

**MINUTES OF THE**  
**GOVERNANCE & PRIORITIES COMMITTEE MEETING**  
**HELD THURSDAY, JUNE 12, 2014, 8:00 A.M.**

**1. THE CHAIR CALLED THE MEETING TO ORDER AT 8:05 A.M.**

**Committee Members Present:** Mayor Fortin in the Chair; Councillors Alto, Coleman, Gudgeon, Helps, Isitt, Madoff and Young.

**Absent for a Portion of the Meeting:** Councillor Thornton-Joe

**Staff Present:** J. Johnson – City Manager; C. Havelka – Recording Secretary.

**Guests:** J. Huggett, Consultant and B. Johnston, Consultant.

**Action:** It was moved by Councillor Gudgeon, seconded by Councillor Helps, that Governance & Priorities Committee convene a Closed meeting that excludes the public under Section 12(6) of the *Council Bylaw* for the reason that the following agenda items deal with matters specified in the following sections of the *Council Bylaw*:

*Section 12 (3) (g) – litigation or potential litigation affecting the City*

*Section 12 (3) (i) – the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.*

CARRIED UNANIMOUSLY 14/GPC317

**2. CLOSED MEETING AT 8:06 A.M.**

**Committee Members Present:** Mayor Fortin in the Chair; Councillors Alto, Coleman, Gudgeon, Helps, Isitt, Madoff and Young

**Absent for a Portion of the Meeting:** Councillor Thornton-Joe

**Staff Present:** J. Johnson – City Manager; C. Havelka – Recording Secretary.

**Guests:** J. Huggett and B. Johnston.

**2.1 Legal Advice / Potential Litigation**

The City Manager provided Committee with a report dated June 6, 2014 with information on a matter involving legal advice and potential litigation.

*Councillor Thornton-Joe joined the meeting at 8:27 a.m.*

The discussion was recorded and kept confidential.

**3. ADJOURNMENT OF CLOSED MEETING AT 9:05 A.M.**

**4. OPEN MEETING AT 9:06 A.M.**

**Committee Members Present:** Mayor Fortin in the Chair; Councillors Alto, Coleman, Gudgeon, Helps, Isitt, Madoff, Thornton-Joe and Young

**Staff Present:** J. Johnson – City Manager; K. Hamilton – Director of Communications & Civic Engagement; T. Harrison – Director of Human Resources; J. Jenkyns – Acting Director of Parks, Recreation & Culture; R. Woodland – Director of Legislative & Regulatory Services; T. Zworski – City Solicitor; J. MacDougall – Assistant Director of Parks; T. Askham – Manager, Program & Facilities; M. Hayden – Manager of Bylaw & Licensing; L. Sifton – Manager of Parks Planning Design & Development; C. Havelka – Recording Secretary.

**Guests:** P. Nursey – Tourism Victoria; P. Amos – Aboriginal Tourism BC; D. Scott and C. Caldwell – Liquor Control and Licensing Branch.

**5. APPROVAL OF THE AGENDA**

Mayor Fortin outlined changes to the agenda and Committee considered the following amendments:

**Open Meeting:**

- Item # 2 – Addition of May 22, 2014 Minutes for Adoption
- Item # 3 – Speech on Voter Apathy Deferred
- Item # 7 – Johnson Street Bridge Replacement Project Update – Postponed
- Item # 19 – Motion – Community Services Facility - Postponed
- Item # 19A – Councillor Isitt – Request to Attend Workshop
- Item # 19B – One Councillor Sharing – Councillor Alto
- Item # 19C – One Councillor Sharing – Councillor Thornton-Joe
- Item # 19D – Three Councillor Inquiries – Councillor Gudgeon

**Action:** It was moved by Councillor Alto, seconded by Councillor Helps, that the Agenda of the June 12, 2014, Governance and Priorities Committee meeting be approved as amended.

