

MINUTES OF THE
GOVERNANCE & PRIORITIES COMMITTEE MEETING
HELD THURSDAY, APRIL 10, 2014, 9:00 A.M.

1. THE CHAIR CALLED THE MEETING TO ORDER AT 9:01 A.M.

- Committee Members Present:** Mayor Fortin in the Chair; Councillors Alto, Coleman, Gudgeon, Helps, Isitt, Madoff, Thornton-Joe and Young.
- Staff Present:** J. Johnson – City Manager; R. Woodland – Director of Legislative & Regulatory Services; C. Havelka – Recording Secretary.
- Staff Present for a Portion of the Meeting:** K. Friars – Director of Parks, Recreation & Culture; K. Hamilton – Director of Communications & Civic Engagement; D. Kalynchuk – Director of Engineering & Public Works; A. Meyer – Acting Director of Sustainable Planning & Community Development; B. Warner – Director of Finance; K. Jarvela – Senior Project Manager, Johnson Street Bridge; B. Dellebuur – Manager of Transportation; C. Paine – Manager of Revenue; D. Schaffer – Manager of Legislative Services; K. Stratford – Community Recreation Coordinator; J. Handy – Senior Planner.
- Guests:** B. McElroy – Victoria Family Court & Youth Justice Committee; T. Stanley – MMM Group Ltd; P. Skelton & K. Griesing – Hardesty & Hanover; N. Shearing - Dockside Green; J. Hicks – CRD.

2. APPROVAL OF THE AGENDA

Committee discussed the agenda and considered the following amendments:

Open Meeting:

- Item # 1 – Minutes from the Meeting held March 27, 2014
- Item # 5A – Councillor Sharing – Councillor Gudgeon
- Item # 5B – Councillor Inquiry – Two Items - Councillor Gudgeon
- Item # 15A – Request to Attend Conference

Closed Meeting:

- Item # 16 – Minutes from the Closed Meeting held March 27, 2014
- Item # 18 – Legal Advice

- Item # 19 – Closed Inquiry – Councillor Isitt - Land

Action: It was moved by Councillor Alto, seconded by Councillor Helps, that the Agenda of the April 10, 2014, Governance and Priorities Committee meeting be approved as amended.

CARRIED UNANIMOUSLY 14/GPC166

3. CONSENT AGENDA

Mayor Fortin canvassed members of Council, who approved bringing forward the following items for approval:

- Item # 1 – Adoption of the Minutes from the Meeting held March 27, 2014
- Item # 15A - Conference Attendance Request – FCM

Action: It was moved by Councillor Thornton-Joe, seconded by Councillor Helps, that the Consent Agenda be amended as follows:

- Item # 15A – Conference Attendance Request – FCM - Remove from the Consent Agenda
- Item # 9 – 2014 Boulevard Tax Bylaw - Add to the Consent Agenda

CARRIED UNANIMOUSLY 14/GPC166

Action: It was moved by Councillor Alto, seconded by Councillor Helps, that the Consent Agenda of the April 10, 2014, Governance and Priorities Committee meeting be approved as amended.

CARRIED UNANIMOUSLY 14/GPC167

3.1 Adoption of the Minutes from the Meeting held March 27, 2014

Action: It was moved by Councillor Helps, seconded by Councillor Gudgeon, that the Minutes from the Governance and Priorities Committee meeting held March 27, 2014 be adopted.

CARRIED UNANIMOUSLY 14/GPC168

3.2 2014 Boulevard Tax Bylaw

Committee received a report dated April 1, 2014 from Finance regarding the 2014 Boulevard Tax Bylaw. Each year the City imposes a boulevard tax to help defray the cost of maintenance and upkeep of City boulevards. The bylaw must be passed prior to May 15, and after the Financial Plan bylaw to be effective for the 2014 tax year.

Action: It was moved by Councillor Helps, seconded by Councillor Gudgeon, that Committee recommends that Council adopt the “Boulevard Tax Bylaw, 2014”.

CARRIED UNANIMOUSLY 14/GPC169

4. DELEGATIONS

4.1 2013 Dockside Green Developer's Annual Report

Committee received a report dated March 27, 2014 from Sustainable Planning & Community Development to present to Committee Dockside Green's Annual Report for 2013. Pursuant to Schedule J (Developer's Annual Report Content) of the Master Development Agreement (MDA) for Dockside Green, the Developer, Dockside Green Ltd., is required to provide an annual report on the status of the development.

Norm Shearing, President of Dockside Green, presented the Annual Report of 2013 to Committee and advised that Vancity is committed to moving forward with Dockside Green to its completion.

Committee discussed the following:

- The commitment to non-market housing for Dockside Green and ensuring there is a broad-spectrum of housing that includes low-income people; working with other agencies to achieve this.
- Issues regarding the sewage treatment system and the recycled water system.
- Concerns regarding empty storefronts.
- Continuing to work with the Vic West Community Association; the importance of community consultation.

Action: It was moved by Councillor Gudgeon, seconded by Councillor Helps, that the Committee recommends that Council receive the 2013 Dockside Green Developer's Annual Report for information.

CARRIED UNANIMOUSLY 14/GPC170

4.2 Victoria Family Court & Youth Justice Committee

Committee received correspondence dated March 28, 2014 from the Victoria Family Court & Youth Justice Committee (VFCYJC) Chair requesting that the VFCYJC present their Annual Report to Committee. Councillor Thornton-Joe, liaison for the VFCYJC, advised Committee of the important work this committee performs on behalf of youth and Bill McElroy, Treasurer for the VFCYJC, highlighted issues with respect to youth crime. Cutbacks in programs are impacting these issues and are a concern.

