria cruising industry;*
- *Future expansion opportunities;*
- *Traffic calming in the James Bay neighbourhood;*
- *Waste reduction, reuse, recycling, and disposal;*
- *Opportunities for collaboration on climate change initiatives.*

Committee recessed at 11:08 a.m., and reconvened at 11:15 a.m

E. UNFINISHED BUSINESS

E.1 Proposed Adjustments to the Draft 2020-2024 Financial Plan

Council received a report dated November 25, 2019 from the Deputy City Manager/Chief Financial Officer seeking direction regarding adjustments to the draft 2020-2024 Financial Plan based on the feedback received from public consultation before Council gives final approval to the Financial Plan Bylaw prior to May 15 as required by the *Community Charter*.

Committee discussed the following:

- *Possible discrepancies in the budget estimates for Full-Time Employees.*

Moved By Councillor Isitt
Seconded By Mayor Helps

That Council receive this report for information and consideration at budget meetings starting on January 10, 2020.

Amendment:

Moved By Councillor Young
Seconded By Councillor Thornton-Joe

That Council receive this report for information and consideration at budget meetings starting on January 10, 2020 **and request that staff report back on priorities for FTEs to carry out the existing work.**

CARRIED UNANIMOUSLY

On the main motion as amended:

CARRIED UNANIMOUSLY

E.2 Draft Financial Plan - Public Input Summary

Council received a report dated November 28, 2019 from the Deputy City Manager/Chief Financial Officer and the Head of Engagement providing Council with public feedback and correspondence received during the consultation period for the 2020 Financial Plan.

Committee discussed the following:

- *Current survey results compared with results from previous iterations;*
- *Survey format and methodology.*

Moved By Councillor Isitt
Seconded By Councillor Loveday

That Council receive this report for information.

CARRIED UNANIMOUSLY

E.3 My Great Neighbourhood Grant - Fall Intake Report

Council received a report dated November 18, 2019 from the Head of Business and Community Relations providing information and recommendations regarding the 2019 Fall intake of the My Great Neighbourhoods Grant applications for Council's consideration of approval.

Committee discussed the following:

- *Applications which were withdrawn or declined;*
- *Impacts of successful applications on the serviced communities;*
- *Emergency preparedness applications.*

Moved By Councillor Isitt

Seconded By Councillor Loveday

That Council:

1. Approve the 29 applications received for the Fall Intake of the 2019 My Great Neighbourhood Grant program in the amount of \$52,945 as outlined in Tables 1 and 2.

Amendment:

Moved By Mayor Helps

Seconded By Councillor Loveday

1. Approve the 29 applications received for the Fall Intake of the 2019 My Great Neighbourhood Grant program in the amount of \$52,945 as outlined in Tables 1 and 2.
2. **That the \$10,755 unallocated grant funds goes to the My Great Neighbourhood grant stream for 2020**

CARRIED UNANIMOUSLY

On the main motion as amended:

That Council:

1. Approve the 29 applications received for the Fall Intake of the 2019 My Great Neighbourhood Grant program in the amount of \$52,945 as outlined in Tables 1 and 2.
2. That the \$10,755 unallocated grant funds go to the My Great Neighbourhood grant stream for 2020.

CARRIED UNANIMOUSLY

Motion Arising:

Moved By Councillor Isitt

Seconded By Councillor Loveday

That items 1 and 2 in Table 3 to be referred to staff to report back on options for installing the proposed amenities.

Amendment:

Moved By Mayor Helps

Seconded By Councillor Isitt

That items 1 and 2 in Table 3 to be referred to staff to report back on options for **the potential to** installing the proposed amenities.

CARRIED UNANIMOUSLY

On the motion arising as amended:

CARRIED UNANIMOUSLY

E.4 Vacant Council Appointments

Council received a report dated November 19, 2019 from the City Clerk providing information regarding vacant external committee/commission appointments that are the result of the resignation of Councillor Collins.

Committee discussed the following:

- *If the James Bay Neighbourhood Liaison should also be the representative for the Greater Victoria Harbour Authority;*
- *Relevant impacts stemming from the Schlenker v. Torgimson decision.*

Councillors Thornton-Joe and Dubow nominated Councillor Alto for the Greater Victoria Harbour Authority. Councillor Isitt nominated Councillor Potts for the Greater Victoria Harbour Authority

Council voted by secret ballot on the two nominees resulting in a draw.

