

**MINUTES OF THE
GOVERNANCE & PRIORITIES COMMITTEE MEETING
HELD THURSDAY, MAY 22, 2014, 9:00 A.M.**

1. THE CHAIR CALLED THE MEETING TO ORDER AT 9:03 A.M.

Committee Members Present:	Mayor Fortin in the Chair; Councillors Alto, Coleman, Gudgeon, Helps, Isitt, Madoff, Thornton-Joe and Young.
Staff Present:	J. Johnson – City Manager; R. Woodland – Director of Legislative & Regulatory Services; J. Appleby – Recording Secretary.
Staff Present for a Portion Of the Meeting:	K. Hamilton – Director of Corporate Communications & Civic Engagement; J. Jenkyns – General Manager, Victoria Conference Centre; D. Kalynchuk – Director of Engineering & Public Works; K. Blokmanis – Assistant City Solicitor; A. Hudson – Assistant Director of Community Planning; I. Husu – Manager, Parking Services.

2. APPROVAL OF THE AGENDA

Committee considered the following amendments to the Agenda:

Open Meeting:

- Item # 1 - Update on View Towers – Fire Chief Bruce, R. Johns (EMT)
- Item # 3 - Addition of Motion Regarding Parking Privileges
- Item # 3A - Addition of Correspondence Regarding Parking from the Downtown Victoria Business Association (DVBA)
- Item # 12A - One Councillor Sharing – Councillor Coleman
- Item # 12B - Two Councillor Sharing - Councillor Thornton-Joe
- Item # 12C - One Councillor Inquiry – Councillor Thornton-Joe
- Item # 12D - One Councillor Inquiry – Councillor Isitt

Closed Meeting:

- Item # 15 - Legal Advice
- Item # 16 - Legal Advice

Action: It was moved by Councillor Helps, and seconded by Councillor Alto, that the Agenda of the May 22, 2014, Governance & Priorities Committee meeting be approved as amended.

3. View Towers Fire - Update

Fire Chief Bruce and R. Johns (Emergency Coordinator) provided an update on the fire that occurred in View Towers on May 15, 2014. Over the last seven days they have been working hard to assist the people displaced by the fire. The building contains 356 units in total and 63 of the units that were occupied had to be evacuated. There are a total of 70 evacuees requiring assistance.

The Victoria Emergency Management Agency's Emergency Social Service support usually provides up to three days of relief but due to the challenges in coordinating services over the long weekend, funding was extended by the Province's Emergency Management BC, enabling seven days of emergency social support.

Many social service agencies, organizations and volunteers along with the Red Cross continue to coordinate efforts to provide assistance to those in need.

Mayor Fortin thanked everyone for the work that was done and to those who have helped.

4. ADOPTION OF MINUTES

4.1 Minutes from the Meeting held May 8, 2014

The following correction to the May 8, 2014, Minutes was noted:

Page 12 – *Mayor Fortin returned to the meeting at 12:11 p.m. and assumed the Chair.*

Action: It was moved by Councillor Alto, and seconded by Councillor Gudgeon, that the Minutes of the Governance & Priorities meeting held May 8, 2014, be adopted as corrected.

5. DECISION REQUEST

5.1 Parking Services

Committee received a report regarding public feedback on proposed changes to the City's parking services. Over the past year a review has been completed and several changes have been recommended to support greater on-street turnover and an improved downtown parking experience.

Public feedback was received from 1,056 respondents, in addition to stakeholder consultation and an open house. This will directly inform the implementation and communications plan in terms of improved signage and communications, customer service training and engagement with staff in parkades.

Upon Council approval, work to implement recommended changes will begin and proposed rate changes and improvements will become effective on Monday, September 15, 2014.

- Action:** It was moved by Councillor Gudgeon, and seconded by Alto, that Council:
1. Endorse the following recommendations:
 - a. Introduce standard "First Hour Free" in parkades.
 - b. Reduce and standardize parkade rates
 - c. Introduce variable rate structure for metered on-street parking
 - d. Offer free parking in parkades after 6:00 p.m.
 - e. Designate longer term parking on upper floors in parkades.
 - f. Eliminate use of on-street parking permits for staff and elected officials within the Downtown Parkade Zone
 - g. Develop communications and customer service program to effectively communicate changes to parking services and support on-going service delivery
 2. Direct staff to implement recommendations and report back in January 2015.

