

MINUTES OF THE
SPECIAL GOVERNANCE & PRIORITIES COMMITTEE MEETING
HELD THURSDAY, DECEMBER 18, 2014, 4:30 P.M.

1. THE CHAIR CALLED THE MEETING TO ORDER AT 4:30 P.M.

Committee Members Present:	Mayor Helps in the Chair; Councillors Coleman, Isitt, Loveday, Lucas, Madoff and Young.
Absent for a Portion of the Meeting:	Councillors Alto and Thornton-Joe.
Staff Present:	J. Johnson – City Manager; R. Woodland – Director of Legislative & Regulatory Services; C. Havelka – Recording Secretary.
Staff Present for a Portion of the Meeting:	P. Bruce – Fire Chief; K. Hamilton – Director of Civic Engagement & Strategic Planning; J. Jenkyns – General Manager of the Victoria Conference Centre; D. Kalynchuk – Director of Engineering & Public Works; J. MacDougall – Acting Director of Parks & Recreation; S. Thompson – Director of Finance; A. Hudson – Assistant Director of Community Planning.
Guests:	Neighbourhood Association Representatives.

2. APPROVAL OF THE AGENDA

Action: It was moved by Councillor Isitt, and seconded by Councillor Madoff, that the Agenda of the December 18, 2014, Special Governance & Priorities Committee meeting be approved.

CARRIED UNANIMOUSLY 14/GPC644

3. Council Liaison Workshop

Mayor Helps welcomed the neighbourhood representatives who attended the meeting and requested a roundtable introduction of staff and neighbourhood representatives in attendance. She advised that the purpose of the workshop is to gather input from neighbourhood association representatives to help clearly define the role of Councillor Liaison to neighbourhoods.

Councillor Thornton-Joe joined the meeting at 4:32 p.m.

Councillor Alto joined the meeting at 4:33 p.m.

Mayor Helps initiated the discussion by asking neighbourhood representatives to describe the challenges and opportunities facing their community. The roundtable discussion resulted in draft Terms of Reference that Mayor Helps said will help the City support the initiatives and needs the neighbourhood representatives are championing.

RECESS AT 5:30 P.M.

Action: It was moved by Councillor Alto, seconded by Councillor Coleman that Committee recess until 5:35 p.m.

CARRIED UNANIMOUSLY 14/GPC645

Committee reconvened at 5:35 p.m.

Mayor Helps requested that each neighbourhood representative outline one opportunity in their neighbourhood. She also requested that they fill out a questionnaire she provided which will help match Council members to neighbourhoods.

Next steps will be to complete the draft Terms of Reference for Council to adopt as a guiding principle for Council liaisons. Council member appointments as liaisons will be for two-year terms.

4. ADJOURNMENT

Action: It was moved by Councillor Young, seconded by Councillor Isitt, that the Special Governance & Priorities Committee meeting of December 18, 2014, be adjourned at 6:27 p.m.

CARRIED UNANIMOUSLY 14/GPC646

Mayor Helps, Chair