



## MINUTES - COMMITTEE OF THE WHOLE

July 2, 2020, 9:00 A.M.

**COUNCIL CHAMBERS, CITY HALL, 1 CENTENNIAL SQUARE**

**The City of Victoria is located on the homelands of the Songhees and Esquimalt People  
Due to the COVID-19 Pandemic, public access to City Hall is not permitted.**

**This meeting may be viewed on the City's webcast at [www.victoria.ca](http://www.victoria.ca)**

**PRESENT:** Mayor Helps in the Chair, Councillor Alto, Councillor Potts, Councillor Thornton-Joe, Councillor Young

**ABSENT:** Councillor Isitt, Councillor Loveday, Councillor Dubow

**STAFF PRESENT:** J. Jenkyns - City Manager, S. Thompson - Deputy City Manager / Director of Finance, C. Coates - City Clerk, P. Bruce - Fire Chief, T. Zworski - City Solicitor, T. Soulliere - Director of Parks, Recreation & Facilities, B. Eisenhauer - Head of Engagement, J. Jensen - Head of Human Resources, K. Hoese - Director of Sustainable Planning and Community Development, C. Havelka - Deputy City Clerk, K. Moore - Head of Business and Community Relations, C. Mycroft - Manager of Executive Operations, A. Johnston - Planner, L. Taylor - Senior Planner, M. Angrove - Planner, AK Ferguson - Committee Secretary, P. Bellefontaine - Assistant Director, Transportation, D. Manak - Chief Constable, S. Hurcombe - Controller

**GUESTS:** S. Powell, Chair of the Police Board Finance Committee

### **A. APPROVAL OF AGENDA**

*Committee discussed:*

- *concerns with having a discussion on the Victoria Police Budget with missing Councillors.*

**Moved By** Councillor Alto

**Seconded By** Councillor Potts

That the agenda be approved.

**Amendment:**

**Moved By** Councillor Thornton-Joe

**Seconded By** Councillor Alto

That the following items be added to the consent agenda:

- C.1 - Minutes from the meeting held June 11, 2020
- C.2 - Minutes from the meeting held June 18, 2020
- G. 5 - Appointment of Bylaw Officers
- G.6 - Appointment of an Animal Control Officer

**CARRIED UNANIMOUSLY**

On the main motion as amended:

CARRIED UNANIMOUSLY

**B. CONSENT AGENDA**

**Moved By** Councillor Thornton-Joe

**Seconded By** Councillor Alto

That the following items be approved without further debate:

- C.1 - Minutes from the meeting held June 11, 2020
- C.2 - Minutes from the meeting held June 18, 2020
- G.5 - Appointment of Bylaw Officers
- G. 6 - Appointment of Animal Control Officers

**CARRIED UNANIMOUSLY**

**C.1 Minutes from the meeting held June 11, 2020**

**Moved By** Councillor Thornton-Joe

**Seconded By** Councillor Alto

That the minutes from the Committee of the Whole meeting held June 11, 2020 be adopted.

**CARRIED UNANIMOUSLY**

**C.2 Minutes from the meeting held June 18, 2020**

**Moved By** Councillor Thornton-Joe

**Seconded By** Councillor Alto

That the minutes from the Committee of the Whole meeting held June 18, 2020 be adopted.

**CARRIED UNANIMOUSLY**

**G.5 Appointment of Bylaw Officers**

Committee received a report dated June 20, 2020 from the Manager of Bylaw Services regarding the appointment of three Bylaw Officers.

**Moved By** Councillor Thornton-Joe

**Seconded By** Councillor Alto

That Council approve the appointment of Tina Lockhart, Anna Kebaien, and Tyrus Sleightholme

1. As a Bylaw Officer pursuant to section 2(a) of the Inspection Bylaw (06-061); and
2. As a Business Licence Inspector for the City of Victoria

**CARRIED UNANIMOUSLY**

**G.6 Appointment of an Animal Control Officer**

Committee received a report dated June 30, 2020 from the Manager of Bylaw and Licensing Services regarding the appointment of an Animal Control Officer.