CARRIED UNANIMOUSLY 14/GPC318

## **6. CONSENT AGENDA**

**Mayor Fortin canvassed members of Council, who approved bringing forward the following items for approval:**

- Item # 6 – Information on Liquor Licences
- Item # 11– Civic Facilities Naming Rights – Philanthropic Guidelines
- Item # 12 – Fortis BC Paving Repair and Fueling Services Agreements
- Item # 16 – Grant of Easements – 1312/14 Government Street
- Item # 17 – 2014 UBCM Resolutions

**Action:** It was moved by Councillor Alto, seconded by Councillor Helps, that the Consent Agenda Items of the June 12, 2014 Governance and Priorities Committee meeting be approved.

CARRIED UNANIMOUSLY 14/GPC319

### **6.1 Information on Liquor Licences**

Committee received a report dated June 5, 2014 from Legislative & Regulatory Services that responded to a motion made at the May 15, 2014 Planning and Land Use Committee requesting that staff provide information on the number of Liquor Primary and Patron Participation seats that have been approved over the past two to three years in the City. The report provided that information in the report.

**Action:** It was moved by Councillor Helps, seconded by Councillor Alto, that Committee receive for information the report dated June 5, 2014.

CARRIED UNANIMOUSLY 14/GPC320

### **6.2 Civic Facilities Naming Rights – Philanthropic Guidelines**

Committee received a report dated May 30, 2014 from the General Manager of the Victoria Conference Centre which outlined the history of the Victoria Conference Centre and the process by which Council directed staff to draft philanthropic naming policy guidelines for review.

**Action:** It was moved by Councillor Helps, seconded by Councillor Alto, that Committee recommends that Council adopt the Philanthropic Naming Policy attached to the report dated May 30, 2014.

CARRIED 14/GPC321

### **6.3 Fortis BC Paving Repair and Fueling Services Agreements**

Committee received a report dated May 30, 2014 from Engineering regarding two agreements with Fortis BC regarding pavement repair services and fueling services.

- Action:** It was moved by Councillor Helps, seconded by Councillor Alto, that Committee recommends:
1. That Council authorize the Mayor and Corporate Administrator to execute:
    - a. The Pavement Repair Services Agreement with Fortis BC.
    - b. The Fueling Services Agreement with Fortis BC.
  2. That Council ratify the motion to execute these agreements at the meeting of City Council on June 12, 2014.

CARRIED UNANIMOUSLY 14/GPC322

### **6.4 Grant of Easements – 1312/14 Government Street**

Committee received a report dated May 27, 2014 from Legislative and Regulatory Services to seek Council approval to grant easements in respect of part of the building and bay windows which extend over the sidewalk at 1312/14 Government Street.

- Action:** It was moved by Councillor Helps, seconded by Councillor Alto, that Committee recommends that Council authorize staff to enter into easements with 1312 Government Street Inc. at 1312/14 Government Street for historic brickwork and bay windows, subject to the publication of the notices required under the *Community Charter*.

CARRIED UNANIMOUSLY 14/GPC323

### **6.5 2014 UBCM Resolutions**

Committee received a report dated June 2, 2014 from Legislative and Regulatory Services to advise Council of a final opportunity to propose policy resolutions for the Union of British Columbia Municipalities (UBCM) Annual Conference in September.

- Action:** It was moved by Councillor Helps, seconded by Councillor Alto, that Committee recommends that Council:
1. Identify any further policy matters that warrant consideration at the 2014 UBCM Convention; and
  2. Direct staff to prepare draft resolutions for Council's consideration at the June 26, 2014 Council meeting.

CARRIED UNANIMOUSLY 14/GPC324

## **7. ADOPTION OF MINUTES**

### **7.1 Adoption of the Minutes from the Meeting held May 22, 2014**

Councillor Alto advised that on page nine of the May 22, 2014 minutes, it references her returning to the meeting at 1:40 p.m. but she didn't return until 2:00 p.m. and she wasn't present to vote on item # 7.4 *VCC Optimization Review Report*.