Committee discussed the following:

- Approaching youth issues using a multiple agency model.
- Restorative justice a useful approach.
- Poverty an issue with respect to youth crime;
 - Noting that it is a complex issue involving many factors.
 - The lack of resources for youth in need a concern.

- Gang activity demonstrating a need for connectedness; community centres providing appropriate programs.
- Forwarding the Annual Report to community centres and posting on the website.

Action: It was moved by Councillor Thornton-Joe, seconded by Councillor Helps, that Committee receive the Victoria Family Court & Youth Justice Committee presentation for information.

CARRIED UNANIMOUSLY 14/GPC171

5. PRESENTATIONS

5.1 Johnson Street Bridge Quarterly Update

Committee received a report dated April 10, 2014 with respect to the Johnson Street Bridge Quarterly Update. Construction of the new Johnson Street Bridge continues in the harbour area, with significant progress made in the construction of the new bridge foundation. Upgrades to century-old water, sewer, and storm water utilities are nearing completion and are expected to be complete by the end of April. Upcoming construction work on the new bridge foundation and fabrication of the bascule leaf was outlined, as well as how staff are continuing to streamline public information.

The report advised that the project remains on schedule for completion by March 2016 within the approved budget. However, a request for a change order has been submitted by PCL Constructors Westcoast Inc (PCL) which MMM Group Ltd. (MMM) is reviewing. This request for change order is not unusual for this type of project and the City has included a number of safeguards as part of this project to protect taxpayers from risks and staff are confident that the project can be completed on budget.

Staff and representatives from MMM Group provided Committee with PowerPoint Presentations which highlighted the progress on the bridge replacement project and the status of the design.

Committee discussed the following:

- Maintenance requirements for the new bridge, including electrical upgrades and painting;
 - The industry standard of bridge design and how that supports the maintenance of the bridge.
 - Following the operations and maintenance manual and noting the maintenance is in the operating budget.
 - The system used to repaint sections of the bridge;
 - The existing bridge and corrosion caused by the nature of the design.
- Details regarding the life span of certain parts of the bridge.
- Landscaping site plans for the public realm and providing Council with updated plans.
- Concerns regarding the Request for Change Order and Council receiving the review as soon as it is completed.

- Information regarding the audit functions of the bridge project.
- Harbour Road and Delta Hotel access and details regarding the traffic management plan;
 - There will be no substantial road closures.
- The plan for the S-curve lands and preserving the rail corridor.
- The assurance that the pedestrian and cyclist realms be built to the highest standards.
- The budget update including a projected budget column.

Councillor Gudgeon withdrew from the meeting at 11:01 a.m. and returned at 11:02 a.m.

- Details regarding the epoxy used in the rolling segment of the bridge which is specifically designed for heavy, moving structures.
- Details regarding the analysis of the bridge's response to a seismic event and posting that study on the website.
- Details regarding the design completion, which conforms to the schedule.

The City Manager advised Committee that a consultant has been engaged as an independent evaluator of the bridge project and a report will be coming forward to Council.

- Action:** It was moved by Councillor Isitt, seconded by Councillor Helps, that Committee recommends that Council:
1. Receive this report for information, and;
 2. Request that staff report back on the interim and long-term options for the preferred terminus for the E & N Railroad station, including pedestrian access to downtown Victoria, and;
 3. That the report include information on the budget for the replacement railroad station.

Committee discussed the motion as follows:

- Noting that this is a collaborative proposal that includes neighbourhood associations and the Island Corridor Foundation.
- Site options for pedestrian and vehicle access to the station.
- Ensuring that there is no scope creep.

CARRIED UNANIMOUSLY 14/GPC172

Councillor Helps withdrew from the meeting at 11:43 a.m. and returned to the meeting at 11:44 a.m.

6. DECISION REQUESTS

6.1 2014 Grant Requests

Committee received a report dated April 10, 2014 from Parks, Recreation & Culture regarding 2014 Grant Requests. The purpose of the report is to:

1. Provide the 2014 Fee for Service and Program grant requests for Council's consideration; and
2. Provide an update on the implementation of the Civic Investment Grant Policy.

Grants requests have been received from 36 agencies for 2014. In addition there are Calls for Proposals for three grant programs with a March 31, 2014 deadline.

Committee discussed the grant applications and which ones may be a conflict for individual Council members.

Mayor Fortin left the meeting at 11:48 a.m. as he is a Co-Chair on the Greater Victoria Coalition to End Homelessness which creates a pecuniary conflict with the following item.

Councillor Thornton-Joe left the meeting at 11:48 a.m. as she is a Director on the Greater Victoria Coalition to End Homelessness which creates a pecuniary conflict with the following item.

Action: It was moved by Councillor Isitt, seconded by Councillor Helps, that Committee recommends that Council approve the 2014 Program Grant allocation for the Greater Victoria Coalition to End Homelessness.

CARRIED UNANIMOUSLY 14/GPC173

Mayor Fortin and Councillor Thornton-Joe returned to the meeting at 11:50 a.m.

Councillor Young left the meeting at 11:51 a.m. as his wife recently terminated her employment with Beacon Community Services; however, the past role may create a non-pecuniary conflict with the following item.

Action: It was moved by Councillor Isitt, seconded by Councillor Madoff, that Committee recommends that Council approve the 2014 Program Grant allocation for the Beacon Community Services Adult Crossing Guard Program in the amount of \$30,000.

Committee discussed the motion as follows:

- The increase that Beacon Community Services has requested and how that will be funded;
 - Reviewing the financial plan and increasing the grant levels.
- The 2013 Surplus and possibly using funds from there.