- Action:** It was moved by Councillor Gudgeon, seconded by Councillor Helps, that Committee amend the motion as follows:
1. Endorse the following recommendations:
 - a. Introduce standard "First Hour Free" in parkades.
 - b. Reduce and standardize parkade rates
 - c. Introduce variable rate structure for metered on-street parking
 - d. Offer free parking in parkades after 6:00 p.m.
 - e. Designate longer term parking on upper floors in parkades.
 - f. Eliminate use of on-street parking permits for staff and elected officials within the Downtown Parkade Zone **and that existing CRD elected officials' on-street parking passes be revoked and replaced with "Parkade Only" passes.**
 - g. Develop communications and customer service program to effectively communicate changes to parking services and support on-going service delivery
 2. Direct staff to implement recommendations and report back in January 2015.

On the amendment:
CARRIED UNANIMOUSLY 14/GPC283

- Concerns that this could create a loss of good will with municipal colleagues around the region.
- Some Council members stated that not having to worry about parking makes the job as an elected official more appealing.
- That there is no rationale to provide parking outside of the Centennial Parkade as the Capital Regional District Offices are adjacent to the parkade.
- If the parking restrictions should also apply to MLAs and MPs and all elected officials.

- Action:** It was moved by Councillor Gudgeon, seconded by Councillor Thornton-Joe, that the amendment be amended as follows:

1. Endorse the following recommendations:
 - a. Introduce standard "First Hour Free" in parkades.
 - b. Reduce and standardize parkade rates
 - c. Introduce variable rate structure for metered on-street parking
 - d. Offer free parking in parkades after 6:00 p.m.
 - e. Designate longer term parking on upper floors in parkades.
 - f. Eliminate use of on-street parking permits for staff and elected officials within the Downtown Parkade Zone and that ~~existing CRD-elected officials~~ **all elected officials', not including City of Victoria elected officials'**, on-street passes be revoked and replaced with "Parkade Only" passes.
 - g. Develop communications and customer service program to effectively communicate changes to parking services and support on-going service delivery
2. Direct staff to implement recommendations and report back in January 2015.

On the amended amendment:
CARRIED 14/GPC284

For: Mayor Fortin, Councillors Coleman, Isitt, Madoff, and Thornton-Joe
Against: Councillors Alto, Helps, Gudgeon and Young

Committee continued to discuss the main motion:

- Much of the resistance to parking in parkades for women is the perception of safety; most say they will not park in parkades.
- Safety is a high priority.

Action: It was moved by Councillor Alto, seconded by Councillor Gudgeon, that Committee amend the motion as follows:

1. Endorse the following recommendations:
 - a. Introduce standard "First Hour Free" in parkades.
 - b. Reduce and standardize parkade rates
 - c. Introduce variable rate structure for metered on-street parking
 - d. Offer free parking in parkades after 6:00 p.m.
 - e. Designate longer term parking on upper floors in parkades.
 - f. Eliminate use of on-street parking permits for staff and elected officials', within the Downtown Parkade Zone and that all elected officials, not including City of Victoria elected officials' on-street passes be revoked and replaced with "Parkade Only" passes.
 - g. Develop communications and customer service program to effectively communicate changes to parking services and support on-going service delivery.
 - h. **Continue to improve safety in parkades.**
2. Direct staff to implement recommendations and report back in January 2015.

On the amendment:
CARRIED UNANIMOUSLY 14/GPC285

Committee continued to discuss the amendment:

- How to communicate that an attendant service is available to those that feel unsafe walking to their cars in parkades.

- Does the City wish to expand the requirements for parking enforcement.
- If the City should be contracting services out and if staff could report back on options including contracted services so that Committee can consider the best option.
- Staff have worked with parkade attendants as part of the customer service implementation.
- Parking enforcement has an enormous impact on visitors to the downtown.

Action:

It was moved by Councillor Thornton-Joe, seconded by Councillor Gudgeon, that Committee amend the motion:

1. Endorse the following recommendations:
 - a. Introduce standard "First Hour Free" in parkades.
 - b. Reduce and standardize parkade rates
 - c. Introduce variable rate structure for metered on-street parking
 - d. Offer free parking in parkades after 6:00 p.m.
 - e. Designate longer term parking on upper floors in parkades.
 - f. Eliminate use of on-street parking permits for staff and elected officials', within the Downtown Parkade Zone and that all elected officials', not including City of Victoria elected officials' on-street passes be revoked and replaced with "Parkade Only" passes.
 - g. Develop communications and customer service program to effectively communicate changes to parking services and support on-going service delivery.
 - h. Continue to improve safety in parkades.
 - i. **Request that staff come back with a business plan that outlines if parking enforcement services should be contracted out or held in-house.**
2. Direct staff to implement recommendations and report back in January 2015.