**Action:** It was moved by Councillor Alto, seconded by Councillor Madoff, that the Minutes from the Governance and Priorities Committee meeting held May 22, 2014 be corrected to show Councillor Alto returning to the meeting at 2:00 p.m.

CARRIED UNANIMOUSLY 14/GPC325

**Action:** It was moved by Councillor Alto, seconded by Councillor Madoff, that the Minutes from the Governance and Priorities Committee meeting held May 22, 2014 be adopted as corrected.

CARRIED UNANIMOUSLY 14/GPC326

## **8. DELEGATIONS**

### **8.1 Tourism Victoria – Aboriginal Cultural Festival**

Paul Nursey of Tourism Victoria and Paula Amos of Aboriginal Tourism BC provided Committee with information regarding the Aboriginal Cultural Festival taking place June 19 to 21, 2014 on the grounds of the Royal BC Museum and Inner Harbour. They described how this festival was created and how it will positively impact tourism, provide meaningful experiences and build relationships in BC.

Committee commented on the festival and information related to this event and expressed approval for the festival.

### **8.2 Liquor Policy Review**

Doug Scott, Assistant Deputy Minister and General Manager, Liquor Control and Licensing Branch (LCLB) and Cheryl Caldwell, Deputy General Manager, Licensing Division, provided Committee with a presentation which reviewed the Liquor Policy Report and its recommendations.

Committee discussed the following:

- Concerns that there is a lack of sufficient addiction services to meet the increased opportunities of alcoholic beverages.
  - Mr. Scott has recently met with the Ministry of Health to discuss this topic.
- The need for more liquor inspectors;
  - LCLB will be reviewing the need once the new regulations are in place.
- What are the safeguards against a proliferation of corner stores selling alcohol?

- A policy to define what type of store can sell alcohol is under development; one safeguard is the moratorium on the issuance of new licences.
- The suggestion that local governments receive funding to help fund policing in relation to intoxicated behaviour; the suggestion Liquor Licensing Act fine revenues be allocated to local governments.
- Concerns about food primary establishments being able to apply for liquor primary status;
  - This process would require local government approval.

*Councillor Helps withdrew from the meeting at 9:55 a.m. and returned at 9:57 a.m.*

- Concerns about a potential increase in liquor licence applications and the impact of more licenced seats.
- The changes to beer garden regulations at special events and possible impacts;
  - A risk analysis was undertaken in consideration of this change.
- If consideration was given to public, outdoor consumption of alcohol;
  - It was reviewed and abandoned due to public health and safety concerns.
- The approach used in Vancouver for extending the hours of liquor primary establishments and the associated fees and regulations.
- Having a discussion on possible zoning amendments to enhance operational opportunities for micro-breweries and distilleries.

**Action:** It was moved by Councillor Alto, seconded by Councillor Madoff, that Committee receive for information the report on the Liquor Policy Review.

CARRIED UNANIMOUSLY 14/GPC327

Councillor Thornton-Joe advised that she would like to put forward two motions and would provide another one for UBCM at the next GPC Meeting.

**Action:** It was moved by Councillor Thornton-Joe, seconded by Councillor Gudgeon, that Committee recommends that Council request staff to review changes to the Provincial Government liquor policy and the City of Vancouver's bylaw related to establishments that are open late and serve alcohol and report back if there are any policy zoning changes that the City of Victoria should implement.

**Action:** It was moved by Councillor Madoff, seconded by Councillor Thornton-Joe, that Committee amend the motion as follows:

That Council request staff to review changes to the Provincial Government liquor policy and the City of Vancouver's bylaw related to establishments that are open late and serve alcohol and report back if there are any policy zoning changes that the City of Victoria **could** ~~should~~ implement.

