



**UPDATED AMENDED AGENDA
GOVERNANCE & PRIORITIES COMMITTEE
MEETING OF THURSDAY, DECEMBER 3, 2015, AT 9:00 A.M.
COUNCIL CHAMBERS
CITY HALL, 1 CENTENNIAL SQUARE**

Page

CALL TO ORDER

APPROVAL OF THE AGENDA

Late Item: Amendment to the Closed Agenda - Decision Request Item:

***Land/Intergovernmental Relations

MOTION TO CLOSE THE (December 3, 2015) GOVERNANCE & PRIORITIES COMMITTEE MEETING TO THE PUBLIC at the call of the Chair (at approximately 12:00 p.m.) that excludes the public under Section 12(6) of the Council Bylaw for the reason that the following agenda items deal with matters specified in Sections 12(3) and/or (4) of the Council Bylaw, namely:

- *Section 12(3)(e) The acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure might reasonably be expected to harm the interests of the City.*
- *Section 12(4)(b) The consideration of information received and held in confidence relating to negotiations between the City and a Provincial government or the Federal government or both, or between a Provincial government or the federal government or both and a third party.*

CONSENT AGENDA

ADOPTION OF MINUTES

1. **Deferred Minutes** from the Meeting held November 5, 2015 (to follow)
2. Minutes from the Special Meeting held November 9, 2015
Late Item: Minutes

3. Minutes from the Special Meeting of November 12, 2015
Late Item: Minutes

4. Minutes from the Special Meeting of November 20, 2015
Late Item: Minutes

PRESENTATION

5. Downtown Victoria Business Association - Annual Presentation 7 - 69
--K. Kelly, General Manager of the Downtown Victoria Business Association
Late Item: Presentation

A presentation from the Downtown Victoria Business Association requesting approval of the proposed budget.

[Addenda]

DECISION REQUESTS

6. Council Appointments 71 - 76
--C. Coates, City Clerk
Late Item: Attachment

A report providing Committee with information on expiring external Committee/Board appointments.

[Addenda]

7. Downtown Bus Terminal Proposal - 700 block Douglas Street 77 - 104
--F. Work, Director of Engineering & Public Works
Late Item: Correspondence & Presentation

A report providing Committee with recommendations on the BC Transit proposal to create a Downtown Bus Terminal.

[Addenda]

8. Skateboard Regulations - Additional Information 105 - 136
--F. Work, Director of Engineering & Public Works
Late Item: Presentation

A report providing Committee with information and recommendations on proposed bylaw amendments to permit the use of skateboards on City roadways.

[Addenda]

9. Victoria West Park Improvements 137 - 374
--T. Soulliere, Director of Parks, Recreation & Facilities
Late Item: Revised Presentation

A report providing Committee with information and recommendations for the Park Improvement Plan for Victoria West Park.

[Addenda]

10. Development Cost Charges Review 375 - 388
--S. Thompson, Director of Finance

A report providing Committee with information on a review of development cost charges.

11. Service Review Policy 389 - 392
--S. Thompson, Director of Finance

A report providing Committee with recommendations on a service review policy.

12. Proposed Participatory Budget and "My Great Neighbourhood Fund" 393 - 407
--K. Hamilton, Director of Citizen Engagement & Strategic Planning
--S. Thompson, Director of Finance
Late Item: Missing Pages & Presentation

A report providing Committee with recommendations on a participatory budget process for 2016 and a policy for Great Neighbourhood Fund applications.

[Addenda]

13. Proposed Public Use of City Hall and Guidelines 409 - 431
--K. Hamilton, Director of Citizen Engagement & Strategic Planning

A report providing Committee with information on a proposed policy for the public's use of City Hall.

14. Liquor Licence Application - Royal Canadian Legion Public Service Branch 127, 514 Government Street (James Bay Neighbourhood) 433 - 459
--C. Coates, City Clerk
Late Item: Presentation

A report providing Committee with recommendations on a Primary Liquor Licence for the Royal Canadian Legion Public Service Branch 127.

[Addenda]

UNFINISHED BUSINESS

15. ~~Preliminary Assessment of Imposing a Ban on Single-Use Plastic Bags through City Bylaw~~ (Deferred) 461 - 462
--F. Work, Director of Engineering & Public Works

16. Potential Amendment to the 2015 - 2018 Strategic Priorities: Motion - Asbestos Control 461 - 462
--J. Tinney, Director of Sustainable Planning & Community Development
--P. Bruce, Fire Chief
Late Item: Report

A report providing Committee with information regarding the resource implications of a review of bylaw regulations relating to asbestos control.

[Addenda]

17. Resource Implications of Pedicab Motions 463 - 464
--C. Coates, City Clerk

A report providing Committee with information regarding the resource implications of a review of bylaw regulations relating to pedicabs.

18. Heron Cove and Raymur Point Bridge Widths 465 - 468
--T. Soulliere, Director of Parks, Recreation & Facilities
--K. Hamilton, Director of Citizen Engagement & Strategic Planning
--M. Sandhu, Manager of Interdisciplinary Projects

A report providing Committee with recommendations on Heron Cove and Raymur Point bridges.

NEW BUSINESS

19. Motion - McPherson Theatre 469 - 477
--Councillors Isitt & Young
Late Item: Revised Motion

A motion requesting staff's advice on potentially resuming the management of the McPherson Playhouse and the costs of theatre operations.

[Addenda]

- 19A. **Late Item:** 479 - 494
McPherson Theatre - Supplemental Correspondence

[Addenda]

20. Motion - McKenzie Interchange 503 - 504
--Councillors **Loveday** & Young
Late Item: Revised Report (Attachment and additional Councillor)

A motion providing Committee with recommendations regarding the design of the McKenzie Interchange.

[Addenda]

21. Motion - Repatriating a Lekwungen Sacred Site 495 - 502
--Mayor Helps, Councillors Alto & Thornton-Joe

A motion providing recommendations on a proposal for the Esquimalt and Songhees Nations to use the Checkers Pavilion as a site to build a traditional Long House.

REPORTS FOR INFORMATION

22. Update to Facility Conditions Assessment 505 - 534
--T. Soulliere, Director of Parks, Recreation & Facilities

A report providing Committee with information on updates to the Facility Conditions Assessment.

23. Public Engagement for Johnson Street Bridge Public Realm Areas 535 - 536
--K. Hamilton, Citizen Engagement & Strategic Planning
Late Item: Report

A report providing Committee with information on the outcome of the Johnson Street Bridge Public Realm workshop and recommendations for broader public input.

[Addenda]

24. **Late Item**: Honours Ceremony 537 - 538
--Councillor Thornton-Joe

Information from the 2015 Victoria Police Department Honours Ceremony.

[Addenda]

MOTION TO CLOSE THE (December 3, 2015) GOVERNANCE & PRIORITIES COMMITTEE MEETING TO THE PUBLIC

That Governance & Priorities Committee convene a closed meeting that excludes the public under Section 12(6) of the Council Bylaw for the reason that the following agenda items deal with matters specified in Sections 12(3) and/or (4) of the Council Bylaw, namely:

- *Section 12(3)(a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the City or another person appointed by the City.*
- *Section 12(3)(b) Personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity.*
- *Section 12(3)(e) The acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure might reasonably be expected to harm the interests of the City.*
- *Section 12(3)(i) The receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.*
- *Section 12(4)(b) The consideration of information received and held in confidence relating to negotiations between the City and a Provincial government or the Federal government or both, or between a Provincial government or the Federal government or both and a third party.*

CLOSED MEETING

ADOPTION OF THE CLOSED MINUTES

25. Minutes from the Closed Meeting held November 5, 2015

DECISION REQUEST

26. Land\Legal Advice
--C. Coates, City Clerk
--T. Zworski, City Solicitor

Late Item: Report

27. Committee Appointments - Advisory Design Panel
Late Item: Additional Applicant & Summary of Applicants Attachment
28. Committee Appointments - Art in Public Places Committee
29. Committee Appointments - Greater Victoria Public Library Committee
30. Committee Appointments - Heritage Advisory Panel
Late Item: Additional Applicants & Summary of Applicants Attachment
31. Committee Appointments - Victoria Family Court and Youth Justice Committee
32. *****Late Item**: Land/Intergovernmental Relations (Verbal)-in reference to the proposed amendment to the agenda
--J. Tinney, Director of Sustainable Planning & Community Development
Late Item: Presentation

CONSIDERATION TO RISE & REPORT

ADJOURNMENT



November 17, 2015

DVBA Board

Suzanne Bradbury, Chair
Fort Properties

Kathy Hogan, Vice-Chair
UDI Victoria

Fran Hobbs, Past-Chair
BC Ferries

Dan Sawchuk, Treasurer
Robbins Parking

Eveline Black
Capital Iron

Nick Blasko
Atomique Productions

Deirdre Campbell
Tartan Group

Jason Cridge
Cridge Family Pharmacy

Shane Devereaux
Habit Coffee

Don Fennerty
Fairmont Empress

Dave Ganong
Colliers International

Grant Olson
Strathcona Hotel

Margaret Lucas
*Councillor,
City of Victoria
(Ex-officio)*

Kenneth Kelly, M. PL.
General Manager

20 Centennial Square
Victoria, BC
V8W1P7

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downtownvictoria.ca

Ms. Janice Schmidt,
Manager of Legislative Services,
City of Victoria,
1 Centennial Square,
Victoria, B.C.
V8W 1P6

Dear Ms. Schmidt,

Re: DVBA 2016 Budget

In accordance with Business Improvement Area Bylaw #14-062, we wish to submit for your consideration the proposed DVBA budget for January 1st – December 31st, 2016 and to make a short presentation at the GPC meeting on December 3rd.

In accordance with the City and DVBA by-laws, the Board of the DVBA unanimously approved the following budget and our membership subsequently approved it at our AGM on June 23rd of this year.

PROPOSED BUDGET

January 1st – December 31st, 2016

REVENUE

BIA Levy \$1,014,769.44 (100%)

EXPENSES

Administration \$ 334,873.92 (33%)

Clean & Safe & Sustainable \$ 263,840.06 (26%)

Marketing & Events \$ 324,726.22 (32%)

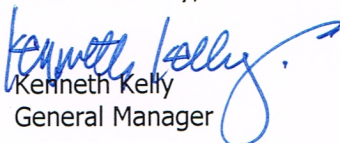
Research & Analysis \$ 50,738.47 (5%)

Networking & Partnerships \$ 40,590.77 (4%)

TOTAL EXPENSES \$1,014,769.44 (100%)

Attached is a copy of our 2014 audited statements which were also received and approved by our membership at our AGM.

Yours Sincerely,


Kenneth Kelly
General Manager

cc: Susanne Thompson, Director of Finance

DOWNTOWN VICTORIA BUSINESS ASSOCIATION
Financial Statements
Year Ended December 31, 2014

DOWNTOWN VICTORIA BUSINESS ASSOCIATION
Index to Financial Statements
Year Ended December 31, 2014

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INDEPENDENT AUDITOR'S REPORT

To the Directors of Downtown Victoria Business Association

We have audited the accompanying financial statements of Downtown Victoria Business Association, which comprise the statement of financial position as at December 31, 2014 and the statements of revenues and expenditures, changes in net assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

(continues)

Independent Auditor's Report to the Directors of Downtown Victoria Business Association (*continued*)

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Downtown Victoria Business Association as at December 31, 2014 and the results of its operations and its cash flow for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Victoria, B.C.
April 2, 2015

Obara & Company

CHARTERED ACCOUNTANTS

OBARA & COMPANY
CHARTERED ACCOUNTANTS

DOWNTOWN VICTORIA BUSINESS ASSOCIATION
Statement of Financial Position
December 31, 2014

	2014	2013
ASSETS		
CURRENT		
Cash	\$ 182,507	\$ 190,193
Accounts receivable	1,646	158
Goods and services tax recoverable	10,024	10,624
Prepaid expenses	6,257	3,587
	<u>200,434</u>	204,562
CAPITAL ASSETS (Note 3)	<u>43,917</u>	30,005
	<u>\$ 244,351</u>	<u>\$ 234,567</u>
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable and accrued liabilities	\$ 107,461	\$ 120,400
Employee deductions payable	14,044	13,955
Deferred contributions (Note 5)	80,913	72,510
	<u>202,418</u>	206,865
NET ASSETS		
Operating fund	(1,984)	(2,303)
Invested in capital assets	43,917	30,005
	<u>41,933</u>	27,702
	<u>\$ 244,351</u>	<u>\$ 234,567</u>

ON BEHALF OF THE BOARD

Director

Director

See notes to financial statements

OBARA & COMPANY
CHARTERED ACCOUNTANTS

DOWNTOWN VICTORIA BUSINESS ASSOCIATION**Statement of Changes in Net Assets****Year Ended December 31, 2014**

	Operating Fund	Invested in Capital Assets	2014	2013
NET ASSETS - BEGINNING OF YEAR	\$ (2,303)	\$ 30,005	\$ 27,702	\$ 35,301
Purchase of capital assets	(32,411)	32,411	-	-
Amortization of capital assets	15,084	(15,084)	-	-
Loss on disposal of assets	3,415	(3,415)	-	-
Excess of revenue over expenses	14,231	-	14,231	(7,599)
NET ASSETS - END OF YEAR	\$ (1,984)	\$ 43,917	\$ 41,933	\$ 27,702

See notes to financial statements

OBARA & COMPANY
CHARTERED ACCOUNTANTS

Statement of Revenues and Expenditures

Year Ended December 31, 2014

	2014	2013
REVENUES		
City of Victoria Business Improvement Area Levy	\$ 975,365	\$ 951,576
Change in deferral	(8,403)	(67,569)
Interest income and other	176	2,273
Membership Fees	320	235
	<u>967,458</u>	<u>886,515</u>
EXPENDITURES		
ADMINISTRATION		
Amortization	15,084	12,846
Insurance	4,963	4,597
Interest and bank charges	7,077	6,746
Loss on disposal of assets	3,415	-
Meetings and hospitality	5,308	4,407
Office supplies and other	10,520	8,415
Parking	2,358	2,614
Professional fees	18,785	16,052
Rent	13,834	13,834
Telephone and communications	6,073	5,406
Wages and benefits	228,619	223,906
Subtotal	<u>316,036</u>	<u>298,823</u>
CLEAN, SAFE AND SUSTAINABLE		
Recovery of wages and supplies	(12,743)	(1,151)
Capital improvement grants and initiatives	53,951	21,995
Marketing	19,718	1,171
Police initiatives	1,112	3,129
Supplies	21,682	17,941
Wages and benefits	183,490	159,900
Wages and benefits - City pilot project	8,774	-
WiFi	9,095	7,335
Subtotal	<u>285,079</u>	<u>210,320</u>
MARKETING		
Events revenue	(15,127)	(23,560)
Christmas	110,618	150,516
Christmas lights	19,413	16,074
Festivals and events	50,014	41,758
Marketing	121,077	129,565
Meter fair wages and benefits	11,965	9,714
Parking initiatives	8,348	5,859
Precincts	7,485	7,837
Subtotal	<u>313,793</u>	<u>337,763</u>
NETWORKING		
AGM income	(2,877)	(3,000)
AGM expense	14,013	13,868
Conferences	6,507	11,937
Member communications	11,370	3,309
Other	1,065	1,021
Strategic planning	8,241	20,073
Subtotal	<u>38,319</u>	<u>47,208</u>
	<u>953,227</u>	<u>894,114</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>\$ 14,231</u>	<u>\$ (7,599)</u>

OBARA & COMPANY
CHARTERED ACCOUNTANTS

See notes to financial statements

DOWNTOWN VICTORIA BUSINESS ASSOCIATION
Statement of Cash Flow
Year Ended December 31, 2014

	2014	2013
OPERATING ACTIVITIES		
Excess (deficiency) of revenue over expenses	\$ 14,231	\$ (7,599)
Items not affecting cash:		
Amortization of capital assets	15,084	12,846
Loss on disposal of assets	3,415	-
	<u>32,730</u>	<u>5,247</u>
Changes in non-cash working capital:		
Accounts receivable	(1,488)	(158)
Accounts payable and accrued liabilities	(12,939)	61,473
Prepaid expenses	(2,670)	(73)
Goods and services tax recoverable	600	17,082
Employee deductions payable	89	11,656
Deferred contributions	8,403	67,569
	<u>(8,005)</u>	<u>157,549</u>
Cash flow from operating activities	<u>24,725</u>	<u>162,796</u>
INVESTING ACTIVITY		
Purchase of capital assets	<u>(32,411)</u>	<u>(5,012)</u>
INCREASE (DECREASE) IN CASH FLOW	<u>(7,686)</u>	<u>157,784</u>
Cash - beginning of year	<u>190,193</u>	<u>32,409</u>
CASH - END OF YEAR	<u>\$ 182,507</u>	<u>\$ 190,193</u>
CASH FLOW SUPPLEMENTARY INFORMATION		
Interest received	<u>\$ 176</u>	<u>\$ 2,273</u>
Interest paid	<u>\$ (7,077)</u>	<u>\$ (6,746)</u>

See notes to financial statements

OBARA & COMPANY
CHARTERED ACCOUNTANTS

DOWNTOWN VICTORIA BUSINESS ASSOCIATION
Notes to Financial Statements
Year Ended December 31, 2014

1. PURPOSE OF THE ASSOCIATION

The Association is incorporated under the Society Act of British Columbia to enhance the "Downtown Victoria Business Improvement Area". The Association is a not-for-profit organization under the Income Tax Act.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations.

Fund accounting

Revenues and expenses related to program delivery and administrative activities are reported in the Operating Fund.

The Invested in Capital Assets Fund reports the assets, liabilities, revenues, and expenses related to the Association's capital assets and leasehold improvements.

Revenue recognition

The Association follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Revenues are in the form of a levy from the City of Victoria and membership fees. Contributions are recognized when assurance of collectibility exists.

Capital assets

Purchased capital assets are recorded at cost. If determinable, contributed capital assets are recorded at fair market value at the date of contribution. Amortization is provided on a declining balance and straight-line method basis over the asset's estimated useful life at the following methods and rates:

Equipment	20%	declining balance method
Computer hardware	30% - 45%	declining balance method
Computer hardware - Interactive light display	3 years	straight-line method
Furniture and fixtures	20%	declining balance method
Leasehold improvements	5 years	straight-line method

The Association recognizes the half year rule during year of acquisition.

(continues)

DOWNTOWN VICTORIA BUSINESS ASSOCIATION**Notes to Financial Statements****Year Ended December 31, 2014****2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** *(continued)*Contributed services

The Association receives assistance from volunteers in carrying out its service delivery activities. If determinable, contributed services are recognized at their fair market value.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Actual results could differ from these estimates.

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

Comparative figures

Certain comparative amounts have been reclassified to conform to the current year's presentation.

3. CAPITAL ASSETS

	Cost	Accumulated amortization	2014 Net book value	2013 Net book value
Equipment	\$ 35,838	\$ 11,014	\$ 24,824	\$ 5,461
Computer equipment	35,495	25,103	10,392	18,708
Furniture and fixtures	11,747	8,644	3,103	5,835
Leasehold improvements	38,698	33,101	5,597	-
Contributed capital assets	1	-	1	1
	<u>\$ 121,779</u>	<u>\$ 77,862</u>	<u>\$ 43,917</u>	<u>\$ 30,005</u>

The Association received contributed capital assets consisting of equipment and furniture in 2005 fiscal year and currently still has a board room table, podium, office desk and credenza. The fair value of these items at the time they were received was not reasonably determinable. Accordingly, they have been recognized in the financial statements at a nominal value of \$1.

DOWNTOWN VICTORIA BUSINESS ASSOCIATION
Notes to Financial Statements
Year Ended December 31, 2014

4. LEASEHOLD IMPROVEMENTS

Leasehold improvements are net of a contribution received from the Downtown Victoria Community Alliance for the purchase of leasehold improvements in the amount of \$20,000.

Gross leasehold improvements 2005	\$ 47,035
Less: contribution 2005	(20,000)
Plus: additions in 2006	5,444
additions in 2014	<u>6,219</u>
	<u>\$ 38,698</u>

5. DEFERRED BUSINESS IMPROVEMENT AREA LEVY

Represents unexpended externally restricted funds received from the City of Victoria for the Business Improvement Area Levy. These funds are restricted for the use on a "business promotion scheme" as defined in Bylaw 09-041.

	2014	2013
Deferral from prior year	\$ 72,510	\$ 4,941
Levy received in the current year and interest earned on levy	975,541	953,849
Amount expended in the current year for eligible expenses	<u>(967,138)</u>	<u>(886,280)</u>
	<u>\$ 80,913</u>	<u>\$ 72,510</u>

6. RELATED PARTY TRANSACTIONS

During the year the Association purchased \$11,014 (2013 - \$2,917) of supplies from companies managed by a few of the Association's directors. These transactions occurred in the normal course of operations and were recorded at the fair value at the date of the purchases.

7. ECONOMIC DEPENDENCE AND GOING CONCERN

The Association receives its revenues pursuant to a funding arrangement with the City of Victoria. The contract with the City was re-established January 1, 2015 for 5 years. Without continued support of the downtown property and business owners through a levy collected by the City of Victoria, the Association would not be able to continue its operations.

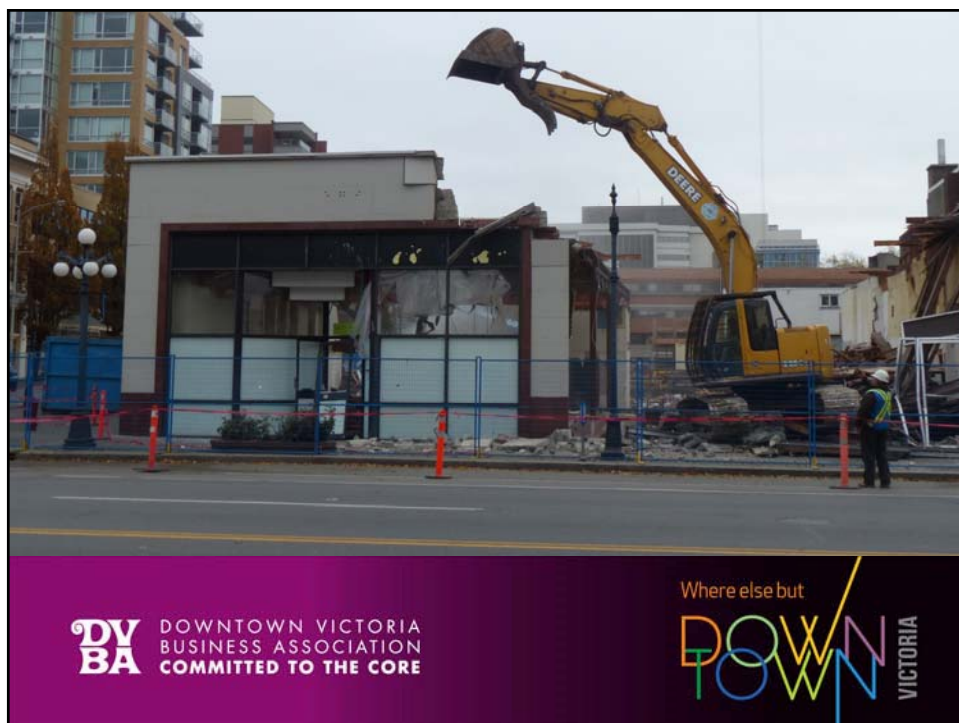
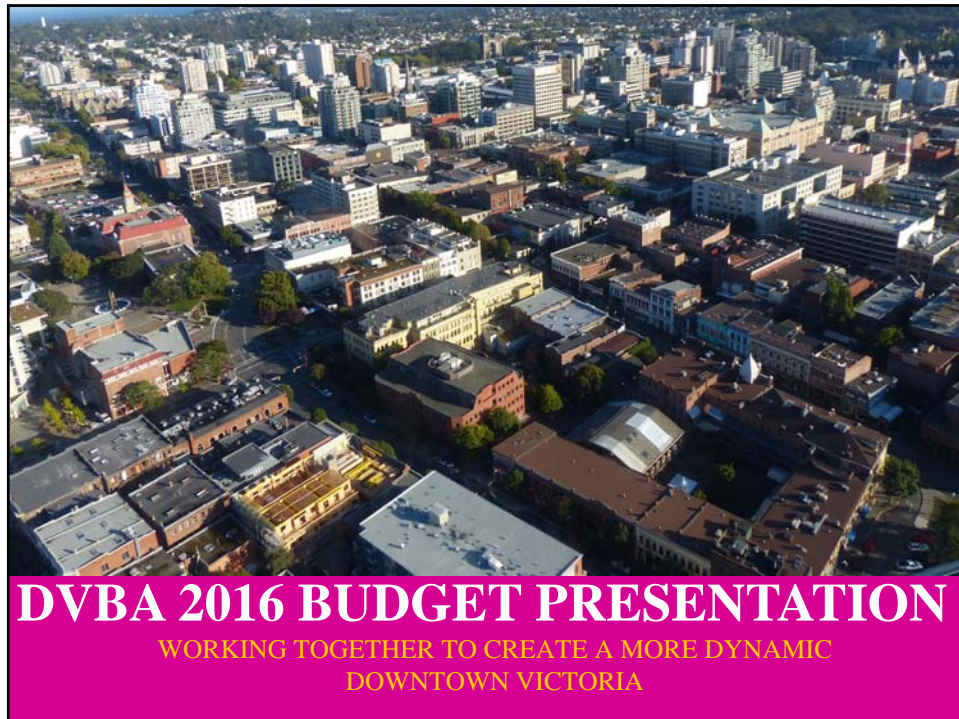
DOWNTOWN VICTORIA BUSINESS ASSOCIATION
Notes to Financial Statements
Year Ended December 31, 2014

8. COMMITMENTS AND CONTINGENCIES

- a. The City of Victoria Business Improvement Area Bylaw (14-062) was re-established January 1, 2015. Any unspent funds at the earlier of the expiry of the Bylaw, December 31, 2019, or the dissolution of the Association, must be returned to the City of Victoria after payment of any debts lawfully incurred by the Association in relation to a "business promotion scheme". If the Downtown Victoria Business Improvement Area Service is renewed or extended beyond the term provided for under this Bylaw, and if the DVBA continues to comply with the conditions set out in the Bylaw, the Association may request of the Council that any unexpended portion of a DVBA grant be retained by the Association to use for a business promotion scheme after the expiry of this Bylaw, subject to any terms and conditions Council may impose.
- b. The Association entered into a 5 year lease of the premises from March 1, 2010 until February 28, 2015. The Association is committed to lease payments of \$1,152.81 monthly to the end of this lease. Management is currently in negotiations with the City regarding a 3 year renewal at \$16 per square foot, with new monthly lease payments of \$1,446.67. If the Association becomes insolvent, at the option of the Landlord, the lease immediately becomes forfeited and the current month's rent for the three months following shall immediately become due and payable as liquidated damages to the Landlord.

The future annual amounts will be:

2015	\$ <u>2,306</u>
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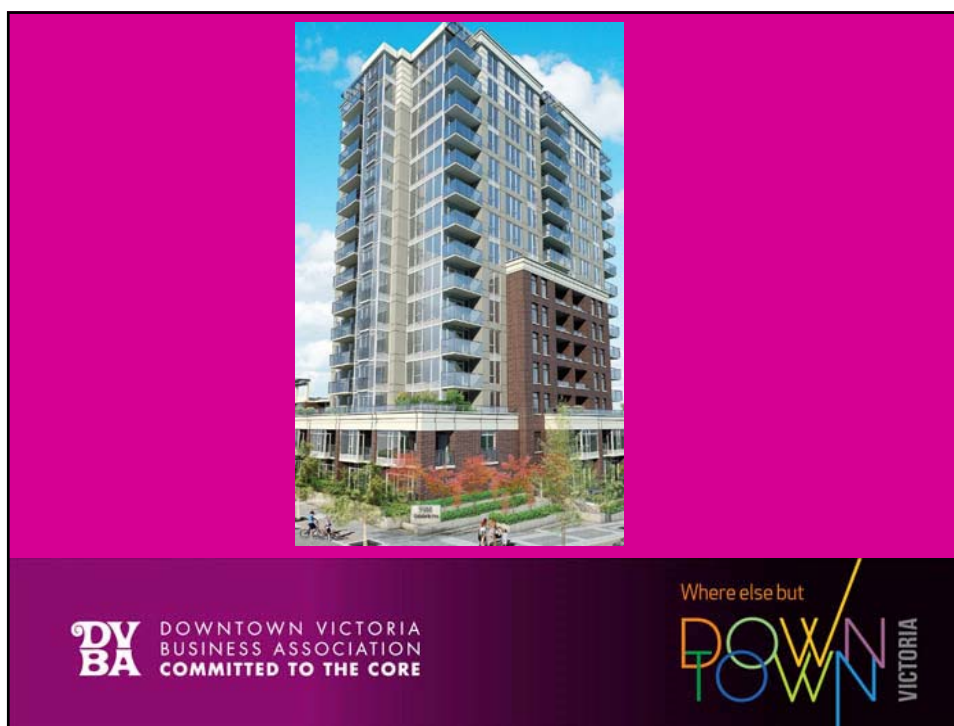




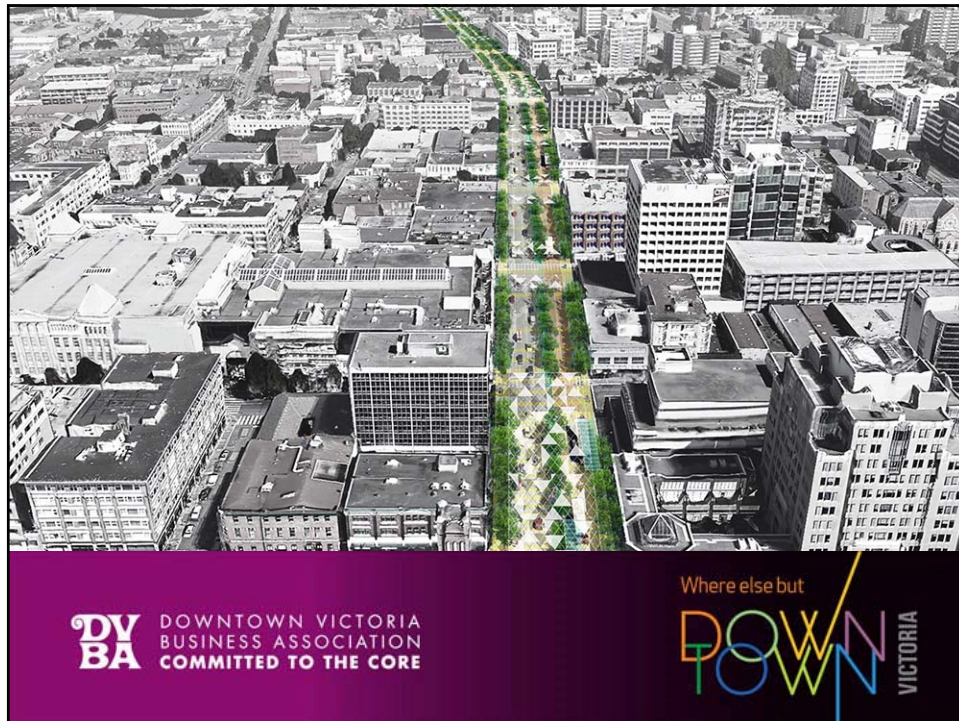








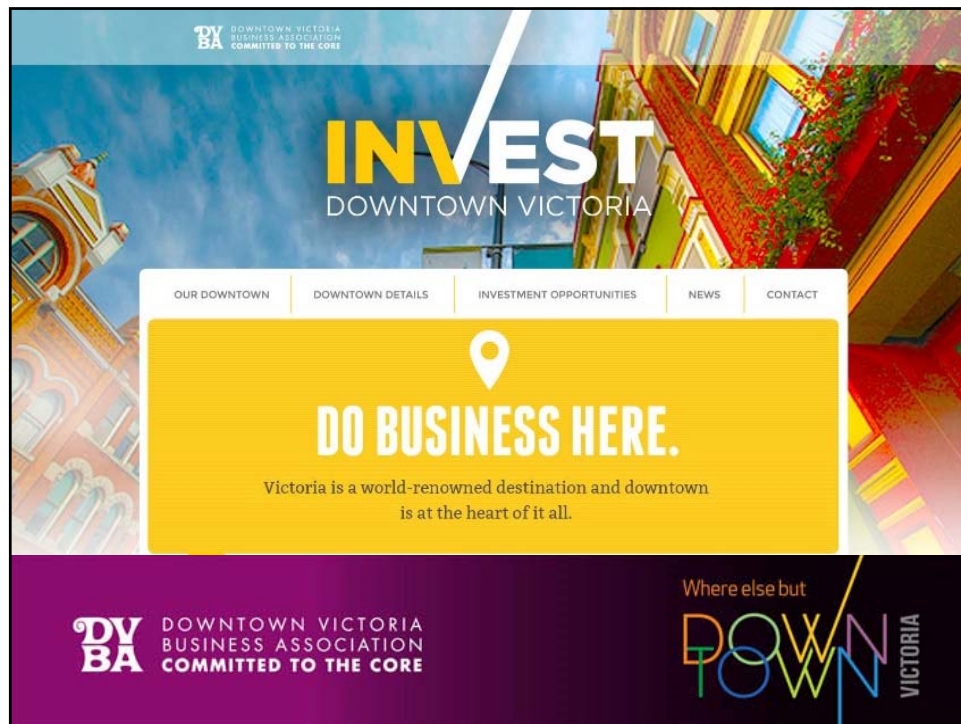


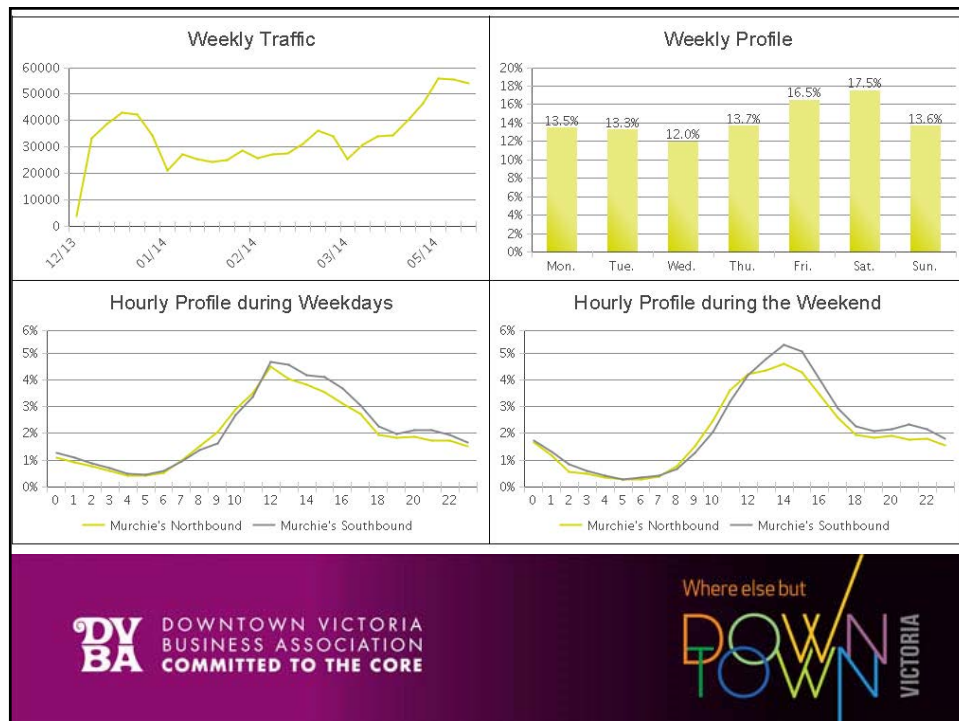


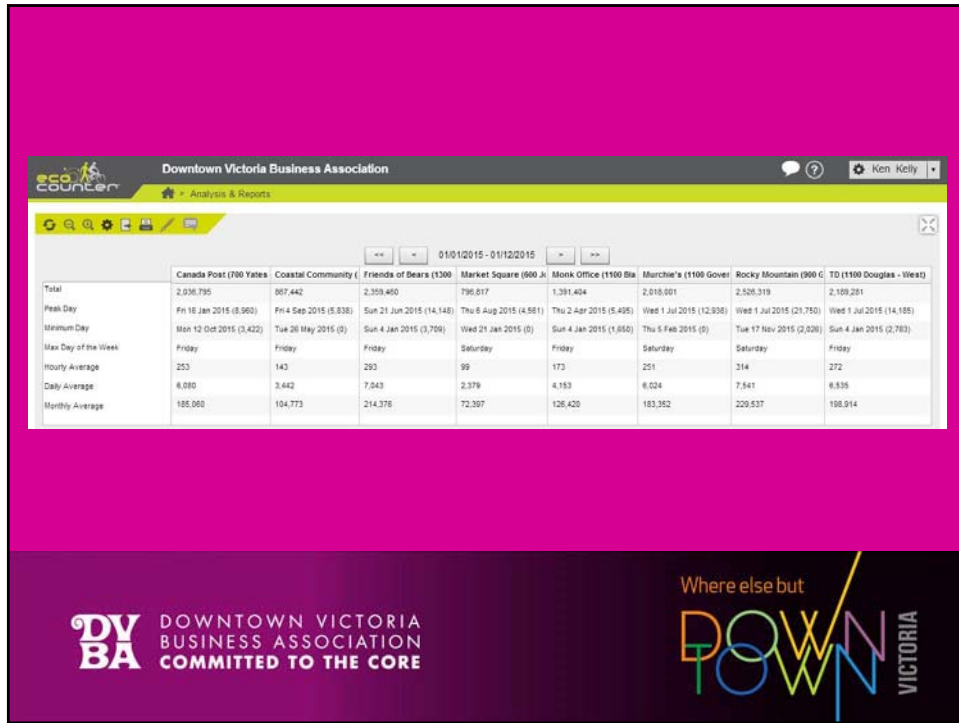












INVEST
DOWNTOWN VICTORIA

DO BUSINESS HERE.

Victoria is a world-renowned destination and downtown is at the heart of it all.

DID YOU KNOW?

58% OF VICTORIA'S GROSS REGIONAL PRODUCT IS IN THE DOWNTOWN CORE

TOURIST HUB OF VANCOUVER ISLAND
3.65 MILLION VISITORS PER YEAR

24,000 JOBS

DO DOWNTOWN VICTORIA

DO DOWNTOWN VICTORIA
BUSINESS ASSOCIATION
COMMITTED TO THE CORE

INVEST
DOWNTOWN VICTORIA

LOCATING YOUR BUSINESS DOWNTOWN IS A SMART MOVE.

Downtown Victoria is the employment hub of Vancouver Island. Accessible by a variety of modes of transportation, it is the focal point of our growing tech sector, home to a thriving tourism and hospitality industry, and a retail centre for the region. With a coffee shop on every block and the most restaurants per capita in Canada (second only to San Francisco in North America), it is no wonder that our downtown is the best place to locate your business in the region.


If you don't know about why investing in Downtown Victoria is the right business move, visit:
INVESTDOWNTOWNVICTORIA.CA

DV BA DOWNTOWN VICTORIA BUSINESS ASSOCIATION COMMITTED TO THE CORE

Where else but
DOWNTOWN VICTORIA







The Downtown Victoria Business Association (DVBA) is making grants available to downtown property and business owners to better illuminate your buildings and properties. Grants of up to \$50,000, to a maximum of 25% of the cost of approved work, are available for the installation of lighting which enhances the appearance of a building and/or better illuminates a property to improve security. The overall objective of this incentive program is to create a more appealing downtown, with an enhanced comfort level for all who visit, work, and live here.

GUIDELINES

To be eligible for a grant, a property must be located within the boundaries of the Downtown Victoria Business Improvement Area. An application must be received and approved by the General Manager of the DVBA in advance of any work proceeding. The application for assistance must fully outline and describe the scope of work and the proposed lighting products. Unless circumstances warrant otherwise, short business hours, required for proposed services or products. All work must include necessary heritage and design approvals, as well as building permits from the City of Victoria.


Financial assistance is available to assist with the costs of retaining professional services of lighting designers, lighting products, and their installation. Grants will be paid upon satisfactory completion of work and submission of all receipts to the DVBA.

MAKE AN ENLIGHTENED CHOICE

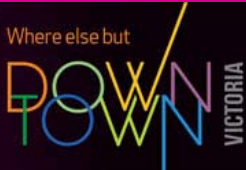
When choosing to enhance lighting efforts, we will be working with EC Hydro to ensure "smarter" solutions which ensure power consumption and any light spillage into the city.

Please note that work must be completed within six months of your proposal being approved.

For more information, please contact Kim Kelly at 360-2233 or kim@downtownvictoria.ca



Where else but



33 buildings



2007- present: \$110+,000 in ILLUMINATE grants

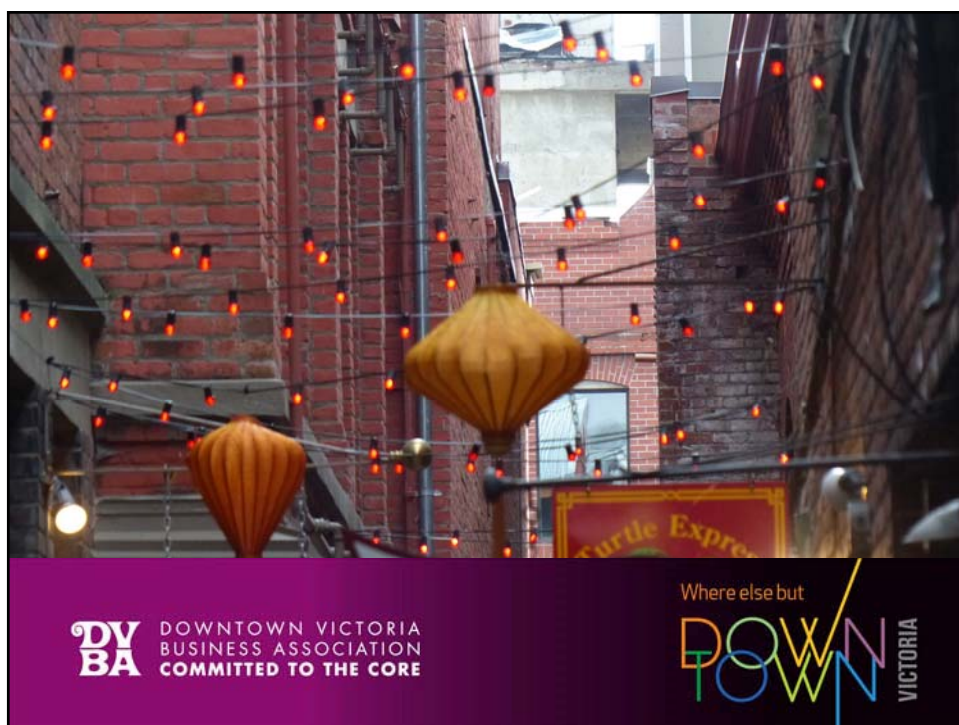
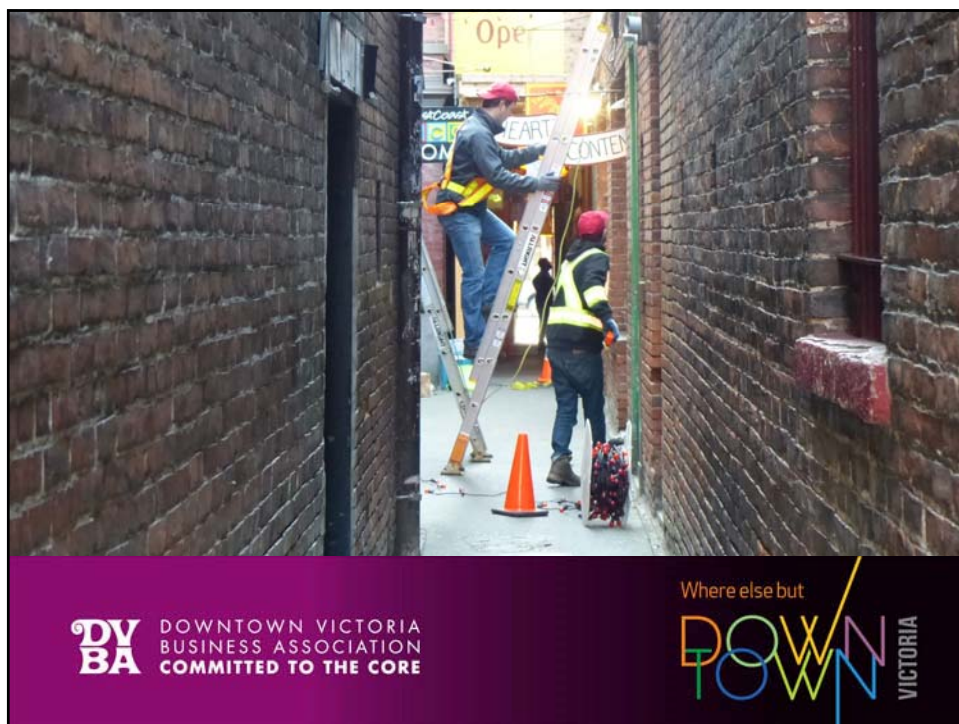


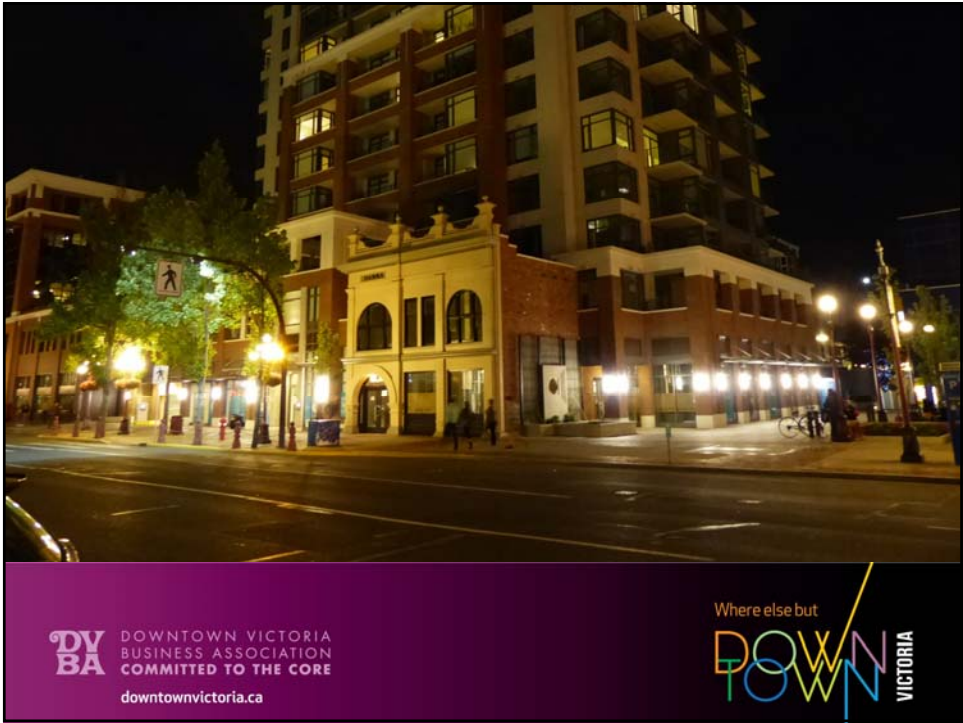
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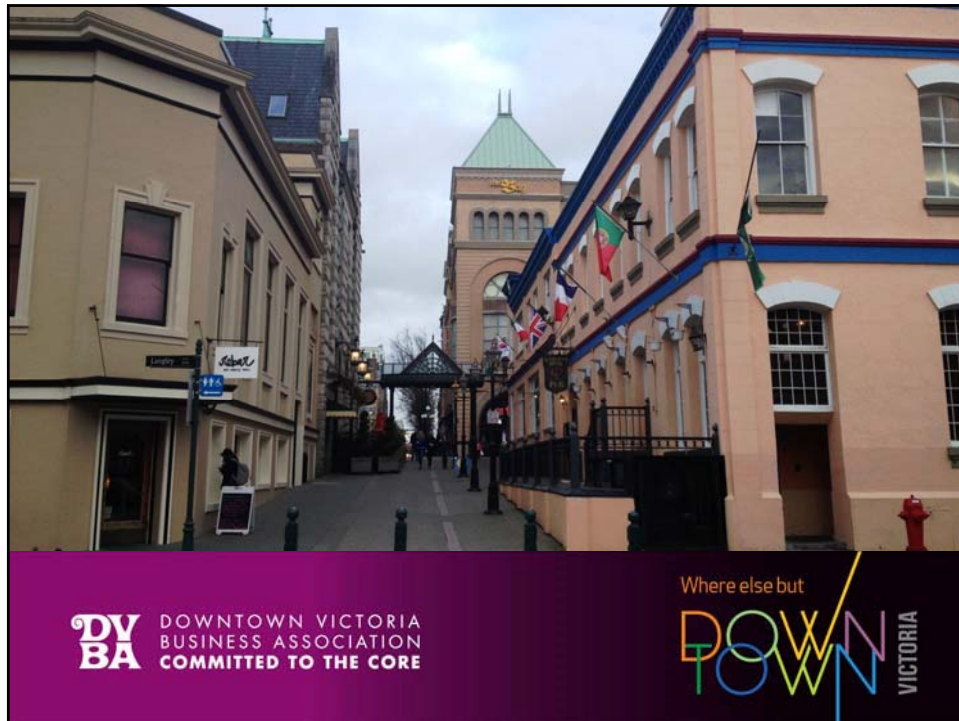
















DVBA's Meter Fairy noticed your meter had expired so we added an extra 15 minutes, plus...

METER FAIRY
DVBA DOWNTOWN VICTORIA
COMMITTED TO THE CORE

~9000+ people saved each year in 2014 & 2015

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BUSINESS ASSOCIATION
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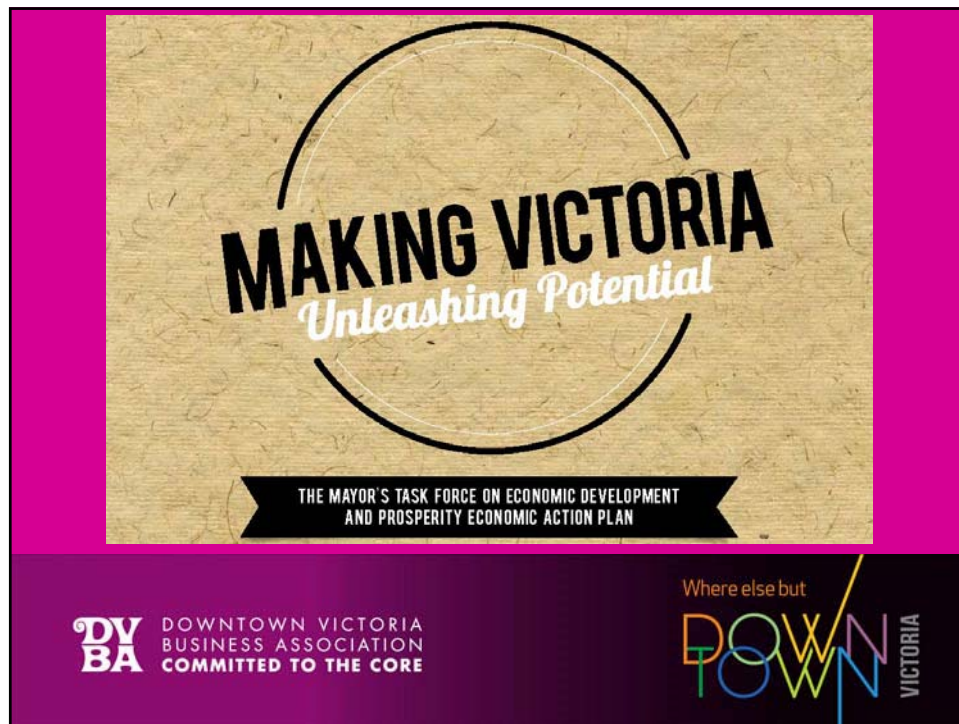
hey.
PARKING DOWNTOWN'S NOT THAT BAD.
Your guide to finding the perfect spot.

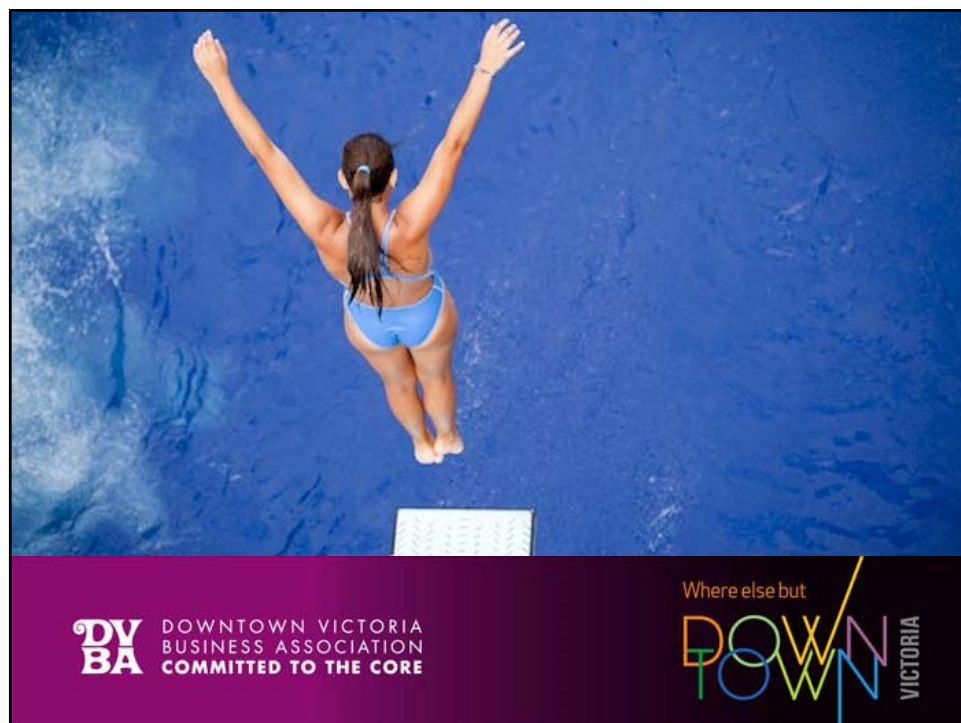
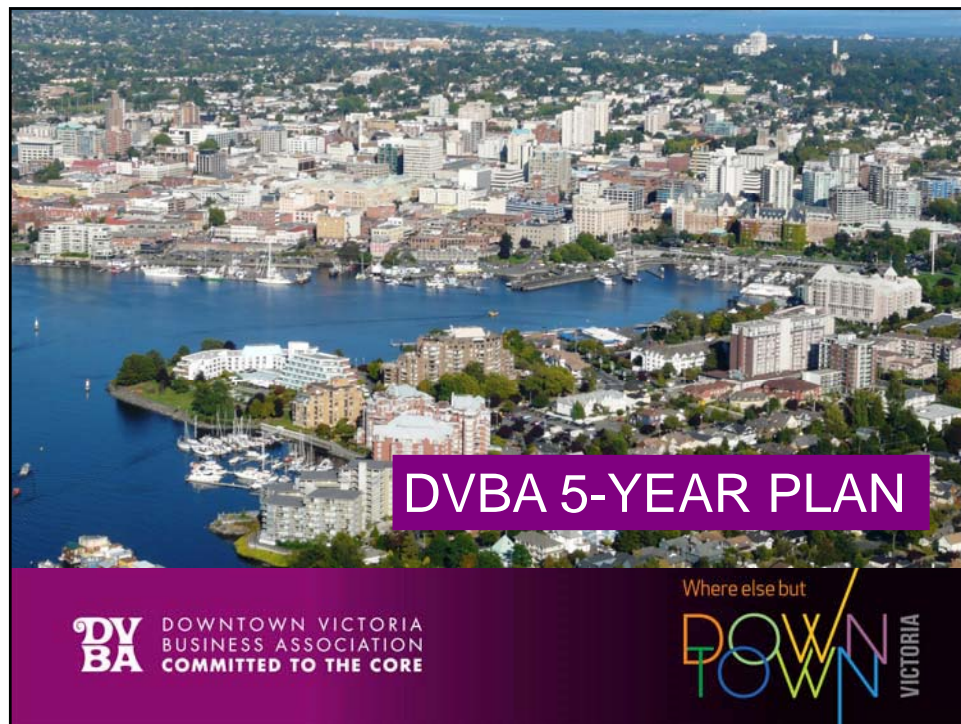
DVBA | **DOWNTOWN VICTORIA** park here.

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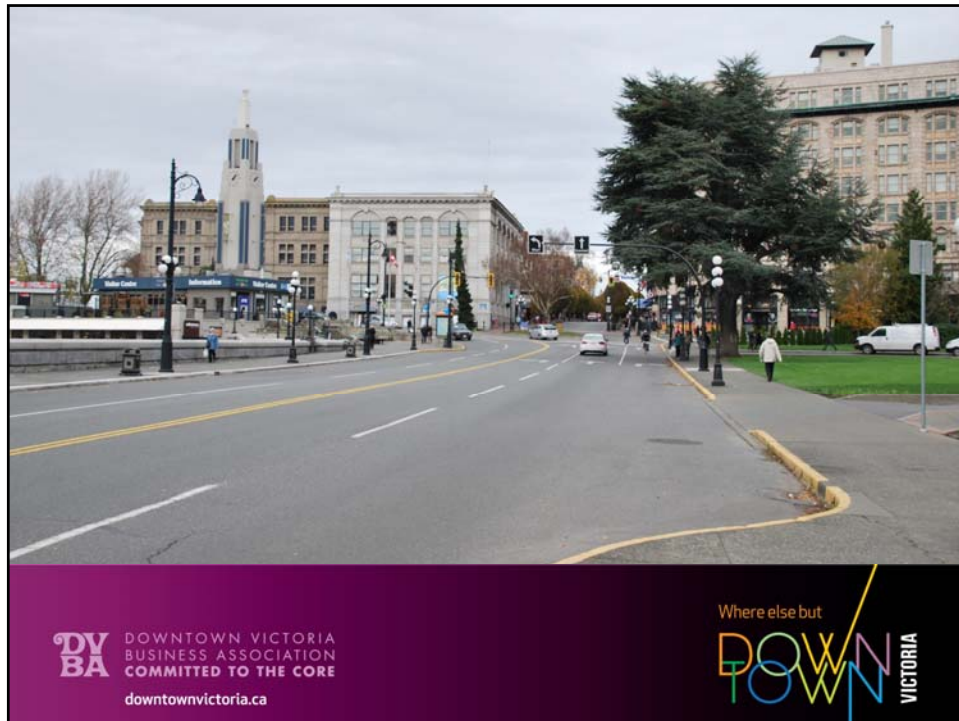


2016 BUDGET		
January 1 st – December 31 st , 2016		
INCOME		
BIA LEVY (100%)		\$1,014,769.44
EXPENSE		
ADMINISTRATION (33%)	\$	334,873.92
CLEAN, SAFE & SUSTAINABLE (26%)	\$	263,840.06
MARKETING/EVENTS (32%)	\$	324,726.22
RESEARCH & ANALYSIS (5%)	\$	50,738.47
NETWORKING & PARTNERSHIPS (4%)	\$	<u>40,590.77</u>
TOTAL EXPENSE (100%)		\$1,014,769.00

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 CHOCOLATE FOUNTAIN AT CENTENNIAL SQUARE. WHAT WOULD THE KIDS SAY? <small>Take our downtown survey! Tell us what you and your family would like to see downtown. Participants are eligible for weekly prize draws. downtownvictoria.ca/survey</small> 	 SWING SETS AT EVERY BUS STOP. WHAT WOULD THE KIDS SAY ?!?!? <small>Take this survey! Tell us what you and your family would like to see downtown. Participants are eligible for weekly prize draws. downtownvictoria.ca/survey</small> 	 YOGA MATS INSTEAD OF SIDEWALKS. WHAT WOULD MOM SAY ?!?!? <small>Take our downtown survey! Tell us what you and your family would like to see downtown. Participants are eligible for weekly prize draws. downtownvictoria.ca/survey</small> 	 PING PONG TABLES IN THE PARKS. WHAT WOULD DAD SAY ?!?!? <small>Take our downtown survey! Tell us what you and your family would like to see downtown. Participants are eligible for weekly prize draws. downtownvictoria.ca/survey</small> 
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FAMILY-FRIENDLY DOWNTOWN

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CHOCOLATE FOUNTAIN AT CENTENNIAL SQUARE. WHAT WOULD THE KIDS SAY?

SWING SETS AT EVERY BUS STOP. WHAT WOULD THE KIDS SAY?!?!

YOGA MATS INSTEAD OF SIDEWALKS. WHAT WOULD MOM SAY?!?!

PING PONG TABLES IN THE PARKS. WHAT WOULD DAD SAY?!?!

Take our downtown survey! Tell us what you and your family would like to see downtown. Participants are eligible for weekly prize draws.

downtownvictoria.ca/survey

712 responses to eight questions

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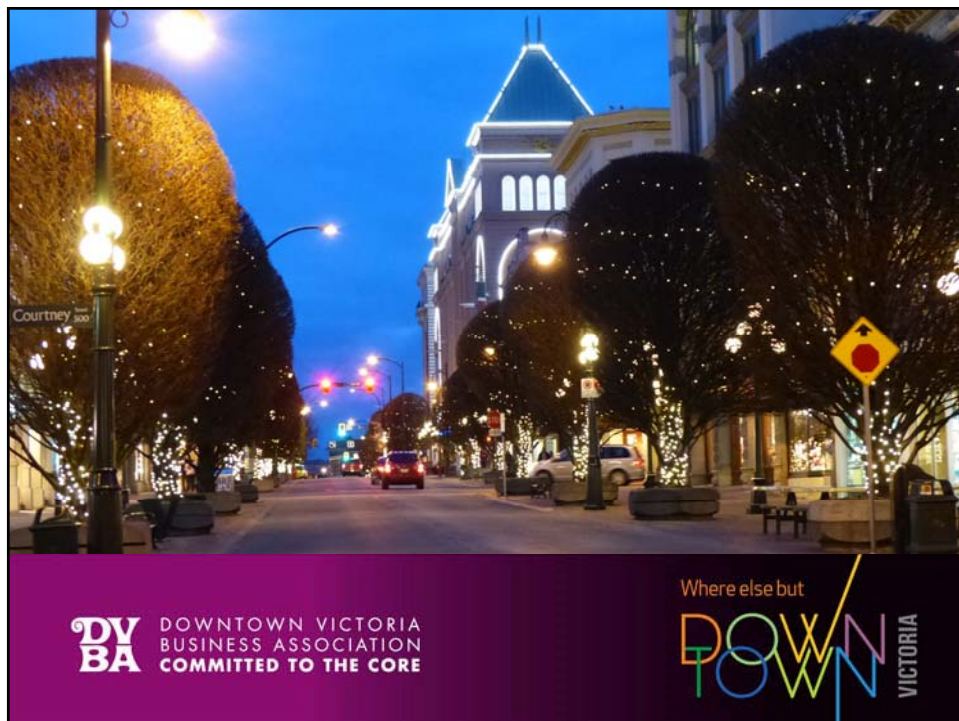
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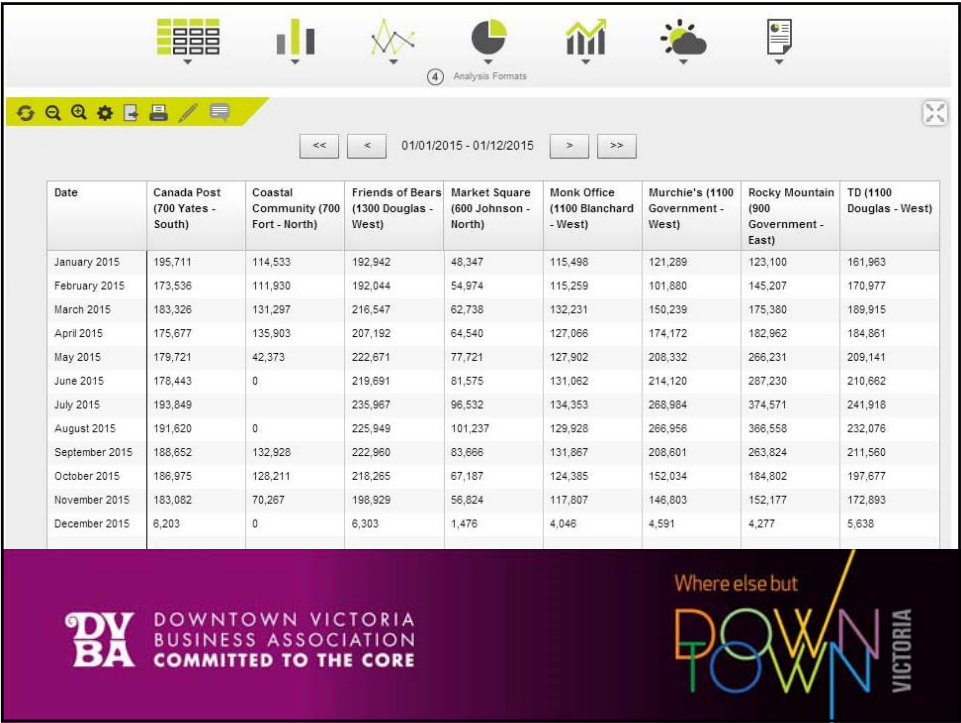
















Governance and Priorities Committee Report For the Meeting of December 3, 2015

To: Governance and Priorities Committee **Date:** November 27, 2015
From: C. Coates, City Clerk
Subject: Council Appointments to External Boards and Committees

RECOMMENDATION

That Council consider and approve appointments for 2016

BACKGROUND

The attached Table identifies expiring appointments in 2015, and where not otherwise noted by previous Council decisions for 2016, (GVPL, Tourism Victoria and MIABC) require consideration and appointment of a member of council for each Committee or Board for 2016.

Each of the expiring terms do so at year end 2015. In order to provide continuous representation, consideration at this time is appropriate.

Respectfully submitted,

Chris Coates
City Clerk

Jocelyn Jenkyns
Deputy City Manager

Report accepted and recommended by the City Manager

Date: Nov. 27, 2015

List of Attachments

Table of Appointments External Boards and Committees

Council Appointments to External Boards and Committees – Terms Expiring December 31, 2015

External Boards and Committees			
Committee / Board	Term	Current Appointee	New Term Expiry
Capital Region Emergency Service Telecommunications (CREST)	1 year	Councillor Lucas	12/31/2016
Greater Victoria Harbour Authority – Board Member (Representative - Councillor Lucas - term ends 12/31/2016)	1 year	Councillor Isitt	12/31/2016
Greater Victoria Public Library Board	1 st term - 1 year 2 nd term - 1 year	Councillor Madoff Councillor Young (City to advise GVPL)	expires 12/31/2015 12/31/2016
Tourism Victoria Board of Directors	1 st term - 1 year 2 nd term - 1 year	Councillor Lucas Councillor Coleman (City to advise Tourism Victoria)	expires 12/31/2015 12/31/2016
Canadian Capital Cities Organization – Board Member	1 year	Councillor Alto	12/31/2016
Canadian Capital Cities Organization – Representative	1 year	Councillor Thornton-Joe	12/31/2016
Municipal Insurance Association of British Columbia (MIABC)	1 st term – 1 year 2 nd term – 1 year	Councillor Young Councillor Young (City to advise MIABC)	expires 12/31/2015 12/31/2016
FCM – Election to Board of Directors	1 year	Councillor Coleman	12/31/2016
CRD Boards and Committees			
Committee / Board	Term	Current Appointee	New Term Expiry
Regional Housing Trust Fund Commission	1 year	Councillor Thornton-Joe	12/31/2016
Royal and McPherson Theatres Society Board	1 year	Councillor Madoff	12/31/2016
Arts Committee	1 year	Councillor Madoff	12/31/2016

Council Appointments to Boards and Committees for 2014-2018

As approved December 18, 2014

City of Victoria Standing Committees			
	Term	Appointees	Expiry Date
Governance and Priorities Committee	4 years	Mayor Helps and all Council members	12/31/2018
Planning and Land Use Committee	4 years	Mayor Helps and all Council members	12/31/2018
Community Services Standing Committee	1 st term – 2 years	1. Councillor Isitt 2. Councillor Loveday 3. Councillor Madoff 4. Councillor Thornton-Joe	12/31/2016
	2 nd term – 2 years	1. Councillor Coleman 2. Councillor Isitt 3. Councillor Loveday 4. Councillor Thornton-Joe	12/31/2018
Corporate and Strategic Services Standing Committee	1 st term – 2 years	1. Councillor Alto 2. Councillor Coleman 3. Councillor Lucas 4. Councillor Young	12/31/2016
	2 nd term – 2 years	1. _____ 2. _____ 3. _____ 4. _____	12/31/2018
City Advisory Bodies and other Boards			
	Term	Appointees	Expiry Date
Honorary Citizens Committee	4 years	Councillor Thornton-Joe	12/31/2018
Victoria Conference Centre Advisory Committee	4 years	Mayor Helps	12/31/2018
	1 st term – 2 years	1. Councillor Lucas 2. Councillor Madoff	12/31/2016
	2 nd term – 2 years	1. _____ 2. _____	12/31/2018
City of Victoria Youth Council	1 st term – 2 years	Councillor Loveday	12/31/2016
	2 nd term – 2 years	Councillor Lucas	12/31/2018

David Foster Way Fundraising Committee	1 st term – 2 years	1. Councillor Lucas 2. Councillor Thornton-Joe	12/31/2016
	2 nd term – 2 years	1. Councillor Coleman 2. _____	12/31/2018
Art in Public Places Committee	1 st term – 2 years	1. Councillor Madoff	12/31/2016
	2 nd term – 2 years	1. Councillor Coleman * 2. Councillor Loveday * <i>* to be resolved at end of 1st term</i>	12/31/2018
Board of Cemetery Trustees of Greater Victoria	3 years	Councillor Young	12/31/2017
Capital Region Emergency Service Telecommunications (CREST)	1 year	Councillor Lucas	12/31/2015
Greater Victoria Airport Authority – Airport Consultative Committee	1 st term – 2 years	Councillor Lucas	12/31/2016
	2 nd term – 2 years	_____	12/31/2018
Greater Victoria Family Court and Youth Justice Committee	1 st term – 2 years	Councillor Thornton-Joe	12/31/2016
	2 nd term – 2 years	Councillor Loveday	12/31/2018
Greater Victoria Harbour Authority	1 year	Councillor Isitt	12/31/2015
Greater Victoria Harbour Authority – Member Representative	1 st term – 2 years	Councillor Lucas	12/31/2016
	2 nd term – 2 years	_____	12/31/2018
Greater Victoria Labour Relations Association Board	1 st term – 2 years	1. Mayor Helps 2. Councillor Coleman	12/31/2016
	2 nd term – 2 years	1. Mayor Helps 2. Councillor Loveday	12/31/2018
Greater Victoria Public Library Board	1 st term – 1 year	Councillor Madoff	12/31/2015
	2 nd term – 1 year	Councillor Young	12/31/2016
	3 rd term – 1 year	Councillor Loveday	12/31/2017
	4 th term – 1 year	Councillor Alto	12/31/2018
Canadian Capital Cities Organization – Representative	1 year	Councillor Thornton-Joe* <i>*Subject to clarification</i>	12/31/2015
Canadian Capital Cities Organization – Board Member	1 year	Councillor Alto* <i>*Subject to clarification</i>	12/31/2015
Municipal Insurance Association of British Columbia (MIABC)	1 st term – 1 year	Councillor Young	12/31/2015
	2 nd term – 1 year	Councillor Young	12/31/2016
	3 rd term – 1 year	Councillor Coleman	12/31/2017
	4 th term – 1 year	Councillor Coleman	12/31/2018

Tourism Victoria Board of Directors	1 st term – 1 year	Councillor Lucas	12/31/2015
	2 nd term – 1 year	Councillor Coleman	12/31/2016
	3 rd term – 1 year	Councillor Young	12/31/2017
	4 th term – 1 year	Councillor Alto	12/31/2018
Victoria Civic Heritage Trust	1 st term – 2 years	Councillor Madoff Councillor Lucas	12/31/2016
	2 nd term – 2 years	Councillor Lucas	12/31/2018
Victoria Heritage Foundation	1 st term – 2 years	Councillor Madoff Councillor Lucas	12/31/2016
	2 nd term - 2 years	_____	12/31/2018
Victoria Parks and Recreation Foundation	1 st term – 2 years	Councillor Isitt	12/31/2016
	2 nd term – 2 years	Councillor Coleman	12/31/2018
Victoria Regional Transit Commission	4 years	Mayor Helps	12/31/2018
	1 st term – 2 years	Councillor Alto* <i>*At the discretion of the Province of BC</i>	12/31/2016
	2 nd term – 2 years	Councillor Young	12/31/2018
Community Action Plan on Discrimination	1 st term – 2 years	1. Councillor Alto 2. Councillor Isitt	12/31/2016
	2 nd term – 2 years	1. _____ 2. _____	12/31/2018
FCM – Board of Directors	1 year	Councillor Coleman	06/30/2015
CRD Boards and Committees			
	Term	Appointees	Expiry Date
Capital Regional District Arts Advisory Council	1 st term - 2 years	Councillor Madoff	12/31/2016
	2 nd term – 2 years	Councillor Loveday	12/31/2018
Capital Regional Water Supply Commission	4 years	1. Councillor Isitt 2. Councillor Young 3. Councillor Coleman 4. Councillor Loveday	12/31/2018
	Alternates	1. _____ 2. _____ 3. _____ 4. _____	12/31/2018

Capital Regional District Regional Housing Trust Fund Commission	1 year	Councillor Thornton-Joe	12/31/2015
Capital Regional District Royal and McPherson Theatres Society Board	1 year	Councillor Madoff	12/31/2015
Capital Regional District Solid Waste Advisory Committee	1 year	Councillor Loveday	12/31/2016
T'Mexw Treaty Advisory Committee	4 years	Councillor Alto Councillor Coleman (Alternate)	12/31/2018



Governance and Priorities Committee Report

For the Meeting of December 3, 2015

To: Governance and Priorities Committee **Date:** November 26, 2015
From: Fraser Work, Director, Engineering and Public Works
Subject: Downtown Bus Terminal Proposal – 700 block Douglas Street

RECOMMENDATION

That Council:

1. Endorse the BC Transit proposal to create a bus terminal/transportation precinct on the east side of the 700 block Douglas Street,
2. Request BC Transit and the commercial bus operators consult with stakeholders and citizens, including adjacent property owners and businesses, to solicit feedback on the details of the proposal,
3. Direct staff to work with BC Transit to implement identified on-street improvements prior to April 30, 2016,
4. Direct staff to negotiate a lease with the commercial bus operators for curb space on the 700 block of Douglas Street, consistent with the 2011 Guiding Principles for the Use of Public Space.

EXECUTIVE SUMMARY

The tenants of the existing downtown bus terminal at the corner of Douglas Street and Belleville Street are required to find an alternate location for their operations by May 2016. In cooperation with the commercial bus operators, led by Wilsons Transportation Ltd., BC Transit put forward two options for a new downtown bus terminal/transportation precinct on the 700 block Douglas Street. City and BC Transit staff are recommending implementing Option 2.

Proposed improvements include:

1. creating a shared on-street bus terminal in the south half of the 700 block Douglas Street,
2. consolidating existing BC Transit bus zones to a new bus zone on the north half of the 700 block Douglas Street,
3. creating a new BC Transit bus zone on the east side of Government Street between Superior Street and Belleville Street,
4. reconstructing the northwest corner at the Douglas Street/Superior Street intersection, and making minor road marking changes at several other area intersections, to facilitate transit re-routing,
5. leasing space in the Crystal Garden, for the commercial bus operators to provide space for ticket sales, passenger waiting, washrooms, and luggage storage.

BC Transit would be responsible for all costs associated with the proposed on-street improvements, while the commercial bus operators would be responsible for leasing and tenant improvements at Crystal Garden, and annual costs for the commercial use of public space (exclusive curb space for the commercial bus zone).

PURPOSE

The purpose of this report is to provide Council recommendations on the BC Transit proposal to create a Downtown Bus Terminal on Douglas Street between Belleville Street and Humboldt Street.

BACKGROUND

The tenants of the existing downtown bus terminal at the corner of Douglas Street and Belleville Street have been advised they are required to find an alternate location for their operations by May 2016. BC Transit had initially approached the City in February 2015, indicating the affected commercial bus operators were developing options for a new on-street bus terminal or transportation precinct zone in the downtown area. Over the following several months, City staff met with BC Transit representatives, the commercial bus operators, and BC Transit's transportation consultant to review initial proposals and discuss possible alternatives.

In September 2015, BC Transit put forward a report (see attached) recommending the creation of a downtown bus terminal/transportation precinct on the east side of the 700 block Douglas Street, which would support the commercial bus operators, as well as address Victoria Regional Transit system needs.

The two options in the report proposed identical changes in the 700 block Douglas Street, with the commercial bus operators in the south half of the block, and BC Transit located in the north half of the block. Option 1 proposed a new BC Transit zone on the south side of the 700 block Humboldt Street, while Option 2 proposed a new BC Transit zone on the east side of the 600 block Government Street, to address transit re-routing. After considering transit impacts to the adjacent properties, staff and BC Transit are recommending implementing Option 2.

Proposed improvements include:

1. creating a shared on-street bus terminal in the south half of the 700 block Douglas Street,
2. relocating/consolidating existing BC Transit bus zones to a new bus zone on the north half of the 700 block Douglas Street,
3. creating a new BC Transit bus zone on the east side of Government Street between Superior Street and Belleville Street,
4. reconstructing the northwest corner at the Douglas Street/Superior Street intersection, and making minor road marking changes at several other area intersections, to facilitate transit re-routing,
5. leasing space in the northerly end of the Crystal Garden, for the commercial bus operators to provide space for ticket sales, passenger waiting, washrooms, and luggage storage.

ISSUES & ANALYSIS

Currently, the south half of the block (in front of the Crystal Garden) is used by BC Transit, and the north half of the block is street parking for the general public. The proposal is for the south half of the block to be used by the commercial bus operators, while the north half of the block would be used by BC Transit.

1. Proposed terminal for commercial bus operators – south half 700 block Douglas Street (Crystal Garden frontage)

Operations:

- Taxis, and pick-up/drop-off activities would have to be accommodated on-street, as there is minimal on-site parking available. Relocating the existing mid-block loading space to the south end of the block



(closest to Belleville Street) would serve the bus terminal needs, and better serve existing delivery/passenger pick-up needs for existing Crystal Garden tenants. People could also use the existing loading zone on the west side of the block, in front of the Victoria Conference Centre, for passenger pick-up and drop-off.

- Space for bus movements – the commercial bus operators have indicated they require space for three 45' buses, and that the design accommodate independent arrival and departure. There is sufficient on-street space to achieve this. In addition to larger buses, the proposed zone would also accommodate 27' airport shuttle buses, as well as hotel precinct shuttle buses and vans. The shuttle service to hotels would reduce the number of larger buses travelling through downtown and the northern portion of the James Bay neighbourhood.
- Fleet – no specific information has been provided by the commercial bus operators, but staff recommend setting City expectations for emissions/age of fleet, consistent with the 2011 Guiding Principles for the Use of Public Space (Principle 12 – Use of public space must not damage public property or the environment), and with any City requirements imposed on similar operators provided on-street space.
- Exclusive use of street space - The Guiding Principles for the Use of Public Space also support charging the commercial bus operators for the exclusive use of on-street space (Principles 2 – pursue opportunities to raise revenue through the use of public space, and Principle 3 – charge fair market value and full cost recovery for the commercial use of public space). The annual rate charged should be consistent with the rate used to determine what sightseeing companies are charged for exclusive use of curb space on Government Street and on Belleville Street.

On-site improvements:

- Passenger shelters – the commercial bus operators are proposing to provide on-site shelters for passengers (with one large shelter, or two smaller shelters). Installing structures on this property will trigger a Heritage Alteration Permit.
- Benches – there are several existing benches adjacent the Crystal Garden building – the commercial bus operators may consider installing additional benches, to accommodate waiting passengers.



The commercial bus operators would also like to remove one boulevard tree at the north end of the Crystal Garden property, to create more space for passengers, and a passenger shelter. Staff recommend proposed passenger shelters be located to retain the boulevard trees on this frontage.

2. Proposed BC Transit zone – north half 700 block Douglas Street

BC Transit is proposing to decommission the existing east side transit zones in the 700 block and 800 blocks of Douglas Street, and consolidate them into one zone in the north half of the 700 block Douglas Street. On-street curb space in the 800 block Douglas Street (between Humboldt Street and Courtney Street) would be made available to the general public.

Proposed work in the north half of the 700 block Douglas Street includes:

- Widening the existing sidewalk to the property line, to provide queuing space for transit customers, and a bus shelter.
- Replacing three boulevard trees – to provide sufficient space for BC Transit passenger needs, BC Transit is requesting three boulevard trees be removed from this portion of the block. Parks staff recommends that an equivalent number of replacement trees, with enhanced growing environments, be provided in the immediate area. Preferred replacement locations would be determined at the design stage, to the satisfaction of the Director of Parks.
- Relocating the existing Pattison Outdoor bus shelter - relocating the existing Pattison Outdoor shelter from the Crystal Garden frontage to the northerly half of the 700 block Douglas Street would be recommended.



BC Transit has expressed interest in 'branding' the Douglas Street corridor with a consistent type of shelter, from Belleville Street to Saanich Road; however, BC Transit staff have not formally proposed a preferred shelter design. Currently, Pattison Outdoor installs and maintains the majority of shelters on the Douglas Street corridor (bus shelters with advertising panels). Given the anticipated length of time required for consultation and engagement, selecting a suitable design for the Douglas Street corridor should be addressed separately.

3. East side 600 block Government Street:

BC Transit is requesting a new bus zone be created mid-block on the east side of the 600 block of Government Street (between Superior Street and Belleville Street) - currently, the area is used as parking for the general public.

4. Douglas Street/Superior Street intersection, other minor road marking changes:

As part of the improvement to transit service, BC Transit is proposing to reroute several bus routes through the Douglas/Superior intersection. To accommodate southbound transit right turns associated with the rerouting, the northwest corner of the intersection will have to be reconstructed. Staff have reviewed the preliminary design, and have no objection to the proposed realignment at the intersection.



In addition to the proposed work at the Douglas/Superior intersection, minor road marking changes are required at several other area intersections, to facilitate transit rerouting. These include moving stop bar locations at the Douglas/Superior, Government/Superior, and Belleville/Government intersections to facilitate right-turn bus movements.