On the amendment:
CARRIED UNANIMOUSLY 14/GPC286

On the main motion as amended:
CARRIED UNANIMOUSLY 14/GPC287

6. DELEGATION

Brad Cunningham and Tom Aerts introduced the Reynolds High School Poetry Team who are the winners of the Fifth Annual Victoria Voices Poetry Slam Day. Mayor Fortin was one of the judges. Eight teams comprised of high school students from the lower island competed for the Victoria Voices title.

The following students presented readings:

- Holly Simonson
- Emily Gittens
- Rylan Boothman

7. DECISION REQUEST

7.1 Art in Public Places – Parkade Considerations

Committee received a report regarding the Art in Parkades public art project. The program promotes the creating of new contemporary projects in the public domain and seeks to be open, fair, transparent and accountable in all stages of the commissioning process. The Downtown Core Area Plan and Official Community Plan as well as input from both the Art in Public Places Committee and the Public Art Internal Staff Team will determine the scope and direction for new public art commissions in the City.

The Art in Parkades project will focus on three city-owned parkades, integrating art on the façades and internal areas such as stairwells and elevator areas. The project is responsive to recent Council and citizen commentary on improving the parking experience in City parkades.

The objectives of the project are:

- To create a sense of welcome, safety and invitation to park in city-owned parkades.
- To enhance city-owned parking facilities and the overall attractiveness of the city.
- To develop a sense of place, community pride and identity through the creation of new works.
- To create art that inspires people and is an expression of the time.

The total cost of the Art in Parkades project will not exceed \$135,000 inclusive of all costs associated with planning, design, fabrication, installation and project management expenses. Public Art is funded from the Public Places reserve fund and the funding for this year's project has been approved in the City of Victoria 2014 Financial Plan. The balance of the reserve fund is \$301,564 and will be used to support future public art commissions.

Committee discussed:

- The project will make parkades appear more cheerful and welcoming.
- The art should aim for broad appeal.

Councillor Helps withdrew from the meeting at 11:03 a.m. and returned at 11:11 a.m.

Action: It was moved by Councillor Madoff, and seconded by Helps, that Council receive the report for information.
CARRIED UNANIMOUSLY 14/GPC288

Councillor Alto withdrew from the meeting at 11:12 a.m. and returned at 11:13 a.m.

Action: It was moved by Councillor Isitt, seconded by Councillor Thornton-Joe, that Committee amend the agenda to consider the item *Victoria Silver Threads Relocation Request*.
CARRIED UNANIMOUSLY 14/GPC289

7.2 Victoria Silver Threads Relocation Request

Committee received a report regarding a request from the Victoria Silver Threads for increased financial support from the City of Victoria to relocate to a new facility.

The City currently holds a lease for the Silver Threads facility, which will expire in September 2014. Following discussions with the organization in May of 2013, Silver Threads was informed that the City did not intend to renew the lease and they were encouraged to find “more suitable and cost effective facilities”. Silver Threads was asked to submit a proposal in the fall of 2013 for consideration as part of the 2014 budget process.

The City’s current support level to Silver Threads is \$122,389 which includes funding for the building lease and building operational costs. This is outside of their annual seniors centre base grant funding.

In April 2014, Silver Threads submitted a proposal asking for support to lease a new facility. The amount requested includes \$147,200 for building lease and building operational costs plus a one-time grant of \$200,000 for moving and leasehold improvement costs. While the proposed facility meets the “more suitable” criteria, it has not met the “more cost-effective” test as annually it is \$24,811 more than the current budget and requires a one-time grant.

- Action:** It was moved by Councillor Helps, seconded by Councillor Thornton-Joe, that Council authorize:
1. \$200,000 be removed from 2013 Surplus for a one-time expense requested by Victoria Silver Threads.
 2. Up to \$24,811 be taken from the \$500,000 new construction revenue that was allocated to the Building and Infrastructure Reserve Fund and apply it to Victoria Silver Threads annual operating expenses.
 3. Revise the Five-Year Financial Plan accordingly.