On the amendment:  
CARRIED UNANIMOUSLY 14/GPC328

On the main motion as amended:  
CARRIED UNANIMOUSLY 14/GPC329

**Action:** It was moved by Councillor Thornton-Joe, seconded by Councillor Gudgeon, that Committee recommends that Council authorize the Mayor to send a letter to the Minister of Justice thanking her for sending representatives to discuss the Liquor Policy Review and in the letter note that Victoria City Council would like to request the following:

1. An increase in liquor inspectors and more liquor inspections;
2. More funds allocated to addiction services; and
3. More funds allocated for policing from fines issued for liquor related offences.

CARRIED UNANIMOUSLY 14/GPC330

**Action:** It was moved by Councillor Isitt, seconded by Councillor Gudgeon, that Committee recommends that Council direct staff report on options for a per drink levy to cover policing costs related to alcohol consumption.

CARRIED UNANIMOUSLY 14/GPC331

*Councillor Coleman withdrew from the meeting at 10:31 a.m. and returned at 10:33 a.m.*

## **9. DECISION REQUESTS**

### **9.1 David Foster Pathway Project Charter**

Committee received a report dated May 30, 2014 from the General Manager of the Victoria Conference Centre that outlined information about the Harbour Pathway and provided a Project Charter for the David Foster Pathway.

*Councillor Young withdrew from the meeting at 10:34 a.m. and returned at 10:36 a.m.*

Committee discussed the following:

- The cost estimates for the projects and the importance of finalizing those numbers to move forward with grant applications.
- The concepts for the special places and posting signs to inform people of what is being proposed;
- Installing signage to mark and celebrate the David Foster Pathway.
- The street furniture proposed along the pathway and ensuring it is creatively designed and considers CPTED principles.
- What might be deferred in the capital budget to meet the project deadlines.
- The frontage between the Johnson Street Bridge and the Janion property and who will be responsible for that property.
  - The frontage will be built by the developer.
- Concerns with respect to pathway connections along the Selkirk waterfront.
- The Ships Point special place and concerns regarding the proposed design;

- These designs are starting points on what could be envisioned and were not intended to be final;
- Concerns regarding naming one of the special places after a business.
- Including timelines in the project charter that are tied to the deliverables and include public consultation on Herron Cove and 100% detailed designs.
- Including in the project charter the staff time required from each department to complete the project.
- The “steering committee” and changing the title to “project team”;
- The absence of economic development considerations in the project charter.
- The lack of reference to the First Nation people in the charter; having First Nations names for the special places.
- Working with the CRD Harbour Review committee in terms of sharing information; the quality of life issues that the public expressed with respect to the harbour.
- Enterprise Wharf and working to restore that area.
- Concerns that approval of the project charter means approval of the special places concept designs;
- The difficulty people may have in determining which plans are conceptual and which ones are not; including a preamble in the project charter that advises it is a conceptual document.

*Mayor Fortin withdrew from the meeting at 11:17 a.m. Councillor Helps assumed the Chair.*

*Mayor Fortin returned to the meeting at 11:21 a.m. and assumed the Chair.*

- The link between the Johnson Street Bridge public realm and the pathway and ensuring both design elements are brought together.

*Councillor Gudgeon withdrew from the meeting at 11:22 a.m. and returned to the meeting at 11:24 a.m.*

- The timelines related to funding from the Trans Canada Trail and identifying other funding opportunities.

**Action:** It was moved by Councillor Isitt, seconded by Councillor Gudgeon, that Committee postpone consideration of this item and that staff report back in two weeks’ time addressing the issues raised by Council.

Staff advised that they want to ensure they meet the deadlines to apply for funding from the Trans Canada Trail. A key item required to apply for funding is the City’s funding scheme to apply for matching grants. Also receiving Council’s support in moving forward with the key connections should allow for an application to be submitted in the next two application uptakes.

The City Manager advised that staff will review the issues identified by Council and report back but it may be difficult to do so in two weeks.