**Moved By** Councillor Thornton-Joe

**Seconded By** Councillor Alto

1. That Tyson Taylor be appointed as
  - a. "Animal Control Officer" pursuant to section 49(1) of the Community Charter, and
  - b. That his appointment be rescinded upon termination of his employment by Victoria Animal Control Services Ltd.
2. That this motion be forwarded to the July 2<sup>nd</sup>, 2020 Council Meeting for ratification.

**CARRIED UNANIMOUSLY**

**E. Presentation**

**E.1 Victoria Police Budget Presentation**

Mr. Powell requested advice on strategic priorities that Council would like to see emphasised in the Police Provisional Budget.

*Committee discussed:*

- *Addressing the under-resourced police service and the potential for shifting services that are not traditionally carried out by police.*
- *ensuring that mental health and addiction supports are top of mind during the development of the budget*

*Committee recessed at 10:19 a.m. and returned at 10:26 a.m.*

**E.2 South Island Prosperity Project**

Emilie de Rosenroll provided Committee with an overview of the role of the South Island Prosperity Project ("SIPP") and their role within the region.

*Committee discussed:*

- *How the inclusion of the First Nation community strengthens SIPP.*

- *Locations of the jobs that have been created and where have companies come from.*
- *Whether SIPP continues to reach out to the municipalities that have not joined the partnership.*
- *The possibility of providing funding for multiple years instead of yearly.*

**Moved By** Councillor Alto

**Seconded By** Mayor Helps

That Council receive this presentation for information.

**CARRIED UNANIMOUSLY**

## **F. LAND USE MATTERS**

### **F.1 1400 Quadra Street and 851 Johnson Street - Rezoning Application No. 00738 (Downtown)**

Committee received a report dated July 2, 2020 from the Director of Sustainable Planning and Community Development regarding the property located at 1400 Quadra Street to add the use of store front cannabis retailer as a site-specific regulation for the zone and at 851 Johnson Street to remove the use of store front cannabis retailer as a site-specific regulation for the zone. Staff are recommending that the application be declined as there are multiple cannabis retailer properties within the 400 m zone.

*Committee discussed:*

- *Which businesses in the area have achieved their provincial licences and are operating.*
- *How are there 4 properties within 400 m of the subject property*
- *Difference in size between the properties*

**Moved By** Councillor Young

**Seconded By** Councillor Thornton-Joe

That Council decline Rezoning Application No. 00738 for the property located at 1400 Quadra Street.

FOR (2): Councillor Thornton-Joe, and Councillor Young

OPPOSED (3): Mayor Helps, Councillor Alto, and Councillor Potts

**DEFEATED (2 to 3)**

**Moved By** Mayor Helps

**Seconded By** Councillor Alto

That Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendments that would authorize the proposed development outlined in Rezoning Application No. 00738 to add storefront cannabis retailer as a permitted use at 1400 Quadra Street and remove storefront cannabis retailer as a permitted use at 851 Johnson Street, that first and second reading of the

Zoning Regulation Bylaw Amendment be considered by Council and a Public Hearing date be set.

FOR (3): Mayor Helps, Councillor Alto, and Councillor Potts

OPPOSED (2): Councillor Thornton-Joe, and Councillor Young

**CARRIED (3 to 2)**

**F.2 43, 45 and 55 Gorge Road East and 2827, 2829 and 2831 Irma Street - Rezoning Application No. 00720 and Development Permit with Variances Application No. 00135 (Burnside)**

Committee received a report dated June 25, 2020 from the Director of Sustainable Planning and Community Development regarding the proposal to rezone the property located at 43, 45 and 55 Gorge Road East and 2827, 2829 and 2831 Irma Street to a new zone in order to increase the density and allow for a six-storey, mixed-use building consisting of commercial and residential uses.

