MINUTES - COMMITTEE OF THE WHOLE

February 20, 2020, 9:00 A.M.
COUNCIL CHAMBERS, CITY HALL, 1 CENTENNIAL SQUARE
The City of Victoria is located on the homelands of the Songhees and Esquimalt People

PRESENT: Mayor Helps in the Chair, Councillor Alto, Councillor Isitt, Councillor Loveday, Councillor Potts, Councillor Thornton-Joe, Councillor Dubow, Councillor Young

STAFF PRESENT: J. Jenkyns - City Manager, S. Thompson - Deputy City Manager / Director of Finance, C. Coates - City Clerk , T. Zworski - City Solicitor, F. Work - Director of Engineering & Public Works, T. Soulliere - Director of Parks, Recreation & Facilities, J. Jensen - Head of Human Resources, K. Hoese - Director of Sustainable Planning and Community Development, A. Hudson - Assistant Director of Community Planning, J. O'Connor - Deputy Director of Finance, C. Mycroft - Manager of Executive Operations, M. Fedyczkowska - Legislation & Policy Analyst, C. Royle - Deputy Fire Chief, R. Shotton - Engagement Coordinator, M. Heiser - Committee Secretary.

A. APPROVAL OF AGENDA

Moved By Councillor Alto
Seconded By Councillor Dubow

That the agenda be approved.

CARRIED UNANIMOUSLY

B. CONSENT AGENDA

Moved By Councillor Alto
Seconded By Councillor Dubow

That the following items be approved without further debate.

CARRIED UNANIMOUSLY

I.1 Conference Attendance Request for Councillor Thornton-Joe - Sociable City Summit

Committee received a Council Member Motion dated February 11, 2020 from Councillor Thornton-Joe regarding a request to attend the Sociable City Summit in Seattle, WA on February 29, 2020 to March 2, 2020.

Moved By Councillor Alto
Seconded By Councillor Dubow

That Council authorize the attendance and approximate costs of $ 2419.36 for Councillor Thornton-Joe to attend the Sociable City Summit to be held in Seattle WA, February 29 – March 2, 2020.

CARRIED UNANIMOUSLY

E. Presentations

E.1 Fourth Quarter (Q4) Accountability Report

Committee received a report from Chief Constable Del Manak regarding the Victoria Police Department's highlights, crime prevention, important files and initiatives for Quarter Four, 2019.

Committee discussed the following:
- *Buildings involved and affected by crime*
- *Theft from vehicles*

Moved By Councillor Thornton-Joe
Seconded By Councillor Loveday

That Council:
1. Receive the Victoria Police Department Quarter Four report for information.

Committee discussed the following:
- *Call centre response time improvement*
- *Purchase of cruise lights to increase visibility*
- *Card and personal information theft*
- *Benefits of balanced communications*
- *Specifics relating to recent protest demonstrations*
- *Projected officer retirements*
- *Supportive housing in the downtown area*

CARRIED UNANIMOUSLY

Motion to go into a closed Committee of the Whole meeting at 10:35 a.m.

Moved By Councillor Dubow
Seconded By Councillor Potts

That Council close the Committee of the Whole meeting for the following reason: Community Charter Section 90(1)(f) – Law Enforcement

CARRIED UNANIMOUSLY

The open Committee of the Whole meeting reconvened at 11:48 a.m.

Committee received a report dated February 13, 2020 from the City Manager regarding a summary of major achievements, accomplishments, and highlights for the period of October 1, 2019 to December 30, 2019.

Moved By Mayor Helps
Seconded By Councillor Thornton-Joe

That Council:
1. Receive the Fourth Quarter (Q4) report for information.

Committee discussed the following:
- *Specific items on the Strategic Plan Progress Report*
- *Child and Youth Trait Pass Program progress*
- *Timing of the Parking Rates Review*
- *Funding for dock in Banfield Park*
- *Current correspondence process for Mayor and Council*
- *Ongoing construction projects within the City of Victoria*

On the motion:
CARRIED UNANIMOUSLY

Committee recessed at 12:30 p.m. and reconvened at 12:45 p.m.

Councillor Potts, Councillor Alto, and Councillor Dubow were not present when the meeting reconvened.