Overall, the proposed transit rerouting may address ongoing resident concerns about transit activity in the Douglas/Toronto/Avalon/Huntingdon area.

5. Crystal Garden - Tenant Improvements/ Possible Exterior Building Changes:

The commercial bus operators are proposing to lease space in the northerly end of the Crystal Garden building, and provide space for ticket sales, passenger waiting, washrooms, and luggage storage.

Zoning:

- Existing zoning of the Crystal Garden site permits the proposed use within the building - no rezoning is required.
- Public consultation/feedback on the impact of creating an on-street bus terminal in front of a heritage building would be appropriate. Staff recommend BC Transit and the commercial bus operators consult with stakeholders and citizens, including adjacent property owners and businesses, to solicit feedback on the proposal.

Other proposed improvements:

- Digital message sign – the commercial bus operators wish to have a digital message sign located outside, so passengers could receive real-time information regarding bus arrivals/departures. Locating this sign on the existing building would trigger a Heritage Alteration Permit. Alternately, a sign could be accommodated in the existing on-site sign structure, regulated via the Sign Bylaw.
- Awnings – providing awnings on the northerly end of the building, above the entrance and windows of the proposed terminal space, may trigger a Heritage Alteration Permit. The commercial bus operators have advised they may defer this, and consider the awnings after the terminal is operational.



Costs

BC Transit will be responsible for the construction costs for all on-street changes, including civil design costs. A Class D estimate for all on-street work in the 700 block of Douglas Street (new bus terminal zone, consolidated transit zone for BC Transit in the north half of the block, including sidewalk work, and tree removal and replacement) is \$60,000. A \$50,000 Class D estimate is noted in the proposal for work at the Douglas/Superior intersection. Minor works at the remaining intersections, bus zone curb painting/sign installation, and relocation of parking posts/pay stations as required, are estimated at \$10,000. Class A estimates will be developed following detailed design, to provide certainty for BC Transit prior to proceeding with construction.

All costs associated with the Crystal Garden site (tenant and on-site improvements), will be the responsibility of the commercial bus operators. Staff recommend the commercial bus operators be responsible for any annual leasing costs for on-street curb space.

Timing:

The commercial bus operators require new terminal space prior to May 2016. If approved, staff would work with BC Transit and their design team to finalize construction drawings for the on-street improvements, and schedule on-street construction work to be complete by the end of April 2016. Priority on-street work includes all on-street work in the 700 block of Douglas Street (new bus terminal zone, consolidated transit zone for BC Transit in the north half of the block). If needed, proposed changes at the Douglas/Superior intersection, along with the other minor changes at area intersections to facilitate transit re-routing, could be completed after the new terminal opens.

IMPACTS

2015 – 2018 Strategic Plan

Objective 9: Complete a Multi-Modal and Active Transportation Network – 2016 action items include supporting replacement of the bus terminal.

Impacts to 2015 – 2018 Financial Plan

The proposal is an opportunity to provide an ongoing positive impact to the City's Financial Plan. All costs associated with the proposal will be the responsibility of BC Transit, while creating on-street bus terminal space for a commercial operator provides an opportunity to raise revenue by charging fair market value and full cost recovery for the commercial use of public space.

Official Community Plan Consistency Statement

Section 7: Transportation and Mobility - 7(f) "That new and upgraded intercity bus and inter-regional rail terminals are located in close proximity to rapid and frequent transit stations in the Downtown Core Area."

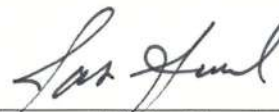
CONCLUSIONS

The proposal to construct a new downtown bus terminal/transportation precinct on the 700 block Douglas Street is consistent with the City's Official Community Plan and the 2015-2018 Strategic Plan, and provides an opportunity to positively impact the City's Financial Plan.

Staff recommend Council endorse Option 2 described in the September 2015 BC Transit proposal, request BC Transit and the commercial bus operators consult with stakeholders and citizens, including adjacent property owners and businesses, to solicit feedback on the details of the proposal, direct staff to work with BC Transit to implement identified on-street improvements prior to April 30, 2016, and negotiate a lease with the commercial bus operators for curb space on the 700 block of Douglas Street, consistent with the 2011 Guiding Principles for the Use of Public Space.

Respectfully submitted,


Brad Dellebuur, Manager
Transportation


for: Fraser Work, Director
Engineering and Public Works

Report accepted and recommended by the City Manager:


Date: November 27, 2015

Attachment:
BC Transit September 2015 report



VICTORIA REGIONAL TRANSIT SYSTEM

Downtown Bus Terminal

1 INTRODUCTION

The Victoria Regional Transit System Transit Future Plan identified the need for an expanded downtown terminal to serve the existing network and to support further transit network changes in James Bay to better match transit service levels to demand. A new downtown bus terminal would also complement the work already completed on the Douglas Street shared bus and bike priority lanes, supporting the development of Douglas Street as future rapid transit corridor.

The land owner of the Downtown Victoria Commercial Bus Terminal is planning to redevelop the property to accommodate a new residential development. This has created the need for the commercial bus operators to explore alternate coach bus layby areas in the vicinity of the Crystal Gardens site. A downtown storefront is required for ticket sales and parcel drop off and pick up. A small waiting area and curbside pickup and drop-off area for passengers are required for private carrier operations.

These needs present a joint opportunity to establish a transportation hub or precinct in the lower Douglas Street area to support commercial bus operators and Victoria Regional Transit System needs. A replacement operation in the immediate area is preferred, as it is close to intermodal transfers and major tourist attractions.

BC Transit is preparing to invest in the development of a Downtown Bus Terminal along Douglas Street, between Bellville Street and Humboldt Street. The project is part of a larger strategy to improve transit on the corridor between Downtown Victoria and Highway 1.

This memo-report will provide context for the improvements and recommend an improvement option.

2 BACKGROUND / CONTEXT

Douglas Street is Victoria's primary transit corridor. Over time, steps have been taken to develop Douglas Street as a rapid transit corridor with key linkages to the Westshore and the Peninsula. The corridor serves most bus routes travelling in and out of Downtown. Eventually, Douglas Street will support the region's Light Rail Transit (LRT) line connecting Downtown Victoria to Saanich, Colwood and Langford, as displayed in Figure 1.

Planning for future rapid transit was completed as part of the Victoria Regional Rapid Transit Project. Through the planning process, a number of terminal options were considered in the Belleville and lower Douglas area. No preferred location was determined, although BC Transit preferred a terminal in the Crystal Gardens area for network efficiency reasons.

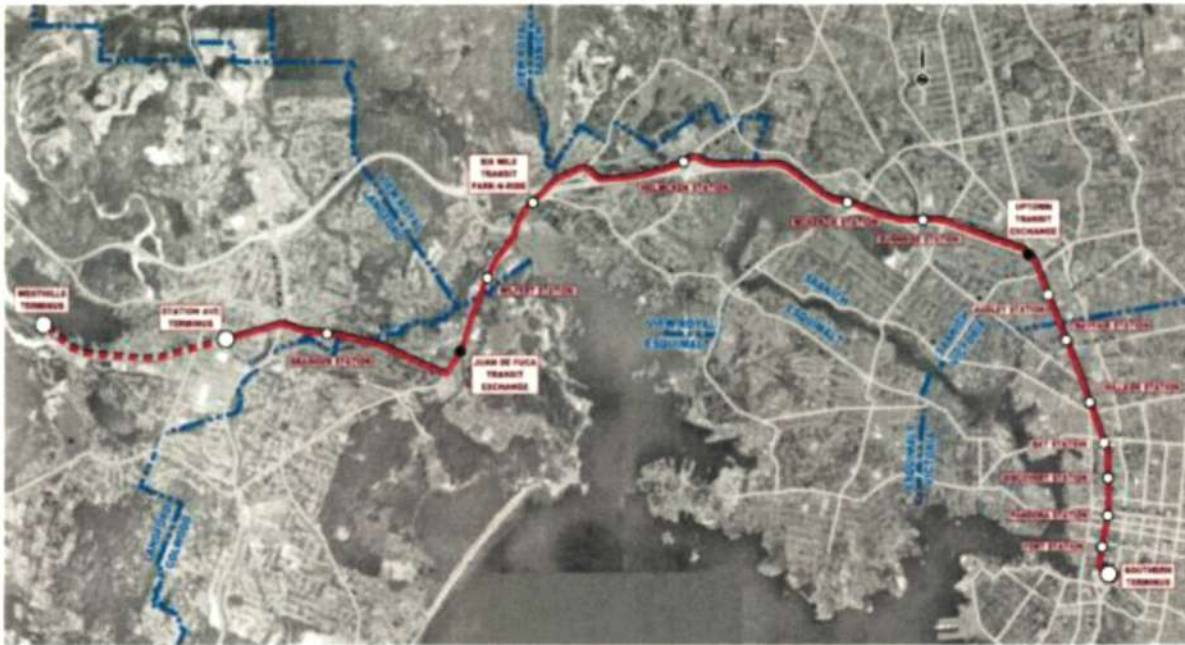


Figure 1 – Victoria Rapid Transit Approved Alignment

The Douglas Street corridor is classified as an arterial road within the city limits south of Tolmie Avenue. To the north, Douglas Street transitions into Highway 1, the western gateway to Victoria from other parts of the region and Vancouver Island. The following discussion summarizes the physical and travel characteristics of the Douglas Street corridor and provides context for the suite of transit improvements being implemented.

- **South of Hillside Avenue, BC Transit operates anywhere from 35 to 80 buses per hour in the peak direction during peak hours.** With planned growth and the transit priority lanes along Douglas Street, bus services are expected to increase to as many as 100 buses per hour during the peak within the next 10 years. To deliver reliable and attractive transit for customers, transit priority treatments are generally required along corridors serving 25 to 30 buses per hour. Along more frequent corridors such as Douglas Street, transit-only facilities – bus only lanes – are typically required to maintain and increase services as well as ridership.
- **Commercial operators offer services out of the downtown terminal.** The depot serves passengers travelling to and from Vancouver and Whistler via Pacific Coach, as well as those taking sightseeing tours and heading to the airport. Greyhound buses travel from the depot as far north as Port Hardy. Three companies use the depot — Pacific Coach, Greyhound and Wilson's Transportation. The bus depot opened in 1961, relocating from 814 Wharf St. The property is leased on a monthly basis to Greyhound Canada, which acts as Pacific Coach's on-site agent. Wilson's Transportation Ltd. leases space at the current depot and operates Grey Line Sightseeing double-decker buses and an airport service. Wilson's carries about 200,000 passengers between Victoria and Vancouver each year.

Figure 2 shows the proximity of the Downtown Hub to the conference center and all other major modes of transportation.

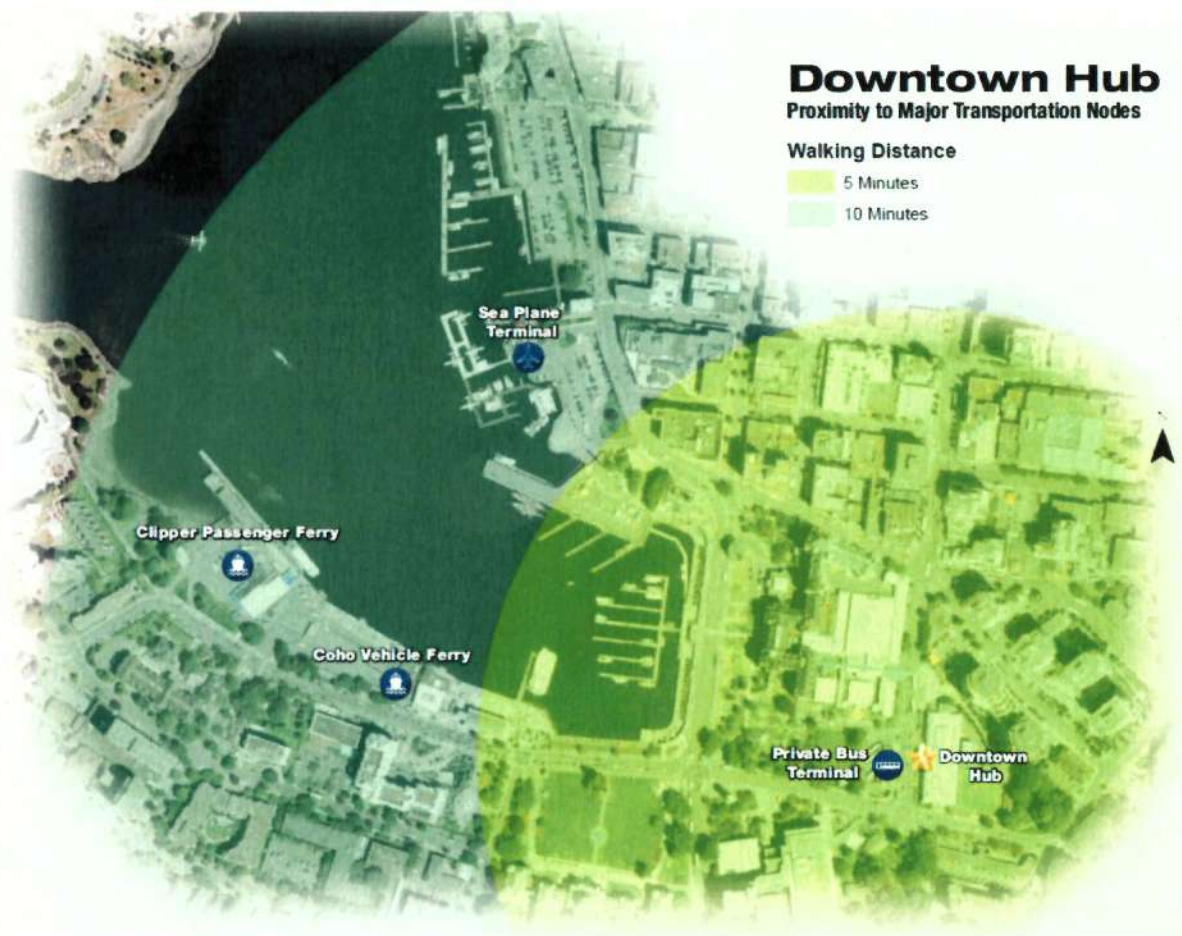


Figure 2 – Victoria's Downtown HUB

In recognition of the above, BC Transit, City of Victoria, and Adept Transportation Solutions have prepared preliminary plans for a shared on-street bus terminal on Douglas Street fronting.

3 EXISTING CONFIGURATION

Existing Bus Zone

The bus zone at Crystal Gardens (Figure 3) is a curbside bus zone on the northbound side of Douglas Street, north of Belleville Street. The zone includes red painted curb 60m in length and has one bus shelter, two benches, one garbage receptacle and a bus ID post with route signs and an on-street schedule.

The bus zone functions as a standard bus stop. Buses stop to board and alight passengers and, as this zone is not a terminal or timing point, leave as soon as passenger movements are completed. There are 619 boardings and 308 alightings at the existing stop on an average weekday, for a total of 926 users. Bus service is frequent, with anywhere from 35 to 80 buses serving the bus stop per hour.



Figure 3 – Existing Frontage and Crosswalk

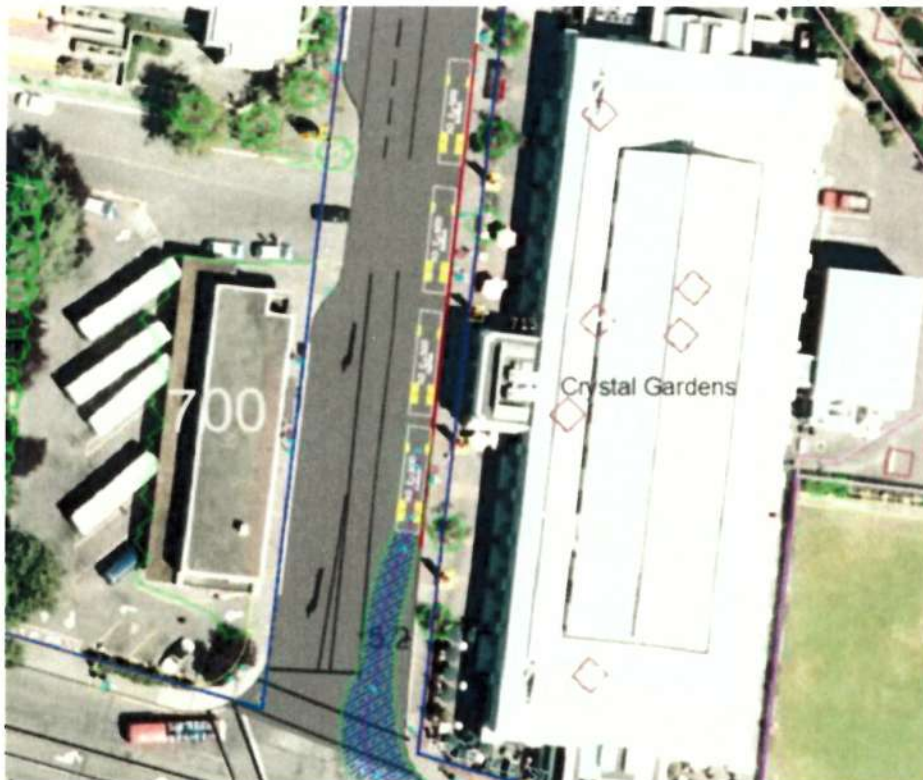


Figure 4 – Existing BC Transit Area

Figure 4 shows an existing transit bus stop fronting the Crystal Gardens building. This stop is approximately 60m in length and can accommodate up to four stacked transit buses. There is a single bus shelter near the north end of the bus stop zone.



Existing Transit Terminals – Legislature and Fairfield Terminals

The Legislature Terminal is comprised of two sections, as illustrated in Figure 5. There are four sawtooth platforms on southbound Government Street (north of Superior Street) and a curbside layover area on southbound Government Street (south of Belleville Street). The layover area (Figure 6) includes a section of red painted curb 85m in length and a section of yellow painted curb 30m in length (this latter section was recently changed to yellow curb from red).

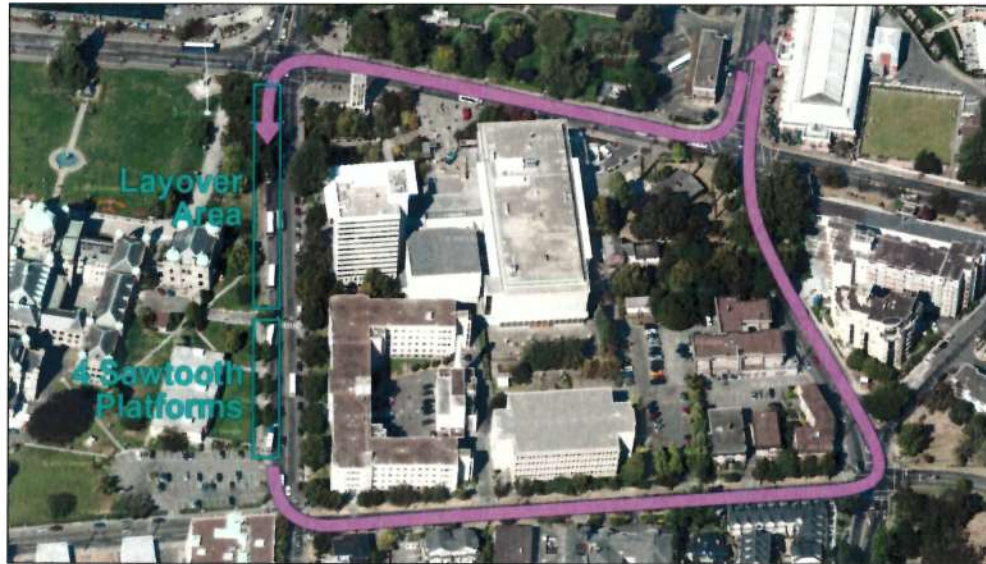


Figure 5 – Legislature Terminal on Government Street



Figure 6 – Legislature Terminal Layover Area Fully Occupied

Nine bus routes are scheduled to operate through the Legislature terminal. The terminal is at capacity and there is no option for expansion. Buses arrive at the terminal via southbound Douglas Street to westbound Belleville Street, and depart via eastbound Superior Street to northbound Douglas Street. In the afternoon, the terminal is also used by suburban express



buses that lay over at the facility before entering service. Although suburban express buses may arrive from any direction, they all enter service via eastbound Superior Street to northbound Douglas Street.

The Fairfield Terminal (Figure 7) is located on-street at Fairfield Road between Douglas Street and Blanshard Street and has the following amenities:

- Curb space for five buses facing eastbound
- Curb space for three buses facing westbound
- Washroom facility for operators.

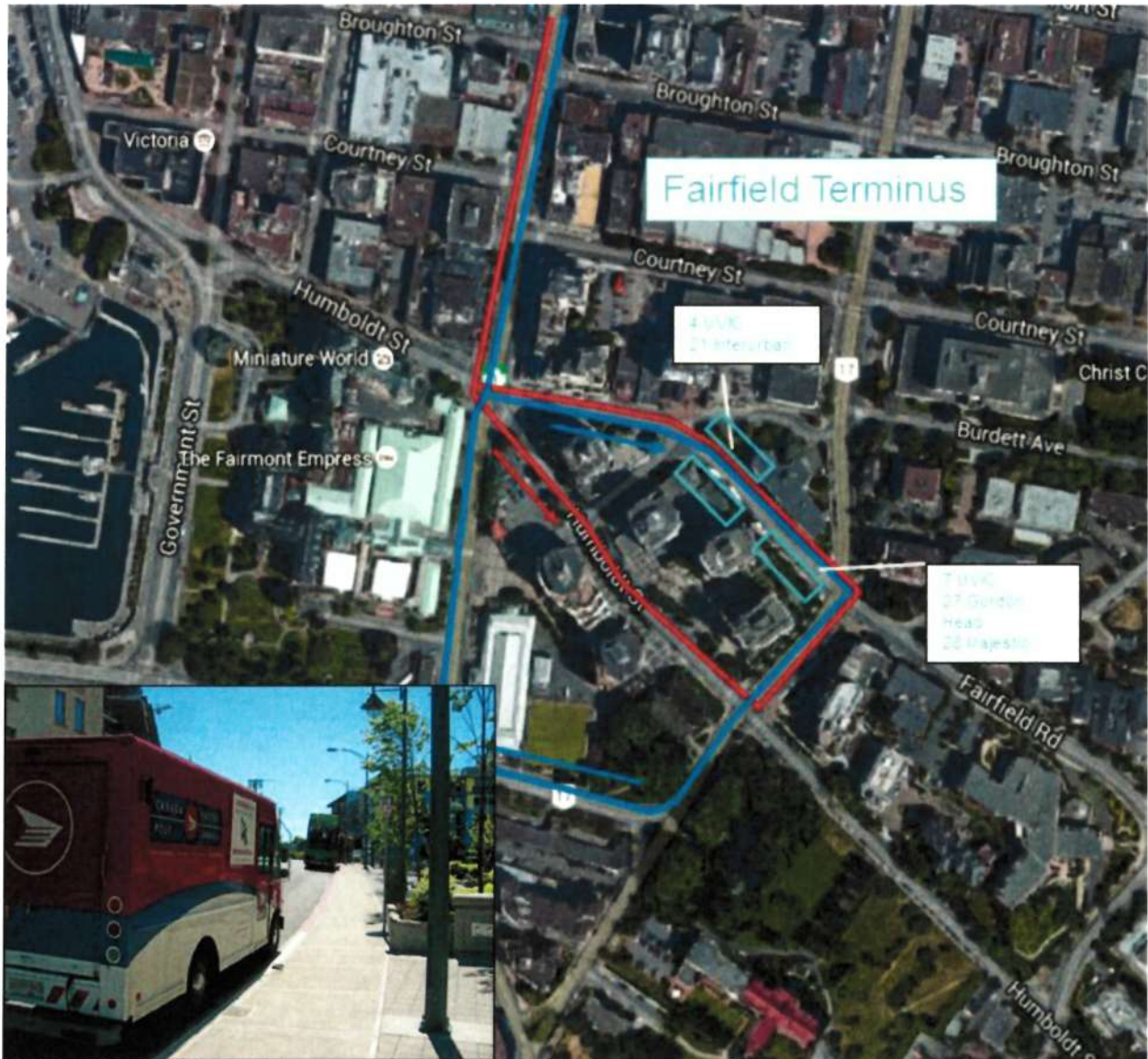


Figure 7 – Fairfield Terminal



4 TERMINAL IMPROVEMENT REQUIREMENTS

BC Transit and the commercial operators are proposing the creation of a "Transportation Precinct" in the lower Douglas and Humboldt area.

Transit terminals are typically located within community activity centres, such as downtown, village centres, and shopping malls, to reinforce the relationship with land use patterns. If properly planned and designed, transit terminals can become effective multi-modal exchanges and pedestrian-oriented sites. An effective transit terminal should provide weather protection for customers, seating, transit route and schedule information, lighting, bicycle parking and other amenities. With the use of proper streetscaping, the terminal can also enhance and support the local community and economy.

BC Transit Terminal and Functional Requirements

BC Transit has worked with the private commercial operators to determine the following functional requirements for a new terminal:

- It should be located in or close to the Legislative precinct, to maintain service to this important destination. Increased route length should be avoided to maximize service effectiveness.
- The terminal (layover and pick up areas) should provide capacity for 10 to 12 public transit buses and 3 private coach buses to accommodate existing service levels. Longer-term room is likely required for an additional 4 to 6 buses.
- Impacts to adjacent uses should be minimized.
- The passenger waiting (i.e., pick up) area should be located on Douglas Street and should be designed to a Rapidbus Station standard.
- Accessibility to all areas of the terminal for persons with disabilities.
- Passenger amenities should include the following:
 - Premium transit shelters
 - Distinct boarding area/platform
 - Bike storage
 - Customer wayfinding information
 - Universally accessible
 - Space for future off-board fare payment and future real-time schedule information.
- All platforms should accommodate standard 12m buses and 12m double decker buses, and should be able to accommodate 18m articulated buses (for future planning).
- Washrooms for operators.
- Storefront ticket sales are not necessary, but should be considered if co-located with commercial bus operators' storefront services.

The proposed terminal would require the expansion of the existing transit stop fronting the Crystal Gardens, as well as a satellite terminal for transit buses that have ended their trip and are completing recovery.



Preferred Transit Terminal - Option 1

Under this proposal, commercial buses would utilize the first three to four curb spaces along lower Douglas Street in front of the Crystal Gardens as a customer pick-up area. This would be supported with a storefront operation in the Crystal Gardens.

Transit buses would utilize the curb spaces along lower Douglas Street north of the Crystal Gardens. The existing transit buses that serve and end their routes at the Legislative Terminal could potentially be relocated to a bus layover area along Humboldt Street, which would serve the lower Douglas Terminal/Transportation Hub. Transit buses that serve the Fairfield Terminal would remain at the existing location and serve the lower Douglas Terminal/Transportation Hub. To assess the viability of this option, BC Transit has developed its functional requirements.

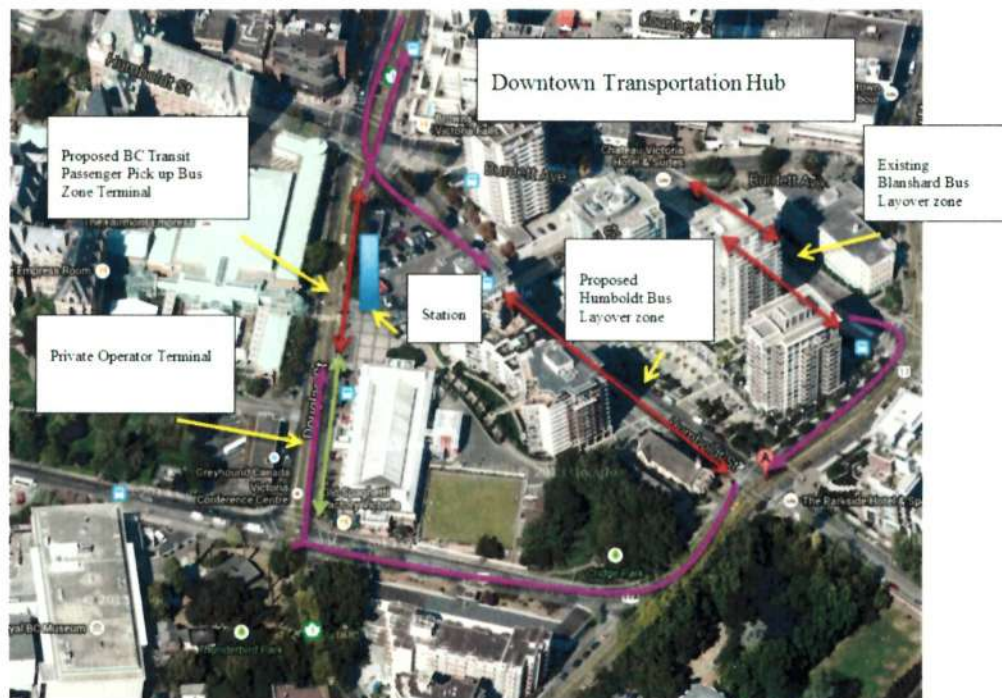


Figure 8 – Downtown Transportation Hub

Terminal Area

BC Transit requires three northbound transit bus stops along Douglas Street, between Humboldt Street and Belleville Street (Figure 9). It is assumed that these stops will be located along the north end of the block. The BC Transit design vehicle has been identified as an Alexander Dennis E-500 (double decker). A custom turning template was developed using the specifications found within the BC Transit Design Guide.

The existing curb-to-curb width along this section of Douglas Street measures 12.1m and consists of two travel lanes in each direction. In the northbound direction, on-street metered parking spaces exist for seven cars plus one handicap parking space.



To accommodate the transit buses along this section of Douglas Street, the existing on-street parking would be displaced. The existing transit stop along the block to the north would no longer be necessary and could be turned over to the city to accommodate additional on-street parking at that location. Restriping the existing traffic lanes should be undertaken, which could result in 3.0m wide travel lanes in both directions adjacent to the proposed transit stop location.



Figure 9 – Proposed BC Transit Area

An option for the proposed Commercial Operators area is to provide a curbside stop at the same location. Under this scenario, the existing on-street loading and parking spaces would be displaced. The existing travel lanes would not be impacted; however, restriping the lane lines to provide 3.0m northbound lanes is recommended. As the coach buses need to arrive and depart the stops independently, the existing bus stop zone would need to be extended in length as shown in Figure 10.

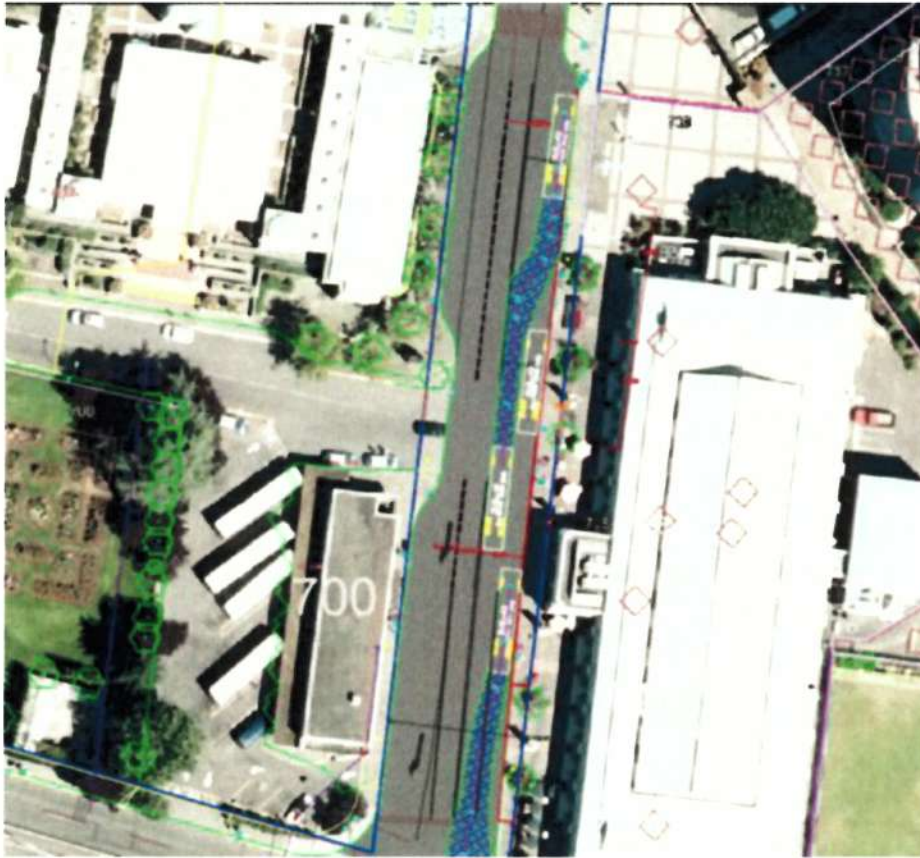


Figure 10 – Proposed Commercial Operators Area

Transit Terminal - Option 2

BC Transit and City of Victoria staff reviewed the transit terminal Option 1 concept together. City staff expressed concerns over establishing a new bus layover area on Humboldt, as bus operations may be disruptive to residents in the area. From a transit operations perspective, a layover terminal in the Humboldt area would be preferred for transit network efficiency reasons and synergies with the existing terminal on Fairfield.

An alternative concept was identified that would establish a new bus layover zone on the east side of Government Street between Superior Street and Bellville Street (adjacent to the existing terminal and the Royal BC Museum). To utilize the east side of Government Street, buses would need to travel southbound on Douglas Street to Superior Street, where they would turn right and continue to Government Street, and then turn right again on Belleville Street to northbound Douglas Street to serve the the lower Douglas Terminal/Transportation Hub.

To efficiently operate a bus terminal in the area, improvements are required to the block, four intersections in the immediate area, and a layover area. This would require establishment of an expanded bus terminal on Government Street, with significant geometric changes to the Superior Street/Douglas Street intersection to allow buses to turn right from Douglas Street onto Superior Street. Minor adjustments to stop bar placements would be required at other intersections to facilitate bus turning movements.

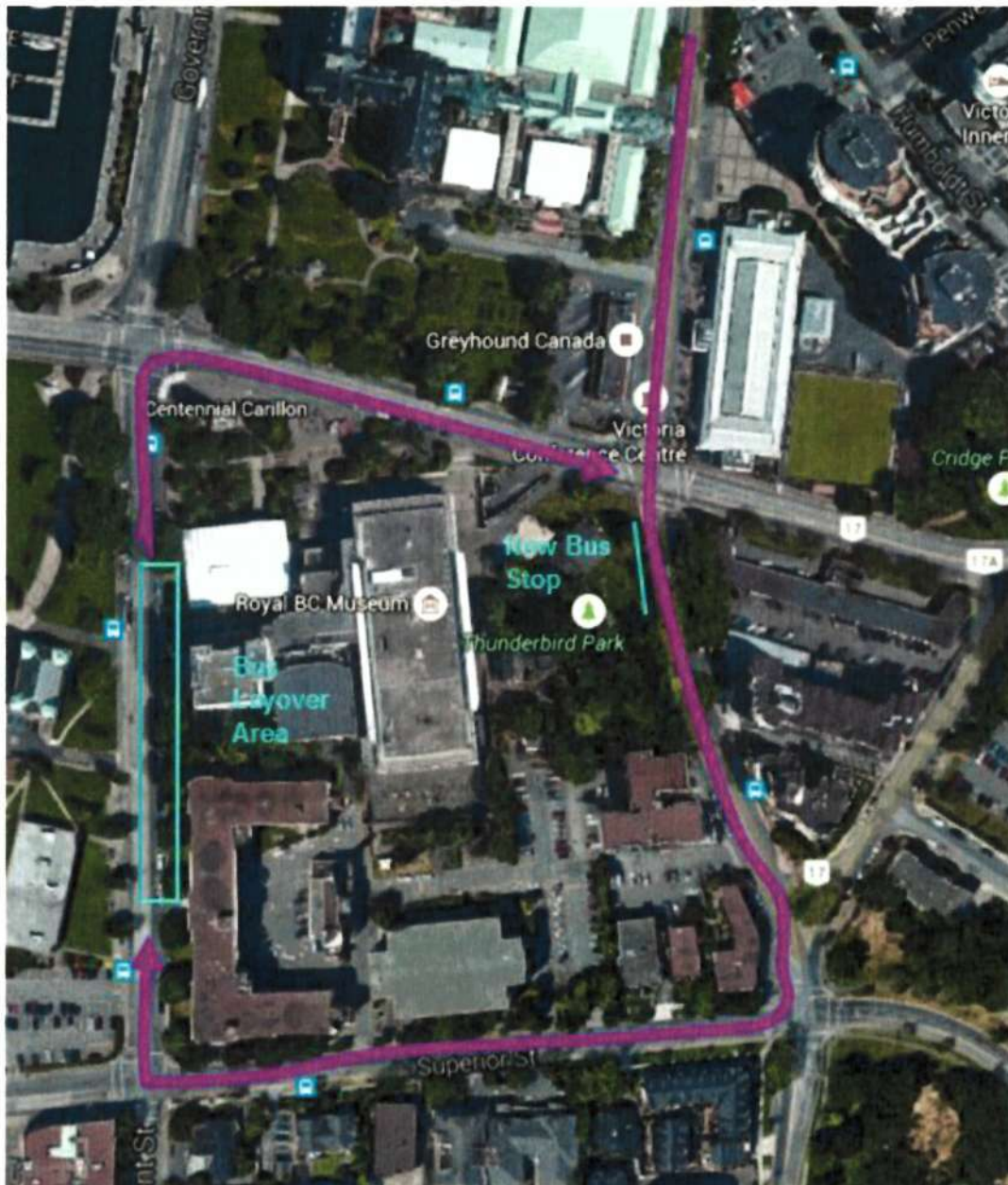


Figure 11 – Proposed Layover Zone, East Side of Government Street

Further on-street improvements would be required on Government Street northbound, south of Belleville Street:

- Curb space is required for 7 to 9 buses (includes the existing bus stop).
- Modified routing requires a new bus stop on southbound Douglas Street south of Belleville Street.
- Implementation requires the removal of parking spaces on Government Street.
- Additional operations washrooms would be needed at the existing Legislature terminal.



There is some discussion regarding rerouting of transit buses to the area. This would result in the buses travelling southbound on Douglas Street to Superior Street, where they would turn right and continue to Government Street, and then turn right again on Belleville Street to northbound Douglas Street. A review of transit bus turning radii at the intersections was undertaken to ensure that these intersections are designed to accommodate buses. For this analysis, the design vehicle was again selected as the double decker bus.

The review revealed that the intersection of Douglas Street/Superior Street cannot presently accommodate the transit bus design vehicle. Significant modifications would be required, as shown in Figure 12. It appears as though the corner radius was reduced by extending the curb into the intersection. This treatment is typical where pedestrian safety enhancements are undertaken. The existing on-street loading area to the north of the curb return may be the reason for the curb extension – to increase visibility of pedestrians. Any modifications to the intersection would require City of Victoria approval.



Figure 12 – Right Turn Analysis from Douglas to Superior

Within the swept path area for the design vehicle, there are utilities that would require relocation; namely an existing hydro pole and traffic signal pole (Figure 13). Additionally, it is likely that at least one street tree would need to be removed. The Class D cost estimate to reconstruct the corner is approximately \$50,000.00.



Figure 13 – Right Turn from Douglas to Superior

5 SUMMARY AND RECOMMENDATIONS

The Victoria Regional Transit System Transit Future Plan identified the need for an expanded downtown terminal to serve the existing network and to support further transit network changes in James Bay to better match transit service levels to demand. A new downtown bus terminal would also complement the work already completed on the Douglas Street shared bus and bike priority lanes, supporting the development of Douglas Street as future rapid transit corridor.

A high-level evaluation of the surrounding area was completed by BC Transit, City of Victoria, the commercial operators, and Adept Transportation Solutions. The result of this evaluation was a list of functional requirements and two proposed options for the design of the terminal and surrounding routes.

Next steps include reviewing and finalizing design concepts with City of Victoria staff and the private operators to determine the associated costs of the project, and formulate a cost-sharing agreement. There will also need to be some level of consultation with local stakeholders once a draft concept is finalized.

If the City of Victoria and BC Transit do move forward with the concept of a shared-use transit terminal, a project proposal will be brought to the Commission in December 2015 for discussion and approval. If supported by all parties, construction could occur in early 2016.

Alicia Ferguson

Subject: RE: AgendaNotes iPad - Governance and Priorities Committee - 03 Dec 2015

From: "Lohman, Jack RBCM:EX" <JLohman@royalbcmuseum.bc.ca>

Date: December 2, 2015 at 8:35:22 AM PST

To: "Pam Madoff (Councillor)" <pmadoff@victoria.ca>

Subject: RE: AgendaNotes iPad - Governance and Priorities Committee - 03 Dec 2015

Dear Pamela,

Thank you for the heads up on this.

I am immensely concerned by this as we will lose de facto 50% of our visitor parking. As you know, we currently have a very limited number of parking spots available for visitors and need these desperately. It was one of the reasons why we wanted to include two levels of parking in our future collection storage building at the back in the future.

Our pay parking lot features only 30 spots in total. Of these, 9 are reserved for Royal BC Museum volunteers, leaving only 21 for the public.

A moderate amount of street parking is available on this block:

- * North side: 4 regular street-parking spots plus 1 wheelchair spot
- * West: 22 regular street-parking spots plus 1 wheelchair spot
- * East: 7 street-parking spots (limited to 1 hr only)
- * South: no parking

Adding to this scarcity, with construction crews busy developing the block north of the Legislative Assembly, some nearby private pay parking lots have disappeared in recent months. The closest private pay parking appears to be a U-Parking lot on Quebec Street, 800 metres away (a 10 minute-long walk). For people with mobility issues, this distance can be a challenge.

The nearest City of Victoria parkade is the View St. parkade, 750 metres away. The Yates St. parkade, also a City of Victoria property, is 800 metres away.

Visitor feedback received on customer comment cards often identifies the lack of nearby parking as a significant inconvenience for visitors to the Royal BC Museum. Eliminating any of our already-thin parking options would heighten the hurdle for our visitors, quite likely impacting our admission numbers and a resulting loss of revenue.

Would be able to forward my concern to the City's Director of Planning?

Thank you so much,
Yours,

Jack

Professor Jack Lohman CBE Chief Executive Officer | Chief Executive Office

675 Belleville Street, Victoria, BC Canada V8W 9W2

T 250 953-4015 | F 250 953-4336

JLohman@royalbcmuseum.bc.ca | www.royalbcmuseum.bc.ca | www.bcarchives.bc.ca

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December 2, 2015

Councilor Pam Madoff
City of Victoria
#1 Centennial Square,
Victoria, B.C. V8W 1P6

Re: Removal of street side parking adjacent to the Royal BC Museum

Dear Councilor Pam Madoff,

This letter is in response to the proposed bus precinct and the ripple effect that could eliminate some street side parking stalls. In addition to Professor Jack Lohman's objection letter from the Royal BC Museum (RBCM), which I understand you have received, I would to reiterate our concern.

I represent IMAX Victoria which is a privately owned business operating with a long-term lease within the Royal BC Museum. Collectively, the theatre and museum drives combined attendance of around 700,000 a year. This number can go above one million visitors during certain block buster exhibitions.

IMAX Victoria is one of the top three attractions on Vancouver Island with the other two being the RBCM and of course, Butchart Gardens.

All of that is to say that every parking stall counts! We face daily challenges with parking for locals and visitors alike and the thought of having to deal with even less public parking is unfathomable and a detriment to our accessibility and operations.

Along with Professor Lohman's details, please convey our concerns and objection to any public parking stalls being removed.

Thank you kindly,

A handwritten signature in black ink, appearing to read 'Paul Wild', with a large, sweeping flourish at the end.

Paul Wild
Theatre Director
IMAX® Victoria | Phone direct: 250 480 4895 | Email: pwild@imaxvictoria.com

IMAX® Victoria
Inside the Royal BC Museum
675 Belleville Street, Victoria, BC V8W 1A1

Downtown Bus Terminal – 700 Douglas Street

Governance and Priorities Committee
for the meeting of December 3, 2015



Purpose and Background

- *To provide Council recommendations on the BC Transit proposal to create a Downtown Bus Terminal on Douglas Street between Belleville Street and Humboldt Street.*
- Existing downtown bus terminal tenants are required to find alternate location by May 2016.
- Working with commercial bus operators, BC Transit put forward two options in September 2015 for a new downtown bus terminal/transportation precinct on the 700 block Douglas Street.
- City and BC Transit staff are recommending implementing Option 2.



Required Improvements/Modifications

- On-Street Improvements:
 - New shared on-street bus terminal - south half 700 block Douglas Street
 - New BC Transit bus zone - north half 700 block Douglas Street (consolidation of two existing zones)



Required Improvements/Modifications

- On-Street Improvements:
 - New BC Transit bus zone - east side Government Street between Superior Street and Belleville Street
 - Reconstruct northwest corner of Douglas Street/Superior Street intersection
 - Minor road marking changes, to facilitate transit re-routing



Required Improvements/Modifications



Required Improvements/Modifications

- Crystal Garden:
 - Leased space in building for commercial bus operators
 - space for ticket sales, passenger waiting, washrooms, and luggage storage
 - Other passenger amenities (benches, shelter, signage) provided outside



Recommendations

That Council:

1. Endorse the BC Transit proposal to create a bus terminal/transportation precinct on the east side of the 700 block Douglas Street,
2. Request BC Transit and the commercial bus operators consult with stakeholders and citizens, including adjacent property owners and businesses, to solicit feedback on the details of the proposal,
3. Direct staff to work with BC Transit to implement identified on-street improvements prior to April 30, 2016,
4. Direct staff to negotiate a lease with the commercial bus operators for curb space on the 700 block of Douglas Street, consistent with the 2011 Guiding Principles for the Use of Public Space.





Governance and Priorities Committee Report

For the Meeting of December 3, 2015

To: Governance and Priorities Committee **Date:** November 23, 2015
From: Fraser Work, Director, Engineering & Public Works
Subject: Skateboarding Regulations – Additional Information

RECOMMENDATION

That Council direct staff to:

1. Proceed with proposed amendments to the Streets and Traffic Bylaw, Ticket Bylaw, and Parks Regulation Bylaw that would permit the use of skateboards, roller skates, in-line skates, and non-motorized scooters on all City streets, and require skateboarders and users of other similar modes of transportation to follow the same rules of the road as cyclists, and eliminate associated impound provisions, effective February 1, 2016.
2. Proceed with a communications strategy to increase public understanding on how skateboarders can integrate in City streets.
3. Write a letter to the Province of BC advocating for a provincial standard within the Motor Vehicle Act for skateboarding helmets, similar to cyclist regulations.
4. Report back in June 2016 with any observations/considerations related to skateboarding safety in the City.

EXECUTIVE SUMMARY

At the October 8, 2015 Governance and Priorities Committee meeting, Council considered a report proposing recommendations regarding skateboarding regulations, in response to previous Council direction to amend the Streets and Traffic Bylaw to permit the use of skateboards on City roadways.

After considering the report, Council made the following motion:

That Council refer the matter back to staff for further work with particular attention to the following:

1. *Fines applying only to downtown.*
2. *Amount of fines when not in the downtown.*
3. *Requirement for lights and reflectors.*
4. *The age of skateboarders to whom the regulations would apply.*

The proposed bylaw amendments to regulate skateboards and other similar modes of transportation appended to this report mimic existing regulations for cyclists, with the exception of helmet use and the provision of lights and reflectors.

Council requested staff provide additional information to help determine how to best apply skateboard-related fines, to ensure penalties remain consistent with existing and similar regulations. Based on City guidelines and a review of skateboarding fines in other cities, a \$125 fine is considered reasonable, and consistent with cyclist-related offences.

Differing fine amounts could be administered for specific areas of the City, with possibly fines highest or only applied downtown. Administering multiple penalty schemes could prove less efficient to manage, whereas a single penalty system would likely be simpler and easier to understand and implement. Staff recommend consistent fine amounts be applied to skateboarding-related offences.

Bylaw amendments requiring skateboarders and other similar users wear lights/reflectors that align closely with cyclist safety regulations could be implemented. Given anticipated low adoption levels if lights/reflectors were included in bylaw amendments for skateboarders, staff propose that, as a minimum alternative, staff advocate for lighting "safe practices" as a core part of any future communication strategy, and challenge stakeholders on how best to develop a light/reflector design that may appeal to users.

Council also raised concerns about younger skateboarders having to follow the same rules of the road as other skateboarders; especially children being subject to ticketing for operating a skateboard on a sidewalk in residential neighbourhoods. This also raised questions as to whether this bylaw would apply only to the downtown core, where safety risks were highest.

Based solely on risks, it may be difficult to substantiate age-related rules for safety infractions. Staff's review of regulations in other nearby Canadian municipalities found no common age-based exemptions for skateboarding.

VicPD personnel have expressed concerns with how to appropriately safeguard skateboarding, particularly in busier areas. The VicPD position is that, in addition to the existing regulations that separate skateboarders from pedestrians, skateboarders need to be separated from vehicle traffic as much as reasonably possible. It was also noted that, while enforcement of skateboarding regulations would be prioritized in areas of heightened risks, such as busy pedestrian and traffic areas, there may be instances where enforcement of the regulations outside these areas could be required.

To simplify rule understanding and application, and to consistently align with cycling rules, staff recommends removing the current geographical skateboarding prohibition, and instead promote safe skateboarding practices in all locations across all age-groups, in concert with the Vic PD focus on risk-mitigation.

Staff also recommends advocating for a provincial helmet requirement, with the province setting appropriate standards within the Motor Vehicle Act, similar to how the helmet requirement for cyclists has been regulated.

In order to ensure adequate support and adoption of these bylaw amendments, a comprehensive communications strategy is required, to provide clear and accessible information to all impacted stakeholders. Outreach will be done with all neighbourhoods, and in particular, the City will also work with the Downtown Residents' Association and Downtown Victoria Business Association to reach their members about the change in regulations. Signage and markings will also be installed to help all transportation modes safely share the roadway. Implementation, including paint markings, signage, and other communications tools, is estimated at \$10,000. Funding is recommended to be sourced from the 2016 Transportation operating budget.

A February 1, 2016 effective date for the bylaw amendment is recommended. Staff will report to Council in June 2016 with initial comments regarding the effectiveness of the new regulations.

PURPOSE

To provide Council additional information related to proposed bylaw amendments to permit the use of skateboards on City roadways.

BACKGROUND

At the October 8, 2015 Governance and Priorities Committee meeting, Council considered a report proposing recommendations regarding skateboarding regulations, in response to previous Council direction to amend the Streets and Traffic Bylaw to permit the use of skateboards on City roadways. After considering the report, Council made the following motion:

That Council refer the matter back to staff for further work with particular attention to the following:

- 1. Fines applying only to downtown.*
- 2. Amount of fines when not in the downtown.*
- 3. Requirement for lights and reflectors.*
- 4. The age of skateboarders to whom the regulations would apply.*

Staff have reviewed the various issues raised by Council, and are forwarding recommendations for Council's consideration.

ISSUES & ANALYSIS

In addition to proposed changes to the Streets and Traffic Bylaw and Ticket Bylaw originally identified in the staff report presented to the Governance and Priorities Committee October 8th, staff have included a revision to the Parks Regulation Bylaw that would be consistent with what is being proposed for City streets. The proposed amendment to the Parks Regulation Bylaw would permit skateboards and other similar modes of transportation on roadways in parks. Similar to the existing restriction for skateboarding on sidewalks, the prohibition for skateboarding on pathways/footpaths in City parks would remain.

Section 124(1)(t) of the BC Motor Vehicle Act gives municipalities the authority to regulate and control persons using roller skates, sleighs, skates, skis or other similar means of conveyance on highways in the municipality.

The proposed bylaw amendments to regulate skateboards and other similar modes of transportation appended to this report mimic existing regulations for cyclists, with the exception of helmet use and the provision of lights and reflectors.

Fines

Council requested staff provide additional information to help determine how to best apply skateboard-related fines, to ensure penalties remain consistent with existing and similar regulations.

In August 2010, Council approved amendments to the Ticket Bylaw and consequential amendments to a number of other bylaws. Part of the recommended actions included implementing a set of criteria to develop fine amounts, and to ensure they remained appropriate relative to the offence (see Appendix - Criteria for Setting Fines).

Referring to the criteria, skateboarding infractions would reasonably fall in the range stipulated in principle 3, which suggests a fine between \$75-250, and should remain proportional to the offence, as stipulated in principle 6, with a lower limit of \$75 to cover administration of related offences, as per principle 5.

Based on the internal guidelines for consistency, and a review of fines issued in other municipalities (see Table 2), a fine between \$75 and \$250 could be considered reasonable for skateboard-related

offences. The proposed \$125 fine (with \$75 early payment option) is consistent with those for cyclist-related offences. The proposed amendment to the Ticket Bylaw (attached) lists proposed skateboard-related offences (noted as 43A in Column 2), corresponding fine amounts (Column 3), and fine amounts for early payment (Column 4).

The \$125 fine amounts in the proposed Ticket Bylaw amendment remain unchanged from those noted in the staff report presented at the October 8, 2015 GPC meeting.

Various fine options exist for Council's consideration, as depicted in the following table:

TABLE 1 – Fine Options

Skateboarding Related Fine Scheme	Proposed Approach	Proposed Amount (Consistent with Criteria)	Pros	Cons
Single Fine Scheme	Single infraction penalty	\$125-250, with early fine payment incentive	<ul style="list-style-type: none"> • Consistent with cycling rules. • Simple plan to administer and communicate 	<ul style="list-style-type: none"> • Could disadvantage individuals if improperly administered.
Geographic Fine Scheme	Fines administered in downtown core	As above for downtown core only	<ul style="list-style-type: none"> • Strong disincentive for unsafe practice in busy downtown area. • Simplifies enforcement zone. • Aligns with previous understanding of "red zone" area. 	<ul style="list-style-type: none"> • Does not address unsafe actions in other areas. • More difficult/complex to administer/enforce.
Age Fine Scheme	Fines administered based on age limits	As above, or another fine amount, for persons above age limit	<ul style="list-style-type: none"> • Avoids penalising younger, potentially less-informed, skateboarders. 	<ul style="list-style-type: none"> • Ignores safety aspects. • More difficult to administer/enforce.
Hybrid Model	Combination of the above	As required	<ul style="list-style-type: none"> • May best address unique suite of City concerns. 	<ul style="list-style-type: none"> • More complex to administer and enforce.

Differing fine amounts could be administered for specific areas of the City, with possibly fines highest or only applied downtown. A review of skateboarding regulations in other nearby communities (including the City of Langford and the District of Oak Bay) suggests they apply a single fine scheme. While more severe penalties may be warranted for the busiest areas, administering multiple penalty schemes could prove less efficient to manage, whereas a single penalty system would likely be simpler and easier to understand and implement, at least initially in the City. Staff recommend consistent fine amounts be applied to skateboarding-related offences throughout the City, with continual review to recommend any required future changes.

Requirement for lights and reflectors

Proposed regulations for lights and reflectors were first noted in the staff report presented at the October 8, 2015 Governance and Priorities Committee meeting.

Section 183(6) of the Motor Vehicle Act requires cyclists to have lights and reflectors to operate on streets between ½ hour after sunset, and ½ hour before sunrise, and that individuals must wear a white light on the front that is visible for at least 150m, a suitable red reflector, and a lighted red lamp visible to the rear. Bylaw amendments could be posed to don lights/reflectors that align closely with

cyclist safety regulations, and require skateboarders and other similar users to have this equipment when travelling on streets during periods of darkness.

If desired, bylaw amendments for lights and reflectors could include the following:

A person using a skateboard, roller skates, in-line skates, or a non-motorized scooter on a highway between 1/2 hour after sunset and 1/2 hour before sunrise must wear the following equipment:

- (a) *a lighted lamp on the person's front and under normal atmospheric conditions capable of displaying a white light visible at least 150 m in the direction the person is pointed;*
- (b) *a red reflector of a make or design approved by the Insurance Corporation of British Columbia for the purposes of section 183(6)(b) of the Motor Vehicle Act;*
- (c) *a lighted lamp, visible to the rear, displaying a red light.*

It is recognised through ongoing liaison with community skateboarders that lights/reflectors may be considered untenable accessories, and staff would expect that adoption of cycling-similar rules to be very low until such a time that the culture embraced improved personal safety equipment. A review of other municipal regulations found only Portland requires lights, while Vancouver requires only reflective equipment. Staff recommends Council consider the risk of low adoption levels if lights/reflectors were included in bylaw amendments, and propose that, as a minimum alternative, staff advocate for "safe practices" as a core part of any future communication strategy, and challenge stakeholders on how best to develop a light/reflector design that may appeal to their cultural norms.

Age and Geographic Considerations

Council raised concerns about younger skateboarders having to follow the same rules of the road as other skateboarders; especially children being subject to ticketing for operating a skateboard on a sidewalk in residential neighbourhoods. This also raised questions as to whether this bylaw would apply only to the downtown core, where safety risks were highest.

Staff also examined skateboarding-related enforcement details in other jurisdictions to guide considerations, as summarized in the table below:

TABLE 2 – Skateboard Regulations: Other Municipalities

Location	Helmets required	Lights required	Age-based regulations	Geographic-based regulations	Fines/regulations	Multi-level fines based on age or geography
Portland, Oregon	YES	YES	<16 yr. old requires helmet	Restricted in some areas downtown	<ul style="list-style-type: none"> \$115 – riding on sidewalks, restricted areas, not moving to the right when being passed, no lights/reflectors at night. \$250 - all other applicable Oregon Motor Vehicle Act regulations. 	NO
Vancouver	YES	NO	NO	YES, only permitted on a minor street	<ul style="list-style-type: none"> \$250 - must not wear headphones or anything that may affect hearing helmet, wrist, knee, 	NO

					elbow pads and front and rear reflective equipment required. <ul style="list-style-type: none"> • Must ride in direction of traffic and close to curb. • Must have a braking mechanism. 	
Colwood	NO	NO	NO	NO	<ul style="list-style-type: none"> • \$75 - No skateboarding on roadway. • No skateboarding on sidewalk without due care and attention or without reasonable consideration for other persons using the sidewalk. 	NO
Kelowna	NO	NO	NO	NO	<ul style="list-style-type: none"> • \$35 - No skateboarding on sidewalk. 	NO
Nanaimo	NO	NO	NO	NO	<ul style="list-style-type: none"> • \$56.25 - No skateboarding on highway or sidewalk. 	NO
Langford	NO	NO	NO	YES	<ul style="list-style-type: none"> • \$40 impound fee: • No skateboarding in bike lane. • No skateboarding on sidewalk. 	NO
Oak Bay	NO	NO	NO	YES	<ul style="list-style-type: none"> • \$25 detention fee/\$2 per day impound fee: • No skateboarding on sidewalk. • No skateboarding in defined areas. 	NO
Saanich	NO	NO	NO	NO	<ul style="list-style-type: none"> • \$100 - Where prohibited by resolution. 	NO
Toronto	NO	NO	NO	NO	<ul style="list-style-type: none"> • \$90 - No skateboarding on highway or sidewalk. 	NO

Initial investigation suggests that other municipalities with skateboarding regulations (including Vancouver, District of Oak Bay, and the City of Langford) do not have age-based exemptions. Cities with age-based penalties relative to skateboarding appear to only focus on helmet use age limits: Portland, Oregon, Georgia and Florida require helmets for boarders under 16 years of age, New York State under 14, and California under 18.

Based solely on risks, it may be difficult to substantiate age-related rules for safety infractions. Staff recommends proposed skateboarding regulations in the City not initially include age-based exemptions, but remain a consideration for future review.

VicPD personnel have expressed concerns with how to appropriately safeguard skateboarding, particularly in busier areas, where a skateboarders' limited braking capability and constrained manoeuvring pose unique risks that remain unfamiliar and potentially unsuitable in many roadways due to the factors of road design, surface condition, proximity to automobiles, cyclists and pedestrians, and familiarity of drivers/vehicle operators. The VicPD position is that, in addition to the existing regulations that separate skateboarders from pedestrians, skateboarders need to be separated from vehicle traffic as much as reasonably possible (see attached November 17/15 VicPD memo).

Discussions between staff and VicPD outlined that traffic-related law enforcement is prioritized based on safety risks and collision prevention. VicPD indicated enforcement of skateboarding regulations would be prioritized in areas of heightened risks, such as busy pedestrian and traffic areas, which include downtown, urban villages and major streets. There may be instances, however, where enforcement of the regulations outside these busier areas could be required, and should be considered as part of an ongoing review to ensure bylaw effectiveness.

To simplify rule understanding and application and to consistently align with cycling rules, staff recommends removing the current geographical skateboarding prohibition, and instead promote safe skateboarding practices in all locations across all age-groups, in concert with the VicPD focus on risk-mitigation.

Helmets

As noted in previous considerations, staff recommends advocating for a provincial helmet requirement, with the province setting appropriate standards within the Motor Vehicle Act, similar to how the helmet requirement for cyclists has been regulated. VicPD supports including a helmet requirement in the regulations, which is consistent with larger community skateboarding regulations, such as in the City of Vancouver. As per the Council decision at the October 8th GPC, skateboarders (and other similar modes) shall be encouraged to don helmets, and not required to do so until such a time that provincial legislation enacts skateboarding helmet regulations.

Communications – Actions and Outlook

In order to ensure adequate support and adoption of these bylaw amendments, a comprehensive communications strategy is required. Staff propose an education program to inform the public about the new regulations which permit skateboards, roller skates, in-line skates, and non-motorized scooters on all City streets, including the downtown core. The communication strategy aims to provide clear and accessible information to all impacted stakeholders, including motorists, cyclists, pedestrians, downtown businesses and residents, in order to foster safe and courteous use of downtown streets and thoroughfares by all road users.

A combination of media will be used to reach those who are impacted and interested in the bylaw changes. Print and electronic materials, will be produced, including a video segment developed with skateboarders. The short video will highlight the changes to the bylaw, and showcase how to safely share the road with other users, including information on visibility and how to turn left at intersections. Information about where skateboarding is not permitted (sidewalks, etc.) will also be highlighted. Outreach will be done with all neighbourhoods, and in particular, the City will also work with the Downtown Residents' Association and Downtown Victoria Business Association to reach their members about the change in regulations.

Improved signage will also reduce risks associated with this change of transportation flow in the City. Staff recommend additional signage instructing all users how to safely share the road. Signage and road markings will also be updated to indicate skateboard use is permitted in marked bike lanes.

2015-2018 Strategic Plan

Permitting the use of skateboards and other similar modes of transportation on all roadways in the City of Victoria encourages active transportation, which is consistent with the 2015-2018 Strategic Plan objective to complete a multi-modal and active transportation network.

Impacts to 2015-2018 Financial Plan

Executing the required communications and safety systems to support the proposed bylaw amendments will incur additional costs to the City. Estimates for the provision of desired

communications tools is approximately \$10,000 for in-house design/production. This initial estimate, includes paint markings and signage, and communications tools. Funding for these initiatives will be provided via the 2016 Transportation operating budget.

Official Community Plan Consistency Statement

Encouraging skateboard use is also consistent with Goal 7.17.3 in the City's Official Community Plan "providing right-of-way space on streets, sidewalks, and footpaths as appropriate for other forms of personal mobility".

CONCLUSIONS

Permitting the use of skateboards and other similar modes of transportation on all roadways in the City of Victoria encourages active transportation, and advances 2015-2018 Strategic Plan and Official Community Plan objectives.

Staff recommend adopting the proposed bylaw amendments to the Streets and Traffic Bylaw, Ticket Bylaw, and Parks Bylaw, and request Council direct staff to implement the communication and education program outlined in this report.

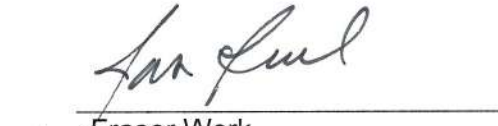
To allow sufficient time for communication roll-out, and implementation of the physical changes, a February 1, 2016 effective date for the bylaw amendment is recommended.

Staff will report to Council in June 2016 with initial comments regarding the effectiveness of the new regulations.

Respectfully submitted,



Brad Dellebuur
Manager, Transportation
Engineering and Public Works

for 
Fraser Work
Director
Engineering and Public Works

Report accepted and recommended by the City Manager: _____

Date: _____ November 26, 2015

List of Appendixes / Attachments

August 2010 principles/criteria for setting fines
Parks Regulation Bylaw amendment
Streets and Traffic Bylaw amendment
Ticket Bylaw Amendment
November 17/15 VicPD memo

Criteria for setting fines

Appendix C

Criteria for Assessing Municipal Ticket Information Fines

Principles

1. Violations that have (or may have) an impact on public health, public safety or cause harm to the environment will have the greatest penalties (generally \$500+).
2. Violations that significantly impact revenue or the City's ability to properly manage its business will have mid range penalties (generally in the \$250 - \$500 range).
3. Violations that address minor nuisances, inappropriate social behaviours or are not otherwise mentioned above will have lower penalties (generally in the \$75 to \$250 range).
4. Only violations with penalties in the lower or mid range will normally be candidates for reduced fines for early payment – which, if used should create an incentive for the violator to pay early.
5. Generally a fine of less than \$75 (non reduced amount) should be avoided as the cost to the City of processing/administering a ticket is a minimum of \$60.00.
6. The fine must have a value high enough to be a deterrent to a potential violator, but not so high as to be unreasonable relative to the offence.
7. Tickets cannot be prescribed for speeding or firearms offences (*Community Charter* prohibition).
8. Tickets cannot impose a fine greater than \$1000 (*Community Charter* prohibition).
9. Similar offences in different bylaws (i.e. interfere with an inspector) should have similar penalties prescribed.
10. Where the province has established ticket fines for similar offences under the *Offence Act*, the Ticket Bylaw should prescribe fines within +/- 10%.

NO. 15-XXX

PARKS REGULATION AMENDMENT BYLAW**A BYLAW OF THE CITY OF VICTORIA**

The purpose of this Bylaw is to clarify the rules surrounding the use of skateboards and other similar modes of transportation in parks.

The Council of the Corporation of the City of Victoria in an open meeting assembled enacts the following provisions:

Title

- 1 This Bylaw may be cited as the "Parks Regulation (Skateboarding) Amendment Bylaw."
- 2 Bylaw No. 07-059, the Parks Regulation Bylaw, is amended
 - (a) by repealing section 12(1)(o), and
 - (b) by adding the following subsections immediately after section 12(4):
 - "(5) A person must not use skates, skateboards, rollerblades or any similar apparatus in a park other than
 - (a) on a road on which vehicular traffic is permitted,
 - (b) on a footpath designated for that purpose by signage,
 - (c) in an area designated for that purpose by signage, or
 - (d) with prior express permission of the Director under section 5.
 - (6) A person using skates, skateboards, rollerblades or any similar apparatus in a park in accordance with subsection (5)(a) or (b) must
 - (a) comply with the requirements of section 43A of the Streets and Traffic Bylaw, and
 - (b) travel in the direction of traffic or as designated by signage."

Effective date

This Bylaw comes into force on February 1, 2016.

READ A FIRST TIME the	day of	2015
READ A SECOND TIME the	day of	2015
READ A THIRD TIME the	day of	2015
ADOPTED on the	day of	2015

CITY CLERK

MAYOR

NO. 15-XXX

STREETS AND TRAFFIC AMENDMENT BYLAW**A BYLAW OF THE CITY OF VICTORIA**

The purpose of this Bylaw is to remove the current prohibition against the use of skateboards and other similar modes of transportation on highways within the downtown core, to revoke the authority to impound skateboards and other similar modes of transportation being used in the downtown core, to establish rules governing the use of skateboards and other similar modes of transportation on highways throughout the City.

Under its statutory powers, including section 124 of the *Motor Vehicle Act* and sections 36 and 260 to 273 of the *Community Charter*, the Council of the Corporation of the City of Victoria in an open meeting assembled enacts the following provisions:

Title

- 1 This Bylaw may be cited as "Streets and Traffic Regulation (Skateboarding) Amendment Bylaw

Streets and Traffic Bylaw

- 2 Bylaw No. 09-079, the Streets and Traffic Bylaw, is amended
 - (a) by repealing the definition of "human powered device" in section 4,
 - (b) by adding the following section immediately after section 43:

"Skating provisions

- 43A (1) Subject to the applicable provisions of the *Motor Vehicle Act* and its regulations and in addition to the duties imposed by this Bylaw, a person using a skateboard, roller skates, in-line skates, or a non-motorized scooter on a highway has the same rights and duties as a driver of a vehicle.
- (2) A person using a skateboard, roller skates, in-line skates, or a non-motorized scooter on a highway
 - (a) must not, for the purpose of crossing a highway, use the device on a crosswalk unless
 - (i) authorized to do so by a bylaw,
 - (ii) directed to do so by a sign, or
 - (iii) entering or leaving a multi-use trail on a crosswalk linking portions of the trail to one another or to a highway,
 - (b) must, subject to section 115(1), use the device as near as practicable to the right side of the highway,

- (c) must not use the device abreast of another person using a cycle, skateboard, roller skates, in-line skates, or a non-motorized scooter on the highway,
 - (d) if the device is a skateboard or non-motorized scooter, must keep at least one foot on the skateboard or non-motorized scooter,
 - (e) must not carry a passenger on the device, and
 - (f) must not use the device on a highway where signs prohibit the device's use.
- (3) Nothing in subsection (2)(b) requires a person to use a skateboard, roller skates, in-line skates, or a non-motorized scooter on any part of a highway that is not paved.
- (4) A person using a skateboard, roller skates, in-line skates, or a non-motorized scooter on a highway who intends to turn left at an intersection where there is more than one lane from which left turns are permitted must
- (a) approach the intersection in the lane closest to the right side of the highway from which a left turn is permitted,
 - (b) keep to the right of the line that divides the lane referred to in paragraph (a) from the lane immediately to the left of that lane,
 - (c) after entering the intersection, turn to the left so that the device will leave the intersection to the right of the line referred to in paragraph (b), and
 - (d) when practicable, turn in the portion of the intersection to the left of the centre of the intersection.
- (5) If an accident occurs by which a person or property is injured, directly or indirectly, owing to the use of a skateboard, roller skates, in-line skates, or a non-motorized scooter on a highway or a sidewalk, the person using the skateboard, roller skates, in-line skates, or a non-motorized scooter must
- (a) remain at or immediately return to the scene of the accident,
 - (b) render all possible assistance, and
 - (c) give to anyone sustaining loss or injury the person's name and address.
- (6) A person must not use a skateboard, roller skates, in-line skates, or a non-motorized scooter on a highway without due care and attention or without reasonable consideration for other persons using the highway.

- (7) A person using a skateboard, roller skates, in-line skates, or a non-motorized scooter on a highway must signify
 - (a) a left turn by extending the person's left hand and arm horizontally,
 - (b) a right turn by doing either of the following:
 - (i) extending the person's left hand and arm out and upward so that the upper and lower parts of the arm are at right angles;
 - (ii) extending the person's right hand and arm horizontally, and
 - (c) a stop or decrease in speed by extending the person's left hand and arm out and down.”,
- (c) by repealing section 115(1) and substituting the following:
 - “(1) A person must not use a skateboard, roller skates, in-line skates, or a non-motorized scooter on a sidewalk unless
 - (a) permitted to do so by a sign, and
 - (b) the person exercises due care and attention and reasonable consideration for other persons using the sidewalk.”,
- (d) by repealing section 115(2) and substituting the following:
 - “(2) A person must not use a skateboard, roller skates, in-line skates, or a non-motorized scooter on a street or path in a public place where signs are displayed stating that the street or path is for pedestrian use only.”,
- (e) by repealing sections 115(3) and (4), and
- (f) by repealing Schedule H and substituting the Schedule H attached to this Bylaw as Schedule 1.

Effective date

3 This Bylaw comes into force on February 1, 2016.

READ A FIRST TIME the	day of	2015
READ A SECOND TIME the	day of	2015
READ A THIRD TIME the	day of	2015
ADOPTED on the	day of	2015

CITY CLERK

MAYOR

Schedule 1

SCHEDULE H

Detention, removal and impoundment fees

1. The detention and removal fees, shown in the second column of the following table, that correspond to the weight or type of the item shown in the first column, are payable under subsection 102(4) of this bylaw:

<u>Weight or Type</u>	<u>Detention & Removal Fee</u>
65 kg or less	\$25.00 for a first detention or removal \$100.00 for a second or subsequent detention or removal
over 65 kg	\$40.00 for a first detention or removal \$100.00 for a second or subsequent detention or removal

2. The impoundment fees, shown in the second column of the following table, that correspond to the weight or type of the item shown in the first column, are payable under subsection 102(5) of this bylaw:

<u>Weight or Type</u>	<u>Impoundment Fee</u>
65 kg or less	\$5.00 per day, including the first day
over 65 kilograms	\$7.00 per day including the first day

NO. 15-XXX

TICKET BYLAW AMENDMENT**A BYLAW OF THE CITY OF VICTORIA**

The purpose of this Bylaw is to establish ticket fines for contravention of the rules in the Parks Regulation Bylaw, and Streets and Traffic Bylaw applicable to the use of Skateboards.

Under its statutory powers, including sections 260 to 273 of the *Community Charter*, the Council of the Corporation of the City of Victoria in an open meeting assembled enacts the following provisions:

- 1 This Bylaw may be cited as Ticket Bylaw Amendment Bylaw.
- 2 Bylaw No. 10-071, the Ticket Bylaw, is amended by
 - (a) repealing Schedule X and substituting the Schedule X attached to this Bylaw as Schedule 2, and
 - (b) repealing Schedule JJ and substituting the Schedule JJ attached to this Bylaw as Schedule 3.

Effective date

- 4 This Bylaw comes into force on February 1, 2016.