CARRIED UNANIMOUSLY 14/GPC174

Councillor Young returned to the meeting at 11:58 a.m.

Committee discussed the tabling of item # 5 - 2014 Grant Requests until after consideration of item # 6 – Draft 2014 – 2018 Financial Plan to provide greater clarity with respect to the allocation of Surplus.

Action: It was moved by Helps, seconded by Councillor Isitt, that Committee table consideration of 2014 Grant Requests until after the Draft 2014 – 2018 Financial Plan.

CARRIED 14/GPC175

For: Councillors Gudgeon, Helps, Isitt, Thornton-Joe and Young
Against: Mayor Fortin, Councillors Alto, Coleman and Madoff

7. RECESS AT 12:03 P.M.

Action: It was moved by Helps, seconded by Councillor Isitt, that Committee recess until 12:30 p.m.

CARRIED UNANIMOUSLY 14/GPC176

Committee reconvened at 12:33 p.m.

6. DECISION REQUESTS

6.2 Draft 2014 – 2018 Financial Plan

Committee received a report dated April 4, 2014 from Finance with respect to the Draft 2014 – 2018 Financial Plan. In accordance with the *Community Charter*, a municipality must have a five year financial plan that is adopted annually by Council. Each year's financial plan follows the principles and guidelines set out in a number of Council-approved policies. The budget for 2014 was also informed by Council direction to keep the overall tax increase at a maximum of 3.25%.

Action: It was moved by Councillor Alto, seconded by Mayor Fortin, that Committee recommends that Council:

1. Reduce the 2014 overall tax increase to approximately 2.47% resulting in a residential tax rate increase of approximately 2.67% and a business tax rate increase of approximately 2.3%;
2. Allocate \$3 million of the 2013 budget surplus to the City's Building and Infrastructure Reserves;
3. Direct the remaining budget surplus of \$124,559 to be made available for one-time expenditures; and
4. Direct staff to amend the draft financial plan and bring it forward to Council at the regular meeting of April 10, 2014 for consideration of first reading.

Committee discussed the motion as follows:

- The funds that go into the Building and Infrastructure Reserves and how it can be used.
- How an increase in property tax assessment is reflected in a person's property tax bill.
- The options of allocating New Assessment Revenue to the capital budget or restoring programs that have been cut.

Action: It was moved by Councillor Isitt that Committee amend the motion as follows:

That Council:

- ~~1. Reduce the 2014 overall tax increase to approximately 2.47% resulting in a residential tax rate increase of approximately 2.67% and a business tax rate increase of approximately 2.3%;~~
- ~~2. Allocate \$3 million of the 2013 budget surplus to the City's Building and Infrastructure Reserves;~~
- ~~3. Direct the remaining budget surplus of \$124,559 to be made available for one-time expenditures; and~~
1. **Adopt a hybrid model for the allocation of New Assessment Revenue by allocating a portion to reducing property taxes, a portion to Capital Reserves and a portion to restoring expenditures that were previously cut.**
2. Direct staff to amend the draft financial plan and bring it forward to Council at the regular meeting of April 10, 2014 for consideration of first reading.

Failed due to no seconder

Committee discussed the following:

- The cost of living being a concern amongst residents and that increasing the allocation to community centres will improve the quality of life.
- The high percentage of residents who rent.
- The need to increase the amount that is in Reserves.
- The work allocated in the 2013 Capital Budget and when it will be completed;
 - These projects are underway.
- Additional revenue from the properties acquired through the land swap with the Province and receiving more information on that.

Action: It was moved by Councillor Isitt, seconded by Councillor Helps, that Committee amend the motion as follows:

That Council:

1. Reduce the 2014 overall tax increase to approximately 2.47% resulting in a residential tax rate increase of approximately 2.67% and a business tax rate increase of approximately 2.3%;
2. Allocate \$3 million of the 2013 budget surplus to the City's Building and Infrastructure Reserves;
3. Direct the remaining budget surplus of \$124,559 to be made available for one-time expenditures; and
4. **Direct staff to allocate \$33,000 of New Assessment Revenue to increase the base grant to community and senior centres.**
5. Direct staff to amend the draft financial plan and bring it forward to Council at the regular meeting of April 10, 2014 for consideration of first reading.

Committee discussed the amendment as follows:

- This allocation would have a minimal impact on the tax increase of 2.47%.
- Concerns regarding fairness as not all organizations are included in this category of centres.

Action: It was moved by Councillor Gudgeon, seconded by Councillor Helps, that Committee amend the motion as follows:

That Council:

1. Reduce the 2014 overall tax increase to approximately 2.47% resulting in a residential tax rate increase of approximately 2.67% and a business tax rate increase of approximately 2.3%;
2. Allocate \$3 million of the 2013 budget surplus to the City's Building and Infrastructure Reserves;
3. Direct the remaining budget surplus of \$124,559 to be made available for one-time expenditures; and
4. Direct staff to allocate ~~\$33,000~~ **\$40,000** of New Assessment Revenue to increase the base grant to community and senior centres, **including neighbourhood associations in the City of Victoria.**
5. Direct staff to amend the draft financial plan and bring it forward to Council at the regular meeting of April 10, 2014 for consideration of first reading.

Committee discussed the amended amendment as follows:

- The formula required to allocate funds to the different organizations.
- The different community associations and options for the amount of funds to allocate.
- Waiting to receive community input on how funds can be allocated.

Action: It was moved by Councillor Alto, seconded by Councillor Gudgeon, that the question be called.

CARRIED UNANIMOUSLY 14/GPC177

On the amended amendment:
DEFEATED UNANIMOUSLY 14/GPC178

Committee discussed options for moving forward with an amendment.