**Action:** It was moved by Councillor Isitt, seconded by Councillor Gudgeon, that Committee amend the motion as follows:



That Committee postpone consideration of this item and that staff report back in **no more than one month** ~~two weeks' time~~ addressing the issues raised by Council.

On the amendment:  
CARRIED 14/GPC332

For: Mayor Fortin, Councillors Alto, Coleman, Gudgeon, Helps, Isitt, Madoff and Thornton-Joe  
Against: Councillor Young

On the main motion as amended:  
CARRIED 14/GPC333

For: Mayor Fortin, Councillors Alto, Coleman, Gudgeon, Helps, Isitt, Madoff and Thornton-Joe  
Against: Councillor Young

## **9.2 Centennial Park Welcome Pole**

Committee received a report dated June 3, 2014 from Parks, Recreation and Culture that outlined the state of the Centennial Park Welcome Pole and options for moving forward.

Action: It was moved by Councillor Madoff, seconded by Councillor Alto, that Committee receive for information the report dated June 3, 2014.

Committee discussed the following:

- Exploring opportunities to display the pole to provide knowledge on the tradition of the life cycle of the totem pole;
  - Appropriate next steps need to be discussed with the First Nations family that carved the pole.
- The consideration of a replacement pole to show a commitment to indigenous works of art.

CARRIED UNANIMOUSLY 14/GPC334

## **9.3 Revised City of Victoria Recreation Fees Bylaw No. 10-036**

Committee received a report dated May 30, 2014 from Parks, Recreation & Culture that requested that Council consider proposed changes to the City of Victoria Recreation Fees Bylaw effective September 1, 2014.

Action: It was moved by Councillor Helps, seconded by Councillor Alto, that Committee recommends that Council approve the revised Recreation Fees Bylaw No. 10-036 effective September 1, 2014 as outlined in Appendix 1 of the report dated May 30, 2014, and instruct the City Solicitor to bring forward the necessary bylaw amendments for three readings and consideration for adoption.

Committee discussed the following the pros and cons for supporting the increase in user fees, such as:

- Concerns that user fees impact lower income people being able to access these programs.
- The increase in staffing and utility costs that impact programming costs.

CARRIED 14/GPC335

For: Mayor Fortin, Councillors Alto, Coleman, Gudgeon, Helps, Madoff,  
Thornton-Joe and Young  
Against: Councillor Isitt

#### **9.4 Application for a Liquor Primary Licence Application – 753 View Street**

Committee received a report dated May 20, 2014 from Legislative & Regulatory Services to seek a Council resolution regarding an application by Hermann's Jazz Club Inc. located at 753 View Street for a Liquor Primary Licence. This is a new licence application and will require Council to receive input from the public at a hearing.

**Action:** It was moved by Councillor Helps, seconded by Councillor Alto, that Committee recommends that Council, after conducting a review of the staff assessment of the application for a Liquor Primary Licence for Hermann's Located at 753 View Street and in accordance with the City's Liquor Licensing Fee Bylaw and Liquor Licensing Policy approves:

1. The scheduling of a Liquor Licence Hearing before Council to receive written and oral submissions from residents, property owners and the public with respect to this application; and
2. Based upon the results of the public input received through the Liquor Licence Hearing process, approve a resolution (with comments on the relevant factors) either supporting the licence application or not supporting the licence application. The appropriate resolution will be brought to Council at the earliest opportunity after completion of the Liquor Licence hearing.
3. That this motion be forwarded to the June 12 Council meeting for ratification.

*Councillor Helps withdrew from the meeting at 11:51 a.m. and returned at 11:53 a.m.*

Committee discussed the motion as follows:

- Clarification of the location of the new licence that will be operated by Hermann's Jazz Inc.
- Concerns that this new venue will create late night issues:
  - The hours of business and the size of facility are key factors that drive late night nuisance issues.
- Sending the application to a hearing to receive input from the public.
- Consulting with other stakeholders to comment on the larger issue of the number of licensed seats and vibrancy downtown.
- Requiring more information from the applicant before approving this new application.