*Committee discussed:*

- *The longevity of the Douglas fir tree that is proposed to be removed.*
- *Whether the proposal is consistent with a large urban village*
- *Whether the parking requirements would change based on the occupant of the commercial space.*

**Moved By** Mayor Helps

**Seconded By** Councillor Alto

**Rezoning Application No. 00720**

That Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00720 for 43, 45 and 55 Gorge Road East and 2827, 2829 and 2831 Irma Street, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council, and that a Public Hearing date be set once the following conditions are met:

- a. Preparation and execution of the appropriate legal agreements executed by the applicant in order to secure the following:
  - i. a housing agreement to ensure the residential rental units remain rental in perpetuity
  - ii. Statutory Right-of-Ways of 4.82m on Grant Street and 1.38m on Irma Street be registered on title to the satisfaction of the Director of Engineering and Public Works
  - iii. construction of a public plaza on the corner of Gorge Road East and Irma Street to the satisfaction of the Director of Community Planning and Sustainable Development and Director of Engineering and Public Works.
  - iv. purchase of two car share vehicles with assigned parking spaces on-site, 121 car share memberships for the life of the building along with \$100

usage credit for each membership and 6 commercial parking spaces assigned to residential visitors after business hours and on weekends to the satisfaction of the Director of Community Planning and Sustainable Development.

- b. The applicant confirms that all the current tenants have reviewed the Tenant Assistance Plan and had an opportunity to identify their individual needs and that the applicant update the Tenant Assistance Plan accordingly to the satisfaction of the Director of Community Planning and Sustainable Development.

**Amendment:**

**Moved By** Mayor Helps

**Seconded By** Councillor Alto

Rezoning Application No. 00720

That Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00720 for 43, 45 and 55 Gorge Road East and 2827, 2829 and 2831 Irma Street, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council, and that a Public Hearing date be set once the following conditions are met:

1. Preparation and execution of the appropriate legal agreements executed by the applicant in order to secure the following:
  - i. a housing agreement to ensure the residential rental units remain rental in perpetuity
  - ii. Statutory Right-of-Ways of 4.82m on Grant Street and 1.38m on Irma Street be registered on title to the satisfaction of the Director of Engineering and Public Works
  - iii. construction of a public plaza on the corner of Gorge Road East and Irma Street to the satisfaction of the Director of Community Planning and Sustainable Development and Director of Engineering and Public Works.
  - iv. purchase of two car share vehicles with assigned parking spaces on-site, 121 car share memberships for the life of the building along with \$100 usage credit for each membership and 6 commercial parking spaces assigned to residential visitors after business hours and on weekends to the satisfaction of the Director of Community Planning and Sustainable Development.
  - v. **preparation of the appropriate legal agreement to ensure the appropriate vertical excavation would not impact the health of the trees.**
2. The applicant confirms that all the current tenants have reviewed the Tenant Assistance Plan and had an opportunity to identify their individual needs and that the applicant update the Tenant Assistance Plan accordingly to the satisfaction of the Director of Community Planning and Sustainable Development.

**Amendment to the amendment:**

**Moved By** Councillor Alto

**Seconded By** Mayor Helps

Rezoning Application No. 00720

That Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00720 for 43, 45 and 55 Gorge Road East and 2827, 2829 and 2831 Irma Street, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council, and that a Public Hearing date be set once the following conditions are met:

1. Preparation and execution of the appropriate legal agreements executed by the applicant in order to secure the following:
  - i. a housing agreement to ensure the residential rental units remain rental in perpetuity
  - ii. Statutory Right-of-Ways of 4.82m on Grant Street and 1.38m on Irma Street be registered on title to the satisfaction of the Director of Engineering and Public Works
  - iii. construction of a public plaza on the corner of Gorge Road East and Irma Street to the satisfaction of the Director of Community Planning and Sustainable Development and Director of Engineering and Public Works.
  - iv. purchase of two car share vehicles with assigned parking spaces on-site, 121 car share memberships for the life of the building along with \$100 usage credit for each membership and 6 commercial parking spaces assigned to residential visitors after business hours and on weekends to the satisfaction of the Director of Community Planning and Sustainable Development.
  - v. **preparation of the appropriate legal agreement to ensure the appropriate ~~vertical excavation~~ construction methodology would not impact the health of the trees.**
2. The applicant confirms that all the current tenants have reviewed the Tenant Assistance Plan and had an opportunity to identify their individual needs and that the applicant update the Tenant Assistance Plan accordingly to the satisfaction of the Director of Community Planning and Sustainable Development.