READ A FIRST TIME the	day of	2015
READ A SECOND TIME the	day of	2015
READ A THIRD TIME the	day of	2015
ADOPTED on the	day of	2015

CITY CLERK

MAYOR

Schedule 2

Schedule X

Parks Regulation Bylaw
Offences and Fines

Column 1 – Offence	Column 2 – Section	Column 3 – Set Fine	Column 4 – Fine if paid within 30 days
Game in unauthorized area	4(1)(a)	\$100.00	\$75.00
Game not in accordance with park rules/times	4(1)(b)/(2)(b)	\$100.00	\$75.00
Tennis/bowling without proper equipment	4(2)(a)	\$100.00	\$75.00
Game without permit	4(3)	\$125.00	\$100.00
Event without permission	5(1)	\$250.00	\$200.00
Bathing in unauthorized area	6(a)	\$100.00	\$75.00
Bathing contrary to <i>Criminal Code</i> (nudity/ indecent exposure)	6(b)	\$100.00	\$75.00
Dressing/undressing in unauthorized area	6(c)	\$100.00	\$75.00
Dressing/undressing in unauthorized area	6(c)	\$100.00	\$75.00
Entering unauthorized area of building	6(d)	\$100.00	\$75.00
Nuisance/hazard on beach	6(e)	\$200.00	\$175.00
Boating interfering with bathing/swimming	6(f)	\$200.00	\$175.00
Interfering with/ obstructing supervisor	6(g)	\$200.00	\$175.00
Depositing object on beach or in water	6(h)	\$150.00	\$125.00
Disturbing swimmers/bathers	6(i)	\$100.00	\$175.00
Horse/donkey/mule on beach	6(j)	\$125.00	\$100.00
Dog/animal in water	6(k)	\$100.00	\$75.00
Operating motorized saw without permission	6(l)	\$125.00	\$100.00
Excavating/cutting park terrain	6(m)	\$200.00	\$175.00
Operating model aircraft in unauthorized area	7(2)(a)	\$125.00	\$100.00

Column 1 – Offence	Column 2 – Section	Column 3 – Set Fine	Column 4 – Fine if paid within 30 days
Operating model aircraft by non-member of Model Aeronautics Association	7(2)(b)	\$100.00	\$75.00
Operating model aircraft without permit	7(2)(c)	\$100.00	\$75.00
Operating model aircraft without insurance	7(2)(d)	\$125.00	\$100.00
Operating model aircraft without certification	7(2)(e)	\$125.00	\$100.00
Operating model aircraft at unauthorized time	7(3)	\$125.00	\$100.00
Operating model aircraft without proper sign	7(4)(a)	\$100.00	\$75.00
Operating model aircraft without rope around perimeter of area	7(4)(b)	\$100.00	\$75.00
Operating model aircraft contrary to safety guidelines/Etiquette Code	7(5)(b)	\$100.00	\$75.00
Failure to remove model aircraft signs/perimeter rope	7(6)	\$100.00	\$75.00
Conducting business/sales/gifts without permission	8	\$300.00	\$250.00
Vehicle in Clover Point Park during unauthorized hours	9(1)	\$125.00	\$100.00
Use of road to Beacon Hill Park lookout during unauthorized hours	9(2)	\$125.00	\$100.00
In park during unauthorized hours	9(3)/(4)	\$125.00	\$100.00
Unauthorized object in park during unauthorized hours	9(5)	\$100.00	\$75.00
Research/collecting in park without permit	10(1)	\$150.00	\$125.00
Discharge bow	11(b)	\$350.00	\$300.00
Discharge explosive/combustible	11(c)	\$500.00	\$500.00
Carrying/making fire without permission	11(d)(i)	\$350.00	\$300.00
Carrying/making fire in unauthorized area	11(d)(ii)	\$350.00	\$300.00

Column 1 – Offence	Column 2 – Section	Column 3 – Set Fine	Column 4 – Fine if paid within 30 days
Placing lighted match/cigarette/burning substance on ground	11(e)	\$350.00	\$300.00
Riding/driving animal/ vehicle at unsafe speed without permission	12(1)(a)	\$200.00	\$175.00
Failing to stop animal/ vehicle on request	12(1)(b)	\$250.00	\$200.00
Riding/driving animal/ vehicle in unauthorized direction	12(1)(c)	\$125.00	\$100.00
Parking vehicle during night without lamps/reflectors	12(1)(d)	\$100.00	\$75.00
Driving/permitting vehicle on unauthorized area	12(1)(e)	\$150.00	\$125.00
Parking vehicle in unauthorized area	12(1)(f)(g)	\$100.00	\$75.00
Parking vehicle during unauthorized time	12(1)(h)	\$100.00	\$75.00
Parking vehicle for purpose other than visiting park	12(1)(i)	\$100.00	\$75.00
Leaving vehicle without remaining in park	12(1)(j)	\$100.00	\$75.00
Parking vehicle for purpose of overnight sleeping	12(1)(k)	\$150.00	\$125.00
Sleep overnight in vehicle in park	12(1)(l)	\$150.00	\$125.00
Cleaning vehicle	12(1)(m)	\$200.00	\$175.00
Ride/operate bicycle in unauthorized area	12(1)(n)	\$125.00	\$75.00
Riding/operating bicycle in unauthorized direction	12(1)(n)	\$125.00	\$75.00
Operate commercial vehicle except as authorized	12(2)	\$125.00	\$100.00
Ride/drive animal in unauthorized area	12(3)(a)	\$100.00	\$75.00
Ride/drive animal in unauthorized direction	12(3)(b)	\$100.00	\$75.00
Drive animal on pedestrian footpath	12(4)	\$100.00	\$75.00
Use skates/skateboard except as authorized	12(5)	\$100.00	\$65.00

Column 1 – Offence	Column 2 – Section	Column 3 – Set Fine	Column 4 – Fine if paid within 30 days
Use skates/skateboard on road or footpath contrary to Streets and Traffic Bylaw	12(6)(a)	\$125.00	\$75.00
Use skates/skateboard in unauthorized direction	12(6)(b)	\$125.00	\$75.00
Cutting/injuring/ removing/damaging plant/seed/building/ structure	13(1)(a)	\$350.00	\$300.00
Fouling/polluting fountain/body of water	13(1)(b)	\$500.00	\$500.00
Painting/defacing/ mutilating rock	13(1)(c)	\$350.00	\$300.00
Damaging/defacing/ destroying sign	13(1)(d)	\$500.00	\$500.00
Transport waste for disposal in park	13(1)(e)	\$500.00	\$500.00
Disposing waste in park	13(1)(f)	\$500.00	\$500.00
Disposing waste other than in authorized receptacles	13(2)	\$150.00	\$125.00
Disorderly/offensive conduct	14(1)(a)	\$200.00	\$175.00
Molesting/injuring	14(1)(b)	\$200.00	\$175.00
Obstruct use/enjoyment of park	14(1)(c)	\$200.00	\$175.00
Abode in park at night	14(1)(d)	\$150.00	\$125.00
Paint advertisements	14(1)(e)	\$150.00	\$125.00
Distribute commercial handbills	14(1)(f)	\$150.00	\$125.00
Placing posters	14(1)(g)	\$150.00	\$125.00
Disturb/injure/catch bird/animal/fish	14(1)(h)	\$350.00	\$300.00
Deposit unlawful matter into animal/bird enclosure	14(1)(i)	\$350.00	\$300.00
Consuming liquor	14(1)(j)	\$250.00	\$150.00
Encumber/obstruct footpath	14(2)(a)	\$125.00	\$100.00
Drive vehicle contrary to Noise Bylaw	14(2)(b)	\$300.00	\$250.00
Nuisance/dangerous driving	14(2)(c)	\$350.00	\$300.00
Operate vehicle to display/broadcast advertisements	14(2)(d)	\$150.00	\$125.00

Column 1 – Offence	Column 2 – Section	Column 3 – Set Fine	Column 4 – Fine if paid within 30 days
Removing material w/o permission	14(3)(a)/(b)	\$125.00	\$100.00
Enter into animal/bird enclosure	14(4)	\$200.00	\$175.00
Advertisement without permission	14(6)(a)	\$150.00	\$125.00
Advertisement contrary to agreement	14(6)(b)	\$150.00	\$125.00
Unauthorized advertisement	14(6)(c)/(d)	\$150.00	\$125.00
Climbing/walking/sitting contrary to sign	15(a)	\$100.00	\$75.00
Crossing/traveling/using grass contrary to sign	15(b)	\$100.00	\$75.00
Erect building/structure without/contrary to permit	16	\$150.00	\$125.00
Erect overnight shelter other than at permitted time/location	16A(2)	\$100.00	\$75.00
Animal at large/feeding without permit	17	\$100.00	\$75.00

Schedule 3

Schedule JJ

Streets and Traffic Bylaw
Offences and Fines

Column 1 - Offence	Column 2 - Section	Column 3 - Set Fine	Column 4 – Fine if paid within 30 days
Cross street outside crosswalk	10(2)	\$75.00	\$45.00
Jaywalking against sign	10(4)	\$75.00	\$45.00
Illegal entry into crosswalk	11(2)	\$75.00	\$45.00
Fail to obey fire department direction	12(2)	\$150.00	\$125.00
Leave curb in unsafe manner	14	\$125.00	\$75.00
Operate bus on prohibited street	18	\$125.00	\$75.00
Disobey police direction	19	\$150.00	\$125.00
Disobey traffic control device	20	\$175.00	\$125.00
Disobey stop sign	21	\$175.00	\$125.00
Fail to yield to pedestrian - green light	22(1)(a)(ii)	\$175.00	\$125.00
Fail to yield to vehicle - green light	22(1)(a)(iii)	\$175.00	\$125.00
Fail to stop for yellow light at intersection	23(1)(a)	\$175.00	\$125.00
Pedestrian entering road - yellow light	23(1)(b)	\$75.00	\$45.00
Pedestrian failing to proceed	23(1)(c)	\$75.00	\$45.00
Fail to stop for yellow light - no intersection	23(2)(a)	\$150.00	\$100.00
Pedestrian disobey signal - yellow light	23(2)(b)	\$75.00	\$45.00
Fail to stop for red light at intersection	24(1)	\$175.00	\$125.00
Fail to yield-right turn -red light	24(3)	\$175.00	\$125.00
Pedestrian disobey signal - red light	24(4)(a)	\$75.00	\$45.00
Fail to yield-left turn-red light	24(4)(b)	\$175.00	\$125.00
Pedestrian failing to proceed	24(4)(c)	\$75.00	\$45.00
Disobey red light at crosswalk	24(5)(a)	\$175.00	\$125.00

Column 1 - Offence	Column 2 - Section	Column 3 - Set Fine	Column 4 – Fine if paid within 30 days
Fail to yield to pedestrian - green arrow	25(1)(a)	\$175.00	\$125.00
Fail to yield to vehicle - green arrow	25(1)(a)	\$175.00	\$125.00
Pedestrian disobey signal -green arrow	25(1)(b)	\$75.00	\$45.00
Fail to stop-yellow arrow - marked crosswalk	25(2)(a)(i)	\$175.00	\$125.00
Fail to stop-yellow arrow - intersection	25(2)(a)(ii)	\$175.00	\$125.00
Fail to yield-yellow arrow - pedestrian	25(2)(b)	\$175.00	\$125.00
Pedestrian entering road - yellow arrow	25(2)(c)	\$75.00	\$45.00
Pedestrian fail to proceed -yellow arrow	25(2)(d)	\$75.00	\$45.00
Fail to stop on flashing red -intersection	26(1)(a)	\$175.00	\$125.00
Fail to stop on flashing red -no intersection	26(2)(a)	\$150.00	\$100.00
Fail to yield to pedestrian - flashing yellow - intersection	26(3)(a)	\$175.00	\$125.00
Fail to yield to pedestrian - flashing yellow - no intersection	26(4)(a)	\$175.00	\$125.00
Fail to yield to pedestrian - flashing green	26(5)(a)	\$175.00	\$125.00
Stunting	27	\$175.00	\$125.00
Unsafe lane change	28(a)	\$125.00	\$75.00
Crossing solid line	28(b)	\$125.00	\$75.00
Change lanes without signal	28(c)	\$125.00	\$75.00
Left turn from wrong lane	28(d)	\$125.00	\$75.00
Right turn from wrong lane	28(e)	\$125.00	\$75.00
Pass on left facing traffic	28(f)	\$125.00	\$75.00
Disobey indicated slow speed	28(g)	\$125.00	\$75.00
Wrong side – double line	29(1)(a)	\$125.00	\$75.00
Wrong side of broken line	29(1)(b)(i)	\$125.00	\$75.00
Wrong side of solid line	29(1)(b)(ii)	\$125.00	\$75.00
Fail to keep right of single broken/solid line	29(1)(c)	\$125.00	\$75.00
Drive over newly painted lines	31	\$125.00	\$75.00
Fail to pass at safe distance	32(1)(a)	\$125.00	\$75.00

Column 1 - Offence	Column 2 - Section	Column 3 - Set Fine	Column 4 – Fine if paid within 30 days
Fail to complete pass safely	32(1)(b)	\$125.00	\$75.00
Fail to yield to passing vehicle	32(2)(a)	\$125.00	\$75.00
Increase speed while being passed	32(2)(b)	\$125.00	\$75.00
Pass on right	33(1)	\$125.00	\$75.00
Unsafe pass on right	33(2)(a)	\$125.00	\$75.00
Pass on right off roadway	33(2)(b)	\$125.00	\$75.00
Unsafe pass on left	34	\$125.00	\$75.00
Pass without clear view	35	\$125.00	\$75.00
Drive over highway divider	36(a)	\$125.00	\$75.00
Fail to keep right on divided highway	36(b)	\$125.00	\$75.00
Unsafe U-turn	37(a)	\$175.00	\$125.00
U-turn on curve	37(b)(i)	\$125.00	\$75.00
U-turn on crest of grade	37(b)(ii)	\$125.00	\$75.00
Prohibited U-turn	37(b)(iii)	\$175.00	\$125.00
U-turn-intersection signal	37(b)(iv)	\$175.00	\$125.00
U-turn-business district	37(b)(v)	\$125.00	\$75.00
Fail to signal turn	38(1)	\$125.00	\$75.00
Inadequate signal on turn	38(2)	\$125.00	\$75.00
Fail to signal stop or decrease in speed	38(3)	\$125.00	\$75.00
Fail to give proper signal	39(1)	\$125.00	\$75.00
Drive vehicle without signal device	39(2)	\$125.00	\$75.00
Fail to give proper signal	40(1)	\$125.00	\$75.00
No signal equipment - right hand drive	40(2)	\$125.00	\$75.00
Drive over fire hose	41	\$100.00	\$50.00
Drive on sidewalk	42	\$100.00	\$50.00
Fail to ride cycle on right	43(2)(b)	\$125.00	\$75.00
Ride cycle abreast of another cycle	43(2)(c)	\$125.00	\$75.00
Ride cycle-no hands on handlebars	43(2)(d)	\$125.00	\$75.00
Ride cycle off regular seat	43(2)(e)	\$125.00	\$75.00
Ride cycle with excess persons	43(2)(f)	\$125.00	\$75.00
Ride cycle where prohibited	43(2)(g)	\$125.00	\$75.00
Illegal left turn-cycle	43(4)	\$125.00	\$75.00
Ride cycle/conveyance while holding onto vehicle by hand	43(5)	\$125.00	\$75.00
Careless cycling	43(6)	\$125.00	\$75.00
Cycling without reasonable consideration	43(6)	\$125.00	\$75.00

Column 1 - Offence	Column 2 - Section	Column 3 - Set Fine	Column 4 – Fine if paid within 30 days
Ride device on crosswalk	43A(2)(a)	\$125.00	\$75.00
Fail to use device on right	43A(2)(b)	\$125.00	\$75.00
Ride device abreast of another device or cycle	43A(2)(c)	\$125.00	\$75.00
Fail to keep foot on device	43A(2)(d)	\$125.00	\$75.00
Carry passenger on device	43A(2)(e)	\$125.00	\$75.00
Use device where prohibited	43A(2)(f)	\$125.00	\$75.00
Illegal left turn-device	43A(4)	\$125.00	\$75.00
Fail to remain at accident	43A(5)(a)	\$125.00	\$75.00
Fail to render assistance	43A(5)(b)	\$125.00	\$75.00
Fail to provide name and address	43A(5)(c)	\$125.00	\$75.00
Careless use of device on highway	43A(6)	\$125.00	\$75.00
Fail to signal	43A(7)	\$125.00	\$75.00
Fail to ride on motorcycle seat	44(1)	\$150.00	\$100.00
Passenger unlawfully on motorcycle	44(2)(a)	\$125.00	\$75.00
Motorcycle passenger not lawfully seated	44(2)(b)	\$125.00	\$75.00
Permit unlawfully seated motorcycle passenger	44(3)	\$125.00	\$75.00
Operate motorcycle over 2 abreast	44(4)	\$125.00	\$75.00
Park in Tour Bus Zone	64	\$75.00	\$50.00
Park in Sightseeing Stand	79	\$75.00	\$50.00
Park in Horse Stand	80	\$75.00	\$50.00
Unlawful Night Parking	83	\$75.00	\$50.00
Unlawful Night Parking	84(1)	\$75.00	\$50.00
Sleep in Vehicle	84(2)	\$75.00	\$50.00
Unlawful stopping/standing/parking	87(2)	\$75.00	\$50.00
Park contrary to Zoning Bylaw	95	\$100.00	\$75.00
Leave unattended trailer on street	96	\$75.00	\$50.00
Goods/merchandise left unlawfully on street	100	\$100.00	\$75.00
Excavate/damage/cause nuisance on street	101	\$200.00	\$150.00
Place/leave sign/object on street/public place	102(1)(a)/(b)	\$125.00	\$100.00
Deposit litter/other matter	102(1)(c)	\$200.00	\$175.00
Written material causing litter/obstruction	102(1)(d)	\$125.00	\$75.00

Column 1 - Offence	Column 2 - Section	Column 3 - Set Fine	Column 4 – Fine if paid within 30 days
No portable sign permit	102A(2)	\$250.00	\$200.00
Portable sign unlawful placement	102A(9)	\$125.00	\$100.00
Unlawful portable sign	102A(10)	\$125.00	\$100.00
Fail to maintain portable sign	102A(11)	\$125.00	\$100.00
No decal on portable sign	102A(12)	\$125.00	\$100.00
Fail to remove portable sign	102A(15)	\$200.00	\$175.00
Display more than one portable sign	102A(16)	\$150.00	\$125.00
Obstruct sidewalk	103(1)	\$75.00	\$45.00
Solicit in manner causing obstruction	103(5)	\$125.00	\$75.00
Fight in street or other public place	103(6)	\$300.00	\$250.00
Place/erect structure/obstruction	103A(2)	\$150.00	\$125.00
Occupy/loiter on median during prohibited hours	103A(5)	\$75.00	\$45.00
Damage/destroy planting/structure on boulevard	103A(7)(a)	\$300.00	\$250.00
Dispose waste on boulevard	103A(7)(b)	\$200.00	\$175.00
Set off fireworks on street	104	\$300.00	\$250.00
Allow liquids to flow on/over street	105(1)	\$200.00	\$175.00
Obstruct street/sidewalk	106(2)	\$200.00	\$175.00
Fail to remove snow & ice from sidewalk	107(2)	\$125.00	\$100.00
Fail to remove hazardous snow/ice/rubbish from roof/structure	107(3)	\$125.00	\$100.00
Use corrosive material to remove snow/ice	107(4)	\$125.00	\$100.00
Place wood/sawdust/coal on street	108(1)	\$125.00	\$100.00
Paint/draw on public property	109(1)(a)	\$125.00	\$100.00
Poster on public property	109(1)(b)	\$125.00	\$100.00
Mark/disfigure public property	109(1)(c)	\$125.00	\$100.00
Drive vehicle on sidewalk/boulevard	111(1)	\$100.00	\$50.00
Drive vehicle over curb	111(2)	\$100.00	\$50.00
Planting too close to street	112	\$100.00	\$75.00
Fail to post private street	113	\$75.00	\$50.00

Column 1 - Offence	Column 2 - Section	Column 3 - Set Fine	Column 4 – Fine if paid within 30 days
Ride bicycle on sidewalk	114(2)(a)	\$100.00	\$65.00
Operate bicycle where prohibited	114(2)(b)	\$100.00	\$65.00
Operate/ride bicycle without helmet	114(4)	\$35.00	\$25.00
Allow minor to ride bicycle without helmet	114(5)	\$45.00	\$30.00
Using device on sidewalk/public place	115	\$75.00	\$45.00
Street entertain in area longer than allowed	116	\$125.00	\$75.00
Fail to provide name and address	118	\$150.00	\$125.00



VICTORIA POLICE DEPARTMENT

Memorandum

TO: City of Victoria - Governance & Priorities Committee

FROM: Deputy Chief Steve Ing

DATE: November 17, 2015

SUBJECT: Proposed Skateboarding Regulations

Background:

The City of Victoria intends to permit the use of skateboards and other similar modes of transportation on all roadways within the City of Victoria ("COV"), and has asked the Police Department for input.

Summary:

The Police Department's position on this issue is primarily based on concerns about public safety. Secondary concerns arise with regard to the practical effect of a Bylaw that regulates skateboarding by essentially directing users to the roadway in a legal environment where COV staff (including police officers) cannot actually direct skateboarders to use the roadway due to liability concerns.

As a result, the Police Department position is that skateboarders need to be completely separated from pedestrian traffic, and separated from vehicle traffic as much as reasonably possible.

Additional Detail:

The skateboarding environment has changed over the past 20 years. Skateboard parks have been built throughout the region, providing enthusiasts with a safe venue for their sport. Skateboarding as a means of transportation for the street population has declined, in general. As a result, police enforcement priorities have changed and the Victoria Police have not utilized the bylaw seizure provisions for many years, although enforcement of the downtown core "no skateboarding" zone continues on occasion via the issuance of bylaw tickets.

However, skateboarding in the busy downtown core still represents a public safety hazard. The last serious incident involving a skateboard occurred on July 3, 2012, at the intersection of View/Government. Two tourists were seriously injured when a skateboarder collided with them while they were standing on the sidewalk. The skateboarder immediately fled the scene without rendering assistance of any kind. The male victim suffered a dislocated shoulder and the female victim suffered a dislocated jaw and head lacerations. The subsequent police investigation positively identified the suspect, who was known to police as a repeat offender with little regard for public safety.

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Briefing Note - COV Governance & Priorities Committee

Analysis

Skateboards by design present a safety issue when ridden in non-dedicated public spaces due to the lack of control mechanisms (i.e. no brakes or direct steering mechanism) and the fact that they can become completely uncontrolled projectiles when the rider jumps off or falls off at speed.

Safety issues also arise for skateboard riders, as they are relatively unprotected when operating in the same environment as large vehicles (cars, trucks and buses).

Police Department Position

Accordingly, the Police Department position is that skateboarders need to be completely separated from pedestrian traffic, and separated from vehicle traffic as much as reasonably possible.

In the downtown core, these goals would best be accomplished by a prohibition on skateboarding. However, given the COV's stated intention of permitting the use of skateboards and other similar modes of transportation on all roadways within the City of Victoria ("COV"), the Police Department requests that, within the downtown core, skateboarding be limited to the existing dedicated bike lanes.

Note that, regardless of any Bylaw, police officers will not be directing skateboarders to use the roadway, due to liability concerns that have already been noted in the independent legal opinion obtained by the COV.



Steven Ing, M.O.M., LL.B
Deputy Chief Constable

Skateboarding Regulations

Governance and Priorities Committee Report
For the Meeting of December 3, 2015



Purpose

- To provide Council additional information related to proposed bylaw amendments to permit the use of skateboards on City roadways.
- At the October 8, 2015 Governance and Priorities Committee meeting, Council considered a report proposing recommendations to amend the Streets and Traffic Bylaw to permit the use of skateboards on City roadways. Following discussion, Council made the following motion:

That Council refer the matter back to staff for further work, with particular attention to the following:

1. *Fines applying only to downtown.*
2. *Amount of fines when not in the downtown.*
3. *Requirement for lights and reflectors.*
4. *The age of skateboarders to whom the regulations would apply.*



Fines

- To ensure skateboard-related fines remain consistent with existing and similar regulations, staff reviewed:
 - City criteria for setting fines
 - Skateboarding regulation fines in other cities
- \$125 fine amount could be considered reasonable, and would be consistent with cyclist-related offences
- Differing fine amounts could be administered for specific areas of the City, such as downtown; however, a single penalty system would likely be simpler and easier to understand and implement
- Staff recommend applying consistent fine amounts



Lights and Reflectors

- Anticipated low adoption levels for lighting requirements
- As a minimum alternative, staff proposed advocating for lighting 'safe practices'
- Council could implement regulations, consistent with Motor Vehicle Act lighting requirements for cyclists:
 - Must wear a white light on the front that is visible for at least 150m
 - Red reflector and a lighted red lamp, visible to the rear
 - Lights required to operate between ½ hour after sunset, and ½ hour before sunrise



Age/Geographic Considerations

- Should younger skateboarders have to follow the same 'rules of the road' as other skateboarders?
 - Age-based rules for safety infractions not used by other municipalities
 - Age-based penalties relative to skateboarding appear limited to helmet use (Portland, Georgia, Florida, New York, and California)
 - Staff recommends regulations not initially include age-based exemptions
- Should the bylaw apply only to the downtown core?
 - Enforcement would be prioritized based on safety/collision prevention
 - Focus on busier areas; enforcement outside these areas could be required
 - VicPD advocate separating skateboarders from pedestrians and vehicle traffic as much as reasonably possible
 - As a minimum alternative, staff recommends regulations apply in all locations across all age-groups; VicPD focus on risk-mitigation



Communications

- Education program:
 - Provide clear and accessible information to all impacted stakeholders, help foster safe and courteous use of downtown streets
 - Brochures outlining the changes will be shared with skateboarders, other road users, and downtown businesses
 - Develop video with skateboarders, highlighting regulations, and encourage best practices (lights, helmet use)
- Outreach to all neighbourhoods, work with the Downtown Residents' Association and Downtown Victoria Business Association
- Signage and road markings to indicate skateboards permitted in bike lanes



Recommendation

That Council direct staff to:

1. Proceed with proposed amendments to the Streets and Traffic Bylaw, Ticket Bylaw, and Parks Regulation Bylaw that would permit the use of skateboards, roller skates, in-line skates, and non-motorized scooters on all City streets, and require skateboarders and users of other similar modes of transportation to follow the same rules of the road as cyclists, and eliminate associated impound provisions, effective February 1, 2016.
2. Proceed with a communications strategy to increase public understanding on how skateboarders can integrate in City streets.
3. Write a letter to the Province of BC advocating for a provincial standard within the Motor Vehicle Act for skateboarding helmets, similar to cyclist regulations.
4. Report back in June 2016 with any observations/considerations related to skateboarding safety in the City.





Governance and Priorities Committee Report

For the Meeting of December 3, 2015

To: Governance and Priorities Committee **Date:** November 20, 2015
From: Thomas Soulliere, Director, Parks, Recreation and Facilities
Subject: Victoria West Park Improvements

RECOMMENDATION

That Council endorse the Park Improvement for Victoria West Park including the priority improvements of the skate park, playground and off-leash dog area.

EXECUTIVE SUMMARY

The purpose of this report is to seek Council approval of the Park Improvement Plan for Victoria West Park.

The Park Improvement Plan was initiated to address priority needs for Victoria West Park and to guide future capital funding requests for desired park improvements and amenities. The priority improvements for 2016 are based on the condition of existing park infrastructure and/or the need to address park use conflicts. The list of priority improvements consists of; 1) replacement of the "beginner bowl" of the skate park; 2) replacement and expansion of the playground; and, 3) relocation and fencing of the leash-optional dog area.

Victoria West Park is the second largest park in the Victoria West neighbourhood, and the eighth largest in the City. It serves the needs of the local neighbourhood, and also serves as a draw for residents across the city. In addition to the skate park, playground and dog use area, the park contains a multi-use sports field, a lawn bowling facility, a basketball court, two parking areas and a public washroom.

The creation of the Park Improvement Plan aligns with the 2015 – 2019 Strategic Plan Council approved the engagement plan for this project in June 2015.

Over the past six months, residents have provided their input and suggestions for the future of this park through four in-person events and online surveys. This feedback has informed the priority upgrades that are being proposed.

A capital budget to construct the proposed improvements to the skate park, playground, and off-leash dog area have been included in the proposed 2016 Financial Plan.

PURPOSE

The purpose of this report is to seek Council endorsement for the Park Improvement Plan for Victoria West Park.

BACKGROUND

Victoria West Park is the second largest park in the Victoria West neighbourhood and the eighth largest in the City. It meets the needs of the Victoria West neighbourhood, and also serves as a draw for residents of Greater Victoria. The park was first established in 1921 and has seen many improvements since then to address the changing needs of local residents.

Victoria West Park currently offers a range of park facilities, including a multi-use sports field for baseball and soccer, a skate park, a lawn bowling facility, a basketball court, a leash-optional dog area, a playground, two parking areas, and a public washroom. A diagram of existing park facilities is attached as Appendix A.

Some details of interest relating to the existing park facilities are noted below.

- The leash-optional dog area is one of 12 in Victoria. Victoria West has the highest household ratio of licensed dogs in Victoria; Dog licensing data indicates that one in two homes has a dog. This area is across the park from the playground, leaving distance between these two park uses. It is not currently fenced. Triangle Park is nearby on Wilson Road and is also used by dog owners, but is not a leash-optional area. The rezoning submission for the Dockside Green development also proposes a nearby dedicated dog park.
- The skate park is the only skate park operated by the City in Victoria. The original facility was installed in 1992, and is currently used as a beginner bowl. A large expansion was added in 2002 and a memorial feature was added in 2012. The skate park is heavily used by both skateboarders and BMX riders.
- The playground was installed in 1996. It includes a swing set, and a play structure.
- The ball diamonds are used daily from April to August on weekdays and sporadically on weekends, and serve slo-pitch teams from across Greater Victoria. The soccer pitch is not currently used due to the field condition.
- The basketball court was installed in 2002. The court is not used to capacity, and use varies based on weather.
- The lawn bowling area is leased to the Vic West Lawn Bowling Club which has approximately 75 members.

The key factors driving the need to look at improvements to this park space include:

- The age and condition of the playground equipment and the ability to keep it up to current CSA (Canadian Standards Association) standards.
- The condition of the "beginner bowl" portion of the skate park (the oldest portion) is in need of replacement as patching is no longer effective.
- Users of the leash-optional dog area have indicated support for improvements to the fencing and have indicated that they would be interested in fundraising for this project.
- Increased density in the neighbourhood as a result of multi-storey condominium development.

ISSUES & ANALYSIS

Phase One Public Engagement

During June and July 2015, three in-person events were used to collect general feedback about future improvements to Victoria West Park: Vic West Street Fest, Vee DubSk8 Competition, and the City-hosted "Ideas Picnic". At these events, staff talked to approximately 200 residents. On-site ideas boards and an online survey were also used to collect feedback. A total of just over 240 surveys were received.

A full engagement summary report is attached as Appendix C. Common feedback received included:

- Need for a fenced in dog area, with increased seating
- Upgrades to the playground, including natural play, climbing structures, and water feature(s)
- Increased park lighting – walking paths, dog area, park areas
- More seating – picnic tables and benches, community picnic area
- Community gardens
- Water fountains, for people and dogs
- Water play / water feature
- Improvements to sports fields – grading, better maintenance, more seating
- More trees
- Zipline

A separate survey was included in the first phase of public engagement to collect feedback specific to upgrades at the skate park facility. We received 126 completed surveys. The skate park is generally viewed as a positive community amenity. Users of the skate park noted frequently that this facility was one of the best skate parks on Vancouver Island. Common requests for improvements included:

- Improved lighting
- Additional washroom facility
- Additional shaded seating areas
- Improved water fountain
- Paved walkway connecting to the skate park to existing park pathway between Wilson St. and Esquimalt Rd.

A separate engagement summary report has been prepared for the skate park, and is attached as Appendix D.

Phase Two Public Engagement

Based on the feedback received, Staff prepared a proposed improvement plan for the park. Proposed improvements included:

- Fenced leash-optional dog area and additional leash-optional area for off-peak hours
- Improvements to the "beginner bowl" in the skate park (additional public engagement and design to be completed by consultant)
- Larger, improved playground
- Space for a community garden
- Reconfiguration of the recreational fields to provide space for new tree planting and recreational open space;

- Field improvements to the primary ball diamond with new bleacher seating
- New community 'Play Box' for recreation
- New picnic area
- Conversion of the existing aging basketball court to a half-court with new concrete surfacing
- New washroom by skate park, with a bottle fill station
- New shaded seating area by the skate park
- Storage and locker facilities by the skate park
- Paved and widened multi-use pathway on the east side of the park
- New gravel pathway on the north end of the park
- Redesigned parking lot off Wilson Street with bike parking area

A second open house to view the proposed park improvements was hosted on October 27, 2015 at the Vic West Lawn Bowling Club. An online survey and on-site 'ideas boards' were also available. The majority of feedback received on the proposed improvements was positive. A complete phase two engagement summary report is attached as Appendix D. The most popular proposed improvements to this park based on survey feedback were:

- Relocation and fencing of leash-optional dog area
- New washroom facility by skate park
- Larger playground
- Space for community garden
- Improvements to the sports field

The least popular proposed improvements were:

- Shared use of the recreation fields as an additional leash-optional area during off-peak hours
- Conversion of the basketball court to a half court facility

Other common feedback included requests for additional park lighting, especially along the pathway adjacent to the lawn bowling club and at the dog leash-optional area.

Park Improvement Plan

A final Park Improvement Plan for Victoria West Park, with the exception of improvements to the "beginner bowl" of the skate park, is attached as Appendix B.

Improvements to the skate park facility will be designed by an outside consultant who specializes in skate facility design. A design/build RFP is anticipated to be issued in January 2016. There will be an additional opportunity for public feedback on the skate park design in March 2016.

OPTIONS & IMPACTS

Option 1: Endorse the Park Improvement Plan for Victoria West Park (recommended)

- Proposed 2016 priority improvements have been included in the draft 2016 Financial Plan
- Construction of the priority improvements would commence in August and would be complete no later than December 31st. Construction of the skate park would be completed by an external contractor who specializes in skate park construction. The remainder of projects would be completed by internal staff.

- Future improvements based on the Park Improvement Plan will be proposed and incorporated into future Financial Plans for Council's consideration, in the context of other priority investments for parks and open spaces. These will also be guided by the future Parks Master Plan.

Option 2: Do not endorse the Park Improvement Plan for Victoria West Park

1. Direct staff to conduct additional public engagement on this park, or aspects of the park, as part of the 2016 Park Master Plan process.

2015 – 2018 Strategic Plan

The recommended option is consistent with Objective 8 in the 2015 – 2019 Strategic Plan: "Enhance and Steward Public Spaces, Green Space and Food Systems".

Impacts to 2015 – 2018 Financial Plan

Total capital costs for park improvements are estimated at \$1,520,000. The park improvement plan is intended to guide phased improvements to this park as funding allows. The following improvements have been included in the 2016 Financial Plan request:

<i>Improvement Area</i>	<i>Requested 2016 Capital Budget</i>
Playground improvements	\$260,000
Skate park improvements	\$500,000
Dog off-leash area	\$40,000

Impacts to annual operating budgets will be determined through detailed design. It is not anticipated that these improvements will require additional operating budget.

Anticipated costs for remaining park improvements to be completed in future years include:

<i>Future Improvements</i>	<i>Anticipated Capital Budget (*based on 2015 values)</i>
Ball diamond improvements	\$280,000
Pathway improvements	\$200,000
Additional washroom*	\$85,000
Furnishing / amenities	\$75,000
Parking lot improvements	\$80,000

* Note: Upgrades to the existing washroom facility are estimated at \$190,000 over ten years, as included in the 2015 facilities condition assessment.

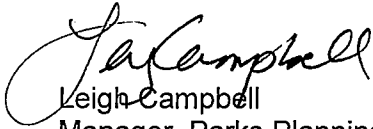
Official Community Plan Consistency Statement

The recommended option is consistent with Goal 9(A) of the Official Community Plan: "Victoria is an active community where everyone enjoys convenient access to community parks, open spaces, facilities, amenities and programs close to where they live".

CONCLUSIONS

The creation of this Park Improvement Plan, and upgrades to this park space, will allow Victoria West Park to better meet the needs of the Victoria West neighbourhood. Improvements to Victoria West Park support the 2015-2018 Strategic Plan and the Official Community Plan.

Respectfully submitted,



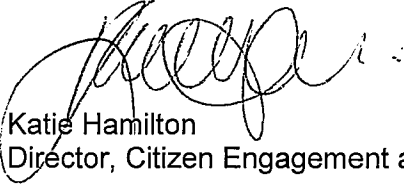
Leigh Campbell

Manager, Parks Planning and Design



Thomas Soulliere

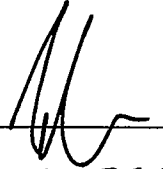
Director, Parks, Recreation and Facilities



Katie Hamilton

Director, Citizen Engagement and Strategic Planning

Report accepted and recommended by the City Manager:



Date:

Nov. 27, 2015

List of Attachments

Appendix A: Existing Park Facilities

Appendix B: Park Improvement Plan

Appendix C: Engagement Summary Report: Phase One Public Engagement

Appendix D: Engagement Summary Report: Vic West Skate Park

Appendix E: Engagement Summary Report: Phase Two Public Engagement



VICTORIA WEST PARK

Victoria West Park Improvements - T. Soulliere, Director of ...

Existing Park Facilities



VICTORIA WEST PARK

Victoria West Park Improvements - T. Soulliere, Director of ...

Park Improvement Plan



COMMUNITY FEEDBACK

Vic West Park

JUNE – JULY 2015



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FOR MORE INFORMATION:

City of Victoria
 E parks@victoria.ca
 T 250.361.0600

1 CENTENNIAL SQUARE, VICTORIA, BC V8W 1P6 | victoria.ca/parks

Feedback Summary

About Victoria West Park

The City of Victoria is currently preparing a parks improvement plan to guide future upgrades to Vic West Park.

Vic West Park is the second largest park in the Victoria West neighbourhood and the eighth largest in the City. The park was first established in 1921 and has seen many improvements since then to address the changing needs of local residents. It currently offers a multi-use sports field for baseball and soccer, a skate park, a lawn bowling club, a basketball court, a leash-optional area, a playground, two parking areas and a public washroom.

The key factors driving the need to update the park include:

- The age and condition of the playground equipment
- The condition of the beginner portion of skate park
- Possible fencing of the leash-optional dog park
- Use of the sports field for some activities is limited due to the condition and grading of the field
- Increased density in the neighbourhood

A Summary of What We Heard

Responses were predominately from Vic West. The most common feedback we heard included the following requests:

- Fenced in dog park, with increased seating
- Upgrades to playground: natural play, climbing structures, water features
- Improvements to skate park
- Lighted areas – walking paths, park areas, dog park
- More seating – picnic tables and benches, community picnic area
- Community gardens
- Water fountains, for people and dogs
- Water play/water feature
- Improvements to sports fields – grading, better maintenance, more seating
- More trees
- Zipline

Engagement

During June and July 2015, three in-person events were used to collect general feedback about future improvements to Vic West Park: Vic West Street Fest, Vee DubSk8 Competition and the City-hosted "Ideas Picnic". On-site ideas boards and an online survey were also used to collect feedback. A full overview of all feedback received is available in Appendix A and Appendix B.

A skate park specific engagement summary, which outlines feedback received at the Vee Dub Sk8 Competition at Vic West Park and a skate park specific survey is also available at victoria.ca/parks.

Vic West Street Fest

The popular community event Vic West Street Fest (June 7) was used to promote engagement opportunities and collect feedback. Approximately 50 residents stopped by the City's information station.



Feedback:

The most common ideas received included: a fenced in dog park, more picnic tables, water play or water park, more trees (possibly fruit and nut), community garden.

Ideas Picnic

The City hosted an Ideas Picnic on Tuesday, July 7 in Vic West Park. This picnic-themed open house provided an opportunity for 100 residents to share ideas about future improvements to Vic West Park. The City provided ice cream sundaes and used hamster balls to show how the space could be used and attract families to come out and share their thoughts on the park. Information was available about all areas of the park and staff were available to answer questions. Surveys, ideas boards and a large map were used to collect ideas.



Feedback:

Ideas Boards



Leash-optional

The most popular improvement to the leash-optional dog area was to have a fenced in area. Bag dispensers and garbage receptacles were the second favourite followed by play elements or agility training elements for dogs. Other common ideas included: fencing, more seating and lighting of the dog park at night.

Sports Fields

The most common comment was requests for a well maintained and programmed soccer field. This included requests to grade the soccer field, provide a junior soccer field, and the idea that a soccer area could be used for sportball as well.

Playground

The most popular play features were things to climb on (climbing nets, climbing boulders, overhead climbers). Things that spin, swings and slides all were quite popular. Things to crawl through (tunnels, crawling tubes) were the least popular.

When ranking other playground features the idea of water play was most popular, closely followed by a zipline. Imaginative elements such as play structures, themed play were third and natural play areas were fourth.

Other common ideas included: water feature/water park, keep the trees near the playground, zipline, more swings, better teeter totter/keep teeter totter, natural play features

General Ideas

The two most common ideas were lights on the walking path and a fenced in dog area. Other popular ideas were a community garden and more seating with benches or picnic tables. Another common idea was an adult fitness circuit.

Ideas Boards from Vic West Park

The most common requests were as follows:

- Separate fenced in dog area (48)
- Water park/pool/wading pool (26)
- Lighted walkway/park at night/dog park (25)
- More seating – picnic tables, benches, community picnic area, covered picnic table, benches near dog park, move picnic table from behind washrooms, benches along the walkway (22) community garden (15)
- Water fountains, fountains for dogs (quite a few requests! almost half) and people (13)
- New playground, bigger playground, new equipment (12)
- Tennis courts (7)

Vic West Park Survey

- 241 online surveys were completed.

Neighbourhoods

- 62% of respondents were from Vic West.
- Other neighbourhoods represented included Fernwood, Fairfield and Downtown.

Distance from Park

- 43% live within a five minute walk of the park
- 17% live within a 10 minute walk
- 41% live further than a 10 minute walk to the park

Age

- 52% of the respondents were 25 – 39
- 29% of the respondents were 40 – 59
- 6% of the respondents were 19 – 24 years
- 8% of the respondents were 60 and over

How often do you visit Vic West Park?

- Daily: 25%
- Weekly 37%
- Monthly 23%
- Rarely 14%
- Never 1%

How do you most often travel to Vic West Park?

- 56% walk
- 25% drive
- 11% bike
- 5% transit

What are your thoughts on the amount of parking at Vic West Park?

- 50% there is the right amount of parking
- 21% there is not enough parking

Most frequently used areas of the park (daily, weekly and monthly combined – in ranked order):

- Walking paths
- Open grassy area
- Parking areas
- Public washrooms
- Playground
- Leash-optional dog area
- Skate park
- Baseball diamond
- Basketball court
- Soccer pitch
- Lawn bowling

What do you like best about Vic West Park?

- Central location, variety of activities, something for everyone, skate park, trees, open green space

What could be improved at Vic West Park?

- Most popular: sports fields, playground, dogs fenced-off areas
- Followed by: more seating, better washrooms, lighted walkways
- Other: better drainage, garden

What do you think is missing at Vic West Park?

- Fenced in dog area, better playground, more seating, better lighting, water fountain, water park

What kinds of play features would you like to see?

- 1) Climbing: overhead climbers, climbing boulders, climbing net: 109 votes
- 2) Natural play: logs, boulders, sand play: 103 votes
- 3) Water play: water pumps, water channels: 98 votes
- 4) Swings: 87 votes
- 5) Zipline: 68 votes
- 6) Slides: 65 votes

What improvements would you like to see to existing sports fields?

- Grade field better – now it is quite dangerous and unfair
- grass needs to be better maintained or replaced with modern safe surface – not safe
- Better soccer field – none in Vic West
- Fix infields – aren't safe now
- Better spectator seating
- Only one ball diamond is needed
- Grounds need to be better maintained
- Possibly volleyball court

Do you have other comments about the leash-optional dog areas at Vic West Park?

- Please fence in the dog park was by far the most common suggestion – will be safer for dogs and everyone else
- Love the leash-optional area, it's very popular
- More benches
- Need to have responsible pet owners to clean up pet waste
- The current area can be swampy in the winter
- Need clear signage about the rules
- Water for dogs would be great
- Lighting

Please provide any additional comments or ideas you have about how Victoria West Park can be improved?

Most common:

- It's a great park, a real asset for Vic West residents
- Great for a wide range of activities
- Great spot for dogs
- Maximize the existing parking areas
- Leave the trees please
- More lighting in the park
- Fence in dog park
- Skate park should be expanded
- Improve washrooms, some requests for a second washroom by skate park, need better lighting around washrooms

Other:

- More information about the lawn bowling club would have been useful for engagement
- Please don't allow camping in this park
- Great to have summer staff – feels safe for kids
- Make the park accessible for everyone
- More gardens, flowers
- Bright colours would be great
- More signage in dog park re fines for not picking up after dog
- Needs more regular maintenance
- Could playground incorporate some of the large rock outcroppings

How did you hear about this survey?

- 35% Facebook
- 16% Postcard (mailed to Vic West residents)
- 16% Word of mouth (friend, family member, neighbour)
- 8% signage at Vic West Park
- 6% City of Victoria website
- 5% Twitter
- 4% Neighbourhood association
- Other: Vic West Street Fest, notice board in condo, notice board at Dockside Green, Softball league's facebook page, signage at park, Jeff Brehaut

Correspondence

One letter from the Little League Association was sent to the City of Victoria in April 2015. The request was for field renovations to be undertaken so that Junior Baseball (age 13/14) and Senior Big League (age 15 – 17) could play at Vic West Park.

Next Steps

This community feedback will inform a draft parks improvement plan which will be brought back to the community in October 2015 for another round of feedback. After hearing from the community this fall, a final parks improvement plan will be developed by the end of 2015. Parks improvements will be completed in phases.

Appendix A

Engagement

During June and July 2015, two in-person events were used to collect general feedback about future improvements to Vic West Park: Vic West Street Fest and the City-hosted "Ideas Picnic". On-site ideas boards and an online survey were also used to collect feedback.

Vic West Street Fest

Sounding board feedback

- Plant trees!
- Old folk outdoor fitness equipment
- Finish fencing of the dog park!
- New playground, clean sand
- Small unit just for young toddlers with no 3' or 5' "drop-off"
- Pay phone for safety
- Seating with roof
- Picnic tables near skate park
- Picnic tables near ball diamond and washrooms
- Fitness equipment like Beacon Hill Cook Street please!
- Water park for children
- Zipline
- Rope climbing
- Connectors from Tyee-Wilson through Park to bike trails through Esquimalt
- More trees (Fruit and nut)
- Perimeter walk/run trail with crossfit stations
- Is a ball diamond the best use of this space?
- Water play
- Concert stadium/bandshell
- Community Garden (+1)
- Teeter-totter
- Community Gardens!!!!
- Water! That said it's quite good :) oh and pedestrians overpas to roundhouse and dockside
- Picnic shelter with solar pv cell roof
- A fireman's pole
- Communal brick bbq's
- Water park so children can play during the summer (+1)
- Fenced off-leash dog park
- More trees (for picnic, playing, for kids to climb)
- Natural space
- Climbing wall
- High quality infrastructure for special event BEER GARDENS
- Fence off-leash dog park for security reasons for dogs and people
- More trees! Food forest to provide fruit and other food for the community, would also provide shade, beauty, natural space, habitat

- Water feature – aquatic habitat, water storage for landscape irrigation
- Frisbee golf nets
- Picnic tables
- Some slowing/stopping mechanism – bicycles still travel way too fast by playground
- Waterpark for kids (and adults) – water features, splash parks
- More outdoor live music, bbq's, potlucks!
- A climbing wall
- Water!! (spray park)
- Shade – permanent umbrellas and tables
- Climbing feature (+1)
- Fenced in dog park
- Community gardens
- Ability to turn left across Esquimalt when heading east
- Fenced in dog park
- Clean the sand!!
- Pickle ball courts

Ideas Picnic

During the Ideas Picnic on July 7, which 100 residents attended, ideas were written on themed ideas boards.

Leash-optional board

The most popular improvement to the leash-optional dog area was to have a fenced in area. Bag dispensers and garbage receptacles were the second favourite followed by play elements or agility training elements for dogs.

Other ideas included:

- Fencing (5)
- Lighting of the dog park at night (3)
- More seating, benches, picnic tables (3)
- Relocating fenced area to rocky area that will double as agility training
- Dog toilet
- Off leash dogs must still be in control
- Garbage cans
- Clear signage to show where dogs should be on leash and off leash

Sports fields board

The most common comment was requests for well maintained and programmed soccer field. This included requests to grade the soccer field, provide a junior soccer field, and that a soccer area could be used for sportball as well.

Other ideas included:

- Tennis courts
- Exercise circuit
- bleachers

Playground boards

The most popular play features were things to climb on (climbing nets, climbing boulders, overhead climbers). Things that spin, swings and slides all were quite popular. Things to crawl through (tunnels, crawling tubes) were the least popular.

When ranking other playground features the idea of water play was most popular, closely followed by a zipline. Imaginative elements such as play structures, themed play were third and natural play areas were fourth.

Other ideas included:

- water feature/water park (4)
- keep the trees near the playground (4)
- zipline (2)
- more swings (2)
- better teeter totter/ keep teeter totter (2)
- natural play features (2)
- enlarge
- update
- sunlight – a structure out by the rocks
- a crosswalk to the park from Henry street
- a spinning spiderweb
- more trees
- more monkey bars
- picnic table
- another slide
- equipment for age appropriate activities with surfaces toddlers are comfortable on year round
- seating
- wheelchair accessible activities

Skate Park and Basketball Court board

(All feedback can be found in the skate park engagement summary)

General Ideas Board

The two most common ideas were lights on the walking path (5) and a fenced in dog area (4). Other popular ideas were a community garden (3) and more seating with benches or picnic tables (3). Another common idea was an adult fitness circuit (2).

Other ideas that were shared included: more recycling and garbage bins, a beautiful washroom like outside of Rebar, more trees, more general access to the lawn bowling club for all ages, BBQ grills, community pizza oven, yoga area, bmx track, two good tennis courts, mason bee houses and a gazebo.

Map with Ideas (aranged by zones on the map)

Pathway

- lights for walking path (2)
- pave pathway
- seating along pathway

Skate Park

- move basketball court
- better drainage in existing dog park
- water bottle fill station by skate park(3)
- trim trees by skate park
- picnic tables by skate park
- shaded area for spectators by skate park
- add new washrooms by skate park
- skate board trail through park from Save On to skate park

Playground

- use natural features for play park
- zip line by rocks (2)
- climbing wall
- exercise fitness circuit
- community garden
- flowers
- rock outcropping is unique glacier feature – don't mess with it
- anchor bolts for slackline to rocks
- tennis courts
- keep the trees by the playground
- water park like in Granville Island (4)
- stage in the park for outdoor shows
- updated advanced playground
- get rid of sand in playground
- slackline area under trees
- Crosswalk signs/make 30 km zone on Bay by playground/lighted crosswalk (4)

Ball Diamond

- add bleachers to ball diamond
- benches
- flashing lights at crosswalk on Wilson

Dog area

- fully enclosed off leash area
- reduce dust – grass will be gone with intensive use
- poop powered solar light
- seating – picnic tables

Other

- add BMX dirt bike track

Ideas Boards from Vic West Park

Most popular ideas included:

- separate fenced in dog area (48)
- water park/pool/wading pool (26)
- lighted walkway/park at night/dog park (25)
- more seating – picnic tables, benches, community picnic area, covered picnic table, benches near dog park, move picnic table from behind washrooms, benches along the walkway (22) community garden (15)
- water fountains, fountains for dogs (quite a few requests! Almost half) and people (13) new playground, bigger playground, new equipment (12)
- tennis courts (7)

Other comments:

- landscaping
- more trees (3)
- nice garden of flowers
- flower beds for bees
- attractive shrubs along Kiwanis townhomes please
- playground
- better swings (3)
- slides, big slide (2)
- natural play area like Cadboro – Gyro Park
- rubber mat playground
- zip line for kids

pathways

- pave on hard top walkway please (5)
- don't pave walkway (3)
- better paths through park
- dogs
- no dogs (3)
- leashes on animals (3)
- allow dogs
- more space for dogs
- low log fence for dog park
- designate times for greater off-leash enjoyment
- move dog area to rock area
- benches at off leash dog park and lights
- art
- artwork/community art project (2)
- street art project on washroom buildings

activities

- tennis (7)
- more soccer/soccer field, nice flat field for soccer, put soccer nets in (5)
- volleyball/beach volleyball (4)
- outdoor exercise machines/circuit (3)
- BMX dirt jumps (3)
- Basketball court lights/better basketball courts (2)
- mini golf (2)
- pickle ball court
- horseshoes
- properly maintained ballpark
- community piano
- red and green baseball diamond like Victoria's Hollywood Park

homelessness and other issues

- no homeless camping (2)
- no smoking (2)
- no booze, no drugs
- designated camping for the homeless – show compassion
- needle disposal for homeless and instructions how to use
- more affordable housing
- help drug addicts

food

- concession stand (drinks and icecream) (3)
- allow food trucks

maintenance

- clean garbage more often (2)
- no to water park – conserve water
- get rid of wasps in sand area
- don't waste water on ballpark spraying
- water grass so it is soft
- clean up rock

well maintained grass (no weeds)

- soap in washrooms please

Other

- better parking lot, more space
- free events
- bigger park
- no pool or water park (too cool)
- add more equipment
- bike racks
- Thanks for asking!
- Park is so well used! Love it!

Survey

241 online general Vic West Park improvement surveys were completed.

Neighbourhoods

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What could be improved at Vic West Park?

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Correspondence

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There is currently no suitable location for these ages in Victoria. They would like to run these age group program out of the Vic West field starting in the spring of 2016.

Appendix B

Survey

October 2015 Vic West Park Survey

Which neighbourhood do you live in?

Response	Count	
Victoria West	149 61.8%	
Burnside Gorge	5 2.1%	
Hillside Quadra	5 2.1%	
Oaklands	5 2.1%	
Fernwood	12 5.0%	
North and South Jubilee	4 1.7%	
North Park	1 0.4%	
Rockland	3 1.2%	
Fairfield	7 2.9%	
James Bay	4 1.7%	
Harris Green	2 0.8%	
Downtown	5 2.1%	
<u>Outside of the City of Victoria. Where?</u>	39 16.2%	
Total: 241		

Saanich
Gordon Head
Langford
Metchosin
Langford
Nanaimo

Ward/Neighbourhood
Cordova Bay
Quadra/cloverdale
Colwood
North Saanich
Colwood
Metchosin
Colwood
Esquimalt
Esquimalt
Esquimalt
Gorge/Admirals
Blinkensop and Union
Langford
Saanich
Esquimalt
Saanich
Esquimalt
Colwood
Saanich
Duncan
Esquimalt
Colwood
Esquimalt
Dockyard
North Saanich

2 of 64

View Royal

I live in Oak Bay. I work next to the park.

Highlands

saanich

View royal

esquimalt

Oak Bay

Saanich

How close do you live to Victoria West Park?

Response

Count

I live within a five minute walk to the park

101 42.3%



I live within a ten minute walk to the park

40 16.7%



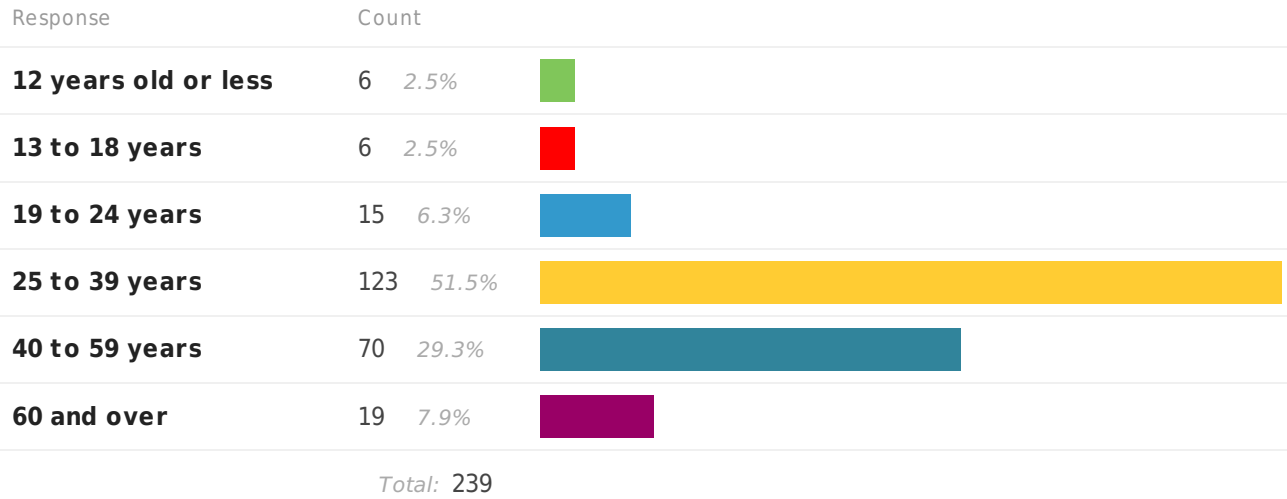
I live further than a ten minute walk to the park

98 41.0%

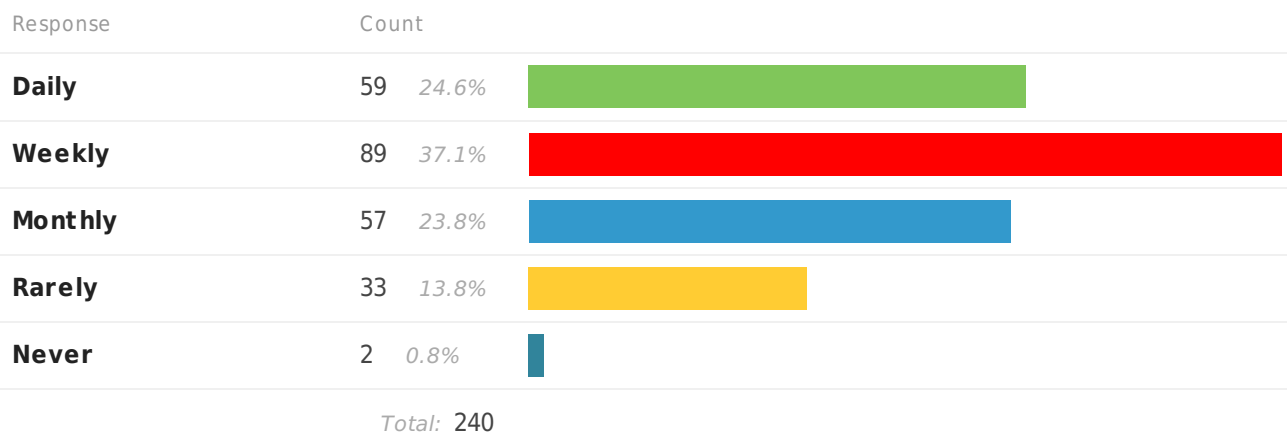


Total: 239

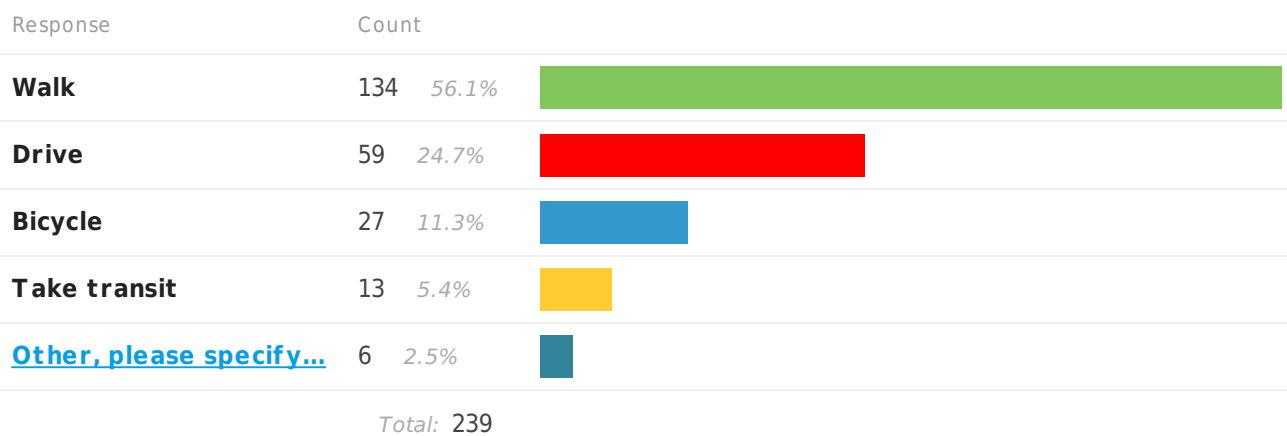
What is your age?



How often do you visit Victoria West Park?



How do you most often travel to Victoria West Park?



skateboard

Bike and Skate





Skateboard

Skate

Various, bus, drive, bike

I work a 5 min walk away

What are your thoughts on the amount of parking at Victoria West Park?

Response	Count	
There is too much parking	2 0.9%	
There is the right amount of parking	116 49.4%	
There is not enough parking	50 21.3%	
unsure / don't know	67 28.5%	
<i>Total: 235</i>		

How often do you use the existing park facilities?

Var ab e	Da y	Week y	Month y	Rare y	Never	
Playground	7 3.2%	36 16.7%	29 13.4%	51 23.6%	93 43.1%	Total: 216
Skate Park	11 5.1%	24 11.2%	16 7.5%	33 15.4%	130 60.7%	Total: 214
Basketball Court	2 0.9%	9 4.3%	9 4.3%	46 21.8%	145 68.7%	Total: 211
Baseball Diamond	0 0.0%	21 9.9%	8 3.8%	39 18.3%	145 68.1%	Total: 213
Soccer Pitch	1 0.5%	5 2.3%	10 4.7%	44 20.7%	153 71.8%	Total: 213
Lawn Bowling	0 0.0%	1 0.5%	1 0.5%	19 9.2%	186 89.9%	Total: 207
Leash-Optional Dog Area	26 11.9%	19 8.7%	27 12.3%	27 12.3%	120 54.8%	Total: 219
Open Grassy Areas	36 15.9%	63 27.9%	46 20.4%	41 18.1%	40 17.7%	Total: 226
Walking Paths	54 23.7%	62 27.2%	49 21.5%	31 13.6%	32 14.0%	Total: 228
Public Washrooms	5 2.2%	40 17.9%	35 15.7%	74 33.2%	69 30.9%	Total: 223
Parking Areas	8 3.7%	35 16.2%	34 15.7%	37 17.1%	102 47.2%	Total: 216

What do you like best about Victoria West Park?

Response

Count

184 responses

The park is family friendly , I enjoy the big leafy shade giving trees . The young people at the skate park are great fun to watch , they support each other , at times have helped me carry groceries home . The family ballgames . too bad there is NO place for a bbq area.

- its trees

- its size & variety

it right beside my home

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the space and activity

The location to my residence

Easy accessibility to a large rropen park, with a big lawn area, trees, and a variety of activities taking place

Open grassy areas, playground

The dog park.

The Dog park

Central location

Location. Playground. Proximity to Save-On

The fact that their are baseball diamonds

Was the park I grew up around, some 50 years ago. The open area is great to relax in.

Location

Location

you can have dogs

Central location

Location

I like the location and accessability of Victoria West Park

The size and accessibility.

Green space next to where I live

It's a park for everyone.

The amount of amenities available at the park. There's something for everyone!

Playground and skatepark.

Nice skatepark with grass around it

Biggest skate park in south Vancouver island

The skate park, and the basketball court

Skateboard park

The diverse and concentrated snorts facilities

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the diverse and concentrated open spaces.
Playground
Best skatepark ever!
Size, Maple Trees, diverse uses,
My children and I love to play on the rocks by the playground although there is often broken glass that we must watch out for.
Location
Lots of different areas to play and many activities are available for play in the park.
The natural environment: the shade trees and the large boulders.
Proximity to home the mixture of facilities the rock outcrops and the grassy areas the beautiful sycamore trees
The field
the skatepark and public washrooms
The skate park
Skatepark is nationally renowned for its quality.
One of the biggest if not the biggest Skateparks on Vancouver Island and how the city keeps it looking clean and paint free.
Skate Park
Playground
skate park
Openness.
The variety of recreation areas.
Location
Convenient location with large open areas.
its close to home and has something for everyone
The trees that provide nice shady areas, the proximity to downtown, the openness between Wilson and Esquimalt Roads

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Esquimalt roads,

big green space

how spacious it is and that there are options. ie: skate park, basketball courts and playground.

how large it is, and my son loves the playground facilities

It is a green area we should not lose.

the skate park!!

Green space and wide range of community use.

Shaded area

the rock for kids to climb on

its location

the water fountain

I walk my dog through the park at least 3 times a day year round. There is a great community of people with and without dogs. Because I live on my own, the park has made it possible to connect with other locals. I really enjoy the group that uses the skate park. I have found them to be polite and very helpful. I've been trying to train my dog not to bark at skate boards when passing and every person I've asked to help has. Also, very enjoyable to watch!

Close to the ocean and good food close by.

Multi purpose park with many options for everyone

Size, location

That the park space is there and that it is multi-use

Open space, walkway to businesses and Esquimalt Rd., Playground

Skatepark

How big it is, it is close to the store

The trees by the walkway, please ensure they stay or plant more!

Location

Open multi use area

The different spaces available for use.

the tree lined path

it nice a near my home and my kids go skate to the park

Proximity to town, and available rock outcrop for eating lunch.

The walkway under the beautiful chestnut trees.

It is wonderful green space and enhances the neighbourhood in such a great way.

I love how secluded the park feels, with trees all around you can escape the city feeling and relax in nature for a while.

Easy access (bus, bike, walk, close to downtown, close to waterways and local popular pathways)

i love that it's a multi use park that provides something for almost all ages. It feels safe and is well lit and maintained.

Openness

Large shade trees and the variety of amenities at the park

I like its proximity to retail and restaurants on Wilson. I like its open space and the view of the mountains. My daughter loves to play at the playground and watch the people at the skate park.

Convenient

It is close for me.

- diversity of activities to draw a board spectrum of community members
- really central location for a lot of residents
- skate park is the best in the city

It's a big and beautiful space with lots of trees around the children's playground. The walking path is wonderful and convenient for walking a loop from my home down to the water and back. I also love the diversity of activities that the park is set up for.

The sand in the playground (good for sand toys!)

Skate park

Only skatepark in Victoria

Trees

Up and coming area for young families

Skatepark

The variety the park offers.

baseball fields, proximity to density and shopping, multi use

Green space in high density area

Mixed use by all in the community
A peaceful bit of green in the city
Neighbours all gather in dog park

Skatepark

The transition and general park flow where there is no transition.

It has an off-leash dog area.

The skate park

The skate park and the fields and the rocks and the trees

Watching skateboarders, baseball games, and just the path through the huge chestnut trees

Close proximity to my apartment at 420 Catherine. Diversity....skate park, off leash, baseball, playground, rocky features, access from all sides.

The off leash park as well as the landscaping. Good park atmosphere but with sight lines that help it feel safe.

The central location in the Vic West Community.

I love the access and how close it is to my neighborhood. A lovely community park

The rocks, grassy areas and trees. I so also like the fact that there's a well used skate park even though I don't use it.

i like how there is always something going on. The dog park is awesome and well used

The rolling hills and beautiful water views

It's a greatly place centrally located and convenient to access

The friendly kids at the skate park, the nature look of the big rock.

Having a leash optional place for my dog to run around and socialize. We have taught him so much by having that park as a resource.

Dogs

The versatility of the park (it's many purposes)

Location, variety of activities, close to shops/food

The large field that is close by and accessible

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The big trees, large amount of green grass, how much the city comes by to clean up all of the garbage left by people breaking the law. Safety to detail to ensure kids are safe when playing at the park is a+. You come by to clean the sand weekly. Much needed with what happens from the skate park and other people at night.

Location

I like that it is a multi-use park that is large enough to simultaneously accommodate many different users needs. I like the mature trees.

Great skate park, high quality basketball court.

The features and layout. The baseball field.

Everything

Shady trees around playground, rocks for climbing

- It is close to where I work, and I like to eat lunch outside at the park
- I like that it has trees and some "wild" areas where the rocks are visible
- I enjoy watching others enjoy the park - basketball, frisbee, etc

The diverse activities. Skate park, play ground for our little ones, big open space. We also like like the natural landscape like the rocks to climb.

I like the openness of the park, and the multiple generation attracted to the park (i.e. young kids at the playground; older kids at the skatepark, adults walking their dogs, etc.)

The trees and the rock. The skate park is a nice addition.

Vic West Park is generally flat. It lends itself to a multitude of activities.

Pathway and community feeling

Location

Playground and skate park for my kids (3 and 5).

Proximity to amenities (coffee, groceries)

The rocky outcrop for kids. Skatepark.

The atmosphere is the only thing it has going for it.

I like the big trees, the open space, the large rocks, and I love to see the youth engaged at the skate park.

Size and location in an urban area. Proximity to amenities.

the skate park and basketball hoops

The open area you can run and walk with kids and dogs

The size, the mixed activities, the shady playground, the dog area, the skate park, and my son LOVES the rock area by the playground for climbing and clambering!

the variety of uses. the shade trees. the rocks for climbing/playing

Trees

Dog friendly

Playground

Area for youth to be active/hang out

Wide variety of activity areas.

I like that it's got so many options for a variety of needs. Our office staff use it to play games like bocce & ultimate Frisbee at lunch

It's close to me

It has something for all ages

Central and close to everything. Lots of green space

The grassy spots to sit under the trees.

That it is an open multi-use leisure and recreation space.

I like how there are trees in the park

There is a large green space that has trees and grass that is designed as a multi-use facility with someone for people of all ages and preferences.

Skate Park.

Big open spaces.

proximity to my work

large size, skatepark

Proximity to my work, lots of open space, both in the sun and shady areas

Public washrooms are close

Positive place for youth

Being able to see my car from the Skatepark

Great location

location

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location
leash optional
Good location with lots of variety of activities.
Nothing
Location
Playground and the proximity to my home
Location
the off-leash dog area big trees (summer shade) open space for team sports/games
people young people meeting people kids dogs on pathway. Love watching events but need a place to sit so I can watch more then 5 minutes
the variety of uses available and the location
playground, swings, big trees
twirly slide location, trees, greenspace/open space, possibility for soccer (never see anyone playing), opportunity for community space
nice shady path on walk home form town washrooms open late
right next door to me - Edith gunning court
the skateboard park
the playground and the tree the rock the field
the trees in the park are beautiful! Love hearing and seeing the kids in skateboard park
great mix of activities and people; huge, lovely trees. park/skate hosts
The trees the openness, the rocks, the gathering of people in our community
The trees, the monkey bars, the field
The large trees in the North East corner and the other around the perimeter
lots of open spaces, dogs to play with, space to exercise my dog. Lots of community events.
How close it is to my home and that my dog is welcome
open space

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shaded walkway
seeing people enjoying themselves

proximity

basketball court

convenient and close to my office

It's multi-use nature. Skatepark /basketball facilities (for my kids) open space & trail

What could be improved at Victoria West Park?

Response Count

180 responses

please address the walking path, during wet weather there is up to 4 inches of water.
making people scoot around slippery wet grass . ,often there is city work trucks blocking the entrance into the park from the parking lot , near washrooms .for people with scooters, wheelchairs or baby strollers

- drainage beneath the big tree canopy near Da Vinci Centre (the soil doesn't absorb all the rainfall in the winter)
- better lighting along the pathway and the public washroom area
- a less dusty pathway
- better grass and improved leveling of the field
- the baseball diamond (using better / modern surface materials)
- a more efficient use of the Wilson St. parking area
- clean, fresh public washrooms
- interesting street art on the public washroom walls (refer to <http://www.streetartutopia.com> for inspiration)
- bicycle racks

it would be nice to have lights on the walk way

1. There must be a gated, secure, fenced, grassy, off leash dog area.
2. The time for off leash dog area needs to change to include anytime within the fenced in area and from 9:00 pm-7:00 am in the whole park
3. doggie bag dispenser and garbage at entrance to fenced in dog area.

Create a secure off-leash dog park with chain-link fencing. Add entire green space to Paws in Parks program during the off season. Address drainage issues ie standing water on sidewalk and muddy conditions in dog park during rainy season. Adding bark mulch to the muddy areas of the dog park may help. Add benches in

dog park for users to relax and converse with neighbors. Pave sidewalk for easier mobility for seniors with walkers. Add lighting along sidewalk for security and safety during non daily light hours. Add more garbage receptacles along sidewalk for litter.

I don't know as I, personally, see a need for much improvement. Perhaps, a greater children's playground area would be appreciated for those having small children. The main path could be improved to make it a bit higher since it can get quite muddy in the rain.

new playground, better soccer field

Improve the air quality - the exhaust from the floatplanes is blown over the Songhees & Victoria West Park area. It is unpleasant to be inhaling the exhaust while visiting the park. I suggest moving the floatplane flight path away from the Victoria West region, and monitoring the air quality at the Victoria West Park.

Fence in the dog park

Playground design and fencing of the off leash area

Playground, pathways to cut diagonally across when walking home from work, no secluded areas for unsavoury types to drink booze etc. It's pretty soggy. Can't walk through during winter.

The softball diamonds - the fields aren't properly maintained. They aren't mowed often enough, the dirt filled in isn't packed down, which is an injury risk, and the batting area doesn't seem to get any attention.

Wilson St parking lot could be bigger, easier to maneuver around. The baseball fields flatter as well as grassy infields with dirt baselines. The infield now is very dusty.

Ball fields need to be improved as the slope down from the top diamond and up from the bottom one, there has been numerous injuries with the infields and batters box. More parking and washrooms needed by bottom field and skateboard park.

The fields. They are uneven, hard, rough, unsafe for any type of sport.

The baseball diamonds are terrible. Its a danger to the players. The fields should have some better care for them.

baseball diamonds are terrible and the parking lot is tiny! you could easily push it back a few feet and take away part of the grassy area by the washrooms the homeless hang out on

The baseball fields need to be more level and further apart.

baseball diamonds are terrible and unsafe. My teammate tripped over home plate last year and smashed her head

I think the ongoing upkeep of the grounds could be improved on, especially for the soccer/baseball fields.

Quality and size of baseball diamonds.

Fencing the off-leash dog park, adding lighting to the off leash area and walk way, and adding additional benches in the in the off-leash area.

Fence off the dog park or actually enforce leash laws. I am a dog owner, and there are far too many off-leash dogs in the wrong areas of that park.

The pedestrian pathways need lights. At night it is very dark and sketchy.

Bigger playground.

Bathrooms moved closer to the skate parks for kids. Level the field so there is less of a slope. New concrete for skatepark or addition. Remove or move Basket ball court - doesn't seem to be used enough.

playground and washrooms

Larger area of flat smooth ground for basic skateboarding and beginners

More additions to the skatepark

The skate park needs a lot of improvements to the beginner portion of the park and the newer portion needs newer additions to keep up with the evolution of the sport and the growing number of skaters in the city.

Added area and maintenance of skateboard park.

A swimming pool type bowl for the skate park is a natural choice

Playground!

Extend the skatepark. Proper, functional water fountain. Addition of a Youth Centre.

Fencing around dog park

The playground is dated. More natural gathering places for young and old to cross paths.

More shade. Playground.

Improve the skate park. Equipment for older kids to play... climbing walls etc

Drainage is poor at many times of year making the grassy areas swampy (especially near the trees near the Da Vinci Centre).

There is often broken glass and other dangerous garbage on the boulders, making this otherwise very attractive feature hazardous for dogs and children. A garbage can in this immediate area may help. Kids love to climb this boulder and it's such a shame that there is so much broken glass on it.

The playground area is very outdated and small, but it's very well situated because the benches nearby and parts of the play area itself are frequently in shade. In the same location, it would be nice to see a more modern. stimulating play area for children of all ages. We would use the park on a daily basis if it had a

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better playground. I have a preschool age child and Vic West park is two blocks from our home, but we walk to Banfield instead because it has a better playground.

The playground area is outdated and it is mostly suited for smaller children. Updates like what is available at the Cook street park or Jiro park would be welcomed.

Probably more benches for baseball players would be also appropriate.

Constant cleanup of the rock outcrops of glass and garbage

The playground

the skatepark

Bigger plaza area at the skatepark

Space could be better utilized on multiuse field.

Upgrades to the Skatepark

More parking. Better parking lot.

Better bathrooms

more skatepark and better washrooms

Bigger/better playground.

Bigger off-leash dog park (as it is, many people use the open space/ball diamond when they're not in use).

Safety and beauty park looks tired and old and not well taken care of

The leash optional area needs to be fully fenced as it is to close to a busy road. Older dogs are often ok at this park because they have been trained but I have seen too many close calls with younger dogs that get distracted easily and run into the street. There is also no separation between the leash optional area and the baseball diamond which makes it difficult to ensure your dog stays in the right place. We only visit the park for short periods due to these limitations and prefer taking our dog to the uvic dog park which is bigger and fenced. If the Vic west park had a fenced dog area we would spend much more time there and not have to drive across town to uvic. The existing layout of an off leash area directly beside a road is dangerous for the dogs, vehicle traffic, and people using the path that are uncomfortable around dogs. I would be very pleased to see this changed.

The washrooms could be improved

more functional big green space

The playground, more climbing structures and more swings.

?

kicking out the homeless guys

More natural vegetation/landscaping

the sand is often buzzing w wasps in the summer - can this be adressed?

bicycle parking in the car parking area

more swings

- THE DOG PARK!! IT'S NOT WORKING !! Remove the designation of "Dog Park" and leave it as is or fence it in. As it's set up now, there is an assumption that people understand the concept - they don't! Also, it assumes people have control of their dogs, most don't.

Because there is no boundaries a lot of the dogs end up using the entire park to play. Not good! I would love to let my dog off leash but without a fence I'm nervous that he would run where he's not allowed (possibly into the road). At the moment it's not a safe situation for visitors to the park or the dogs.

If it's a matter of cost for the fence, I would gladly head up a fundraising campaign to raise the money. I know the dog owners would jump at the chance to let their dogs run free!!!

- Deal with the street people living by the washrooms and next to the Italian Center (park side).

The park could be better and bigger with a zipline. Look something like the park on Cook St.

make dog area leash only

People should take priority over dogs. The dog area is rarely used. Many owners let their dogs run loose over the rest of the park. Some don't bother picking up their pet's shit.

The walking path could be paved.

Some attractive benches and observation spaces.

The walkway could be lit- it's quite dark in the fall/winter with all the trees. The off leash dog area needs to be completely enclosed. Washrooms (even just a port-a-potty) could be placed by the skate park- too many kids using the bushes by the residential fence area.

skatepark, more bleachers

A WAY better playground is needed, natruel play structures, natural sandbox with logs natural climbing structures, more trees for shade, tables to have lunch at with a covered area. A water park for children!

If it didn't interrupt the recreational aspects of the park, I'd like to see more gardens or landscaping and more trees

The playground. This seems like the most used part of the park, but it's old and run down. Is it possible to get some natural play elements? E.g. logs for hopping, interesting small hills, etc?

a proper playground would be a huge improvement in the park.....we would probably use it much more with our grandchildren if we had this amenity.....

Just keep it clean and safe

just keep it clean and safe

More natural areas (trees, native plants, etc.)

fill in the holes in the leash optional area - they are dangerous.

put light along the path to esquamalt rd

The skate park is a great way to provide a unique feature for park users (skate boarders) who may be undeserved by other parks.

It would be great if we built on this, and provided more features for park users undeserved by other parks in Victoria.

More pick up of garbage. More picnic tables.

fenced in off leash area for the dogs, they do tend to run off the area into the sports fields.

increase public awareness about the park, I spent 2 years living a few minutes from it and never knew a park was there. This may be because it looks like just a skate park on the Esquimalt road side.

Adding a marked path or entrance archway on the Esquimalt road side would help identify the park as people drive by.

It feels scorched. Improvements to green areas--maybe like the oak at fisherman's wharf.

The path from Esquimalt Road to Wilson should be asphalted and the basketball court should be better maintained and programmed for youth 10 to 16 years old. The diamonds need better maintenance with additional sand . A path needs to be developed behind the play fields and better signage needs to be placed on site with directions to find different uses (washrooms ,lawn bowling location, etc

Upgrade and expand playground

The playground is really outdated and needs to be expanded. More picnic benches and better monitoring of the garbage cans would be good, too.

Playground

- more picnic tables throughout the park (the one behind the washroom isn't in the nicest location)

The children's playground isn't great. I tried to take my baby there last summer, but there were wasps everywhere and a friend found needles on the grass near the play area. So while it's incredibly close to my home, I tend to drive to other parts of the city so my toddler can go to the playground or our family can picnic and run on the grass.

Bigger, better playground - more swings, more and bigger jungle gyms, maybe a water feature although it's usually windy and cold there so a splash park might not get much use.

Playground

Keep the skatepark

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Keep the skatepark

More trees

More family friendly and safe

Better utilization of open space ...

The walkway path during rainy weather tends to flood.

condition of the field itself, the baseball diamond and interface with the streets.

Close fencing in dog area

The baseball diamonds and their respective fields need an overhaul. Re-Do the Infields, level the ground. Keep outfield grass cut in the summer and smooth/level the unevenness of the outfield grass. It's very dangerous.

Dog park needs fencing - dangerous as dogs dash onto busy Rd as others walk by.

No water source for dogs/people

Skatepark

I think the park would be hard to improve on and would rather see another park or an addition with new obstacles. Maybe a rail or ledge at the edge of old park.

A fenced in dog park....move the dog park to one of the rocky areas where the dogs can benefit from a natural agility feature such as the rocks. No need to spend money on agility equipment. The dogs will love that space and benefit physically from the diverse terrain. Must have lighting for after dark hours.

The basketball court is generally under-serviced. The entire playing surface shifts noticeably to one end, making the post that supports the backboard dangerous during play. The surface gets dusty and slippery, leading to potential injury. Our group managed to move the entire surface back into position last week, but it still needs to be anchored permanently.

The skate park

No dogs allowed, LARGE fenced playground area to keep toddlers and children safe from dogs

The baseball diamond

In strongest possible terms, I am completely disgusted and offended by the homeless elements living in the park 24 hours a day for the full year that I have lived in that neighbourhood. These people have taken over a section of the park at the north east corner next to the rocks and also often monopolize the picnic table behind the public washrooms. These people have often challenged me/confronted me about being in close proximity to them while walking my dog near "their rock". The regular group that live there year round drink alcohol, smoke pot, smoke cigarettes (on the dry sunburned grass) and collect large quantities of cans and bottles which they store in the bushes. These same people urinate against the rock, defecate in the bushes,

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pull their pants down in plain view of children and seniors and families, sit on the grass and wipe their backsides on the grass INSTEAD of walking a few feet to the public lavatory...probably because they are too drunk or stoned to move. These people completely spoil this park for me and it's one of the chief reasons I am moving away from this neighbourhood soon. This is a public park for everyone (including these people), but I should not have to suffer this bad behaviour in my local park.

The off leash area should be bigger. Also the transient population around the washrooms can look a bit menacing at times.

Unlike nearby Banfield Park, Vic West Park doesn't feel like it has much of a community identity. Although there are a variety of different activities to meet the needs of diverse residents, the park doesn't have a cohesive theme.

The fencing in the off leash area is dangerous. Too many dogs have run across the road.
There is not enough lighting. Leading to potentially dangerous situations at dark, especially in the winter when we want to have our dogs out.
I walk through the skateboard area daily and it is wonderful to have something to do however there are FAR too many drugs being sold there. This needs to be stopped for the safety of everyone.

More parking and more fenced areas for dogs

there needs to be a division fence between the skate board park & the ball fields. Maybe something like the ones in MacDonald Park in James Bay. On several occasions I have seen adult ball players hit a ball that ends up at/in the skate board parks and this has resulted in yelling matches between skaters and ball players

Better architecture

We would love to have the off leash area fully fenced to stop dogs from accidentally running into baseball games after balls

dog area

Adding a full fence to the dog area would greatly increase safety, ease, and comfort of the park for all who use it.

Washroom upgraded and the ball fields upgraded/made safer

Fully fenced off-leash area.

The dogs off leash area. It's unsafe without a perimeter fence, and is too small (although I realize there's no room to grow it)

Cross Walk, better/increased awareness to travelers that there are young kids playing, putting out speed awareness detectors to show high speed offenders actual speed down this shakey clay street. The bathroom is unsafe to use due to transient population that lives there. Transients don't belong next to young children. They would do better next to the goose trail and dockyards, and lawyers offices.

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Big fenced dog park

The location and design of the play structure (please keep the teeter-totter - there are very few left and my daughter always wants to come here to use it).

The multi-use play field - one of the baseball fields is in a sorry state and the soccer one though outlined on the panels does not really exist.

The washrooms - a bonus to have at a park, especially when there with kids - but can soap be included?

Get rid of the small neglected infield by the skate park, it's a waste of space. Put a fence around the entire soccer / baseball grass field area to keep people from cutting through it during games which is dangerous. Please regrade the field as well so that it isn't sloped. And if the infield could be kept all dirt like it is, but regraded as well with new dirt that would be nice, it's usually too dry and bumpy to safely play on.

The playground and the bathrooms

More benches around playground and in the shade (during peak hours). Bathroom signage? Been to park multiple times and wasn't aware there was one.

- It would be nice to have more than the single picnic table, which is often in use. Many people like to eat their lunch at the park
- the slope of the land makes soccer a "slanted" game - the soccer pitch should be more level
- the height of the curbs at the Wilson St parking lot causes damage to cars. The parking lot could benefit from some reshaping and standard height curbs.

Could optimize the space better and update the playground.

I'd like to see the paths paved. Since this will be more appealing to cyclists and skateboarders, it would also be great to designate a separate walking path.

Playground structures or play space for children. How about a nature playground like they did in Portland, OR. <http://www.portlandoregon.gov/parks/57822>

Nothing

The fields need to be leveled and better uses of the fields

We would LOVE a water park (splash pad) and an updated playground.

kids park: playground equipment, location (closer to Wilson)

The garbage. Vagrancy. Begging. Old tired kids park.

The ball fields are horrible. So many teams would play there if you had decent fields. Level fields as that is the worst part, dug outs and a fence. Turn this into a real ball field. So many people would come to the part if you had that.

The fields are in very poor condition. The backstops are also in poor condition and should likely be removed.

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The fields are in very poor condition. The backstops are also in poor condition and should ideally be removed or replaced. Beacon Hill Little League and Little League Victoria are interested in working with the City and with the neighbourhood to incorporate a stand-alone baseball park into the planned Vic West Park improvements. There is currently no such facility in the City of Victoria. Youth baseball is a popular and growing sport and a stand-alone baseball park with a 300 foot fence line and 90 foot base paths would be valued now and for future generations of Victoria's youth.

basketball court

kids play ground

Larger playground with equipment for a variety of ages. Keep the see-saw! Not many playgrounds have one anymore and kids always love it. A clearly defined dog area, love being able to take our dog there.

kid play equipment. more shade trees.

Better playground.

Fenced off off leash area.

Improvement to skate park.

Small skate park for younger kids?

More space between skate park and basketball court.

More trees, by skate park. Teens need shade as well.

Not the safest area to travel through in the evening or at night, and the whole park can get pretty badly bogged down after a rain.

Upgrades to the areas you suggested.

It just looks a little tired

Needs refreshing

Washroom facilities

The upkeep of the grass and walking trails (the trails tend to get very wet in the fall and winter). The number of drinking fountains.

Minor improvements to upgrade the park.

The basketball court could be renovated

The addition of some type of entertainment stage/band shell that would bring people together under the sun and stars for community gatherings.

Litter.

Parking closer to the Skate Park/basketball court. Increase the size of the skate park

Safety

more naturalized areas, upgraded playground

Fence in the dog park, pave the path from Wilson to Esquimalt Rds

The gravel on the baseball diamond

better washrooms

Less homeless people

The ball fields need to be improve dramatically, they are very dangerous.

the fields the ball diamonds are like beach sand dangerous for people try to play ball . Level water the fields more

conversation areas that look inviting. Currently the park looks grubby. A water feature would help. Could you do something like fishermans park?

New Skate park & a whole new park with gardens

The ball facilities are the worst I have ever seen. I have lived in Guelph, St. Catharines, Niagara Falls, Toronto, Thunder Bay and Edmonton before settling in Victoria and the facilities here are atrocious. For a major city like Victoria to not have proper ball fields is sad.

better/bigger playground

Security - there are often homeless folks that sound quite drunk or high, and it makes me wary of taking my nieces there. I worry that we will stumble upon drug paraphernalia, or be harassed by those under the influence.

The playground is old and needs to be replaced. More trees planted. A waterpark for kids. Fencing around the off-leash dog park (my dogs reactive to skateboards, so never let him off right now)

fencing the entire off-leash dog area
more trees and flower gardens
more paths

lighting, seating, concession stand, waterfun!

the use of space

playground, swings (more) big rocks removed, exercise circuit, crosswalk on Bay and Henry

play equipment, glass/syringes near rock , more organized soccer

fully enclose the 'leash optional' area and make that area (and only that area) offleash. People use the park too!

lighting along the path to my bus stop and dogs only area

the public washrooms could use an upgrade. I enjoy the skatepark as is. It would be great to have lights for the spring/fall/winter. (till 10pm)

the playground and the rock needs to be cleaner

clean up areas around washrooms! Currently not enough containers for garbage and recycling.

a water play area fenced and gate off leash area more trash and recycling bins expand skate area and ban bikes ?if lawn bowling is needed. if so abolish "white" rules so other/youth might join

The playground The rock could be kept clean

More swings

the field is pretty hard pack with scrubby grass

Lit and paved pathways, enclosed dog park.

Fence in the dog park. Lighting on pathway at night. More benches/sitting area.

lights on walkway

walkway will get increased use with development and railyards - Bayview Properties

fully fenced dog area

Dont no

The "feel" It feels somewhat neglected & dingy. Soap in the washrooms! In the past, when we visited the playground with our kids, we always felt a bit uneasy.

What do you think is missing at Victoria West Park? What additional features would you like to see in the park?

Response

Count

167 responses

2 covered pick nick table area ,one near skate park area and one near play ground . please put a bench along walking path , for many elderly it is a long walk . A second washroom near skate park .

- sand (beach) volleyball courts in the area where there is late afternoon / evening sun (the sand courts could also act as sandboxes for kids)

- outdoor strength training fitness equipment (i.e. chin-up bars, leg press, pull up & dip station, seated chest

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press, seated lat pull, squat press, etc.)
- nice soccer pitches

and the play ground for every on to use even if you a disablilites

1. low-light path lighting for walking path at night
2. fenced in off leash dog area

Benches and aesthetically pleasing sitting areas for friends and neighbors to congregate. More garbage receptacles. Pave sidewalk. Add lighting along sidewalk for security and this will also extend the hours of usage for the off-leash dog park. As it is now it is unusable after dark.

For me, there is nothing missing.

long table picnic table, creative play equipement, water park

More benches.

Fenced off-leash area for dogs

Natural play structures like the pirate stuff at gyro or dinosaur at cook St

It would be amazing to have access to a hose to water down the infield before games as it's incredibly dusty.

would like to see more bleachers as the ones now seem to get moved over to the skate park constantly.