Action: It was moved by Councillor Alto, seconded by Councillor Madoff, that the question be called.

CARRIED 14/GPC179

For: Mayor Fortin, Councillors Alto, Coleman, Gudgeon, Helps, Madoff, Thornton-Joe and Young

Against: Councillor Isitt

On the amendment:
DEFEATED UNANIMOUSLY 14/GPC180

Action: It was moved by Councillor Alto, seconded by Councillor Madoff, that Committee amend the motion as follows:

That Council:

1. Reduce the 2014 overall tax increase to approximately 2.47% resulting in a residential tax rate increase of approximately 2.67% and a business tax rate increase of approximately 2.3%;
2. Allocate \$3 million of the 2013 budget surplus to the City's Building and Infrastructure Reserves;
3. Direct the remaining budget surplus of \$124,559 to be made available for one-time expenditures; and

4. **Direct staff to report back on a fair process to allocate \$40,000 in ongoing funding from 2014 new assessment revenue to Community and Seniors' Centres and Neighbourhood Associations.**
5. Direct staff to amend the draft financial plan and bring it forward to Council at the regular meeting of April 10, 2014 for consideration of first reading.

Action: It was moved by Councillor Isitt, seconded by Councillor Helps, that Committee amend the amendment as follows:

That Council:

1. Reduce the 2014 overall tax increase to approximately 2.47% resulting in a residential tax rate increase of approximately 2.67% and a business tax rate increase of approximately 2.3%;
2. Allocate \$3 million of the 2013 budget surplus to the City's Building and Infrastructure Reserves;
3. Direct the remaining budget surplus of \$124,559 to be made available for one-time expenditures; and
4. Direct staff to report back on a fair process to allocate **up to an additional \$40,000 \$45,000** in ongoing funding from 2014 new assessment revenue to Community and Seniors' Centres and Neighbourhood Associations.
5. Direct staff to amend the draft financial plan and bring it forward to Council at the regular meeting of April 10, 2014 for consideration of first reading.

Committee discussed the activity centres that are not captured in this recommendation and how to allocate funds to them in a planned way.

On the amended amendment:

CARRIED 14/GPC181

For: Mayor Fortin, Councillors Alto, Coleman, Gudgeon, Helps, Isitt, Madoff, and Thornton-Joe

Against: Councillor Young

On the amendment:

CARRIED 14/GPC182

For: Mayor Fortin, Councillors Alto, Coleman, Gudgeon, Helps, Isitt, Madoff, and Thornton-Joe

Against: Councillor Young

On the main motion as amended:

CARRIED UNANIMOUSLY 14/GPC183

6.2 2014 Grant Requests

Committee continued its consideration of 2014 Grants.

Councillor Gudgeon requested that the 2014 Grant Application for the Greater Victoria Development Agency be considered separately.

Action: It was moved by Councillor Helps, seconded by Councillor Alto, that Committee recommends that Council approve the 2014 Program Grant

allocation for the Greater Victoria Development Agency (GVDA) for \$50,000.

Committee discussed the motion as follows:

- The GVDA working collaboratively with the City's Executive Director of Economic Development; having a regional approach.
- Committee receiving a report from staff on "next steps" when the Executive Director of Economic Development's contract expires.
- The continuity required to realize the long term benefits of economic development.

CARRIED UNANIMOUSLY 14/GPC184

Action: It was moved by Councillor Isitt, seconded by Councillor Gudgeon, that Committee recommends that Council request that the City meet with the Chamber of Commerce and the Greater Victoria Development Agency (GVDA) to discuss:

1. The governance structure of the GVDA, and;
2. Increasing the participation of other municipalities.

CARRIED UNANIMOUSLY 14/GPC185

Councillor Helps withdrew from the meeting at 2:31 p.m. as she is the Executive Director of Community Micro Lending which creates a pecuniary conflict with the following item.

Action: It was moved by Councillor Isitt, seconded by Councillor Alto, that Committee recommends that Council approve the 2014 Program Grant allocation for the Community Social Planning Council of Greater Victoria for \$16,590.

CARRIED UNANIMOUSLY 14/GPC186

Councillor Helps returned to the meeting at 2:32 p.m.

Councillor Isitt requested that the 2014 Grant Application for Tourism Victoria – Visitors Information be considered separately.

Action: It was moved by Councillor Alto, seconded by Councillor Thornton-Joe, that Committee recommends that Council approve the 2014 Program Grant allocation for Tourism Victoria – Visitors Information Centre for \$47,500.

Committee discussed the following:

- Noting the increased revenues that Tourism Victoria will be receiving in 2014 and that they can provide this funding themselves.
- The unique function of the Visitor Centre and how it benefits Victoria.

CARRIED 14/GPC187

For: Mayor Fortin, Councillors Alto, Coleman, Gudgeon, Helps, Madoff, Thornton-Joe and Young

Against: Councillor Isitt

Action: It was moved by Councillor Isitt that Committee recommends that Council requests that Tourism Victoria respond to the proposal that funding for the Tourism Centre be allocated through the Hotel Tax.
Failed due to no seconder

Councillor Alto advised that there is a meeting at Tourism Victoria on April 23 when Tourism Victoria's Strategic Plan will be considered. She can take this opportunity to present this matter and report back to Council on the outcome.

Action: It was moved by Councillor Isitt that Committee recommends that Council requests that a meeting be held with Tourism Victoria to discuss the financial model of the Tourism Information Centre.
Failed due to no seconder

Action: It was moved by Councillor Coleman, seconded by Councillor Madoff, that Committee recommends that Council approve the remaining 2014 Program Grants held at 2013 levels.
CARRIED UNANIMOUSLY 14/GPC188

Committee considered the additional funding requests for the 2014 Fee for Service Grants and the desire to have a fair process for allocating supplementary budget increases to all agencies. Staff outlined the requirements behind the three year application process and that these requests are from agencies not yet on the three year application cycle.