**Action:** It was moved by Councillor Gudgeon, seconded by Councillor Thornton-Joe that Committee postpone this item pending the receipt of detailed floor plans from the proponent to inform the decision of Council.

DEFEATED 14/GPC336

**For:** Councillors Gudgeon, Madoff and Thornton-Joe  
**Against:** Mayor Fortin, Councillors Alto, Coleman, Helps, Isitt and Young

- Noting the applicant's compliance history and receiving more information from the applicant at the hearing.
- Noting the licence can be sold once it has been granted;
- A new owner would undergo the same evaluation by the Liquor Licensing Branch.

CARRIED 14/GPC337

**For:** Mayor Fortin, Councillors Alto, Coleman, Helps, Isitt, Madoff and Young  
**Against:** Councillors Gudgeon and Thornton-Joe

## **10. RECESS AT 12:19 P.M.**

**Action:** It was moved by Mayor Fortin, seconded by Councillor Coleman, that Committee recess until 12:50 p.m.

CARRIED UNANIMOUSLY 14/GPC338

Committee reconvened at 12:51 p.m.

*Councillor Isitt was not present with the meeting reconvened.*

## **9. DECISION REQUESTS CONTINUED**

### **9.5 2014 Local Government Election Update**

Committee received a report dated June 6, 2014 from Legislative and Regulatory Services that provided Committee with information about the 2014 Local General Election, and to request additional funding for voting places.

*Councillor Isitt joined the meeting at 12:54 p.m.*

Staff outlined various strategies to enhance awareness of the November 15, 2014 voting day, how to vote and where to vote, including:

- The Chief Election Officer's focus on the mechanics of the election, including the statutory notices.
- The Director of Communications and Civic Engagement will support the process with strategies to enhance election awareness and voter turnout.
- Moving to a four year term of Council and School District Boards.
- Campaign financing oversight vested with Elections BC.

- The Offices of Mayor, eight Council members and nine School District Trustees are on the ballot.
- Two non-binding questions on the ballot:
  - The CRD Board nominees (Three Council members)
  - The City's question regarding regional amalgamation.
- Voting places on general voting day in 12 different locations; two advance voting opportunities.
- Mail ballots for voters who cannot attend a voting place; improvements intended for this process.
- Elector engagement:
  - Building upon engagement tools used for the last election;
  - Greater participation with municipal neighbours to provide electors with information.
  - Providing information on all candidates in one, centralized location.
  - Finding opportunities for further outreach with the under 30 years of age demographic; engaging with the Victoria Youth Council.
- The use of Electronic Voter's list;
  - Supports "vote where you want"
  - Provides audit information.
- Opportunity to hold an advance voting opportunity at the University of Victoria (UVic).

Committee discussed the following:

- Options for listing all declared candidates on the City's website; concerns regarding inaccurate comments.
- Details regarding UVic being a site for advance voting; options regarding other sites for advance voting;
- Receiving statistics of the number of Victoria residents attending UVic.
- An election app and reminders for people to vote.
- The suggestion a Connect newsletter be issued with voting information.

**Action:** It was moved by Councillor Isitt, seconded by Councillor Helps, that Committee recommends that Council authorize expenditures of up to \$25,000 from contingencies for:

- a. Electronic check-in of electors; and
- b. Additional advance voting opportunities.

Committee discussed the motion as follows:

- The voting places that are being used this year and sensitivity about places of worship; using places that people normally go to, such as malls and libraries.
- Issues related to the placement of election signs.
- Engaging youth to become more involved in voting.
- The strategy for engaging seniors and details regarding mail out ballots.

