



## MINUTES - VICTORIA CITY COUNCIL

April 9, 2020, 12:00 P.M.

Council Chambers, City Hall, 1 Centennial Square

The City of Victoria is located on the homelands of the Songhees and Esquimalt People

- PRESENT: Mayor Helps in the Chair, Councillor Alto, Councillor Dubow, Councillor Isitt, Councillor Thornton-Joe, and Councillor Young
- PRESENT ELECTRONICALLY: Councillor Loveday and Councillor Potts
- STAFF PRESENT: J. Jenkyns - City Manager, S. Thompson - Deputy City Manager / Director of Finance, P. Bruce - Fire Chief, C. Coates - City Clerk, T. Soulliere - Director of Parks, Recreation & Facilities, T. Zworski - City Solicitor, B. Eisenhauer - Head of Engagement, K. Hoese - Director of Sustainable Planning and Community Development, C. Havelka - Deputy City Clerk, C. Mycroft - Manager of Executive Operations, P. Martin - Council Secretary, P. Bellefontaine - Assistant Director, Transportation, P. Angelblazer - Committee Secretary

### A. APPROVAL OF AGENDA

The City Clerk outlined amendments to the agenda.

*Councillor Isitt left the meeting at 12:04 pm.*

*Councillor Thornton-Joe left the meeting at 12:04 pm.*

**Moved By** Councillor Alto  
**Seconded By** Councillor Dubow

That the agenda be approved as amended.

**CARRIED UNANIMOUSLY**

### B. READING OF MINUTES

*Councillor Thornton-Joe returned to the meeting at 12:05 pm.*

**Moved By** Councillor Alto  
**Seconded By** Councillor Thornton-Joe

That the following minutes be adopted:

1. Minutes from the daytime meeting held March 5, 2020
2. Minutes from the evening meeting held March 12, 2020

3. Minutes from the daytime meeting held March 19, 2020

**CARRIED UNANIMOUSLY**

**D. PROCLAMATIONS**

**D.1 "Human Values Day" - April 24, 2020**

**Moved By** Councillor Dubow  
**Seconded By** Councillor Young

That the following proclamation be endorsed:

1. "Human Values Day" - April 24, 2020

**CARRIED UNANIMOUSLY**

**D.2 "Melanoma Awareness Month" - May 2020**

*Councillor Isitt returned to the meeting at 12:07 pm.*

**Moved By** Councillor Young  
**Seconded By** Councillor Thornton-Joe

That the following proclamation be endorsed:

1. "Melanoma Awareness Month" - May 2020

**CARRIED UNANIMOUSLY**

**H. REPORTS OF COMMITTEES**

**H.1 Committee of the Whole**

**H.1.a Report from the April 2, 2020 COTW Meeting**

**H.1.a.a582 St. Charles Street: Heritage Alteration Permit with  
Variance Application No. 00020 (Rockland)**

**Moved By** Councillor Thornton-Joe  
**Seconded By** Councillor Alto

That Council, after giving notice and allowing an opportunity for public comment at a meeting of Council, consider the following motion:

"That Council authorize the issuance of Heritage Alteration Permit with Variance Application No. 00020 for 582 St. Charles Street, in accordance with:

1. Plans, date stamped January 28, 2020.
2. Development meeting all Zoning Regulation Bylaw requirements, except for the following variance:
  - o to permit a roof deck.

3. Final plans to be generally in accordance with the plans identified above to the satisfaction of the Director, Sustainable Planning and Community Development.
4. Heritage Alteration Permit lapsing two years from the date of this resolution."

**CARRIED UNANIMOUSLY**

**H.1.a.b 1009 Southgate Street: Heritage Designation Application No. 000190 (Fairfield)**

**Moved By** Councillor Thornton-Joe

**Seconded By** Councillor Alto

That Council approve the designation of the property located at 1009 Southgate Street, pursuant to Section 611 of the Local Government Act, as a Municipal Heritage Site, and that first and second reading of the Heritage Designation Bylaw be considered by Council and a Public Hearing date be set.