Nothing.

better ball fields

bleachers at the ball field (for both fields and both sides)

Fencing, lighting, and benches to the off leash dog area.

A fence around the dog park. Lights on the pedestrian pathways.

More benches, more family-friendly events.

Community use structure or covered area beside skatepark. Could be placed where basketball court is.

A place food trucks can park. A water park.

New obstacles added to the skatepark

And new smaller bowl or mini ramp in the skate park. The current bowl is too high and atop advanced for beginners or for the very young or the aging skater population of Victoria. We could also use some newer flat ground ledges similar to a skate plaza which would reflect the current and new style of skate park building and skating.

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Waterpark

a bicycle park with banks and jumps like Cecila Creek

Proper, functional water fountain.

A water element like a fountain, open natural drainage or water park for children would be nice. A native plant garden. Public art, a totem pole honouring the Songhees People.

Water park for kids.

Water play park for multi-ages.

If I am sitting on the bench near the playground and my child decides to go to the swings, this area is so far away I have to relocate. It would be nice to have seating between these structures so that parents can supervise their kids wherever they are.

a woodchip trail on the perimeter of the park

A fence to keep dogs in and from running into the road

shade

Dirt jumps for bmx

Better access to amenities/water. More events/vendor access for events.

Shaded area / semi covered area at the skatepark.

Water play area for kids.

Gardens

Larger off leash area and more picnic tables throughout the park.

Tennis Courts

More regular programming

A splash park would be so super awesome, a wading pool and concession.

Would love to see a FENCED off leash area for the dogs

I would like to see a First Nations presence in either an historical plaque or statue.

A bike trail through the park.

Food trees and or shrubs.

Possible community garden.

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actually---please remove the water spouts that come out at night.. it doesn't get dark until after 10pm in the summer, yet we can't skate/hang/play here because of the water

Picnic area

picnic tables through out

- A community garden. There are so many multi dwelling buildings in the area. People are very into a healthier lifestyle and I think there would be a long waiting list as soon as it was set up.
- Seating of some kind. Right now there are only 3 benches near the playground. I would love to be able to sit and chat by the dog area or under the trees by the path.

Bigger Park for kids to play, zipline.

Maybe a water park added. More updated.

more picnic tables

Benches/seating areas.

Aesthetic elements ... maybe a bit more landscaping

Lights on the walkway and a fence at the dog park.

lights for the skatepark, cops stopping by more often

More trees and shade

A way better play ground

ponds and natural gardens

a water park for kids

a covered area with tables

A big sand area for children

Natural play structures

Naturally challenging play structures for children

I think the amenities are good.

Is it possible to get some natural play elements? E.g. logs for hopping, interesting small hills, big rocks for climbing, etc?

the whole park needs a clean up.....more benches needed, picnic tables,

More natural areas (trees, native plants, etc.)

an area where people could go & sit/enjoy the park. in london england, green & white deck chairs are scattered throughout parks where people can go and relax/spend the day. there is a nominal fee for use, but it is very popular and is very pretty to see all the deck chairs scattered in an area of the park.

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and exercise ring

Traveling Rings! A rare feature in parks, which attract strong community following, and actually draw tourists to the area (ringers!). When living in New York, I started using the traveling rings they have in Riverside Park, and since then, have made a special effort to visit other traveling ring installations in Santa Monica, CA and Rhode Island.

Adult traveling rings require a space measuring approximately 25' wide' by 15' high by 80' long, about the length of a tennis court. The cost for the galvanized steel 4-bay structure, which suspends 10 rings on swivel chains, is \$8,000-\$10,000. The additional costs of shipping, taxes (if applicable), assembly, installation, and concrete footings bring the total to the \$20,000-\$30,000 range. Junior rings consist of eight rings on a 3-bay structure. The cost is about 20% less.

A gazebo or sheltered area to sit.

some kind of water park area for the kids

A music venue or stage similar to what is in Beacon Hill for bands to play at.
Especially with the skate park there a permanent music venue would give local bands a place to play for skate competitions without needing to set-up a mobile trailer stage.

Disc golf course, shady green areas.

A splash park for kids would be a fun addition to the neighbourhood.

Half decent path that at present is wet from broken water pipes, requires more gravel and ultimately asphalted as older women and women with children have difficulties plowing thru gravel with carts and buggies

Don't really need anything new, just upgrade existing

water fountains

Some outdoor fitness activities

- community garden or orchard - something to introduce local food production to the mix. It would be awesome to see more initiatives by the Victoria West Urban Farmers group. Less grass, more diversity!
- more attention to cultivating native plant species in less trafficked areas
- potentially add a band shell for community concerts, outdoor movie screenings, theatre groups etc.

A splash pad would be a really great addition to the children's play area.

Add picnic tables and bike racks. Add more basketball/tennis courts. Add a soccer pitch with goals. Renovate the washrooms.

Water park

More flowers

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Add (dirt jump) bike park facilities -- to much animosity at skatepark

I would love to see an outdoor exercise gym.

better seating for the baseball diamond, better condition of the baseball field grass and infield dirt. Better condition of dug out area and surrounding area of back stop.

Perhaps add some flower beds & benches near trees.

Fencing
Seating
Water source

Improved skatepark, BBQ pit.

A bigger longer stair set than the 4 stair. A section with polished concrete.

A paved walkway for people with mobility issues, lighting for security and safety for after dark hours between Bayview and Save On Foods, benches for resting, more garbage receptacles, one more Poop Bag station at the other end of the walkway.

Out door stage, brighter lights at night

A water park and a better playground!

more seating, and picnic tables in a couple of areas near the skateboard park or diamond.

More police bicycle drive bys in the park. Police should stop and discuss appropriate behaviour with the homeless people. Public health inspectors should visit the homeless section and educate the homeless people about sanitary practices. There should be real consequences for bad behaviour in the park like a ban from the park enforced by the bylaw officers or police DAILY.

Can there be a pathway that better connects the Bay street sidewalk to the walking path on the far side of the park?

More spaces for community gathering. Most people who use Vic West park use it for a specific activity i.e. skateboarding, baseball, playground. Those that are interested in going to the park for a picnic or to read a book or grab a coffee at the nearby Starbucks and catch up with a friend don't have many options.

The playground takes a backstage which I think contributes to the vibe that it is a park for sports and teens. Most children seem to gravitate to Banfield over vicwest.

Fencing and benches in the off leash area. The washrooms are dodgy. Benches and a water tap for the dogs.
Improved info structure in the playground.
Lighting along the pathway
Water fountain for dogs and people

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An outdoor pool!!

More shade, perhaps more trees.

More benches

A water park and a picnic area

Keep it natural looking.

Fully fenced dog park

The dog run should be fully fenced

A fully fenced dog park

Playground having a water feature that can be utilized in the summer.

None

Exercise circuit. More swings, but keep them large and same size as is. The current swings are GREAT! Use as a soccer field. Be sure not to replicate other parks. Keep each park unique so people want to travel to all parks for variety! Tunnels and crawling tubs for agility and creative play can be combined.

Simple Dog agility equipment

Picnic tables.

A bike dirt skills track to complement the skate park.

Fenced in dog off leash area.

See above for more detail: fence around entire field play area to keep non players from taking shortcuts through the field during game play

A splash park would be amazing!

- more trees, although that might require watering. Garry Oaks would be a good choice

Water park! Updates. More playground.

Better lighting; water fountains.

waterpark

Nature playground. It's a big space but really underused, and doesn't necessarily attract families to the playground.

A water park for children would be nice.

Three Pickleball courts for sure.

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Many active seniors live here

Extra diamonds

Water park/splash pad.

water park, updated kids playground, better walk paths, greenery/shrubs/trees/updated landscaping

Water park for kids. Plants. Flowers. Vegetation.

More play ground for kids. Real ball diamonds.

More benches

Victoria West Park currently has two poorly maintained and underutilized backstops. Beacon Hill Little League and Little League Victoria would like to see a Little League ball park and facilities of a size and dimension suitable to accommodate a Little League baseball program in Victoria that would include Junior (ages 13-14), Senior (ages 15-16), and Big League Baseball (ages 17-18).

tennis courts

improve playground with more fun stuff

Picnic tables.

water feature for kids in the summer. several water fountains for drinking water.

Water park!!!

Picnic area,

Seating

A more developed playground with some features for adults as well, for street workouts and the like.

More picnic tables, near shady trees.

Not sure

fenced dog park area would be good

A communal gathering space / spot to sit. Portland, Oregon has some great examples of public spaces.

tennis courts

Water fountain.

summer water feature to cool off

Water play areas.

Interesting landscaping / drought friendly gardens.

Summertime water park feature

?

Water park

Maybe a bigger kids park and better bal diamonds

covered area for all season skating, concession stand,

Benches/seating that prevent people from sleeping on or vandalizing them

Nothing

water park

see above. FW park is so inviting now that it has been given a facelift.

A water park & a edible garden for the neighbor hood

Proper slopitch facilities

It needs to be more inviting - more family friendly.

The layout is poor, and again, I worry about safety.

See answer above

adding picnic tables (include wheelchair friendly tables)

add a path from east to west across the park (for wheelchair use)

adding a stage for music and plays (summer festivals)

lighting for winter use: on the paths and off-leash dog area

Flowers, special event day ie: Skateboarding Welcome Visitors

community garden and more use of the lawn bowling club

exercise circuit, crosswalk @ Bay and Henry

natural play features

Just lighting at night is my main concern I'm sure theres something else but!

It would be great if the path form the parking lot to the park was paved. Also lights would be great (till 10pm)

I would rather see a new park somewhere else in Victoria than an upgrade or expansion of this park

I think there should be fencing around play area so dogs not able to mess in area! How about a water feature for little ones.

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fenced area for dogs fenced area for playground - keep dogs out/kids safe

a community garden

picnic tables

public art

a crosswalk form the end of Henry St. to park and more swings and natural spaces to play

exercise equipment

see above

see above

water fountain

fully fenced dog area

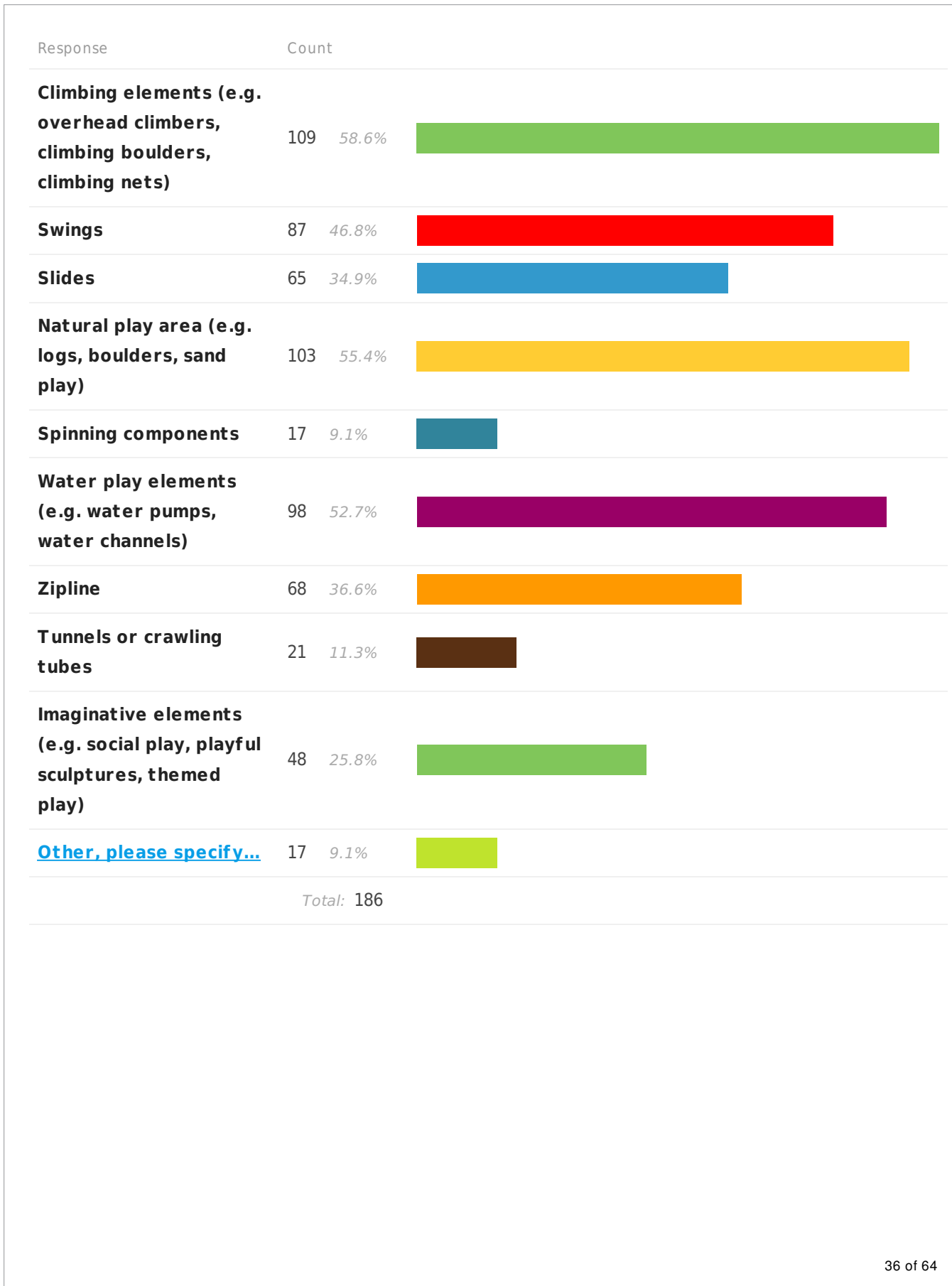
Don't no

outdoor fitness equipment

water fountain

community gardens, picnic tables, more "eyes on the street", fenced dog area , soap in the washrooms

What kinds of play features would you most like to see at Victoria West Park?



No opinion

exercise equipment

areas for people to sit at and enjoy the park

there is more to the VicWest community than children...a new playground should be inclusive of the whole community, including parents of children, and non-child households.

monkey bars

multi-age play equipment so the playground stays relevant as children age or families have children in different stages of ability

outdoor exercise equipments

Safety fence to keep small children safe from dogs

I like what you have done at Cook Street park. You should replicate that at Vic West. Ramp up the family presence and force out the homeless element by having larger numbers of decent people present.

tunnels are a bad idea unfortunately, hidden activity, lost kids... etc

Balance elements (low-set to reduce chance of injury)

tennis courts

like at Cadboro Gyro park

dont care irrelevent to me I am 59 but thanx

monkey bars!

boulder like at Stelley's school

Just the open field for children to run

What improvements would you like to see to existing sports fields?

Response

Count

113 responses

more spectator seating

use better / modern surface materials for the ball diamond

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- use better / modern surface materials for the ball diamonds

- get rid of one ball diamond

- nice soccer playing surface(s) that could double for ultimate and tag-football matches

- adding sand (beach) volleyball courts in the sunnier locations (considering how popular beach volleyball is in Vancouver, it could be really popular here too but there aren't too many good locations to play outdoor volleyball in the City of Victoria - rec leagues like Victoria Sport & Social Club & West Coast Rec would surely put volleyball courts so close to downtown to very good use)

Relocate this facility to a more functional location. This area has a very congested traffic flow problem with limited parking.

No opinion

Better soccer field

None required.

Soccer pitch grass could be improved

It's pretty soggy during the winter. Better drainage needed

Move plate to increase distance between fields, flatten infield

The slope on the field leveled out. It's a big job but would bring the field up to par with other fields in the city. The softball infield next to the skate park could use some attention or be turned into a dirt infield like the other side to eliminate dangerously bad bounces.

Flat fields with grass infields and dirt baselines

Leveling of the fields for both softball and soccer

The entire field needs to be dug up and made level and safer. Also, the alignment of the base path is not straight and causes more danger/issues in the game.

flatten them out. Make the infields better for baseball safety

Level ground and further separation from two fields

Maintained grass.

The grounds need to be better maintained or the terrain needs to be something like turf that allows for more consistent usage without the daily maintenance.

Quality of materials, upkeep and the size (currently there is a crossover when both fields are in use)

Netting along the Wilson street ball field.

Field needs a leveling. Very uneven surface for running.

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More family-friendly events.

Leveled out soccer pitch.

None

I think they are well used and kept clean

Level ball field.

Area for badminton/volleyball/tennis

a woodchip trail on the perimeter of the park

Nice well kept lawn

theres a soccer pitch?

None

Maintained nicer

advertisement that fields are available - levelling

They are fairly good however i think only one ball diamond is necessary. the other end of the park, closer to the skatepark, can be used for a new purpose such as a waterpark and concession.

n/a

It would be great to know what is going on. Possibly post games and events the way they post cruise ships coming in on the walk way.

more spectator stands

Should be leveled and re-turfed.

Some spectator accommodation

The field needs to be levelled with better drainage.

N/a

Level them

to keep the dogs off it

score board.

announcement board of who is playing when

Bleachers.

Better maintained, better diamonds with clear markings

fresh seating

Improved seating

What sports field? Level the ground and add soccer goals. Add more basketball/tennis courts.

N/a

benches/bleachers, protective fence by parking lot

Removal ... we have so many sport fields but no where for mountain bikes - Ceceila bike park is for beginners.

New grass

New infield for baseball diamond

New dug outs or over all facilities for teams to change in

Infrastructure for food trucks/carts?

Better grading to improve drainage

The baseball diamonds and their respective fields need an overhaul. Re-Do the Infields, level the ground. Keep outfield grass cut in the summer and smooth/level the unevenness of the outfield grass. It's very dangerous.

Water fountain.

Make sure sprinklers don't spray the skatepark

n/a

improve the soccer pitch

NO DOGS

As above...grooming and seating

I don't play baseball, but the existing equipment needs to be updated.. The players deserve a decent ball park.

more seating

A separation fence between the field, perhaps like the low lever one at MacDonald Park in James Bay

Larger

Leveled out and better back stops and dirt. Make them true ball diamonds. It is a great park to play at but it is unsafe. We have had numerous rolled ankles and close calls with the holes in the outfield. Doesn't need to

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be turf just some nice level grass with that nice red dirt like they have at Softball city in South Surrey.

Better backstop for baseball, improved bleachers.

Just be sure they don't interfere with the play areas for children's safety.. my only concern.

It appears that space is limited for incorporating a full sized soccer field - perhaps a kids sized field or half field.

Regraded entire field to remove the slope. Regraded infield on larger infield as field is currently bumpy and dry and unsafe. A fence around the entire field soccer / baseball area to keep people from dangerously taking shortcuts through the field during gameplay

Nothing

The soccer pitch is sloped, causing unfair advantage to the team that starts on the "high side". If the grade could be modified to be (more) level, there would be more use of the soccer pitch.
Alternatively, take away the "usage" of the park as a soccer pitch, just focus on the two baseball diamonds.

If there was a better soccer pitch perhaps I would have games there and close to home! We are the Vic West league but no pitches close to home.

Tennis court maybe?

Nothing

Make it safe and competitive

Level and build 2 much better diamonds. The ones now are unsafe.

N/A

na

Neater fencing. Clean it up.

The ball fields are horrible. So many teams would play there if you had decent fields. Level fields as that is the worst part, dug outs and a fence. Turn this into a real ball field. So many people would come to the part if you had that.

Beacon Hill Little League and Little League Victoria would like to see the existing sports fields improved to include a proper backstop, score booth and dugouts for a 90 foot base path base part with a 300 foot fence.

sports facility for adults. Running trail

Don't use them, couldn't say.

N/A

Some improvements to the general condition of the fields. Maybe installation of soccer goals for multi use.

More regular upkeep of the gravel (it's patchy at best).

minor upgrades

water the grass and keep it green

ensure there will continue to be green space for impromptu activities such as bocce ball, Frisbee, etc.

Goal posts

none

Better taken care of

Disc golf course, bmx park

Larger ball fields better grade on the fields.

fix the diamonds to proper baseball standards so they are safe the backstop area are like beach sand this is dangerous for ball players .

Not sure

Both fields are badly sloped and neither is flat. Eventually a player is going to take a ball to the face and the city is going to be held responsible for their terrible maintenance of these fields. The diamond closest to the skatepark is barely useable.

There should only be one ball field at Vic West as that is really all space allows for. If possible this field should have a fence.

If the fields are constantly used I would suggest maintaining them, but it seems that they are often empty. Maximizing the space is important - is there a way to somehow combine those two fields to make room for something more family friendly?

N/A

Better updates! bases lined! night lights for late summer events

improvements to make the space more useable

programmed soccer for different ages (sportball etc...) seems to be drainage issues near play equipment

maybe more seating for fans (often being used when we visit)

same as above

paved path along the side of the field

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Think sports areas are very good

enlarge added washroom better lighting

an obscale coarse for kids

n/a

large bletches for baseball

Junior baseball diamond and team!

Alternative sports turf/area or surface I practice Highland games here on the ball diamond I dont' want to throw on the grass and damage the turf

more user friendly for kids sports, teams

What features would you like to see included in an improved beginner bowl?

Response

Count

68 responses

more jumps and a place to learn

I don't use the skate park but think it is an excellent facility and it seems to be heavily used and enjoyed. I think it is great that it no longer seems to suffer from graffiti

Indifferent

N/A

More segregation from the rest of the skate park so beginners are not being trampled by more experienced skaters

N/A

Re-surfacing - don't change it.

More beginner technical obstacles. More rails, gaps, etc.

A bigger bowl!

Well it's not actually a bowl, it's just a few little ramps. A bowl needs to be steeper and have metal coping around the edges to be called a "bowl". With that said, I think it needs to remain the same but just fixing the concrete. I would also add some new elements to the sides of the "bowl" such as extensions and possibly

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concrete. I would also add some new elements to the sides of the bowl such as extensions and possibly even a channel between two extensions. Also, a large drop in ramp opposite the large flat bank in the new park which leads to the "couch" obstacle would be good so that you could gain enough speed to clear the flat top between the old park and into the new park. A ledge between those 2 obstacles would also be excellent.

Spine, good drainage, traditional halfpipe

None

Just resurface it.

Separate areas for beginners and more advanced boarders. Lots of ramps of various difficulties.

N/A

does this mean the 'old' park by the lawn bowling club or the actual bowl by the basketball court?

the bowl by the basket ball court lacks flow and could use a rebuild to include more lines and possibility for a hip.

old park is great as is (besides the cracks) and shouldnt be changed. it is heavily riden by young and old skaters / bmxers daily. the only thing i can think of it missing is a small sub box (there was a very well installed parking curb last summer that was there for a few months which was perfect).

A sub box

More ledges (capped or uncapped) banks in addition to curved bowl sides.

Mid hight quarter pipe section (like 4 foot ish?) Bigger then the current size and smaller then the bowl.

Higher.

keep it similar but add more

Stop cleaning up their graffiti - let it be

a kids only zone, it is often too dangerous for the kids to practice when the teenagers and adults are flying in and out of there.

n/a

na

Wasn't even aware of beginner bowl. Would love to be involved!

More aesthetic elements ... creative murals ... attractive spectator spaces

expand

not sure as long as it fun for who use it

no comment

More distinction that it is an area for beginners

no idea

- the existing structure is really good, although some more variety would be nice to allow for some progression within the beginner bowl

Whatever the skateboard advisors suggest

Aside from general maintenance the beginner bowl should be left as is.

new signage - include bmx, scooters and dirt jump bikes (single speed)

Not a skate boarder

Coping added to lips.

Coping on some of the transition and maybe a wall

Expand the street course part into the area

Graffiti area!

na

Nothing

I don't skate, so I don't know.

I don't know enough about the skate park to comment here.

None

na

Space for parents. Less garbage around.

nothing

Will leave this to those that know more about skate parks, but I really hope it isn't made smaller or such as my son and his buddies are super excited to be old enough to use it, and love watching the "older kids".

Snake run

N/A

no comment	
?	
Remove the railing beside the beginner bowl and either extend the park 5 feet or add a patio style concrete platform with benches for seating	
not sure	
Art work	
You have a skate park yet all over Victoria the sports fields are neglected.	
I dislike the skatepark. I would rather see it gone.	
Lighting.	
better lighting seating have a park guard or guide during events	
yes forementioned lighting thank you sincerely	
a spine or smaller bowl section with proper coping. (mini ramp style)	
I would like to see skatepark expanded and more lights	
enlarge add washroom	
n/a	
Don't no	
I'm not knowledgable enough to know!	
Are there other improvements you would like to see to the skate park in the future?	
Response	Count
	67 responses
No opinion	
Indifferent	
N/A	
No	

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Expansion of the park with more bowls. Covered areas for shade.

More challenging obstacles!

A new smaller bowl or mini ramp with metal coping about 4 feet high. So that beginners can learn to use the large 7' bowl. Also new ledges around the park made "plaza style", such as granite ledges.

Oaklands needs a skatepark too.

A kidney shaped bowl or something more articulated that would allow for more complicated and interesting lines. Pie in the sky dream choice would be a covered foam pit to practice airs

Manual pad. More ledges on the North side of the park.

this park is ridden year round but with its current 'anti-graffiti' sprinkler system, the park becomes flooded and icy for months of the year.

More rails

Additional water fountains

Covered shade zones and better water fountain, A closer bathroom that the majority of the park users will use closer to the skatepark.

larger obstacles

Is there a water fountain anywhere?

more seating

n/a

na

More updated also for bikes.

Smart components that share information about use and events.

lights, security guard?

not sure as long as it fun for who use it

no comment

covered rest area for shade on the hot days. Easily installed on the north side of the park between the skate section and grass

space for small children

kids bathroom,the other one is to far away,and I don't like them peeing through the trees on to the

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lawnbowling side.

- more garbage cans and recycling bins to encourage people to keep the facility clean

Again what skateboarders recommend

A new small bowl, 2-4 feet deep beside the existing beginner bowl could be a good addition

Area for bikes ...

Expansion.

no

Make it bigger

Regular maintenance, expansion to make it larger, area for smaller children to practice

Just keep it pristine as it is now...we are proud of it and the young people are doing a great job!!,

Ongoing park host presence to deter riff raff elements from spoiling the skate park for families.

More garbage receptacles or more frequent emptying. Is there a way to incorporate recycling as well?

Security features to deter the amount of drugs being sold.

Ask the skaters, go there to visit them. It's far to crowded for young kids to safely use.

I don't skate, so I don't know.

To enable a design where little kids can still be around safely with the teenagers.

I don't know enough about the skate park to comment here.

None

na

Less garbage around. Too many kids drinking alcohol on the stands.

no

more graphic elements, get artists to paint

Larger

trees on both sides. Shade.

Small kids learning area.

Snake run

Clearer division between beginner and advanced areas especially for those starting out. Maybe some

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posted safety tips.

N/A

no comment

An additional bench along the sidelines.

More areas dedicated to different levels of expertise. Perhaps some 'one way' pathways to take users through certain areas. More non-smoking enforcement...

range of skill level options

covered section

Less drunk people

A skate instructors

No

Better lighting. The park is pretty scary after dark.

Better design so the little ones have a fair share!

I would love to see regular maintenance for the cracks in the concrete but feel money would be best used on creating new parks around the city for more diversity and less overcrowdedness.

n/a

leave all walkways as permeable surface






information plaque imbedded in glaciated rocks - re: last glacier

Keep mentors

Artistic elements

Keep the hosts/mentor system

What kinds of improvements to the leash optional area would you most like to see?

Response	Count	
Fenced-in dog park	132 73.3%	
Play elements / agility training elements	60 33.3%	
Bag dispenser	138 76.7%	
None. I do not support improvements to the leash-optional area	11 6.1%	
<u>Other, please specify...</u>	26 14.4%	
Total: 180		

a better pet waste disposal / management strategy, large trees along the Wilson Street edge ,
garbage can just outside entrance of fenced in area

The ground gets very muddy during the rainy season so I would recommend back mulching the low lying areas

Lighting and benches

Garbage cans.

Nearby benches so that passers by can enjoy watching the dogs play without actually entering the area.

Made bigger

Larger in size.

leash area only so dogs don't bother other users of park

Dog area should be removed.

fill in the holes in the ground - dangerous to walk

Before doing anything you should do a survey of usage . I see it used seldom

A source of water for thirsty dogs

Water source

Relocate off-leash dog park to one of the nature rocky areas fence it in and this will provide a natural

50 of 64

relocate an existing dog park to one of the nature fenced areas, fence it in and then provide a natural agility course for them with spending a single dollar.

PLEASE MAKE A FENCED AREA FOR DOGS AND SEND ANIMAL CONTROL FOR REGULAR ROUNDS TO ENSURE CHILDREN'S SAFETY FROM IRRESPONSIBLE DOG OWNERS

it's fine as it is.

Benches. Water station.

I'm not necessarily impressed to see running dogs when my kid is laying there.

Clear signage of where the dog area ends.

Water fountain

lighting for winter use and safety

Happy the way it is!

fenced in and STRICT adherence to the leashing in rest of the park Solar light powered by poop

dog designated would be nice...not relevant to me but....

Do you have other comments about the leash-optional dog area at Victoria West Park?

Response

Count

72 responses

I am very happy we have this area.

- don't make it any bigger
- provide better lighting (perhaps optional push-button or motion-sensored lighting)

yes peopl seem to let dogs go other place beside the dog area

A secure, fenced in area is SO needed at Vic West park. Currently, the by-law officers wait in the parking area for the dogs in the off leash area to cross the invisible boundary as they run around with the other dogs and then ticket the owners. As a result, many dog owners have had to stop using the park.

See above

I do not support the idea of (generally) fencing in the park to accommodate dogs and their owners. I should point out, however, that the area next to Wilson Street, between the path and the low rise housing is already partly fenced/closed off. I would have no objection to fencing it completely as it is already partly bound by

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the building and the existing fence and I don't use it anyway (partly because it is fenced and used by dogs and their owners).

keep dogs away from kids

Needs to be fully fenced in.

Need the fenced area dogs come onto the playing field, disrupt games and leave deposits

Dogs are always running onto the field while sports are happening - it needs to be fenced in for their safety.

Fence it in.

Please keep it!

Great for pet owners!

A fence along the road all the way across the front boarder on Bay Street would be a good idea

Necessity... not all dogs want to be social, some are passing through park but are forced into engaging dogs at play.

Guardians to be responsible for placing their pet on a leash if the pet is not behaving well. Cleaning up after pet. Not letting a dog wander off leash in the non-dog area.

It should be securely fenced and much larger than the current area. I don't have a dog, but fully support an off-leash area in the park if it is fenced and well removed from where children play. The current area for dogs is also really swampy in wet weather, so a lot of dog owners let their dogs play on the sport fields instead. Better drainage here would be really great.

Not all dogs are well-trained. If leashes are optional, there are needs to be fenced in to protect small children who can be attacked by "playful" dogs.

It's very convenient, but also quite small, and the lack of the fence means that dogs are constantly over in the other open areas.

I love leash-optional dog parks. Thanks for keeping this one open!

fenced in would be awesome so that poop doesn't continue to end up all over and so that the kids playing at the park are kept safe :)

There is only one fenced dog park in Victoria over by UVIC, having a fenced area in Vic West would be amazing and keep the dogs safe while they play.

- THE DOG PARK!! IT'S NOT WORKING !! Remove the designation of "Dog Park" and leave it as is or fence it in. As it's set up now, there is an assumption that people understand the concept - they don't! Also, it assumes people have control of their dogs, most don't.

Because there is no boundaries a lot of the dogs end up using the entire park to play. Not good! I would

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I love to let my dog off leash but without a fence I'm nervous that he would run where he's not allowed (possibly into the road). At the moment it's not a safe situation for visitors to the park or the dogs. If it's a matter of cost for the fence, I would gladly head up a fundraising campaign to raise the money. I know the dog owners would jump at the chance to let their dogs run free!!!

Dog area should be removed. It just encourages people to bring dogs to the park. Few people restrict their dogs to the dog area. Dogs frequently run wild in the rest of the park.

They're great. We the dog owners should continue to keep it clean by picking up after our dogs.

would like to see the fence run in long the fence where the wing so that there dogs can not get out peopl do not come out and whach them.

benches, picnic tables for owners

People in the Wing apartments should not be tying their dogs up in the dog park or leaving them unattended. My only worry

Instead of the leash dog area ,why not consider a circular development of a circular path.

rather than fencing, shrubbery dividing the park from the skate park/ esquimalt avenue would be nice.

- this is a very well-used area for dogs and I think it's great to have it in the community (I don't own a dog). Clear signage of where the area begins and ends, and bags/bins to dispose of waste are all that is needed. I don't think it's appropriate to spend tax dollars on a playground for dogs.

It would be nice to have the option to be off leash if they wish.

I love it :)

No

n/a

I would like to see the city taking a tougher stance on dogs off leash outside of leash optional areas. Please FENCE all leash optional areas

no

Please keep it as grass. Fenced in all gravel "dog parks" are just sad.

It is most important to have proper fencing for everyone's safety. Lighting, benches and water access would be a benefit.

Please keep it!!

With so many other things going on in the park, I prefer not to take my dog off leash in this area because she may get excited by the balls at the ball field and run after them. I would like a fenced area where she

can run free and not worry. Also the dog area is along Wilson Road which is a dog runs can get hit by a car.

It will be a great help to the communities dog owners to provide a fully fenced park! In a city where most people do not have yards but want to provide a loving home for dogs in need it's definitely an important option-- especially in a high traffic area and not wanting to disturb the other elements of the park.

The fence is most important..with double gate. While Victoria has a fair amount of off leash areas, it lacks in fully fenced parks.

It's great but would be better if fully fenced.

Please fence it fully!

As the only option in Vic West, combined with the fact that the growth in Vic West is mostly from multi-family units, it's super important to have a great off leash park for dog owners. Having your dog on leash for exercise is useless and doesn't allow a dog to exhibit normal behaviours.

We like supporting off leash dog areas (and we have a dog) but considering all the other feature of the park (and more to come) fenced in might be better.

Reminder to people to use it rather than the sports fields and too clean up after their pets

Why is it leash optional? Is it originally designed as a dog park?

no

Better enforcement of leash areas

no

It is a great feature!

Please keep the leash optional area! Having it fenced in I feel would help those who aren't in favour of one feel more comfortable with having one there.

No pitbulls off-leash.

no comment

It's great and not overused.

Make that area leash optional, and make the rest of the park leash mandatory.

for the number of dogs in the area, needs to be a bigger park. usage is every day all year.

Fencing is a must, with a separate area for smaller dogs.

No

I'm okav with an off leash area. but bvlaw officers must be available to check in on it and issue fines for

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owners not picking up excrement, or owners not in control of their pets	
Benches to sit while watching	
needs to be fenced in	
clear rules about where the leash-optional areas are. they are not by the playground equipment. Fenced along path to minimize conflicts between people walking & off-leash dogs.	
have areas where theres some kind of surface that will reduce dust. grassed areas will become bare/dusty (we saw this in Portland Chapman School park --nasty poop dust -ikk!)	
more of the same as above.....	
no	
n/a	
bench lights water spigot	
Needs to be fully fenced. Having access to Wilson St is just asking for dead puppies	
No Not my priority	
Please provide any additional comments or ideas you have about how Victoria West Park can be improved.	
Response	Count
	55 responses
<ul style="list-style-type: none"> - maximize the allotted parking areas (to fit as many vehicles as possible to account for insreased usage due to improved park facilities and existing neighbourhood street parking situation) - please don't touch any of the mature trees - more information of the lawn bowling club would have been useful in completing this survey - please don't designate this park as a 'camping permitted' or micro-housing park 	
I do like in summer when has staff it make me feel safe that my kid will be ok	
Keep it simple and ensure the fenced in dog area is large enough to allow the dogs to run and play freely, and safely for their exercise. The treed walking path is wonderful for Vic West residents and others to get quick access to Esquimalt Road, waterfront walking paths as well as West Side Village. No camping overnight.	
<div> <div></div> <div>55 of 64</div> </div>	

I would like to remove the homeless people that live behind the large rock outcroppings. I call the police regularly about this problem.

There is an expression that if something is not broken, don't try to fix it. Please bear this in mind when you are considering plans for the park. Basically, it appears to me that the park works fine and it does not appear to me to need any significant changes to it. The items mentioned above in my comments, would not appear to me to be significant changes.

Lighting and cleaning around the rocky crag

Some sort of lighting in all areas of the park to stop vandalizing the park, also for safety in games.

Fence it in.

Thank you for all your hard work!

Toilets closer to the skatepark.

Please please do not remove trees.

vic west is a great park and is the reason i moved from oak bay to vic west.

I feel that the skatepark should be expanded out into some of the lesser used areas of the ark. Since it is one of the most consistently in use areas of the park over most of the year I think it makes more sense to add onto that than any of the other sections of the park.

The air quality at the park is not good because of the floatplanes. It smells bad and we worry it may be unsafe for children.

I just wanted to say thank you for opening this up to public input, our family is so excited that the kids are going to have a new and improved space to play!!!

if you can't smoke in parks, the least you can do is get a butt garbage

park definitely an asset to Vic West residents

I indicated that additional parking seems to be needed because park users frequently park on streets near the park.

Making it more visually appeasing will make me want to go there more often! Better kept gardens and grass

may look at way that any preson can use it from young to old
even if they have disabilities that they can have fun too
have bright color

More walking paths that are short cuts, through the park. Less open field.

More garbage pick up- no overflowing cans.

A garden.

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More signage in the dog park about fines for not picking up the dog poop.

Love this park. Visit all the time with my children as it is one of the few parks that provide shade as well as a wide variety of options for play - we fly kites, climb on the rocks, skate park, and playground.

?

Over the years, I have noticed fewer undesirable characters around the skate park easing my mind walking near there.

Can the playground incorporate some of the large rocks into outdoor activities.

- consider lighting, both to promote safety and also to create gathering spaces
- ensure that seating, play equipment etc. is accessible

Vic west park needs more frequent grounds maintenance - pick up litter, broken glass, dog poop, cigarette butts, etc.

More additions to the skatepark.

ban scooters

n/a

DOG CONTROL

More police presence. Police must be proactive about the homeless people and the riff raff at the skate park.

Ensure there is good lighting around the washrooms. Also work with the condos that border the park - I don't think their residents are allow to smoke on the property so they congregate on the edge of the park and smoke.

More seating and gathering spaces for people not interested in a specific sport but interested in spending time to sunbathe, read a book, people watch etc.

this is a great spot for dogs! very well used and perfect location

Just an upgrade to the washrooms would be nice. Kind of dark and sketchy now so most of us go over to Starbucks

Once the survey period is complete will park improvement designs be shared with the community before they are implemented.

Better landscaping and a cleaner look.

I'm excited that the city will be improving this park; however I'm troubled by Council's proposal to designate certain parks as campgrounds for our population without homes. I do not wish to see Vic West Park used as a campground

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a campground.

At this time we do not often use the park as it is not family friendly. I would love for this to change! It would be great if it was more like cook street village park. We drive across town to go to parks that are better equipped for kids.

Bathrooms at both ends

Background and details of Beacon Hill Little League's proposal to expand it baseball divisions and to identify a location suitable to accommodate Little League Junior, Senior and Big League division are provided in our May 21, 2015 submission to Mayor and Council which was presented to Council on May 28, 2015.

the pathway of park is always flood and we can't walk through when it is rain.

a cross walk across Bay street to the park.

picnic benches for picnics

BBQ/Briquettes spots for family BBQs

garbage cans

lots of shade trees

Provide something to entice people to leverage the space who are not coming to participate in a specific activity (e.g. baseball, playing with dog in park, etc). This could include a a square, a fountain, some sort of gardens, outdoor seating, etc. See Jamison Square for an example in Portland at:

<http://www.portlandoregon.gov/parks/finder/index.cfm?action=ViewPark&PropertyID=1140>

keep the park!

A playful water feature would be great.

hold festivals there - maybe link in with the Vic west street fest and things like that. Give the community a reason to attend the park. Clean it up, and they will come.

Bandshell lighting, special events ie; Fair! Concession stand, water fun! List of events

community garden!!!

lighting in applicable areas.....

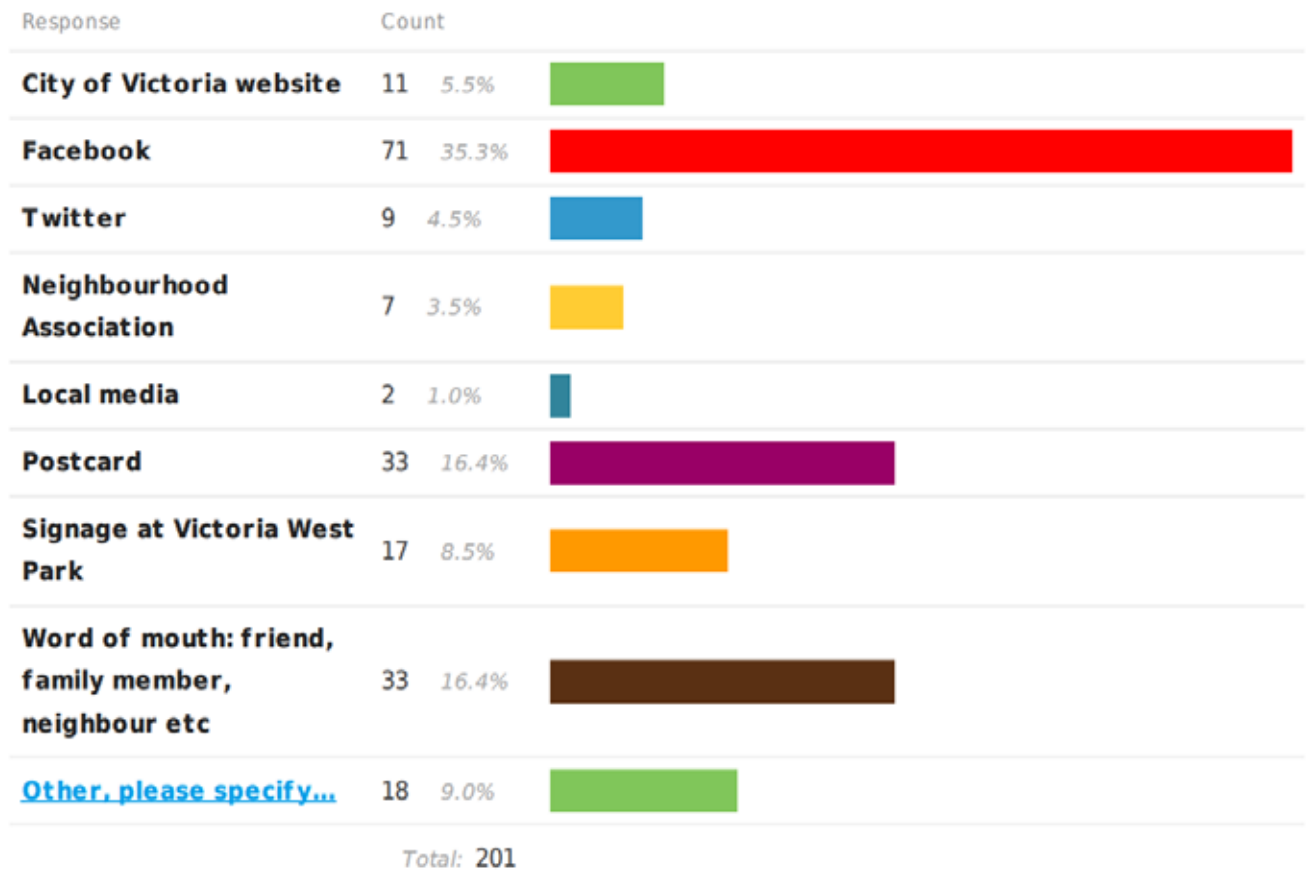
no

a native plant garden. cleaner washrooms a water ellament and public art.

A crosswalk from Henry St. to ark and reduce speed on Bay st

do not fill it up with "facilities"

How did you hear about the survey?



Vic West Street Fest

Vic West Street Fest

Notice board in building elevator where I live

Strangely I was browsing the Internet - nothin from community association and didn't see signs

Vic West Fest tent

Vic West Street Fest

Card in lobby at Synergy, Dockside Green

KIV (Kids in Victoria)

kidsinvictoria

Posted on our Softball League's Facebook Page

Vic West Fest on Harbour Road

You held an awareness event at the park yesterday

Postcard and signange at park

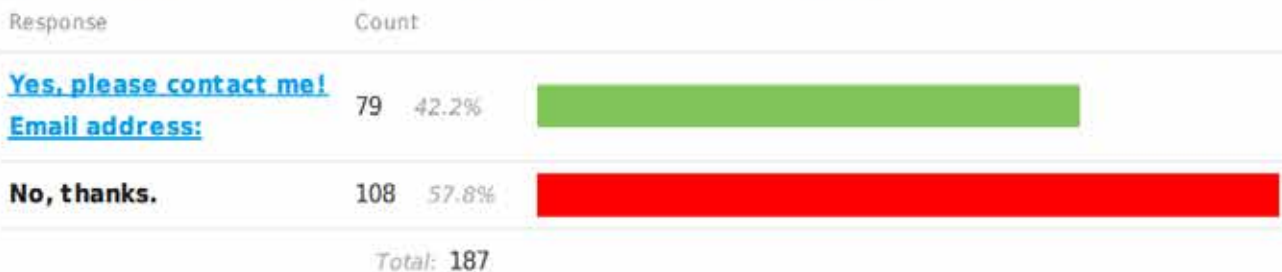
invitation to Beacon Hill Little League from the City of Victoria's Sport Services Coordinator, Jeff Brehaut

Work colleague

instagram

Neighborhood Assoc'n - could have been more intensely promoted

Do you want to be added to our email list to hear about upcoming news for Victoria West Park? (Your email will not be shared publicly and will only be used to contact you about updates to this park.)



Correspondence

April 27, 2015

Julie MacDougall
Jeff Brehaut
City of Victoria Parks Department

Dear Julie:

Little League District 7 is actively looking to expand its age divisions for baseball starting in the 2016 Spring season. Currently we offer baseball starting at age 3 with our Blastball division up to age 12. After the age of 12, players have had to leave Little League to play BC Minor Baseball through parks like Carnarvon in Oak Bay.

We would like players to be able to remain in Little League for the duration of their youth baseball experience. Little League was first established in Victoria in 1953 with National Little League and there are currently six Little Leagues in operation in the Greater Victoria Area.

Although registration fees are charged, the Little League philosophy does not permit any eligible candidate to be turned away even if parents are not able to pay. Emphasizing the spirit of Little League, rules require that every child plays in every game.

We would like to extend the Little League program in Victoria to include Junior Baseball (13/14) and Senior Big League (15/16/17). This program would be District-wide, meaning that players from all over Victoria would be able to register to play teams from the Lower Mainland and Washington State with a chance to represent Canada at the World Series.

Existing Little League parks (ie Hollywood Park) are not a suitable location for these two divisions due to the size and setup of the field. We are looking at locations in Victoria and Esquimalt that could accommodate a 300 foot fence line with a 90 foot diamond.

In the 1970's through the early 90's, Big League baseball in Victoria was played out of Bullen Park in Esquimalt.

We are interested in the Vic West field for these programs and we understand that there is a currently a revitalization plan for the area and upgrades to this field could be an integral part of that plan.

We would like to formally enquire at this time whether it would be feasible to run these age divisions out of the Vic West field starting in April of 2016. Upgrades and improvements would need to be made to the facilities, but to start the first season, minimal accommodations could be made to make it work. Since the program will likely be run in partnership with Beacon Hill Little League, the licensing of the park could be done as part of the extension of our current License Agreement with the City.

We would need a fairly quick response (ie end of May) so that we could hit the ground running on recruiting players and volunteer coaches for next year at this time. Please let us know if you would like to meet in person to discuss this proposal.

Sincerely,

Gus Niketas
VP Player Development
Victoria Capitals
Little League District 7, Victoria



1 Centennial Square
Victoria, British Columbia
V8W 1P6
victoria.ca



ENGAGEMENT SUMMARY REPORT

Vic West Park – Skate Park

JUNE 6 – JULY 17, 2015



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FOR MORE INFORMATION:

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Executive Summary



The City of Victoria is planning phased improvements to Vic West Park. These upgrades are proposed to begin in 2016, and will be completed over a number of years as funding allows.

The skate park is one area of Vic West Park where improvements are being considered. It has already been identified that the beginner bowl will require some repair. Park users were asked for input that would be used to help design improvements.

The Vic West Skate Park is the only City-operated skate park in the City of Victoria. The skate park is heavily used year-round by skateboarders, BMX riders and some scooters, and hosts Victoria's most popular annual skate competition each June.

The skate facility was built in two phases. The original bowl was installed in 1992 and is currently used as a beginner's bowl. A large expansion was added to the park in 2002, and a memorial feature was added in 2012.

Three in person events were used to collect feedback from skate park users. City staff attended the Vee Dub Sk8 Competition at Vic West Park on Saturday, June 13 and collected feedback through a skate park specific survey. General park improvement ideas and specific feedback about the skate park were also collected from 50 residents at an engagement booth set up at the Vic West Street Fest on June 7 and from 100 residents at the Ideas Picnic that the City hosted in the park on July 7. Additional comments were collected through ideas boards in the park and through the general Vic West Park improvement survey which included questions about the skate park. 126 skate park surveys were completed and 241 general Vic West Park surveys were completed. In total, over 700 engagement interactions contributed to this engagement summary.

What We Heard

Vic West Skate Park is seen as a successful facility. It is well loved and seen as one of the best skate parks on Vancouver Island. It is viewed as family friendly and is used by a respectful, accepting community. The friendliness of the park users came up consistently, with one note that they even have offered to help carry groceries. Vic West Skate Park has good vibes, is safe and clean. It was noted that the skate park hosts do a great job at helping to creating this positive environment. Generally residents see it as a positive community amenity. In summary, it is "good now", but that "an expanded park would be great."

Who's using the skate park?

- Dedicated users: 1/3 of skate park users visit daily, 1/3 visit two to three times per week
- 50% of skate park users have been using facility for over 6 years
- Used by a wide range of ages: 33% are between 13–18, 29% are between 25–39, 13% are between 19–24, 12% are between 40–59 and 11% are 12 or less.

Frequent requests for improvements were as follows:

Amenities

- Lighting: improved lighting around the skate park
- Closer washrooms
- Additional seating: picnic tables, benches or bleachers
- Covered areas, shaded areas
- Improved water fountain
- Paved walkway that connects to the skate park
- Garbage/recycling stations

Maintenance/Operations

- Please discontinue the use of sprinklers that are used to prevent graffiti, they also stop people skating at night
- Repeated power washing is ruining the surface

Features

- Bowl is currently functioning well as a beginner area
- Requests for additional obstacles or elements
- Requests to create clearer separation between beginner and advanced area
- Some features are aging and need updating: cracks, some coping is old and rusty
- Popular requests for new features included:
 - Snake run
 - Pump humps
 - Mini half pipe
 - Wall ride
 - More platform area
 - Pole jam

Challenges

- Very busy
- Some clashes between different ages and users, conflicting flows

Engagement Activities

Three in-person events were used to collect feedback from the skate park users: Vic West Street Fest, Vee Dub Sk8 Competition and the City hosted Ideas Picnic. Both a skate park specific survey and a general survey about future improvements to Vic West Park were promoted. Ideas boards were also placed in the park.

Vic West Street Fest

The popular Vic West Street Fest on June 7 was used to increase awareness about the opportunity to share feedback about upcoming improvements to Vic West Park. Approximately 50 residents stopped by the City's information station where they could share ideas about park improvements and learn more about the upcoming engagement events and the survey.

These thoughts were collected on an ideas board:



Skate park-related comment:

- Picnic tables near skate park please

Vee Dub Sk8 Competition at Vic West Park

The City attended the 12th annual VeeDub Sk8 Competition at Vic West Park on Saturday, June 13. There were approximately 120 competitors and over 500 spectators. Youth volunteers handed out surveys to participants and spectators and an aerial map was available for comments about future improvements. Staff helped answer questions about the upcoming park improvements work. 100 of the skate park users filled out a skate park specific survey that day.

This map was used to collect additional feedback:

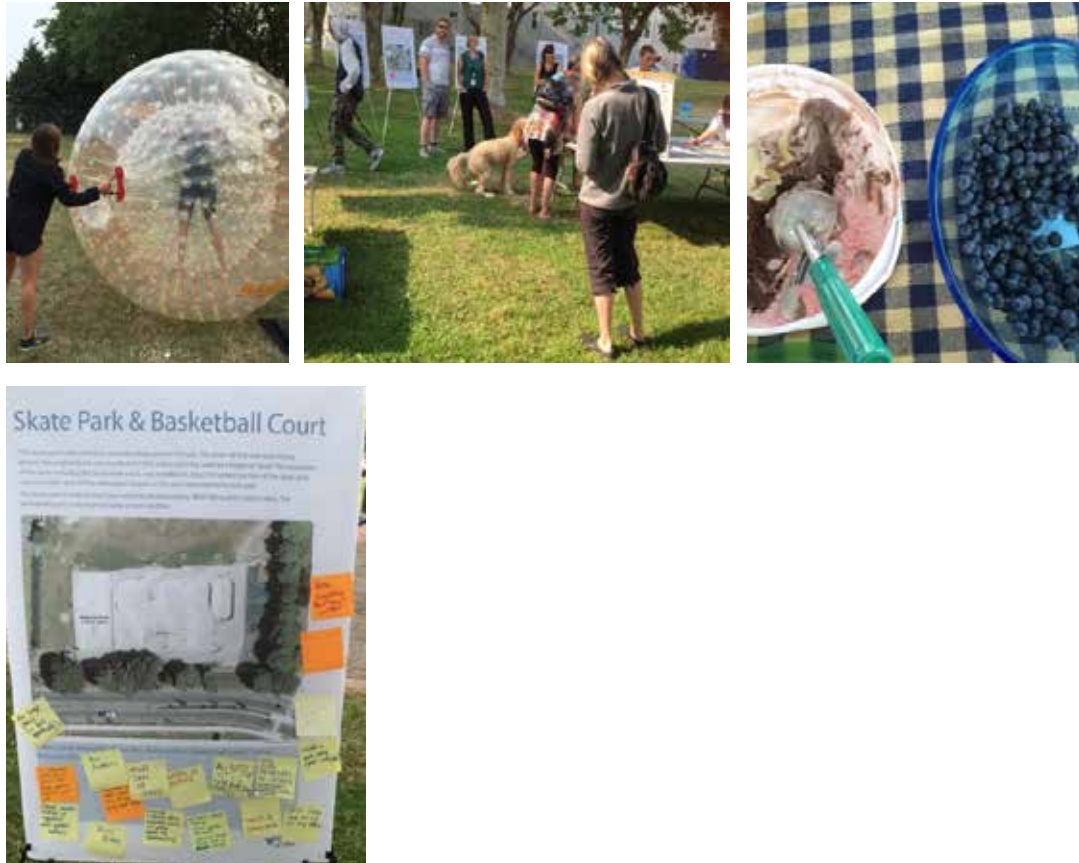


Comments on the map included requests for:

- Pump humps on small pathway (2)
- Add three kickers, kicker on the edge of the Old Bowl and new bowl (2)
- A mini half pipe in the Old Bowl
- A wall ride in the Old Bowl
- A 4 ft mini beside the existing Old Bowl, and a second 4 ft mini in the middle of the Old Bowl
- More platform area beside the Old Bowl
- Identification of a large crack in the Old Bowl
- Upgrade existing water fountain
- Pave pathway

Ideas Picnic

The City hosted an Ideas Picnic on Tuesday, July 7 in Vic West Park. This picnic-themed open house provided an opportunity for 100 residents to share ideas about future improvements to Vic West Park. Highlights included human-sized hamster balls and blueberry sundaes. Information was available about all areas of the park and staff were available to answer questions. Surveys, ideas boards and a large map were used to collect ideas.



Skate Park specific ideas from the above board:

- Lights in skate park, lighting for path (2)
- Enlarge skate park
- Fix large cracks (in bowl specifically)
- Improve coping in old park
- Spine over mini pyramid in old park
- Install mini ramp (small half pipe)
- More sets of stairs
- The skate park hosts are a great idea – mentor systems maintain a good vibe
- Create murals instead of aggressive anti-graffiti tactics
- Basketball court looks great. Nice to see it being used lately
- Basketball court is a really awesome idea!!!
- Relocate expensive plastic basketball court, it's getting ruined by skateboarding
- Stop using sprinklers on concrete skate park! (creates ice, cracks, injuries)
- Ban bikes
- Ban scooters

Large Vic West Park Ideas Map



Comments included:

Old Bowl

- Wall ride
- Keep same, no repairs
- Spine
- Expanded bowl

New Features

- Snake run
- Jumps
- Bank to bank
- Humps

General

- Move basketball court (2)
- Picnic tables, New benches, more seating, picnic tables (4)
- Cement pathway, with seating
- Lighting for pathway and skate park
- New water bottle fill station
- Shaded hangout area
- Concession stand
- Washrooms

Maintenance

- Cut branches over skate park, Destroy water cannon, Don't waste more water

Ideas Boards from Vic West Park



Skate park related:

- Lights at skate park (3)
- More skateboard area (3)
- Revamp skate park, better skate park (3)
- Add a snake run at the skate park
- Both skate park hosts wear helmets
- BMX dirt jumps
- More bleachers to watch skateboarders
- Stop sprinkling skate park

Surveys

Vic West Skate Park Survey

126 surveys were completed during the engagement period. To view the complete survey results please refer to Appendix A: Vic West Skate Park Survey. These are some of the highlights of what we heard:

Which neighbourhood do you live in?

- 32% Vic West
- Rest from other neighbourhoods, and as far away as Courtenay, Kelowna and Salt Spring Island

What is your age?

- 33% between 13 – 18
- 29% between 25 – 39
- 13% between 19 – 24

How often do you visit Vic West Skate Park?

- Spring/Summer: 33% almost every day, 29% 2–3 times per week, 18% once a week
- Fall/Winter: 29% 2–3 times per week, 29% once a month, 21% once a week

What do you use at the skate park?

- 89% skateboard
- 13% bike
- 10% spectator
- 7% scooter

How long have you been visiting Vic West Skate Park?

- 51% more than 6 years
- 22% 3–5 years

What do you like best about the skate park?

- Great park with something for everyone, great for all ages/levels, radical skatepark
- Large size, open, central, always busy
- It's the only good park in the City, it's the best park on the lower island
- Family friendly, respectful, accepting community
- Feeling of community, all the kids become a family
- Good vibes, safe, clean
- Great place to learn
- Variety of obstacles: ledges, wedges, good bowls, ramps, the drops, the vert, gaps, rails, the hips
- The old park
- The fact that it is a multi-use area

What makes it difficult to skate here?

Amenities

- Lack of water fountain
- No covered area, no lights
- No restrooms
- No real space for spectators

Maintenance/Operations

- Sprinklers, sprinklers turn to ice in winter
- Surface is rougher after it was pressure washes

Features

- Coping is old and rusty and only in some areas
- Open bowl concept makes it difficult to skate like an actual bowl since a corner of it is open

Challenges

- Many people, busy area
- Scooters, Bikes, little kids, uses should be separated, conflicting flows
- Cracks in cement, old Park is cracked
- Drunks and drug users
- Homeless

When the City upgrades the beginner bowl in 2016, what would you recommend doing? (You can select more than one option.)

- 47% upgrade or change the elements
- 43% resurface the entire bowl
- 28% 'other'
 - Put metal coping on the ramps, some of the lips (5)
 - Add more obstacles (4)
 - Don't change the original part of the park (4)
 - Pole jam (2)
 - Lights to skate at night (2)
 - Add rails form the transition, add a flat rail to the side (2)
 - Add small banks, bank to curb (2)
 - Add a halfpipe, add a 4 foot quarter instead of bank (2)
 - Build a mini pipe with two platforms for learning
 - More platform
 - Add more street in street park
 - Add parking block curbs to the outside
 - Wall ride
 - Make it like a snake run
 - Fix curvatures so it can be used properly as a beginner ramp/bowl
 - Make more separate beginner and advanced areas
 - Upgrades to be determined by key user group in a democratic, considerate agreed upon manner
- 19% Nothing I like it the way it is

Are there any other issues that require immediate attention in the skate park?

- No (28)
- Surface comments (19):
 - Cracks in cement (12)
 - Resurface all or parts of park (6)
 - Resurface a couple of rough edges (2)
- water bottle fountain would be great(6)
- Scooters/scooter kids (5)
- Lights (3)
- Bathroom (3)
- Stop the sprinklers (2)
- Seating (2)

Are there additional features or changes you think the skate park needs?

- No(16)
- Bathrooms closer to skate park(8)
- Lights would enhance world class skatepark (8)
- Paved walkway to westside village centre with skateboard lane (5)
- More shade (4)
- Better water fountain (4)
- No drinking or smoking (2)

Features

- Additions in general for all levels of skaters (9)
- More rails (6)
- Mini ramp/ ramp (5)
- A new swimming pool style bowl (5)
- More ledges (5)
- Pole jam (4)
- 4 foot quarter in old park with coping along fence, 3 ft high quarter pipe with coping (3)
- some granite on ledges(2)
- ½ pipe (2)
- more stairs, bigger stairs set (2)
- Smaller bowl, better bowl (2)
- Yes a big snake run (2)

Do you have any additional comments about the Vic West Skate Park?

- Love it, one of the best, Best park on Vancouver Island , nice park, sick park, I love this place, awesome, always a good time(19)
- No (18)
- Closer bathroom (2)
- Let there be graffiti, graffiti is a good fit with this space (2)
- Keep it, just make it better (2)

Do you have any additional comments about other facilities in Victoria West Park?

- better water fountain (6)
- Bathroom closer (3)

General Vic West Park Improvement Survey

241 surveys were completed during the engagement period. To view the complete survey results please refer to Appendix B: General Vic West Park Survey. These are some of the highlights of what we heard:

How often do you use the existing park facilities?

Skate Park answers: (214 responses)

- 60% of respondents: never
- 15% of respondents: rarely
- 11% weekly
- 8% monthly
- 5% daily

What do you like best about Vic West Park? (184 responses)

Skate Park related answers:

- Skateboard park (28)
- Best skate park in the City, only skate park in Victoria (4)
- The friendly kids at the skate park (3)
 - The young people at the skate park support each other, at times have helped me carry groceries home
- Biggest skate park in south Vancouver Island (2)
- Watching skateboarders (3)
- My kids go to the skate park (3)
- Safety of park (2)

What could be improved at Vic West Park? (180 responses)

- Improve skate park (7)
- Extend the skate park, more additions (4)
- More parking needed by bottom field and skateboard park (3)
- Washrooms by skate park (2)
- Needs to be a division between the skate park and the sports field (2)
- Small skate park for younger kids (2)

What do you think is missing at Victoria West Park? What additional features would you like to see in the park? (176 responses)

- A bicycle park with banks and jumps like Cecelia Creek, add dirt jump bike park facilities – (3)
- Picnic table near skate park, More seating and a picnic tables in a couple of areas near the skateboard park or diamond (2)
- Lighting at night (2)

What features would you like to see included in an improved beginner bowl?

General

- None (5)
- More segregation from the rest of the skate park so beginners are not being trampled by more experienced skaters, separation for beginners, A kids only zone (4)
- Lighting, better lighting (4)
- Expand (3)
- Keep it similar but add more, existing structure is really good although some more variety would be nice to allow for some progression within the beginner bowl, aside from general maintenance the beginner bowl should be left as it (2)
- Old Park is great as is (beside the cracks) and shouldn't be changed. It is heavily ridden by young and old skaters/bmxers daily.
- Resurfacing – don't change it (2)
- More aesthetic elements- creative murals – attractive spectator spaces, art work (2)

Features

- Bowl (4)
- coping added to lips, Coping on some of the transition (2)
- Spine (2)

Are there other improvements that you would like to see to the skate park in the future?

General improvements

- Expansion of the park (5)
- Covered areas with shade, covered area on north side (5)

Design

- small space for children, it's too crowded for young kids to use (5)
- also area for bikes (2)
- create a space where little kids can skate with teenagers, clearer safety rules (2)
- more areas dedicated to different levels of expertise – one way paths to take riders through different areas, range of skill level options (2)

Obstacles

- More challenging obstacles, large obstacles (2)
- A new smaller bowl or mini ramp with metal coping about 4 ft high (2)

Maintenance

- regular maintenance (2)
- park is ridden year round but with current anti-graffiti sprinkler system the park become flooded and icy for months of the year
- just keep it pristine like it is now- we are proud of it and the young people are doing a great job

Amenities/Security

- keep skate park hosts (3)
- additional water fountains (3)
- more garbage and recycling bins to keep facility clean (3)
- more seating (2)
- lights (2)
- more graphic elements, get artists to paint (2)
- too many kids drinking alcohol on the stands, less drunk people (2)
- closer bathroom that the majority of the park users will use (2)

Please provide any additional comments or ideas you have about how Victoria West Park can be improved.

- I feel the skate park should be expanded out into some of the lesser used areas of the park. Since it is one of the most used areas of the park (2)
- I do like it in the summer when it has staff – it makes me feel safe that my kid will be ok
- Toilets closer to the skate park

Next Steps














Improvements to the beginners' bowl of the skate park will be designed by an outside consultant who specializes in skate facility design. This engagement report will be provided to the consultant to help inform a proposed design. There will be an opportunity to provide feedback on this design in 2016. Improvements to the skate park facility are proposed to be constructed next year.

Appendix:

Appendix 1: Complete Results – Skate Park Survey

October 2015 Vic West Park Survey

Which neighbourhood do you live in?

Response	Count	
Victoria West	149 61.8%	
Burnside Gorge	5 2.1%	
Hillside Quadra	5 2.1%	
Oaklands	5 2.1%	
Fernwood	12 5.0%	
North and South Jubilee	4 1.7%	
North Park	1 0.4%	
Rockland	3 1.2%	
Fairfield	7 2.9%	
James Bay	4 1.7%	
Harris Green	2 0.8%	
Downtown	5 2.1%	
<u>Outside of the City of Victoria. Where?</u>	39 16.2%	
Total: 241		

Saanich
Gordon Head
Langford
Metchosin
Langford
Nanaimo

Neighbourhood
Cordova Bay
Quadra/cloverdale
Colwood
North Saanich
Colwood
Metchosin
Colwood
Esquimalt
Esquimalt
Esquimalt
Gorge/Admirals
Blinkensop and Union
Langford
Saanich
Esquimalt
Saanich
Esquimalt
Colwood
Saanich
Duncan
Esquimalt
Colwood
Esquimalt
Dockyard
North Saanich
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View Royal

I live in Oak Bay. I work next to the park.

Highlands

saanich

View royal

esquimalt

Oak Bay

Saanich

How close do you live to Victoria West Park?

Response

Count

**I live within a five
minute walk to the park**

101 42.3%



**I live within a ten
minute walk to the park**

40 16.7%



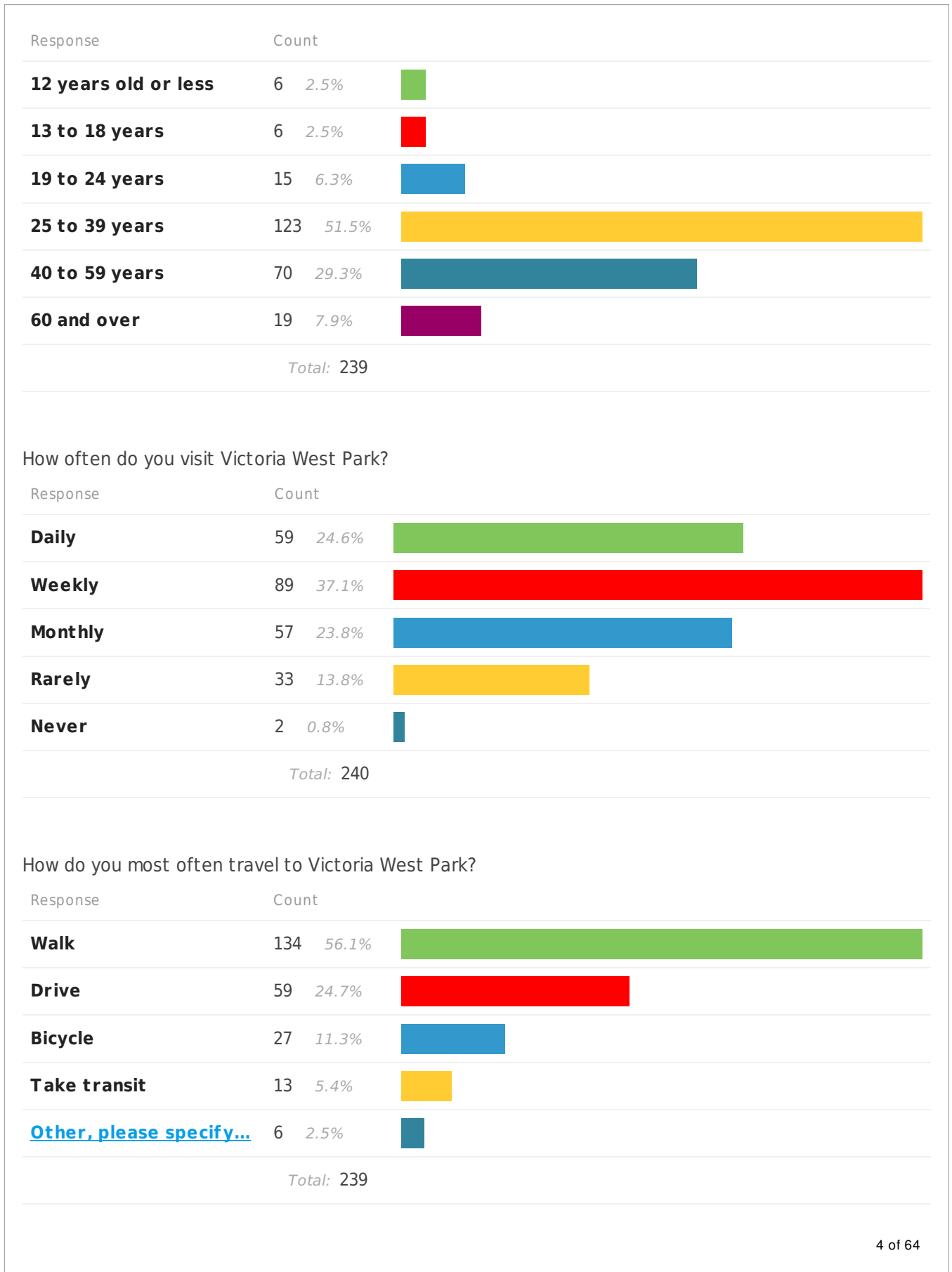
**I live further than a ten
minute walk to the park**

98 41.0%



Total: 239

What is your age?



skateboard

Bike and Skate





Skateboard

Skate

Various, bus, drive, bike

I work a 5 min walk away

What are your thoughts on the amount of parking at Victoria West Park?

Response	Count	
There is too much parking	2 0.9%	
There is the right amount of parking	116 49.4%	
There is not enough parking	50 21.3%	
unsure / don't know	67 28.5%	
Total: 235		

How often do you use the existing park facilities?

Var a b e	Da y	Week y	Month y	Rare y	Never	
Playground	7 3.2%	36 16.7%	29 13.4%	51 23.6%	93 43.1%	Total: 216
Skate Park	11 5.1%	24 11.2%	16 7.5%	33 15.4%	130 60.7%	Total: 214
Basketball Court	2 0.9%	9 4.3%	9 4.3%	46 21.8%	145 68.7%	Total: 211
Baseball Diamond	0 0.0%	21 9.9%	8 3.8%	39 18.3%	145 68.1%	Total: 213
Soccer Pitch	1 0.5%	5 2.3%	10 4.7%	44 20.7%	153 71.8%	Total: 213
Lawn Bowling	0 0.0%	1 0.5%	1 0.5%	19 9.2%	186 89.9%	Total: 207
Leash-Optional Dog Area	26 11.9%	19 8.7%	27 12.3%	27 12.3%	120 54.8%	Total: 219
Open Grassy Areas	36 15.9%	63 27.9%	46 20.4%	41 18.1%	40 17.7%	Total: 226
Walking Paths	54 23.7%	62 27.2%	49 21.5%	31 13.6%	32 14.0%	Total: 228
Public Washrooms	5 2.2%	40 17.9%	35 15.7%	74 33.2%	69 30.9%	Total: 223
Parking Areas	8 3.7%	35 16.2%	34 15.7%	37 17.1%	102 47.2%	Total: 216

What do you like best about Victoria West Park?

Response

Count

184 responses

The park is family friendly , I enjoy the big leafy shade giving trees . The young people at the skate park are great fun to watch , they support each other , at times have helped me carry groceries home . The family ballgames . too bad there is NO place for a bbq area.

- its trees

- its size & variety

it right beside my home

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the space and activity

The location to my residence

Easy accessibility to a large ropen park, with a big lawn area, trees, and a variety of activities taking place

Open grassy areas, playground

The dog park.

The Dog park

Central location

Location. Playground. Proximity to Save-On

The fact that their are baseball diamonds

Was the park I grew up around, some 50 years ago. The open area is great to relax in.

Location

Location

you can have dogs

Central location

Location

I like the location and accessability of Victoria West Park

The size and accessibility.

Green space next to where I live

It's a park for everyone.

The amount of amenities available at the park. There's something for everyone!

Playground and skatepark.

Nice skatepark with grass around it

Biggest skate park in south Vancouver island

The skate park, and the basketball court

Skateboard park

The diverse and concentrated sports facilities

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the diverse and concentrated sports demands.

Playground

Best skatepark ever!

Size, Maple Trees, diverse uses,

My children and I love to play on the rocks by the playground although there is often broken glass that we must watch out for.

Location

Lots of different areas to play and many activities are available for play in the park.

The natural environment: the shade trees and the large boulders.

Proximity to home

the mixture of facilities

the rock outcrops and the grassy areas

the beautiful sycamore trees

The field

the skatepark and public washrooms

The skate park

Skatepark is nationally renowned for its quality.

One of the biggest if not the biggest Skateparks on Vancouver Island and how the city keeps it looking clean and paint free.

Skate Park

Playground

skate park

Openness.

The variety of recreation areas.

Location

Convenient location with large open areas.

its close to home and has something for everyone

The trees that provide nice shady areas, the proximity to downtown, the openness between Wilson and Esquimalt Roads

Esquimalt roads,

big green space

how spacious it is and that there are options. ie: skate park, basketball courts and playground.

how large it is, and my son loves the playground facilities

It is a green area we should not lose.

the skate park!!

Green space and wide range of community use.

Shaded area

the rock for kids to climb on

its location

the water fountain

I walk my dog through the park at least 3 times a day year round. There is a great community of people with and without dogs. Because I live on my own, the park has made it possible to connect with other locals. I really enjoy the group that uses the skate park. I have found them to be polite and very helpful. I've been trying to train my dog not to bark at skate boards when passing and every person I've asked to help has. Also, very enjoyable to watch!

Close to the ocean and good food close by.

Multi purpose park with many options for everyone

Size, location

That the park space is there and that it is multi-use

Open space, walkway to businesses and Esquimalt Rd., Playground

Skatepark

How big it is, it is close to the store

The trees by the walkway, please ensure they stay or plant more!

Location

Open multi use area

The different spaces available for use.

the tree lined path

it nice a near my home and my kids go skate to the park

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Proximity to town, and available rock outcrop for eating lunch.

The walkway under the beautiful chestnut trees.

It is wonderful green space and enhances the neighbourhood in such a great way.

I love how secluded the park feels, with trees all around you can escape the city feeling and relax in nature for a while.

Easy access (bus, bike, walk, close to downtown, close to waterways and local popular pathways)

i love that it's a multi use park that provides something for almost all ages. It feels safe and is well lit and maintained.

Openness

Large shade trees and the variety of amenities at the park

I like its proximity to retail and restaurants on Wilson. I like its open space and the view of the mountains. My daughter loves to play at the playground and watch the people at the skate park.

Convenient

It is close for me.

- diversity of activities to draw a board spectrum of community members
- really central location for a lot of residents
- skate park is the best in the city

It's a big and beautiful space with lots of trees around the children's playground. The walking path is wonderful and convenient for walking a loop from my home down to the water and back. I also love the diversity of activities that the park is set up for.

The sand in the playground (good for sand toys!)

Skate park

Only skatepark in Victoria

Trees

Up and coming area for young families

Skatepark

The variety the park offers.

baseball fields, proximity to density and shopping, multi use

Green space in high density area

Mixed use by all in the community

A peaceful bit of green in the city

Neighbours all gather in dog park

Skatepark

The transition and general park flow where there is no transition.

It has an off-leash dog area.

The skate park

The skate park and the fields and the rocks and the trees

Watching skateboarders, baseball games, and just the path through the huge chestnut trees

Close proximity to my apartment at 420 Catherine. Diversity....skate park, off leash, baseball, playground, rocky features, access from all sides.

The off leash park as well as the landscaping. Good park atmosphere but with sight lines that help it feel safe.

The central location in the Vic West Community.

I love the access and how close it is to my neighborhood. A lovely community park

The rocks, grassy areas and trees. I so also like the fact that there's a well used skate park even though I don't use it.

i like how there is always something going on. The dog park is awesome and well used

The rolling hills and beautiful water views

It's a greatly place centrally located and convenient to access

The friendly kids at the skate park, the nature look of the big rock.

Having a leash optional place for my dog to run around and socialize. We have taught him so much by having that park as a resource.

Dogs

The versatility of the park (it's many purposes)

Location, variety of activities, close to shops/food

The large field that is close by and accessible

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The big trees, large amount of green grass, how much the city comes by to clean up all of the garbage left by people breaking the law. Safety to detail to ensure kids are safe when playing at the park is a+. You come by to clean the sand weekly. Much needed with what happens from the skate park and other people at night.

Location

I like that it is a multi-use park that is large enough to simultaneously accommodate many different users needs. I like the mature trees.

Great skate park, high quality basketball court.

The features and layout. The baseball field.

Everything

Shady trees around playground, rocks for climbing

- It is close to where I work, and I like to eat lunch outside at the park
- I like that it has trees and some "wild" areas where the rocks are visible
- I enjoy watching others enjoy the park - basketball, frisbee, etc

The diverse activities. Skate park, play ground for out little ones, big open space. We also like like the natural landscape like the rocks to climb.

I like the openness of the park, and the multiple generation attracted to the park (i.e. young kids at the playground; older kids at the skatepark, adults walking their dogs, etc.)

The trees and the rock. The skate park is a nice addition.

Vic West Park is generally flat. It lends itself to a multitude of activities.

Pathway and community feeling

Location

Playground and skate park for my kids (3 and 5).

Proximity to amenities (coffee, groceries)

The rocky outcrop for kids. Skatepark.

The atmosphere is the only thing it has going for it.

I like the big trees, the open space, the large rocks, and I love to see the youth engaged at the skate park.

Size and location in an urban area. Proximity to amenities.

the skate park and basketball hoops

The open area you can run and walk with kids and dogs

The size, the mixed activities, the shady playground, the dog area, the skate park, and my son LOVES the rock area by the playground for climbing and clambering!

the variety of uses. the shade trees. the rocks for climbing/playing

Trees

Dog friendly

Playground

Area for youth to be active/hang out

Wide variety of activity areas.

I like that it's got so many options for a variety of needs. Our office staff use it to play games like bocce & ultimate Frisbee at lunch

It's close to me

It has something for all ages

Central and close to everything. Lots of green space

The grassy spots to sit under the trees.

That it is an open multi-use leisure and recreation space.

I like how there are trees in the park

There is a large green space that has trees and grass that is designed as a multi-use facility with someone for people of all ages and preferences.

Skate Park.

Big open spaces.

proximity to my work

large size, skatepark

Proximity to my work, lots of open space, both in the sun and shady areas

Public washrooms are close

Positive place for youth

Being able to see my car from the Skatepark

Great location

location

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location
leash optional
Good location with lots of variety of activities.
Nothing
Location
Playground and the proximity to my home
Location
the off-leash dog area big trees (summer shade) open space for team sports/games
people young people meeting people kids dogs on pathway. Love watching events but need a place to sit so I can watch more then 5 minutes
the variety of uses available and the location
playground, swings, big trees
twirly slide location, trees, greenspace/open space, possibility for soccer (never see anyone playing), opportunity for community space
nice shady path on walk home form town washrooms open late
right next door to me - Edith gunning court
the skateboard park
the playground and the tree the rock the field
the trees in the park are beautiful! Love hearing and seeing the kids in skateboard park
great mix of activities and people; huge, lovely trees. park/skate hosts
The trees the openness, the rocks, the gathering of people in our community
The trees, the monkey bars, the field
The large trees in the North East corner and the other around the perimeter
lots of open spaces, dogs to play with, space to exercise my dog. Lots of community events.
How close it is to my home and that my dog is welcome
open space

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shaded walkway
seeing people enjoying themselves

proximity

basketball court

convenient and close to my office

It's multi-use nature. Skatepark /basketball facilities (for my kids) open space & trail

What could be improved at Victoria West Park?

Response

Count

180 responses

please address the walking path, during wet weather there is up to 4 inches of water.
making people scoot around slippery wet grass . ,often there is city work trucks blocking the entrance into the park from the parking lot , near washrooms .for people with scooters, wheelchairs or baby strollers

- drainage beneath the big tree canopy near Da Vinci Centre (the soil doesn't absorb all the rainfall in the winter)
- better lighting along the pathway and the public washroom area
- a less dusty pathway
- better grass and improved leveling of the field
- the baseball diamond (using better / modern surface materials)
- a more efficient use of the Wilson St. parking area
- clean, fresh public washrooms
- interesting street art on the public washroom walls (refer to <http://www.streetartutopia.com> for inspiration)
- bicycle racks

it would be nice to have lights on the walk way

1. There must be a gated, secure, fenced, grassy, off leash dog area.
2. The time for off leash dog area needs to change to include anytime within the fenced in area and from 9:00 pm-7:00 am in the whole park
3. doggie bag dispenser and garbage at entrance to fenced in dog area.

Create a secure off-leash dog park with chain-link fencing. Add entire green space to Paws in Parks program during the off season. Address drainage issues ie standing water on sidewalk and muddy conditions in dog park during rainy season. Adding bark mulch to the muddy areas of the dog park may help. Add benches in

dog park for users to relax and converse with neighbors. Pave sidewalk for easier mobility for seniors with walkers. Add lighting along sidewalk for security and safety during non daily light hours. Add more garbage receptacles along sidewalk for litter.

I don't know as I, personally, see a need for much improvement. Perhaps, a greater children's playground area would be appreciated for those having small children. The main path could be improved to make it a bit higher since it can get quite muddy in the rain.

new playground, better soccer field

Improve the air quality - the exhaust from the floatplanes is blown over the Songhees & Victoria West Park area. It is unpleasant to be inhaling the exhaust while visiting the park. I suggest moving the floatplane flight path away from the Victoria West region, and monitoring the air quality at the Victoria West Park.