Committee discussed the budget surplus and the history of the miscellaneous grant fund and the suggestion that a process be developed to grant the budget surplus on a one time basis. Staff advised that criteria would have to be developed to provide a fair process which may not result in the money being expended by the end of the year.

The City Manager suggested that Committee consider a contingency fund and request that staff develop a criteria and process with which to allocate money from this fund.

Action: It was moved by Councillor Alto, seconded by Councillor Helps, that Committee recommends that Council direct staff to create a Council Contingency Fund of \$124,559 and direct staff to develop a process for allocating the fund based on Council's three year Strategic Plan.

Mayor Fortin noted that it is important that this process is guided by Council's Strategic Priorities.

Councillor Isitt questioned if the motion is in order as they have yet to consider the supplementary requests for funding.

Mayor Fortin ruled that the motion is in order.

Committee discussed the following:

- Staff's recommendations with respect to the requests for additional funding; the requests that do not meet the policy criteria.

Councillor Gudgeon withdrew from the meeting at 2:56 p.m. and returned at 2:58 p.m.

- The suggestion the Outreach Grants be allocated to the supplementary requests.
- Other options for spending the budget surplus.

Action: It was moved by Councillor Alto, seconded by Councillor Helps, that the question be called.

DEFEATED 14/GPC189

For: Councillor Alto

Against: Mayor Fortin, Councillors Coleman, Gudgeon, Helps, Isitt, Madoff, and Thornton-Joe

Committee discussed the motion as follows:

- Concerns that staff will be required to develop a policy without the clarity provided by guiding principles.
- The suggestion the motion be postponed and that staff be requested to report back on the contingency fund.
 - Staff will develop parameters which will allow some flexibility to address requests that come up throughout the year.

Action: It was moved by Councillor Helps, seconded by Councillor Gudgeon, that the question be called.

CARRIED UNANIMOUSLY 14/GPC190

On the motion:

CARRIED 14/GPC191

For: Councillors Alto, Coleman, Gudgeon, Helps, Isitt, Madoff, and Thornton-Joe

Against: Mayor Fortin

Committee discussed the supplementary requests and which items fit within the parameters of policy.

Action: It was moved by Councillor Gudgeon, seconded by Councillor Helps, that the recommendation on additional funds for the 2014 Fee for Service Grants be divided.

CARRIED UNANIMOUSLY 14/GPC192

Action: It was moved by Councillor Gudgeon, seconded by Councillor Helps, that Committee recommends that Council approve funding Recreation Integration an additional \$226 to meet MOU obligations.

Staff advised that the formula is based on population and there is an obligation to pay it every year.

CARRIED UNANIMOUSLY 14/GPC193

Action: It was moved by Councillor Madoff, seconded by Councillor Isitt, that Committee recommends that Council approve funding the Victoria Heritage Foundation an additional \$2,694 to reprint "This Old House" books.

CARRIED UNANIMOUSLY 14/GPC194

Committee discussed the rationale behind Beacon Community Services' request for additional funds.

Action: It was moved by Mayor Fortin, seconded by Councillor Isitt that Committee recommends that Council direct staff to contact Beacon Community Services to determine why they are requesting the additional funding for program costs.

CARRIED UNANIMOUSLY 14/GPC195

Action: It was moved by Councillor Alto, seconded by Councillor Coleman, that Committee recommends that Council approve funding the Maritime Museum an additional \$5,000 for operating expenses.

Committee discussed the motion as follows:

- This request is not aligned with policy and noting that only three agencies had the opportunity to apply for additional funds.
- The three year cycle of applications and how this application fits into it.
- The historical reductions in funding for the Maritime Museum and discussing their funding issues with them.

DEFEATED 14/GPC196

For: Councillor Coleman
Against: Mayor Fortin, Councillors Alto, Gudgeon, Helps, Isitt, Madoff, and Thornton-Joe

Action: It was moved by Councillor Isitt, seconded by Councillor Gudgeon, that Committee recommends that Council allocate a portion of the Outreach Grants to fund the two supplemental applications and the remainder be allocated to Council's Contingency Fund.

Committee discussed the motion as follows:

- Options for funding the two supplemental items that have been approved.
- Outreach grants and developing options and a framework for funding youth programs.

DEFEATED UNANIMOUSLY 14/GPC197

Mayor Fortin noted that Vic West Community Centre may want to be consulted regarding the \$10,000 Outreach Grant prior to it going to RFP as this money was originally allocated to them.

Action: It was moved by Councillor Alto, seconded by Councillor Isitt, that Committee recommends that Council fund the \$226 for Recreation Integration and \$2,694 for the Victoria Heritage Foundation from the Council Contingency Fund.

CARRIED UNANIMOUSLY 14/GPC198

Action: It was moved by Councillor Isitt, seconded by Councillor Helps, that Committee recommends that Council direct staff to issue a Call for Proposal for \$10,000 in Youth Outreach Grants.

Committee discussed the following:

- The cost to advertise a Call for Proposal;
 - Using an existing network of social service providers for the Call for Proposal
 - Working with Supply Management staff to ensure the correct process is followed.

CARRIED 14/GPC199

For: Councillors Alto, Gudgeon, Helps, Isitt, Madoff, and Thornton-Joe
Against: Mayor Fortin and Councillor Coleman

Action: It was moved by Councillor Madoff, seconded by Mayor Fortin, that Committee recommends that Council approve funding the Victoria Civic Heritage Trust for an additional \$2,080 in operating expenses.