**CARRIED UNANIMOUSLY**

**H.1.a.c 429 and 431 Parry Street: Development Variance Permit Applications No. 00234 and No. 00235 (James Bay)**

**Moved By** Councillor Alto

**Seconded By** Councillor Young

That, subject to the preparation and execution of legal agreements to secure a Statutory Right-of-Way, to the satisfaction of the Director of Engineering, that Council, after giving notice and allowing an opportunity for public comment at a meeting of Council, consider the following motion:

That Council authorize the issuance of Development Variance Permit Applications No.00234 for 429 Parry Street and No.00235 for 431 Parry Street in accordance with:

1. Plans date stamped December 19, 2019 (429 Parry Street) and December 23, 2019 (431 Parry Street)
2. Development meeting all Zoning Regulation Bylaw requirements, except for the following variances:
  - For Development Variance Permit No. 00234 at 429 Parry Street:
    - a. reduce the front yard setback from 7.5m to 3.79m;
    - b. reduce the rear yard setback from 8.28m to 4.71m for the rear stairs and 5.61m for the building;
    - c. reduce the north side yard setback from 1.5m to 1.2m;
    - d. reduce the south side yard setback from 3m to 2m; and
    - e. reduce the combined side yard setback from 4.5m to 3.2m.
  - For Development Variance Permit No. 00235 at 431 Parry Street:

- a. reduce the front yard setback from 7.5m to 4.41m;
  - b. reduce the rear yard setback from 8.28m to 4.42m for the rear stairs and 4.95m for the building;
  - c. reduce the north side yard setback from 1.5m to 1.2m;
  - d. reduce the south side yard setback from 3m to 2m;
  - e. reduce the combined side yard setback from 4.5m to 3.2m.
3. Registration of legal agreements on both property titles to secure a Statutory Right-of-Way, to the satisfaction of the Director of Engineering.
  4. The Development Permits lapsing two years from the date of this resolution.

**CARRIED UNANIMOUSLY**

**H.1.a.d Council Member Motion: Parking in City Parkades**

**Moved By** Councillor Alto  
**Seconded By** Councillor Thornton-Joe

That this be referred to staff to give consideration and bring forward recommendations to Council.

**CARRIED UNANIMOUSLY**

**J. BYLAWS**

**J.1 Bylaw to Correct Clerical Error in Zoning Regulation Bylaw**

**Moved By** Councillor Dubow  
**Seconded By** Councillor Alto

That the following bylaw **be given first and second readings:**  
 1. Zoning Regulation Bylaw, Amendment Bylaw (No. 1226) No. 20-056

**CARRIED UNANIMOUSLY**

**J.2 Bylaw for Temporary Borrowing Bylaw Amendment**

**Moved By** Councillor Alto  
**Seconded By** Councillor Young

That the following bylaw **be given first, second, and third readings:**  
 1. Temporary Borrowing Bylaw, 2020, No. 20-058

**CARRIED UNANIMOUSLY**

*Mayor Helps recessed the meeting at 12:11 p.m.*

*Mayor Helps reconvened the meeting at 1:53 p.m.*

**Moved By** Councillor Thornton-Joe  
**Seconded By** Councillor Dubow

That the agenda be amended to add item H.1.b, the report from the April 9, 2020 COTW Meeting.

**CARRIED UNANIMOUSLY**

**H. REPORTS OF COMMITTEES**

**H.1 Committee of the Whole**

**H.1.b Report from the April 9, 2020 COTW Meeting**

**H.1.b.a Agreement Amendment for the CleanBC Better Homes and Home Renovation Rebate Program**

**Moved By** Councillor Alto  
**Seconded By** Councillor Isitt

That Council authorize:

- a. the City to amend the existing contribution agreement for a term of two years until March 31, 2022 with the Province of British Columbia, the BC Hydro and Power Authority, and FortisBC Energy Inc to provide additional funds towards the CleanBC Better Homes and Home Renovation Rebate Program, on behalf of the City; and
- b. any future amendments to the agreement that are substantially in accordance with the terms and conditions of the agreement, provided that the form and contents are satisfactory to the City Solicitor and the Acting Director of Engineering and Public Works; and
- c. the City to renew the contribution agreement for further successive periods, if required.

**CARRIED UNANIMOUSLY**

**H.1.b.b COVID-19 Update (Verbal)**

**Moved By** Councillor Isitt  
**Seconded By** Councillor Dubow

That this update be received for information.

That Council directs staff to act immediately to deploy resources, facilities and personnel to meet the emergency lodging and support needs of vulnerable populations, while meeting protocols required by Island Health, working in partnership with other agencies, with initial priority given to:

- provision of shower facilities no later than April 10, 2020 for people currently sheltering on Pandora Avenue, through the

re-opening of existing shower facilities at Our Place, Crystal Pool or the Royal Athletic Park or any other suitable locations

FOR (7): Mayor Helps, Councillor Alto, Councillor Dubow, Councillor Isitt, Councillor Loveday, Councillor Potts, and Councillor Thornton-Joe  
OPPOSED (1): Councillor Young