Committee discussed:

- If there is an obligation by the City to provide a better location and if the Douglas Street location has contributed to the drop in numbers and overall usage.
- Concerns that Council is being forced to make a decision in isolation and at the eleventh hour. Council needs to have principle-based decision making.
- Membership has dropped significantly. The most vital centres are those that are intergenerational.
- The Centre should be providing information as to how many visits, programs provided and a reporting of where our resources are going to ensure the community is being served.
- Fairness and consistency is needed in the provision of grants to the community centres.
- If allowing the funds to be spent will absolve the City of its obligations to Silver Threads.

Action: It was moved by Councillor Alto and seconded by Councillor Helps, that Committee consider the following amendment:

That Council authorize:

1. \$200,000 be removed from 2013 Surplus for a one-time expense requested by Victoria Silver Threads.
2. Up to \$24,811 be taken from the \$500,000 new construction revenue that was allocated to the Building and Infrastructure Reserve Fund and apply it to Victoria Silver Threads annual operating expenses **for a period of five years.**
3. Revise the Five-Year Financial Plan accordingly.

Committee discussed the amendment:

- If the City should extend the lease until a better plan is developed.
- Concerns that by allowing the one time funding, if it absolves the City from its commitment.
- It is unclear in the absence of a business plan who the target audience is.

Councillor Gudgeon withdrew from the meeting at 12:14 p.m. and returned at 12:17 p.m.

On the amendment:
CARRIED 14/GPC290

For: Mayor Fortin, Councillors Alto, Coleman, Helps, Gudgeon,
Thornton-Joe and Young
Against: Councillors Isitt and Madoff

Committee discussed the main motion:

- Ten years have gone by to explore the options; there should have been a timeline for the Seniors to find a new location. The City should have received a proposal sooner.
- Concerns that the City should honour its commitment to find a new location.

On the main motion as amended:
CARRIED 14/GPC291

For: Mayor Fortin, Councillors Alto, Coleman, Helps, Thornton-Joe and Young
Against: Councillors Madoff, Gudgeon, Isitt and Young

Action: It was moved by Mayor Fortin, Seconded by Councillor Madoff that Council direct staff to work with Victoria Silver Threads to develop community services and programming.

CARRIED UNANIMOUSLY 14/GPC292

Committee Recessed at 1:01 p.m.
Committee Reconvened at 1:33 p.m.

Councillor Alto was not present when Committee reconvened

7.3 VCC Optimization Review Report

Committee received a report regarding the Victoria Conference Centre (VCC). In 2013, Criterion Communications was retained by the City to conduct an Optimization Review on the VCC. The objectives for the review were to:

- Provide an overview of changes in industry conditions impacting conference/convention centre performance.
- Compare VCC structure and performance with similar centres in order to determine if there were any significant differences relative to comparable/competing facilities.
- Identify any unique issues and challenges related to the operation of the VCC that should be taken into account when assessing performance, and
- Recommend actions to address any competitive disadvantages to enhance future performance.

The review included interviews with local business, tourism and hospitality representatives as well as research reviews of Canadian and International Convention Centre Annual Surveys and benchmarking as well as applicable industry literature.

The report contained both findings and future recommendations. Council publicly disclosed the findings on April 24, 2014. Of the four key recommendations in the report (Governance, Revenue, Sales and Marketing and Community Interface), the report focused on Governance.

Committee discussed:

- It is important that Council retain authority.
- That all sectors are represented. This is an opportunity for the business community to be a part of the discussion.

Action: It was moved by Councillor Madoff, and seconded by Councillor Gudgeon, that Council review the composition and terms of reference (Appendix B) of the existing VCC Advisory Committee to ensure optimum community and business input to the VCC.

1. Clarifying owner expectations and creating performance measures based on those expectations.
2. Providing a letter of direction to VCC to be shared with the community.
3. Adopting an arms-length management model.
4. Developing a board structure to ensure broad community input and a business orientation.

CARRIED /GPC293

For: Mayor Fortin, Councillors Coleman, Gudgeon, Helps, Isitt, Madoff and Thornton-Joe

Against: Councillor Young

7.4 Proposed Commercial Alley Art Gallery

Committee received a report regarding a request to grant indemnity to the Youth Empowerment Society for artwork panels proposed for installation on the side of their building adjacent to Commercial Alley.