CARRIED 14/GPC339

**For:** Mayor Fortin, Councillors Alto, Coleman, Gudgeon, Helps, Isitt, Madoff and Thornton-Joe  
**Against:** Councillor Young

*Mayor Fortin withdrew from the meeting at 1:53 p.m. Councillor Helps assumed the Chair.*

## **9.6 Indemnification of Employees for Criminal Defence Costs**

Committee received a report dated May 16, 2014 from the Director of Human Resources and the City Solicitor which responded to Council's request to develop a policy regarding indemnifying City employees for their legal defence costs when criminal charges have been laid against them arising from the performance of their duties as City of Victoria employees.

**Action:** It was moved by Councillor Isitt, seconded by Councillor Helps, that Committee recommends that Council direct staff to prepare an amendment to the Indemnification Bylaw based on the policy outlined in Appendix B attached to the report dated May 16, 2014.

Committee discussed the following:

- The certainty provided by a bylaw, rather than a policy document; how that may affect collective bargaining;
  - This will not directly impact the collective bargaining process.

CARRIED 14/GPC340

**For:** Councillors Alto, Coleman, Gudgeon, Helps, Isitt, Madoff and Thornton-Joe  
**Against:** Councillor Young

## **11. NEW BUSINESS**

### **11.1 Motion – Coordinated Release of Electronic Links to Council and Committee Agendas**

Councillors Alto and Gudgeon provided Committee with a motion requesting that electronic links to Council and Committee Agendas be coordinated to be released at the same time Council receives the electronic agenda.

**Action:** It was moved by Councillor Alto, seconded by Councillor Gudgeon, that Committee recommends that Council approve the following motion:

Whereas the city continues to act on its commitment to open government,

Whereas the city values and encourages increasing community engagement and collaboration in city decision-making,

Whereas minimal additional staff resources are required,

Therefore Be It Resolved that the city's procedural bylaw be amended to enable electronic links to upcoming Council and Committee meetings be posted to the city website at the same time as they are emailed to Councillors.

Committee discussed the following:

- The potential impact on staff.

- The day that the agenda is released.
- Enhancing this service by providing auto-notification when agendas are posted.

CARRIED UNANIMOUSLY 14/GPC341

## **11.2 Motion – Workshop Attendance Request**

Councillor Isitt presented information regarding a workshop in Duncan, BC on June 13, 2014, related to best practices in the collection and processing of kitchen scraps.

### **Action:**

It was moved by Councillor Isitt, seconded by Councillor Gudgeon, that Committee recommends:

1. That Council approve the attendance and associated costs of approximately \$120.00 of Councillor Isitt at the Collection and Composting of Kitchen Scraps Workshop on June 13, 2014 in Duncan, BC; and;
2. That this motion be forwarded to the Council Meeting of June 12, 2014.

CARRIED UNANIMOUSLY 14/GPC342

## **11.3 Councillor Sharing – Girls and Boys Club AGM**

Councillor Alto advised Committee that she attended the Girls and Boys Club Annual General Meeting where they presented a plaque to the City of Victoria in recognition of the City's partnership with the Girls and Boys Club.

## **11.4 Councillor Sharing – Animal Control - Dog Licence # 1**

Councillor Thornton-Joe shared with Committee the yearly event of Animal Control not selling dog licence # 1, but placing this licence in a draw to award to a dog owner. This year the dog Ruby was the recipient of the # 1 dog licence.

*Mayor Fortin returned to the meeting at 2:12 p.m. and assumed the Chair*

## **11.5 Councillor Inquiry – Capital City Conference in Charlottetown**

Councillor Gudgeon inquired about the Capital City Conference in Charlottetown this year and advised of the importance for a Council member or staff member attending this conference. The City Manager advised he has requested the Executive Director to look into this and provide Council with a recommendation.

## 11.6 Councillor Sharing – Public, Electronic Releases of Agendas

Councillor Gudgeon advised Committee that she was in the habit of sending the electronic link of agendas to the community associations. She noted that staff also provides that service.