Moved By Councillor Isitt

Seconded By Councillor Potts

That Councillor Loveday be appointed on an interim basis to the Urban Food Table as the Council Liaison.

CARRIED UNANIMOUSLY

Moved By Councillor Isitt

That consideration of this matter be postponed until the December 12

Failed to proceed due to no seconder

Moved By Mayor Helps

Seconded By Councillor Young

That names be drawn for a nominee to the GVHA.

FOR (3): Mayor Helps, Councillor Thornton-Joe, Councillor Dubow

OPPOSED (5): Councillor Isitt, Councillor Potts, Councillor Alto,
Councillor Loveday, and Councillor Young

DEFEATED (3 to 5)

Moved By Councillor Isitt

Seconded By Councillor Loveday

That consideration be postponed until the following week.

FOR (4): Councillor Loveday, Councillor Isitt, Councillor Potts, and
Councillor Dubow

OPPOSED (4): Mayor Helps, Councillor Thornton-Joe, Councillor Alto,
and Councillor Young

DEFEATED (4 to 4)

Moved By Mayor Helps

Seconded By Councillor Thornton-Joe

That Council vote on nominees for the Greater Victoria Harbour Authority a
second time.

FOR (6): Mayor Helps, Councillor Thornton-Joe, Councillor Dubow,
Councillor Isitt, Councillor Alto, and Councillor Young

OPPOSED (2): Councillor Potts, and Councillor Loveday

CARRIED (6 to 2)

*Council voted by a secret ballot on the nominees a second time, ending with the
successful nomination of Councillor Alto.*

Moved By Councillor Loveday

Seconded By Councillor Alto

That Councillor Alto be nominated to the Greater Victoria Harbour Authority
Board.

CARRIED UNANIMOUSLY

Committee recessed at 12:15 p.m., and reconvened at 12:32 p.m.

F. LAND USE MATTERS

F.2 Next Generation Conversion Regulations - Proposed Changes

Committee of the Whole Minutes

December 5, 2019

Council received a report dated November 20, 2019 from the Acting Director of Sustainable Planning and Community Development outlining to Council a series of potential changes to the House Conversion Regulations and seek Council's direction regarding the preferred approach for moving forward.

Councillor Isitt left the meeting at 12:45 p.m., and returned at 12:53 p.m.

Committee discussed the following:

- *New possibilities with the proposed regulations;*
- *Amount of existing house conversions;*
- *Heritage Designations in relation to the new process;*
- *Benefits of targeted consultation;*
- *Accessibility concerns with conversions.*

Moved By Mayor Helps

Seconded By Councillor Loveday

That Council direct staff to:

1. Undertake consultation, as outlined in this report, on the following proposed changes to the Zoning Regulation Bylaw Schedule G - Housing Conversion Regulations and Schedule C - Off-Street Parking Regulations described as the 'Run' option:
 - a. Change the qualifying year of construction
 - b. Reduce restrictions on exterior changes
 - c. Clarify and expand opportunities to utilize under-height basements
 - d. Allow attic spaces to be developed
 - e. Allow vehicle car parking in front yard (for non-heritage properties)
 - f. Increase and incentivize permitted number of units
 - g. Allow windows and doors on front elevations
 - h. Decrease parking requirements
 - i. Require bicycle parking
 - j. Allow exemptions for required bicycle parking
2. Report back to Council with feedback from consultation and final recommendations for amendments to the Zoning Regulation Bylaw.

CARRIED UNANIMOUSLY

G. STAFF REPORTS

G.1 709/711 Douglas Street (Previously CityStudio Victoria)

Council received a report dated November 19, 2019 from the Head of Business & Community Relations providing Council with information on potential models for operating the property previously known as 'CityStudio Victoria' to allow for continued usage by neighbourhood associations, all connected community organizations, City of Victoria Youth Council, the City's Local Champions Program, and City staff.

Committee discussed the following:

- *The use of the City-Studio space outside of the groups outlined in the staff report;*
- *Importance of curated community space;*
- *How booking the space would function under proposed amendments;*
- *Details on security requirements for booking the space.*

Moved By Councillor Isitt

Seconded By Mayor Helps

Council authorizes the use of 709/711 Douglas Street, previously known as 'CityStudio Victoria', operate as a pilot for 2020 as the 'NeighbourHub' to be managed by the Neighbourhood Team and be available to all neighbourhood associations, all community organizations that directly impact or are connected to neighbourhood associations, City of Victoria Youth Council, City's Local Champions Program, and City Staff.