The project involves the installation of four art panels on the side of the building (533 Yates Street) which is adjacent to Commercial Alley. Once installed, the art panels will host contemporary art works curated by the Open Space gallery and administered by the City's Community Recreation Coordinator for Arts and Culture.

The concept of the gallery was initiated as a means of beginning to improve the aesthetics of the alley, increasing arts and cultural attractions within Old Town and engaging under-represented sectors of the arts community. Staff believe this will be an exciting new attraction in the downtown.

The draft agreement between the City and the building owner proposed that the City indemnify the owner with regard to any damage to the building associated with the art work. The owners of the building are satisfied with the terms of the agreement and staff consider the risk to the building through the artwork installation to be minimal.

Action: It was moved by Councillor Madoff, seconded by Councillor Helps, that Council approve granting indemnity to the Youth Empowerment Society for art panels installed on their building as described in the agreement.

CARRIED UNANIMOUSLY 14/GPC294

7.5 Application for a Permanent Change to Food Primary Liquor License – West Coast Waffles

Committee received a report regarding an application by West Coast Waffles in relation to their Food Primary Liquor License for the premises located at 1235 Broad Street, for a permanent change to extend their hours of operation in relation to their liquor service.

The current hours of liquor service are from 9:00 a.m. to midnight seven days per week. The occupant load for the restaurant is 39 persons. The proposed hours of operation for liquor service would be 9:00 a.m. to 2:00 a.m. seven days a week. There would be no change in occupancy as a result of this application.

Action: It was moved by Councillor Gudgeon, and seconded by Councillor Thornton-Joe, that Council, after conducting a review with respect to noise and community impacts regarding the application to amend the occupant load respecting liquor service for the Food Primary Liquor License of West Coast Waffles, Liquor License No. 305053, located at 1235 Broad Street, does not support the application of West Coast Waffles to amend its Food Primary Liquor License to allow an increase in operating hours to include 9:00 a.m. to 2:00 a.m. daily.

1. However, Council does partially support the application of West Coast Waffles to amend its Food Primary Liquor License to allow an increase in operating hours to include 9:00 a.m. to 1:00 a.m. on Fridays and Saturdays, and
2. That Council provides the following comments on the prescribed considerations:

- a. The location is in a designated mixed use commercial area which authorizes restaurants, hotels, clubs and associated uses. There is a very small amount of residential use in the vicinity. The Food Primary Liquor licensed operation within the restaurant is compatible with the neighbouring land uses. The business is located within the old Town District and is within the Intermediate Noise District which allows for a higher noise threshold.
- b. While the original request by the applicant represents a maximum two hour nightly increase to the allowed hours for liquor service, there is a concern that this change will create an incremental increase in the disorder that can and does occur during late night (2:00 a.m.) liquor licensed establishments closing in the downtown core. Council has previously considered this issue and believes a 1:00 a.m. closing on Friday and Saturday evening represents a reasonable compromise between the business interests of Food Primary Licensees and concerns for additional noise and nuisance in the community. There is no concern that this change would result in the business being operated contrary to its primary purpose.
- c. The views of residents were solicited via a mail out to neighbouring property owners and occupiers within 50 metres of the hotel and a notice posted at the property. One response, from the Downtown Resident's Association, was received by the City supporting the application.

CARRIED UNANIMOUSLY 14/GPC295

7.6 Application for a Liquor Primary Licence – The Victoria Film and Independent Video Festival (The Vic Theatre), 808 Douglas Street

Committee received a report regarding an application by The Vic Theatre located at 808 Douglas Street for a Liquor Primary (Theatre) Licence. This is a new licence application and will require Council to receive input from the public regarding a Liquor Licence Hearing as set out in the Liquor Licensing Fee Bylaw and the City's Liquor Licensing Policy and Process.

The proposed hours of liquor service would be from 6:00 p.m. to 11:00 p.m. daily; however, liquor service would be limited from one hour before to one hour after the screening of a film (or like event). The occupant load for the theatre (lobby and auditorium) is 260 persons.