**CARRIED UNANIMOUSLY**

**Amendment to the amendment:**

**Moved By** Mayor Helps

**Seconded By** Councillor Alto

Rezoning Application No. 00720

That Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in

Rezoning Application No. 00720 for 43, 45 and 55 Gorge Road East and 2827, 2829 and 2831 Irma Street, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council, and that a Public Hearing date be set once the following conditions are met:

1. Preparation and execution of the appropriate legal agreements executed by the applicant in order to secure the following:
  - i. a housing agreement to ensure the residential rental units remain rental in perpetuity
  - ii. Statutory Right-of-Ways of 4.82m on Grant Street and 1.38m on Irma Street be registered on title to the satisfaction of the Director of Engineering and Public Works
  - iii. construction of a public plaza on the corner of Gorge Road East and Irma Street to the satisfaction of the Director of Community Planning and Sustainable Development and Director of Engineering and Public Works.
  - iv. purchase of two car share vehicles with assigned parking spaces on-site, 121 car share memberships for the life of the building along with \$100 usage credit for each membership and 6 commercial parking spaces assigned to residential visitors after business hours and on weekends to the satisfaction of the Director of Community Planning and Sustainable Development.
  - v. **preparation of the appropriate legal agreement to ensure the appropriate construction methodology would not impact the health of the Garry Oak trees.**
2. The applicant confirms that all the current tenants have reviewed the Tenant Assistance Plan and had an opportunity to identify their individual needs and that the applicant update the Tenant Assistance Plan accordingly to the satisfaction of the Director of Community Planning and Sustainable Development.

#### **CARRIED UNANIMOUSLY**

#### **Amendment to the amendment:**

**Moved By** Mayor Helps

**Seconded By** Councillor Alto

#### Rezoning Application No. 00720

That Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00720 for 43, 45 and 55 Gorge Road East and 2827, 2829 and 2831 Irma Street, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council, and that a Public Hearing date be set once the following conditions are met:

1. Preparation and execution of the appropriate legal agreements executed by the applicant in order to secure the following:



- i. a housing agreement to ensure the residential rental units remain rental in perpetuity
  - ii. Statutory Right-of-Ways of 4.82m on Grant Street and 1.38m on Irma Street be registered on title to the satisfaction of the Director of Engineering and Public Works
  - iii. construction of a public plaza on the corner of Gorge Road East and Irma Street to the satisfaction of the Director of Community Planning and Sustainable Development and Director of Engineering and Public Works.
  - iv. purchase of two car share vehicles with assigned parking spaces on-site, 121 car share memberships for the life of the building along with \$100 usage credit for each membership and 6 commercial parking spaces assigned to residential visitors after business hours and on weekends to the satisfaction of the Director of Community Planning and Sustainable Development.
  - v. **preparation of the appropriate legal agreement to ensure the appropriate construction methodology would not impact the health of the Garry Oak trees to be retained.**
2. The applicant confirms that all the current tenants have reviewed the Tenant Assistance Plan and had an opportunity to identify their individual needs and that the applicant update the Tenant Assistance Plan accordingly to the satisfaction of the Director of Community Planning and Sustainable Development.

**CARRIED UNANIMOUSLY**

**On the amendment:**

**CARRIED UNANIMOUSLY**

**On the main motion as amended:**

**CARRIED UNANIMOUSLY**

**Moved By** Mayor Helps

**Seconded By** Councillor Alto

Development Permit with Variances Application No. 00135

That, subject to the preparation and execution of legal agreements to secure rental housing in perpetuity, Statutory Right-of-Ways, the construction of a new plaza and transportation demand management measures, to the satisfaction of the Director of Community Planning and Sustainable Development and Director of Engineering and Public Work, that Council, after giving notice and allowing an opportunity for public comment at a meeting of Council, and after the Public Hearing for Rezoning Application No. 00720, if it is approved, consider the following motion:

"That Council authorize the issuance of Development Permit with Variances Application No. 00135 for 43, 45 and 55 Gorge Road East and 2827, 2829 and 2831 Irma Street, in accordance with:

1. Plans date stamped May 22, 2020.
2. Development meeting all Zoning Regulation Bylaw requirements, except for the following variances:
  - i. reduce the required number of residential parking spaces from 141 to 106
  - ii. reduce the required number of visitor parking spaces from 15 to 7 parking spaces
  - iii. reduce the rear yard setback from 6m to 2.93m.
3. The applicant provide the details of the proposed public art to be installed on the brick facade on the west elevation drawing to the satisfaction of the Director of Community Planning and Sustainable Development.
4. The Development Permit lapsing two years from the date of this resolution."

**CARRIED UNANIMOUSLY**

**F.3 1224 Richardson Street - Rezoning Application No. 00705 and Development Permit with Variances Application No. 00149 (Rockland)**

Committee received a report dated June 18, 2020 from the Director of Sustainable Planning and Community Development regarding the rezoning and development permit with variance for the property located at 1224 Richardson Street. The rezoning proposal would allow for a new site-specific zone in order to increase the density and allow for multiple dwellings and the development permit with variances application would allow for varied parking, height and number of storeys and allow for a roof deck.

*Committee discussed:*

- *The reasoning for the applicant adding a covenant to the property without being prompted by the City.*

**Moved By** Mayor Helps

**Seconded By** Councillor Potts

That Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00705 for 1224 Richardson Street, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council and a Public Hearing date be set once the following conditions are met:

1. Preparation and execution of legal agreements for the following:
  - a. to ensure that a future strata cannot restrict the rental of units to non-owners, to the satisfaction of the Director of Sustainable Planning and Community Development;

- b. to secure the following transportation demand management measures, to the satisfaction of the Director of Engineering and Public Works:
  - i. one car share vehicle
  - ii. one car share parking spot
  - iii. one care share membership per dwelling unit
  - iv. one hundred dollars in car share usage credits per membership
  - v. two oversized bicycle parking stalls
  - vi. one bicycle repair station;
- c. to secure a 1.43 metre statutory right-of-way adjacent to the lane;
- d. to secure the initial sale prices at a maximum average of \$330,000 for one bedroom units and \$480,000 for two bedroom units; and
- e. to ensure that an owner contribute 50% of the difference between their purchase price and the increased sale price to the City's Housing Reserve Fund if the unit is sold within three years of purchase.

**Amendment:**

**Moved By** Mayor Helps

**Seconded By** Councillor Alto

That Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00705 for 1224 Richardson Street, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council and a Public Hearing date be set once the following conditions are met:

1. Preparation and execution of legal agreements for the following:
  - a. to ensure that a future strata cannot restrict the rental of units to non-owners, to the satisfaction of the Director of Sustainable Planning and Community Development;
  - b. to secure the following transportation demand management measures, to the satisfaction of the Director of Engineering and Public Works:
    - i. one car share vehicle
    - ii. one car share parking spot
    - iii. one care share membership per dwelling unit
    - iv. one hundred dollars in car share usage credits per membership
    - v. two oversized bicycle parking stalls
    - vi. one bicycle repair station;
  - c. to secure a 1.43 metre statutory right-of-way adjacent to the lane;

- d. to secure the initial sale prices at a maximum average of \$330,000 for one bedroom units and \$480,000 for two bedroom units; and
- e. to ensure that an owner contribute 50% of the difference between their purchase price and the increased sale price to the City's Housing Reserve Fund if the unit is sold within three years of purchase.
- f. **That Council direct staff to work with the applicant to establish an administrative way to implement affordable home ownership including mechanisms to measure income of prospective buyers and report to Council at first and second reading of the bylaws for this proposal.**

**Amendment to the amendment:**

**Moved By** Councillor Alto

**Seconded By** Councillor Potts

That Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00705 for 1224 Richardson Street, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council and a Public Hearing date be set once the following conditions are met:

1. Preparation and execution of legal agreements for the following:
  - a. to ensure that a future strata cannot restrict the rental of units to non-owners, to the satisfaction of the Director of Sustainable Planning and Community Development;
  - b. to secure the following transportation demand management measures, to the satisfaction of the Director of Engineering and Public Works:
    - i. one car share vehicle
    - ii. one car share parking spot
    - iii. one care share membership per dwelling unit
    - iv. one hundred dollars in car share usage credits per membership
    - v. two oversized bicycle parking stalls
    - vi. one bicycle repair station;
  - c. to secure a 1.43 metre statutory right-of-way adjacent to the lane;
  - d. to secure the initial sale prices at a maximum average of \$330,000 for one bedroom units and \$480,000 for two bedroom units; and
  - e. to ensure that an owner contribute 50% of the difference between their purchase price and the increased sale price to the City's Housing Reserve Fund if the unit is sold within three years of purchase.
  - f. **That Council direct staff to work with the applicant to establish an administrative way to implement affordable home ownership**

~~including mechanisms to measure income of prospective buyers and report to Council at first and second reading of the bylaws for this proposal.~~

**CARRIED UNANIMOUSLY**

**On the main motion as amended:**

FOR (3): Mayor Helps, Councillor Alto, and Councillor Potts  
OPPOSED (2): Councillor Thornton-Joe, and Councillor Young  
**CARRIED (3 to 2)**

**Moved By** Mayor Helps  
**Seconded By** Councillor Potts

That Council, after giving notice and allowing an opportunity for public comment at a meeting of Council, and after the Public Hearing for Rezoning Application No. 00705, if it is approved, consider the following motion:

“That Council authorize the issuance of Development Permit with Variances Application No. 00149 for 1224 Richardson Street, in accordance with:

1. Plans date stamped June 8, 2020.
2. Development meeting all Zoning Regulation Bylaw requirements, except for the following variances:
  - i. reduce the vehicle parking from 23 stalls to 10 stalls;
  - ii. increase the height from 7.6 metres to 10.08 metres;
  - iii. increase the number of storeys from 2.5 to 3;
  - iv. allow for roof decks.
3. The Development Permit lapsing two years from the date of this resolution.”

FOR (3): Mayor Helps, Councillor Alto, and Councillor Potts  
OPPOSED (2): Councillor Thornton-Joe, and Councillor Young

**CARRIED (3 to 2)**

*Committee recessed at 12:12 p.m. and returned at 12:45 p.m.*

**F.4 146 Kingston Street - Application for a Change to Hours for Coast Victoria Harbourside Hotel, Liquor Primary License (James Bay)**

Committee received a report dated June 18, 2020 from the Director of Sustainable Planning and Community Development regarding a proposal to

extend existing hours of operation from 11:00 a.m. to 1:00 a.m. Monday to Saturday and 11:00 a.m. to 12:00 a.m. Sunday, to 9:00 a.m. to 1:00 a.m. daily.

*Committee discussed:*

- *Whether this applies to the exterior areas of the lot.*

**Moved By** Councillor Alto

**Seconded By** Councillor Potts

That Council direct staff to provide the following response to the Liquor Licensing Agency:

1. Council, after conducting a review with respect to noise and community impacts, does support the application of Coast Victoria Harbourside Hotel located at 146 Kingston Street having hours of operation from 9:00 am to 1:00 am daily with the existing occupant load of 52 people.

Providing the following comments on the prescribed considerations:

- a. The impact of noise on the community in the vicinity of the establishment has been considered in relation to the request, and assumptions are that the noise impacts would be negligible as the establishment proposes closing one hour later on Sunday only and opening two hours earlier each day, and the increase affects only indoor service area. The requested hours of operation in conjunction with the existing occupant load are not expected to result in negative impacts to the community.
- b. If the application is approved, the impact on the community is expected to be positive economically as the approval supports the business plan and long-term viability of the establishment.
- c. The views of residents were solicited via a mail out which included 276 letters to neighbouring property owners and occupiers within 100 metres of the licensed location and a notice was posted at the property. The City received twelve letters in response to the request where 9 respondents were opposed to the adjustment and 3 were in support of the change. The James Bay Neighbourhood Association did not provide comment.
- d. Council recommends the license endorsements be approved.