Amendment:

Moved By Councillor Isitt

Seconded By Mayor Helps

Council authorizes the use of 709/711 Douglas Street, previously known as 'CityStudio Victoria', operate as a pilot for 2020 as the 'NeighbourHub' to be managed by the Neighbourhood Team and be available to all neighbourhood associations, all community organizations that directly impact or are connected to neighbourhood associations, City of Victoria Youth Council, City's Local Champions Program, and City Staff, **and community advocacy organizations where capacity permits.**

Amendment to the amendment:

Moved By Councillor Loveday

Seconded By Councillor Potts

Council authorizes the use of 709/711 Douglas Street, previously known as 'CityStudio Victoria', operate as a pilot for 2020 as the 'NeighbourHub' to be managed by the Neighbourhood Team and be available to all neighbourhood associations, all community organizations that directly impact or are connected to neighbourhood associations, City of Victoria Youth Council, City's Local Champions Program, and City Staff, **and community advocacy organizations where capacity permits.**

CARRIED UNANIMOUSLY

Amendment to the amendment:

Moved By Councillor Loveday

Seconded By Mayor Helps

Council authorizes the use of 709/711 Douglas Street, previously known as 'CityStudio Victoria', operate as a pilot for 2020 as the 'NeighbourHub' to be managed by the Neighbourhood Team and be available to all neighbourhood associations, all community organizations that directly impact or are connected to neighbourhood associations, City of Victoria Youth Council, City's Local Champions Program, City Staff, and community organizations **that deliver either strategic or operational requirements** where capacity permits.

FOR (6): Mayor Helps, Councillor Alto, Councillor Loveday, Councillor Dubow, Councillor Thornton-Joe, and Councillor Young

OPPOSED (2): Councillor Isitt, and Councillor Potts

CARRIED (6 to 2)

On the amendment:

FOR (7): Mayor Helps, Councillor Alto, Councillor Isitt, Councillor Loveday, Councillor Potts, Councillor Thornton-Joe, and Councillor Dubow

OPPOSED (1): Councillor Young

CARRIED (7 to 1)

On the main motion as amended:

Council authorizes the use of 709/711 Douglas Street, previously known as 'CityStudio Victoria', operate as a pilot for 2020 as the 'NeighbourHub' to be managed by the Neighbourhood Team and be available to all neighbourhood associations, all community organizations that directly impact or are connected to neighbourhood associations, City of Victoria Youth Council, City's Local Champions Program, City Staff, and community organizations that deliver either strategic or operational requirements where capacity permits

FOR (7): Mayor Helps, Councillor Alto, Councillor Isitt, Councillor Loveday, Councillor Potts, Councillor Thornton-Joe, and Councillor Dubow

OPPOSED (1): Councillor Young

CARRIED (7 to 1)

G.2 Update Report - Citizen's Assembly Terms of Reference

Council received a report dated November 27, 2019 from the City Clerk presenting Council with information regarding differences between proposed Saanich and Victoria terms of reference for the Citizens' Assembly.

Committee discussed the following:

- *Differences in language regarding the proportion of Indigenous Peoples.*

Moved By Mayor Helps

Seconded By Councillor Isitt

That Council receive this report for information and accept the final terms of reference as presented by Saanich and direct staff to work with Saanich staff to bring forward a report outlining the steps necessary to be completed in order to make application to the Province for funding to undertake the Citizens Assembly.

Amendment:

Moved By Councillor Isitt

Seconded By Mayor Helps

After 7.3.5 in the document:

A proportionate number of Aboriginal People based on the population for Saanich and Victoria.

FOR (2): Councillor Isitt, Councillor Dubow

OPPOSED (6): Mayor Helps, Councillor Alto, Councillor Young, Councillor Loveday, Councillor Potts, Councillor Thornton-Joe

Defeated (2 to 6)

On the main motion:

CARRIED UNANIMOUSLY

J. ADJOURNMENT OF COMMITTEE OF THE WHOLE

Moved By Councillor Alto

Seconded By Councillor Loveday

That the Committee of the Whole Meeting be adjourned at 2:00 p.m.

CARRIED UNANIMOUSLY

CITY CLERK

MAYOR