Action:

It was moved by Councillor Thornton-Joe, and seconded by Councillor Gudgeon, that Council, after conducting a review of the staff assessment of the application for a Liquor Primary Licence for The Vic Theatre located at 808 Douglas Street and in accordance with the City's Liquor Licensing Fee Bylaw and Liquor Licensing Policy approves:

1. The scheduling of a Liquor Licence Hearing before Council to receive written and oral submissions from residents, property owners and the public with respect to this application; and
2. Based upon the results of the public input received through the Liquor Licence Hearing process, approve a resolution (with comments on the relevant factors) either supporting the licence application or not supporting

the licence application. The appropriate resolution will be brought to Council at the earliest opportunity after completion of the Liquor Licence Hearing.

3. That this motion be forwarded to the May 22nd Council Meeting for ratification.

CARRIED UNANIMOUSLY 14/GPC296

7.7 Council and Committee Agenda Publication Date

Committee received a report regarding the organizational considerations and impacts arising from the publication of meeting agendas on Friday afternoon, rather than Monday morning.

Councillor Alto joined the meeting at 2:00 p.m.

Committee and Council meeting agendas are currently prepared and provided to Council members on Friday afternoons with general publication of the agendas on Monday. This schedule allows items for Council and staff to review their agenda packages prior to receiving inquiries from the public or the media.

General publication of the agenda in electronic format on Fridays is feasible without additional cost. However, there are a number of issues that Council should weigh in considering any change to the agenda publication schedule, including:

- City staff availability to support Council and public inquiries.
- Service response times to public inquiries.
- The impact on media engagement on an issue.
- The ability of Council and staff to provide informed responses to inquiries.

Given the level of public and media interest about City business Council should maintain a publication schedule that enables timely customer service response and effective communications support for the Council. Once Council determines the appropriate agenda publication process then that process should be specified in the Council Bylaw to support governance transparency.

Committee discussed the implications of making the agendas available on Friday's.

- Staffing resources.
- The community being informed of issues in a timely manner.
- Council gains by having the opportunity to digest the agenda material over the weekend.
- The agendas should be available to all the public at the same time and not special groups or associations.

Councillor Coleman withdrew from the meeting at 2:21 p.m. and returned at 2:22 p.m.

Action: It was moved by Councillor Helps, seconded by Councillor Alto, that Committee receive this report for information.

CARRIED 14/GPC297

For: Mayor Fortin, Councillors Alto, Coleman, Madoff and Thornton-Joe
Against: Councillors Gudgeon, Helps and Young

Action: It was moved by Councillor Gudgeon, and seconded by Councillor Helps, that Council direct staff to move the Agenda publication release date to Sunday at 9:00 a.m.

DEFEATED 14/GPC298

For: Councillor Gudgeon
Against: Mayor Fortin, Councillors Alto, Coleman, Helps, Isitt, Madoff, Thornton-Joe and Young

7.8 Indemnification of Employees for Criminal Defence Costs

Committee received a report regarding indemnifying City employees for their legal defence costs when criminal charges have been laid against them arising from the performance of their duties as City of Victoria employees.

Action: It was moved by Councillor Coleman, seconded by Councillor Gudgeon, that Committee table consideration of this item pending receipt of legal advice in a Closed meeting.

CARRIED UNANIMOUSLY 14/GPC299

8. NEW BUSINESS

8.1 Councillor Inquiry – Rotary Speaker Competition

Councillor Thornton-Joe requested that the winner of the Student Rotary Speaking Competition be allowed to present to Committee.

Councillor Alto advised that the process was to ask the Governance & Priorities Committee if the item could be added to the agenda and to then coordinate with the speaker's availability.

8.2 Councillor Inquiry - Councillor Isitt

Councillor Isitt inquired about a stretch of land close to Quadra School that has not been maintained, and asked if upkeep of this area could be added to the parks crew maintenance plan.

The City Manager stated that he would be happy to deal with any inquiries regarding operational issues on a case by case basis.

At Central Park there is a new fence that is blocking pedestrian access which was installed to keep dog owners out of the baseball field. Councillor Isitt believes no members of the public were consulted. He would like to see it removed as it is the connector between the north and south part of the neighbourhood.

Councillor Isitt advised that he is considering making a notice of motion regarding Neighbourhood transportation. He questioned what would be the process to formulate his proposal and if the issue should come to Council.

The City Manager stated that he would be happy to meet with Councillor Isitt after the meeting to discuss his questions regarding this issue.