Fence in the dog park

Playground design and fencing of the off leash area

Playground, pathways to cut diagonally across when walking home from work, no secluded areas for unsavoury types to drink booze etc. It's pretty soggy. Can't walk through during winter.

The softball diamonds - the fields aren't properly maintained. They aren't mowed often enough, the dirt filled in isn't packed down, which is an injury risk, and the batting area doesn't seem to get any attention.

Wilson St parking lot could be bigger, easier to maneuver around. The baseball fields flatter as well as grassy infields with dirt baselines. The infield now is very dusty.

Ball fields need to be improved as the slope down from the top diamond and up from the bottom one, there has been numerous injuries with the infields and batters box. More parking and washrooms needed by bottom field and skateboard park.

The fields. They are uneven, hard, rough, unsafe for any type of sport.

The baseball diamonds are terrible. Its a danger to the players. The fields should have some better care for them.

baseball diamonds are terrible and the parking lot is tiny! you could easily push it back a few feet and take away part of the grassy area by the washrooms the homeless hang out on

The baseball fields need to be more level and further apart.

baseball diamonds are terrible and unsafe. My teammate tripped over home plate last year and smashed her head

I think the ongoing upkeep of the grounds could be improved on, especially for the soccer/baseball fields.

Quality and size of baseball diamonds.

Fencing the off-leash dog park, adding lighting to the off leash area and walk way, and adding additional benches in the in the off-leash area.

Fence off the dog park or actually enforce leash laws. I am a dog owner, and there are far too many off-leash dogs in the wrong areas of that park.

The pedestrian pathways need lights. At night it is very dark and sketchy.

Bigger playground.

Bathrooms moved closer to the skate parks for kids. Level the field so there is less of a slope. New concrete for skatepark or addition. Remove or move Basket ball court - doesn't seem to be used enough.

playground and washrooms

Larger area of flat smooth ground for basic skateboarding and beginners

More additions to the skatepark

The skate park needs a lot of improvements to the beginner portion of the park and the newer portion needs newer additions to keep up with the evolution of the sport and the growing number of skaters in the city.

Added area and maintenance of skateboard park.

A swimming pool type bowl for the skate park is a natural choice

Playground!

Extend the skatepark. Proper, functional water fountain. Addition of a Youth Centre.

Fencing around dog park

The playground is dated. More natural gathering places for young and old to cross paths.

More shade. Playground.

Improve the skate park. Equipment for older kids to play... climbing walls etc

Drainage is poor at many times of year making the grassy areas swampy (especially near the trees near the Da Vinci Centre).

There is often broken glass and other dangerous garbage on the boulders, making this otherwise very attractive feature hazardous for dogs and children. A garbage can in this immediate area may help. Kids love to climb this boulder and it's such a shame that there is so much broken glass on it.

The playground area is very outdated and small, but it's very well situated because the benches nearby and parts of the play area itself are frequently in shade. In the same location, it would be nice to see a more modern, stimulating play area for children of all ages. We would use the park on a daily basis if it had a

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better playground. I have a preschool age child and Vic West park is two blocks from our home, but we walk to Banfield instead because it has a better playground.

The playground area is outdated and it is mostly suited for smaller children. Updates like what is available at the Cook street park or Jiro park would be welcomed.

Probably more benches for baseball players would be also appropriate.

Constant cleanup of the rock outcrops of glass and garbage

The playground

the skatepark

Bigger plaza area at the skatepark

Space could be better utilized on multiuse field.

Upgrades to the Skatepark

More parking. Better parking lot.

Better bathrooms

more skatepark and better washrooms

Bigger/better playground.

Bigger off-leash dog park (as it is, many people use the open space/ball diamond when they're not in use).

Safety and beauty park looks tired and old and not well taken care of

The leash optional area needs to be fully fenced as it is to close to a busy road. Older dogs are often ok at this park because they have been trained but I have seen too many close calls with younger dogs that get distracted easily and run into the street. There is also no separation between the leash optional area and the baseball diamond which makes it difficult to ensure your dog stays in the right place. We only visit the park for short periods due to these limitations and prefer taking our dog to the uvic dog park which is bigger and fenced. If the Vic west park had a fenced dog area we would spend much more time there and not have to drive across town to uvic. The existing layout of an off leash area directly beside a road is dangerous for the dogs, vehicle traffic, and people using the path that are uncomfortable around dogs. I would be very pleased to see this changed.

The washrooms could be improved

more functional big green space

The playground, more climbing structures and more swings.

?

kicking out the homeless guys

More natural vegetation/landscaping

the sand is often buzzing w wasps in the summer - can this be adressed?

bicycle parking in the car parking area

more swings

- THE DOG PARK!! IT'S NOT WORKING !! Remove the designation of "Dog Park" and leave it as is or fence it in. As it's set up now, there is an assumption that people understand the concept - they don't! Also, it assumes people have control of their dogs, most don't.

Because there is no boundaries a lot of the dogs end up using the entire park to play. Not good! I would love to let my dog off leash but without a fence I'm nervous that he would run where he's not allowed (possibly into the road). At the moment it's not a safe situation for visitors to the park or the dogs.

If it's a matter of cost for the fence, I would gladly head up a fundraising campaign to raise the money. I know the dog owners would jump at the chance to let their dogs run free!!!

- Deal with the street people living by the washrooms and next to the Italian Center (park side).

The park could be better and bigger with a zipline. Look something like the park on Cook St.

make dog area leash only

People should take priority over dogs. The dog area is rarely used. Many owners let their dogs run loose over the rest of the park. Some don't bother picking up their pet's shit.

The walking path could be paved.

Some attractive benches and observation spaces.

The walkway could be lit- it's quite dark in the fall/winter with all the trees. The off leash dog area needs to be completely enclosed. Washrooms (even just a port-a-potty) could be placed by the skate park- too many kids using the bushes by the residential fence area.

skatepark, more bleachers

A WAY better playground is needed, natrual play structures, natural sandbox with logs natural climbing structures, more trees for shade, tables to have lunch at with a covered area. A water park for children!

If it didn't interrupt the recreational aspects of the park, I'd like to see more gardens or landscaping and more trees

The playground. This seems like the most used part of the park, but it's old and run down. Is it possible to get some natural play elements? E.g. logs for hopping, interesting small hills, etc?

a proper playground would be a huge improvement in the park.....we would probably use it much more with our grandchildren if we had this amenity.....

Just keep it clean and safe

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just keep it clean and safe

More natural areas (trees, native plants, etc.)

fill in the holes in the leash optional area - they are dangerous.

put light along the path to esquamalt rd

The skate park is a great way to provide a unique feature for park users (skate boarders) who may be undeserved by other parks.

It would be great if we built on this, and provided more features for park users undeserved by other parks in Victoria.

More pick up of garbage. More picnic tables.

fenced in off leash area for the dogs, they do tend to run off the area into the sports fields.

increase public awareness about the park, I spent 2 years living a few minutes from it and never knew a park was there. This may be because it looks like just a skate park on the Esquimalt road side.

Adding a marked path or entrance archway on the Esquimalt road side would help identify the park as people drive by.

It feels scorched. Improvements to green areas--maybe like the oak at fisherman's wharf.

The path from Esquimalt Road to Wilson should be asphalted and the basketball court should be better maintained and programmed for youth 10 to 16 years old. The diamonds need better maintenance with additional sand . A path needs to be developed behind the play fields and better signage needs to be placed on site with directions to find different uses (washrooms ,lawn bowling location, etc

Upgrade and expand playground

The playground is really outdated and needs to be expanded. More picnic benches and better monitoring of the garbage cans would be good, too.

Playground

- more picnic tables throughout the park (the one behind the washroom isn't in the nicest location)

The children's playground isn't great. I tried to take my baby there last summer, but there were wasps everywhere and a friend found needles on the grass near the play area. So while it's incredibly close to my home, I tend to drive to other parts of the city so my toddler can go to the playground or our family can picnic and run on the grass.

Bigger, better playground - more swings, more and bigger jungle gyms, maybe a water feature although it's usually windy and cold there so a splash park might not get much use.

Playground

Keep the skatepark

Keep the skatepark

More trees

More family friendly and safe

Better utilization of open space ...

The walkway path during rainy weather tends to flood.

condition of the field itself, the baseball diamond and interface with the streets.

Close fencing in dog area

The baseball diamonds and their respective fields need an overhaul. Re-Do the Infields, level the ground. Keep outfield grass cut in the summer and smooth/level the unevenness of the outfield grass. It's very dangerous.

Dog park needs fencing - dangerous as dogs dash onto busy Rd as others walk by.
No water source for dogs/people

Skatepark

I think the park would be hard to improve on and would rather see another park or an addition with new obstacles. Maybe a rail or ledge at the edge of old park.

A fenced in dog park....move the dog park to one of the rocky areas where the dogs can benefit from a natural agility feature such as the rocks. No need to spend money on agility equipment. The dogs will love that space and benefit physically from the diverse terrain. Must have lighting for after dark hours.

The basketball court is generally under-serviced. The entire playing surface shifts noticeably to one end, making the post that supports the backboard dangerous during play. The surface gets dusty and slippery, leading to potential injury. Our group managed to move the entire surface back into position last week, but it still needs to be anchored permanently.

The skate park

No dogs allowed, LARGE fenced playground area to keep toddlers and children safe from dogs

The baseball diamond

In strongest possible terms, I am completely disgusted and offended by the homeless elements living in the park 24 hours a day for the full year that I have lived in that neighbourhood. These people have taken over a section of the park at the north east corner next to the rocks and also often monopolize the picnic table behind the public washrooms. These people have often challenged me/confronted me about being in close proximity to them while walking my dog near "their rock". The regular group that live there year round drink alcohol, smoke pot, smoke cigarettes (on the dry sunburned grass) and collect large quantities of cans and bottles which they store in the bushes. These same people urinate against the rock, defecate in the bushes,

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pull their pants down in plain view of children and seniors and families, sit on the grass and wipe their backsides on the grass INSTEAD of walking a few feet to the public lavatory...probably because they are too drunk or stoned to move. These people completely spoil this park for me and it's one of the chief reasons I am moving away from this neighbourhood soon. This is a public park for everyone (including these people), but I should not have to suffer this bad behaviour in my local park.

The off leash area should be bigger. Also the transient population around the washrooms can look a bit menacing at times.

Unlike nearby Banfield Park, Vic West Park doesn't feel like it has much of a community identity. Although there are a variety of different activities to meet the needs of diverse residents, the park doesn't have a cohesive theme.

The fencing in the off leash area is dangerous. Too many dogs have run across the road.
There is not enough lighting. Leading to potentially dangerous situations at dark, especially in the winter when we want to have our dogs out.
I walk through the skateboard area daily and it is wonderful to have something to do however there are FAR too many drugs being sold there. This needs to be stopped for the safety of everyone.

More parking and more fenced areas for dogs

there needs to be a division fence between the skate board park & the ball fields. Maybe something like the ones in MacDonald Park in James Bay. On several occasions I have seen adult ball players hit a ball that ends up at/in the skate board parks and this has resulted in yelling matches between skaters and ball players

Better architecture

We would love to have the off leash area fully fenced to stop dogs from accidentally running into baseball games after balls

dog area

Adding a full fence to the dog area would greatly increase safety, ease, and comfort of the park for all who use it.

Washroom upgraded and the ball fields upgraded/made safer

Fully fenced off-leash area.

The dogs off leash area. It's unsafe without a perimeter fence, and is too small (although I realize there's no room to grow it)

Cross Walk, better/increased awareness to travelers that there are young kids playing, putting out speed awareness detectors to show high speed offenders actual speed down this shakey clay street. The bathroom is unsafe to use due to transient population that lives there. Transients don't belong next to young children. They would do better next to the goose trail and dockyards, and lawyers offices.

Big fenced dog park

The location and design of the play structure (please keep the teeter-totter - there are very few left and my daughter always wants to come here to use it).

The multi-use play field - one of the baseball fields is in a sorry state and the soccer one though outlined on the panels does not really exist.

The washrooms - a bonus to have at a park, especially when there with kids - but can soap be included?

Get rid of the small neglected infield by the skate park, it's a waste of space. Put a fence around the entire soccer / baseball grass field area to keep people from cutting through it during games which is dangerous. Please regrade the field as well so that it isn't sloped. And if the infield could be kept all dirt like it is, but regraded as well with new dirt that would be nice, it's usually too dry and bumpy to safely play on.

The playground and the bathrooms

More benches around playground and in the shade (during peak hours). Bathroom signage? Been to park multiple times and wasn't aware there was one.

- It would be nice to have more than the single picnic table, which is often in use. Many people like to eat their lunch at the park
- the slope of the land makes soccer a "slanted" game - the soccer pitch should be more level
- the height of the curbs at the Wilson St parking lot causes damage to cars. The parking lot could benefit from some reshaping and standard height curbs.

Could optimize the space better and update the playground.

I'd like to see the paths paved. Since this will be more appealing to cyclists and skateboarders, it would also be great to designate a separate walking path.

Playground structures or play space for children. How about a nature playground like they did in Portland, OR. <http://www.portlandoregon.gov/parks/57822>

Nothing

The fields need to be leveled and better uses of the fields

We would LOVE a water park (splash pad) and an updated playground.

kids park: playground equipment, location (closer to Wilson)

The garbage. Vagrancy. Begging. Old tired kids park.

The ball fields are horrible. So many teams would play there if you had decent fields. Level fields as that is the worst part, dug outs and a fence. Turn this into a real ball field. So many people would come to the park if you had that.

The fields are in very poor condition. The backstops are also in poor condition and should likely be removed.

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The fields are in very poor condition. The backstops are also in poor condition and should likely be removed or replaced. Beacon Hill Little League and Little League Victoria are interested in working with the City and with the neighbourhood to incorporate a stand-alone baseball park into the planned Vic West Park improvements. There is currently no such facility in the City of Victoria. Youth baseball is a popular and growing sport and a stand-alone baseball park with a 300 foot fenceline and 90 foot base paths would be valued now and for future generations of Victoria's youth.

basketball court

kids play ground

Larger playground with equipment for a variety of ages. Keep the see-saw! Not many playgrounds have one anymore and kids always love it. A clearly defined dog area, love being able to take our dog there.

kid play equipment. more shade trees.

Better playground.

Fenced off off leash area.

Improvement to skate park.

Small skate park for younger kids?

More space between skate park and basketball court.

More trees, by skate park. Teens need shade as well.

Not the safest area to travel through in the evening or at night, and the whole park can get pretty badly bogged down after a rain.

Upgrades to the areas you suggested.

It just looks a little tired

Needs refreshing

Washroom facilities

The upkeep of the grass and walking trails (the trails tend to get very wet in the fall and winter). The number of drinking fountains.

Minor improvements to upgrade the park.

The basketball court could be renovated

The addition of some type of entertainment stage/band shell that would bring people together under the sun and stars for community gatherings.

Litter.

Parking closer to the Skate Park/basketball court. Increase the size of the skate park

Safety

more naturalized areas, upgraded playground

Fence in the dog park, pave the path from Wilson to Esquimalt Rds

The gravel on the baseball diamond

better washrooms

Less homeless people

The ball fields need to be improve dramatically, they are very dangerous.

the fields the ball diamonds are like beach sand dangerous for people try to play ball . Level water the fields more

conversation areas that look inviting. Currently the park looks grubby. A water feature would help. Could you do something like fishermans park?

New Skate park & a whole new park with gardens

The ball facilities are the worst I have ever seen. I have lived in Guelph, St. Catharines, Niagara Falls, Toronto, Thunder Bay and Edmonton before settling in Victoria and the facilities here are atrocious. For a major city like Victoria to not have proper ball fields is sad.

better/bigger playground

Security - there are often homeless folks that sound quite drunk or high, and it makes me wary of taking my nieces there. I worry that we will stumble upon drug paraphernalia, or be harassed by those under the influence.

The playground is old and needs to be replaced. More trees planted. A waterpark for kids. Fencing around the off-leash dog park (my dogs reactive to skateboards, so never let him off right now)

fencing the entire off-leash dog area

more trees and flower gardens

more paths

lighting, seating, concession stand, waterfun!

the use of space

playground, swings (more) big rocks removed, exercise circuit, crosswalk on Bay and Henry

play equipment, glass/syringes near rock , more organized soccer

fully enclose the 'leash optional' area and make that area (and only that area) offleash. People use the park too!

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lighting along the path to my bus stop and dogs only area

the public washrooms could use an upgrade. I enjoy the skatepark as is. It would be great to have lights for the spring/fall/winter. (till 10pm)

the playground and the rock needs to be cleaner

clean up areas around washrooms! Currently not enough containers for garbage and recycling.

a water play area fenced and gate off leash area more trash and recycling bins expand skate area and ban bikes ?if lawn bowling is needed. if so abolish "white" rules so other/youth might join

The playground The rock could be kept clean

More swings

the field is pretty hard pack with scrubby grass

Lit and paved pathways, enclosed dog park.

Fence in the dog park. Lighting on pathway at night. More benches/sitting area.

lights on walkway

walkway will get increased use with development and railyards - Bayview Properties

fully fenced dog area

Dont no

The "feel" It feels somewhat neglected & dingy. Soap in the washrooms! In the past, when we visited the playground with our kids, we always felt a bit uneasy.

What do you think is missing at Victoria West Park? What additional features would you like to see in the park?

Response

Count

167 responses

2 covered pick nick table area ,one near skate park area and one near play ground . please put a bench along walking path , for many elderly it is a long walk . A second washroom near skate park .

- sand (beach) volleyball courts in the area where there is late afternoon / evening sun (the sand courts could also act as sandboxes for kids)
- outdoor strength training fitness equipment (i.e. chin-up bars, leg press, pull up & dip station, seated chest

press, seated lat pull, squat press, etc.)

- nice soccer pitches

and the play ground for every on to use even if you a disablilites

1. low-light path lighting for walking path at night

2. fenced in off leash dog area

Benches and aesthetically pleasing sitting areas for friends and neighbors to congregate. More garbage receptacles. Pave sidewalk. Add lighting along sidewalk for security and this will also extend the hours of usage for the off-leash dog park. As it is now it is unusable after dark.

For me, there is nothing missing.

long table picnic table, creative play equipement, water park

More benches.

Fenced off-leash area for dogs

Natural play structures like the pirate stuff at gyro or dinosaur at cook St

It would be amazing to have access to a hose to water down the infield before games as it's incredibly dusty.

would like to see more bleachers as the ones now seem to get moved over to the skate park constantly.

Nothing.

better ball fields

bleachers at the ball field (for both fields and both sides)

Fencing, lighting, and benches to the off leash dog area.

A fence around the dog park. Lights on the pedestrian pathways.

More benches, more family-friendly events.

Community use structure or covered area beside skatepark. Could be placed where basketball court is.

A place food trucks can park. A water park.

New obstacles added to the skatepark

And new smaller bowl or mini ramp in the skate park. The current bowl is too high and atop advanced for beginners or for the very young or the aging skater population of Victoria. We could also use some newer flat ground ledges similar to a skate plaza which would reflect the current and new style of skate park building and skating.

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Waterpark
a bicycle park with banks and jumps like Cecila Creek
Proper, functional water fountain.
A water element like a fountain, open natural drainage or water park for children would be nice. A native plant garden. Public art, a totem pole honouring the Songhees People.
Water park for kids.
Water play park for multi-ages.
If I am sitting on the bench near the playground and my child decides to go to the swings, this area is so far away I have to relocate. It would be nice to have seating between these structures so that parents can supervise their kids wherever they are.
a woodchip trail on the perimeter of the park
A fence to keep dogs in and from running into the road
shade
Dirt jumps for bmx
Better access to amenities/water. More events/vendor access for events.
Shaded area / semi covered area at the skatepark.
Water play area for kids.
Gardens
Larger off leash area and more picnic tables throughout the park.
Tennis Courts
More regular programming
A splash park would be so super awesome, a wading pool and concession.
Would love to see a FENCED off leash area for the dogs
I would like to see a First Nations presence in either an historical plaque or statue.
A bike trail through the park.
Food trees and or shrubs.
Possible community garden.

actually---please remove the water spouts that come out at night.. it doesn't get dark until after 10pm in the summer, yet we can't skate/hang/play here because of the water

Picnic area

picnic tables through out

- A community garden. There are so many multi dwelling buildings in the area. People are very into a healthier lifestyle and I think there would be a long waiting list as soon as it was set up.
- Seating of some kind. Right now there are only 3 benches near the playground. I would love to be able to sit and chat by the dog area or under the trees by the path.

Bigger Park for kids to play, zipline.
Maybe a water park added. More updated.

more picnic tables

Benches/seating areas.

Aesthetic elements ... maybe a bit more landscaping

Lights on the walkway and a fence at the dog park.

lights for the skatepark, cops stopping by more often

More trees and shade
A way better play ground
ponds and natural gardens
a water park for kids
a covered area with tables
A big sand area for children
Natural play structures
Naturally challenging play structures for children

I think the amenities are good.

Is it possible to get some natural play elements? E.g. logs for hopping, interesting small hills, big rocks for climbing, etc?

the whole park needs a clean up.....more benches needed, picnic tables,

More natural areas (trees, native plants, etc.)

an area where people could go & sit/enjoy the park. in london england, green & white deck chairs are scattered throughout parks where people can go and relax/spend the day. there is a nominal fee for use, but it is very popular and is very pretty to see all the deck chairs scattered in an area of the park.

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and exercise ring

Traveling Rings! A rare feature in parks, which attract strong community following, and actually draw tourists to the area (ringers!). When living in New York, I started using the traveling rings they have in Riverside Park, and since then, have made a special effort to visit other traveling ring installations in Santa Monica, CA and Rhode Island.

Adult traveling rings require a space measuring approximately 25' wide' by 15' high by 80' long, about the length of a tennis court. The cost for the galvanized steel 4-bay structure, which suspends 10 rings on swivel chains, is \$8,000-\$10,000. The additional costs of shipping, taxes (if applicable), assembly, installation, and concrete footings bring the total to the \$20,000-\$30,000 range. Junior rings consist of eight rings on a 3-bay structure. The cost is about 20% less.

A gazebo or sheltered area to sit.

some kind of water park area for the kids

A music venue or stage similar to what is in Beacon Hill for bands to play at. Especially with the skate park there a permanent music venue would give local bands a place to play for skate competitions without needing to set-up a mobile trailer stage.

Disc golf course, shady green areas.

A splash park for kids would be a fun addition to the neighbourhood.

Half decent path that at present is wet from broken water pipes, requires more gravel and ultimately asphalted as older women and women with children have difficulties plowing thru gravel with carts and buggies

Don't really need anything new, just upgrade existing

water fountains

Some outdoor fitness activities

- community garden or orchard - something to introduce local food production to the mix. It would be awesome to see more initiatives by the Victoria West Urban Farmers group. Less grass, more diversity!
- more attention to cultivating native plant species in less trafficked areas
- potentially add a band shell for community concerts, outdoor movie screenings, theatre groups etc.

A splash pad would be a really great addition to the children's play area.

Add picnic tables and bike racks. Add more basketball/tennis courts. Add a soccer pitch with goals. Renovate the washrooms.

Water park

More flowers

Add (dirt jump) bike park facilities -- to much animosity at skatepark

I would love to see an outdoor exercise gym.

better seating for the baseball diamond, better condition of the baseball field grass and infield dirt. Better condition of dug out area and surrounding area of back stop.

Perhaps add some flower beds & benches near trees.

Fencing

Seating

Water source

Improved skatepark, BBQ pit.

A bigger longer stair set than the 4 stair. A section with polished concrete.

A paved walkway for people with mobility issues, lighting for security and safely for after dark hours between Bayview and Save On Foods, benches for resting, more garbage receptacles, one more Poop Bag station at the other end of the walkway.

Out door stage, brighter lights at night

A water park and a better playground!

more seating, and picnic tables in a couple of areas near the skateboard park or diamond.

More police bicycle drive bys in the park. Police should stop and discuss appropriate behaviour with the homeless people. Public health inspectors should visit the homeless section and educate the homeless people about sanitary practices. There should be real consequences for bad behaviour in the park like a ban from the park enforced by the bylaw officers or police DAILY.

Can there be a pathway that better connects the Bay street sidewalk to the walking path on the far side of the park?

More spaces for community gathering. Most people who use Vic West park use it for a specific activity i.e. skateboarding, baseball, playground. Those that are interested in going to the park for a picnic or to read a book or grab a coffee at the nearby Starbucks and catch up with a friend don't have many options.

The playground takes a backstage which I think contributes to the vibe that it is a park for sports and teens. Most children seem to gravitate to Banfield over vicwest.

Fencing and benches in the off leash area. The washrooms are dodgy. Benches and a water tap for the dogs. Improved info structure in the playground.

Lighting along the pathway

Water fountain for dogs and people

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An outdoor pool!!
More shade, perhaps more trees.
More benches
A water park and a picnic area
Keep it natural looking.
Fully fenced dog park
The dog run should be fully fenced
A fully fenced dog park
Playground having a water feature that can be utilized in the summer.
None
Exercise circuit. More swings, but keep them large and same size as is. The current swings are GREAT! Use as a soccer field. Be sure not to replicate other parks. Keep each park unique so people want to travel to all parks for variety! Tunnels and crawling tubs for agility and creative play can be combined.
Simple Dog agility equipment
Picnic tables.
A bike dirt skills track to complement the skate park.
Fenced in dog off leash area.
See above for more detail: fence around entire field play area to keep non players from taking shortcuts through the field during game play
A splash park would be amazing!
- more trees, although that might require watering. Garry Oaks would be a good choice
Water park! Updates. More playground.
Better lighting; water fountains.
waterpark
Nature playground. It's a big space but really underused, and doesn't necessarily attract families to the playground.
A water park for children would be nice.
Three Pickleball courts for sure.

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Many active seniors live here

Extra diamonds

Water park/splash pad.

water park, updated kids playground, better walk paths, greenery/shrubs/trees/updated landscaping

Water park for kids. Plants. Flowers. Vegetation.

More play ground for kids. Real ball diamonds.

More benches

Victoria West Park currently has two poorly maintained and underutilized backstops. Beacon Hill Little League and Little League Victoria would like to see a Little League ball park and facilities of a size and dimension suitable to accommodate a Little League baseball program in Victoria that would include Junior (ages 13-14), Senior (ages 15-16), and Big League Baseball (ages 17-18).

tennis courts

improve playground with more fun stuff

Picnic tables.

water feature for kids in the summer. several water fountains for drinking water.

Water park!!!

Picnic area,

Seating

A more developed playground with some features for adults as well, for street workouts and the like.

More picnic tables, near shady trees.

Not sure

fenced dog park area would be good

A communal gathering space / spot to sit. Portland, Oregon has some great examples of public spaces.

tennis courts

Water fountain.

summer water feature to cool off

Water play areas.

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Interesting landscaping / drought friendly gardens.

Summertime water park feature

?

Water park

Maybe a bigger kids park and better bal diamonds

covered area for all season skating, concession stand,

Benches/seating that prevent people from sleeping on or vandalizing them

Nothing

water park

see above. FW park is so inviting now that it has been given a facelift.

A water park & a edible garden for the neighbor hood

Proper slopitch facilities

It needs to be more inviting - more family friendly.

The layout is poor, and again, I worry about safety.

See answer above

adding picnic tables (include wheelchair friendly tables)

add a path from east to west across the park (for wheelchair use)

adding a stage for music and plays (summer festivals)

lighting for winter use: on the paths and off-leash dog area

Flowers, special event day ie: Skateboarding Welcome Visitors

community garden and more use of the lawn bowling club

exercise circuit, crosswalk @ Bay and Henry

natural play features

Just lighting at night is my main concern I'm sure theres something else but!

It would be great if the path form the parking lot to the park was paved. Also lights would be great (till 10pm)

I would rather see a new park somewhere else in Victoria than an upgrade or expansion of this park

I think there should be fencing around play area so dogs not able to mess in area! How about a water feature for little ones.

fenced area for dogs fenced area for playground - keep dogs out/kids safe

a community garden
picnic tables
public art

a crosswalk form the end of Henry St. to park and more swings and natural spaces to play

exercise equipment

see above

see above
water fountain











fully fenced dog area

Don't no

outdoor fitness equipment

water fountain
community gardens, picnic tables, more "eyes on the street", fenced dog area , soap in the washrooms

What kinds of play features would you most like to see at Victoria West Park?

Response	Count		
Climbing elements (e.g. overhead climbers, climbing boulders, climbing nets)	109	58.6%	
Swings	87	46.8%	
Slides	65	34.9%	
Natural play area (e.g. logs, boulders, sand play)	103	55.4%	
Spinning components	17	9.1%	
Water play elements (e.g. water pumps, water channels)	98	52.7%	
Zipline	68	36.6%	
Tunnels or crawling tubes	21	11.3%	
Imaginative elements (e.g. social play, playful sculptures, themed play)	48	25.8%	
<u>Other, please specify...</u>	17	9.1%	
<i>Total: 186</i>			

No opinion

exercise equipment

areas for people to sit at and enjoy the park

there is more to the VicWest community than children...a new playground should be inclusive of the whole community, including parents of children, and non-child households.

monkey bars

multi-age play equipment so the playground stays relevant as children age or families have children in different stages of ability

outdoor exercise equipments

Safety fence to keep small children safe from dogs

I like what you have done at Cook Street park. You should replicate that at Vic West. Ramp up the family presence and force out the homeless element by having larger numbers of decent people present.

tunnels are a bad idea unfortunately, hidden activity, lost kids... etc

Balance elements (low-set to reduce chance of injury)

tennis courts

like at Cadboro Gyro park

dont care irrelevent to me I am 59 but thanx

monkey bars!

boulder like at Stelley's school

Just the open field for children to run

What improvements would you like to see to existing sports fields?

Response

Count

113 responses

more spectator seating

use better / modern surface materials for the ball diamond

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- use better / modern surface materials for the ball diamond

- get rid of one ball diamond

- nice soccer playing surface(s) that could double for ultimate and tag-football matches

- adding sand (beach) volleyball courts in the sunnier locations (considering how popular beach volleyball is in Vancouver, it could be really popular here too but there aren't too many good locations to play outdoor volleyball in the City of Victoria - rec leagues like Victoria Sport & Social Club & West Coast Rec would surely put volleyball courts so close to downtown to very good use)

Relocate this facility to a more functional location. This area has a very congested traffic flow problem with limited parking.

No opinion

Better soccer field

None required.

Soccer pitch grass could be improved

It's pretty soggy during the winter. Better drainage needed

Move plate to increase distance between fields, flatten infield

The slope on the field leveled out. It's a big job but would bring the field up to par with other fields in the city. The softball infield next to the skate park could use some attention or be turned into a dirt infield like the other side to eliminate dangerously bad bounces.

Flat fields with grass infields and dirt baselines

Leveling of the fields for both softball and soccer

The entire field needs to be dug up and made level and safer. Also, the alignment of the base path is not straight and causes more danger/issues in the game.

flatten them out. Make the infields better for baseball safety

Level ground and further separation from two fields

Maintained grass.

The grounds need to be better maintained or the terrain needs to be something like turf that allows for more consistent usage without the daily maintenance.

Quality of materials, upkeep and the size (currently there is a crossover when both fields are in use)

Netting along the Wilson street ball field.

Field needs a leveling. Very uneven surface for running.

More family-friendly events.

Leveled out soccer pitch.

None

I think they are well used and kept clean

Level ball field.

Area for badminton/volleyball/tennis

a woodchip trail on the perimeter of the park

Nice well kept lawn

theres a soccer pitch?

None

Maintained nicer

advertisement that fields are available - levelling

They are fairly good however i think only one ball diamond is necessary. the other end of the park, closer to the skatepark, can be used for a new purpose such as a waterpark and concession.

n/a

It would be great to know what is going on. Possibly post games and events the way they post cruise ships coming in on the walk way.

more spectator stands

Should be leveled and re-turfed.

Some spectator accommodation

The field needs to be levelled with better drainage.

N/a

Level them

to keep the dogs off it

score board.

announcement board of who is playing when

Bleachers.

Better maintained, better diamonds with clear markings
fresh seating
Improved seating
What sports field? Level the ground and add soccer goals. Add more basketball/tennis courts.
N/a
benches/bleachers, protective fence by parking lot
Removal ... we have so many sport fields but no where for mountain bikes - Ceceila bike park is for beginners.
New grass
New infield for baseball diamond
New dug outs or over all facilities for teams to change in
Infrastructure for food trucks/carts?
Better grading to improve drainage
The baseball diamonds and their respective fields need an overhaul. Re-Do the Infields, level the ground. Keep outfield grass cut in the summer and smooth/level the unevenness of the outfield grass. It's very dangerous.
Water fountain.
Make sure sprinklers don't spray the skatepark
n/a
improve the soccer pitch
NO DOGS
As above...grooming and seating
I don't play baseball, but the existing equipment needs to be updated.. The players deserve a decent ball park.
more seating
A separation fence between the field, perhaps like the low lever one at MacDonald Park in James Bay
Larger
Leveled out and better back stops and dirt. Make them true ball diamonds. It is a great park to play at but it is unsafe. We have had numerous rolled ankles and close calls with the holes in the outfield. Doesn't need to

40 of 64

be turf just some nice level grass with that nice red dirt like they have at Softball city in South Surrey.

Better backstop for baseball, improved bleachers.

Just be sure they don't interfere with the play areas for children's safety.. my only concern.

It appears that space is limited for incorporating a full sized soccer field - perhaps a kids sized field or half field.

Regraded entire field to remove the slope. Regraded infield on larger infield as field is currently bumpy and dry and unsafe. A fence around the entire field soccer / baseball area to keep people from dangerously taking shortcuts through the field during gameplay

Nothing

The soccer pitch is sloped, causing unfair advantage to the team that starts on the "high side". If the grade could be modified to be (more) level, there would be more use of the soccer pitch.

Alternatively, take away the "usage" of the park as a soccer pitch, just focus on the two baseball diamonds.

If there was a better soccer pitch perhaps I would have games there and close to home! We are the Vic West league but no pitches close to home.

Tennis court maybe?

Nothing

Make it safe and competitive

Level and build 2 much better diamonds. The ones now are unsafe.

N/A

na

Neater fencing. Clean it up.

The ball fields are horrible. So many teams would play there if you had decent fields. Level fields as that is the worst part, dug outs and a fence. Turn this into a real ball field. So many people would come to the part if you had that.

Beacon Hill Little League and Little League Victoria would like to see the existing sports fields improved to include a proper backstop, score booth and dugouts for a 90 foot base path base part with a 300 foot fence.

sports facility for adults. Running trail

Don't use them, couldn't say.

N/A

Some improvements to the general condition of the fields. Maybe installation of soccer goals for multi use.

More regular upkeep of the gravel (it's patchy at best).

minor upgrades

water the grass and keep it green

ensure there will continue to be green space for impromptu activities such as bocce ball, Frisbee, etc.

Goal posts

none

Better taken care of

Disc golf course, bmx park

Larger ball fields better grade on the fields.

fix the diamonds to proper baseball standards so they are safe the backstop area are like beach sand this is dangerous for ball players .

Not sure

Both fields are badly sloped and neither is flat. Eventually a player is going to take a ball to the face and the city is going to be held responsible for their terrible maintenance of these fields. The diamond closest to the skatepark is barely useable.

There should only be one ball field at Vic West as that is really all space allows for. If possible this field should have a fence.

If the fields are constantly used I would suggest maintaining them, but it seems that they are often empty. Maximizing the space is important - is there a way to somehow combine those two fields to make room for something more family friendly?

N/A

Better updates! bases lined! night lights for late summer events

improvements to make the space more useable

programmed soccer for different ages (sportball etc...) seems to be drainage issues near play equipment

maybe more seating for fans (often being used when we visit)

same as above

paved path along the side of the field

Think sports areas are very good

enlarge added washroom better lighting

an obscale coarse for kids

n/a

large bletches for baseball

Junior baseball diamond and team!

Alternative sports turf/area or surface I practice Highland games here on the ball diamond I dont' want to throw on the grass and damage the turf

more user friendly for kids sports, teams

What features would you like to see included in an improved beginner bowl?

Response

Count

68 responses

more jumps and a place to learn

I don't use the skate park but think it is an excellent facility and it seems to be heavily used and enjoyed. I think it is great that it no longer seems to suffer from graffiti

Indifferent

N/A

More segregation from the rest of the skate park so beginners are not being trampled by more experienced skaters

N/A

Re-surfacing - don't change it.

More beginner technical obstacles. More rails, gaps, etc.

A bigger bowl!

Well it's not actually a bowl, it's just a few little ramps. A bowl needs to be steeper and have metal coping around the edges to be called a "bowl". With that said, I think it needs to remain the same but just fixing the concrete. I would also add some new elements to the sides of the "bowl" such as extensions and possibly

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concrete. I would also add some new elements to the sides of the bowl such as extensions and possibly even a channel between two extensions. Also, a large drop in ramp opposite the large flat bank in the new park which leads to the "couch" obstacle would be good so that you could gain enough speed to clear the flat top between the old park and into the new park. A ledge between those 2 obstacles would also be excellent.

Spine, good drainage, traditional halfpipe

None

Just resurface it.

Separate areas for beginners and more advanced boarders. Lots of ramps of various difficulties.

N/A

does this mean the 'old' park by the lawn bowling club or the actual bowl by the basketball court?

the bowl by the basket ball court lacks flow and could use a rebuild to include more lines and possibility for a hip.

old park is great as is (besides the cracks) and shouldnt be changed. it is heavily riden by young and old skaters / bmxers daily. the only thing i can think of it missing is a small sub box (there was a very well installed parking curb last summer that was there for a few months which was perfect).

A sub box

More ledges (capped or uncapped) banks in addition to curved bowl sides.

Mid high quarter pipe section (like 4 foot ish?) Bigger then the current size and smaller then the bowl.

Higher.

keep it similar but add more

Stop cleaning up their graffiti - let it be

a kids only zone, it is often too dangerous for the kids to practice when the teenagers and adults are flying in and out of there.

n/a

na

Wasn't even aware of beginner bowl. Would love to be involved!

More aesthetic elements ... creative murals ... attractive spectator spaces

expand

not sure as long as it fun for who use it

no comment

More distinction that it is an area for beginners

no idea

- the existing structure is really good, although some more variety would be nice to allow for some progression within the beginner bowl

Whatever the skateboard advisors suggest

Aside from general maintenance the beginner bowl should be left as is.

new signage - include bmx, scooters and dirt jump bikes (single speed)

Not a skate boarder

Coping added to lips.

Coping on some of the transition and maybe a wall

Expand the street course part into the area

Graffiti area!

na

Nothing

I don't skate, so I don't know.

I don't know enough about the skate park to comment here.

None

na

Space for parents. Less garbage around.

nothing

Will leave this to those that know more about skate parks, but I really hope it isn't made smaller or such as my son and his buddies are super excited to be old enough to use it, and love watching the "older kids".

Snake run

N/A

no comment

?

Remove the railing beside the beginner bowl and either extend the park 5 feet or add a patio style concrete platform with benches for seating

not sure

Art work

You have a skate park yet all over Victoria the sports fields are neglected.

I dislike the skatepark. I would rather see it gone.

Lighting.

better lighting seating have a park guard or guide during events

yes forementioned lighting thank you sincerely

a spine or smaller bowl section with proper coping. (mini ramp style)

I would like to see skatepark expanded and more lights

enlarge add washroom

n/a

Don't no

I'm not knowledgable enough to know!

Are there other improvements you would like to see to the skate park in the future?

Response

Count

67 responses

No opinion

Indifferent

N/A

No

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Expansion of the park with more bowls. Covered areas for shade.

More challenging obstacles!

A new smaller bowl or mini ramp with metal coping about 4 feet high. So that beginners can learn to use the large 7' bowl. Also new ledges around the park made "plaza style", such as granite ledges.

Oaklands needs a skatepark too.

A kidney shaped bowl or something more articulated that would allow for more complicated and interesting lines. Pie in the sky dream choice would be a covered foam pit to practice airs

Manual pad. More ledges on the North side of the park.

this park is ridden year round but with its current 'anti-graffiti' sprinkler system, the park becomes flooded and icy for months of the year.

More rails

Additional water fountains

Covered shade zones and better water fountain, A closer bathroom that the majority of the park users will use closer to the skatepark.

larger obstacles

Is there a water fountain anywhere?

more seating

n/a

na

More updated also for bikes.

Smart components that share information about use and events.

lights, security guard?

not sure as long as it fun for who use it

no comment

covered rest area for shade on the hot days. Easily installed on the north side of the park between the skate section and grass

space for small children

kids bathroom,the other one is to far away,and I don't like them peeing through the trees on to the

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lawnbowling side.

- more garbage cans and recycling bins to encourage people to keep the facility clean

Again what skateboarders recommend

A new small bowl, 2-4 feet deep beside the existing beginner bowl could be a good addition

Area for bikes ...

Expansion.

no

Make it bigger

Regular maintenance, expansion to make it larger, area for smaller children to practice

Just keep it pristine as it is now...we are proud of it and the young people are doing a great job!!,

Ongoing park host presence to deter riff raff elements from spoiling the skate park for families.

More garbage receptacles or more frequent emptying. Is there a way to incorporate recycling as well?

Security features to deter the amount of drugs being sold.

Ask the skaters, go there to visit them. It's far to crowded for young kids to safely use.

I don't skate, so I don't know.

To enable a design where little kids can still be around safely with the teenagers.

I don't know enough about the skate park to comment here.

None

na

Less garbage around. Too many kids drinking alcohol on the stands.

no

more graphic elements, get artists to paint

Larger

trees on both sides. Shade.

Small kids learning area.

Snake run

Clearer division between beginner and advanced areas especially for those starting out. Maybe some

more of a mix between beginner and advanced areas, especially for those seeking out more challenging posted safety tips.

N/A

no comment

An additional bench along the sidelines.

More areas dedicated to different levels of expertise. Perhaps some 'one way' pathways to take users through certain areas. More non-smoking enforcement...

range of skill level options

covered section

Less drunk people

A skate instructors

No

Better lighting. The park is pretty scary after dark.

Better design so the little ones have a fair share!

I would love to see regular maintenance for the cracks in the concrete but feel money would be best used on creating new parks around the city for more diversity and less overcrowdedness.

n/a

leave all walkways as permeable surface

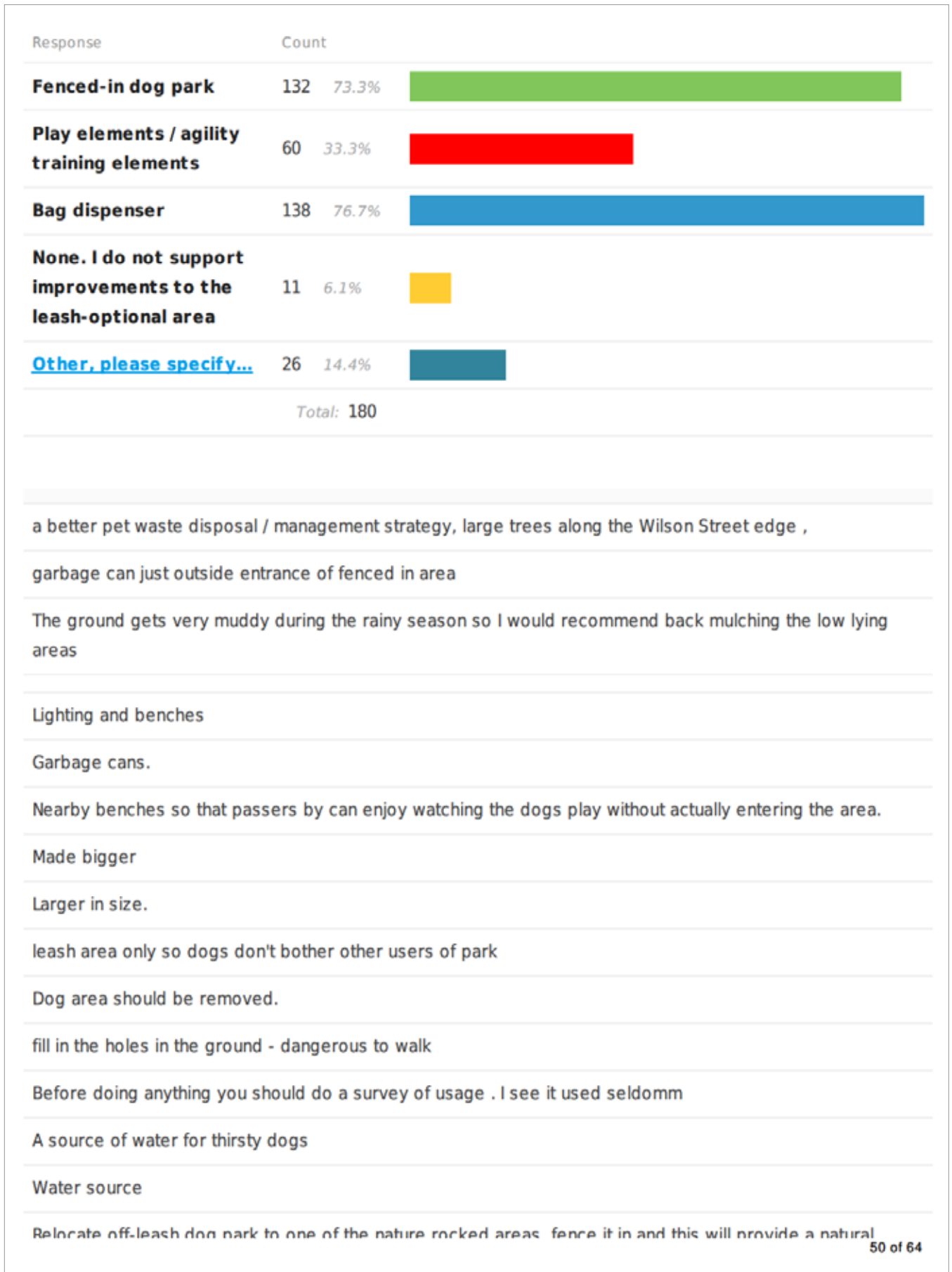
information plaque imbedded in glaciated rocks - re: last glacier

Keep mentors

Artistic elements

Keep the hosts/mentor system

What kinds of improvements to the leash optional area would you most like to see?



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releases on leash dog park to one of the nature fenced areas, fence it in and this will provide a natural agility course for them with spending a single dollar.

PLEASE MAKE A FENCED AREA FOR DOGS AND SEND ANIMAL CONTROL FOR REGULAR ROUNDS TO ENSURE CHILDREN'S SAFETY FROM IRRESPONSIBLE DOG OWNERS

it's fine as it is.

Benches. Water station.

I'm not necessarily impressed to see running dogs when my kid is laying there.

Clear signage of where the dog area ends.

Water fountain

lighting for winter use and safety

Happy the way it is!

fenced in and STRICT adherence to the leashing in rest of the park Solar light powered by poop

dog designated would be nice...not relevant to me but....

Do you have other comments about the leash-optional dog area at Victoria West Park?

Response

Count

72 responses

I am very happy we have this area.

- don't make it any bigger
- provide better lighting (perhaps optional push-button or motion-sensored lighting)

yes peopl seem to let dogs go other place besilde the dog area

A secure, fenced in area is SO needed at Vic West park. Currently, the by-law officers wait in the parking area for the dogs in the off leash area to cross the invisible boundary as they run around with the other dogs and then ticket the owners. As a result, many dog owners have had to stop using the park.

See above

I do not support the idea of (generally) fencing in the park to accommodate dogs and their owners. I should point out, however, that the area next to Wilson Street, between the path and the low rise housing is already partly fenced/closed off. I would have no objection to fencing it completely as it is already partly bound by

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the building and the existing fence and I don't use it anyway (partly because it is fenced and used by dogs and their owners).

keep dogs away from kids

Needs to be fully fenced in.

Need the fenced area dogs come onto the playing field, disrupt games and leave deposits

Dogs are always running onto the field while sports are happening - it needs to be fenced in for their safety.

Fence it in.

Please keep it!

Great for pet owners!

A fence along the road all the way across the front boarder on Bay Street would be a good idea

Necessity... not all dogs want to be social, some are passing through park but are forced into engaging dogs at play.

Guardians to be responsible for placing their pet on a leash if the pet is not behaving well. Cleaning up after pet. Not letting a dog wander off leash in the non-dog area.

It should be securely fenced and much larger than the current area. I don't have a dog, but fully support an off-leash area in the park if it is fenced and well removed from where children play. The current area for dogs is also really swampy in wet weather, so a lot of dog owners let their dogs play on the sport fields instead. Better drainage here would be really great.

Not all dogs are well-trained. If leashes are optional, the are needs to be fenced in to protect small children who can be attacked by "playful" dogs.

It's very convenient, but also quite small, and the lack of the fence means that dogs are constantly over in the other open areas.

I love leash-optional dog parks. Thanks for keeping this one open!

fenced in would be awesome so that poop doesn't continue to end up all over and so that the kids playing at the park are kept safe :)

There is only one fenced dog park in Victoria over by UVIC, having a fenced area in Vic West would be amazing and keep the dogs safe while they play.

- THE DOG PARK!! IT'S NOT WORKING !! Remove the designation of "Dog Park" and leave it as is or fence it in. As it's set up now, there is an assumption that people understand the concept - they don't! Also, it assumes people have control of their dogs, most don't.

Because there is no boundaries a lot of the dogs end up using the entire park to play. Not good! I would

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I love to let my dog off leash but without a fence I'm nervous that he would run where he's not allowed (possibly into the road). At the moment it's not a safe situation for visitors to the park or the dogs. If it's a matter of cost for the fence, I would gladly head up a fundraising campaign to raise the money. I know the dog owners would jump at the chance to let their dogs run free!!!

Dog area should be removed. It just encourages people to bring dogs to the park. Few people restrict their dogs to the dog area. Dogs frequently run wild in the rest of the park.

They're great. We the dog owners should continue to keep it clean by picking up after our dogs.

would like to see the fence run in long the fence where the wing so that there dogs can not get out peopl do not come out and whach them.

benches, picnic tables for owners

People in the Wing apartments should not be tying their dogs up in the dog park or leaving them unattended. My only worry

Instead of the leash dog area ,why not consider a circular development of a circular path.

rather than fencing, shrubbery dividing the park from the skate park/ esquimalt avenue would be nice.

- this is a very well-used area for dogs and I think it's great to have it in the community (I don't own a dog). Clear signage of where the area begins and ends, and bags/bins to dispose of waste are all that is needed. I don't think it's appropriate to spend tax dollars on a playground for dogs.

It would be nice to have the option to be off leash if they wish.

I love it :)

No

n/a

I would like to see the city taking a tougher stance on dogs off leash outside of leash optional areas. Please FENCE all leash optional areas

no

Please keep it as grass. Fenced in all gravel "dog parks" are just sad.

It is most important to have proper fencing for everyone's safety. Lighting, benches and water access would be a benefit.

Please keep it!!

With so many other things going on in the park, I prefer not to take my dog off leash in this area because she may get excited by the balls at the ball field and run after them. I would like a fenced area where she

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can run free and not worry. Also the dog area is along Wilson Road which is a dog runs can get hit by a car.

It will be a great help to the communities dog owners to provide a fully fenced park! In a city where most people do not have yards but want to provide a loving home for dogs in need it's definitely an important option-- especially in a high traffic area and not wanting to disturb the other elements of the park.

The fence is most important..with double gate. While Victoria has a fair amount of off leash areas, it lacks in fully fenced parks.

It's great but would be better if fully fenced.

Please fence it fully!

As the only option in Vic West, combined with the fact that the growth in Vic West is mostly from multi-family units, it's super important to have a great off leash park for dog owners. Having your dog on leash for exercise is useless and doesn't allow a dog to exhibit normal behaviours.

We like supporting off leash dog areas (and we have a dog) but considering all the other feature of the park (and more to come) fenced in might be better.

Reminder to people to use it rather than the sports fields and too clean up after their pets

Why is it leash optional? Is it originally designed as a dog park?

no

Better enforcement of leash areas

no

It is a great feature!

Please keep the leash optional area! Having it fenced in I feel would help those who aren't in favour of one feel more comfortable with having one there.

No pitbulls off-leash.

no comment

It's great and not overused.

Make that area leash optional, and make the rest of the park leash mandatory.

for the number of dogs in the area, needs to be a bigger park. usage is every day all year.

Fencing is a must, with a separate area for smaller dogs.

No

I'm okav with an off leash area. but bvlaw officers must be available to check in on it and issue fines for

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owners not picking up excrement, or owners not in control of their pets

Benches to sit while watching

needs to be fenced in

clear rules about where the leash-optional areas are. they are not by the playground equipment. Fenced along path to minimize conflicts between people walking & off-leash dogs.

have areas where theres some kind of surface that will reduce dust. grassed areas will become bare/dusty (we saw this in Portland Chapman School park --nasty poopy dust -ikk!)

more of the same as above.....

no

n/a

bench lights water spigot

Needs to be fully fenced. Having access to Wilson St is just asking for dead puppies

No Not my priority

Please provide any additional comments or ideas you have about how Victoria West Park can be improved.

Response

Count

55 responses

- maximize the allotted parking areas (to fit as many vehicles as possible to account for insreased usage due to improved park facilities and existing neighbourhood street parking situation)
- please don't touch any of the mature trees
- more information of the lawn bowling club would have been useful in completing this survey
- please don't designate this park as a 'camping permitted' or micro-housing park

I do like in summer when has staff it make me feel safe that my kid will be ok

Keep it simple and ensure the fenced in dog area is large enough to allow the dogs to run and play freely, and safely for their exercise. The treed walking path is wonderful for Vic West residents and others to get quick access to Esquimalt Road, waterfront walking paths as well as West Side Village. No camping overnight.

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I would like to remove the homeless people that live behind the large rock outcroppings. I call the police regularly about this problem.

There is an expression that if something is not broken, don't try to fix it. Please bear this in mind when you are considering plans for the park. Basically, it appears to me that the park works fine and it does not appear to me to need any significant changes to it. The items mentioned above in my comments, would not appear to me to be significant changes.

Lighting and cleaning around the rocky crag

Some sort of lighting in all areas of the park to stop vandalizing the park, also for safety in games.

Fence it in.

Thank you for all your hard work!

Toilets closer to the skatepark.

Please please do not remove trees.

vic west is a great park and is the reason i moved from oak bay to vic west.

I feel that the skatepark should be expanded out into some of the lesser used areas of the park. Since it is one of the most consistently in use areas of the park over most of the year I think it makes more sense to add onto that than any of the other sections of the park.

The air quality at the park is not good because of the floatplanes. It smells bad and we worry it may be unsafe for children.

I just wanted to say thank you for opening this up to public input, our family is so excited that the kids are going to have a new and improved space to play!!!

if you can't smoke in parks, the least you can do is get a butt garbage

park definitely an asset to Vic West residents

I indicated that additional parking seems to be needed because park users frequently park on streets near the park.

Making it more visually appealing will make me want to go there more often! Better kept gardens and grass

may look at way that any person can use it from young to old
even if they have disabilities that they can have fun too
have bright color

More walking paths that are short cuts, through the park. Less open field.

More garbage pick up- no overflowing cans.

A garden.

More signage in the dog park about fines for not picking up the dog poop.

Love this park. Visit all the time with my children as it is one of the few parks that provide shade as well as a wide variety of options for play - we fly kites, climb on the rocks, skate park, and playground.

?

Over the years, I have noticed fewer undesirable characters around the skate park easing my mind walking near there.

Can the playground incorporate some of the large rocks into outdoor activities.

- consider lighting, both to promote safety and also to create gathering spaces
- ensure that seating, play equipment etc. is accessible

Vic west park needs more frequent grounds maintenance - pick up litter, broken glass, dog poop, cigarette butts, etc.

More additions to the skatepark.

ban scooters

n/a

DOG CONTROL

More police presence. Police must be proactive about the homeless people and the riff raff at the skate park.

Ensure there is good lighting around the washrooms. Also work with the condos that border the park - I don't think their residents are allow to smoke on the property so they congregate on the edge of the park and smoke.

More seating and gathering spaces for people not interested in a specific sport but interested in spending time to sunbathe, read a book, people watch etc.

this is a great spot for dogs! very well used and perfect location

Just an upgrade to the washrooms would be nice. Kind of dark and sketchy now so most of us go over to Starbucks

Once the survey period is complete will park improvement designs be shared with the community before they are implemented.

Better landscaping and a cleaner look.

I'm excited that the city will be improving this park; however I'm troubled by Council's proposal to designate certain parks as campgrounds for our population without homes. I do not wish to see Vic West Park used as a campground

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a campground.

At this time we do not often use the park as it is not family friendly. I would love for this to change! It would be great if it was more like cook street village park. We drive across town to go to parks that are better equipped for kids.

Bathrooms at both ends

Background and details of Beacon Hill Little League's proposal to expand it baseball divisions and to identify a location suitable to accommodate Little League Junior, Senior and Big League division are provided in our May 21, 2015 submission to Mayor and Council which was presented to Council on May 28, 2015.

the pathway of park is always flood and we can't walk through when it is rain.

a cross walk across Bay street to the park.

picnic benches for picnics

BBQ/Briquettes spots for family BBQs

garbage cans

lots of shade trees

Provide something to entice people to leverage the space who are not coming to participate in a specific activity (e.g. baseball, playing with dog in park, etc). This could include a a square, a fountain, some sort of gardens, outdoor seating, etc. See Jamison Square for an example in Portland at:
<http://www.portlandoregon.gov/parks/finder/index.cfm?action=ViewPark&PropertyID=1140>

keep the park!

A playful water feature would be great.

hold festivals there - maybe link in with the Vic west street fest and things like that. Give the community a reason to attend the park. Clean it up, and they will come.

Bandshell lighting, special events ie; Fair! Concession stand, water fun! List of events

community garden!!!

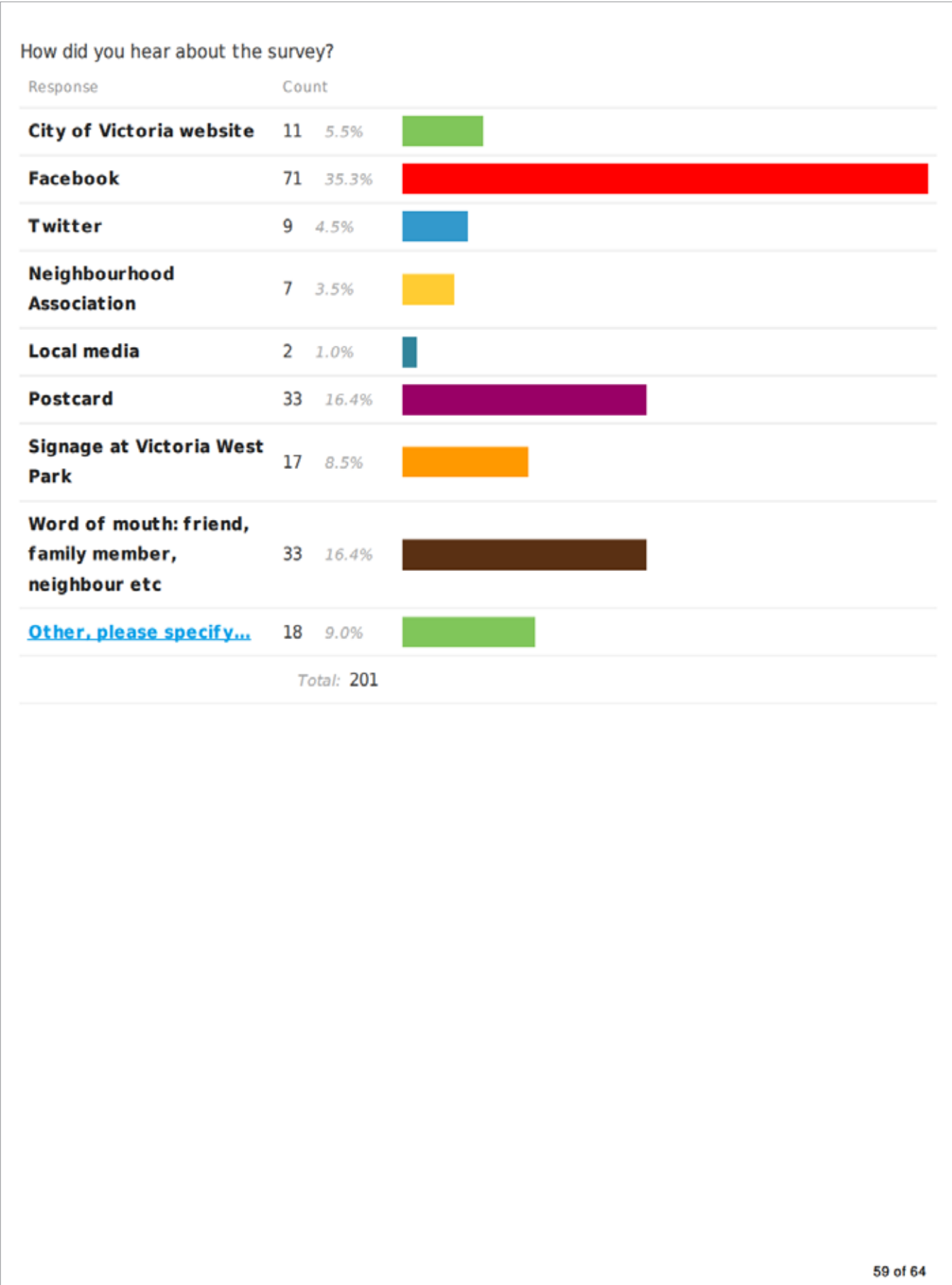
lighting in applicable areas.....

no

a native plant garden. cleaner washrooms a water ellament and public art.

A crosswalk from Henry St. to ark and reduce speed on Bay st

do not fill it up with "facilities"



Vic West Street Fest

Vic West Street Fest

Notice board in building elevator where I live

Strangely I was browsing the Internet - nothin from community association and didn't see signs

Vic West Fest tent

Vic West Street Fest

Card in lobby at Synergy, Dockside Green

KIV (Kids in Victoria)

kidsinvictoria

Posted on our Softball League's Facebook Page

Vic West Fest on Harbour Road

You held an awareness event at the park yesterday

Postcard and signange at park



invitation to Beacon Hill Little League from the City of Victoria's Sport Services Coordinator, Jeff Brehaut

Work colleague

instagram

Neighborhood Assoc'n - could have been more intensely promoted

Do you want to be added to our email list to hear about upcoming news for Victoria West Park? (Your email will not be shared publicly and will only be used to contact you about updates to this park.)

Response	Count	
Yes, please contact me! Email address:	79 42.2%	
No, thanks.	108 57.8%	
Total: 187		

Appendix 2: Complete Results – Vic West Park General Survey

Vic West Skate Park July 20 Final for Engagement Report

Which neighbourhood do you live in?

Response	Count	
Victoria West	40 31.7%	<div></div>
Burnside	4 3.2%	<div></div>
Hillside/Quadra	14 11.1%	<div></div>
Oaklands	1 0.8%	<div></div>
Fernwood	13 10.3%	<div></div>
North and South Jubilee	1 0.8%	<div></div>
North Park	3 2.4%	<div></div>
Fairfield	4 3.2%	<div></div>
James Bay	6 4.8%	<div></div>
Downtown	6 4.8%	<div></div>
Outside City of Victoria. Where?	34 27.0%	<div></div>
Total: 126		

Sidney

GHOOD

Saanich

Oak Bay

Langford

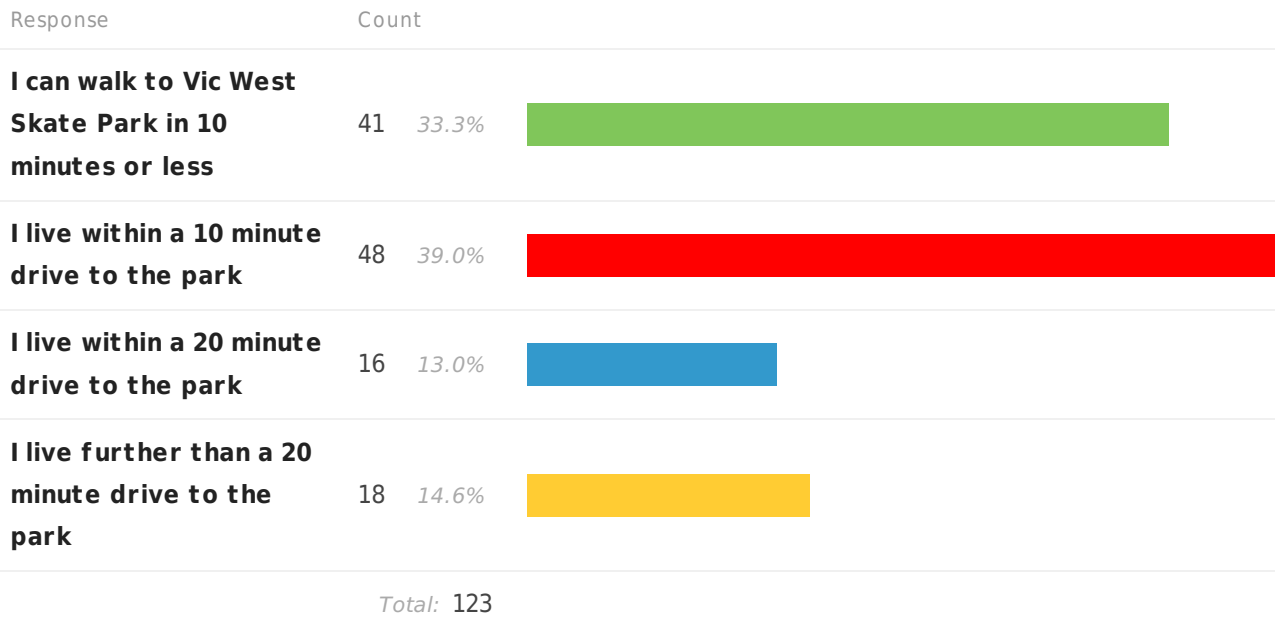
North Saanich

Hell

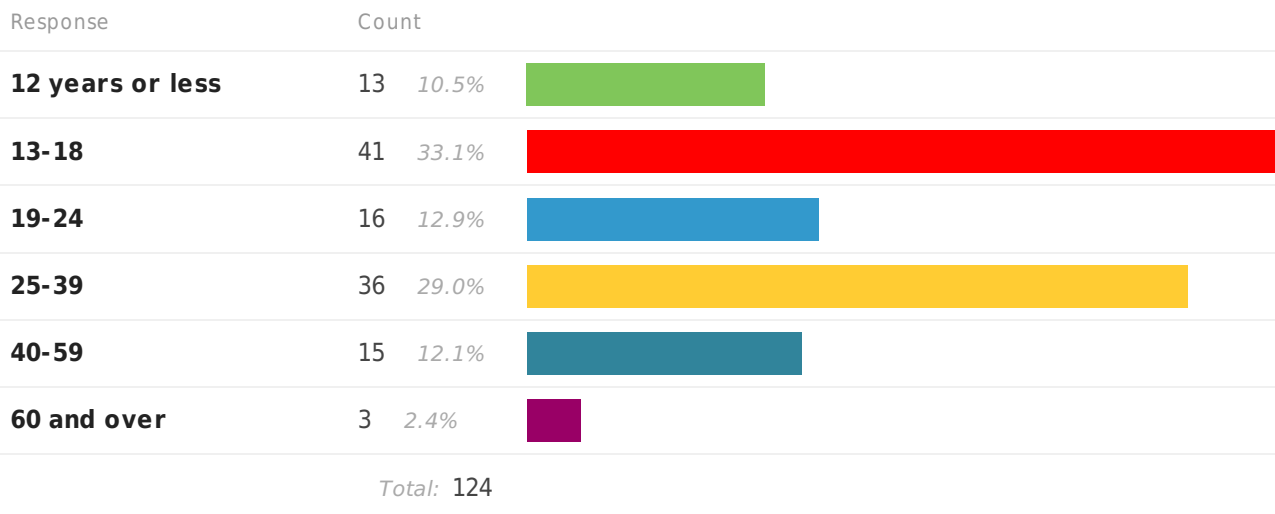
Colwood

Colwood
VAN
Langford
Surrey
Salt Spring Island
Courtenay
Uptown
Sanich
Tillicum
Malahat
Esquimalt !!
Vancouver
Sooke
Sidney
Sooke
Courtenay
Oak Bay
Langford
Langford
Sooke
Kelowna
view royal
Cordova bay
Colwood
Oak bay
Esquimalt
2 of 29

How close do you live to Vic West Skate Park?



What is your age?

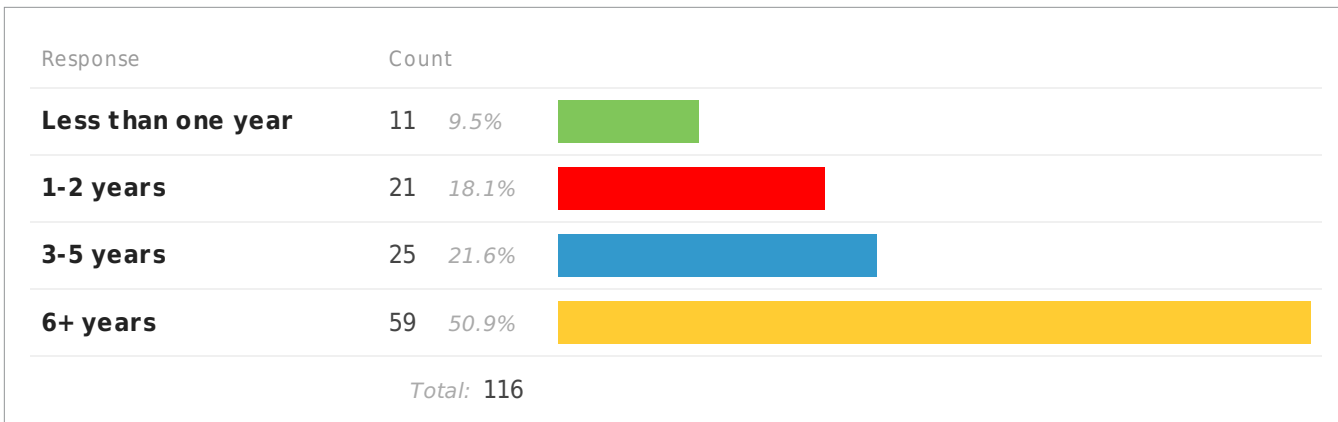


How often do you visit Vic West Skate Park? Check all that apply.

Var a b e	A most every day	2-3 t mes per week	Once a week	Once a month	Once a year	Never	
Spring/Summer	41 33.6%	35 28.7%	22 18.0%	17 13.9%	7 5.7%	0 0.0%	Total: 122
Fall/Winter	15 14.4%	30 28.8%	22 21.2%	30 28.8%	7 6.7%	0 0.0%	Total: 104

What do you use? Check all that apply.

Response	Count	
Skateboard	109 89.3%	<div></div>
Bike	16 13.1%	<div></div>
Scooter	9 7.4%	<div></div>
Roller Blades	2 1.6%	<div></div>
RC Car	2 1.6%	<div></div>
Spectator	13 10.7%	<div></div>
Other, please specify...	6 4.9%	<div></div>
Total: 122		



What do you like best about Vic West Skate Park?

Response	Count
114 responses	
lots of space	
open area for skaters (tricks)	
basketball court	
it's a skatepark	
its really nice	
central, good bowls, good transition	
the open community all the rad little gnoms skatin with the old schoolers	
good flow	
It's a large park	
how big and versitile it is	
overall flow/layout street - cat alley ledges	
everthing but the water fountain is kinda bad	
the homies and the wedges	
them benches	
the ramps	

5 of 29

the open concept, flow and the bowl

location

people haveing fun

old park and 55 bay

the drops and the halfpipes

the old park and all the vert

the whole park

the people

fun

It is very family orientated

the skatepark

community and size

I like Old park and the bowl

I get to hangout with my friends and learn new tricks

that fact that its open free to skate lots of options

it's a skate park

everything

the people

skaters

everything

street section

street section

how clean its kept

one of the best places to skate. diverse

fun place to here

the variety of obstacles

6 of 29

the variety of obstacles

the flow of the park

seeing friends

coming here and learning new tricks

the ledges and accepting community

Good size fun obstacles Awesome people

size, there is something for everyone

the ledges along road/path/old part of park

its big

coming and skating

open space lots of room

the fact that all the kids become a family

the rails and the gaps

the four stair

open design, good flow, variation for different levels of skaters

the people or flat bar

clean-professional build

the bowl and all the hips and ledges

Accessibility; b-ball court ; cool skate park

street ledges

all my friends go here and it's a place I can lern

the old park

location

size & variety of stuff & location

easy to get to big family park open and safe location and bathrooms playground

old park bowl lips ledges up gap pyramid

7 of 29

the variety of obstacles

Everything

it's a skatepark

good park for all levels of skaters

everything

It's the only good park in the city

DUB - LOVE

fun place to skate board

difficulty progression from one side to the other

everything

Good Vibes

Big park from Big to advanced

Always packed good vibes

the Park

community

everything

Its clean, safe and a radical skatepark

Bowl

the stairs and ledges

Free, Culture

It's a huge park

Original Victoria skatepark we battled for.

It's the best park on the lower island

It's large and there are lots of options to skateboard

It's a great community gathering place for many ages

Well designed, good flow. Plenty of variety.

8 of 29

Well rounded park from beginner to pro

The inclusive nature of a community of active people.

The variety of the park itself

How big it is.

Old park

the ledge section by the sidewalk

the big bowl

It's versatility. It's longevity.

The bowls, the variety of heights on the various ramp/bowls

The central location and the diverse obstacles

It's close to downtown.

The fact that everyone there respects each other and the feeling of a community.

Mellow ledge section

the flow of the park and the well-designed obstacles (height/steepness are perfect)

everything

I love to see the youth enjoying the skate park. I also enjoy the big trees and the big rocks.

layout

Legdes

place for youth

The fact that the area is multi use. skate boards, roller blades, bikes & scooters

That it exists!

It's active and lively! Love the diffeent age groups that use the facility.

What makes it difficult to skate here?

Response

Count

106 responses

9 of 29

lots of people
lots of people and crowds
scooters and bikers
coping is old and rusty
intimidation no females
scooters
lots of skaters
sucking
skateboarding is hard
scooter and heritage board shops
sprinklers, lack of water
bikers, scooterers & headz
no
Rain
scooter kids
Scooter & bikes
scooters , bikes
scooters, bikes
how crowded it is
"b....tch'n" advanced riders
not enough room
mountain bikes
scooters
SCOOTERS
conflicting flow
"

really nothing

how people react

scooter

nothing

not enough room

cracks

nothing

too many skaters or wind

cracks

no music

crakes needs to be refinished

missing

little kids

scooter fags

bikers snaking (mostly little kids)

lots of swearing

all the bikers/scooters

all the cracks and unsmooth surfaces

to many people

nothing

living off Van. island

veristile heights of rolls, ledge, the transition

nothing

scooter kids

scooters get in my way, bikers

the drunks and the drug usage

11 of 29

cracks in the ground

alot of scooters

poor repair on cracks

blue....

-only large transition areas - could have a smaller section

there is lots of people

scooters and bikes

scooters and bikes

scooters

traffic

no lights, homeless

cracks in cement from the water (anti-use measures @ night You're destroying the surface by removing the paint! the roughness from pressure washing!!

not enough variety of stairs and down rails

cracks

rain

nothing

scooters

having no graffiti

young kids, scooters, cracks in cement

scooters!!

scooters, cracks in the ground, not enough obstacles able to be hit from both stances easily

old park is cracked and old (needs update)

scooter kids

so many people skate here

scooter kids

congestion

big hubba

nothing

not enough big bowls 12 '

scooter kids

nothing

nothing, other than Bikers

The transitions could be a little smoother

The open bowl concept makes it difficult to skate like an actual bowl since a corner of it is open. Bowl area should be closed off and separate from the flow/street sections.

The surface is rougher since it was pressure washed. Used to be nice and smooth

parents with young children on scooters

Sprinklers

it gets busy

Not enough space, it could stand to be bigger.

Beginners and advanced mixed all together.

bmx, scooters and rollerblading

unpredictable children with parents wandering in the middle of the skatepark

nothing

The anti-graffiti measures the City has taken to reduce tagging. Yes it has been successful in that regard but it has also aged the park's riding surface significantly. IE: rougher and more abrasive when called upon, less smooth for rolling speed also. The sprinkler water pools in areas also. This creates obstacle issues for skate-ability as well as slip liability concerns.

No coping on any of the small bowls! This is crazy, there needs to be coping on something smaller than the big one.

The lack of lighting makes it difficult to skate after the sun goes down- especially in the wintertime.

The city has installed sprinklers which in turn create ice on the park in the winter which has destroyed what was once a great surface. It was smooth with no cracks. The city should consult skateboarders on every issue concerning the park. When the park was stripped of graffiti the toxins were washed into the grass.

13 of 29

issue concerning the park. When the park was stripped of grass, the toxins were washed into the grass surrounding and now it stinks like toxic stripper. Adults who think it is a playground for toddlers on bikes have put a few of us in the hospital with major injuries from collisions, the little kids don't see what is happening. Back in the day the park was fought for by the skateboarding community as a skatepark. The name should be changed to SKATEPARK.

When the sprinklers go off in the winter and makes most parts of the park unskateable.

Unaware scooters, sun in the eyes, rusty coping.

it is often crowded on weekends, so an upgrade would be desirable

no lights

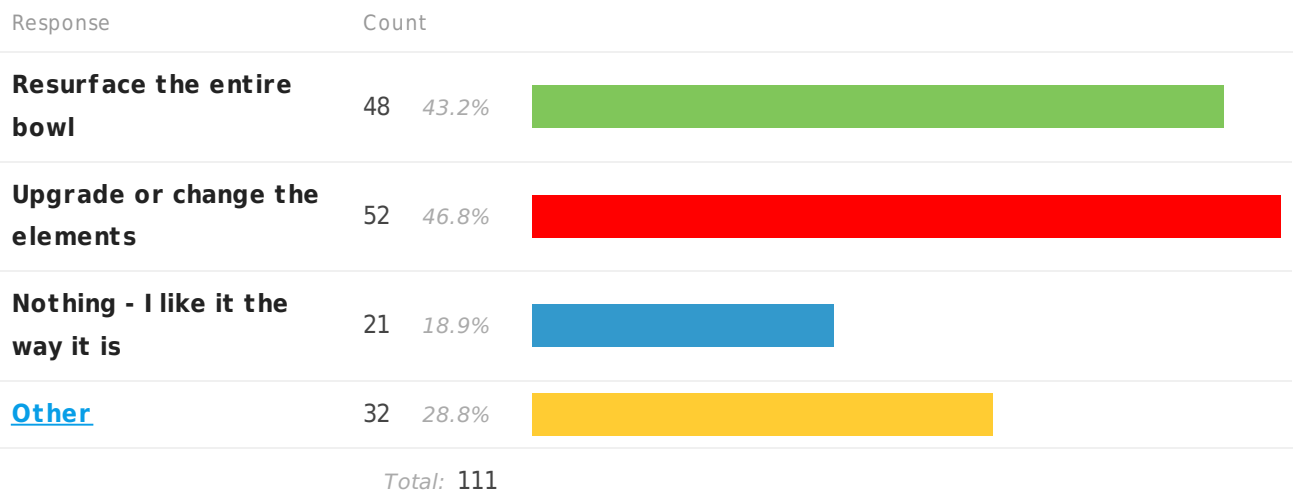
The flow of the park

different types of users

no proper space for spectators - no lockers - no restrooms

If a large, unruly group 'takes over' the space, it's hard for younger or shy kids to skate at that time.

When the City upgrades the beginner bowl (Nathan Gillespie) in 2016, what would you recommend doing? (You can select more than one option.)



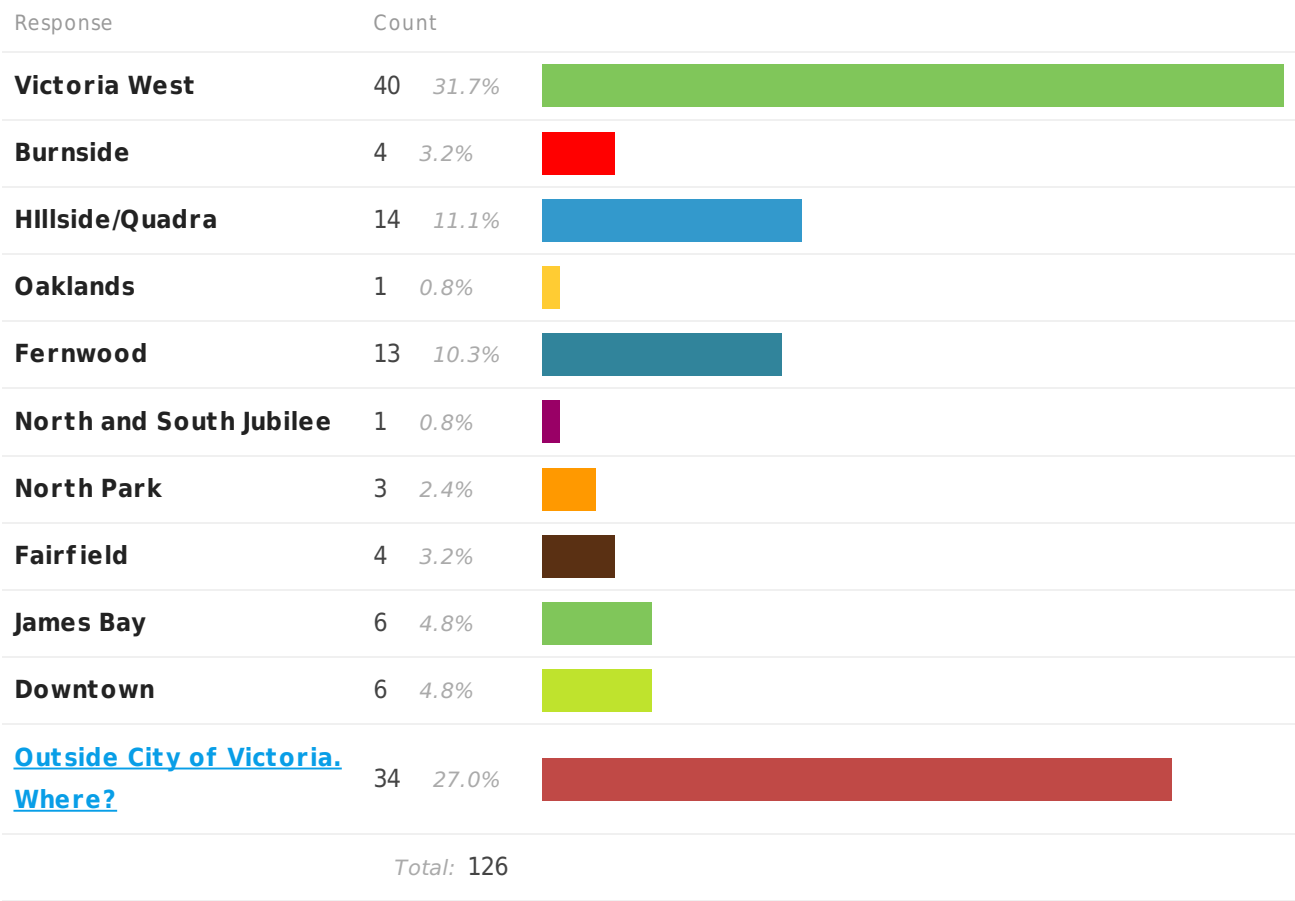
pole jam

add cool small banks

pole jam

Vic West Skate Park July 20 Final for Engagement Report

Which neighbourhood do you live in?