**CARRIED UNANIMOUSLY**

## **G. STAFF REPORTS**

### **G.1 COVID-19 Update**

The City Manager provided her weekly COVID-19 Update to Committee and provided an update on various initiatives throughout the City.

*Committee discussed:*

- *An update on Beacon Hill Park.*

- *Whether increased cleaning of sidewalks can be facilitated.*

**Moved By** Mayor Helps

**Seconded By** Councillor Alto

That Council receive the report from the City Manager for information.

**CARRIED UNANIMOUSLY**

## **G.2 Bicycle Master Plan - 2020 Project Designs and Network Update**

Committee received a report dated June 26, 2020 from the Acting Director of Engineering and Public Works regarding recommended designs for the 2020 Bicycle Master Plan projects and endorsement of temporary changes to Dallas Road.

*Committee discussed:*

- *Whether BC Transit has approved the Kings-Haultain bus route change.*
- *Whether a light would be added at Haultain and Shelbourne Streets.*
- *Whether accessible parking stalls will be affected.*
- *Possibility of selecting trees for area around Chinatown that are important to Chinese culture.*
- *Concerns with the ability to fund the project in future years due to budget constraints.*

**Moved By** Councillor Alto

**Seconded By** Councillor Potts

That the meeting be extended until 3:00 p.m.

**CARRIED UNANIMOUSLY**

**Moved By** Mayor Helps

**Seconded By** Councillor Alto

That Council:

1. Approve the design for the Kings-Haultain corridor as per the details of this report and direct staff to complete engineering drawings and prepare construction tender documents;
2. Approve the design for the Kimta Road / E&N Connector and direct staff to complete engineering drawings and prepare construction tender documents; and Authorize City Staff to apply for funding for the Kimta Road / E&N Connector project through the Province of BC Active Transportation Grant Program. If successful, authorize the City Clerk to execute the agreement under terms similar to those of the 2020/2021 grant program; and authorize the City to enter into an agreement with the Capital Regional District (CRD), on terms acceptable to the Acting Director of Engineering and Public Works and in the form satisfactory to the City Solicitor, for cost-sharing towards the detailed design of the Kimta Road / E&N Connector project that includes the following general provisions:

- a. Consent and agreement of the use of Island Corridor Foundation parcels, project representatives, design, tendering and award, project management, communications and debt due.
  - b. Development of a Project Charter to detail project representatives, design, tendering and award, project management, communications and implementation costs.
  - c. City's total contribution not to exceed \$1.38M.
3. Approve the design for the Richardson Street corridor as per the details of this report and direct staff to complete engineering drawings and prepare construction tender documents;
  4. Approve the design for the Government Street North corridor as per the details of this report and direct staff to complete engineering drawings and prepare construction tender documents;
  5. Approve designating the Dallas Road Project, between Lewis Street and Clover Point, as a temporary multi-use pathway for up to 18 months;
  6. Direct staff to organize a workshop with Council prior to the 2021 Financial Planning process to assess changes to the scope and sequencing of remaining corridors in the network while considering the current budgetary, social and environmental outlooks;
  7. Direct staff to incorporate construction and other costs for the 2020 projects referenced in this report into the 2021 Financial Planning process for consideration by Council.