8.3 Councillor Sharing - Councillor Thornton-Joe

Advised that on Saturday May 24, 2014, between 10:00 a.m. and 3 p.m. the Burnside Gorge Community Association will be hosting the Selkirk Waterfront Festival.

On Thursday May 29, 2014, the City of Victoria and Our Place Society will be re-planting the Small Steps Edible Garden in Centennial Square. This year Our Place will maintain and harvest the garden's vegetables and herbs to make soup for their lunch program.

On July 1, 2014, the City will be hosting the 147th birthday of Canada. There will be many family-friendly events, including stage performances by Reggae Band Jon and Roy.

Councillor Sharing – United Way

Councillor Coleman provided Committee with a copy of the United Way publication *Measuring Up 2013*. He applauded City Staff for having donated in excess of a million dollars to the United Way over the past 15 years. The United Way supports community-based activities in three impact areas:

- All that Kids Can Be
- From Poverty to Possibility, and
- Healthy People, Strong Communities

Action: It was moved by Councillor Gudgeon, seconded by Councillor Helps, that the Governance & Priorities Committee convene a Closed meeting that excludes the public under Section 12(6) of the *Council Bylaw* for the reason that the following agenda items deal with matters specified in the following sections of the *Council Bylaw*:

Section 12 (3) (j) - information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under Section 21 of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY 14/GPC300

9. CLOSED MEETING AT 2:57 P.M.

Committee Members Present: Mayor Fortin in the Chair; Councillors Alto, Coleman, Gudgeon, Helps, Isitt, Madoff, Thornton-Joe and Young.

Staff Present: J. Johnson – City Manager; J. Jenkyns – General Manager, Victoria Conference

Centre; D. Day – Director of Sustainable Planning & Community Development; K. Hamilton – Director of Corporate Communications & Civic Engagement; D. Kalynchuk – Director of Engineering & Public Works; T. Zworski – City Solicitor; S. Thompson – Acting Director of Finance; R. Woodland – Director of Legislative & Regulatory Services; J. Appleby – Recording Secretary.

10. APPROVAL OF THE CLOSED AGENDA

Action: It was moved by Councillor Helps, seconded by Councillor Alto, that the Closed Agenda of the Governance and Priorities Committee meeting of May 22, 2014, be approved.

CARRIED UNANIMOUSLY 14/GPC301

11. MINUTES

11.1 Minutes from the Closed Meeting held May 8, 2014

Action: It was moved by Councillor Helps, seconded by Councillor Alto, that the Closed Minutes from the Governance and Priorities Committee meeting held May 8, 2014, be adopted.

CARRIED UNANIMOUSLY 14/GPC302

12. DECISION REQUESTS

12.1 Legal Advice – Employee Indemnification

Committee received legal advice on this matter.

The discussion and motion were recorded and kept confidential.

CARRIED UNANIMOUSLY 14/GPC303

12.2 Land – Proposed Municipal Service

Committee received an update regarding this matter.

The discussion and motion were recorded and kept confidential.

CARRIED UNANIMOUSLY 14/GPC304

12.3 Legal Advice - Johnson Street Bridge

Committee received legal advice on this matter.

The discussion and motion were recorded and kept confidential.

CARRIED UNANIMOUSLY 14/GPC306

13. ADJOURNMENT

Action: It was moved by Councillor Gudgeon, seconded by Councillor Alto, that Committee adjourn the Closed meeting of May 22, 2014, at 4:25 p.m.

CARRIED UNANIMOUSLY 14/GPC307

14. OPEN MEETING AT 4:28 P.M.

14.1 Indemnification of Employees for Criminal Defence Costs

Committee received a report regarding indemnifying City employees for their legal defence costs when criminal charges have been laid against them arising from the performance of their duties as City of Victoria employees.

Committee agreed to postpone this item in order that the President of CUPE 50 could be in attendance for the discussion.

Action: It was moved by Councillor Coleman, seconded by Councillor Gudgeon, that the report regarding Employee Indemnification be postponed until the June 12, 2014, Governance & Priorities Committee meeting.

CARRIED UNANIMOUSLY 14/GPC308

15. ADJOURNMENT

Action: It was moved by Councillor Gudgeon, seconded by Councillor Alto, that the Governance & Priorities Committee meeting of May 22, 2014, be adjourned at 4:29 p.m.

CARRIED UNANIMOUSLY 14/GPC309

Mayor Fortin, Chair