Sidney
GHOOD
Saanich
Oak Bay
Langford
North Saanich
Hell
Colwood

This section of Vic West is monumental to skateboarders in Victoria. The destruction/revamping of this section would be considered a huge loss to the Victoria skateboard community

Add more obstacles to the outsides of the park. Everything else in perfect!

coping some of the lips

Add a flat rail to the side

Are there any other issues that require immediate attention in the skate park?

Response

Count

76 responses

cracks in cement, sharp edges, rough surfaces

old park

quite a few cracks

scooters

should expand to cater to the growing shred population

scooters

water fountain

them cracks needa b filled

no

no

NO

NO

the halfpipes are rusty at the top making it hard to do grind

NO

Nada

NO

16 of 29

No
n/a
rails in bad spots
No I don't think so
No
scooter
no
no
lights
no
no
no
crack in big bowl
the water fountain
the cracks in the ground
maybe some of the cracks in the ramp
scooters
need closer parking lot or paved pathway
bathroom facility
cracks, trees have to be pruned back (sap)!
no
scooter kids
cracks
cracks
water fountain doesn't always work

water bottle fountain would be great
no
the gapp on the ground
no
Lights, better understanding of skateboard culture by Parks staff
large cracks
no
no
no
new additions
fixing crack and the chunky ground in front of the Y stair
too
old park needs new concrete
nope
no
WATER FOUNTAIN
WATER! TO DRINK
more platform
nope
resurface park
washrooms water
nope
More places for people to sit when not skating.
Stop the sprinklers. The water is pitting the concrete
crack repair with a better product
resurface a couple of the rough ledges
18 of 29

Always something to tweak! What of better facilitating the annual VeeDub contest series? IE: officially hooking up the power plugs under the "main stage" entrance so a generator will no longer be need to be rented?

There is are some big chunks out in the bowl.

The sprinklers are the most annoying thing ever and need to be taken out.

large crack by the flatbar should be filled

no

No

night lights

no proper space for spectators - no lockers - no restrooms

None. Great job at cleaning up the tagging and grafitti when it shows up!

Are there additional features or changes you think the skate park needs?

Response

Count

90 responses

sign up grade, better water fountain

bigger starset

some smaller ledges

Good!!!

more graffiti

pole jam

a pole jam, new quarter and boob to boob

pole jam/ parking curb

no scooters

the whole field needs to be a skatepark too

no

19 of 29

no
no
NO Drinking or smoking
no smoking, drinking alcohol
NO
smaller bowl
swimming pool
Yes
more of it
n/a
pole jam!
No
maybe gabs
lots
no
yes a big snake run
lights
pole jam
no
4ft spine
kids playground upgrade
paved walkway to the westside village centre with skateboard "lane"
a covered area to skate
more rails and ledges
more smaller rails iwthout kinks and stairs (5 sets)
no not really

more gaps, 8 - 9 inch high ledges, bathrooms

no

closer bathroom mini ramp

more shade

new modern skate elements

no

another rail or set

washroom facilities

yeah more ramps

cement path

covered area for hot days, some granite on ledges, paved walkway by the field, bathroom of some kind

pathway or lights

granite ledge features - plaza features

more spots to get air

a concrete pathway and lights to skate at night

new add ones

a wave like at gordonhead

additions in General for all level skaters

water fountain, washrooms

bigger!

added features to old park

another small down hubba

no

better rails, updated rails/ledges

not really

medium sized mini ramp transition

21 of 29

more stairs

lights at night

proper set/handrail

4 foot quarter in old park with coping all along fence permanent washroom upgrade water fountain

washroom/ sk8 hosts

nope

1/2 pipe, vert ramps

a Bigger stair set

half pipe

not really

I would love to see a mini ramp or bowl that's has smaller transitions than the bowl. 4ft would be ideal. 6 and 7 ft is too big at times and hard to learn on.

we need lights put in so we can skate at night

A new swimming pool style bowl would be super fun

Small more organic obstacles can be easily installed around the edges of the park and a better bowl or pool

a 3 foot high quarter pipe with coping

See above. Always something more to dream up; creating the skatepark coalition makes sense. Finally hire **Personal information** (me) help manage the skater end of things. Wink wink nudge nudge ;)

Actual round pool bowl would be awesome. Better signage for safety rules re little kids on scooters

I have visited many skateparks across North America and have noticed that many are lit at night. The lack of lighting at Vic west makes it difficult to find the time to enjoy the park during the winter as most people are finishing work as the sun is setting. This, as well as the unpredictable weather pattern can make it nearly impossible to use the park during the darker months. Most skateparks with lights are on a timer system that shuts them off around 11pm. I understand there is concern for noise/light pollution for residents in the area, but if you consider the natural light we're given during the summertime it should make no difference to uphold that light year round. Having a well lit skatepark plays a key role in creating a safe environment after dark for both children and adults alike. Vic West is considered to be a world class skatepark and introducing lights would only increase it's value to wheel-sport community of Victoria.

More skateable obstacles around the park.

new additions, BBQ pit

an A-frame rail and a wider variety of rails/ledges

lights

water fountain

Things to drop in off of

snake run

no proper space for spectators - no lockers - no restrooms

none

Good to grow more shade trees close to skate park.

Do you have any additional comments about the Vic West Skate Park?

Response

Count

63 responses

it is fun and upbeat

basket ball court

nope

best park on vancouver island

some bathrooms closer

love it

one of the best

water fountain needs to be better and scooters need to not cut in front of you

nah

no

NO

no

Nice park :)
NO
Drugs are Bad
n/a
sick park best homies All Day
No
no
no
no
Ilove this place
no
no
great place for kids to learn tricks everyone is great
its a good park for skating. sometimes kinda boring
let there be graffiti !
I love it!
no scooters
Keep it alive
Awesome
washrooms
no
I love it it's the best park around
great park
its dope
Dub Love.... 4 life
Always a good time!

nope

no

water fountain

more seating + ammenities

Love it !

this is one of the best & most heavily used parks in the city

no

nah

Pole Jam !!

keep skateboarding

night lights

DUB LOVE

8 Stair

graet park overall

It's the best skate park in Victoria. Any changes should be designed by skaters unlike some other parks with near unusable obstacles.

Keep it just make it better.

great place to go skate!

It's great! Sees tons of use. Could use better safety rules for parents of kids with scooters (have seen them let their children get in very dangerous situations lots)

The city has done an incredible job maintaining the park over the years and I am extremely grateful for this. I look forward to the future of skateboarding in Victoria.

Love it!

It's the best park on the island and most people move down from up island because of this.

please continue upgrading

keep up the positive areas for a great range of ages

Not sure what is happening now but when I lived in Vic West 3 years ago the graffiti was being power

25 of 29

washed. I personally feel that a skate park is a highly appropriate place for artistic expression in the form of graffiti. I feel the age of the people using the park is often the same as those creating the art and for me that is a good fit. Thank you!

The bleachers at the baseball diamonds often get moved over to the skate park. Perhaps have bleachers for the skate park added.

Do you have any additional comments about other facilities in Victoria West Park? Note: a broad survey dealing with all Victoria West Park facilities is also available online at www.haveyoursayvictoria.com.

Response	Count
	46 responses

Personal information

nope
Parks maintenance crews do a good job Fix the Gonzales Beach access trail (the bad one)
nope
water fountain
nah
dog poo cleaner for the field
No
no
NO
Nada
n/a
water fountain could use a shining up
No
no
no

no

no

no

better water fountain yeah I know you think you fixed it but ya didnt kids can't reach what you put in

we need water fountains that catch the water so it doesn't spill on the ground or on us

no

no

Personal information

no

I love this park

the area of the park adjacent to the basketball court not skateable due to the green mat

no

I would love to see a disc golf course and a bmx park similar to Burnside-Gorge

there needs to be a bathroom closer to the park

Personal information

stop the anti paint measures. I hate Graffiti but the PAINT ACTUALLY PROTECTS THE CEMENT

no

nah

Put in a community garden I'll do the labor holla!

nope

more parking

The washrooms could be cleaner

its nice to see it being used on a regular basis for a broad variety of activities.

Bathrooms are too far away for skaters to use. Only one fountain which is quite often broken.

build a pump path to the park

Call me Personal information

27 of 29

The bathroom is too far away and the water fountain needs to be accessible for the smaller users of the park.

love the big trees.

Response	Count
	35 responses



1 Centennial Square
Victoria, British Columbia
V8W 1P6
victoria.ca



Vic West Park

FALL ENGAGEMENT REPORT

OCTOBER – NOVEMBER 2015



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Appendix A – Community Feedback	5
Survey.....	6
Open House	34
Ideas Boards	35
Correspondence.....	36

FOR MORE INFORMATION:

City of Victoria

E parks@victoria.ca

T 250.361.0600

1 CENTENNIAL SQUARE, VICTORIA, BC V8W 1P6 | victoria.ca/parks

About Victoria West Park

The City of Victoria is planning future upgrade to Vic West Park. To guide the upgrades, the City is preparing a Park Improvement Plan based on two rounds of community feedback.

Vic West Park is the second largest park in the Victoria West neighbourhood and the eighth largest in the City. The park was first established in 1921 and has seen many improvements since then to address the changing needs of local residents. It currently offers a multi-use sports field for baseball and soccer, a skate park, a lawn bowling club, a basketball court, a leash-optional area, a playground, two parking areas and a public washroom.

The key factors driving the need to update the park include:

- The age and condition of the playground equipment
- The condition of the beginner portion of skate park
- Possible fencing of the leash-optional dog park
- Use of the sports field for some activities is limited due to the condition and grading of the field
- Increased density in the neighbourhood

The first round of community engagement took place in the summer of 2015. A full engagement summary can be found at victoria.ca/parks.

This round of feedback was used to inform proposed park improvements, which were then taken back to the community for a second round of feedback this fall. The proposed improvements included:

- Fenced dog off-leash area and additional off-leash area for off-peak hours
- Bottle fill station with a dog-friendly fountain
- Field improvements to the primary ball diamond with new bleacher seating
- Redesigned parking lot with bike parking area
- Space for a community garden
- Larger improved playground, with a possible water play feature
- New community 'Play Box' and recreational open space
- New picnic area
- Conversion of existing aging basketball court to half-court with new surfacing
- Improvements to the beginners bowl in the skate park (further consultation will follow)
- New washroom by skate park, with a bottle fill station
- New shaded seating area by skate park
- Storage and locker facilities by the skate park
- Paved and widened multi-use pathway on east side of park
- New gravel pathway on north end of park
- New trees north of the skate park

Key priorities proposed to be completed in 2016 include the playground improvements, fenced dog off-leash area, and improvements to the beginners' bowl of the skate park.

A media release, mail drop, posters, social media, the City's website and stakeholder emails were used to promote the fall engagement opportunities. An open house, online survey, an on-site ideas boards were used to collect feedback on proposed park improvements. 40 residents attended the open house, 104 surveys were completed, over 60 thoughts were shared on the ideas boards and two pieces of correspondence were received.

What We Heard

Most participants were from Vic West, with 64% of the survey respondents coming from the neighbourhood. The majority of the open house participants were also from the neighbourhood. The most common age range of survey respondents was between 25 – 59.

The majority of feedback received on the proposed improvements was positive. The most popular proposed improvements to this park based on survey feedback were:

- Relocation and fencing of dog off-leash area
- New washroom facility by skate park
- Larger playground
- Space for community garden
- Improvements to the sports field

The least popular proposed improvements were:

- Shared use of the recreation fields as an additional off-leash area during off-peak hours
- Conversion of the basketball court to a half court facility

Other common feedback included requests for additional park lighting, especially along the pathway adjacent to the lawn bowling cub and at the dog off-leash area.

Next Steps:

This feedback is informing the final Park Improvement Plan, which is being presented to Council in December.

Appendix A: Community Feedback

Survey Responses

104 surveys were completed between October 22 and November 8.

List of most popular improvements from survey:

- Fenced dog off-leash park and an off-leash area for non-peak hours
- New washrooms by skate park, with a bottle fill station
- Larger playground
- Space for a community garden
- New trees north of the skate park
- New picnic area
- Field improvements to primary ball diamond and new seating
- Redesigned parking lot with bike parking












List of improvements that are not wanted by some from survey: (Fewer responses were received for this question than for the above question about the most popular improvements.)

- Conversion of old basketball court to new ½ court area
- Space for community garden
- Fenced dog off-leash area and additional non-peak area

Survey

Vic West Skate Park July 20 Final for Engagement Report

Which neighbourhood do you live in?

Response	Count	
Victoria West	40 31.7%	
Burnside	4 3.2%	
Hillside/Quadra	14 11.1%	
Oaklands	1 0.8%	
Fernwood	13 10.3%	
North and South Jubilee	1 0.8%	
North Park	3 2.4%	
Fairfield	4 3.2%	
James Bay	6 4.8%	
Downtown	6 4.8%	
<u>Outside City of Victoria. Where?</u>	34 27.0%	
<i>Total: 126</i>		

Sidney

GHOOD

Saanich

Oak Bay

Langford

North Saanich

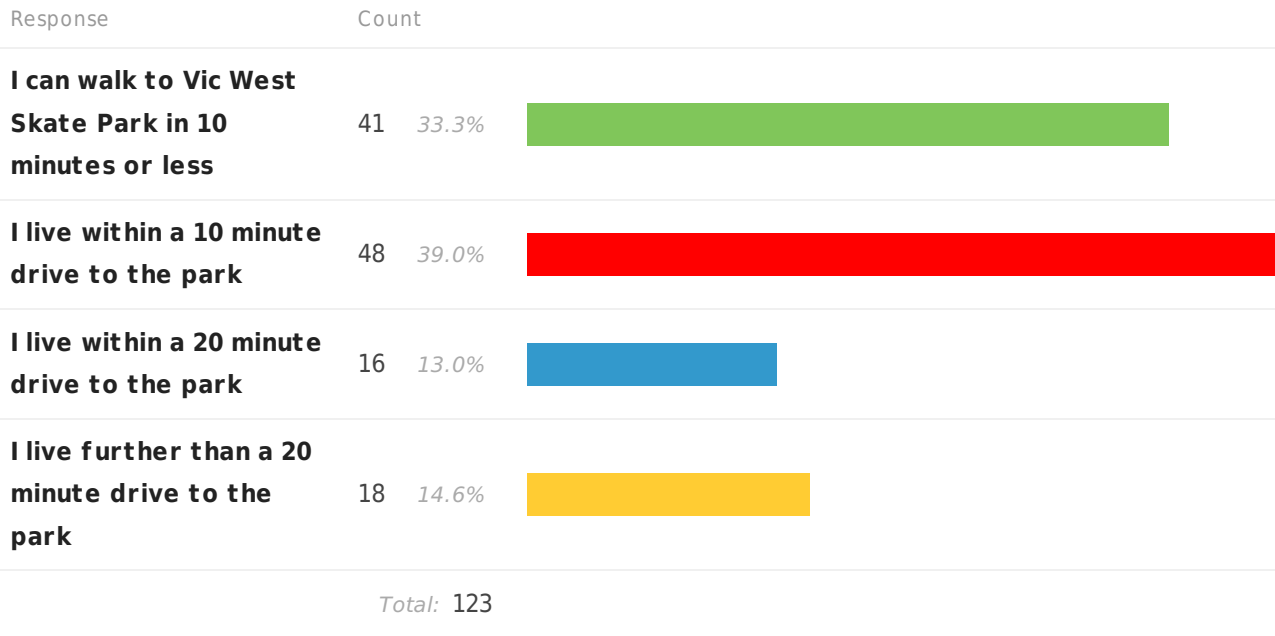
Hell

Colwood

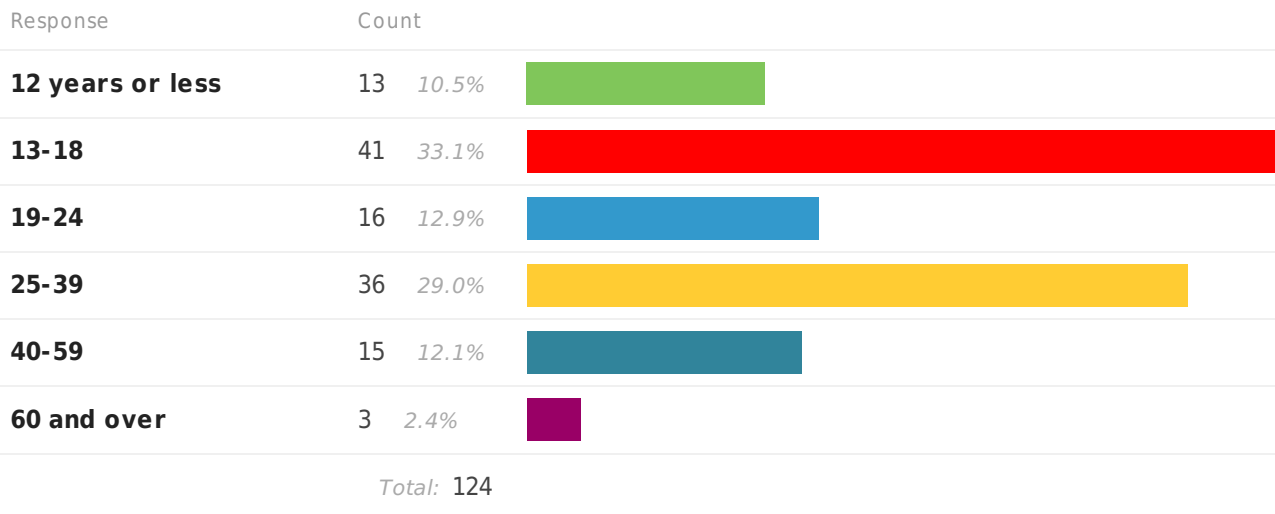
1 of 29

Colwood
VAN
Langford
Surrey
Salt Spring Island
Courtenay
Uptown
Sanich
Tillicum
Malahat
Esquimalt !!
Vancouver
Sooke
Sidney
Sooke
Courtenay
Oak Bay
Langford
Langford
Sooke
Kelowna
view royal
Cordova bay
Colwood
Oak bay
Esquimalt
2 of 29

How close do you live to Vic West Skate Park?










What is your age?



How often do you visit Vic West Skate Park? Check all that apply.

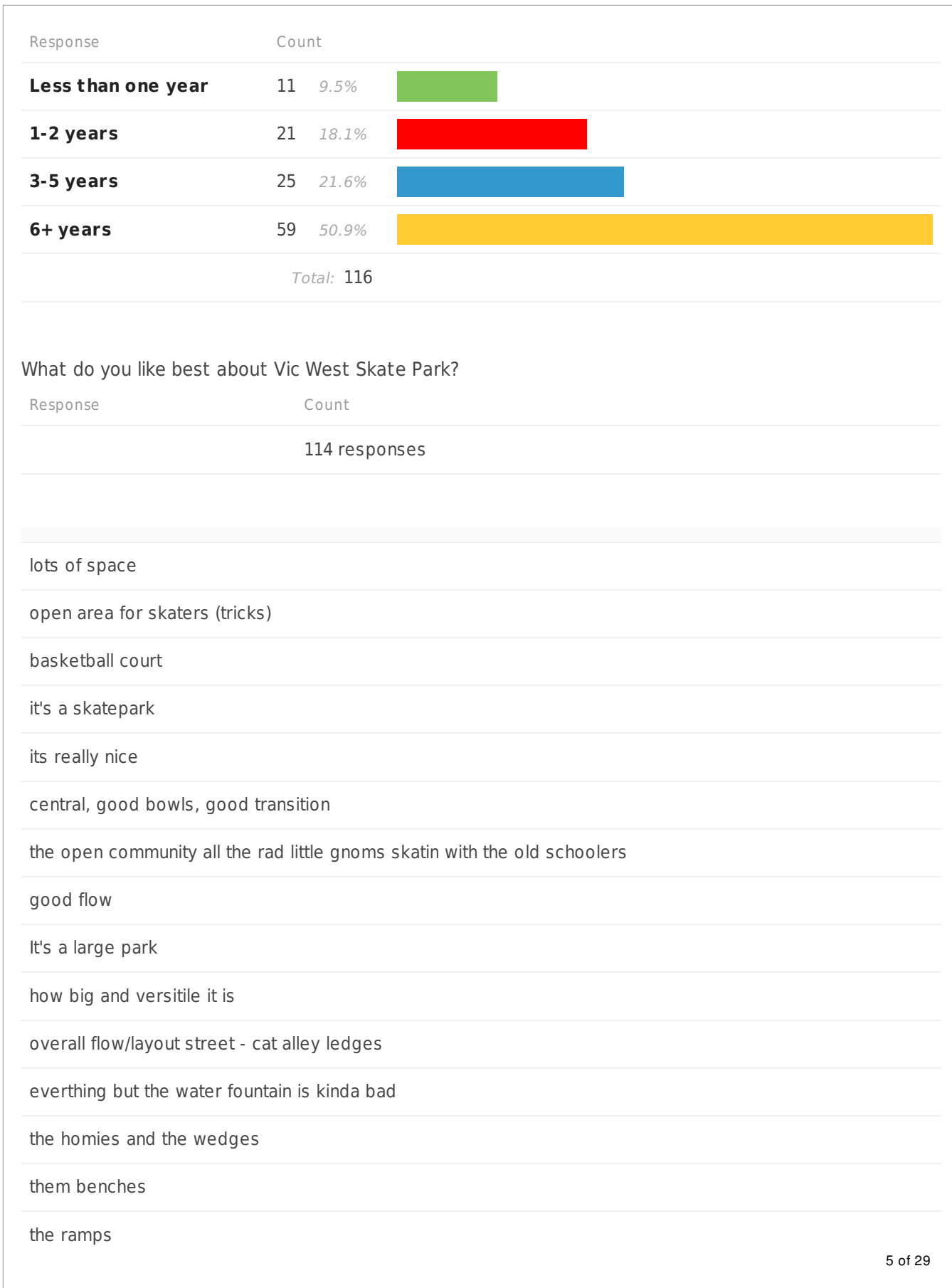
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RC Car	2 1.6%	
Spectator	13 10.7%	
Other, please specify...	6 4.9%	
Total: 122		

basketball
basketball courts
Parent to users, additionally.
walking and being
passerby

How long have you been visiting Vic West Skate Park?



the open concept, flow and the bowl

location

people haveing fun

old park and 55 bay

the drops and the halfpipes

the old park and all the vert

the whole park

the people

fun

It is very family orientated

the skatepark

community and size

I like Old park and the bowl

I get to hangout with my friends and learn new tricks

that fact that its open free to skate lots of options

it's a skate park

everything

the people

skaters

everything

street section

street section

how clean its kept

one of the best places to skate. diverse

fun place to here

the variety of obstacles

the variety of obstacles

the flow of the park

seeing friends

coming here and learning new tricks

the ledges and accepting community

Good size fun obstacles Awesome people

size, there is something for everyone

the ledges along road/path/old part of park

its big

coming and skating

open space lots of room

the fact that all the kids become a family

the rails and the gaps

the four stair

open design, good flow, variation for different levels of skaters

the people or flat bar

clean-professional build

the bowl and all the hips and ledges

Accessibility; b-ball court ; cool skate park

street ledges

all my friends go here and it's a place I can lern

the old park

location

size & variety of stuff & location

easy to get to big family park open and safe location and bathrooms playground

old park bowl lips ledges up gap pyramid

7 of 29

the variety of obstacles

Everything

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It's the only good park in the city

DUB - LOVE

fun place to skate board

difficulty progression from one side to the other

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Good Vibes

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the Park

community

everything

Its clean, safe and a radical skatepark

Bowl

the stairs and ledges

Free, Culture

It's a huge park

Original Victoria skatepark we battled for.

It's the best park on the lower island

It's large and there are lots of options to skateboard

It's a great community gathering place for many ages

Well designed, good flow. Plenty of variety.

8 of 29

Well rounded park from beginner to pro

The inclusive nature of a community of active people.

The variety of the park itself

How big it is.

Old park

the ledge section by the sidewalk

the big bowl

It's versatility. It's longevity.

The bowls, the variety of heights on the various ramp/bowls

The central location and the diverse obstacles

It's close to downtown.

The fact that everyone there respects each other and the feeling of a community.

Mellow ledge section

the flow of the park and the well-designed obstacles (height/steepness are perfect)

everything

I love to see the youth enjoying the skate park. I also enjoy the big trees and the big rocks.

layout

Legdes

place for youth

The fact that the area is multi use. skate boards, roller blades, bikes & scooters

That it exists!

It's active and lively! Love the diffeent age groups that use the facility.

What makes it difficult to skate here?

Response

Count

106 responses

9 of 29

lots of people
lots of people and crowds
scooters and bikers
coping is old and rusty
intimidation no females
scooters
lots of skaters
sucking
skateboarding is hard
scooter and heritage board shops
sprinklers, lack of water
bikers, scooterers & headz
no
Rain
scooter kids
Scooter & bikes
scooters , bikes
scooters, bikes
how crowded it is
"b....tch'n" advanced riders
not enough room
mountain bikes
scooters
SCOOTERS
conflicting flow
"

really nothing

how people react

scooter

nothing

not enough room

cracks

nothing

too many skaters or wind

cracks

no music

crakes needs to be refinished

missing

little kids

scooter fags

bikers snaking (mostly little kids)

lots of swearing

all the bikers/scooters

all the cracks and unsmooth surfaces

to many people

nothing

living off Van. island

veristile heights of rolls, ledge, the transition

nothing

scooter kids

scooters get in my way, bikers

the drunks and the drug usage

11 of 29

cracks in the ground

alot of scooters

poor repair on cracks

blue....

-only large transition areas - could have a smaller section

there is lots of people

scooters and bikes

scooters and bikes

scooters

traffic

no lights, homeless

cracks in cement from the water (anti-use measures @ night You're destroying the surface by removing the paint! the roughness from pressure washing!!

not enough variety of stairs and down rails

cracks

rain

nothing

scooters

having no graffiti

young kids, scooters, cracks in cement

scooters!!

scooters, cracks in the ground, not enough obstacles able to be hit from both stances easily

old park is cracked and old (needs update)

scooter kids

so many people skate here

scooter kids

congestion

big hubba

nothing

not enough big bowls 12 '

scooter kids

nothing

nothing, other than Bikers

The transitions could be a little smoother

The open bowl concept makes it difficult to skate like an actual bowl since a corner of it is open. Bowl area should be closed off and separate from the flow/street sections.

The surface is rougher since it was pressure washed. Used to be nice and smooth

parents with young children on scooters

Sprinklers

it gets busy

Not enough space, it could stand to be bigger.

Beginners and advanced mixed all together.

bmx, scooters and rollerblading

unpredictable children with parents wandering in the middle of the skatepark

nothing

The anti-graffiti measures the City has taken to reduce tagging. Yes it has been successful in that regard but it has also aged the park's riding surface significantly. IE: rougher and more abrasive when called upon, less smooth for rolling speed also. The sprinkler water pools in areas also. This creates obstacle issues for skate-ability as well as slip liability concerns.

No coping on any of the small bowls! This is crazy, there needs to be coping on something smaller than the big one.

The lack of lighting makes it difficult to skate after the sun goes down- especially in the wintertime.

The city has installed sprinklers which in turn create ice on the park in the winter which has destroyed what was once a great surface. It was smooth with no cracks. The city should consult skateboarders on every issue concerning the park. When the park was stripped of graffiti the toxins were washed into the grass.

13 of 29

issue concerning the park. When the park was stripped of grass, the toxins were washed into the grass surrounding and now it stinks like toxic stripper. Adults who think it is a playground for toddlers on bikes have put a few of us in the hospital with major injuries from collisions, the little kids don't see what is happening. Back in the day the park was fought for by the skateboarding community as a skatepark. The name should be changed to SKATEPARK.

When the sprinklers go off in the winter and makes most parts of the park unskeatable.

Unaware scooters, sun in the eyes, rusty coping.

it is often crowded on weekends, so an upgrade would be desirable

no lights





The flow of the park

different types of users

no proper space for spectators - no lockers - no restrooms

If a large, unruly group 'takes over' the space, it's hard for younger or shy kids to skate at that time.

When the City upgrades the beginner bowl (Nathan Gillespie) in 2016, what would you recommend doing? (You can select more than one option.)

Response	Count	
Resurface the entire bowl	48 43.2%	
Upgrade or change the elements	52 46.8%	
Nothing - I like it the way it is	21 18.9%	
<u>Other</u>	32 28.8%	
<i>Total: 111</i>		

pole jam

add cool small banks

pole jam

add parking block curbs to the outside

add more street in street park

lights

add more stuff

graffiti

add a halfpipe as a stepping stone for bowl

put coping on the ramps in Nathan gillespie park

more platform

create obstacles used at the new cedar and chemainus

add rails form the transition

lights to skate at night

bank 2 curb, build a miniopipe basic levels with 2 platforms for learning

making it like a snake run

add a few obsticles + keep same feel

add metal coping

add metal coping

more

add a 4 foot quarter like Sooke instead of bank

wall ride

To change the original part other than resurface it would sacrilege in the fact to the history that section of the park has as it has been skated for over 20+ years.

Been skating it since the 90's and learned to love it and still do. But it could be so much better. Small box is terrible. Outer transitions are too mellow to do much on. Big box is fun. Would like to see it stay as a token of the past.

Make more separate beginner and advanced areas

Upgrades to be determined by key user group in a democratic considerate agreed upon manner.

add coping and fix curvature so it can be used properly as a beginner ramp/bowl

15 of 29

This section of Vic West is monumental to skateboarders in Victoria. The destruction/revamping of this section would be considered a huge loss to the Victoria skateboard community

Add more obstacles to the outsides of the park. Everything else in perfect!

coping some of the lips

Add a flat rail to the side

Are there any other issues that require immediate attention in the skate park?

Response

Count

76 responses

cracks in cement, sharp edges, rough surfaces

old park

quite a few cracks

scooters

should expand to cater to the growing shred population

scooters

water fountain

them cracks needa b filled

no

no

NO

NO

the halfpipes are rusty at the top making it hard to do grind

NO

Nada

NO

16 of 29

No
n/a
rails in bad spots
No I don't think so
No
scooter
no
no
lights
no
no
no
crack in big bowl
the water fountain
the cracks in the ground
maybe some of the cracks in the ramp
scooters
need closer parking lot or paved pathway
bathroom facility
cracks, trees have to be pruned back (sap)!
no
scooter kids
cracks
cracks
water fountain doesn't always work

water bottleountain would be great
no
the gapp on the ground
no
Lights, better understanding of skateboard culture by Parks staff
large cracks
no
no
no
new additions
fixing crack and the chunky ground in front of the Y stair
too
old park needs new concrete
nope
no
WATER FOUNTAIN
WATER! TO DRINK
more platform
nope
resurface park
washrooms water
nope
More places for people to sit when not skating.
Stop the sprinklers. The water is pitting the concrete
crack repair with a better product
resurface a couple of the rough ledges
18 of 29

Always something to tweak! What of better facilitating the annual VeeDub contest series? IE: officially hooking up the power plugs under the "main stage" entrance so a generator will no longer be need to be rented?

There is are some big chunks out in the bowl.

The sprinklers are the most annoying thing ever and need to be taken out.

large crack by the flatbar should be filled

no

No

night lights

no proper space for spectators - no lockers - no restrooms

None. Great job at cleaning up the tagging and grafitti when it shows up!

Are there additional features or changes you think the skate park needs?

Response

Count

90 responses

sign up grade, better water fountain

bigger starset

some smaller ledges

Good!!!

more graffiti

pole jam

a pole jam, new quarter and boob to boob

pole jam/ parking curb

no scooters

the whole field needs to be a skatepark too

no

19 of 29

no
no
NO Drinking or smoking
no smoking, drinking alcohol
NO
smaller bowl
swimming pool
Yes
more of it
n/a
pole jam!
No
maybe gabs
lots
no
yes a big snake run
lights
pole jam
no
4ft spine
kids playground upgrade
paved walkway to the westside village centre with skateboard "lane"
a covered area to skate
more rails and ledges
more smaller rails iwthout kinks and stairs (5 sets)
no not really

20 of 29

more gaps, 8 - 9 inch high ledges, bathrooms

no

closer bathroom mini ramp

more shade

new modern skate elements

no

another rail or set

washroom facilities

yeah more ramps

cement path

covered area for hot days, some granite on ledges, paved walkway by the field, bathroom of some kind

pathway or lights

granite ledge features - plaza features

more spots to get air

a concrete pathway and lights to skate at night

new add ones

a wave like at gordonhead

additions in General for all level skaters

water fountain, washrooms

bigger!

added features to old park

another small down hubba

no

better rails, updated rails/ledges

not really

medium sized mini ramp transition

21 of 29

more stairs

lights at night

proper set/handrail

4 foot quarter in old park with coping all along fence permanent washroom upgrade water fountain

washroom/ sk8 hosts

nope

1/2 pipe, vert ramps

a Bigger stair set

half pipe

not really

I would love to see a mini ramp or bowl that's has smaller transitions than the bowl. 4ft would be ideal. 6 and 7 ft is too big at times and hard to learn on.

we need lights put in so we can skate at night

A new swimming pool style bowl would be super fun

Small more organic obstacles can be easily installed around the edges of the park and a better bowl or pool

a 3 foot high quarter pipe with coping

See above. Always something more to dream up; creating the skatepark coalition makes sense. Finally hire **Personal information** (me) help manage the skater end of things. Wink wink nudge nudge ;)

Actual round pool bowl would be awesome. Better signage for safety rules re little kids on scooters

I have visited many skateparks across North America and have noticed that many are lit at night. The lack of lighting at Vic west makes it difficult to find the time to enjoy the park during the winter as most people are finishing work as the sun is setting. This, as well as the unpredictable weather pattern can make it nearly impossible to use the park during the darker months. Most skateparks with lights are on a timer system that shuts them off around 11pm. I understand there is concern for noise/light pollution for residents in the area, but if you consider the natural light we're given during the summertime it should make no difference to uphold that light year round. Having a well lit skatepark plays a key role in creating a safe environment after dark for both children and adults alike. Vic West is considered to be a world class skatepark and introducing lights would only increase it's value to wheel-sport community of Victoria.

More skateable obstacles around the park.

new additions, BBQ pit

an A-frame rail and a wider variety of rails/ledges

lights

water fountain

Things to drop in off of

snake run

no proper space for spectators - no lockers - no restrooms

none

Good to grow more shade trees close to skate park.

Do you have any additional comments about the Vic West Skate Park?

Response

Count

63 responses

it is fun and upbeat

basket ball court

nope

best park on vancouver island

some bathrooms closer

love it

one of the best

water fountain needs to be better and scooters need to not cut in front of you

nah

no

NO

no

23 of 29

Nice park :)
NO
Drugs are Bad
n/a
sick park best homies All Day
No
no
no
no
Ilove this place
no
no
great place for kids to learn tricks everyone is great
its a good park for skating. sometimes kinda boring
let there be graffiti !
I love it!
no scooters
Keep it alive
Awesome
washrooms
no
I love it it's the best park around
great park
its dope
Dub Love.... 4 life
Always a good time!

24 of 29

nope

no

water fountain

more seating + ammenities

Love it !

this is one of the best & most heavily used parks in the city

no

nah

Pole Jam !!

keep skateboarding

night lights

DUB LOVE

8 Stair

graet park overall

It's the best skate park in Victoria. Any changes should be designed by skaters unlike some other parks with near unusable obstacles.

Keep it just make it better.

great place to go skate!

It's great! Sees tons of use. Could use better safety rules for parents of kids with scooters (have seen them let their children get in very dangerous situations lots)

The city has done an incredible job maintaining the park over the years and I am extremely grateful for this. I look forward to the future of skateboarding in Victoria.

Love it!

It's the best park on the island and most people move down from up island because of this.

please continue upgrading

keep up the positive areas for a great range of ages

Not sure what is happening now but when I lived in Vic West 3 years ago the graffiti was being power

25 of 29

washed. I personally feel that a skate park is a highly appropriate place for artistic expression in the form of graffiti. I feel the age of the people using the park is often the same as those creating the art and for me that is a good fit. Thank you!

The bleachers at the baseball diamonds often get moved over to the skate park. Perhaps have bleachers for the skate park added.

Do you have any additional comments about other facilities in Victoria West Park? Note: a broad survey dealing with all Victoria West Park facilities is also available online at www.haveyoursayvictoria.com.

Response

Count

46 responses

Personal information

nope

Parks maintenance crews do a good job Fix the Gonzales Beach access trail (the bad one)

nope

water fountain

nah

dog poo cleaner for the field

No

no

NO

Nada

n/a

water fountain could use a shining up

No

no

no

26 of 29

no

no

no

better water fountain yeah I know you think you fixed it but ya didnt kids can't reach what you put in

we need water fountains that catch the water so it doesn't spill on the ground or on us

no

no

Personal information

no

I love this park

the area of the park adjacent to the basketball court not skateable due to the green mat

no

I would love to see a disc golf course and a bmx park similar to Burnside-Gorge

there needs to be a bathroom closer to the park

Personal information

stop the anti paint measures. I hate Graffiti but the PAINT ACTUALLY PROTECTS THE CEMENT

no

nah

Put in a community garden I'll do the labor holla!

nope

more parking

The washrooms could be cleaner

its nice to see it being used on a regular basis for a broad variety of activities.

Bathrooms are too far away for skaters to use. Only one fountain which is quite often broken.

build a pump path to the park

Call me

Personal information

27 of 29

no

The bathroom is too far away and the water fountain needs to be accessible for the smaller users of the park.

no

love the big trees.

If you would like to be contacted about future opportunities to discuss skate parks, please include your email address here. (Your email will not be shared publicly and will only be used to contact you about updates to this park).

Response

Count

35 responses

Personal information

Open House

The City hosted an open house on Tuesday, October 27. 40 residents shared their feedback about the proposed improvements to Vic West Park. The City provided hot chocolate and cookies. Information was available about all areas of the park and staff answered questions. Residents were invited to write down thoughts on each of the themed display boards.

General Comments

- More light along pathway between lawn bowling club and apartment buildings – west side of park (4)
- Retain the hedge between the skate park and the lawn bowling club or put up screening on current fence until the new hedge grows (2)
- Yes to lighting connecting Wilson Street to Esquimalt Road (2)
- Extend the hedge near the skate park along the lawn bowling club
- Make sure cedar fence along lawn bowling club is maintained
- Not in favour of off leash area- no way to enforce staying in that area and responsible owners
- Love the playbox idea – question the placement – put it closer to playground area, not a good fit with skatepark and it wouldn't be seen from the playground
- Quit asking get going. Thanks

Improved Off-Leash Area

- Great location (2)
- Add digesters that would recycle dog waste rather than bin which staff would have to empty and take to the landfill (2)
- Seating needed
- It's a shame the surface is gravel and not grass.
- Use a material that doesn't absorb dog urine and make it smell worse
- Make water fountain bowl large enough for dogs to play in
- Chain link fencing plus divider for small dog area and all dog area, good location
- One comment in support of non-peak hours shared off-leash area
- One comment against non-peak hours shared off-leash area

Community Garden

- Fabulous, the more the better in Victoria (2)
- Great social opportunities, reduces isolation, brings community together
- Opportunities to share food and learn new skills
- No community garden – it brings rodents, looks untidy, make more picnic area

Playground Improvements

- Would like a zipline
- Do something to eliminate needles and broken glass on the big rock and in the playground sand
- Not sure the water channel is necessary, water is always problematic – costly to build/maintain, conservation of water
- Outside exercise equipment would be great
- Electric BBQ in picnic area – check out Red Cliffe Lagoon QLD

Community Recreation

- Place used for new tree planting could be better utilized for recreation activities like soccer, ultimate, volleyball courts

Ideas Boards

- Over 60 thoughts were shared on the ideas boards which were posted in Vic West Park for two weeks.

Dogs

- No gravel in dog park, like grass, why gravel- 14
- Like the idea of a fenced dog off leash area- 8
- Keep current location of dog park- new location not big enough, need to run – 5
- Keep current location of dog park- new location not big enough, need to run – 5
- Water fountain near dog area -3
- New location is good – 2
- Also need a location for large dogs to run, add field too - 2
- Like idea of dog agility play area
- Enforce on-leash rules more strictly
- Keep dogs off fields

Playground

- Water park please, none in the area - 9
- New playground please -2

Lighting

- Lighting path between Esquimalt Road and Wilson, motion sensor lights on path – 5
- Lights at skatepark
- Lights

Basketball

- Leave basketball court as is – 3

Community Garden

- Love community garden
- Put garden by Da Vinci Centre
- Ditch community garden

Paths

- Need better path as this one gets drowned out in winter

Recreation

- Adult fitness equipment please
- Tennis courts please – not everyone is tall enough for basketball
- New tree planting area takes up valuable space – use for soccer, ultimate or volleyball
- Volleyball court

Correspondence

Correspondence

Two emails were received.

I understand that you are proposing to cut the basketball court in half and concrete one half. I'm not sure where this idea came from but it is something that should not be agreed to, for the following reasons.

1. The court is a court with the full standard length and is in place so why do what is proposed when the full court enables full court play.
2. There is little interest as there are no balls that can be used. Build a container for the balls.
3. For over two years I have suggested that the Court should be programmed for youth 9 to 16 years olds to teach them how to play basketball. It would then be used much more than present and help youth play the game. Isn't this something that can be advertised and help you become more fit and coordinated and so they can have fun and learn.
4. Advertise for a junior basketball players to set up the program and teach two different age groups (9 to 11) and (12 to 16) in the spring, summer and fall.
- 5 I would be pleased to help as an old senior player, many years ago.
6. This position would enable conditioning on the Court with the balls and full court play.
7. Put in place two sets of benches for teams and competition.
8. Such action is destructive and expensive. Place the money in some other area for some other improvement.

My question is if you don't use the full Court, why was it built? I know the answer to this question but do you?

Respectfully

Personal information

From: Personal information
Sent: Tuesday, Oct 27, 2015 2:01 PM
To: Parks (Public Inquiries)
Subject: Vic West Park Survey broken link?

Hi,

I just wanted to let you know that (as far as I could tell) your [survey link](#) on the [Vic West Park improvment page](#) apperas to be broken.

As far as my comments (which I would be happy to add into the survey if that is updated) the improvements look great, especially if (as part of the improvments to the pimary baseball field) the field in general were regraded (flattened?) perhaps with some better ariation and irrigation? I play in one of the leagues that rent the field and games can be a little dangerous with all of the mounds and divots in the field. Otherwise love the overall plan, looks like it's going to be a fantastic space for baseball, and all other activities.

Thanks.

-Scott



1 Centennial Square
Victoria, British Columbia
V8W 1P6
victoria.ca

Victoria West Park Improvement Plan

December 3, 2015

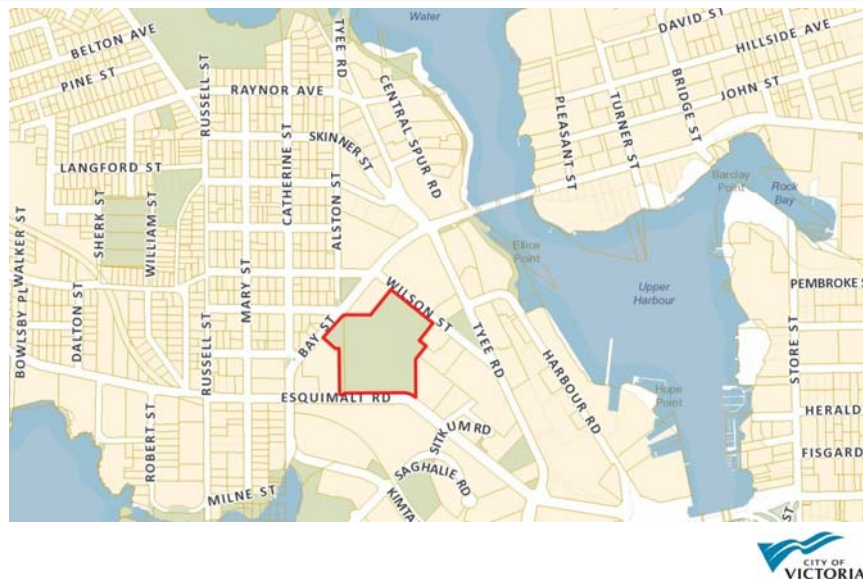


Purpose

To seek Council endorsement for the Victoria West Park Improvement Plan



Location



Victoria West Park



Plan Objective

To identify priority needs and guide long-term investment in the park



Engaging Citizens (June-Nov 2015)

Residents provided input and suggestions through four public events, “ideas boards” and online surveys





Phase One Public Engagement (June-July)

Focus: What is used and enjoyed now, what's missing, what needs improvement, and other activities that would be of interest



- Fenced dog area
- Upgrade playground
- Increase park lighting
- More seating
- Community gardens
- Water fountains



Phase Two Public Engagement (Oct-Nov)

Focus: Share and collect feedback on proposed Improvement Plan



Park Improvement Plan



- Upgraded skate park
- New, larger playground
- Fenced dog area
- Space for community garden
- Improvements to the ball diamond
- Pathway upgrades
- New: “community play box”, additional washroom, more park seating, and water fountains

Budget

The following priority improvements have been included in the 2016 Financial Plan request; total capital cost of \$800,000.

Improvements	Proposed 2016 Budget
Skate park improvements	\$500,000
Upgraded playground	\$260,000
Fenced dog area	\$40,000

Recommendation

That Council endorse the Park Improvement Plan, including proposed priority improvements, for Victoria West Park





Governance and Priorities Committee Report

For the Meeting of December 3, 2015

To: Governance and Priorities Committee **Date:** November 19, 2015
From: Susanne Thompson, Director of Finance
Subject: Development Cost Charges Review

RECOMMENDATION

That Council endorse the proposed approach for the review of development cost charges as outlined in this report.

EXECUTIVE SUMMARY

The City levies development cost charges on new development to assist in recovering growth-related costs for upgrading or providing infrastructure, and for acquiring and developing parkland to support the new development. The current fees were implemented in 2007 and have not been reviewed or changed since that time.

Provincial legislation introduced in 2008 gives the City the authority to waive development cost charges for certain types of developments, including affordable housing. As part of the recommendations from the Housing Affordability Task Force, Council gave direction to explore these opportunities and this review is proposed to do so.

To assist with this process, the City has engaged Urban Systems who have extensive experience in this area. The purpose of this report and presentation is to outline a proposed approach for Council's consideration and to discuss policy direction.


It is anticipated that this comprehensive review will take place throughout 2016, followed by the required bylaw approval from the Inspector of Municipalities in early 2017.

Respectfully submitted,


 Susanne Thompson
 Director of Finance

Report accepted and recommended by the City Manager

Date:


 November 25, 2015

List of Attachments

Appendix A: Briefing Summary from Urban Systems

COUNCIL BRIEFING - DEVELOPMENT COST CHARGES

Introduction

The City of Victoria's current Development Cost Charge (DCC) Bylaw was adopted in 2007. Since then, the City has completed several major plans (e.g. infrastructure master plans, OCP), and now has more up-to-date information on anticipated growth and related infrastructure needs. The current DCC Bylaw requires an update to reflect this new information.

In 2008, new Provincial legislation was passed to allow local governments to waive DCCs for green development or affordable housing. In 2009, the City decided against using DCC waivers and chose instead to continue providing affordable housing grants. However, current City Council has not yet had an opportunity to consider whether DCC waivers make sense for Victoria.

The City has recently initiated an update of its DCC Bylaw to take into account both newly available information as well as its new authority to waive DCCs.

Purpose

The purpose of this briefing note is to prepare Council for an upcoming workshop on DCCs. This briefing note provides information on:

1. DCC basics
2. New legislative authority to waive/reduce DCCs
3. The City's current DCC Bylaw

This briefing note also outlines a number of key questions that Council will need to consider as part of the DCC update.

An Important Role for Council

DCC Myth:

DCCs are all about engineering; the infrastructure plans dictate what goes in the bylaw and the rate calculates itself.

In reality...

DCCs are rarely a simple technical exercise. Rather, they involve the consideration of a number of policy questions, such as:

- How much should existing residents help pay for infrastructure/parks needed to support growth?
- Should DCCs be waived for affordable housing?
- Should DCCs be waived for green development?
- If DCCs are reduced, by how much? A full waiver or partial?
- What's an affordable rate for our development community?

Accordingly, Council has an important role to play in the update of this DCC Bylaw. While DCCs must be based on technical studies, they cannot be completed without policy direction from Council.

WHAT ARE DCCS?

DCCs are charges levied on new development to assist with financing the cost of upgrading or providing infrastructure services or acquiring and developing parkland needed to support new development.

The basic DCC calculation is:

Growth-Related Infrastructure Costs

Amount of Growth

=

DCC Rate

The DCC rate is intended to reflect the impact growth has on infrastructure and parks; the greater the impact, the larger the charge. And if a development has no impact, then DCCs cannot be applied to that development.

The Local Government Act requires local governments to "assist" with growth-related costs. Accordingly, local governments are expected to pay for a minimum of 1% of DCC project costs. This is called the "municipal assist factor", and councils are free to set it at any rate above the minimum. Most communities set the municipal assist factor at 1%.

The legislation around DCCs is quite restrictive. DCCs can only be used to help pay for growth-related infrastructure and growth-related parks. If a cost is not growth-related, it cannot be recovered through DCCs.

DCCs CAN BE USED FOR:

Infrastructure needed to support growth



Transportation: preparation of master transportation plans, bicycle and pedestrian infrastructure, traffic signals, bus pull-ins, street lighting, roads, bridges, ROWs



Water: preparation of master water plans, trunk water mains, reservoirs, PRV stations, treatment plants, ROWs



Drainage: preparation of master stormwater plans, retention/detention facilities, pump stations, large storm sewers, ROWs



Sewer: preparation of master sewerage plans, trunk sewer mains, lift stations, treatment plants, ROWs

Parks needed to support growth



Parkland and improvements: land acquisition for parks, landscaping, restrooms, changing rooms, trails, playground equipment, drainage and irrigation

DCCs CANNOT BE USED FOR:



Replacing, operating, and maintaining roads, water, sanitary and storm works already in place to serve existing City residents and businesses



City buildings: Libraries, fire halls, police stations

BILL 27 - NEW AUTHORITY TO WAIVE DCCS

In 2008 the Provincial Government enacted new legislation (Bill 27) pertaining to DCCs. The legislative changes include the option for municipalities to partially or fully waive DCCs for the following classes of "eligible development":

- » Not-for-profit rental housing, including supportive living housing;
- » For-profit affordable rental housing;
- » Subdivisions of small lots designed to result in low greenhouse gas emissions; and,
- » Developments designed to result in a low environmental impact.

Should Council decide to waive or reduce DCCs, the City would have to enact this authority by bylaw. Council must adopt a DCC bylaw that establishes definitions for each class of "eligible development", corresponding rates of reduction, and requirements that must be met in order to obtain a waiver or reduction.

Council, however, is not obligated to adopt any of these new provisions – the decision to do so is entirely at Council's discretion.

Bill 27 also introduces a mandatory DCC exemption for residential units of 29 m² or less in area. This exemption is automatic, though Council does have the discretion to raise the exemption threshold (i.e. to extend the exemption to units larger than 29 m²).

If the City chooses to waive or reduce DCCs, the foregone DCC revenues must be replaced by alternative revenue sources (e.g. property taxes), and would likely transfer the burden to existing residents. The City cannot recalculate its DCCs to account for anticipated waivers/reductions and pass these costs onto developers.

DCC Waivers – One of Many Tools

DCC waivers are just one tool Council could use to help support affordable housing and green development. There are several other tools that local governments can use to help meet broader objectives, such as:

- » Grants to not-for-profit rental housing
- » New building code requirements
- » Reduced parking standards
- » Subdivision and development servicing standards
- » Variable utility rates
- » Zoning regulations to encourage densification
- » Development agreements to ensure green features

The City already uses several of these approaches. Council will need to consider whether waiving or reducing DCCs, in conjunction to its current efforts, would be of significant benefit.

THE CITY'S CURRENT DCC BYLAW

The City's current DCC Bylaw was adopted in 2007. Victoria's DCCs are levied on a "city-wide" basis, meaning that the rates are the same in all areas of the City. The current rates are:

LAND USE	DCC	CHARGED PER
Detached Dwelling	\$5,018.82	Lot
Two Family Dwelling	\$8,801.31	Lot
Attached Dwelling (Townhouse)	\$32.83	m ² of total floor area
Multiple Dwelling (Apartment)	\$35.85	m ² of total floor area
Commercial	\$23.18	m ² of total floor area
Industrial	\$4.91	m ² of site area
Institutional	\$23.18	m ² of total floor area

The current bylaw includes a municipal assist factor of 1%. The Bylaw does not provide for any waivers for affordable housing or green development.

DCC Timeline

2006	<ul style="list-style-type: none"> City begins update to the DCC Bylaw
2007	<ul style="list-style-type: none"> City Council approves Bylaw (rates increase 10 fold) City of Victoria DCC Procedure Manual implemented
2007-2015	<ul style="list-style-type: none"> City Infrastructure Master Plans developed and adopted DCC infrastructure project implementation occurs
2008	<ul style="list-style-type: none"> <i>Local Government (Green Communities) Legislative Amendments (Bill 27)</i> passed
2009	<ul style="list-style-type: none"> Development Cost Charges: Implementation of Bill 27 Discussion Paper presented to Council
2012	<ul style="list-style-type: none"> City of Victoria Official Community Plan adopted
2015	<ul style="list-style-type: none"> City of Victoria Strategic Plan 2015-2018 adopted
2015	<ul style="list-style-type: none"> Consideration of a DCC update

KEY POLICY QUESTION

The key policy question for this DCC update is:

What waivers or DCC reductions would Council like to include in an updated DCC Bylaw?

To help Council work through this complex question, we suggest the following process:

Step 1: Document current community priorities/goals

As Council works through this question, it will be helpful to list the community's relevant priorities and goals (as per the OCP and Strategic Plan) at the outset of the decision-making process. Any changes to the DCC Bylaw should, ideally, be consistent with the community's broader objectives.

Step 2: Consider pros and cons of providing DCC waivers or reductions (***further details on key considerations are provided on the following page***)

Council will then need to consider the pros and cons of waiving or reducing DCCs for each of the following classes of "eligible development":

- » Not-for-profit rental housing, including supportive living housing;
- » For-profit affordable rental housing;
- » Subdivisions of small lots designed to result in low greenhouse gas emissions; and,
- » Developments designed to result in a low environmental impact.

Step 3: Choose the best tool

The City could (and does) use a variety of tools to support affordable housing and green development. If the City is to move forward with a DCC waiver or reduction, the City should be confident that doing so would be the best strategy when compared to other approaches.

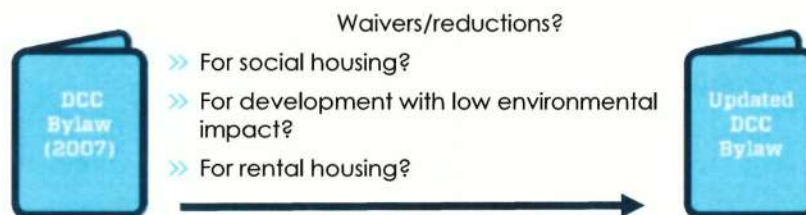
Waiving or reducing a DCC would have a direct financial impact on the City. Therefore, the question of whether to waive or reduce DCCs is essentially a resource allocation question: Would waiving or reducing DCCs be the best use of City resources?

Step 4: Develop details of DCC waivers/reductions

If Council decides to waive or reduce DCCs, a number of details will need to be sorted out. Decisions will need to be made about:

- » Which DCCs to waive/reduce?
- » How much should it be? Full waiver or what level of reduction?
- » For which types of eligible development?
- » How would eligibility be determined?

COUNCIL DIRECTION

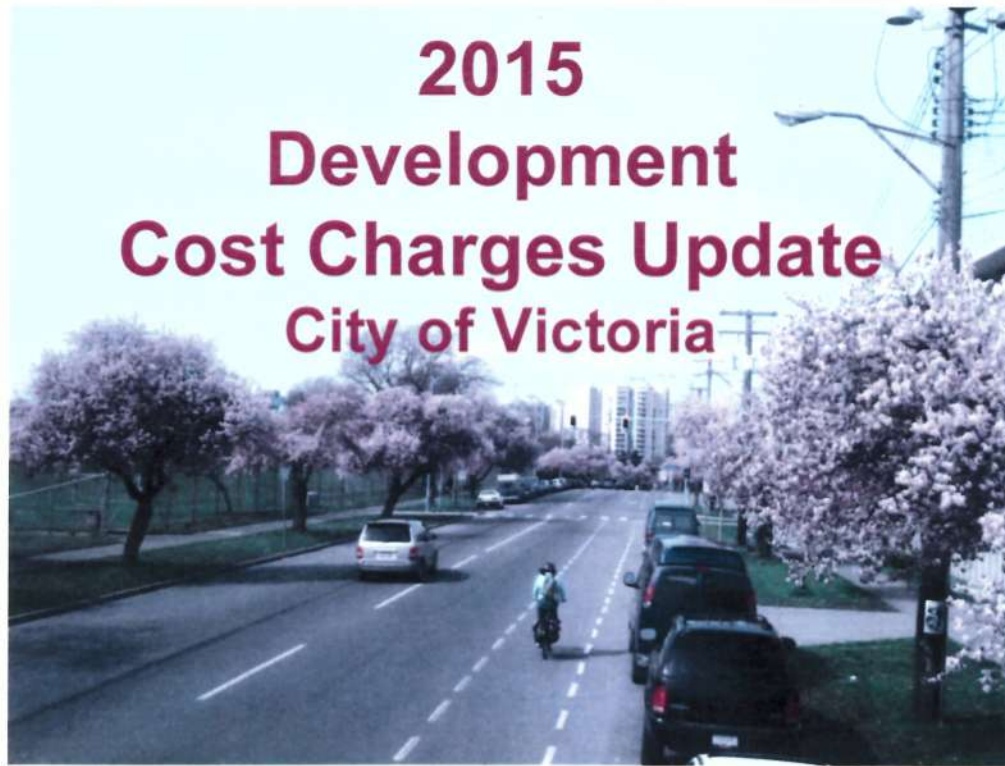


KEY CONSIDERATION	WHY IS IT SIGNIFICANT?
What would be the impact on City finances?	Waiving or reducing DCCs will have an obvious direct financial impact on the City – the City will have to find other revenue sources to fund the shortfall in DCC revenues. Implementing new provisions to waive or reduce DCCs may also result in indirect administrative costs. For example, it may be costly for the City to administer complex eligibility requirements.
Would a DCC waiver/reduction be an effective incentive for green development/affordable housing?	To gauge the benefits of an option, it will be important to assess whether an option provides an incentive for green development or affordable housing.
How difficult would it be to administer DCC waivers/reductions?	In most instances, the new legislative authority requires local governments to define which developments are eligible for DCC reductions/waivers. The new legislation also authorizes local governments to establish conditions that must be met in order to be considered an eligible development. Judging whether or not a development is eligible could impose an administrative burden on the City. Tracking DCC waivers or reductions would also require additional administration.
Is this the best tool to achieve the objectives?	The City has a number of tools it can use to support affordable housing and green development. DCC waivers/reductions are just one tool. The City will need to consider all of its options when deciding whether to provide DCC waivers/reductions.

NEXT STEPS

The DCC update is expected to unfold as follows:

- » **December 2015** – Meet with Council to introduce DCC update and discuss policy direction.
- » **Winter 2016** – Based on direction received from Council, prepare any required analysis to help support the Bylaw update.
- » **Summer 2016** – Prepare draft report to Council on the proposed DCC Bylaw including new rates, implications and an implementation schedule.
- » **Fall 2016** – Engage with stakeholders, including development community, social housing representatives, and others, for input to inform final Bylaw development.
- » **Fall/Winter 2016** – Prepare Final Bylaw for Ministry approval and adoption.



Why are we here?

1. Current DCC bylaw adopted in 2007
2. Things have changed
 - A. Better information on growth and infrastructure needs
 - B. New legislation
3. Require Council input on policy matters related to the bylaw update



Why do we have DCCs?

- To pay for the costs of expanding and upgrading the community's transportation, utility and park infrastructure to meet the needs and impacts of growth



DCCs can be used for:	DCCs cannot be used for
Infrastructure needed to support growth <ul style="list-style-type: none"> - Transportation - Water - Drainage - Sewer 	<ul style="list-style-type: none"> - Infrastructure or parks needed for existing development - O&M costs - Civic buildings
Parks needed to support growth <ul style="list-style-type: none"> - Land acquisition - Park improvements 	



Basic DCC calculation



Legislation

- Local Government Act
- Bill 27 (2008)
 - New ability to provide DCC waivers / reductions for:
 - Not-for-profit rental housing
 - For-profit affordable rental housing
 - Subdivisions of small lots designed to result in low GHGs
 - Developments designed to result in a low environmental impact



Current Rates

LAND USE	DCC	CHARGED PER
Detached Dwelling	\$5,018.82	Lot
Two Family Dwelling	\$8,801.31	Lot
Attached Dwelling (Townhouse)	\$32.83	m ² of total floor area
Multiple Dwelling (Apartment)	\$35.85	m ² of total floor area
Commercial	\$23.18	m ² of total floor area
Industrial	\$4.91	m ² of site area
Institutional	\$23.18	m ² of total floor area



Why update the DCC Bylaw now?

- Better information on growth developed through master planning processes (OCP, infrastructure)
- Better information on infrastructure needs
- New abilities to waive/reduce DCCs



Key Policy Question

- Does Council wish to waive/reduce DCCs for affordable housing or green development?
- Report commissioned in 2009
 - Council opted not to waive/reduce DCCs
 - Maintain affordable housing grant



Key Considerations

- What would be the impact on City finances?
 - Foregone revenue must be covered by the City
- Would a waiver/reduction be an effective incentive?
- How difficult would it be to administer?
- Are waivers/reductions the best tool to achieve objectives?
 - Grants
 - Zoning regulations
 - Variable utility rates
 - Building code requirements
 - Reduced parking standards



Waivers? Reductions?

- City can waive for:
 - Not-for-profit rental housing
 - For-profit affordable rental housing
 - Subdivisions of small lots designed to result in low GHGs
 - Developments designed to result in a low environmental impact
- Should the City waive/reduce DCCs for any of these classes of "eligible development"?
- If so, a full waiver or a partial reduction?



Next Steps

- December 2015 – Discuss policy direction
- Winter 2016 – Analysis
- Summer 2016 – Draft Bylaw with new rates
- Fall 2016 – Stakeholder engagement
- Fall/Winter 2016 – Final Bylaw and Ministerial approval





Governance and Priorities Committee Report

For the Meeting of December 3, 2015

To: Governance and Priorities Committee
From: Susanne Thompson, Director, Finance
Subject: Service Review Policy

Date: November 20, 2015

RECOMMENDATION

That Council approve the Service Review Policy as outlined in Appendix A of this report.

EXECUTIVE SUMMARY

In an effort to promote a culture of continuous improvement, a Service Review Policy (Appendix A) has been drafted for Council's consideration. With this policy as the guiding document, the City will undertake two reviews of City services on an annual basis. The purpose of this report is to recommend that Council adopt this principle as a policy.

At the October 22, 2015 Governance and Priorities Committee meeting, Council directed staff to bring forward a policy for service reviews and to identify two areas per year to review. This policy sets the direction and clearly defines guiding principles and expectations to achieve efficient, effective and accountable City services that are cost effective while mitigating risk.

The purpose of a service review is to provide the City with independent oversight, designed to add value and help improve the effectiveness and efficiency of the City's activities, consistent with the direction of the City's strategic plan. Two value added service reviews annually will provide the City recommended improvements to processes, including benchmarking and best practices from other municipalities. At the conclusion of each service review, management will be required to provide responses to the recommendations and are responsible for ensuring they are addressed and implemented on a timely basis.

The detailed scope of each service review will vary, however the overall intent is to determine whether the City's systems, internal controls, service mandate and processes are adequate and functioning as intended. The responsibility for developing the annual plan and coordinating the reviews is assigned to the Director of Finance, in conjunction with the City Manager. The policy will be implemented starting in 2016 and all service review reports will be provided to Council.

In 2015, the City engaged the City of Vancouver's Internal Audit team to conduct a value for money audit of the City's bylaw enforcement function. For 2016, the City of Vancouver's Service Review department will conduct a review of the City of Victoria's Parks Maintenance area including the development of maintenance standards. The City of Vancouver does not have capacity to undertake a second review in 2016. Therefore, staff reached out to the City of Surrey's Internal Audit team and they do have capacity to complete one service review in 2016. The service area to be reviewed is yet to be determined.

Respectfully submitted,


Jo-Ann O'Connor
Manager, Financial Planning


Susanne Thompson
Director, Finance

Report accepted and recommended by the City Manager:

Date:




November 26, 2015

Attachment:

Appendix A – City of Victoria Service Review Policy

APPENDIX A

	POLICY	
	No.	Page 1 of 2
SUBJECT: Service Reviews		
PREPARED BY: Finance		
AUTHORIZED BY:		
EFFECTIVE DATE:		REVISION DATE:
REVIEW FREQUENCY: Every five years		

A. PURPOSE

To provide the City with independent oversight and objective assurance designed to add value and help improve the effectiveness and efficiency of the City's activities, consistent with the direction of the City's strategic plan.

B. OBJECTIVE

To promote continuous improvement that results in efficiency, effectiveness and an accountable City government. A value added service review will provide the City recommended improvements to the City's processes, including benchmarking and best practices from other municipalities. The goal of service reviews is to establish effective and efficient processes, and an internal control environment that mitigates the City's financial risk exposure and safeguards the City's assets to maximize the overall value to the taxpayer.

C. SCOPE OF WORK

The detailed scope of each service review may vary, though the overall intent is to determine whether the City's systems, internal controls, service mandate and processes as designed and represented by management are adequate and functioning in a manner to:

- Ensure effective and efficient service delivery
- Ensure operational effectiveness and quality assurance
- Take advantage of cost and waste reduction opportunities
- Align service delivery with the City's overall strategic direction
- Ensure risks are appropriately identified and managed
- Ensure activities are in compliance with policies, procedures, applicable laws and regulations
- Ensure program objectives and business strategies are achieved
- Ensure quality and continuous improvement are fostered in the City's control processes

The City's services will be benchmarked with best practices in other jurisdictions.

D. SERVICE REVIEW PLANNING

The Director of Finance, in conjunction with the City Manager, is responsible for the development of the City's annual service review plan. This annual plan will include two service area reviews and will be presented during the financial planning process.

E. RESPONSIBILITY

The primary responsibility for service reviews in the City of Victoria is assigned to the Director of Finance, who reports directly to the City Manager.

Managers at all levels within the City are responsible for developing and maintaining effective and efficient systems to support their service delivery. All staff are required to provide open, transparent and honest information to assist in service reviews.

At the conclusion of the service review, management will be required to provide responses to the recommendations and are responsible for ensuring the recommendations are addressed and implemented on a timely basis.

F. INDEPENDENCE

All audit activities shall remain free of undue influence to ensure an independent and objective attitude in rendering audit reports.

Consultants shall have no direct operational responsibility or authority over any of the activities they review. Additionally, they shall not develop nor install systems or procedures, prepare records or engage in any other activity if doing so will impair their independence and objectivity.

G. REPORTING TO COUNCIL

Upon completion of each service review the findings report with recommendations and management responses will be brought forward to Council.



Governance and Priorities Committee Report

For the Meeting of December 3, 2015

To: Governance and Priorities Committee **Date:** November 25, 2015

From: Katie Hamilton, Director of Citizen Engagement and Strategic Planning
Susanne Thompson, Director of Finance

Subject: Proposed Participatory Budgeting and "My Great Neighbourhood Fund"

RECOMMENDATION

Council direct staff to:

1. Prepare for a participatory budgeting process to commence upon approval of the 2016 Financial Plan.
2. Develop a policy for a "My Great Neighbourhood Fund" and application guidelines for introduction upon approval of the 2016 Financial Plan.

EXECUTIVE SUMMARY

The purpose of this report is to outline a proposed model for a participatory budgeting pilot in 2016, as well as a new "My Great Neighbourhood Fund", for community-initiated public space placemaking projects.

In 2014, City Council directed staff to develop a participatory budgeting pilot as part of a two-year phased transformation of the financial planning process. The 2015-2108 Strategic Plan, under "Engage and Empower the Community", outlines actions to design a participatory budgeting process, build the capacity of neighbourhood/community associations and empower neighbourhood residents, place makers and others to lead and implement projects".

Participatory budgeting is a, democratic process in which the municipality allocates an amount of money for residents to propose and vote upon community projects for implementation. It was originally introduced in 1989 in Porto Alegre, Brazil, and is now common across the globe in varying forms and deliberative processes.

A participatory budgeting pilot, builds on the improved communications and public engagement approach that has been introduced in Victoria, over the past two years. When developing a new financial planning process last year, it was recognized that to support increased public involvement in the budgeting process, a strong foundation of quality information was needed. This has now been established, positioning the municipality well to pilot a participatory process as part of the 2016 financial plan.

It is proposed that \$60,000 of the Neighbourhoods Capital Budget within the draft 2016 Financial Plan be allocated towards participatory budgeting. The participatory budgeting process is intended to engage citizens in decision-making, and to empower consensus-building and deliver community benefit through investment.

The design of a participatory budgeting process is completed by the citizen body, hence the broad nature of the proposed process at this stage. City staff would support the process, but would not play a role in the deliberation or decision, nor would elected officials. Citizens are empowered to decide how the funds are invested. The role of City Council is limited in this process and does not include a role in approving how the funding is spent.

In addition, a "My Great Neighbourhood Fund" of \$120,000 is proposed to facilitate community projects in public space or on public lands, across all neighbourhoods. This fund would be open to not-for-profit organizations, and would include -but is not limited to- neighbourhood associations, schools, and community centres. Neighbourhood based groups that are not registered not-for-profits could partner with a not-for-profit to apply. Applications should demonstrate how the community was engaged in the process and the community's in-kind and financial contributions. The "My Great Neighbourhood Fund" would facilitate funding up to \$5,000 for citizen-initiated projects that leave a positive physical legacy in a public space. Projects might include crosswalk art, murals, information kiosks, banners, interpretative signage or markers, and parklets.

PURPOSE

The purpose of this report is to outline a proposed model for a participatory budgeting pilot in 2016, as well as a new "My Great Neighborhood Fund", for community-driven place making and public space projects.

BACKGROUND

Participatory budgeting is a democratic process in which the municipality allocates an amount of money for residents to propose and vote upon community projects for implementation. It was originally introduced in 1989 in Porto Alegre, Brazil, and is now common across the globe in varying forms and deliberative processes. Most common to Latin American cities, many participatory processes focus on investment in essential public infrastructure. In the United Kingdom, participatory budgeting was introduced in the early 2000's, and added a more social context to consider participatory processes in deliberations around housing and poverty. In North America, cities including San Francisco, Chicago, Boston, New York, Toronto, Guelph, and closer to home, Tofino, have introduced participatory budgeting components to their annual municipal budgets. In terms of financial allocations for piloting participatory budgets in other cities:

San Francisco	\$100,000
St. Louis	\$100,000
Chicago	\$ 1.3 million
Boston	\$ 1 million
New York	\$ 1 million/ 13 neighbourhoods
Toronto	\$450,000
Guelph	\$125,000
Tofino	\$ 20,000

A Great Neighbourhoods Initiative, with dedicated staff support, is also currently being introduced at the City to facilitate greater operational support for neighbourhood engagement, projects and customer service.

The draft 2016 Financial Plan includes a capital budget of \$185,000 for participatory budgeting pilot and public space projects.

ISSUES & ANALYSIS

A participatory budgeting pilot in Victoria, would build on the improved information and public engagement approach that has been introduced over the past two years. When developing a new financial planning process last year, it was recognized that to support increased public involvement in the budgeting process, a strong foundation of quality information was needed. This has now been established, positioning the municipality well to pilot a participatory process as part of the 2016 financial plan. A pilot is recommended for the first year to increase understanding of both the concept and the potential a more participatory process can offer.

Aligned with the City's objectives to build capacity and engagement within neighbourhoods, it is felt that a consensus-based participatory model of neighborhoods representatives, would aid in determining shared community priorities and opportunities, build relationships across neighbourhood borders, and perhaps identify opportunities for other partnerships.

Based on a review of participatory experience in other communities, it is proposed that \$60,000 within the Neighbourhoods Capital Budget within the 2016 Financial Plan be allocated to a participatory budgeting pilot. Process and deliverables will include:

1. Education on participatory budgeting
2. Establish citizen body, governance, and metrics
3. Identification of community priorities
4. Deliberation
5. Consensus-based decision-making
6. Implementation
7. Evaluation and monitoring

The design of a participatory budgeting process is completed by the citizen body, hence the broad nature of the proposed process at this stage. City staff would support the process, but would not play a role in the deliberation or decision, nor would elected officials. Projects or investments identified within the participatory process, cannot cancel or delay projects already planned or underway, and the City would require that construction or commencement of the participatory project(s) occur within 12 months of the funding decision.

A facilitator, with experience in participatory budgeting, might be considered for added support to the citizen body. It is proposed that the participatory budgeting pilot commence upon approval of the 2016 financial plan. An invitation would then immediately be issued to each Neighbourhood Association to invite a representative to participate in the entire process, through to evaluation.

The process will be evaluated throughout to report back to Council throughout, and prior to consideration of future participatory activities as part of the 2017 financial plan.

"My Great Neighbourhood" Fund

A "My Great Neighbourhood Fund" is proposed to encourage and simplify the process for citizen-initiated enhancements to public space. Best practices research indicates that citizen-led projects in public spaces can engage citizens in working together, create greater ownership and pride within their neighbourhoods, and beautify and animate under-utilized community spaces. During meetings with each neighbourhood association over the summer of 2015, there was extensive

discussion about opportunities for placemaking and public space enhancements. There was also a strong desire for simpler processes and staff support for determining City considerations such as utilities, safety, sight lines and liability.

"My Great Neighbourhood Fund" of \$120,000 is proposed for community projects in public space or on public lands. The program would be open to submissions from Victoria neighbourhood associations, schools, community centres, and not-for-profits. Neighbourhood-based groups that are not registered non-profits could partner with a not-for-profit, to apply. Applications should demonstrate how the community was engaged in the process and the community's in-kind and financial contributions. The "My Great Neighbourhood Fund" would facilitate citizen-initiated projects up to \$5,000 that leave a positive physical legacy in the public space. Projects might include crosswalk art, murals, information kiosks, banners, interpretative signage, and parklets. It would not apply to operating funds, performances, or events.

In 2015, the grants requested for public space grants was \$42,000, and those awarded for public spaces was \$22,000. In addition, \$60,000 was contributed to the Douglas Street Charrette partnership, and \$3,500 was contributed to the Fort Street crosswalk. Both downtown projects had strong community support and matching funds from community or neighbouring properties, and would be candidates for funding within this proposed program.

OPTIONS & IMPACTS

Financial Plan

The draft 2016 financial plan includes a Neighbourhoods Capital budget of \$185,000.

The proposed funds for participatory budgeting (\$60,000) and the "My Great Neighbourhood Fund" (\$120,000) would be funded from this capital budget.

\$5,000 would be reserved for the promotion or facilitation requirements needed to support both programs.

The proposed funding for these initiatives equates to an investment of approximately \$2.20 per resident.

Official Community Plan

Section 15

Overview - "provide opportunities for civic engagement..."

Broad Objectives 15 (e) That all citizens have the opportunity to participate in civic affairs.

Civic Engagement

15.19 Encourage effective public participation in City processes and service delivery by maintaining and implementing a Civic Engagement Strategy that:

15.19.1 Seeks out and facilitates the involvement of those potentially affected by or interested in a decision;

15.19.2 Seeks input from participants in designing how they participate;

15.19.3 Provides opportunities for those who are affected by a decision to be involved in the decision-making process;

15.19.4 Provides participants with the information they need to participate in a meaningful way;

15.19.5 Promotes sustainable decisions by recognizing and communicating the needs and interests of all participants, including decision-makers;

15.19.6 Provides opportunities for the public's contribution to influence the decision; and,
15.19.7 Communicates the outcome of public engagement processes [See also Section 19 – Plan Administration].

Section 20 - Local Area Planning

20 (f) That public engagement is central to local area planning [see also section 15 – Community Well-Being, civic engagement].

CONCLUSION

Participatory processes and increased opportunities for citizen driven projects increases government transparency and accountability, and community empowerment. There are few occasions where a municipality does, or can, transfer financial decision making to the community. These programs have proven to increase citizen involvement in budget deliberations and decisions, and shift from the traditional government approach to budgeting to a more transparent, and community guided model.

RECOMMENDATIONS

Council direct staff to:

1. Prepare a participatory budgeting process for introduction upon approval of the 2016 Financial Plan.
2. Develop a Neighbourhoods Fund policy and application guidelines for introduction upon approval of the 2016 Financial Plan

Respectfully submitted,



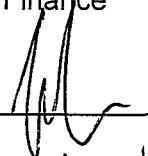
Katie Hamilton
Director of Citizen Engagement and Strategic Planning



Susanne Thompson
Director of Finance

Report accepted and recommended by the City Manager:

Date:


November 27, 2015

List of Attachments

Examples and background on participatory budgeting

PARTICIPATORY BUDGETING

IN SEATTLE

HOSTED BY

COUNCILMEMBER NICK LICATA
CITY NEIGHBORHOOD COUNCIL

Participatory Budgeting is a democratic process in which community members directly decide how to spend part of a public budget. Find out how it's worked in other cities, and tell us how it could work here in Seattle!

LEARN MORE

TUESDAY, JANUARY 27th
6PM - 8PM

CITY HALL
BERTHA KNIGHT LANDES ROOM
600 4th AVE

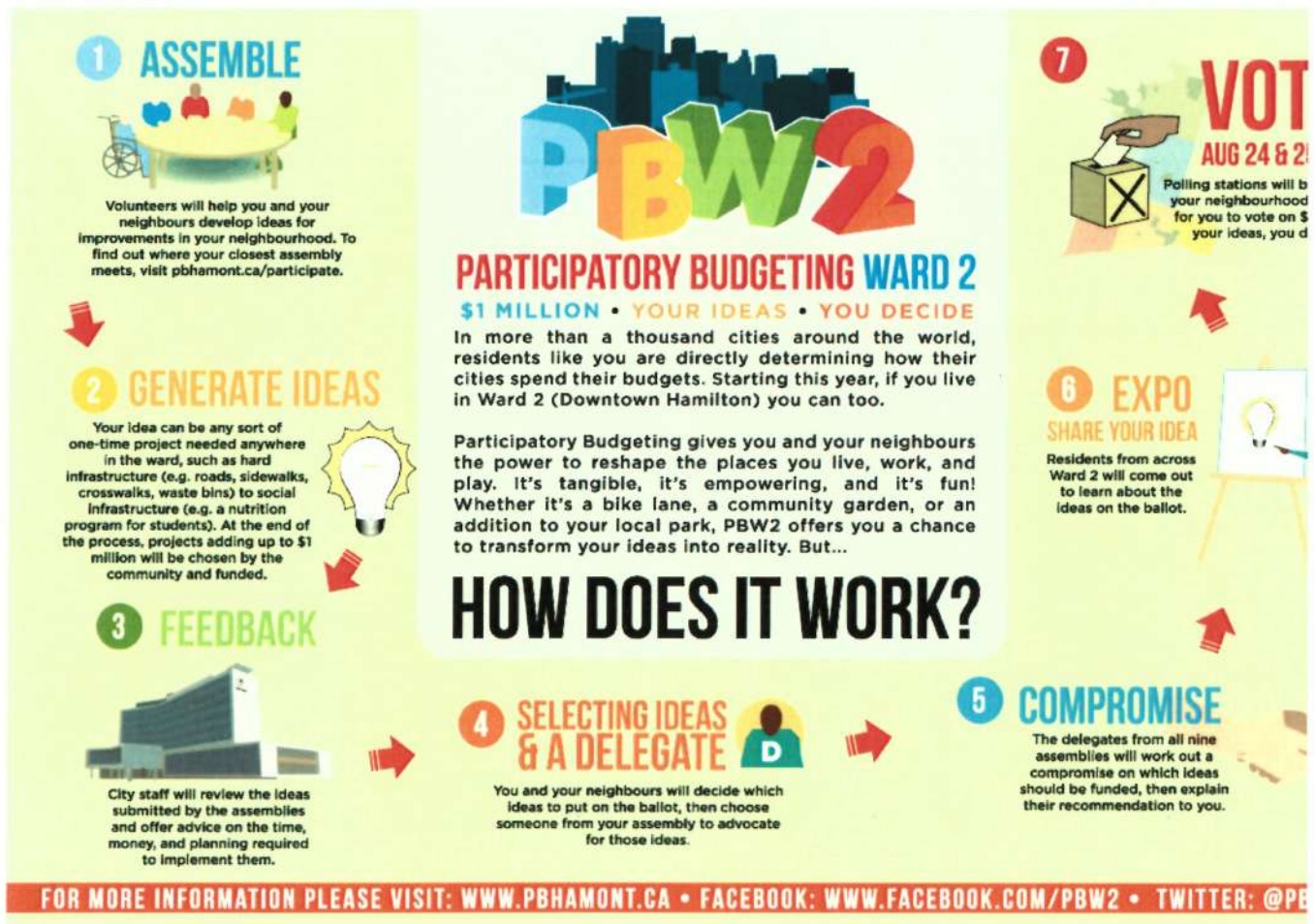
CONTACT

newell.aldrich@seattle.gov
206-386-9011

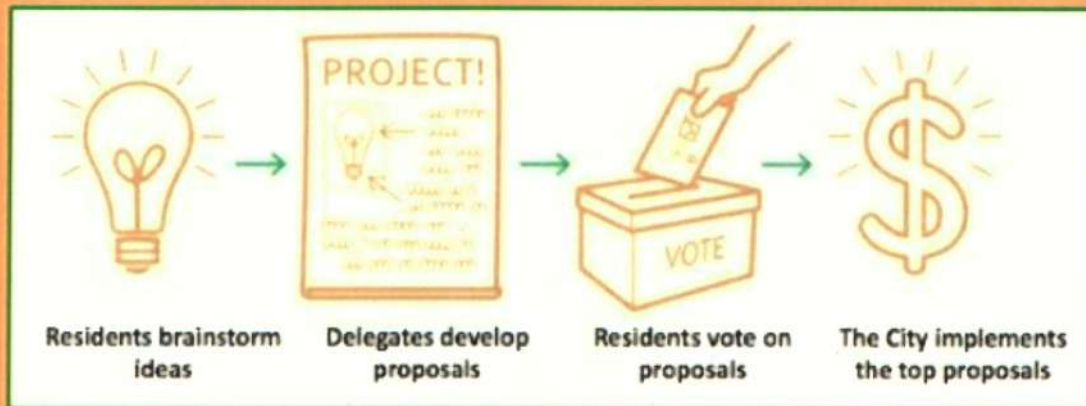
participatorybudgeting.org
LEARN MORE ONLINE



PBP
PARTICIPATORY
BUDGETING
PROJECT



What is the participatory budgeting program?