DEFEATED UNANIMOUSLY 14/GPC200

Action: It was moved by Councillor Isitt, seconded by Councillor Helps, that Committee recommends that Council direct staff to report back in October with a report on the results from all 2013 grant recipients as well as a recommended streamlined grant process for the 2015 budget process.

CARRIED UNANIMOUSLY 14/GPC201

Mayor Fortin requested that all the processes related to the grant process, the Permissive Tax Exemption process and the Council Contingency Fund be streamlined for Council's consideration.

6.3 Public Consultation on the 2014 – 2018 Financial Plan

Committee received a report dated April 10, 2014 from Communications and Civic Engagement regarding Public Consultation on the 2014 – 2018 Financial Plan. The purpose of the report is to update Council on upcoming public consultation

opportunities and seek direction on the public input required by Council prior to consideration of the 2014 – 2018 Financial Plan.

Action: It was moved by Councillor Isitt, seconded by Councillor Madoff, that Committee recommends that Council direct staff to provide opportunities for the public to learn more and provide general comment on 2014 – 2018 Financial Plan and to compile all input received for Council's consideration prior to adoption of the 2014 – 2018 Financial Plan in May.

CARRIED UNANIMOUSLY 14/GPC202

A Committee member advised they had questions regarding this item.

Action: It was moved by Mayor Fortin, seconded by Councillor Alto, that Committee reconsider the motion.

CARRIED UNANIMOUSLY 14/GPC203

Committee discussed the following:

- If the presentations at the Open House can be webcast;
 - The presentation can be webcast.
- Ensuring the material is provided in advance of the Open House.
- The Mayor's consultation schedule and providing those dates to Council.

Action: It was moved by Councillor Isitt, seconded by Councillor Madoff, that Committee recommends that Council direct staff to provide opportunities for the public to learn more and provide general comment on 2014 – 2018 Financial Plan and to compile all input received for Council's consideration prior to adoption of the 2014 – 2018 Financial Plan in May.

CARRIED UNANIMOUSLY 14/GPC204

6.4 2014 Business Improvement Area Bylaw

Committee received a report dated March 31, 2014 from Finance regarding the 2014 Business Improvement Area Bylaw. In 2009, Council passed bylaw 09-041, Business Improvement Area Bylaw, 2009 which re-established the Downtown Victoria Business Improvement Area Service (DVBA) for the years 2010 – 2014. Each year, Council must pass a bylaw prescribing the rates to be imposed on properties within the business improvement area. As bylaw 09-041 will expire at the end of 2014, the DVBA is moving forward with re-establishing the improvement area and City staff is drafting a new bylaw.

Action: It was moved by Councillor Alto, seconded by Councillor Thornton-Joe, that Committee recommends that Council adopt the "Business Improvement Area Rate Bylaw, 2014".

Committee discussed the following:

- Reviewing the map of boundaries for businesses within the DVBA;

- Details regarding how the boundaries are established;
- Renewal of the establishing bylaw this year means the boundary issue will be reviewed.
- Noting the legislative framework which governs the DVBA.

CARRIED UNANIMOUSLY 14/GPC205

6.5 L'École Polytechnique Memorial

Committee received a report dated March 28, 2014 from Parks, Recreation & Culture with respect to installing a Memorial honouring the women killed at L'École Polytechnique on December 6, 1989. On November 7, 2013, Council passed a motion asking staff to report back on location options. Through consultation with a representative from the Committee three potential City of Victoria park locations were considered.

- Action:** It was moved by Councillor Alto, seconded by Councillor Gudgeon, that Committee recommends that Council:
1. Approve the Holland Park site for installation of a permanent memorial to mark the 25th Anniversary of the Montreal Massacre at L'École Polytechnique.
 2. That Council direct staff to draft a comprehensive policy for memorials for consideration.

Committee discussed the following:

- Concerns regarding the waterfront location for the memorial;
 - The proponents were consulted and agreed to this location and it doesn't conflict with other uses in the park.
- Many people will pass this site making it an appropriate location.

CARRIED 14/GPC206

For: Mayor Fortin, Councillors Alto, Coleman, Gudgeon, Helps, Madoff and Thornton-Joe
Against: Councillor Isitt

6.6 Amendments to the CRD Clean Air Bylaw

Committee received a report dated April 10, 2014 from Parks, Recreation & Culture regarding amendments to the CRD Clean Air Bylaw. This report is to advise Council of a request from the CRD Health and Capital Planning Strategies Division to engage in their consultation process on the matter of the amendment to the Clean Air Bylaw.

- Action:** It was moved by Councillor Gudgeon, seconded by Councillor Madoff, that Committee recommends:
1. That Council support working with the CRD Health and Capital Planning Strategies Division in the implementation of the Clean Air Bylaw Amendment.

2. That a copy of the report dated April 10, 2014 be forwarded to the CRD for consideration in the Clean Air Bylaw Amendment implementation plan.

Committee discussed the following:

- The colour-coded chart of City parks; the Clean Air Bylaw will apply to all of them.
- Parking lots and boulevards also considered for the Clean Air Bylaw;
 - Concerns regarding smokers on Pandora Boulevard and options for places they could smoke.
- Concerns that there will not be areas for smokers to smoke;
 - Having a designated smoking area.

Action: It was moved by Councillor Isitt, seconded by Councillor Helps, that Committee amend the motion as follows:

1. That Council support working with the CRD Health and Capital Planning Strategies Division in the implementation of the Clear Air Bylaw Amendment, **including designated outdoor smoking areas at select locations in the City of Victoria.**
2. That a copy of the report dated April 10, 2014 be forwarded to the CRD for consideration in the Clean Air Bylaw Amendment implementation plan.