The Director of Legislative & Regulatory Services advised that staff is also creating an email group to send the link out until an automatic subscriber service is developed.

Councillor Isitt requested that item # 17 – *2014 UBCM Resolutions* be discussed.

## 9. DECISION REQUESTS

### 9.7 2014 UBCM Resolutions

Committee received a report dated June 2, 2014 from Legislative and Regulatory Services to advise Council of a final opportunity to propose policy resolutions for the Union of British Columbia Municipalities (UBCM) Annual Conference in September.

Councillor Isitt reviewed the items that may warrant consideration and the Director of Legislative and Regulatory Services provided further detail of the report. Councillor Isitt advised he may come forward with a motion regarding sponsorship at AVICC/UBCM meetings.

**Action:** It was moved by Councillor Gudgeon, seconded by Councillor Helps, that Governance & Priorities Committee convene a Closed meeting that excludes the public under Section 12(6) of the *Council Bylaw* for the reason that the following agenda items deal with matters specified in the following sections of the *Council Bylaw*:

*Section 12 (3) (a) - personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the City or another position appointed by the City*

*Section 12 (3) (c) – Labour relations or employee relations*

*Section 12 (3) (e) - the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure might reasonably be expected to harm the interests of the City.*

CARRIED UNANIMOUSLY 14/GPC343

## 12. CLOSED MEETING RECONVENED AT 2:20 P.M.

**Committee Members Present:** Mayor Fortin in the Chair; Councillors Alto, Coleman, Gudgeon, Helps, Isitt, Madoff, Thornton-Joe and Young

**Staff Present:** J. Johnson – City Manager; C. Havelka –

Recording Secretary.

**Guest:** J. Huggett, Consultant.

### **13. DECISION REQUESTS**

#### **13.1 Legal Advice / Potential Litigation**

Committee continued their discussion on a matter involving legal advice and potential litigation.

The discussion and motion were recorded and kept confidential.

*Mr. Huggett and the recording secretary were excused from the meeting at 3:30 p.m.*

#### **13.2 Adoption of the Minutes from the Closed Meeting held May 22, 2014**

**Action:** It was moved by Councillor Coleman, seconded by Councillor Helps, that the Minutes from the Closed Governance and Priorities Committee meeting held May 22, 2014 be adopted.

CARRIED UNANIMOUSLY 14/GPC345

#### **13.3 Employee Relations**

**Action:** It was moved by Councillor Coleman, seconded by Councillor Helps that this item be postponed.

CARRIED UNANIMOUSLY 14/GPC346

#### **13.5 Lease Renewal / 950 – 1000 Wharf Street**

Committee received a report dated May 21, 2014 from Legislative and Regulatory Services which is to seek Council consent to renew an existing lease at 950 and 1000 Wharf Street with Victoria Float Plane Terminal Ltd. (VFPT) for the period January 1, 2014 to December 31, 2015.

**Action:** It was moved by Councillor Helps, seconded by Councillor Alto, that Committee recommends that Council authorizes the Mayor and Corporate Administrator to execute a lease renewal agreement at 950 and 1000 Wharf Street with Victoria Float Plane Terminal Ltd. for a period of two years commencing January 1, 2014 at a rent of \$216,118.40 per annum, in a form of agreement attached to the report dated May 21, 2014 and subject to the publication of the statutory notices required by the *Community Charter*.

CARRIED UNANIMOUSLY 14/GPC348



**14. RISE AND REPORT**

Committee agreed to rise and report on Item #14.5 *Lease Renewal / 950 – 1000 Wharf Street*.

**15. ADJOURNMENT**

**Action:** It was moved by Councillor Helps, seconded by Councillor Coleman, that Committee adjourn the meeting of June 12, 2014, at 4:00 p.m.

CARRIED UNANIMOUSLY 14/GPC349

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Mayor Fortin, Chair