IT'S UP TO YOU!

How would you spend \$1 million
in your neighborhood?

Participatory Budgeting gives you a say.

Vote on several projects designed to make
our neighborhood safer for pedestrians, people
on bikes, and drivers. See back for info!

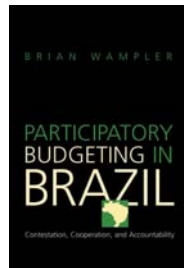
MORE INFO

bikeuptown.org
james46.org
pbchicago.org



Participatory Budgeting – Proposed Pilot

Governance and Priorities Committee
December 3, 2015



Background

Participatory budgeting is a democratic process in which the municipality allocates an amount of money for residents to propose and decide upon community projects for implementation.

In 2014, City Council directed staff to develop a participatory budgeting pilot as part of two year evolution of financial planning process.

Reinforced in City of Victoria Strategic Plan: to design a participatory budgeting process.



Background

Participatory budgeting started in Brazil and has spread globally

Early processes focused on investment in public infrastructure (South America)

Social elements such as poverty and housing soon followed (United Kingdom)

North American cities have recently started to include participatory budgeting in annual budgets

- San Francisco \$100,000
- St. Louis \$100,000
- Chicago \$ 1.3 million
- Boston \$ 1 million
- New York \$ 1 million/13 neighbourhoods
- Toronto \$450,000
- Guelph \$125,000
- Tofino \$ 20,000



Proposed Model for Victoria

Pilot a process for first year

Allocate \$60,000 within the Neighbourhoods Capital Budget

Process and deliverables to include:

1. Education on participatory budgeting
2. Establish citizen body, governance, and metrics
3. Identification of community priorities
4. Deliberation
5. Consensus-based decision-making
6. Implementation
7. Evaluation and monitoring



Proposed Model for Victoria

The participatory budgeting pilot commence upon approval of the 2016 financial plan.

The citizen-based committee would be made up of neighbourhood representatives who would determine shared community priorities and opportunities

City staff support the process but do not play role in the decision-making

A facilitator with experience might be considered for added support to the citizen committee

Process will be evaluated throughout to report back to Council quarterly, and prior to consideration of future participatory activities.



“My Great Neighbourhood” Fund

Governance and Priorities Committee
December 3, 2015



Proposed Neighbourhood Fund

To encourage and simplify process for citizen-initiated enhancements to public space.

Best practices research indicates that citizen-led projects in public spaces can engage citizens in working together, create greater ownership and pride within their neighbourhoods, and beautify and animate under-utilized community spaces.



Proposed Neighbourhood Fund

During meetings with each neighbourhood association over the summer of 2015, there was extensive discussion about opportunities for placemaking and public space enhancements.

Strong desire for simpler processes and staff support for determining City considerations such as utilities, safety, sight lines and liability.



Proposed Neighbourhood Fund

\$120,000 is proposed for community projects in public space or on public lands.

The program would be open to submissions from not-for-profit organizations such as Victoria neighbourhood associations, schools, community centres, and other not-for-profits.

Applications should demonstrate how the community was engaged in the process and the community's in-kind and financial contributions.

The fund would facilitate citizen-initiated projects up to \$5,000 that leave a positive physical legacy in the public space.

Projects might include crosswalk art, murals, information kiosks, banners, interpretative signage, and parklets. It would not apply to operating funds, performances, or events.

Intake would happen after approval of 2016 Financial Plan.



Recommendation

Council direct staff to:

1. Prepare for a participatory budgeting process to commence upon approval of the 2016 Financial Plan.
2. Develop a policy for a "My Great Neighbourhood Fund" and application guidelines for introduction upon approval of the 2016 Financial Plan.





Governance and Priorities Committee Report

For the Meeting of December 3

To: Governance and Priorities Committee **Date:** November 19, 2015
From: Katie Hamilton, Director of Citizen Engagement and Strategic Planning
Subject: Proposed Public Use of City Hall Policy and Guidelines

RECOMMENDATION

That Council

- A. Approve the proposed Public Use of City Hall Policy and Guidelines
- B. Direct staff to pilot usage of City Hall for events and report back in six months

EXECUTIVE SUMMARY

City Hall is a resource for citizens to access information and services, and is open to the public, representing the community's relationship with their local government and City operations. In an effort to provide citizens with a better connection to their local government and be responsive to community requests, a proposed public use policy has been developed to enable members of the public to book spaces in City Hall for meetings and events.

This will provide community groups better access to meeting space, and result in a greater animation of City Hall and connection between citizens and the public facility. Upon approval by Council, the policy will take effect as of January 1, 2016.

PURPOSE

The purpose of this report is to provide Council a proposed policy on the use of City Hall, and propose a six month pilot to determine any ongoing capacity and resource implications.

BACKGROUND

In September of 2015, Council directed staff to prepare a Public Use of City Hall Policy and report back. The previous policy was outdated and did not encourage public access to the facility.

Since that time, staff have used a handful of event bookings to develop and test the policy with varying levels of complexity and equipment needs. The proposed policy is based on those learnings.

ISSUES & ANALYSIS

In order to continue to provide citizens with a better connection to their local government, and responsive to community requests, staff recommend that Council adopt the Public Use of City Hall policy, allowing for a greater use of City Hall by community groups.

The proposed policy anticipates events such as:

- Community group meetings
- Non-profit events
- Workshops
- Seminars
- Arts and culture related events
- Documentary screenings
- Private weddings

Other uses will be considered.

The following types of events are **not** being considered at City Hall:

- Commercial activities involving retailing and/or merchandising
- Memorials inside Council Chambers
- Non-licensed gambling or gaming activities
- Preaching or activities that aim to convert or recruit someone to join a religion, cause or group
- Public rallies or demonstrations inside City Hall
- Registered political party events or displays

Spaces included in the proposed policy are Council Chambers, Antechamber, Songhees and Esquimalt Nation Meetings Rooms, City Hall foyer, and the Douglas Street entrance space.

Some considerations when creating the policy included:

- Ensuring that day-to-day business of City Hall is not impacted by external use
- Ensuring that the frequency and timing of events does not overwhelm staff capacity
- Ensuring insurance requirements are met
- Ensuring sufficient and appropriate staffing requirements are considered
- A clear process and usage guidelines for booking the space
- Acceptable use of equipment and equipment availability room availability
- Ensuring meeting room availability for internal purposes
- Associated fees if applicable

Costs

Generally, meeting space will be provided free of charge during regular business hours. For after-hours events, the Client would be charged for cost recovery based on the following proposed fee structure:

- Events on weekday evenings will be charged **\$0 to \$250**, depending on nature of the event and staffing needed.
- Events on weekend days of 4 hours or less will be charged **\$500**
- Events on weekend days up to 8 hours will be charged **\$1,000**
- Events on weekend days for more than 8 hours, including any set up and tear down on additional days will be charged **\$1,500**

Costs above include any building security, IT, event staffing or labour costs for set up and take down, and other staffing outside of normal business hours.

With the exception of weddings, it is the intention of this policy that use of City Hall is cost-neutral to the taxpayers. Private weddings will be subject to a \$150 room rental fee.

The normal business of City Hall must not be impacted by external use. This includes:

- Day to day operations of City Hall
- Meetings of Council
- Centennial Square programming
- City-organized events or workshops

Process for Booking

- Application form and guidelines will available online
- Completed application forms sent to engage@victoria.ca
- Staff from Citizen Engagement and Strategic Planning will manage the bookings and act as the main point of contact

In the proposed policy, bookings will be on a first come, first served basis.

OPTIONS & IMPACTS

Options include

1. Adopt the proposed Public Use of City Hall Policy and Guidelines (Recommended)
2. Direct staff to report back in six months on program usage and impacts to staff capacity (Recommended)
3. Status quo on use of City Hall; available on an ad hoc basis, with larger requests involving hard costs requiring Council approval. Community requests without direct staff or Council involvement generally discouraged.

2015 – 2018 Strategic Plan

Allowing for greater and varied use of City Hall is consistent with the 2015-2018 Strategic Plan, specifically:

- Engage and Empower the Community
- Facilitate Social Inclusion and Community Wellness
- Nurture our Arts, Culture and Learning Capital
- Demonstrate Regional Leadership

Impacts to 2015 – 2018 Financial Plan

With the exception of weddings, it is the intention of this policy that use of City Hall is cost-neutral to the taxpayers. Private weddings will be subject to a room rental fee.

The proposed six month pilot project would allow staff to assess impacts to staff capacity, and any potential revenue generation, and provide an update to Council at that time.

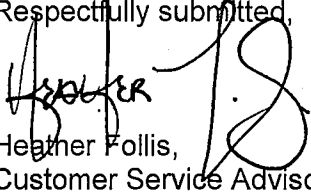
Official Community Plan Consistency Statement

The recommended course of action is consistent with Goal 15 (C) of the Official Community Plan that states "Victorians know their neighbours, are connected to communities of interest and have diverse opportunities for social interaction" and Goal 16 (A) that states "Victoria is a place where artists are able to thrive and where people from all walks of life enjoy formal and informal opportunities to create and enjoy the arts, culture and entertainment activities."

CONCLUSIONS

Providing citizens with better access to their local government and City Hall encourages a more engaged and connected community.

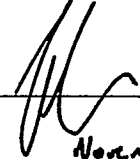
Respectfully submitted,


Heather Pollis,
Customer Service Advisor
Citizen Engagement and
Strategic Planning


Katie Hamilton, Director
Citizen Engagement and
Strategic Planning


Report accepted and recommended by the City Manager:

Date:


November 27, 2015

List of Attachments

Proposed Public Use of City Hall Policy
Proposed Public Use of City Hall Guidelines

	POLICY	
	No.	Page 1 of
SUBJECT: Public Use of City Hall		
PREPARED BY: Citizen Engagement and Strategic Planning		
AUTHORIZED BY:		
EFFECTIVE DATE:	REVISION DATE:	

A. PURPOSE

City Hall is a resource for citizens, and is open to the public, representing the community's relationship with their local government and City operations. In order to continue to provide citizens with a better connection to their local government and be responsive to community requests, members of the public can book spaces in City Hall for meetings and events.

Some considerations of this policy include:

- Ensuring that day-to-day business of City Hall is not impacted by external use
- Ensuring that the frequency and timing of events does not overwhelm staff capacity
- Ensuring insurance requirements are met
- Ensuring sufficient and appropriate staffing requirements are considered
- A clear process and usage guidelines for booking the space
- Ensuring a clear understanding of acceptable use of equipment, and equipment availability room availability
- Ensuring meeting room availability for internal purposes
- Staff ability and mechanism to approve or reject event requests based on suitability and capacity impacts
- Associated fees if applicable

Event approval will be determined by this policy, or at the discretion of the City Manager.

With the exception of weddings, it is the intention of this policy that use of City Hall is cost-neutral to the taxpayers. Private weddings will be subject to a room rental fee.

Any use of public space must comply and be consistent with federal and provincial legislation and any applicable City bylaws, plans or agreements.

B. DEFINITIONS

Normal operations of City Hall is defined as activities that directly relate to advancement or achievement of the City's goals and objectives, and which are not perceived to be of direct and personal benefit to an individual.

Commercial use is any use that generates income for a business. It does not include uses by non-profit or not-for-profit organizations.

Non-commercial use is any use by non-profit or not-for-profit organizations, including uses that raise funds for the organization.

Client refers to the booking organization or individual.

Staff refers to City of Victoria staff.

C. POLICY

Administration

Citizen Engagement and Strategic Planning will be responsible for the administration of City Hall bookings. Staff will have the sole discretion to approve or reject event bookings based on the suitability of the event, and capacity impacts. Suitable events may not be approved based on the frequency or timing of other previously booked events.

Client

The event must be non-commercial, and the requesting organization must be one whose mandate and activities will not discriminate against any individual or group as outlined in the BC Human Rights Code.

Commercial activities, registered political parties, or public rallies will not be permitted to rent space inside City Hall. Filming for television and movies is not included in the policy, but continues to be subject to the City's Film Production Guidelines and Application.

Event Activities

Acceptable events include, but are not limited to:

- Community group meetings
- Non-profit events
- Workshops
- Seminars
- Arts and culture related events
- Documentary screenings
- Private weddings

Other uses will be considered.

The following types of events are **not** permitted at City Hall:

- Commercial activities involving retailing and/or merchandising
- Memorials inside Council Chambers
- Non-licensed gambling or gaming activities
- Preaching or activities that aim to convert or recruit someone to join a religion, cause or group
- Public rallies or demonstrations inside City Hall
- Registered political party events or displays

Events open to the general public as well as ticketed events that conform with the above uses (i.e. supporting non-profit organizations) are acceptable.

City staff will have discretion over the suitability of uses not noted here. When events are determined to be unsuitable for City Hall use, staff may provide information on alternative locations in Victoria, wherever possible. Bookings are subject to cancellation should City business/operations cause a conflict. Clients will be advised of this possibility in advance, and all possible accommodations will be to accommodate the event in another space.

Art Shows

Art show requests for City Hall must be requested through a non-commercial organization and group, and juried. The City reserves the right to decline art shows that do not fit an "all ages" or "family-friendly" environment.

Private Weddings

Private weddings may be booked during regular business hours only, in Council Chambers. As with other events, these bookings are subject to cancellation should City business/operations cause a time conflict. Weddings may hold up to 25 guests. Finger food catering is allowed and must be arranged by the client. Audio speakers may be provided for music. Licences and marriage commissioners must be arranged by the client. The total length for a wedding ceremony room booking shall be up to one hour. The cost for this booking will be \$150.

Bookings

Process for Booking:

- Application form and guidelines are available online
- Send the completed application form to engage@victoria.ca
- Staff will be in contact within five business days to discuss requirements and confirm availability
- Final details, including any IT requirements, must be arranged a minimum of 10 days prior to the event

The normal operations of City Hall must not be impacted by external use. This includes, but is not limited to:

- Day-to-day operations of City Hall, including the Development Centre and Public Service Centre
- Meetings of Council
- Centennial Square programming
- City-organized events or workshops
- Availability of staff resources to support the event, from booking to on-site logistics

Bookings will be allotted on a first come, first served basis. Recurring bookings will be considered if room availability permits.

Events bookings will generally not be considered for Thursdays, to ensure minimal disruption to Council business and avoid potential room conflicts.

Costs

Generally, meeting space will be provided free of charge during regular business hours. For after-hours events, the Client will be charged for cost recovery.

- Events on weekday evenings will be charged **\$0 to \$250**, depending on nature of the event and staffing needed.
- Events on weekend days of 4 hours or less will be charged **\$500**

- Events on weekend days up to 8 hours will be charged **\$1,000**
- Events on weekend days for more than 8 hours, including any set up and tear down on additional days will be charged **\$1,500**

Costs above include any building security, IT, event staffing or labour costs for set up and take down, and other staffing outside of normal business hours.

The City reserves the right to set level of service required and the resulting charges, based on the nature and size of the activity. Any charges will be identified and agreed upon ahead of the event. Private weddings will be charged a fee for room usage.

Staffing

Events will be staffed by at least one representative from the client organization. The City may require additional staffing from the client based on the size and complexity of the event.

City staffing will comply with the collective agreement.

Equipment and Room Responsibility

The organizer will be responsible for returning the site and any City equipment to its original clean condition following the event. The organizer will be liable for any damage done to the site or City equipment during the event.

Proof of Insurance/Liability

The City requires that the organizer provide proof of a valid public liability insurance policy of at least \$2,000,000 against claims for personal injury, death or property damage occurring upon, in or about the venue. The policy will include the City of Victoria as additional named insured and contain a cross liability clause.

If an organization's ability to meet the necessary insurance requirements is limited, insurance may be available to purchase through the City. Additional information is available on this option.

In signing the application form, the organizer agrees to indemnify and save harmless the City in respect of any and all claims, demands, suits and costs arising out of any act or omission of the organizer or of any servant, agent or officer of the organizer arising out of or resulting from the use of the venue by the organizer.

Any damages incurred as a result of special events will be assessed by the City.

Acceptance of Terms and Conditions

A signed application form is required, indicating the terms and conditions are understood and met. A signed agreement form will also be required after the City and the client determine the appropriate staffing and equipment needs, and related costs.



Public Use of City Hall – Guidelines

City Hall is a resource for citizens to access information and services, and is open to the public, representing the community's relationship with their local government and City operations.

Thank you for your interest in bringing your event to City Hall. The following information corresponds to the Public Use of City Hall Policy, and booking application form, and is intended as a guideline to assist you in completing your application form and having your event approved.

Members of the public can book spaces in City Hall for meetings and events. All events must conform to the Public Use of City Hall Policy.

The following guidelines provide more information on the activities that can be supported at City Hall.

Event Activities

Please see the Public Use of City Hall Policy for suitable activities and events.

When events are unsuitable for City Hall use, staff may provide information on alternative locations in Victoria, wherever possible.

Bookings

The normal business of City Hall must not be impacted by external use. This includes, but is not limited to:

- Day to day operations of City Hall, including the Development Centre and Public Service Centre
- Meetings of Council
- Centennial Square programming
- City-organized events or workshops

Bookings will be allotted on a first come, first served basis. Recurring bookings will be considered if room availability permits. Clients should provide as much notice as possible prior to an event for any arrangements, and a minimum of 10 days' notice is required for final details including equipment and any IT support required.

Process for Booking

- Application form and guidelines are available online
- Send the completed application form to engage@victoria.ca
- Staff will be in contact to discuss requirements and confirm availability

Requirements

- A signed application form is required, indicating that terms and conditions are understood and met
- Events will follow the guidelines set out below
- Insurance requirements must be met

Costs

Generally, meeting space will be provided free of charge during regular business hours. For after-hours events, the Client will be charged for cost recovery.

- Events on weekday evenings will be charged up to **\$250**, depending on nature of the event and staffing needed.
- Events on of 4 hours or less on a weekend will be charged **\$500**
- Events on weekend days up to 8 hours will be charged **\$1,000**
- Events on weekend days for more than 8 hours, including any set up and tear down on additional days will be charged **\$1,500**

Costs above include:

- Building Services –room set up, tear down, facility logistics
- Citizen Engagement and Strategic Planning – event support and planning
- IT support (set up and during the event)
- Commissionaires/Security (if needed)

The City reserves the right to set level of service required and the resulting charges, based on the nature and size of the activity. Any charges will be identified and agreed upon ahead of the event.

Private weddings will be charged a fee for room usage. The cost for this booking is \$150 for up to one hour.

Staffing

- a) Client
 - Events will be staffed by at least one knowledgeable client representative who has been involved in the booking and has an understanding of the event and organization's responsibilities. These representatives will ensure the smooth implementation of the event.
- b) City Staff
 - Staffing needs will be determined by the event booking, and will comply with the Collective Agreement.

General Use Guidelines for all booking areas and activities

(Information specific to each location is available under Locations, below)

General

- Display materials, banners, promotional signs, etc. should not be attached to the building structure, however easels can be provided by the City. Acknowledgement of individual groups, public and private companies supporting an event at City Hall through financial or service support will be permitted.
- Registered not-for-profit organizations can invite voluntary donations to their society during events
- Commercial events or activities are not permitted uses of the policy

- A floorplan of the event will be required in advance, and will be provided by City Staff upon confirmation of booking
- The organizer shall not use the site or route for any other purpose than that stated in the application
- Applicants must ensure their event complies with human rights provisions as described in the City's Public Use of City Hall Policy
- The organizer will be responsible for returning the site and any City equipment to its original clean condition following the event
- The organizer will be liable for any damage done to the site or City equipment during the event

Food & Beverage

- Non-alcoholic beverages and finger foods requiring no on-site preparation or equipment are allowed, and must be arranged by the client
- The sale of food and beverages is not permitted
- Alcoholic beverages are not permitted
- Recyclable, compostable or reusable materials will be used by the client
- Single-use plastic water bottles cannot be provided to attendees. Water jugs will be provided as requested.
- Kitchen and food preparation areas are not included in room bookings
- Table linens are not available for use

IT and Equipment

- Provision of City equipment, including IT equipment, will be considered where available, but must be coordinated in advance of the event, with a minimum of 10 business days' notice
- The booking organization will be responsible for any loss, damage, or cleaning required to equipment belonging to City of Victoria as a result of the event
- Secure Wi-Fi can be provided to the client at no cost
- IT staff will endeavour to be available during normal business hours of City Hall to meet with the client to provide IT set up at no added cost.
- Equipment available includes projector and screens, and audio equipment as needed. Clients are responsible for providing a laptop or other computer equipment. City laptops will not be provided. Available equipment will be determined by room and location, as well as other events and meetings occurring in City Hall.
- Additional equipment, i.e. extension cords, may be considered upon request

Hours

- City Hall normal business hours are Monday to Friday, 8 a.m. to 4:30 p.m.
- City staff are required for all events that are outside of normal business hours
- The activities of the event, including set up and take down, should not interfere or disrupt normal legislative, business or other booked activities
- Events will be managed in a manner that does not conflict with the normal ongoing operation of City Hall

Locations

Below are the locations available for public booking. Other locations in City Hall are generally not available for booking, but may be included on the discretion of City Staff. All locations have public and guest Wi-Fi.

- Council Chambers
 - Seats up to 30 when booked separately and up to 200 in theatre style when booked with Council Antechamber.
 - Additional tables and chairs for workshops or other room setups are available for this room.
 - Projector and screens are available for use in this room.
 - Council "horseshoe" tables are not movable, and must be considered as part of the room layout.
 - Food and beverage as per the Public Use of City Hall Policy is permitted
- Council Antechamber
 - Seats up to 40 in theatre style when booked separately and up to 200 style when booked with Council Chambers.
 - Additional tables and chairs for workshops or other room setups are available for this room.
 - Projector and screens are available for use in this room.
 - Food and beverage as per the Public Use of City Hall Policy is permitted
- Esquimalt Nation Room
 - Seats up to 12, at one table located in room.
 - Additional tables and chairs are not available for this room.
 - Projector and screens are not available for use in this room.
 - Use of City IT equipment is not permitted in this room.
 - Food and beverage as per the Public Use of City Hall Policy is permitted
- Songhees Nation Room
 - Seats up to 20, at one table located in room, with room for an additional 15 chairs located at one end of the room
 - Additional tables are not available for this room.
 - Projector and screens are not available for use in this room.
 - Use of City IT equipment is not permitted in this room.
 - Food and beverage as per the Public Use of City Hall Policy is permitted
- Douglas Street Foyer
 - Can best accommodate standing-room only events
 - Tables and chairs are available for this space if requested
 - Projector and screens are not available for use in this room
 - Use of City IT equipment is not permitted in this room
 - Use of audio equipment is permitted in this room
 - Food and beverage as per the Public Use of City Hall Policy is permitted
- City Hall Foyer (Pandora Avenue)
 - Can best accommodate standing-room only events
 - Tables and chairs are available for this space if requested

- Projector and screens are available for use in this room
- Use of City IT equipment is not permitted in this room
- Use of audio equipment is permitted in this room
- Food and beverage as per the Public Use of City Hall Policy is permitted

Washrooms

Public washrooms are located on the first and second floors of City Hall.

First Aid and Safety Orientation

Events must meet City security, fire and safety standards. City staff must meet the client to provide a First Aid and Safety Orientation, including locations of emergency exits.

Waste Management

Garbage, recycling and kitchen scraps containers will be provided. The client will ensure waste products are minimized and put into the appropriate streams. The City will empty the containers. If significant garbage or clean-up is required, the client may be subject to a cleaning fee.

Parking

Parking is available around City Hall, both on-street and at several parkades in the area. Parking will not be reserved for indoor City Hall events. Clients may wish to rent parking meter hoods separately through the Public Service Centre at their own cost.

Filming in City Hall

Filming for television and movies will continue to be coordinated through Special Event Permits, and are not included in the Public Use of City Hall Policy and Guidelines.

Application Form

Application forms must be signed and submitted by email, mail or in person. The person signing the application form is responsible for ensuring that all conditions are met.


Proof of Insurance/Liability

Managing risk of damage to property and injury to persons is an important part of planning your event. You should identify any elements of risk associated with your event and ensure they are addressed before the event begins.

The City requires that the organizer provide proof of a valid public liability insurance policy of at least \$2,000,000 against claims for personal injury, death or property damage occurring upon, in or about the venue. The policy will include the City of Victoria as additional named insured and contain a cross liability clause.

If your ability to meet the necessary insurance requirements is limited, insurance may be available to purchase through the City. Additional information is available on this option.

In signing the application form, the organizer agrees to indemnify and save harmless the City in respect of any and all claims, demands, suits and costs arising out of any act or omission of the organizer or of any servant, agent or officer of the organizer arising out of or resulting from the use of the venue by the organizer.

	POLICY	
	No.	Page 1 of
SUBJECT: Public Use of City Hall		
PREPARED BY: Citizen Engagement and Strategic Planning		
AUTHORIZED BY:		
EFFECTIVE DATE:		REVISION DATE:

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C. POLICY

Administration

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- Non-profit events
- Workshops
- Seminars
- Arts and culture related events
- Documentary screenings
- Private weddings

Other uses will be considered.

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- Public rallies or demonstrations inside City Hall
- Registered political party social events or displays

Events open to the general public as well as ticketed events that conform with the above uses (i.e. supporting non-profit organizations) are acceptable.

City staff will have discretion over the suitability of uses not noted here. When events are determined to be unsuitable for City Hall use, staff may provide information on alternative locations in Victoria, wherever possible. Bookings are subject to cancellation should City business/operations cause a conflict. Clients will be advised of this possibility in advance, and all possible accommodations will be to accommodate the event in another space.

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Art show requests for City Hall must be requested through a non-commercial organization and group, and juried. The City reserves the right to decline art shows that do not fit an “all ages” or “family-friendly” environment.

Private Weddings

Private weddings may be booked during regular business hours only, in Council Chambers. As with other events, these bookings are subject to cancellation should City business/operations cause a time conflict. Weddings may hold up to 25 guests. Finger food catering is allowed and must be arranged by the client. Audio speakers may be provided for music. Licences and marriage commissioners must be arranged by the client. The total length for a wedding ceremony room booking shall be up to one hour. The cost for this booking will be \$150.

Bookings

Process for Booking:

- Application form and guidelines are available online
- Send the completed application form to engage@victoria.ca
- Staff will be in contact within five business days to discuss requirements and confirm availability
- Final details, including any IT requirements, must be arranged a minimum of 10 days prior to the event

The normal operations of City Hall must not be impacted by external use. This includes, but is not limited to:

- Day-to-day operations of City Hall, including the Development Centre and Public Service Centre
- Meetings of Council
- Centennial Square programming
- City-organized events or workshops
- Availability of staff resources to support the event, from booking to on-site logistics

Bookings will be allotted on a first come, first served basis. Recurring bookings will be considered if room availability permits.

Events bookings will generally not be considered for Thursdays, to ensure minimal disruption to Council business and avoid potential room conflicts.

Costs

Generally, meeting space will be provided free of charge during regular business hours. For after-hours events, the Client will be charged for cost recovery.

- Events on weekday evenings will be charged **\$0 to \$250**, depending on nature of the event and staffing needed.
- Events on weekend days of 4 hours or less will be charged **\$500**

- Events on weekend days up to 8 hours will be charged **\$1,000**
- Events on weekend days for more than 8 hours, including any set up and tear down on additional days will be charged **\$1,500**

Costs above include any building security, IT, event staffing or labour costs for set up and take down, and other staffing outside of normal business hours.

The City reserves the right to set level of service required and the resulting charges, based on the nature and size of the activity. Any charges will be identified and agreed upon ahead of the event. Private weddings will be charged a fee for room usage.

Staffing

Events will be staffed by at least one representative from the client organization. The City may require additional staffing from the client based on the size and complexity of the event.

City staffing will comply with the collective agreement.

Equipment and Room Responsibility

The organizer will be responsible for returning the site and any City equipment to its original clean condition following the event. The organizer will be liable for any damage done to the site or City equipment during the event.

Proof of Insurance/Liability

The City requires that the organizer provide proof of a valid public liability insurance policy of at least \$2,000,000 against claims for personal injury, death or property damage occurring upon, in or about the venue. The policy will include the City of Victoria as additional named insured and contain a crossliability clause.

If an organization's ability to meet the necessary insurance requirements is limited, insurance may be available to purchase through the City. Additional information is available on this option.

In signing the application form, the organizer agrees to indemnify and save harmless the City in respect of any and all claims, demands, suits and costs arising out of any act or omission of the organizer or of any servant, agent or officer of the organizer arising out of or resulting from the use of the venue by the organizer.

Any damages incurred as a result of special events will be assessed by the City.

Acceptance of Terms and Conditions

A signed application form is required, indicating the terms and conditions are understood and met. A signed agreement form will also be required after the City and the client determine the appropriate staffing and equipment needs, and related costs.



Public Use of City Hall – Guidelines

City Hall is a resource for citizens to access information and services, and is open to the public, representing the community's relationship with their local government and City operations.

Thank you for your interest in bringing your event to City Hall. The following information corresponds to the Public Use of City Hall Policy, and booking application form, and is intended as a guideline to assist you in completing your application form and having your event approved.

Members of the public can book spaces in City Hall for meetings and events. All events must conform to the Public Use of City Hall Policy.

The following guidelines provide more information on the activities that can be supported at City Hall.

Event Activities

Please see the Public Use of City Hall Policy for suitable activities and events.

When events are unsuitable for City Hall use, staff may provide information on alternative locations in Victoria, wherever possible.

Bookings

The normal business of City Hall must not be impacted by external use. This includes, but is not limited to:

- Day to day operations of City Hall, including the Development Centre and Public Service Centre
- Meetings of Council
- Centennial Square programming
- City-organized events or workshops

Bookings will be allotted on a first come, first served basis. Recurring bookings will be considered if room availability permits. Clients should provide as much notice as possible prior to an event for any arrangements, and a minimum of 10 days' notice is required for final details including equipment and any IT support required.

Process for Booking

- Application form and guidelines are available online
- Send the completed application form to engage@victoria.ca
- Staff will be in contact to discuss requirements and confirm availability

Requirements

- A signed application form is required, indicating that terms and conditions are understood and met
- Events will follow the guidelines set out below
- Insurance requirements must be met

Costs

Generally, meeting space will be provided free of charge during regular business hours. For after-hours events, the Client will be charged for cost recovery.

- Events on weekday evenings will be charged up to **\$250**, depending on nature of the event and staffing needed.
- Events on of 4 hours or less on a weekend will be charged **\$500**
- Events on weekend days up to 8 hours will be charged **\$1,000**
- Events on weekend days for more than 8 hours, including any set up and tear down on additional days will be charged **\$1,500**

Costs above include:

- Building Services –room set up, tear down, facility logistics
- Citizen Engagement and Strategic Planning – event support and planning
- IT support (set up and during the event)
- Commissionaires/Security (if needed)

The City reserves the right to set level of service required and the resulting charges, based on the nature and size of the activity. Any charges will be identified and agreed upon ahead of the event.

Private weddings will be charged a fee for room usage. The cost for this booking is \$150 for up to one hour.

Staffing

- a) Client
 - Events will be staffed by at least one knowledgeable client representative who has been involved in the booking and has an understanding of the event and organization's responsibilities. These representatives will ensure the smooth implementation of the event.
- b) City Staff
 - Staffing needs will be determined by the event booking, and will comply with the Collective Agreement.

General Use Guidelines for all booking areas and activities

(Information specific to each location is available under Locations, below)

General

- Display materials, banners, promotional signs, etc. should not be attached to the building structure, however easels can be provided by the City. Acknowledgement of individual groups, public and private companies supporting an event at City Hall through financial or service support will be permitted.
- Registered not-for-profit organizations can invite voluntary donations to their society during events
- Commercial events or activities are not permitted uses of the policy

- A floorplan of the event will be required in advance, and will be provided by City Staff upon confirmation of booking
- The organizer shall not use the site or route for any other purpose than that stated in the application
- Applicants must ensure their event complies with human rights provisions as described in the City's Public Use of City Hall Policy
- The organizer will be responsible for returning the site and any City equipment to its original clean condition following the event
- The organizer will be liable for any damage done to the site or City equipment during the event

Food & Beverage

- Non-alcoholic beverages and finger foods requiring no on-site preparation or equipment are allowed, and must be arranged by the client
- The sale of food and beverages is not permitted
- Alcoholic beverages are not permitted
- Recyclable, compostable or reusable materials will be used by the client
- Single-use plastic water bottles cannot be provided to attendees. Water jugs will be provided as requested.
- Kitchen and food preparation areas are not included in room bookings
- Table linens are not available for use

IT and Equipment

- Provision of City equipment, including IT equipment, will be considered where available, but must be coordinated in advance of the event, with a minimum of 10 business days' notice
- The booking organization will be responsible for any loss, damage, or cleaning required to equipment belonging to City of Victoria as a result of the event
- Secure Wi-Fi can be provided to the client at no cost
- IT staff will endeavour to be available during normal business hours of City Hall to meet with the client to provide IT set up at no added cost.
- Equipment available includes projector and screens, and audio equipment as needed. Clients are responsible for providing a laptop or other computer equipment. City laptops will not be provided. Available equipment will be determined by room and location, as well as other events and meetings occurring in City Hall.
- Additional equipment, i.e. extension cords, may be considered upon request

Hours

- City Hall normal business hours are Monday to Friday, 8 a.m. to 4:30 p.m.
- City staff are required for all events that are outside of normal business hours
- The activities of the event, including set up and take down, should not interfere or disrupt normal legislative, business or other booked activities
- Events will be managed in a manner that does not conflict with the normal ongoing operation of City Hall

Locations

Below are the locations available for public booking. Other locations in City Hall are generally not available for booking, but may be included on the discretion of City Staff. All locations have public and guest Wi-Fi.

- Council Chambers
 - Seats up to 30 when booked separately and up to 200 in theatre style when booked with Council Antechamber.
 - Additional tables and chairs for workshops or other room setups are available for this room.
 - Projector and screens are available for use in this room.
 - Council “horseshoe” tables are not movable, and must be considered as part of the room layout.
 - Food and beverage as per the Public Use of City Hall Policy is permitted
- Council Antechamber
 - Seats up to 40 in theatre style when booked separately and up to 200 style when booked with Council Chambers.
 - Additional tables and chairs for workshops or other room setups are available for this room.
 - Projector and screens are available for use in this room.
 - Food and beverage as per the Public Use of City Hall Policy is permitted
- Esquimalt Nation Room
 - Seats up to 12, at one table located in room.
 - Additional tables and chairs are not available for this room.
 - Projector and screens are not available for use in this room.
 - Use of City IT equipment is not permitted in this room.
 - Food and beverage as per the Public Use of City Hall Policy is permitted
- Songhees Nation Room
 - Seats up to 20, at one table located in room, with room for an additional 15 chairs located at one end of the room
 - Additional tables are not available for this room.
 - Projector and screens are not available for use in this room.
 - Use of City IT equipment is not permitted in this room.
 - Food and beverage as per the Public Use of City Hall Policy is permitted
- Douglas Street Foyer
 - Can best accommodate standing-room only events
 - Tables and chairs are available for this space if requested
 - Projector and screens are not available for use in this room
 - Use of City IT equipment is not permitted in this room
 - Use of audio equipment is permitted in this room
 - Food and beverage as per the Public Use of City Hall Policy is permitted
- City Hall Foyer (Pandora Avenue)
 - Can best accommodate standing-room only events
 - Tables and chairs are available for this space if requested

- Projector and screens are available for use in this room
- Use of City IT equipment is not permitted in this room
- Use of audio equipment is permitted in this room
- Food and beverage as per the Public Use of City Hall Policy is permitted

Washrooms

Public washrooms are located on the first and second floors of City Hall.

First Aid and Safety Orientation

Events must meet City security, fire and safety standards. City staff must meet the client to provide a First Aid and Safety Orientation, including locations of emergency exits.

Waste Management

Garbage, recycling and kitchen scraps containers will be provided. The client will ensure waste products are minimized and put into the appropriate streams. The City will empty the containers. If significant garbage or clean-up is required, the client may be subject to a cleaning fee.

Parking

Parking is available around City Hall, both on-street and at several parkades in the area. Parking will not be reserved for indoor City Hall events. Clients may wish to rent parking meter hoods separately through the Public Service Centre at their own cost.

Filming in City Hall

Filming for television and movies will continue to be coordinated through Special Event Permits, and are not included in the Public Use of City Hall Policy and Guidelines.

Application Form

Application forms must be signed and submitted by email, mail or in person. The person signing the application form is responsible for ensuring that all conditions are met.

Proof of Insurance/Liability

Managing risk of damage to property and injury to persons is an important part of planning your event. You should identify any elements of risk associated with your event and ensure they are addressed before the event begins.

The City requires that the organizer provide proof of a valid public liability insurance policy of at least \$2,000,000 against claims for personal injury, death or property damage occurring upon, in or about the venue. The policy will include the City of Victoria as additional named insured and contain a cross liability clause.

If your ability to meet the necessary insurance requirements is limited, insurance may be available to purchase through the City. Additional information is available on this option.

In signing the application form, the organizer agrees to indemnify and save harmless the City in respect of any and all claims, demands, suits and costs arising out of any act or omission of the organizer or of any servant, agent or officer of the organizer arising out of or resulting from the use of the venue by the organizer.



Governance and Priorities Committee Report

For the December 3, 2015 Meeting

To: Governance and Priorities Committee **Date:** November 20, 2015

From: Chris Coates, City Clerk

Subject: Application for a Liquor Primary Licence, **Royal Canadian Legion Public Service Branch 127**, 514 Government Street (James Bay Neighbourhood)

RECOMMENDATION

That Council, after conducting a review of the staff assessment of the application for a Liquor Primary Licence for **the Royal Canadian Legion Public Service Branch 127**, located at 514 Government Street, and in accordance with the City's Liquor Licensing Fee Bylaw and Liquor Licensing Policy, approves:

1. The scheduling of a Liquor Licence Hearing (suggested date: Thursday January 14) before Council to receive written and oral submissions from residents, property owners and the public with respect to this application; and
2. Based upon the results of the public input received through the Liquor Licence hearing process, approve a resolution (with comments on the relevant factors) either supporting the licence application or not supporting the licence application. The appropriate resolution will be brought to Council at the earliest opportunity after completion of the Liquor Licence hearing.

EXECUTIVE SUMMARY

The purpose of this report is to seek a Council resolution regarding an application by Royal Canadian Legion Public Service Branch 127, located at 514 Government Street, for a Liquor Primary Licence. This is a new licence application and will require Council to receive input from the Public through a Liquor Licence hearing as set out in the Liquor Licensing Fee Bylaw and the City's Liquor Licensing Policy and Process.

The proposed hours of liquor service would be from 11:00h (11:00AM) to 23:00h (11:00PM) seven days per week. The occupant load proposed is 100 persons (all inside the building).

PURPOSE

The purpose of this report is to seek Council direction regarding a new Liquor Primary Liquor Licence application by Royal Canadian Legion Public Service Branch 127, located at 514 Government Street.

BACKGROUND

This is a **new application** requesting the ability to provide liquor service on the part of an organization that serves and supports veterans. The Royal Canadian Legion Public Service Branch 127 is located at 514 Government Street, which is in the area of the Parliament Buildings, tourist attractions, some residential and very little retail. This legion is a social meeting place for local and out of town club members, and a few guests of veterans. The maximum proposed hours of liquor service would be from 11:00h (11:00AM) to 23:00h (11:00PM) seven days per week. The occupant load proposed is 100 persons (all inside the building). Snacks and beverages will be provided to guests.

A Letter of Intent from the business owner, submitted in May 2015 to the Liquor Control and Licensing Branch (LCLB) when the request was initiated, is attached in the Appendix to this Report, along with the Application Summary prepared by the LCLB.

There have been no previous applications for a liquor licence at this location.

Location

Official Community Plan:

- The urban place designation is "Core Inner Harbour/Legislative". Commercial uses are envisioned within this land use designation.

Downtown Core Area Plan:

- The property is within the Inner Harbour District of the Downtown Core Area Plan, which supports maintaining and strengthening the area as a focus for tourism as well as Provincial Government office and business activities.
- Mixed-use development with residential above active commercial uses at street level is supported. In addition, the location, design and siting of residential development should ensure that any potentially negative effects on the general operation and function of employment activities is mitigated.

Zoning and Designations:

- The site is Zone CD-2 and is located within the LP-2E sub area, the Legislature Comprehensive District. The permitted uses in this area are:
 - Public buildings
 - Offices
 - Fitness clubs
 - Residential
 - Surface parking

Existing Building and Neighbourhood Compatibility:

- The existing building is on the Heritage Register. Any alterations to the exterior of the building require a Heritage Alteration Permit approval.
- The Royal Canadian Legion Public Service Branch 127, at 514 Government Street, is located between Michigan and Superior Streets.
- The Queen's Printer building (directly to the north) is the large building on the southwest corner of Superior and Government.
- There is a small lot of green space directly to the south of 514 Government; most nearby properties (outlined in next section) are residential. The applicant outlined in the application there should be no disturbances or any problems as a result of this licence because most of their members are social drinkers and most members depart by 8:30 pm.

- On-street parking is used by public servants, those attending meetings or appointments in government offices or tourists visiting nearby attractions (Parliament Buildings, Royal British Columbia Museum, Inner Harbour, Beacon Hill Park, etc.)
- Younger veterans are also joining the Legion as they move into the neighbourhood. If these members transfer from other Legion branches, they have expectations that alcoholic beverages will be provided as in their former branches.

Liquor Control and Licensing Branch

The General Manager of the provincial Liquor Control and Licensing Branch (LCLB) issues liquor licences under the authority of the *Liquor Control and Licensing Act* and regulations. Local government is to provide comments and recommendations to the LCLB on all new liquor-primary licence applications regarding the following criteria:

- a) The location of the establishment;
- b) The proximity of the establishment to other social or recreational facilities and Public buildings;
- c) The person capacity and hours of liquor service of the establishment;
- d) The number and market focus or clientele of liquor-primary licence establishments within a reasonable distance of the proposed location;
- e) The impact of noise on the community in the immediate vicinity of the establishment; and
- f) The impact on the community if the application is approved.

Relevant City Policy / Bylaw

- a) Liquor Licensing Policy;
- b) Liquor Licensing Fee Bylaw.

ISSUES AND ANALYSIS

As stipulated in the *Liquor Control and Licensing Act*, Council has been requested to provide input to the LCLB with respect to this application. Under the City's Liquor Licensing Fee Bylaw and the City's Liquor Licensing Policy, Council is required to hold a Liquor Licence hearing to receive input on new applications for a Liquor Primary Licence, such as this application.

Under the rules established by the Liquor Control and Licensing Branch, Council can choose to "opt out" of providing comment on this application. As proceeding to opt out is contrary to the City's Policy on Liquor Licensing, that option has not been further explored in this report.

Operating Hours, Noise, Community Impact:

Closest residential uses are:

Address	Permitted Uses
501 Government St.	Mixed Use: corner store and residential unit
505 Government St.	bed and breakfast
640 Michigan St.	90 unit multiple dwelling
647 Michigan St.	multiple dwelling
605 Michigan St.	duplex dwelling
595 Michigan St.	bed and breakfast

Within a 300 metre radius, (which is the same radius as the public consultation mail-out for this new application), there are 4 other Liquor Primary Licenced establishments with a total patron capacity of up to 4,057 seats, but the majority of these seats are for special events.

VENUE	HOURS	SUNDAY HOURS	SEATING	TYPE
James Bay Inn Ltd. 270 Government Street	11am -11pm	11am -11pm	125	Pub/Hotel
Empress Hotel 721 Government Street	11am – 1am	11am – midnight	166	Hotel
Hotel Grand Pacific 463 Belleville Street	6:30am – 10 pm	6:30am – 10 pm	966	Hotel
Royal BC Museum Corp. 675 Belleville Street	10am – midnight	10am – midnight	2,800	Cultural Centre/Special Event Venue

Bylaw Enforcement

The Bylaw and Licensing Services Division has no concerns with this application.

Engineering & Public Works Department

The Engineering & Public Works Department has no specific concerns with this application.

Sustainable Planning and Community Development Department

- The Sustainable Planning and Community Department does not have any concerns regarding potential noise impacts.
- The zoning review will likely identify a parking shortfall. A parking study should be completed to confirm if the parking demand will be met on-site, or if it will result in patrons/employees seeking parking on the surrounding streets. If spill over on to the streets will occur, the extent to which it will impact surrounding businesses and residents should be determined.
- The parking requirements for pubs is 1 space per 5 seats. One hundred seats are proposed; a parking variance may also be required if the 20 stalls are not accommodated on site.
- The applicant has partially addressed parking concerns, explaining that most patrons live in the immediate neighbourhood of the legion. Any on-street parking that is available is used by public servants, those attending meetings or appointments in government offices or tourists visiting nearby attractions (Parliament Buildings, Royal British Columbia Museum, Inner Harbour, Beacon Hill Park, etc.). When available, it is only for 60 or 90 minutes until after 6:00 pm and patrons are aware of the time they are in a space as this area is monitored regularly.
- The proposed use as a clubhouse and restaurant/pub is not consistent with existing zone. As a result, a Rezoning Application and approval from Council is required to permit the proposed use.

Citizen Engagement and Strategic Planning

The Community Development Coordinator has provided the following comments in support of the new licence:

- It is noted that this is a new licence for 100 seats with a relatively early closing time (11pm), there are no outdoor patios at this location and the premises are open to members only.
- Because of the existence of residences across the street, office workers present during the day immediately adjacent to the premises, on-street parking on both sides of Government Street and the location being in James Bay adjacent to the downtown and outside the entertainment district, there is a concern about possible noise disturbance to the neighbours and lack of parking.
- However, given that it is a private club and the Legion is an organization with sensitivities to the interests of the public, there are not likely to be (unmanageable) disturbance problems.

- Larger events with the given number of licensed seats could impact the neighbourhood in terms of parking and activity. Overall, the likelihood of this would be moderate.
- There are no other concerns with this application.

Police

- The Victoria Police Department has no major objections other than the predictable conflict that arises when licensed premises are in close proximity to residential areas.
- Generally the police do not have problems with the Legions; if there are larger events at the Legion and numerous people are exiting later in the night then there could be conflict and cause for concern for the police.

As required under the City's bylaws and policy, a staff review has been completed. No barriers were identified to this application proceeding to the next step – public consultation through a Liquor Licence Hearing before Council. A copy of this report will be provided to the applicant for review prior to the December 3rd, 2015 Governance and Priorities Committee meeting.

As noted above, the proposed use as a clubhouse and restaurant/pub is not consistent with the existing zoning. The applicant is aware that a Rezoning Application must be submitted and approved by Council to permit the proposed use before the LCLB will issue a liquor licence. This process can be initiated while the liquor licence application process is underway. In addition, the applicant has been advised of the requirement to obtain a Business Licence.

Public Engagement and Consultation

If Council endorses the recommendations in this Report, in accordance with the City's Liquor Licensing Fee Bylaw and Liquor Licensing Policy for the Intermediate District (according to the City of Victoria's Noise District Map) owners and occupiers of property within **300 metres** of the applicant's location will be solicited by mail to provide input regarding this application and invited to attend the Liquor Licence Hearing. In addition, the business will be required to display posters at the access points to their proposed business location for a minimum 3 week period, which will also invite the Public to provide input to the City with respect to this application and to attend the Liquor Licence Hearing.

Official Community Plan

The proposed use of the property is consistent with the *Official Community Plan* objectives for this neighbourhood, the Downtown Core Area Plan, and the 9 (HC) Inner Harbour District.

Strategic Plan 2015 – 2018

The applicant's proposed business model is consistent with Strategic Plan Objective #7 – *Facilitate Social Inclusion and Community Wellness*.

2015 – 2018 Financial Plan

There is no expenditure impact on the Financial Plan.

CONCLUSIONS

As required under the City's bylaws and policy, a staff review of this application has been completed. No barriers were identified to the application proceeding to the public consultation stage.

If the recommendations are approved, staff will arrange to receive public input through a Liquor Licence hearing, in accordance with City policy, within 30 days. A final Report to Council would

be prepared and submitted summarizing the results of the Liquor Licence Hearing. This report will also provide a draft Resolution for submission to the Liquor Control and Licensing Branch for Council's consideration.

Respectfully submitted,


Mary Chudley
Policy Analyst
Legislative and Regulatory Services



Janice Schmidt
Manager
Legislative Services


Chris Coates
City Clerk


Jocelyn Jenkyns
Deputy City Manager

Report accepted and recommended by the City Manager:

Date:


Nov. 25, 2015

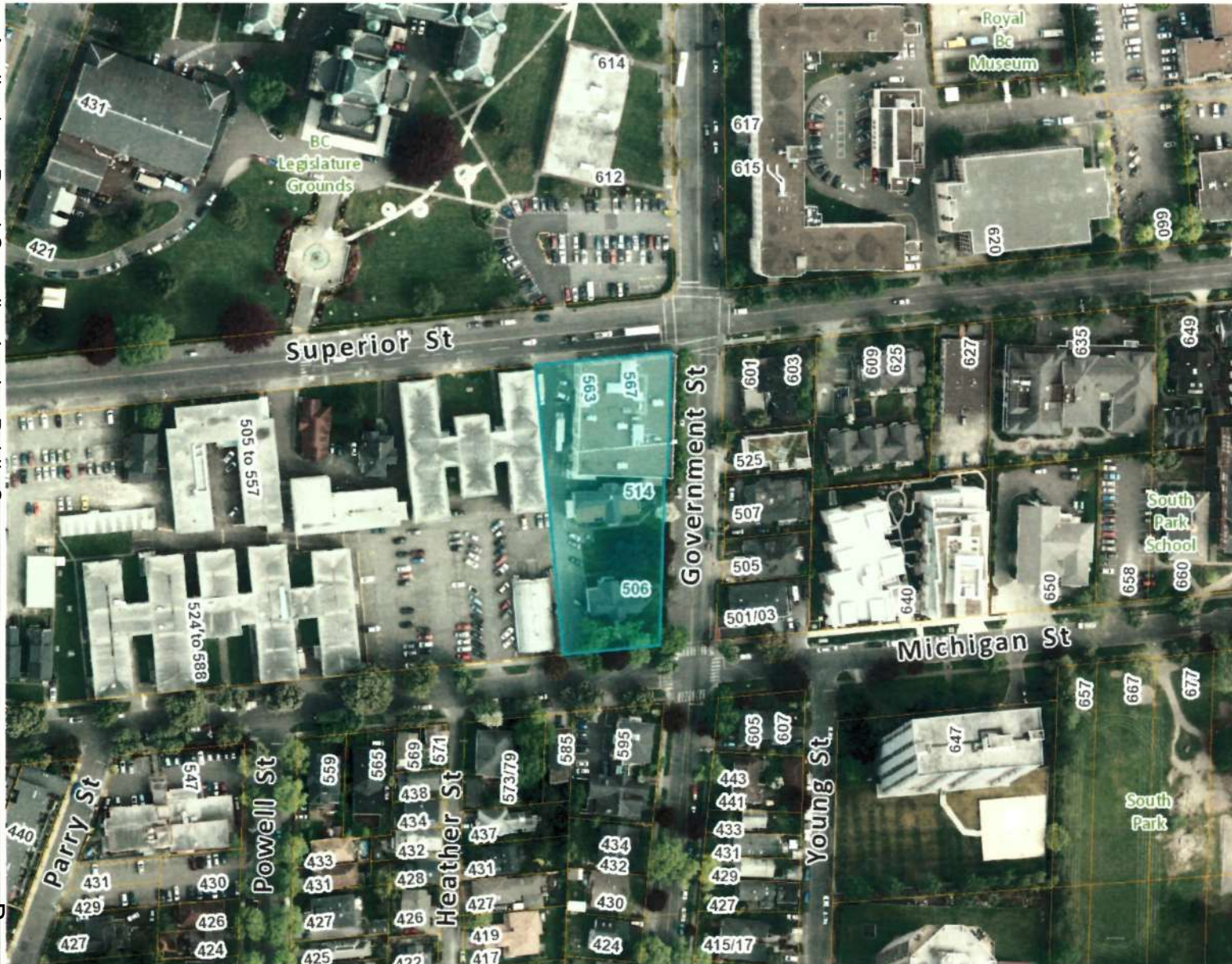
List of Attachments

- Appendix A – Aerial photograph (map) of the property and surrounding area
- Appendix B – Application Summary prepared by LCLB (which includes letter of intent from applicant)



Appendix A: Aerial Photograph of 514 Government, Royal Canadian Legion

11/20/2015



Legend

Victoria Parcels

1: 2,000



Notes

102 0 51 102 Meters

NAD_1983_CSRS_UTM_Zone_10N

Public domain: can be freely printed, copied and distributed without permission.

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION



APPLICATION SUMMARY

For Applicant and Local Government/First Nations

Date: October 1, 2015

Job # 26313644-1

Re: Application for a new Liquor Primary (LP) Club Licence
Applicant: Royal Canadian Legion Public Service Branch #127
Proposed Establishment Name: Public Service Branch #127
Proposed Site: 514 Government Street, Victoria

1. APPLICATION INFORMATION

Date application deemed complete:	September 24, 2015
Local Government Jurisdiction:	City of Victoria
Primary Business Focus:	Food and Beverage
Total Person Capacity (patrons plus staff):	100 Persons (Interior)

Proposed Hours of Operation:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
11:00 AM	11:00 AM	11:00 AM	11:00 AM	11:00 AM	11:00 AM	11:00 AM
11:00 PM	11:00 PM	11:00 PM	11:00 PM	11:00 PM	11:00 PM	11:00 PM

Proposed Terms and Conditions:

A private club is eligible for the term and condition for flexible use (green lined area), pursuant to section 27(b) of the *Liquor Control and Licensing Act*. The licensee has the option of providing or not providing liquor service in areas covered by section 27(b)(i). When a green lined area is not being used for liquor service, the rules governing a licensed area no longer apply. The practical result of this designation is that when liquor is not being served these areas are unlicensed. The licensee does not need to apply to temporarily de-license the area.

Minors are permitted in green lined areas on the official floor plan during noted licensed hours when liquor is not being sold or consumed and all liquor is securely stored. No minors permitted in the liquor service area when the licence is in effect (liquor is being served) unless otherwise authorized by the L.C.L.B.

2. APPLICANT SUITABILITY INFORMATION (Fit and Proper)

The applicant has met the eligibility and suitability requirements relative to the above noted liquor licence, as required in the *Liquor Control and Licensing Act*.

3. LOCATION/SITE FACTORS

The legal description of the proposed site is: PID 029-274-478, Lot 1 of Lots 1718, 1719, 1720, 1743, 1744 and 1745, Victoria City Plan EPP38872. The proposed liquor primary establishment will operate as a social meeting place for local and out of town club members only. There is an occasional dinner party however there is no paid entertainment offered.

See the attached Applicant's Letter of Intent for details of the proposed Liquor Primary establishment, including the following details:

- a) Business Focus or Purpose
- b) Target Market
- c) Composition of the Neighbourhood and Reasonable Distance Measure
- c) Benefits to the Community
- d) Noise in the Community
- f) Impact on the Community
- g) Other impacts, comments or requests

Please note that the applicant's letter of intent is enclosed as an attachment to this report for reference purposes. The information or statements included in the letter of intent have not been confirmed unless otherwise stated in this report.

4. CONTRAVENTION STATISTICS

The Liquor Control and Licensing Branch provide contravention statistics for liquor primary and liquor primary club establishments near the subject location upon request.

5. POPULATION AND SOCIO-ECONOMIC INFORMATION

- Circle population statistics for 2001 and 2006 are available from BC Stats by emailing your request to BC.Stats@gov.bc.ca
- BC Stats Community Facts includes the BC Benefits recipient and EI Beneficiary statistics and is available at <http://www.bcstats.gov.bc.ca/data/dd/facsheet/facsheet.asp>
- Statistics Canada Population breakdown by categories is available at: <http://www12.statcan.ca/census-recensement/2006/dp-pd/prof/92-591/index.cfm?Lang=E>

6. PUBLIC INTEREST

In providing its resolution for the proposed Liquor Primary application, local government must consider and comment on each of the regulatory criteria indicated below. The written comments must be provided to the general manager by way of a resolution within 90 days after the local government receives notice of the application, or any further period authorized by the general manager in writing.

Regulatory Criteria local government or First Nation must consider and comment on:

- a) The location of the establishment;
- b) The proximity of the establishment to other social or recreational facilities and public buildings;
- c) The person capacity and hours of liquor service of the establishment;
- d) The number and market focus or clientele of liquor primary licence establishments within a reasonable distance of the proposed location;
- e) The impact of noise on the community in the immediate vicinity of the establishment; and
- f) The impact on the community if the application is approved.

The local government or first nation must gather the views of residents in accordance with section 11.1 (2) (c) of the Act and include in their resolution:

- (i) the views of the residents,
- (ii) the method used to gather the views of the residents, and
- (iii) its comments and recommendations respecting the views of the residents;

A sample resolution template and comments are enclosed as attachments 2 and 3 to this report for reference purposes.

For use by Liquor Control and Licensing Branch:

5. REGULATORY and POLICY CONSIDERATIONS

Liquor Control and Licensing Act, Sections: 11, 16 and 18

Liquor Control and Licensing Regulations, Sections: 4, 5, 6, 8, 10

Liquor Licensing Policy Manual, Sections: 3.2, 3.3 and 3.4

ATTACHMENT 1

APPLICANT'S LETTER OF INTENT



Public Service Branch 127

Royal Canadian Legion
c/o Parliament Buildings
Victoria, BC V8V 1X4

Tel: (250) 386-3325

email: rcl127@shaw.ca

Web Site: <http://www.br127.ca>

May 31, 2015

Liquor Control and Licensing Branch
Ministry of Justice
4th Floor, 3350 Douglas St
Victoria, BC V8Z 3L1

RE: Letter of Intent – Liquor Primary Club Licence
– Royal Canadian Legion Public Service Branch 127

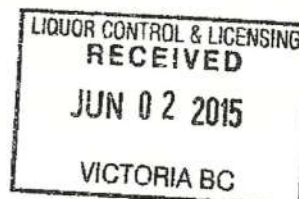
Please find attached Royal Canadian Canadian Legion, Public Service Branch 127's application for a new Liquor Primary Club Licence and required documents.

The Branch's main function is to serve and support veterans and provide a safe and comfortable environment for them to socialize and share their experiences. Our patrons are veteran members, non-veteran members and a limited number of guests. The activities are mainly conversational. There is no paid entertainment of any type and the building is not big enough for structured games, only quizzes should there be an occasional dinner or party.

The target market is veterans belonging to this or other branches and seniors who are members and live in the James Bay area. We are a very low key branch and do not advertise for patrons or take away patrons from other commercial establishments. Members join as a result of their friends who are members.

Most of our patrons are within walking distance as we have no designated customer parking. Any on-street parking that is available is used by public servants, those attending meetings or appointments in government offices or tourists visiting nearby attractions (Parliament Buildings, Royal British Columbia Museum, Inner Harbour, Beacon Hill Park, etc). When available, it is only for 60 or 90 minutes until after 6:00 pm and patrons are very aware of the time they are in a space as this area is monitored regularly.

The immediate neighborhood surrounding this Legion branch is mostly government offices, the Parliament Buildings, tourist attractions, some residential and very little retail.



Cont'd ... /2

... Cont'd

We are one of the few Legion branches that are experiencing membership growth. This is primarily from Legion members moving to this area and transferring to this branch or people liking being within walking distance or from branches that might be closing. Younger veterans are also joining if they move to this area. If they transfer from other Legion branches, they have expectations that alcoholic beverages will be provided as in their former branches. If the block's proposed redevelopment takes place, we expect this trend to continue.

Although on the application the hours of operation are extensive, the actual hours are quite restricted. The branch is normally open only on Fridays and customers clear out by 7:30. Occasionally a handful of people may stay until 8:30 or 9:00 but no one stays beyond 10:30. When calling cabs, patrons normally stay within the building until the driver comes in to pick them up. Those not needing cabs often just walk home. When some leave, they regularly go to a restaurant 2 blocks away and provide business for them.

We do not expect to have disturbances or any problems as a result of this licence because most of our members are quite disciplined and are social drinkers only. We also have several policemen, retired and active, as members who can help should their assistance be required. This building does not stand out as a Legion so we don't often get drop-ins unless they are Legion members visiting Victoria. In fact, unless a member tells them, neighbours or public servants in the area are not aware of a Legion being in their midst.

We have been told by guests, as well as our own members who drop in at other branches, that we're the only Legion branch they have been to that provides free snacks (chips, cheesies, pretzels, etc) which we are happy to do to keep our patrons safe and sober.

We believe our branch is an important gathering place for our members, especially veterans, who like to drop in before going out for the evening for meals, entertainment and sports events.

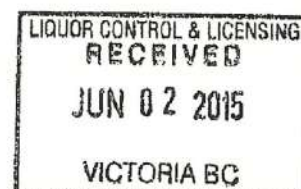
If you need more information, please do not hesitate to contact us.

Yours very truly,

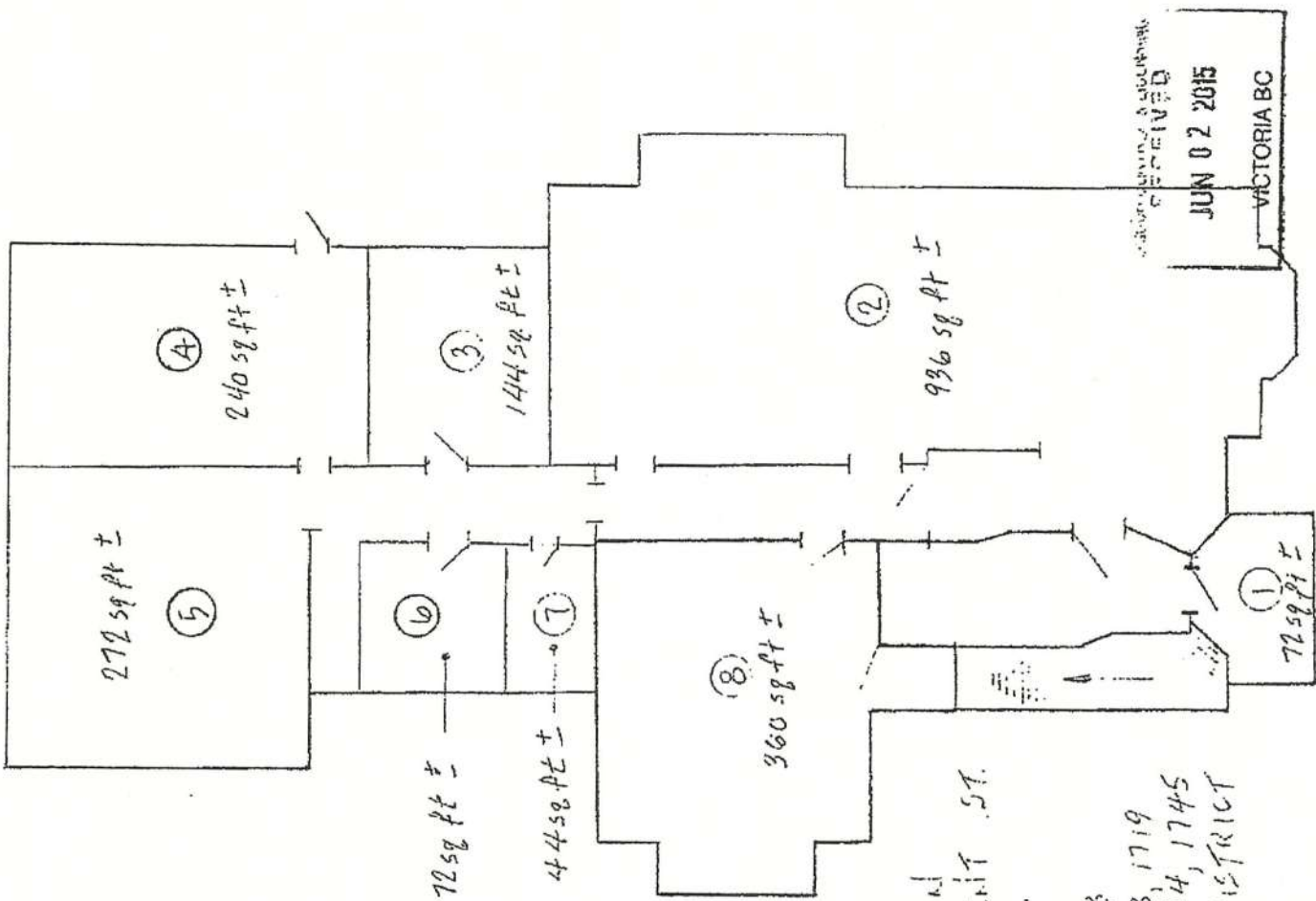


Richard Steele
Branch President

bks



1. FOYER
2. LOUNGE AREA
3. BAR AREA
4. OFFICE
5. KITCHEN
6. WOMAN'S
7. MEN'S
8. GAMES / LIBRARY



City of Victoria
* Reviewed for Occupant Load Only

Maximum Occupant Load is:	Fire Prevention Officer:
Main Floor: <u>150</u> Persons	Signature: <u>Brian Sifert</u>
Mezzanine: <u>-</u> Persons	Signature: <u>[Signature]</u>
Patio/Deck: <u>-</u> Persons	Date: <u>Aug 18/15</u>
Total: <u>150</u> Persons	

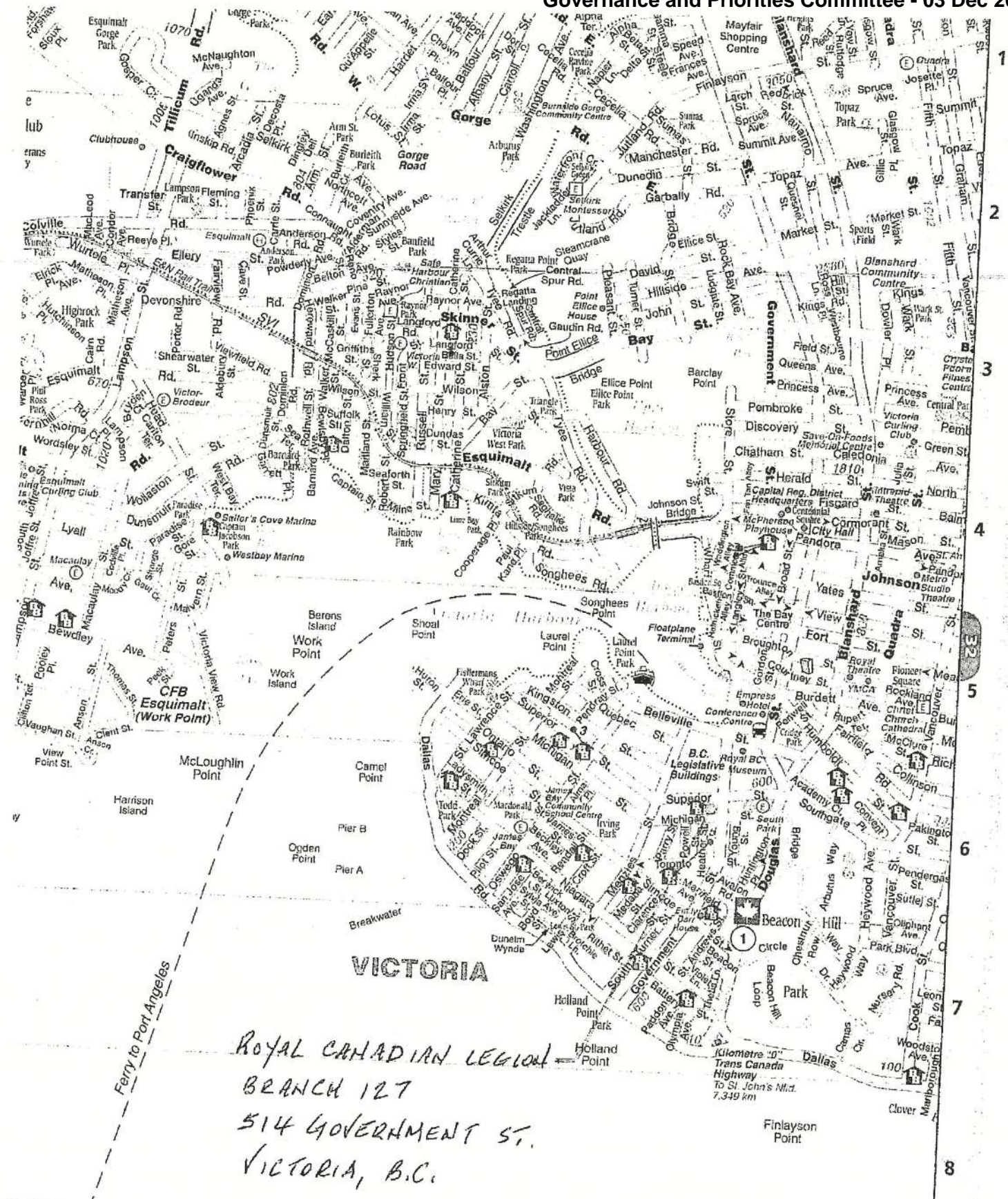
1ST FLOOR PLAN
514 GOVERNMENT ST.
VICTORIA, B.C.

PID: 229-274-1178
2015 1718, 1719
2015 1743, 1744, 1745
2015 1746, 1747, 1748
VICTORIA, CITY DISTRICT
PLAN 80038872

REVIEWED APRIL 2014
- JTS -

GOVERNMENT ST.

RECEIVED
JUN 02 2015
VICTORIA BC



ATTACHMENT 2Sample Resolution Template for a Liquor-Primary or Liquor-Primary Club Licence Application

To: General Manager, Liquor Control and Licensing Branch

RE: Application for a liquor-primary licence at: (address of proposed establishment)

At the (council/board) meeting held on (date), Council passed the following resolution with respect to the application for the above named liquor licence:

1. The (council/board) (recommends/does not recommend) the issuance of the licence for the following reasons: (detail and explain reasons for recommendation)
2. The (council's/board's) comments on the prescribed considerations are as follows: *(a comment on each criteria must be included in the resolution or the resolution must reference the staff report if a staff report addresses the criteria. The resolution must clearly state that Council endorses the comments in the report.)*
 - (a) The location of the establishment: *(provide comments)*
 - (b) The proximity of the establishment to other social or recreational facilities and public buildings: *(provide comments)*
 - (c) The person capacity and hours of liquor service of the establishment: *(provide comments)*
 - (d) The number and market focus or clientele of liquor primary licence establishments within a reasonable distance of the proposed location: *(provide comments)*
 - (e) The impact of noise on the community in the immediate vicinity of the establishment: *(provide comments)*; and
 - (f) The impact on the community if the application is approved: *(provide comments)*.
3. The (council's/board's) comments on the views of residents are as follows: (describe the views of residents, the method used to gather the views and provide comments and recommendations with respect to the views. If the views of residents were not gathered, provide reasons).

The undersigned hereby certifies the above resolution to be a true copy of the resolution passed by the (council/board) of (local government/First Nation) on (date).

Sincerely,

(signature)

(name and title of official)

(local government/First Nation)

Note:

- All of the items outlined above in points 1, 2(a) through (f), and 3 must be addressed in the resolution in order for the resolution to comply with *Section 10 of the Liquor Control and Licensing Regulation*.
- Any report presented by an advisory body or sub-committee to the council or board may be attached to the resolution.

ATTACHMENT 3

The following are examples that illustrate the type of comments that local government and First Nations may provide to demonstrate they have taken into consideration each of the regulatory criteria for their final recommendation. Comments may be a mix of positive, negative and neutral observations relevant to each criterion. The final recommendation is the result of balancing these 'pros and cons'.

The list is not intended to illustrate every possible comment as the variations are endless, given the wide range of applications and local circumstances.

Local government or First Nation staff may wish to contact the Liquor Control and Licensing Branch for assistance on drafting the content of a resolution before it is presented to local government or First Nation to avoid resolutions that do not comply with the regulations.

Sample Resolution Comments for a Liquor Primary Licence Application

- (a) The location of the establishment: *The location is in a commercial area that is removed from nearby residences and is suitable for a late night entertainment venue where some street noise at closing time can be anticipated.*
- (b) The proximity of the establishment to other social or recreational facilities and public buildings: *The only nearby social, recreational and public buildings do not conflict with the operation of a late night entertainment venue.*
 – or –
The proposed location is across a lane from a church with an attached retirement facility and church hall routinely used for youth group gatherings. The proximity of the proposed establishment is not considered compatible with the existing facilities.
- (c) The person capacity and hours of liquor service of the proposed establishment: *The maximum person capacity of 250 with closing hours of 2:00 a.m. Tuesday through Saturday and midnight on Sunday is acceptable. A larger capacity or later hours is not supported given the few number of police on duty at that time.*
- (d) The number and market focus or clientele of liquor-primary licence establishments within a reasonable distance of the proposed location: *The existing establishments are large public house establishments that focus on exotic entertainment or are nightclubs that attract patrons 19 to 25 years of age. The proposed establishment is a small local pub style facility with an extensive menu and is designed to appeal to couples wanting a quiet adult venue for socializing in their community. There are no other (or few other) facilities with a similar focus.*
- (e) The impact of noise on the community in the immediate vicinity of the establishment: *Noise is not expected to be an issue because [of the small size and early hours] – or – [the applicant has agreed to various noise baffling strategies to ensure the neighbours are not disturbed by late night music].*
- (f) The impact on the community if the application is approved: *If the application is approved, the impact is expected to be positive in that it will support the growth in tourism and offer a new social venue for residents. The applicant has met the requirements of the zoning bylaw with regard to road access and parking.*

The Council's comments on the views of residents are as follows:

The views of residents within a half mile* of the proposed establishment were gathered* by way of written comments that were received in response to a public notice posted at the site and newspaper advertisements placed in two consecutive editions of the local newspaper [provide name and dates]. Residents were given 30 days from the date of the first newspaper advertisement to provide their written views.

A total of 63 responses were received from businesses and residents. Of the responses received, 21 were in support of the application and 42 letters were received in opposition to the application. The primary reason cited by those in opposition was the proposed closing hours of 4 am. A number of business residents in the area also cited the lack of parking as an area of concern.

The following three examples illustrate ways Council may complete their comments on the views of residents based upon the preceding comments.

1. Council agrees that a 4 am closing time for this establishment would not be appropriate and therefore recommends that the establishment have a closing time of 2 am to be consistent with the other licensed establishments in the area. Council does not agree with the parking concerns raised by some of the local businesses as the proposed establishment's peak operating hours will be after the surrounding businesses have closed.

Council believes that the majority of residents in the area support the issuance of the licence provided the closing hours are no later than 2 am. The establishment will create new jobs and provide a new entertainment venue for this neighbourhood.

– or –

2. There are 6450 residents within the half mile radius of the proposed establishment. Council is of the view that the 42 residents who are in opposition to this application, represent a small proportion of the overall population that may be affected by this establishment. Council also notes that residents who oppose a proposal are the ones who generally respond therefore Council is of the view that the majority of the residents are not opposed to the issuance of a liquor licence for this establishment.

Council recommends that a liquor licence be issued with hours of operation ceasing at 4 am. Council believes that the majority of residents in the area support the issuance of the licence. The establishment will create new jobs and provide a new entertainment venue that is needed in this area.

– or –

3. Based upon the input received by residents within a half mile of the proposed establishment, there is a two to one ratio of opposed residents to residents that support the application. The opposition to this establishment comes from both homeowners and businesses. Council is of the view that with both the residential and business opposition to this proposed establishment is that the issuance of a licence for this establishment would be contrary to the community standard for this area.

Despite the potential creation of additional jobs and a new entertainment venue for the area, Council is unable to support the issuance of a liquor licence for this establishment. Council recommends that a liquor licence not be issued to this applicant.

***The local government or First Nation determines the appropriate area to be included and the method for gathering those views**



Royal Canadian Legion #127
 Public Service Branch
 c/o Parliament Buildings
 Victoria, BC V8V 1X4
 Tel: (250) 386-3325
 Email: rcl127@shaw.ca
 Website: <http://www.br127.ca>

November 24, 2015

Mary Chudley
 Policy Analyst
 Legislative and Regulatory Services
 City of Victoria
 1 Centennial Square
 Victoria BC V8W 1P6

Dear Mary Chudley:

Re: Royal Canadian Legion Branch 127, 514 Government St – Liquor Licence Review Concerns

This is to confirm my earlier email response to the concerns raised by City Staff to our application.

Parking spaces for 100 guests/attendees:

- Our application requested a permit for 100 only to cover our Remembrance Day reception which takes place after the Cenotaph Service, from noon to 3:00 pm. For the past two years and since we moved to this location, we have a verbal understanding with Robbins Parking that our guests may park in the Government Parking Lot at Menzies and Kingston Sts and they will not monitor that lot all day. Our members are told via email and our newsletter that they can park there.
- Our regular attendance ranges between 20-25 at our Friday Socials during Standard Time and 35-40 in the summer months. Because our members are aware of the public service parking situation, many with vehicles come between 4:45-5:00 pm. Ones who walk over come around 4:15.
- In the winter months, the club usually closes before 7:00; in the summer, by 7:30 or 8:00. There is the odd occasion when someone may be celebrating an event and stays until 10:00. We have asked for the closing time to be 11:00 pm just to cover the odd exception.
- Events where we expect a large number of attendees like an AGM or an Open House are scheduled on a Sunday afternoon so that people can walk over and go home in daylight or use metered parking on Superior St.
- Attendance at meetings ranges from 11-15 and is on the first Tuesday of the month at 7:00 pm so does not interfere with others requiring parking during daytime. If it would help, we could change our meetings to Sundays as well.

Cont'd /2

- We subsidize 3 members to provide rides for those who do not want to drive or are disabled. We also have a couple of members who use scooters. The scooters are parked on the property or in the hall.
- Parking on Government St between Michigan and Superior Sts in front has been adequate for our normal needs but there is the odd occasion where a couple of spots on Michigan St have been used. With people staggering their time for coming in, the parking situation has worked so far. Several people leave around 6:15 or 6:30 to go to dinner at the James Bay Inn and drive their vehicles to it, leaving spaces for others to use.

Rezoning

Public Service Branch 127 of the Royal Canadian Legion has existed as a private club with the Province of BC as its landlord and in this precinct since 1934. Originally, to be a member of this branch, the member had to be a veteran and a civil servant. As a result of these conditions, premises were made available to the Branch in the precinct since 1934. Its first home was at 539 Superior, then at 521 Superior and for the past 2 years at 514 Government St. We still have several members with over 55 year memberships who joined with these requirements.

Since we do not own the property, we cannot apply for the rezoning.

You might be interested to know that this building housed Crown Publications several years ago and sold books as well as gifts so there was retail activity taking place openly. Also, the Legislative Dining Room is a popular restaurant that serves the public and there is also a gift shop in the Legislative Building. If their zoning covers these activities, maybe the existing one will cover this branch too.

James Bay Neighbourhood Association/James Bay Inn

We are aware of the James Bay Neighbourhood Association and will contact them before the public consultation gets underway. They are one of the local organizations we donate to annually.

Several of our members go to the James Bay Inn for dinner after they leave our premises on Fridays. We are not competing with them and often we have to wait for some time before they are able to find space to serve us.

Noise

So far, we have not been approached by any neighbours regarding noise and disruptive activities. As mentioned in the Letter of Intent, we do have some members who are retired policemen and they are there should they be needed.

If you have any other concerns or would like further explanation, please contact us.

Sincerely,
Bal Sekha
Branch Secretary

TYPES OF LIQUOR LICENCES ISSUED IN THE PROVINCE OF BRITISH COLUMBIA

(hyperlinks will be updated whenever this document is accessed on-line)

This document has been prepared to provide a broad understanding of the types of liquor licences issued in the province of British Columbia. The information is excerpted from [B.C.'s Liquor Control and Licensing Branch](#) (LCLB) website. The document contains hyperlinks to ensure that the most up to date information is always easily accessible.

[B.C.'s Liquor Control and Licensing Branch](#) issues:

- [Agent's Licences](#) for independent liquor agents who market products from a variety of liquor manufacturers, and BC liquor manufacturers who want to sell their products off-site.
- [Catering Licences](#) for catering companies so they may provide full food and beverage services to their customers at events.
- [Food-Primary Licences](#) for selling liquor by the glass at businesses (restaurants) where the primary purpose is to serve food. An endorsement is required for patron participation (e.g., dancing, karaoke) or patron non-participation entertainment (e.g., musician).
- [Liquor-Primary Licences](#) for selling liquor by the glass at businesses (pubs, bars, lounges, nightclubs, etc.) where the primary purpose is to sell liquor. Private clubs require a liquor-primary club licence. An endorsement is required for patron participation or patron non-participation entertainment.
- [Manufacturer's Licences](#) for making liquor at a winery, brewery or distillery. Manufacturers can also apply to add a lounge, special event area, tour area and/or picnic area endorsement to their manufacturer's licence.
- [Special Occasion Licences](#) for individuals and groups holding special events, such as community celebrations, weddings or banquets.
- [UBrew/UVin \(Ferment-on-Premises\) Licences](#) for businesses that sell their customers the ingredients, equipment and advice they need to make their own beer, wine, cider or coolers.

In addition, although no new licences are available at this time:

- [Liquor \(Licensee\) Retail Store Licences](#) for selling liquor by the bottle at retail stores (often called Private Liquor Stores).
- [Wine Store Licences](#) for wine stores including winery-operated stores, independent wine stores, VQA stores and tourist wine stores.