The City Manager advised that this is a Council recommendation to the CRD so it is subject to their authority.

Councillor Coleman withdrew from the meeting at 4:02 p.m. and returned at 4:03 p.m.

Action: It was moved by Councillor Gudgeon, seconded by Councillor Helps, that Committee amend the amendment as follows:

1. That Council support working with the CRD Health and Capital Planning Strategies Division in the implementation of the Clear Air Bylaw Amendment, **and consider** including designated outdoor smoking areas at select locations in the City of Victoria.
2. That a copy of the report dated April 10, 2014 be forwarded to the CRD for consideration in the Clean Air Bylaw Amendment implementation plan.

On the amended amendment:
CARRIED UNANIMOUSLY 14/GPC207

On the amendment:
CARRIED UNANIMOUSLY 14/GPC208

On the main motion as amended:
CARRIED UNANIMOUSLY 14/GPC209

6.7 Application for a Permanent Change to a Retail Store Liquor Licence for Spinnakers Beer & Wine Merchants – 425 Simcoe Street

Committee received a report dated March 31, 2014 from Legislative and Regulatory Services with respect to an application for permanent change to a Retail Store Liquor Licence for Spinnakers Beer & Wine Merchants at 425 Simcoe Street. The purpose of the report is to seek direction from Council in response to a request from the business owner to amend a provision of a Section 219 Covenant Agreement for Spinnakers Beer and Wine Merchants at their Retail Store Liquor Licensed business located at 425 Simcoe Street to enable a one hour extension to their hours of operation.

Action: It was moved by Councillor Gudgeon that Committee postpone consideration of this item pending proposed changes in Provincial legislation related to alcohol sales, as outlined in the letter dated February 25, 2014 from the James Bay Neighbourhood Association.
Failed due to no seconder

Committee discussed the following:

- Public hearing requirements for this application;
 - As this is an existing Liquor Licence, a hearing is not required.
- Concerns with respect to amending the hours in the Covenant.

Action: It was moved by Councillor Helps, seconded by Councillor Madoff, that Committee recommends that Council, after conducting a review with respect to noise and community impacts regarding the application to amend liquor sales hours for the Retail Store Liquor Licensed business of Spinnakers Beer and Wine Merchants, Liquor License No. 195483, located at 425 Simcoe Street, approves:

1. The application of Spinnakers Beer and Wine Merchants to operate their Retail Store Liquor Licensed business during the hours of 0900h (9:00am) to 2300h (11:00pm) daily.
2. In so doing, Council instructs the Corporate Administrator to:
 - a. Amend the current section 219 (*Land Title Act*) Covenant Agreement (FB147506) in place for the property legally described as "Lot 1 Beckley Farm, Victoria City, Plan 26705" and commonly known as "425 Simcoe Street" by striking out "10 o'clock p.m." in section 3.1 of Part 2 of the Covenant Agreement and substituting in its place "11 o'clock p.m.", and;
 - b. Notify the General Manager of the Liquor Control and Licensing Branch (LCLB) of this decision so that the LCLB can amend the provincial Retail Store Liquor Licence accordingly.

Committee discussed the following:

- The suggestion the extension of hours be approved annually;
 - Uncertainty if this can be done with a Covenant.
- This retail liquor store has been very well run with no issues.

Action: It was moved by Councillor Isitt, seconded by Councillor Gudgeon, that Committee amend the motion as follows:

1. **That Council refer this application to a non-statutory Public Hearing to receive input from the public before removing the Covenant.**
2. That Council, after conducting a review with respect to noise and community impacts regarding the application to amend liquor sales hours for the Retail Store Liquor Licensed business of Spinnakers Beer and Wine Merchants, Liquor License No. 195483, located at 425 Simcoe Street, approves:
3. The application of Spinnakers Beer and Wine Merchants to operate their Retail Store Liquor Licensed business during the hours of 0900h (9:00am) to 2300h (11:00pm) daily.
4. In so doing, Council instructs the Corporate Administrator to:
 - c. Amend the current section 219 (*Land Title Act*) Covenant Agreement (FB147506) in place for the property legally described as "Lot 1 Beckley Farm, Victoria City, Plan 26705" and commonly known as "425 Simcoe Street" by striking out "10 o'clock p.m." in section 3.1 of Part 2 of the Covenant Agreement and substituting in its place "11 o'clock p.m.", and;
 - d. Notify the General Manager of the Liquor Control and Licensing Branch (LCLB) of this decision so that the LCLB can amend the provincial Retail Store Liquor Licence accordingly.

Committee discussed the amendment as follows:

- Noting the people who indicated their support for this change.
- The suggestion that the store owners meet with the community association to discuss concerns.

On the amendment:
DEFEATED 14/GPC210

For: Councillor Isitt
Against: Mayor Fortin, Councillors Alto, Coleman, Gudgeon, Helps, Madoff and Thornton-Joe

On the main motion
CARRIED 14/GPC211

For: Mayor Fortin, Councillors Alto, Coleman, Helps, Isitt, Madoff and Thornton-Joe
Against: Councillors Gudgeon

6.8 Regional Transportation Plan Referral – Comments / Recommended Changes

Committee received a report dated March 31, 2014 from Engineering regarding the Regional Transportation Plan Referral. At its October 30, 2013 meeting, the CRD Board referred the draft Regional Transportation Plan (RTP) to Council for final comment, prior to consideration for adoption by the CRD Board in March 2014.