**Amendment:**

**Moved By** Mayor Helps

**Seconded By** Councillor Alto

That Council:

1. Approve the design for the Kings-Haultain corridor as per the details of this report and direct staff to complete engineering drawings and prepare construction tender documents;
2. Approve the design for the Kimta Road / E&N Connector and direct staff to complete engineering drawings and prepare construction tender documents; and Authorize City Staff to apply for funding for the Kimta Road / E&N Connector project through the Province of BC Active Transportation Grant Program. If successful, authorize the City Clerk to execute the agreement under terms similar to those of the 2020/2021 grant program; and authorize the City to enter into an agreement with the Capital Regional District (CRD), on terms acceptable to the Acting Director of Engineering and Public Works and in the form satisfactory to the City Solicitor, for cost-sharing towards the detailed design of the Kimta Road / E&N Connector project that includes the following general provisions:



1. Consent and agreement of the use of Island Corridor Foundation parcels, project representatives, design, tendering and award, project management, communications and debt due.
2. Development of a Project Charter to detail project representatives, design, tendering and award, project management, communications and implementation costs.
3. City's total contribution not to exceed \$1.38M.
3. Approve the design for the Richardson Street corridor as per the details of this report and direct staff to complete engineering drawings and prepare construction tender documents;
4. Approve the design for the Government Street North corridor as per the details of this report and direct staff to complete engineering drawings and prepare construction tender documents;
5. Approve designating the Dallas Road Project, between Lewis Street and Clover Point, as a temporary multi-use pathway for up to 18 months;
6. Direct staff to organize a workshop with Council prior to the 2021 Financial Planning process to assess changes to the scope and sequencing of remaining corridors in the network while considering the current budgetary, social and environmental outlooks.
7. Direct staff to incorporate construction and other costs for the 2020 projects referenced in this report into the 2021 **draft** Financial Plan. ~~Planning process for consideration by Council.~~

FOR (3): Mayor Helps, Councillor Alto, and Councillor Potts

OPPOSED (2): Councillor Thornton-Joe, and Councillor Young

**CARRIED (3 to 2)**

**Moved By** Councillor Potts

**Seconded By** Councillor Alto

That the meeting be extended until 3:30 p.m.

**CARRIED UNANIMOUSLY**

**On the main motion as amended:**

**CARRIED UNANIMOUSLY**

*Committee recessed at 3:03 p.m. and returned at 3:12 p.m.*

**G.3 Proposed Capital Regional District Liquid Waste Management Core Area and Western Communities Service Establishment Bylaw No. 4304**

Committee received a report dated June 19, 2020 from the City Clerk regarding an amendment to the CRD Liquid Waste Management Core Area and Western Communities Service Establishment Bylaw.

*Committee discussed:*

- *Whether the City of Victoria would be reimbursed for any monies expended up to the adoption of the bylaw.*

**Moved By** Mayor Helps  
**Seconded By** Councillor Alto

That Council consent to the adoption of Capital Regional District Bylaw 4304, "Liquid Waste Management Core Area and Western Communities Service Establishment Bylaw No. 1, 1995, Amendment Bylaw No. 3, 2020"

**CARRIED UNANIMOUSLY**

**Moved By** Mayor Helps  
**Seconded By** Councillor Potts

That this matter be forwarded to the Council (to follow COTW) meeting of July 2, 2020.

**CARRIED UNANIMOUSLY**

#### **G.4 Tax Sale Process - COVID-19 Update**

Committee received a report dated June 16, 2020 from the City Clerk regarding the deferral of the holding of the 2020 tax sale.

**Moved By** Mayor Helps  
**Seconded By** Councillor Potts

That Council direct staff to bring forward Tax Sale Deferral Bylaw to the July 9, 2020 Council meeting for introductory readings and adoption.

**CARRIED UNANIMOUSLY**

### **I. NEW BUSINESS**

#### **I.1 Increase Arts in Public Places Committee Membership**

Committee received a Council Member Motion indicating the need for an increase in the number of committee members sitting on the Arts and Public Places Committee.

**Moved By** Councillor Thornton-Joe  
**Seconded By** Councillor Potts

To amend the Terms of Reference for number of members to a minimum of 5 and a maximum of 7.

**CARRIED UNANIMOUSLY**

J. **ADJOURNMENT OF COMMITTEE OF THE WHOLE**

**Moved By** Councillor Alto

**Seconded By** Councillor Potts

That the Committee of the Whole Meeting be adjourned at 3:26 p.m.

**CARRIED UNANIMOUSLY**

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CITY CLERK

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MAYOR