**CARRIED (7 to 1)**

**H.1.b.c 2020 Financial Plan – Potential Adjustments**

**Moved By** Councillor Alto  
**Seconded By** Councillor Young

1. That Council direct staff to:
  - a. Defer the capital projects listed in the table on page 7 of this report;
  - b. Delay the initiatives listed in the table on page 9 of this report;
  - c. Reallocate \$11.64 million in unrestricted property tax funding from the deferred capital projects to offset actual and potential revenue shortfalls in the operating budget;
  - d. Create a larger operating budget contingency using the funding allocated to the delayed initiatives;
  - e. Extend the payment due date for utility bills to 90 days from 45 days and bring forward bylaw amendments to authorize that change;
  - f. Extend the payment due date for property taxes to August 1, 2020 to align with the date the City is required to pay the property taxes levied on behalf of the Capital Regional District, the Capital Regional Hospital District, BC Assessment, and the Municipal Finance Authority; and bring forward amendments to the Alternative Tax Scheme Bylaw to align with the August due date;
  - g. That Council review and consider amendments to the 2020 budget in July 2020 with specific attention to the tables on pages 7 and 9 of this report;
  - h. Reduce the transfer from property taxes by \$4.68 million to be proportionally allocated between the Heavy Equipment, City Equipment and Building and Infrastructure reserves to reduce the property tax increase to zero per cent for 2020; and
  - i. Amend the Alternate Tax Scheme Bylaw and adjust the penalties to 2 per cent per month for August, September, October, November and December for 2020.
2. That the Mayor on behalf of Council advocate to the Province of BC to:
  - a. Increase amounts for Homeowner Grants, and create a new category of grant applicable to persons who have lost income due to the pandemic;

- b. Reinstate the financial hardship Deferment Program and extend the program to commercial properties; and
- c. Amend legislation to align payment due dates for taxes collected on behalf of other agencies with municipal Alternative Tax Scheme Bylaws.

FOR (5): Mayor Helps, Councillor Alto, Councillor Dubow, Councillor Thornton-Joe, and Councillor Young

OPPOSED (3): Councillor Isitt, Councillor Loveday, and Councillor Potts

**CARRIED (5 to 3)**

**H.1.b.d Potential Adjustments to Parking Fees due to COVID-19 Impacts**

**Moved By** Councillor Alto

**Seconded By** Councillor Dubow

That Council direct staff, for duration of the provincial state of emergency:

1. Reduce rates in all parkades as follows:
  - a. Daily rate - \$1 per hour to a maximum of \$5, with the 1st hour free
  - b. Monthly rate - \$85
2. Reduce on-street metered rates to \$1 per hour;
3. Reduce parking lot rates to \$1 per hour with a \$5 daily maximum; and
4. Suspend enforcement of time-limited zones, except for 30-minute zones.

**CARRIED UNANIMOUSLY**

**H.1.b.e Council Member Motion - DVBA 2020 Levy**

**Moved By** Councillor Thornton-Joe

**Seconded By** Councillor Alto

That staff be directed to remit the DVBA levy in July 2020 as per the regular schedule.

**CARRIED UNANIMOUSLY**

**N. CLOSED MEETING**

**Moved By** Councillor Young

**Seconded By** Councillor Dubow

MOTION TO CLOSE THE APRIL 9 COUNCIL MEETING TO THE PUBLIC:

That Council convene a closed meeting that excludes the public under Section 90 of the *Community Charter* for the reason that the following agenda items deal with matters specified in Sections 90(1) and/or (2) of the *Community Charter*, namely:

Section 90(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

*Section 90(1)(c) labour relations or other employee relations;*

*Section 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;*

**CARRIED UNANIMOUSLY**

*The closed meeting convened at 2:00 p.m.*

**O. APPROVAL OF CLOSED AGENDA**

**Moved By** Councillor Alto  
**Seconded By** Councillor Thornton-Joe

That the closed agenda be approved.

**CARRIED UNANIMOUSLY**

**P. READING OF CLOSED MINUTES**

**P.1 Minutes from the Closed Meeting held March 19, 2020**

**Moved By** Councillor Alto  
**Seconded By** Councillor Young

That the minutes from the Closed Meeting held March 19, 2020 be approved.

**CARRIED UNANIMOUSLY**

**S. NEW BUSINESS**

**S.1 Land - Community Charter Section 90(1)(e)**

Council received a report on a land matter.

The motion was recorded and kept confidential.

*All staff except the City Manager were excused at 2:31 p.m.*

**S.2 Employee Relations - Community Charter Section 90(1)(c)**  
Council received a verbal update on an employee relations matter.

**U. ADJOURNMENT**

**Moved By** Councillor Alto  
**Seconded By** Councillor Dubow



That the Closed Council Meeting be adjourned at 2:50 p.m.

**CARRIED UNANIMOUSLY**

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CITY CLERK

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MAYOR