Jon Hicks, CRD was present with City staff staff to answer questions on the RTP.

Mayor Fortin withdrew from the meeting at 4:27 p.m. Councillor Gudgeon assumed the Chair.

Action: It was moved by Councillor Isitt, seconded by Councillor Alto, that Committee recommends that Council:

1. Forward the comments contained in the report dated March 31, 2014 on the draft Regional Transportation Plan to the Capital Regional District Board for consideration, and;
2. Forward this motion to tonight's Council Meeting.

Mayor Fortin returned to the meeting at 4:32 p.m. and assumed the Chair.

A Committee member noted that the Galloping Goose Trail corridor is becoming too narrow as usage of the Galloping Goose Trail increases. Staff advised that that there have been discussions on this matter.

Councillor Young returned to the meeting at 4:34 p.m.

Action: It was moved by Councillor Gudgeon, seconded by Councillor Helps, that Committee amend the motion as follows:

That Council:

1. Forward the comments contained in the report dated March 31, 2014 on the draft Regional Transportation Plan to the Capital Regional District Board for consideration, and;
2. **Request the CRD's consideration to widen the Galloping Goose Trail corridor within the City of Victoria.**
3. Forward this motion to tonight's Council Meeting.

On the amendment:
CARRIED UNANIMOUSLY 14/GPC212

On the main motion as amended:
CARRIED UNANIMOUSLY 14/GPC213

6.9 Further Information Regarding Expediting Planning Applications in 2014 – 2015

Committee received a report dated April 2, 2014 from Sustainable Planning and Community Development with further information on Council's Decision regarding Expediting Planning Applications in 2014 – 2015. The purpose of this report is to indicate the extent that an increase in planning and legal resources for 2014 – 2015 can expedite the processing of planning applications.

Mayor Fortin advised Committee that he would like Committee to review the Sustainability function that has been amalgamated into the Planning department at the next meeting.

Action: It was moved by Councillor Madoff, seconded by Councillor Gudgeon, that Committee receive the report dated April 2, 2014 for information.

CARRIED UNANIMOUSLY 14/GPC214

8. NEW BUSINESS

8.1 Request to Attend Conference – FCM

Committee received a report dated April 8, 2014 from Councillor Isitt requesting approval for the attendance and associated costs at the Federation of Canadian Municipalities Annual Conference to be held May 30 to June 2, 2014, in Ontario.

Councillor Isitt advised Committee that the associated costs for attendance to the conference will be more than originally anticipated.

- Action:** It was moved by Mayor Fortin, seconded by Councillor Isitt, that Committee recommends that Council:
1. Approves the attendance of Councillor Isitt at the Federation of Canadian Municipalities Annual Convention including expenses of approximately \$2,000.
 2. This motion be forwarded to tonight's Council Meeting.

CARRIED UNANIMOUSLY 14/GPC215

8.2 Councillor Sharing – Victoria Hospitality Award Program

Councillor Gudgeon shared with Committee the award winner of last week's Victoria Hospitality Award, who was Brette Richard of the Parsonage/Fernwood Coffee Company. This program recognizes individuals for outstanding hospitality and they would like to raise the profile of the program to recognize people who provide excellent hospitality in Victoria.

8.3 Councillor Inquiry – Funding for Our Place

Councillor Gudgeon advised Committee that Our Place's proposal to extend their operating hours was turned down by the Province and she inquired if a letter could be sent by Council to the Minister requesting that they reconsider this proposal. It would also be worthwhile to request that the Municipalities of Oak Bay and Saanich also send letters in support of this facility.

Committee discussed the following:

- Concerns that funds may be diverted from housing initiatives.

- Action:** It was moved by Councillor Thornton-Joe, seconded by Councillor Gudgeon, that Committee recommends that Council send a letter to BC Housing expressing the City's support for the work of Our Place and that new funds be found to support their funding proposal to increase the hours of Our Place.

Committee discussed the most appropriate ministry to send the letter to.

- Action:** It was moved by Councillor Isitt, seconded by Councillor Thornton-Joe, that Committee amend the motion as follows:

That Council send a letter to **the Premier, copying the Minister of Social Development and Social Innovation and the Minister Responsible for Housing and BC Housing**, expressing the City's support for the work of Our Place and that new money be found to support their funding proposal to increase the hours of Our Place.

On the amendment:
CARRIED UNANIMOUSLY 14/GPC216

On the main motion as amended:
CARRIED UNANIMOUSLY 14/GPC217

Action: It was moved by Councillor Gudgeon, seconded by Councillor Isitt, that Committee recommends that Council send a copy of the letter to neighbouring municipalities encouraging them to support Our Place by sending a similar letter to the Premier, copying the Minister of Social Development and Social Innovation and the Minister Responsible for Housing.

CARRIED UNANIMOUSLY 14/GPC218

8.4 Councillor Inquiry – Greater Victoria Harbour Authority

Councillor Gudgeon outlined for Committee an inquiry regarding a form she has been asked to fill out with respect to her role as the City's representative to the Greater Victoria Harbour Authority.

Action: It was moved by Councillor Thornton-Joe, seconded by Councillor Madoff, that this item be considered in the closed meeting.

CARRIED UNANIMOUSLY 14/GPC219

Action: It was moved by Councillor Helps, seconded by Councillor Alto, that the closed items be forwarded to this evening's Council Meeting.

CARRIED UNANIMOUSLY 14/GPC220

9. ADJOURNMENT

Action: It was moved by Councillor Coleman, seconded by Councillor Helps, that Committee adjourn the meeting of April 10, 2014, at 4:53 p.m.

CARRIED UNANIMOUSLY 14/GPC221

Mayor Fortin, Chair