Councillor Dubow and Councillor Alto returned to the meeting at 12:47 p.m.

Gorge Waterway Stewardship and Access

Moved By Councillor Isitt
Seconded By Councillor Loveday

1. Refer the report of the Collaborative to Improve Access to the Gorge Waterway to staff.
2. Direct staff to report back at the Quarterly Update in the first quarter of 2020 on the implications of amending the City's Strategic Plan by adding this 2021 action: "Engage Burnside-Gorge and Victoria West residents on a streamlined process to update the management plans for the following parks and greenspaces, with a view toward improving ecological stewardship and low-impact recreation: Arm Street Park, Burleith Park, Banfield Park, Arbutus Park, and the public foreshore at the foot of Harriet Street.

Councillor Potts returned to the meeting at 12:51 p.m.

Committee discussed staff capacity and project scheduling.

CARRIED UNANIMOUSLY

Horse Drawn Carriages

Committee discussed the expanding scope of this project.

Moved By Councillor Loveday
Seconded By Councillor Young

That Council receive the motions and take no action at this time.

FOR (6): Mayor Helps, Councillor Alto, Councillor Loveday, Councillor Potts, Councillor Thornton-Joe, and Councillor Young
OPPOSED (2): Councillor Dubow and Councillor Isitt

CARRIED (6 to 2)

Active Transportation Advisory Committee - Meeting Date: October 22, 2019

Moved By Councillor Young
Seconded By Councillor Isitt

That the Active Transportation Advisory Committee recommendations be forwarded to staff for their consideration during the annual budgeting process.

Amendment:

Moved By Councillor Isitt
Seconded By Councillor Young

That the Active Transportation Advisory Committee recommendations be forwarded to staff for their consideration during the annual budgeting process **and to the March 5, 2020 Committee of the Whole meeting.**

CARRIED UNANIMOUSLY

On the main motion as amended:

That the Active Transportation Advisory Committee recommendations be forwarded to staff for their consideration during the annual budgeting process and to the March 5, 2020 Committee of the Whole meeting.

CARRIED UNANIMOUSLY

Accessibility Working Group Minutes - Meeting Date: October 7, 2019

Moved By Councillor Loveday
Seconded By Mayor Helps

That Council forward these two recommendations from the October 7 Accessibility Working Group meeting to staff for consideration during accessibility framework implementation and relevant bylaw reviews.

CARRIED UNANIMOUSLY

Renters' Advisory Committee (RAC) - Meeting Date: October 29, 2019

Moved By Councillor Loveday
Seconded By Councillor Dubow

That Council ratify the following motion:
That the RAC request Council amend the RAC Terms of Reference to include an attendance policy. The policy will have a provision that RAC members may be removed from the Committee after two consecutive unexcused absences, subject to a majority vote from the RAC. RAC members may request a leave of absence from the RAC, subject to the approval by a majority vote from the RAC members. The RAC may make a motion to recommend City Council not replace vacancies on the RAC between terms.

CARRIED UNANIMOUSLY

Moved By Councillor Loveday
Seconded By Councillor Dubow

That Council ratify the following motion:
That the RAC recommend the TAP moving expenses and assistance compensation be amended to include two compensation options for tenants, at the discretion of the tenant, while increasing the maximum compensation per unit as follows:
Moving Expenses and Assistance:
One of two options be provided to tenants, at the discretion of the tenant:
(1) An insured moving company may be hired by the applicant, with all arrangements and costs covered for tenant's relocation;
Or
(2) Flat rate compensation (based on unit size) be provided to the tenant at the rate of:

- $500 for a bachelor unit
- $750 for a 1-bedroom unit
- $1000 for a 2-bedroom unit
- $1500 for a 3-bedroom+ unit

Amendment:

Moved By Mayor Helps
Seconded By Councillor Loveday

That Council ratify the following motion **and direct staff to report back to Committee of the Whole with proposed amendments to the policy:**

CARRIED UNANIMOUSLY

On the main motion as amended:

That Council ratify the following motion and direct staff to report back to Committee of the Whole with proposed amendments to the policy:
That the RAC recommend the TAP moving expenses and assistance compensation be amended to include two compensation options for tenants, at the discretion of the tenant, while increasing the maximum compensation per unit as follows:
Moving Expenses and Assistance:
One of two options be provided to tenants, at the discretion of the tenant:
(1) An insured moving company may be hired by the applicant, with all arrangements and costs covered for tenant's relocation;
Or
(2) Flat rate compensation (based on unit size) be provided to the tenant at the rate of:

- $500 for a bachelor unit
- $750 for a 1-bedroom unit
- $1000 for a 2-bedroom unit
- $1500 for a 3-bedroom+ unit

CARRIED UNANIMOUSLY

F. LAND USE MATTERS

F.1 #103-45 Bastion Square: Application for Change to Hours for Wind Cries Mary, Food Primary License

Committee received a report dated January 20, 2020 from the Director of Sustainable Planning and Community Development regarding an application by Wind Cries Mary to increase hours of operation associated with their existing food primary licence.

Moved By Councillor Potts
Seconded By Councillor Loveday

That Council direct staff to provide the following response to the Liquor Licensing Agency:

1. Council, after conducting a review with respect to noise and community impacts, does support the application of Wind Cries Mary located at #103 - 45 Bastion Square having hours of operation from 9:00 am to 2:00 am daily with the existing occupant load of 99 people.
   Providing the following comments on the prescribed considerations:
   a. The impact of noise on the community in the vicinity of the establishment has been considered in relation to the request, and assumptions are the noise impacts would be negligible considering established licence capacity and comparability of hours of other licenced establishments in the area. The requested hours of operation in conjunction with the existing occupant load are not expected to result in negative impacts to the community.
   b. If the application is approved, the impact on the community is expected to be positive economically as the approval supports the business plan and long-term viability of the establishment.

c. If the application is approved, it is not expected to result in the service area being operated in a manner contrary to the primary purpose.
d. The views of residents were solicited via a mail out which included 501 letters to neighbouring property owners and occupiers within 100 metres of the licensed location and a notice was posted at the property. The City received two letters in response to the request, both of which opposed the application and included one from the Downtown Residents Association.
e. Council recommends the license endorsements be approved.

CARRIED UNANIMOUSLY

F.2 Accommodating Air Space Parcels in the Zoning Regulation Bylaw

Committee received a report dated February 13, 2020 from the Director or Sustainable Planning and Community Development regarding information, analysis and recommendations on proposed zoning amendments to permit air space parcel subdivisions.

Moved By Mayor Helps
Seconded By Councillor Young

That Council give first and second readings to the attached Zoning Regulation Bylaw Amendment Bylaw No. 20-029, to clarify the treatment of air space parcels under zoning regulations by excluding air space parcels from the definition of Lot and to add a general regulation that deems air space parcels to form part of the Lot at ground level, and direct staff to advertise and schedule a public hearing to consider third reading and adoption of this bylaw.

FOR (6): Mayor Helps, Councillor Alto, Councillor Loveday, Councillor Potts, Councillor Thornton-Joe, and Councillor Young
OPPOSED (2): Councillor Dubow and Councillor Isitt

CARRIED (6 to 2)

F.3 Air Space Subdivision Fees

Committee received a report dated February 14, 2020 from the Director of Sustainable Planning and Community Development and the City Solicitor regarding information and advice relating to air space subdivisions and to propose establishment of a fee for air space subdivisions that reflects actual City resource cost of processing them.

Committee discussed staff time required for air space subdivision applications and the current fees of other municipalities.

Moved By Councillor Young
Seconded By Councillor Potts

That Council instruct the City Solicitor to bring forward amendments to the *Victoria Subdivision and Development Servicing Bylaw* 12-102 to establish a $15,000 fee for air space subdivision applications.

FOR (7): Councillor Alto, Councillor Dubow, Councillor Isitt, Councillor Loveday, Councillor Potts, Councillor Thornton-Joe, and Councillor Young
OPPOSED (1): Mayor Helps

CARRIED (7 to 1)

J. ADJOURNMENT OF COMMITTEE OF THE WHOLE

Moved By Councillor Alto
Seconded By Councillor Loveday

That the Committee of the Whole Meeting be adjourned at 1:50 p.m.

CARRIED UNANIMOUSLY

CITY CLERK

MAYOR