The LCLB is responsible for decisions on liquor licences, but local government plays a role in providing feedback on community impacts, including:

- proposed location
- occupant capacity
- operating hours required
- views of local residents
- proximity of proposed establishment to other social or recreational facilities and public buildings
- number of other licensed establishments in the area

- potential traffic, noise and parking issues
- municipal zoning
- population density and trends
- impact on the community if the application is approved

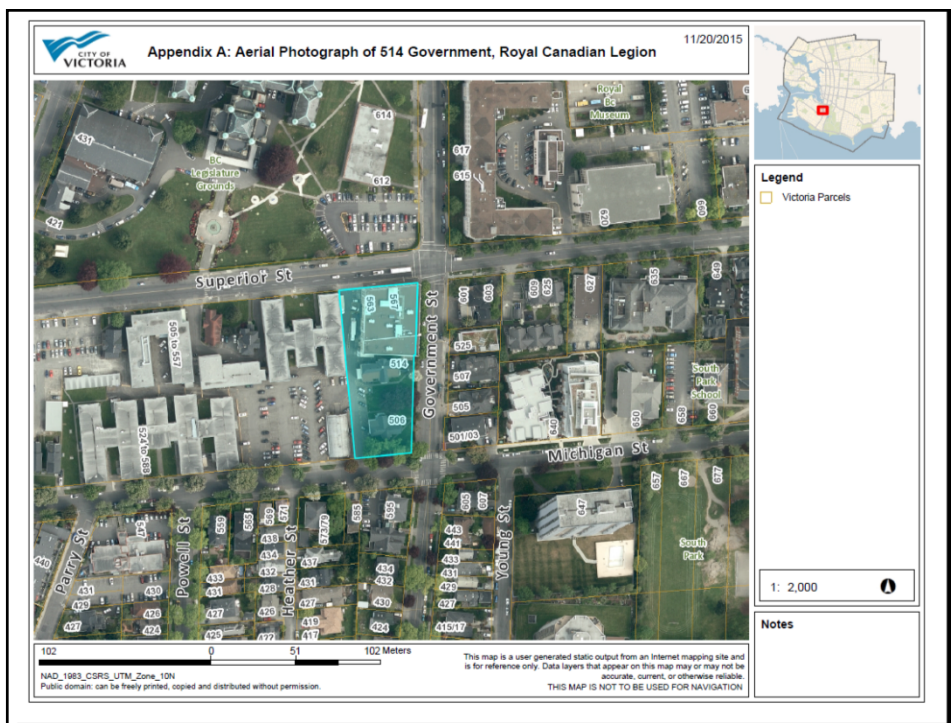
Patron participation endorsements must be supported by local government as they have the potential for noise disturbance to the surrounding community and for the establishment to shift focus from a restaurant to a bar.

The approval process is different for each type of licence. The City's *Liquor Licensing Process & Fees* policy guides the staff evaluation process and Council's subsequent review and consideration.

The LCLB website contains a comprehensive set of frequently asked questions at [Frequently Asked Questions section of the BC Liquor Control and Licensing Branch website](#). The FAQs cover topics such as application, licence conditions, licence transfers, compliance and enforcement and public complaints and concerns.

Prepared: November 20, 2015

Application for Liquor Licence for Royal Canadian Legion Service Branch 127 located at 514 Government Street.



Current Situation

- This Legion is in the area of the Parliament Buildings, tourist attractions, some residential and limited retail outlets.
- Social meeting place for local and out of town club members, and a few guests of veterans.
- No previous applications for a liquor licence at this location.
- Maximum proposed hours of liquor service would be from 11:00h (11:00AM) to 23:00h (11:00PM) seven days per week.
- Occupant load proposed is 100 persons (all inside the building).
- Legion does not currently have a business licence, and will need to go through a re-zoning process



Neighbourhood

Official Community Plan:

- Designated as *Core Inner Harbour/Legislative*
- Commercial uses are envisioned within this land use designation.

Downtown Core Area Plan:

- Inner Harbour District of the Downtown Core Area Plan,
- Supports maintaining and strengthening the area as a focus for tourism as well as Provincial Government office and business activities.



Neighbourhood

Zoning and Designations:

- Zone CD-2 in the Legislature Comprehensive District.
- The permitted uses in this area are: public buildings, offices, fitness clubs, residential, surface parking

Existing Building and Neighbourhood Compatibility:

- Designated as a Heritage Building
- Surrounding buildings in close proximity are residential, small store, mixed use, and bed and breakfast
- Within a 300 metre radius, there are 4 other Liquor Primary Licensed establishments, with a patron capacity of 4,057 seats



Issues and Analysis: Staff input

- No concerns from Bylaw, Engineering or Community Development Coordinator

Sustainable Planning and Community Development Department

- No concerns about noise impacts
- Likely will have a parking shortfall in Zoning Review
- Need a parking study completed to see if demand will be met onsite (need for 20 stalls, as per 1 space for 5 seats)
- The proposed use as a clubhouse and restaurant/pub is not consistent with existing zone. As a result, a Rezoning Application and approval from Council is required to ultimately permit the proposed use.



Issues and Analysis: Staff input

Community Development Coordinator:

- Relatively early closing time (11pm), and open to members only
- No concerns about noise impacts.
- Not likely to be (unmanageable) disturbance problems.
- Larger events with the given number of licensed seats could impact the neighbourhood in terms of parking and activity.

Police:

- Possible conflict as a licensed establishment in a residential area
- Larger events could be conflict and cause for concern for the police.



Applicant has outlined ...

- Parking: suggests that most patrons will come from the surrounding neighbourhood
- Noise: most of their members are social drinkers and depart by 8:30 pm.
- Other comments are outlined in their original submission



Next Steps: Public Consultation

- Owners and occupiers of property within 300 metres of 514 Government Street will be solicited by mail for input
- The business will be required to display posters at the access points to their proposed business location for a minimum 3 week period
- Staff encouraged outreach to James Bay Neighbourhood Association and contact has been made by applicant
- Poster will include hearing date details: January 28 (note change of date from January 14 in Report)



Recommendation

That Council approve:

- The scheduling of a Liquor Licence Hearing: January 28, 2016
- Approve a resolution (with comments on the relevant factors) either supporting the licence application or not supporting the licence application.
- The appropriate resolution will be brought to Council at the earliest opportunity after completion of the Liquor Licence hearing.





Governance and Priorities Committee Report

December 3, 2015

To: Governance and Priorities Committee **Date:** November 27, 2015
From: Jonathan Tinney, Director, Sustainable Planning and Development Services
Subject: Potential Amendment to the 2015 – 2018 Strategic Priorities: Motion – Asbestos Control.

RECOMMENDATION

That Council direct staff to:

1. Review existing policy, legislation and current procedures related to worker protections from asbestos exposure.
2. Report on any anticipated benefits and drawbacks associated with improved compliance with WorkSafeBC and OHS Regulation related to asbestos exposure in Q1 of 2016.

PURPOSE

The purpose of this report is to provide Council with information regarding the implications of directing staff to:

- a. report on options for increasing protections for workers in the building trades through the use of asbestos and building trades through the prohibition of the use of asbestos and building products containing asbestos in construction activities authorized by building permit in the City of Victoria;
- b. include advice from the Fire Chief on the advisability of prohibiting the use of asbestos and building products containing asbestos in construction activities in the City of Victoria;
- c. include advice on the resource implications and advisability of including municipal buildings, facilities and maritime vessels in National Registries of public buildings and public maritime vessels containing asbestos and building products containing asbestos.

Jurisdictional authority has been reviewed and municipalities do not have clear authority to ban products for trade or use. Where the sale of a product may be banned through licensing, those products would be available for sale elsewhere and a municipality does not have the authority to restrict the use of a material that would be permitted otherwise. Furthermore, there is no current way to certify a building product as being asbestos free. Development of such a system would be needed.

Staff does not possess the knowledge and expertise to provide further direction and advice using the prohibition of a product as an alternative to current legislation and standards of practice to control a worker's exposure to asbestos. Likewise, it is not possible to prepare an assessment and advice to adding buildings and vessels to a registry that does not currently exist.

Workers are protected from exposure to asbestos through provincial legislation. WorkSafeBC is the authority in this case and the *Workers Compensation Act* and *Occupational Health and Safety Regulation* (OHS Regulation) are the legislation used by WorkSafeBC to protect workers from exposure to asbestos.

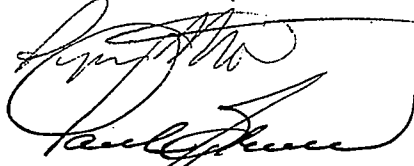
At this time and within existing work plans, staff can review existing policy and legislation and report back to Council on an improved plan for compliance and the anticipated benefits and drawbacks associated with this approach.

CONCLUSIONS

Legislation exists that protects workers from exposure to hazardous materials such as asbestos. Where future ambition may be to prohibit the use of asbestos in construction, there is an existing ability to support existing legislation to protect workers. Review and support of this existing ability is the most immediate means to support the protection of workers.

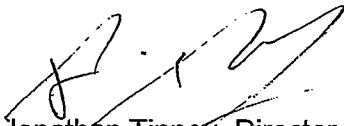
Respectfully submitted,

Ryan Morhart, Manager
Permits and Inspections



Paul Bruce, Fire Chief
Fire Department

Report accepted and recommended by the City Manager



Jonathan Tinney, Director
Sustainable Planning and Community
Development Department



Date: December 2, 2015



Governance and Priorities Committee Report

For the Meeting of December 3, 2015

To: Governance and Priorities Committee **Date:** November 26, 2015
From: Chris Coates, City Clerk
Subject: Resource Implications of Pedicab Motions

RECOMMENDATION

That Council receive this report for information.

EXECUTIVE SUMMARY

On November 12, 2015, Council directed staff to report back within two Governance and Priorities Committee meetings on the resource implications of bringing forward for Council consideration a series of amendments to the Vehicles for Hire Bylaw respecting pedicabs. Conducting the necessary research, analysing the impacts of the suggested bylaw amendments and bringing forward recommendations for Council consideration will not take a significant amount of staff resources and can be incorporated within the 2016 Operational Plan if Council chooses to move in that direction.

PURPOSE

The purpose of this report is to provide Council with information regarding the resource implications of a review of suggested bylaw amendments relating to pedicabs.

BACKGROUND

Regulations respecting pedicabs were extensively reviewed in 2012 and Council adopted a number of amendments to the pedicab-related provisions of the Vehicles for Hire Bylaw in 2013.

On November 12, 2015, Council approved the following motions related to pedicabs:

Motion – Increasing Opportunities for Pedicab Entrepreneurs in Victoria

1. That staff be directed report back within 2 GPC meetings on the resource implications of bringing forward for Council consideration an amendment to the Vehicles for Hire Bylaw that would (a) increase the total number of pedicab licences from 28 to 35, and (b) introduce selection criteria to ensure that license-holders have sufficient experience and expertise to ensure a safe and reliable service, and (c) cap the number of licenses held by any one operator.

2. Once staff return to Council with draft bylaw amendments, that Council consider those amendments, and if approved, that Council
 - (a) Introduce and give second reading to the proposed amendments to the Vehicles for Hire Bylaw, and
 - (b) direct staff to mail a notice to all pedicab businesses in the city to advise of Council's intention to adopt this bylaw and the opportunity to make representation to Council via written (and/or oral) submissions prior to adoption of the bylaw.

ISSUES & ANALYSIS

Conducting the necessary research, analysing the impacts of the suggested bylaw amendments and bringing forward recommendations for Council consideration will not take a significant amount of staff resources and can be incorporated within the 2016 Operational Plan. If Council wishes to proceed with this work, in addition to the bylaw amendments suggested in the November 12, 2015 Council motion, staff will consider any alternative approaches to achieving the stated objective of "increasing opportunities for pedicab entrepreneurs." This could include a new class of pedicab licence that is available only to owner/operators.

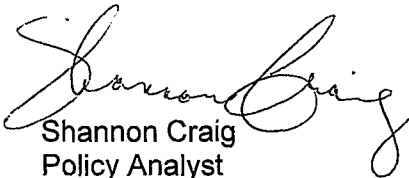
OPTIONS & IMPACTS

This report is being provided for information only, in accordance with Step 2 of Council's approved process for amending the 2015 – 2018 Strategic Plan.

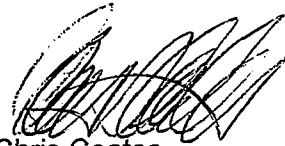
CONCLUSIONS

Regulations respecting pedicabs were extensively reviewed in 2012 and Council adopted a number of amendments to the pedicab-related provisions of the Vehicles for Hire Bylaw in 2013. Further review of the pedicab-related regulations under the Vehicles for Hire Bylaw would not take a significant amount of staff resources, as much of the necessary research and analysis has previously occurred. If Council wishes to proceed, this work could be incorporated into the 2016 Operational Plan, with recommendations coming to Council for review by April 2016.

Respectfully submitted,



Shannon Craig
Policy Analyst
Legislative and Regulatory Services



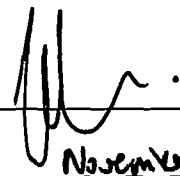
Chris Coates
City Clerk
Legislative and Regulatory Services



Jocelyn Jenkyns
Deputy City Manager

Report accepted and recommended by the City Manager:

Date:


November 26, 2015



Governance and Priorities Committee Report

For the Meeting of December 3, 2015

To: Governance and Priorities Committee **Date:** November 26, 2015
 Katie Hamilton, Director of Citizen Engagement and Strategic Planning
From: Thomas Soulliere, Director of Parks, Recreation and Facilities
 Mandi Sandhu, Manager of Interdisciplinary Projects
Subject: Heron Cove and Raymur Point Bridge Widths

RECOMMENDATION

That Council direct staff to proceed with detailed design and costing for a 5.0 metre wide multi-use bridge at Heron Cove and Raymur Point.

EXECUTIVE SUMMARY

At the November 19, 2015 Governance and Priorities Committee meeting, Council directed staff to report back as soon as practical on the advisability of expanding the bridge widths from 4.0 metres to 5.0 or 5.5 metres at Heron Cove and Raymur Point. Consulting firm Morrison Hershfield had previously provided Class C cost estimates for 4.0 and 5.0 metre wide bridges.

Widening the bridges beyond 5.0 metres would create load issues, resulting in the need to deepen the trusses to a point that would likely reduce the aesthetic attributes of the bridges and significantly increase costs. The consultants have advised that more time is required to get cost estimates for two 5.5 metre bridges, which would result in a delay in moving forward with the project. A number of standards for pathway widths have been assessed from different agencies, which suggest that the typical width for a two-way, multi-modal pathway should be between 3.0 metres to 4.0 metres. A 4.0 metre bridge width was originally recommended as it met the above guidelines and was the most cost-effective.

However, a further analysis of the guidelines suggest adding an additional width of between 1.2 - 2 metres of horizontal clearance to accommodate lateral obstructions such as railings. In addition, the 2008 Harbour Pathway plan specifies a bridge width of 5.0 metres. Given this information, staff are recommending Council approve a 5.0 metre wide bridge.

PURPOSE

The purpose of this report is to obtain Council approval on the proposed bridge width at two locations - Heron Cove and Raymur Point. Based on Council direction, detailed design and costing will be initiated in December 2015.

BACKGROUND

A key objective of the 2008 Harbour Pathway plan was to complete existing connection gaps along the pathway. The plan envisions a five kilometre recreational cycling and pedestrian pathway from Ogden Point to Rock Bay. At various locations along the pathway pedestrians and cyclists are either

(1) combined on a shared off-road route, (2) separated on an off-road route, or (3) separated with cyclists on adjacent roads and pedestrians on sidewalks.

Currently, the pathway is primarily used by pedestrians, with occasional cycling use, largely by visiting tourists. This is due to a number of factors including signage prohibiting cycling on the pathway, narrow sections, and a lack of clear access points from adjacent roads.

The Harbour Pathway plan also identified the construction of two multi-use bridges at Heron Cove and Raymur Point in the James Bay Neighbourhood, which specified a bridge width of 5.0 metres, with cyclists dismounting as they cross the bridge.

At the November 19, 2015 Government and Priorities Committee meeting, Council approved a bridge type (steel pony truss) and alignment (39 metre and 49 metre lengths at Heron Cove and Raymur Point, respectively). At that meeting, Council questioned the recommended width of 4.0 metres and directed staff to report back as soon as practical on the advisability of 5.0 or 5.5 metre wide bridges at both sites.

OPTIONS & ANALYSIS

The Biketoria consulting team has been engaged to determine current best practises and guidelines for off-street, two-way pathways. The Biketoria team provided their expert opinion and referred staff to existing guidelines and standards for recommended widths of off-street, multi-use pathways as outlined in Table 1 below.

Table 1. Guidelines – Off Street Pathways

Agency	Two-way, Multi-use
Transportation Association of Canada	3.0 m - 4.0 m
Velo Quebec	3.0 m - 4.0 m

A further analysis of both the Transportation Association of Canada and Velo Quebec guidelines determined that an additional horizontal clearance should be included to accommodate lateral obstructions such as railings. The Transportation Association of Canada guidelines suggest 0.6 metres of additional clearance on both sides, whereas Velo Quebec suggests a horizontal clearance of 1.0 metre on each side. Given this information, a 5.0 metre wide bridge would be within the recommended range.

Costs

The consultant for this project, Morrison Hershfield, has provided Class C cost estimates for 4.0 and 5.0 metre wide bridges (see tables 2 and 3 below) and is in the process of determining costing for a 5.5 metre bridge. Preliminary advice from the consultants has indicated that increasing the width of the bridge beyond 5.0 metres would have loading implications, resulting in the need to deepen the trusses to a point that would likely be aesthetically displeasing and result in a significant cost increase. The 5.0 metre option is still within the projected budget of \$3 - \$3.5 million.

Table 2. Heron Cove Cost Estimates

Length (m)	Width (m)	Tender Range (\$M)		Increase
49	4	1.603	1.633	
49	5	1.786	1.816	\$ 183,000

Table 3. Raymur Point Cost Estimates

Length (m)	Width (m)	Tender Range (\$M)		Increase
39	4	1.447	1.482	
39	5	1.634	1.669	\$187,000

Existing Pathway Width

The pathway width between Raymur Point bridge and Heron Cove bridge varies between approximately 3.5 - 5.0 metres total, including both the upper asphalt path and lower pedestrian boardwalk. A concrete curb and railing, with a total width of 0.6 metres is also included in the above total. In some sections, landscaping has encroached on the cyclist pathway by between 0.5 - 1 metre, creating very narrow sections. It is important to note that this section of the pathway is owned by the WorldMark Resort. Although the City of Victoria has a registered Statutory Right of Way over the pathway, changes to the existing pathway will require property owner approval.

Relationship to City-Wide Cycling Initiatives

The Biketoria consulting team has identified Harbour/Wharf/Belleville streets as a priority network to be constructed by 2018. If approved and advanced, this cycling network located on streets adjacent to the pathway could provide an alternative route for cyclists on the David Foster Harbour Pathway.

ASSESSMENT

The prior recommendation from staff for a 4.0 metre bridge was within the range of standards and guidelines in other jurisdictions. The original design standard envisioned in the 2008 Harbour Pathway plan was 5.0 metres. Following an additional review with the Biketoria consulting team, staff are now recommending 5.0 metre wide bridges, particularly given anticipated pedestrian and cycling traffic. The additional cost for the wider bridges is estimated to be just under \$400,000 and within the budget allocated for this project. Pending Council approval of a 5.0 metre bridge, next steps include continued negotiation with property owners, preliminary surveying and detailed design.

If Council prefers to delay a final decision until an estimate for a 5.5 metre bridge is provided, there are a number of risks associated with delaying the project, including potential loss of grant funding due to an inability to meet grant deadlines, construction delays and missed permitting windows.

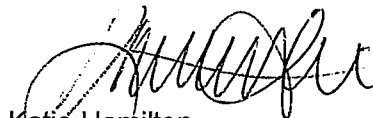
CONCLUSIONS

Based on an assessment of the additional costs for widening the bridges as well as a further assessment current best practises with regards to off-street pathway widths, a 5.0 metre wide bridge at both Heron Cove and Raymur Point is recommended. This will provide increased safety, comfort and enjoyment for both pedestrians and cyclists without incurring significant costs and delays.

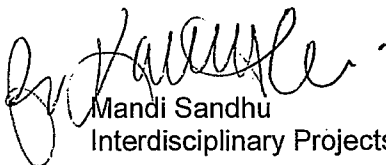
Respectfully submitted,



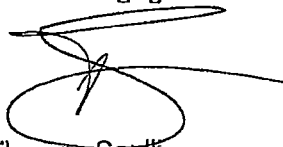
Shannon Jamison
Interdisciplinary Planner



Katie Hamilton
Citizen Engagement and Strategic Planning Director




Mandi Sandhu
Interdisciplinary Projects Manager



Thomas Soulliere
Parks, Recreation and Facilities Director

Report accepted and recommended by the City Manager:



Date:

Nov. 27, 2015



Council Member Motion

For the Governance and Priorities Committee Meeting of November 19, 2015

From: Councillors Isitt & Young

Date: November 9, 2015

Subject: McPherson Theatre

Background:

The consultant's report commissioned by the Royal-McPherson (RMTS) board indicates that attendance at the McPherson Playhouse is declining. City taxpayers typically fund the capital and operating costs of the McPherson by about \$750,000 per year, and the subsidy per use is very high. Despite that, many local groups cannot afford to use the theatre and must find other space.

The McPherson is a significant heritage building and a performing space with excellent acoustics (I am told) that people love attending. Ensuring it remains available to the citizens of the region is important. I suggest we should explore why usage is declining and whether the governance of the theatre needs to be reconsidered.

The specific concerns I have:

- Because Victoria owns 100 percent of the theatre, but it is managed by the CRD, the budget does not receive examination by Victoria council, and our staff have no role in its management or budget. Neither does it receive full examination by the CRD board, since CRD directors are aware that only Victoria pays for the McPherson and are reluctant to interfere. My reading of the *Schlenker* decision is that it constrains the City of Victoria councillor who is appointed to the RMTS board from advocating with Council in favour of any proposal that would financially benefit the RMTS. I assume the duty our appointee owes to the RMTS would prevent our appointee from advocating actions that would harm the RMTS financially but do not know this for certain.
- At \$750,000 per year for capital and operating costs the budget is significant to Victoria taxpayers and large relative to the benefit received. For 2015 the McPherson is projecting paid tickets sold of 27,800, so that our subsidy would represent about \$27 per ticket sold. While we may see a reduction in future capital needs, the current usage level (projected at about 6 nights a month for 2015) will continue to put pressure on the taxpayers.
- The subsidy is much higher if we look at City of Victoria residents, because although Victoria pays the entire cost of the Mac, only a fraction of users are from Victoria. The RMTS reports that 28 percent of those attending are from the City. Thus only about 7800 of its 2015 paid audience will be from Victoria, which means for each Victorian paying to enjoy a performance at the Mac Victoria taxpayers contributed some \$96. I think we need to ask whether spending this same money in other ways might produce greater benefits for our citizens.
- One obvious comparison is with our grants to groups providing similar performing arts opportunities in other ways. The easiest comparison is with the Belfry, which is a combined theatre company and performance space. The Belfry indicates it had ticketed attendance of about 40,000 in 2013/2014. City taxpayers contribute about \$75,400 this year (about 36.8 percent of the CRD Arts grant of \$205,000), a tenth of the grant to the McPherson. This comparison excludes any separate grants to companies performing at the Mac (which may be

subsidized both directly and through use of the RMTS) and also excludes property taxes on either facility.

- The lower cost per City user at the Belfry results both from the contribution of the other municipalities (lacking at the Mac) and from the ability of the Belfry to attract more funding from other donors. It appears that performing companies with owned facilities are more successful than is the RMTS at attracting capital funding from governments and donations from private individuals. They may also operate more efficiently. Obviously the Mac should not be competing with performing companies for the same donors, but it is possible both the Mac and the companies it hosts are suffering compared to theatre companies that control and are identified with a specific home theatre building.
- Despite the large cost per user to Victoria taxpayers, a number of theatre groups find the rental rates for the Mac to be high when associated staffing costs are factored in. Each hour of staff time carries a very high cost when the theater's overhead fees are included. I am told that the required minimum staffing levels have increased over the years and that renters thus often find themselves having to hire more staff than they feel is needed (e.g. to carry out functions that volunteers could do elsewhere). As a consequence we have seen the development of other performing arts space at a time when the Mac is underutilized.
- The RMTS board manages the two theatres together, but losses are financed differently. Decisions about the allocation of common costs between the two theatres affect the financial demands on the three owners. Some costs are allocated on an arbitrary basis that could be questioned. For example, in 2013 about \$986,000 in revenue and about \$1,706,000 in expenses were allocated on a simple 50/50 basis between the theatres. If these costs and expenses were allocated on the basis of activity level, for example, the net deficit of the theatres, and the demands on Victoria taxpayers, would be reallocated in favour of the McPherson.
- Relative pricing is also an issue. If rental rates for one theatre are more attractive than for the other these pricing decisions also impact the allocation of losses between the Royal and the Mac.

Options available to us:

Although I supported the concept of having the Mac operated by the CRD in the expectation that other municipalities would assist in funding it, I believe it is time to end the experiment, at least temporarily. Our best chance of getting others to help fund the Mac is to improve its level of usage and financial performance, and I believe we need to make significant changes to achieve that.

For the time being the City could operate the theatre directly, probably by hiring an individual experienced in the area. In the longer run, a board model is probably preferable. I do not think the board should be shared with the Royal theatre unless both are subsidized by the same municipalities. The best situation would be where arts grants are provided to performing companies, which then make their own decisions about venues, with the theatres standing on their own - this was the intention when the McPherson Foundation was formed in the early 1980s and the City turned over the operation of the McPherson Theatre to the Foundation (and I understand the Foundation was initially successful in increasing revenues and the number of 'dark' nights fell).

Although a multi-use civic theatre should probably be managed by the City or by its own separate board, we should also consider if it should be operated by the theatre company that is the chief user. This is the model used by the Belfry and some other smaller groups that own their own venues. This model may be more successful in allowing the theatre company to be successful at attracting other funding sources. However, it would require a complex agreement between the City and the main theatre group operator to ensure that other users are given fair opportunities to rent the theatre.

Recommendation:

1. That City staff be asked to advise Council on steps that would be required to resume City management of the McPherson Playhouse.
2. That the Mayor write to the Councils of Saanich and Oak Bay indicating that we are concerned about the costs for the McPherson borne by Victoria taxpayers, and that if the situation cannot be addressed we will have to consider reassuming control of the Playhouse.
3. That staff be asked to develop terms of reference for an examination of the operations of the McPherson, including:
 - a) why is usage not higher?
 - b) why are users developing alternative facilities? (these questions need to be asked of current users and of nonusers who are potential users or actual past users)
 - c) if costs are indeed an issue, what factors are driving costs?
 - d) are there shortcomings in the facility?
 - e) how does the McPherson compare with other facilities both in terms of efficiency of operation and in terms of ability to attract private donations and government grants?
 - f) is usage is likely to continue to decline and operating losses to rise?

Because of the sensitivities involved in asking theatre companies to comment on their landlord, this study should be carried out by a consultant hired by the City, not by the RMTS.

Respectfully submitted,



Councillor Geoff Young



Councillor Ben Isitt

Service: 1.295 McPherson Theatre**Committee: Administration****DEFINITION:**

A local service established for the purpose of purchasing, maintaining, equipping and operating the McPherson Playhouse in Victoria, British Columbia.

SERVICE DESCRIPTION:

This is a service to provide funding for the support of the McPherson Theatre in the City of Victoria. The building is owned by the City of Victoria. The service operates under an agreement with the Royal and McPherson Theatres Society Board who manage the theatre in return for financial support. This building operation was transferred to the CRD for ease of administration with the Royal & McPherson Theatres Society and to recognize the benefits of one organization operating the two theatres (one ticket system, ability to move acts between if financially beneficial, etc.)

PARTICIPATION:

The City of Victoria is the only participant.

MAXIMUM LEVY:

The maximum amount that may be requisitioned under section 816(1) of the Municipal Act (Section 803 of the Local Government Act) for the annual cost of the local service will be:

- (a) for capital expenditures including but not limited to, the renovation, reconstruction or rebuilding of a performing arts theatre, machinery and equipment, reserve fund transfer and annual debt servicing payments. The maximum amount will be \$400,000.
- (b) for annual operating expenditures which may also include expenditures of a nature referred to in (a) above, the maximum amount will be \$350,000.

MAXIMUM CAPITAL DEBT:

None

COMMISSION:

Royal and McPherson Theatre Society reporting to a sub-committee of the Finance, Corporate and Intergovernmental.

FUNDING:

McPHERSON THEATRE			BUDGET REQUEST				FUTURE PROJECTIONS			
	2015 BOARD BUDGET	2015 ESTIMATED ACTUAL	2016 CORE BUDGET	2016 Continuous Supplementary	2016 Single Supplementary	2016 TOTAL	2017 TOTAL	2018 TOTAL	2019 TOTAL	2020 TOTAL
OPERATING COSTS:										
Third Party Payments	294,250	291,450	281,765	-	-	281,765	281,765	281,765	281,765	281,765
Allocations	42,850	42,850	43,935	-	-	43,935	43,935	43,935	43,935	43,935
Operating Supplies	12,900	15,700	24,300	-	-	24,300	24,300	24,300	24,300	24,300
TOTAL OPERATING COSTS	350,000	350,000	350,000	-	-	350,000	350,000	350,000	350,000	350,000
*Percentage Increase	0.00%	0.00%	0.00%			0.00%	0.00%	0.00%	0.00%	0.00%
CAPITAL / RESERVE										
Capital Equipment Purchases	104,000	104,000	79,000	-	-	79,000	84,000	84,000	84,000	84,000
Transfer to Reserve Fund	332,803	332,803	357,803	-	-	357,803	352,803	352,803	352,803	352,803
TOTAL CAPITAL / RESERVES	436,803	436,803	436,803	-	-	436,803	436,803	436,803	436,803	436,803
TOTAL COSTS	786,803	786,803	786,803	-	-	786,803	786,803	786,803	786,803	786,803
FUNDING SOURCES (REVENUE)										
estimated balance C/F from current to Next year		-	-	-	-					
Balance C/F from Prior to Current year		-	-	-	-					
Grants In Lieu	(36,803)	(36,803)	(36,803)	-	-	(36,803)	(36,803)	(36,803)	(36,803)	(36,803)
TOTAL REVENUE	(36,803)	(36,803)	(36,803)	-	-	(36,803)	(36,803)	(36,803)	(36,803)	(36,803)
REQUISITION	(750,000)	(750,000)	(750,000)	-	-	(750,000)	(750,000)	(750,000)	(750,000)	(750,000)
*Percentage increase over prior year requisition		0.0%	0.00%			0.00%	0.00%	0.00%	0.00%	0.00%

BYLAW NO:

CAPITAL REGIONAL DISTRICT

SCHEDULE B

CAPITAL EXPENDITURE PLAN SUMMARY - 2016 to 2020

295 McPherson Theatre	2016	2017	2018	2019	2020	TOTAL
EXPENDITURE						
Buildings	210,000	100,000	250,000	1,000,000	500,000	2,060,000
Equipment	0	0	0	0	0	0
	210,000	100,000	250,000	1,000,000	500,000	2,060,000
SOURCE OF FUNDS						
Reserve Fund	210,000	100,000	250,000	1,000,000	500,000	2,060,000
	210,000	100,000	250,000	1,000,000	500,000	2,060,000

CAPITAL BUDGET FORM

2016 & Forecast 2017 to 2020

Service #:	1.295
Service Name:	McPherson Theatre

TOTAL		2,060,000	2,060,000
Type Codes (2) *		Funding Source Codes (4) **	
L	= Land	D = Debenture Debt (new debt only)	C = Capital Funds on Hand
S	= Engineering Structures	E = Equipment Replacement Fund	R = Reserve Fund
B	= Buildings	G = Grants (Federal, Provincial)	S = Short Term Loans
V	= Vehicles	O = Donations / Third Party Funding	L = Lands Sales
E	= Equipment		

**1.295 McPherson Theatre
Asset and Reserve Summary
2016 - 2020 Financial Plan**

Asset Profile

McPherson Theatre

Assets held by the McPherson Theatre service consist of new McPherson Theatre built in 2014 as well as various equipment. The total historical value as of Dec 31, 2014 for all assets was \$4.7M.

Capital Reserve Fund Schedule

Reserve Fund: 1.295 McPherson Playhouse Capital Reserve Fund (Bylaw No. 3270)

1.295 McPherson Playhouse Capital Reserve Fund Cash Flow

Fund: 1072 Fund Center: 101899	Estimate	Budget Forecasting				
	2015	2016	2017	2018	2019	2020
Beginning Balance	595,499	664,302	812,105	1,064,908	1,167,711	520,514
Transfer to Cap Fund (Based on Capital Plan)	(270,000)	(210,000)	(100,000)	(250,000)	(1,000,000)	(500,000)
Transfer from Operating Budget	332,803	357,803	352,803	352,803	352,803	352,803
Interest Income*	6,000	-	-	-	-	-
Capital Fund Uncommitted (Available)						
Ending Balance \$	664,302	812,105	1,064,908	1,167,711	520,514	373,317

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.



To: Victoria City Council

From: The Board of Directors of the Royal and McPherson Theatres Society

Date: November 12, 2015

RE: Operation and Management of the McPherson Playhouse: An Overview

Dear Councilors:

The Royal McPherson Theatre Society (RMTS) Board of Directors appreciates Councillor Geoff Young's interest in investigating and clarifying the funding mechanisms related to the operation of the McPherson Playhouse. We believe that the conclusion Councillor Young has drawn - that by having the City of Victoria assume control of the McPherson Playhouse that funds being allocated to the facility would be better spent - is incorrect. Proceeding with Councillor Young's plan would result in higher costs to the City of Victoria and less access to the facility for local performing groups and local audiences.

The RMTS has been independently undertaking its own strategic planning. As such, we are able to put the issue into perspective and provide context for any decision Victoria City Council chooses to take based on Councillor Young's suggestions. For this summary document, the RMTS Board of Directors has carefully reviewed a number of facts, figures and assertions that have been made regarding the RMTS and the two theatres under its stewardship, in particular regarding the McPherson Playhouse. In summary, we would share the following (supported by the detailed briefing documents that have been appended to this letter):

1. **Legal Basis for RMTS Management of the McPherson.** The original decision to have the Capital Regional District (CRD) operate the McPherson Playhouse, specifically the wording of Bylaw 2685 from 1999, reveals the rationale behind Victoria deciding to have the CRD operate the McPherson Playhouse through a management agreement with the RMTS: to more efficiently manage the allocated civic funds for the theatre. That remains true in 2015.
2. **Uniqueness of the RMTS Model.** The RMTS operates, maintains, and provides professional staffing and hosting services for two theatres: the Royal Theatre (owned by CRD and funded in part by Victoria, Saanich and Oak Bay) and the McPherson Playhouse (owned by Victoria but administered by the CRD and the RMTS). In addition RMTS staff also operate a successful box office operation that benefits both theatres and the performing groups who use the facilities. The McPherson Playhouse plays the role of a civic auditorium, serving many different genres and audiences in a given year.

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Operation and Management of the McPherson Playhouse: An Overview

Page 2 of 3

3. **Operational Efficiencies.** There are considerable operational efficiencies that accrue to the McPherson Playhouse due to economies of scale in managing two theaters that would not be present for such a small theatre as the McPherson Playhouse if it were operating independently.
4. **Cost Allocations.** Councilor Young has raised the point that certain cost allocations between the two theatres have been handled "arbitrarily". The RMTS Board instructed staff to re-analyze allocations and, to the extent possible, examine allocations of revenues and costs on a more direct or pro-rata approach. Higher net revenues derived from the Royal Theatre, general box office income, and a 50/50 allocation of administration and overhead costs disproportionately assist the McPherson Playhouse's bottom line. In the event that the McPherson Playhouse and the Royal Theatre were not able to share costs and benefit from significant synergies and cost-sharing, the independent costs of the McPherson Playhouse would only increase.
5. **The Future of Arts in the Victoria Region and the Role of the RMTS.** The Board and staff of the RMTS are acutely aware of the numerous efforts underway or planned to examine cultural and arts master planning for the Victoria region. We view this as an opportunity to examine a number of issues that have received little attention in past years, including the fair sharing of costs for each municipality in the region and the appropriate mix of theatre and rehearsal spaces in the region, as well as the composition of theatre and live performances. We look forward to playing a constructive role in these essential discussions about an industry that by the latest estimation contributes over \$50 million to the local economies annually.

The RMTS has been undertaking its own strategic planning which includes determining the best way to administer and manage each of the McPherson Playhouse and Royal Theatre for the benefit and enjoyment of all citizens of the City and the wider region. We look forward to working with Victoria City Council to examine these issues thoroughly and respectfully. We would be happy to engage with representatives from the City of Victoria directly to discuss areas where the RMTS, the City of Victoria and other municipalities can work more collaboratively for the betterment of all Victorians.

We urge caution however in setting the parameters of such a review in the terms suggested by Councilor Young. If operating and managing two historic theatres in the heart of Victoria were solely about cost efficiencies, there would be many more dates assigned to Broadway musicals and other best-selling acts, to the detriment of emerging artists and established cultural groups such as Ballet Victoria, TedX and the Victoria Operatic Society.

Striking the right balance between commercial success and artistic and cultural support is at the heart of what the RMTS does. This has been reflected in our new mission statement, which is

Operation and Management of the McPherson Playhouse: An Overview

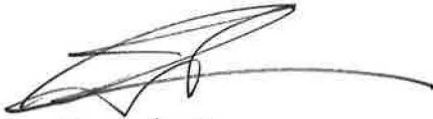
Page 3 of 3

...to enrich the cultural life of the region, by operating and maintaining the civic theatres of the CRD, by supporting local performing arts groups and by delivering a diverse range of entertainment to audiences and communicating the importance and value of live arts performances to the residents of the region.

Our vision is to *maintain, develop and enhance the quality of life in the CRD*. The RMTS is one of the CRD's key cultural institutions (along with libraries, museums, galleries, archives and national historic monuments), providing leadership, information and education as well as opportunities for local arts groups and quality entertainment to the community at large.

We look forward to working with Victoria City Council to examine these issues thoroughly and respectfully.

Signed,

A handwritten signature in black ink, appearing to read 'Byron Smith', with a long horizontal line extending to the right.

Byron Smith

Chair of the RMTS Board on behalf of the Board of Directors

Addendums:

- Briefing Notes on Points Raised Above
- Bylaw 2685 (1999)



To: Victoria City Council

From: The Board of Directors of the Royal and McPherson Theatres Society

Date: November 12, 2015

RE: Operation and Management of the McPherson Playhouse: Detailed Briefing Notes

1. Legal Examination of the Original Terms of Reference for the RMTS

As a review of Bylaw 2685 will indicate, the original intention of transferring ownership of the McPherson Playhouse to the CRD from Victoria (and then having the RMTS manage the facility along with the Royal Theatre and the Box Office for both theatres) was to ensure efficient allocation of City of Victoria funds. The original purpose of having the McPherson Playhouse administered by the CRD was to recognize the role it plays in providing a historic well-maintained arts and cultural performance space for the residents of the region. See the files attached referencing the original bylaw in 1999.

2. Uniqueness of the RMTS Model

The RMTS is a very different organization than the Belfry Theatre in terms of scope, mandate and operations. First, the Belfry Theatre operates its own theatre where it also produces its performances, serving roughly 4,000 people per year. The RMTS on the other hand has a much more extensive reach and serves a much wider audience across the entire Capital Region, serving roughly 25,000 people and employing up to 150 on a full and part time basis. The RMTS seeks to enhance the quality of life in the Capital Regional District by providing a wide range of entertainment to the community through cost effectively and efficiently managing its performance spaces and supporting accessibility for local not-for-profit arts organizations.

Our medium is theatre, our product is community. This is the recently adopted branding proposition of the Royal and McPherson Theatres Society, reflecting the reality of what the Society provides to the community.

Hotels versus Apartments: an Analogy

The Belfry Theatre is an excellent organization doing an exemplary job serving its audiences, but the Belfry Theatre is to the McPherson Playhouse as an apartment building is to a hotel.

The Belfry Theatre has eight productions a year. Their Artistic Staff pick them well in advance and they have an entire year to deal with the unique issues of eight productions. Like an apartment building with eight apartments.

The McPherson Playhouse will host 50 productions from 50 different producers in 2015. The McPherson Playhouse staff normally get six weeks to deal with the unique issues of each show. Like a hotel with 50 rooms.

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Operation and Management of the McPherson Playhouse: Detailed Briefing**Notes**

Page 2 of 6

The Belfry Theatre has a subscription audience. Nine out of ten people (89%) who attend a Belfry Theatre production have a subscription for all the Belfry Theatre shows in that season, as stated in the Belfry Theatre's 2013, 2014 funding report. Like an apartment building where 89% of the visitors are there frequently. The Belfry Theatre audience is made up of approximately 3,500 unique individuals, who come to the same theatre regularly.

The McPherson Playhouse has no subscriptions. Less than 15% of the attendees will attend the McPherson Playhouse more than once in a year. Like a hotel where most of the people arriving through the front door are new every day. Approximately 25,000 unique individuals will attend the McPherson Playhouse in 2015.

The type of productions the Belfry Theatre produces are in the same genre. They intend to please the same audience eight times a year. Like an apartment building where the tenants all have some things in common.

The performances at the McPherson Playhouse are diverse, they represent multiple genres, a wide ticket price range from \$0.00 to well over \$100. Each production is unique, as are the audience members who attend the performances. McPherson Playhouse performances range from, The Massey Lecture Series to alternative Rock, to Canadian Citizenship Ceremonies, to John Cleese, and grade three students presenting opera. Like a hotel where the tenants have only one commonality, they are all in Victoria for the evening.

Besides the fact that they both have bedrooms, apartment buildings are not hotels.

This potential for diversity places the McPherson Playhouse in the position to offer a range of performances that have the combined ability to appeal to a broader audience. This breadth spans not only the region but also demographics of age, culture, interest, and economic strata. The McPherson Playhouse audience is made up of a great number of single individuals, indicating that the theatre has a wide community impact and appeal.

The economic impact of the McPherson Playhouse becomes exciting when one considers the effect of 50 different companies building shows, marketing those shows, shipping them to Victoria. The economic implications for downtown Victoria begin to become clear when one considers that the 25,000 unique individuals who attend the performances are enjoying a "special night out" with their families and friends, which often includes restaurant meals, cab rides and shopping downtown. These benefits ripple out into the Region as a whole. Businesses downtown employ people from all over the Region and many of these business owners live in those other municipalities themselves. As recently said at a community meeting on regional economic development, attended by Mayors, Councilors and business people from across the CRD: "A rising tide lifts all boats."

Operation and Management of the McPherson Playhouse: Detailed Briefing Notes

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The McPherson Playhouse adds vibrancy to downtown Victoria, and the wide variety of productions means there is something for everyone. The reach and depth of the McPherson Playhouse are reflective of what to expect of a civic-funded theatre.

3. Operations and Mandate of the Royal McPherson Theatre Society

Currently there is very little understanding among regional Councils about how the RMTS is structured, how it undertakes the stewardship of the McPherson Playhouse and Royal Theatre, and how the professional services are integrated. To clarify some misconceptions:

a. Professional and Efficient Operation of the RMTS.

In Councillor Young's assessment of the RMTS forwarded October 16, he concluded:

"It appears that performing companies with owned facilities are more successful than is the RMTS at attracting capital funding from governments and donations from private individuals. They may also operate more efficiently."

This is inconsistent with the facts on several fronts:

- The McPherson Playhouse and the Royal Theatre serve audiences throughout the Capital Regional District. They are managed together as a civic theatre complex with resulting operational efficiencies. The McPherson Playhouse is established as a Local Service by the CRD, the participating funder of which is limited to the City of Victoria, while the Royal Theatre is financially supported by three municipalities (Saanich, Victoria and Oak Bay). It is unlikely that funding for the McPherson Playhouse will be broadened to include other municipalities (as the CRD Arts Committee hopes) if the City of Victoria were to assume full control of running the theatre. Potential supporting municipalities will likely require some form of ownership of the theatres among the interested jurisdictions that are served.
- The RMTS professionally manages, operates and—very importantly--conserves two unique historic theatres with funding from the City of Victoria that has not increased in over 15 years. Based on inflation, the funding allotted by the City of Victoria to operate the McPherson Playhouse has declined by 35% since 2001, yet the RMTS has undertaken major capital renovations totalling \$7,000,000 to assure the long-term viability of the theatres for future generations, without having to request additional capital and maintenance funding from City Council.

Operation and Management of the McPherson Playhouse: Detailed Briefing**Notes**

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- The RMTS organizes and delivers facility licensing, provides state-of-the-art box office services independent of the facility, (which helps us finance and subsidize local non-profit productions) and offers advisory theatre services.
- Capital funding obtained by the RMTS for major renovations and maintenance work on the McPherson Playhouse has been secured from several sources. BC Millennium Fund, McPherson Playhouse Building Improvement Fund, The City of Victoria, totalling \$8,000,000 over the past 15 years.

b. Assessing RMTS Operational Efficiency

A Strategic Business Planning Study conducted in 2014 by an independent theatre consultant with experience examining hundreds of markets in North America pointed to the efficiency of the RMTS operations. The report concluded that despite the organization receiving smaller operating grants than comparable arts organizations across Canada, grants that have remained unchanged for almost two decades, *"it is a remarkable testament to the RMTS that they have continued to operate with modest surpluses and undertake capital improvements."*

If the City of Victoria wishes to undertake an additional study examining the feasibility of the City taking operation of the Playhouse back and instituting a different organizational model, the RMTS would not object to such an endeavour. We would happily provide any assistance required as we believe such a study will confirm the excellent value Victoria City Council currently receives for its contribution to the McPherson Playhouse based on some facts:

- There are sizeable efficiencies and economies of scale having an organization such as the RMTS run both theatres, one (the Royal Theatre) much larger than the other (the McPherson Playhouse).
- The Box Office and Royal Theatre revenues account for the bulk of earned revenue currently flowing to the RMTS; splitting them up would inevitably cause costs to rise at the McPherson Playhouse and net revenues to decline.
- The City of Victoria, if it were to proceed to resume direct control of the McPherson Playhouse, would also assume the existing contractual relationship with IATSE local 168.

4. Cost Allocation

With respect to cost allocations arising from managing the two theatres with three local government funding partners, we agree with Councillor Young's statement that,

Operation and Management of the McPherson Playhouse: Detailed Briefing Notes

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"The RMTS board manages the two theatres together, but losses are financed differently. Decisions about the allocation of common costs between the two theatres affect the financial demands on the three owners."

The RMTS however refutes Councillor Young's contention that *"If these costs and expenses were allocated on the basis of activity level, for example, the net deficit of the theatres, and the demands on Victoria taxpayers, would be reallocated in favour of the McPherson"*. This erroneous conclusion does not line up with the following facts:

- Removing the McPherson Playhouse from the RMTS mix would leave the City of Victoria liable for significant expenses in terms of maintenance, staffing and assisting with productions, without the benefits that accrue due to the box office and economies of scale that are currently in place.
- One of the biggest challenges the Board of the RMTS is examining is how to continue to provide an excellent well-maintained and professionally staffed venue at preferred and subsidized rates for non-profit arts organizations in Victoria. Specifically, some of the issues the RMTS Board is addressing include:
 - Determining what the appropriate mix of non-profit and commercial dates are in each theatre
 - The desire expressed by some groups to remain at the larger Royal Theatre despite declining attendance, which may make the McPherson Playhouse a more appropriately sized venue.
 - By ensuring there are enough dates to host commercial performances, more revenue can be produced to keep rental rates as low as possible and thereby support smaller local productions and theatre companies.

5. The Future of Theatre and Supporting the Arts Community in Victoria

The RMTS is poised to make an invaluable contribution to the cultural master planning that will be undertaken by each of the City of Victoria and the CRD during the next year. Finding a fair and balanced way to share the costs of running the McPherson Playhouse should be one of the many issues regional councils will need to address. In the meantime, it is essential to maintain and operate the McPherson Playhouse in as efficient and professional manner as possible for the benefit of the residents of the Region and the performing groups who use the facility.

The Board and staff of the RMTS are acutely aware of the numerous efforts underway or planned to examine cultural and arts master planning for the

Operation and Management of the McPherson Playhouse: Detailed Briefing**Notes**

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Victoria region. We view this as an opportunity to examine a number of issues that have received little attention in past years, including the fair sharing of costs for each municipality in the region and the appropriate mix of theater and rehearsal spaces in the region as well as the composition of theatre and live performances. We look forward to playing a constructive role in these essential discussions about the culture and arts of our region. This is an industry that, by the latest estimation, contributes over \$50 million to the local economies annually.

Striking the right balance between commercial success and artistic and cultural support is at the heart of what the RMTS does, *to enrich the cultural life for residents of the region*. We look forward to working with Victoria City Council to examine these issues thoroughly and respectfully. We would be happy to engage with representatives from the City of Victoria directly to discuss areas where the RMTS, the City of Victoria and other municipalities can work more collaboratively for the betterment of all Victorians.

CAPITAL REGIONAL DISTRICT

BYLAW NO. 2685

A BYLAW TO ESTABLISH THE OPERATION OF THE
MCPHERSON PLAYHOUSE AS A LOCAL SERVICE

WHEREAS:

- A. A Regional District may, by bylaw, establish a local service under Section 798 (1)(f) of the *Municipal Act* to provide services for pleasure, recreation and other community use;
- B. The Regional Board of the Capital Regional District wishes to establish a local service for the purpose of purchasing, maintaining, equipping and operating the McPherson Playhouse in Victoria, British Columbia;
- C. The approval of the Inspector of Municipalities is required under Section 807 (1)(a) of the *Municipal Act*;
- D. The Regional Board has obtained the consent of the Council of the City of Victoria as required under Sections 807(2)(a)(ii) and 810(1) and (2) of the *Municipal Act*;

NOW THEREFORE the Board of the Capital Regional District in open meeting assembled,
ENACTS AS FOLLOWS:

Local Service

- 1. The Capital Regional District hereby establishes a local service for pleasure, recreation and community use, and includes, without limitation, the McPherson Playhouse and all facilities and concessions associated with the McPherson Playhouse.

Boundaries

- 2. The boundaries of the local Service Area shall be coterminous with the boundaries of the City of Victoria.

CRD Bylaw No. 2685

- 2 -

Participating Area

3. Only the City of Victoria is a participating area for this Local Service.

Cost Recovery

4. The annual costs for the local service, net of grants and other revenues shall be recovered by one or more of the following:
 - a) the requisition of money under section 822 of the *Municipal Act* to be collected by a property value tax to be levied and collected under section 824(1) of the *Municipal Act*,
 - b) the requisition of money under Section 822 of the *Municipal Act* to collected by the imposition of a parcel tax imposed under section 824(2) of the *Municipal Act*; and
 - c) the imposition of fees and other charges that may be fixed by separate bylaw

Maximum Requisition

5. The maximum amount that may be requisitioned under section 816(1) of the *Municipal Act* for the annual cost of the local service will be:
 - a) for capital expenditures including but not limited to, the renovation, reconstruction or rebuilding of a performing arts theatre, machinery and equipment, reserve fund transfers and annual debt servicing payments. The maximum amount will be Four Hundred Thousand (400,000) Dollars.
 - b) for annual operating expenditures which may also include expenditures of a nature referred to in a) above, the maximum amount will be Three Hundred Fifty Thousand (350,000) Dollars.

Apportionment

6. No apportionment of costs is necessary because there is only one participating area.

Committee and Operation

7. The Board of the Regional District will establish a committee for the purpose of managing the administration and operation of the McPherson Playhouse under Sections 798(9) and 616 of the *Municipal Act*.

CRD Bylaw No. 2685

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8. This bylaw may be cited as "McPherson Playhouse Local Service Area Establishment Bylaw No 1, 1999".

READ A FIRST TIME THIS 27th day of January 1999

READ A SECOND TIME THIS 27th day of January 1999

READ A THIRD TIME THIS 27th day of January 1999

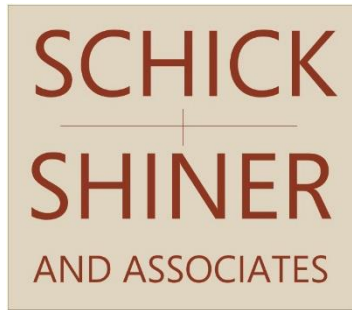
APPROVED BY THE INSPECTOR
OF MUNICIPALITIES THIS 5th day of March 1999

ADOPTED THIS 10th day of March 1999.


CHAIR


SECRETARY

FILED WITH THE INSPECTOR OF MUNICIPALITIES THIS 15TH DAY OF MARCH 1999



November 28, 2015

Mayor and Council
City of Victoria

Thank you for the opportunity to make this submission regarding the matter of the McPherson Theatre being operated by the City of Victoria. I would rather have made this presentation in person but I am in Flin Flon Manitoba assisting the Flin Flon Arts Council in planning the Northern Canada Centre for the Arts and the Environment.

I am a member of the Board of Directors of the Royal and McPherson Theatres Society but today I am speaking to you in my professional capacity. I have 45 years of theatre experience and have filled almost every position in professional theatre from a stage hand to a producer. I have operated small theatres and the largest regional theatre in Canada (Citadel Theatre, Edmonton). In 1990 my wife and I founded the theatre consulting firm Schick Shiner and Associates and in the past 25 years we have undertaken over 300 projects from Ucluelet on the West Coast to Kuwait City in the Middle East.

Given my significant and direct experience as a theatre professional in Canada I am offering you my professional comments with respect to the motion before you at the Governance and Priorities Committee meeting.

Schick Shiner and Associates is an integrated consulting and management firm which offers a full range of professional services related to the planning, design and operation of theatres and other cultural venues. As "specialist consultants" we have provided, over many projects, a wide range of services including the development of building programmes, functional analysis, site selection and community needs assessment, plus theatre technical equipment specifications, performance specifications for catwalks, stages, sightlines and overall design criteria for theatres. We have undertaken feasibility, design and management studies as well as projecting capital costs and operating costs. In addition to planning and design services the firm has provided general management and project management services to a number of organizations.

Developing operating models, business plans and operating budgets is a large portion of the work that we undertake and there are many theatres in Canada which are currently operating under the operating and management models which we have set up. A few of these are:

- Peter and Jeanne Lougheed Centre for the Arts, Camrose, Alberta;
- The Dekker Centre for the Arts, North Battleford, Saskatchewan;
- Port Theatre, Nanaimo, BC;

- E. A. Rawlinson Centre for the Arts, Prince Albert, Saskatchewan.

We have observed, over the past 25 years, that the trend in Canada is for City and local governments to turn over the operation of their cultural facilities to community based non-profit societies. I believe that this trend is not unique to cultural facilities and it is being used for other types of operations such as sports facilities. Because of my experience in theatre operations we have been recommending this style of operation for the last 25 years and we feel we can take some small credit for this trend in Western Canada.

We recommend this operating model because it has the greater degree of community involvement, stewardship by the City without financial risk and the most programming flexibility. This model has proved successful in other communities and provides the entrepreneurial environment required to make a facility a successful operation. It allows the City to provide a community service while reducing its financial risk and it allows a full range of programming from conservative to risky ventures. In addition a non-profit society has greater access to fundraising opportunities and sources, earned income and the operation is not encumbered by civic hierarchical management structures. It is more flexible, responsive to the community and is more cost effective. Of course the City will always retain ownership of the 'bricks and mortar' ensuring the long term viability of the facility as a community asset. The non-profit society is able to provide rental/lease incentives and develop community groups and individual artists and allows true community involvement through the use of volunteers.

This is exactly how the RMTS operates. The proposal which would see the operation of the McPherson Theatre shifted to the City of Victoria goes against the current trend and all the reasons why the operation by a non-profit society works best.

Consider the financial implications: if the City assumes responsibility of the operation we believe the operation costs would increase significantly as the City would not have the synergy of the two theatres to reduce the costs. The City would still have the expense of the operating grant it currently provides to the RMTS plus the increased cost of operating just the one theatre. In addition to these costs the City would be responsible to cover any short fall between operational revenues and expenses. Currently the Society covers any short fall with earned income and operating efficiencies and the City would not have the same opportunities. The total of these 3 factors could reach several hundreds of thousands of dollars per year. In addition the exact annual cost would not be known at the beginning of each budget period due to any operating deficit. Currently the City funds the theatre on a fixed amount and there is no risk that this will increase in any budget period.

The RMTS is a very lean and agile operation. It is known nationally as one of the best operations in the country. I do not understand why the City would want to change something that works so well and which benefits the City administration, the citizens and this performing arts community. The operation of a theatre is a high risk entrepreneurial activity and if the City of Victoria was a Schick/Shiner client we would be recommending that it maintains the current relationship with the Society. I am certain that this Council has more pressing and important issues to deal with than this matter and we should move on.

Respectfully

Richard Schick
Schick Shiner and Associates



Council Member Motion
For the Governance and Priorities Committee Meeting of December 3, 2015

To: Governance and Priorities Committee **Date:** December 3, 2015
From: Councillors Alto and Thornton-Joe, and Mayor Helps
Subject: Repatriating a Lekwungen Sacred Site

Overview:

The City of Victoria recently committed to undertake the Calls to Action identified by the Truth and Reconciliation Commission as being within municipal government authority.

A confluence of circumstances now provides a unique opportunity to act on that commitment.

The Esquimalt and Songhees People have acknowledged and welcomed the City's commitment to act on the recommendations of the Truth and Reconciliation Commission.

The Songhees and Esquimalt People have identified repatriation, for their traditional uses, of the sacred site atop what is known as Beacon Hill, as a meaningful demonstration of the City's commitment to reconciliation.

The City has determined that rebuilding the Checkers Pavilion would be a major remediation project, due to its advanced state of decay and disrepair.

2017 marks the 150th anniversary of the founding of Canada, celebrations of which have been encouraged by the federal government, including promises of funding to support those celebrations.

Repatriation of a portion of the Beacon hilltop to the Lekwungen People for their traditional use, to coincide with Canada's 150th anniversary, would balance celebrations of local Indigenous and post-contact histories, while providing the opportunity to access federal 150th anniversary project funding.

The Truth and Reconciliation Commission stated, 'knowing the truth about what happened in residential schools in and of itself does not necessarily lead to reconciliation'. Action is needed. Returning the use of the 'Beacon' hilltop to local First Nations for their traditional use is a tangible, powerful act of reconciliation.

Background:

For thousands of years, the land atop what is now commonly known as Beacon Hill has been a place of historical, cultural and sacred significance to the Esquimalt and Songhees People.

The Lekwungen People actively shaped the landscape in this area by cultivating camas and other native plants for food. Their land management practices created the open meadows admired by the arriving British. In 1842, the Lekwungen lost control of their land.

Beacon Hill Park was turned over to the City in 1882, after years of dispute between the municipal corporation, the Privy Council in London and the legislative council. The park remains in trust to the City, and trust documents prohibit the sale of goods or services in the park.

A portion of the 'Beacon' hilltop is currently occupied by a cross-shaped glassed-in lookout building, constructed on the site of the old flagpole on the hill, completed in 1936. Known as the 'Checkers Pavilion', this building has not been in active use since the 1970s. In 1995, it was boarded up and labelled 'unsafe to enter'.

Nearby, land for re-burial of First Nations remains has been set aside on traditional lands of the Lekwungen People, on the slope immediately to the southeast of the hilltop. At this site, remains of First Nations people uncovered during excavations throughout the City will be reinterred in this ancient reburial ground, marked by cairns, the location of which was identified through consultations with local First Nations.

Before the Truth and Reconciliation Commission undertook its work, the City of Victoria had already taken significant steps to recognize the importance of local First Nations residents and history. For example, to recognize his efforts at relationship building, Chiefs of the Songhees and Esquimalt Nations presented a former Mayor with a hand-made personal drum. Spindle whorls are scattered throughout the City, marking important places in Lekwungen territory, recognizing the economic trading history of the First Nations in this region. Spirit Square, honouring local First Nations' history, occupies the western half of city hall's Centennial Square precinct.

The Songhees and Esquimalt First Nations were formally included in creating Victoria's Official Community Plan. For the first time, Songhees and Esquimalt Chiefs met with City Council at an official Council meeting. Public meetings at City Hall begin by recognizing that Council deliberations take place on the traditional territories of the Songhees and Esquimalt People. Meeting rooms in City Hall bear the names of the Songhees and Esquimalt Nations. The language of all City Proclamations has been amended to recognize the City of Victoria in the traditional territories of the Esquimalt and Songhees First Nations. The whole of City Council witnessed the signing of an Agreement in Principle that foreshadowed the first local modern agreement since the Douglas Treaty.

Victoria City Hall hosted the first public showing of the 'Witness Blanket', made from hundreds of items reclaimed from Residential Schools, churches, government buildings and traditional and cultural structures from across Canada, created as a national monument to recognize the atrocities of the Indian Residential School era, honour the children, and symbolize ongoing reconciliation.

Much has been done. Much is left to do. Repatriating the 'Beacon' hilltop to the Esquimalt and Songhees People for their traditional use is the next step.

Objective 2: Engage and Empower the Community

2015 OUTCOME:

- Improved relationship with nearby First Nations. (Ongoing)

Objective 7: Facilitate Social Inclusion and Community Wellness

Motion:

RESOLVED that the City of Victoria return to the Esquimalt and Songhees People a portion of their traditional territories, that being the area on which the 'Checkers Pavilion' now rests, for their use as a site to build a traditional Long House, to be used for First Nations cultural and educational activities, in perpetuity,

FURTHER RESOLVED that City staff be directed to work with the Songhees and Esquimalt People to (1) complete the raising of a First Nations Long House on this site before the end of 2017, to complement the celebration of Canada's 150th anniversary; (2) collaborate with the Esquimalt and Songhees people in applying for federal and provincial government funding support; and (3) provide advice and expertise to the project,

FURTHER RESOLVED that City deconstruct the existing Checkers Pavilion and prepare the site as necessary for Long House construction,

FURTHER RESOLVED that Council direct staff to expend the balance of funds remaining in the 2015 Strategic Priorities Fund (up to \$32,000) to deconstruct the existing Checkers Pavilion (estimated cost: approximately \$15,000) and pay for such other related costs as necessary to expedite the start of this initiative.

Respectfully submitted,



Councillor Marianne Alto



Councillor Charlayne Thornton-Joe



Mayor Lisa Helps

Attached:

Letter from Chief Ron Sam, Songhees Nation

Letter from Chief Andy Thomas, Esquimalt Nation

'Frequently Asked Questions'



ESQUIMALT NATION

1189 Kosapsum Drive
Victoria, BC, V9A 7K7
Phone: 250-381-7861
Fax: 250-384-9309

November 23, 2015

City of Victoria
Mayor Helps and Council
1 Centennial Square
Victoria, BC V8W 1P6

Dear Mayor Helps and Council,

Re: Checkers Pavilion Site

We understand that the City of Victoria has recently committed to undertake some Calls to Action that are relevant to municipalities within the Truth and Reconciliation Commission report. I would like to recommend a meaningful action that the City of Victoria can undertake as a demonstration of your commitment to reconciliation.

For thousands of years, the land atop what is now known as Beacon Hill has been a place of historical, cultural and sacred significance to the Lekwungen people – the Esquimalt and Songhees Nations. The City may want to consider returning to us a portion of our traditional territories, that being the space on which the Checkers Pavilion now rests.

Imagine the powerful action of giving back this space and working with the two Nations to recreate a First Nations longhouse on this ancient site. This building could then be used for cultural activities in which our young people may learn and demonstrate traditional carving and other skills, and from which all people may learn and share the history and stories of the Lekwungen people.

If the site were prepared and the structure built to open in 2017, it could coincide with Canada's 150th anniversary, would balance the local celebration of Indigenous and immigrant/settler histories, and open a door to potential federal government funding set aside for such sesquicentennial observances.

This kind of collaboration would foster a renewed relationship between the City of Victoria and the Lekwungen people.

Yours truly,

Chief Andy Thomas



SONGHEES NATION

Nov 20, 2015

Mayor and Council
City of Victoria
1 Centennial Square
Victoria BC V8W 1P6

Dear Mayor and Council
Re: Checkers Pavilion Site

We understand that the City of Victoria has recently committed to undertake the municipally relevant Truth and Reconciliation Commission's Calls to Action. Before you is a unique opportunity to act on that commitment.

For thousands of years, the land atop what is now commonly known as Beacon Hill has been a place of historic, cultural and sacred significance to our people.

As a bold demonstration of your commitment to reconciliation, consider returning to the Lkwungen People a portion of our traditional territories, that being the space on which the 'Checkers Pavilion' now rests.

Songhees Nation welcomes the opportunity to work with Esquimalt Nation and the City to recreate a First Nations longhouse on this ancient site, in which our young people may learn and demonstrate traditional carving skills, and from which all people may learn and share the history and stories of our Nations.

Let this collaboration celebrate a renewed relationship between the City and the Lkwungen People.

Sincerely

Chief Ron Sam

cc: Chief Andy Thomas, Esquimalt Nation

1100 ADMIRALS ROAD VICTORIA BC V9A 2P6
Phone: 250-386-1043 Fax: 250-386-4161
www.songheesnation.ca

Frequently Asked Questions about Repatriating part of Beacon hilltop to the Lekwungen People

Q: Is the City transferring title and ownership of the land?

A: No. The City retains modern title to the land, including its absolute fee simple ownership. The City will enable perpetual use of the area now approximately occupied by the 'Checkers Pavilion' for the purposes of building a traditional First Nations Long House.

Q: Why deconstruct the Checkers Pavilion?

A: The condition of the pavilion makes its rehabilitation impractical and cost prohibitive.

Q: How much will it cost to deconstruct the Checkers Pavilion?

A: The cost of deconstruction is estimated to be \$10,000 – \$15,000.

Q: What will the new building be used for?

A: First Nations have indicated a desire to use the Long House for traditional carving and cultural activities, in particular to provide a space to train the next generation of carvers in those traditional arts.

Q: Will the new building be open to the public?

A: Yes. The public will be welcome to observe the activities in the Long House, except for occasions of cultural significance. One of the concepts behind the initiative is to provide an opportunity for broad learning about modern and historical First Nations activities on the site.

Q: How large is the site to be used?

A: The current footprint of the Checkers Pavilion is approximately 2,000 square feet. The Long House will occupy about the same area, but may be a different footprint shape, as the site and design allow.

Q: What about parking?

A: A small parking area is already onsite, and the hilltop is already accessible by vehicle. That use will remain.

Q: Will there be access for people with disabilities?

A: Building a new Long House will provide the opportunity to create a structure accessible by people with mobility challenges, an improvement on current accessibility.

Q: Will there be any commercial activity on the site?

A: No.

Q: What about the Beacon Hill Trust? Doesn't it prohibit this kind of initiative?

A: No. The Trust prohibits the sale of goods and services in the Park, which is not planned for this initiative. Moreover, repatriating this land to its first stewards, the Lekwungen People, returns the land use to a time preceding the date and application of the Trust.

Q: Isn't the Checkers Pavilion a symbol of our local heritage?

A: The 'Beacon' hilltop is an ancient, sacred site for local First Nations. Commemorating First Nations' history on this site will be a bold recognition of First Nations' heritage. In addition, a commemorative marker could be erected nearby, to honour the area's use by post-contact non-First Nations people – such as a celebratory display to recognize the more recent history of the site, from the Hudson's Bay Charter in the early 19th century to present day.

Q: Hasn't the city asked some experts about the future use of Checkers Pavilion?

Frequently Asked Questions about Repatriating part of Beacon hilltop to the Lekwungen People

A: In 2003/04 the City of Victoria commissioned Commonwealth Historic Resource Management Limited to produce a Heritage Landscape Management Plan for Beacon Hill Park. One of its management guidelines states that *'the long term policies for Beacon Hill Park call for the retention of the Beacon Hill Pavilion. Since the Pavilion (lookout) had been evaluated as a resource with Very Good significance, the present Management Plan continues this recommendation. Therefore the Lookout should be protected and rehabilitated for an appropriate use (perhaps its original uses – as a lookout and for playing checkers).* In 2004, the interpretation of 'original uses' included only those considered in the last 80 years. Returning a portion of the hilltop to the Lekwungen People acknowledges pre-1936 'original uses', the historical heritage of local First Nations. The same 2003/04 Plan notes that *'(This) plan is based on the premise that heritage conservation is the responsible management of change.'* In 2015, managing change responsibly requires respect for pre-contact heritage, and powerful, demonstrable acts of reconciliation.

Q: Aren't we going too far in reconciling with First Nations? What about our other history?

A: The City of Victoria exists as a demonstration and testament to our post-contact non-First Nations history and heritage. The City has policies protecting non-First Nations heritage. This initiative is an opportunity to honour and protect local First Nations heritage.

Q: Do the Esquimalt and Songhees People want this to happen?

A: Yes. The Chiefs of both Nations have written letters of recommendation and support, and stated their hope that their Nations and the City will work together to make this happen by 2017.

Q: Why specify just the Songhees and Esquimalt people? Why not other First Nations?

A: While the City celebrates all First Nations' cultures and history, our local First Nations, the Lekwungen, include the Songhees and Esquimalt, and it is to their traditional uses that the hilltop is being returned.

Q: Will the Skwin'ang'eth Se'las Development Company (SSDCo.) be involved in the project? If so doesn't that mean they are assuming economic development opportunities are part of the project?

A: SSDCo has a three-part focus to its mandate: a) incubating new businesses, b) skills and capacity development, and c) the promotion of culture. There have been preliminary discussions with SSDCo about assisting with the project as useful in the realm of its third focus, promoting culture. Using their expertise does not mean that commercial activities are planned. Building this traditional Long House as a forum for promoting First Nations culture will add indirect economic benefit to the Nations and the City, as it is another opportunity to draw local residents and visitors to the City to learn about First Nations history and culture.

Q: What are the five 'Calls to Action' from the Truth and Reconciliation Commission that apply to municipalities?

A: The TRC 'Calls to Action' for local governments, that the TRC believes are within the authority of a municipal government, are:

#43: We call upon federal, provincial, territorial, and municipal governments to fully adopt and implement the United Nations Declaration on the Rights of Indigenous Peoples as the framework for reconciliation.

#47: We call upon federal, provincial, territorial, and municipal governments to repudiate concepts used to justify European sovereignty over Indigenous peoples and lands, such as

Frequently Asked Questions about Repatriating part of Beacon hilltop to the Lekwungen People

the Doctrine of Discovery and terra nullius, and to reform those laws, government policies, and litigation strategies that continue to rely on such concepts.

#57: We call upon federal, provincial, territorial, and municipal governments to provide education to public servants on the history of Aboriginal peoples, including the history and legacy of residential schools, the United Nations Declaration on the Rights of Indigenous Peoples, Treaties and Aboriginal rights, Indigenous law, and Aboriginal–Crown relations. This will require skills- based training in intercultural competency, conflict resolution, human rights, and anti-racism.

#75: We call upon the federal government to work with provincial, territorial, and municipal governments, churches, Aboriginal communities, former residential school students, and current landowners to develop and implement strategies and procedures for the ongoing identification, documentation, maintenance, commemoration, and protection of residential school cemeteries or other sites at which residential school children were buried. This is to include the provision of appropriate memorial ceremonies and commemorative markers to honour the deceased children.

#77: We call upon provincial, territorial, municipal, and community archives to work collaboratively with the National Centre for Truth and Reconciliation to identify and collect copies of all records relevant to the history and legacy of the residential school system, and to provide these to the National Centre for Truth and Reconciliation.



Council Member Motion
For the Governance and Priorities Committee Meeting of December 3, 2015

To: Governance and Priorities Committee **Date:** December 3, 2015
From: Councillors Loveday and Young
Subject: McKenzie Interchange

Recommendation

That the Mayor write to the appropriate Provincial and Federal government ministers expressing Victoria Council's concerns that the proposed designs for the McKenzie interchange do not provide sufficiently for future rapid bus or light rail transit or for bicycle connectivity.

Background

All of the three options put forward for discussion show buses on the highway either ascending (Options 1 and 2) or descending (Option 3) to the level of McKenzie/Admirals, where they would wait at a traffic light, in addition to the time spent at the bus stop itself. Even with some kind of transit priority stoplight this would add to the stopping time for buses at the intersection. Thus the standard of service would be little improved from what would be available right now with a transit priority stoplight.

The consequence of this is that the standard of service for bus riders is actually reduced relative to the standard for single-occupancy vehicles - that is, SOV travel is much improved, while bus riders are in almost the same position as at present. This is the opposite of what our transportation objectives should be.

Under all designs the bus stops for outgoing and incoming buses are separated much more than at present. Going from one to the other requires crossing the highway on an overpass or underpass and waiting through two signal cycles rather than one. This is not of great consequence now, but if a planned McKenzie /Admirals bus route is implemented there would be no possibility of a single station serving all four directions.

The service level for pedestrians travelling through on Admirals/McKenzie is slightly improved with all designs inasmuch as it appears pedestrians can cross the highway on the East side of McKenzie/Admirals as well as the west side. This cannot be a major pedestrian movement since there are no sidewalks on McKenzie near the intersection.

Bicycle riders on the Galloping Goose enjoy some increase in speed in that they can now avoid waiting for the light signal to cross. However, under Option 3 they must now climb the equivalent of one grade separation, giving the same standard of service as is now available at the Switch Bridge. Under Options 1 and 2 they must climb the equivalent of two grade separations, i.e. twice the climb as at the Switch Bridge. One of the main advantages of the Galloping Goose is its low railway-type grades, and some riders will thus consider this time saving of marginal benefit. The designs do appear to show the level of the Galloping Goose being raised with retaining walls to the level of the existing pedestrian bridge west of the intersection, so some of this climb may be saved for those travelling west.

One bicycle opportunity that is not developed is the connection on the south side of the highway between Portage Road (which is a good bicycle route that links with a bicycle connection through the waterfront park on Portage Inlet to View Royal) to the existing bike path on the south side of the highway running beside Colquitz River Park. This link remains at the same standard as before.

What should the intersection deliver?

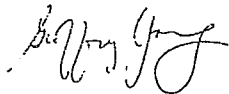
Studies to date suggest that the most cost-beneficial regional transit option for the medium term is a rapid bus system, with light rail becoming more economical in the longer term as traffic volumes rise. The best way to meet medium and longer term goals would seem to be to have an uninterrupted right of way for transit (that is, the same standard as proposed for single occupancy vehicles) that is more or less at grade level (that is, it is built at grades that are usable by rail transit vehicles). A second objective would be to make provision now to allow for a future transit stop to allow for interchange with a future Admirals/McKenzie bus or even LRT route with all four stops close to each other to allow for a smooth interchange (this transit interchange might serve some future university and Peninsula routes).

Finally, the interchange should be bicycle-friendly. A level route for bicycles is preferable, but if an overpass is necessary the total climb required should be as moderate as possible (a simple bike/pedestrian overpass could be added to the existing interchange at a tiny fraction of the projected cost of this project).

Respectfully submitted,



Councillor Loveday



Councillor Young

Attachments

Project Design Options 1-3: <http://engage.gov.bc.ca/mckenzieinterchange/projectdesign/>



Governance and Priorities Committee Report

For the Meeting of December 3rd, 2015.

To: Governance and Priorities Committee **Date:** November 23, 2015
From: Thomas Soulliere, Director of Parks, Recreation and Facilities
Subject: Facility Condition Assessment Report - Updates

RECOMMENDATION

That Council direct staff to complete a full review and develop a work plan based on the updated Facility Condition Assessment Report.

PURPOSE

The purpose of this report is to inform Council of updates to the Facility Condition Assessment report (October 14, 2015), conducted by Morrison Hershfield. The attached documentation consists of the consultant's updates with respect to two facilities:

- A facility condition assessment of the Chequers Pavilion facility in Beacon Hill Park;
- A revised facility condition assessment for the building at 1921 Fernwood Road

BACKGROUND

On October 22, 2015, staff presented the Facility Condition Assessment Report authored by engineering firm Morrison Hershfield to the Council Governance and Priorities Committee. At this meeting, Council requested that the Chequers Pavilion in Beacon Hill Park, which had been omitted from the initial report, be assessed and included in the final report.

In addition, Council received correspondence from the Fernwood Community Association, regarding concerns with the accuracy of the assessment reported for the building at 1921 Fernwood Road. Subsequently, Council requested that feedback from the Fernwood Association and any other impacted organizations, be considered in the Facility Condition Assessment Report.

In response to these two items, staff assisted Morrison Hershfield representatives to undertake the required investigations and assessment. The enclosed documentation from Morrison Hershfield contains the results of this work and will be incorporated into the updated Facility Condition Assessment report.

Chequers Pavilion Assessment

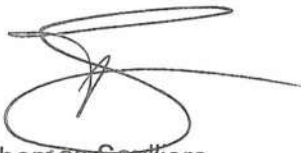
As noted in the consultant's summary the structure of the pavilion is in poor condition, with numerous areas of deterioration, deformation, signs of vandalism, and missing structural elements. The consultants have indicated that in light of the extensive issues with the building, determining if

and how the existing structure might be retained and developing an accurate estimate of costs, would require more detailed investigative design work, beyond the scope of the Facility Condition Assessment project.

CONCLUSION

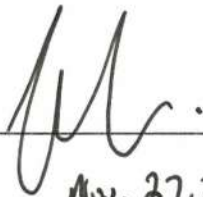
Staff will be incorporating this new information into the larger report and are commencing a detailed review of the content of the updated Facility Condition Assessment Report.

Respectfully submitted,



Thomas Soulliere
Director, Parks, Recreation and Facilities

Report accepted and recommended by the City Manager:


Date: Nov. 27, 2015

List of Attachments

Attachment A: Facility Condition Assessment Report for Chequers Pavilion – Morrison Hershfield
Attachment B: Facility Condition Assessment Report for 1921-1923 Fernwood Road – Morrison Hershfield



November 20, 2015

MH Ref. 5150481.00

City of Victoria
c/o Thomas Soulliere
Director, Parks, Recreation and Facilities City of Victoria
1 Centennial Square, Victoria, BC, V8W 1P6

Dear Mr. Thomas Soulliere

**Re: Chequers Pavilion, 500 Douglas Street, Victoria, BC
Facility Condition Assessment Report**

Morrison Hershfield Limited (MH) was retained by The City of Victoria (the City) to conduct Facility Condition Assessments at various buildings owned and/or operated by the City. Following the submission of the original Facility Condition Assessment Report (dated October 14, 2015) MH was requested by the City to review and include a report on the Chequers Pavilion located in Beacon Hill Park (500 Douglas Street, Victoria, BC).

Contract Terms of Reference are identified under Contract RFP-15-004. This report should be read in conjunction with the terms and limitations presented in the original Facility Condition Assessment Report dated October 14, 2015.

The Chequers Pavilion building was constructed in 1936, with general use until it was boarded up in 1995. The pavilion was built in a symmetrical short cross shape, approximately 50 ft by 50 ft and 30 ft between valleys. The foundation is a concrete slab. In the pavilions original state, the perimeter concrete upstand walls supported fully glazed walls around the entire perimeter. The roof is a sloped assembly, between a 5:12 and 6:12 pitch, with hips and valleys built in. The roof has been covered with a cedar shake roof assembly. The ceilings rafters bear on the window headers below. The interior ceiling has a wood soffit installed, concealing the roof faming members.

The following documents were provided to our office for the development of this report:

- Composite drawings of the building, dated May 1982.
- Heritage Impact Study, authored by Donald Luxton Associated Inc. and dated January 2010.

A site review was completed by Chris Raudoy of MH, Stefan Alexander of SR Alexander Engineering Ltd. (SRAEng,) and a representative of the City. During this review the following was observed:

- The building is boarded up with no public access. There is no electrical, mechanical or plumbing services within the building.
- Due to evident deterioration and deflection in the wood framing components SRAEng. was retained to provide an opinion regarding the current condition and adequacy of the existing structure. A copy of the condition assessment report provided by SRAEng. has been included with this report in Appendix A.

- 2 -

- Steel posts have been added at the roof framing to provide additional support. Scaffold was set up in the middle of the structure. The purpose of the scaffold was not confirmed; however, it did not extend to the ceiling height or tie into any of the structure.
- Fire damage was evident at the south-east corner of the building. The damage has affected both the wood framing and concrete walls.
- The existing cedar shake roof is beyond its useful service life. Significant active water ingress through the roof was evident. Full replacement of the roof system, including gutters and fascia, can be expected.
- The windows and doors were removed circa 1971 leaving painted wood openings. The existing wood window openings were typically racked indicating deformation of the framing from settlement and/or overloading. Some of the members appeared to be showing signs of deterioration due to prolonged exposure to moisture.
- Interior finishes are limited to wood soffit and painted wood window openings. The wood soffit was damaged and/or missing in multiple locations. The majority of interior finishes have been vandalized.
- There was areas of cracking evident in the slab-on-grade. Refer to SRAEng. report.

Refer to Photos 1 through 8 in Appendix B for a general overview photos.

The building is generally in poor condition with areas of deterioration noted throughout the wood framing and finishes. Furthermore, the majority of interior finishes have been vandalized. The existing structural elements do not appear to have adequate design strength to meet current code requirements. Refer to the SRAEng. report. Areas of racking and deformation of the wood structure were present throughout.

Given the deficiencies observed, a major remediation project would be required to repair and replace damaged/missing elements and bring the existing structure up to current code requirements. In order to develop an accurate opinion of probable costs, a schematic design would need to be developed to determine if the existing structure can safely be retained and if so, what work would be required.

We trust the above provides the information required. MH and SRAEng. remain available to discuss the contents of this report.

MORRISON HERSHFIELD LIMITED



Chris Shaw-Raudoy, B.Arch.Sc, LEED AP
Principal / Building Science Consultant

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APPENDIX A

SR Alexander Engineering Ltd. Report



Project No. 2015045

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Project Name: Chequers Pavilion Building Assessment

Date: November 20, 2015

Intent

On October 28, 2015 SR Alexander Engineering Ltd. (SRAEng) accompanied a representative of Morrison Hershfield (MH) to Chequers Pavilion in Beacon Hill Park to conduct an assessment of the building. The intent was to review the existing structure and comment on potential structural issues.

Building Construction

The building was constructed in 1936, with general use until the window glazing was removed in 1971 and then boarded up in 1995. The pavilion was built in a symmetrical short cross shape, approximately 50 ft by 50 ft and 30 ft between valleys. The foundation is a concrete slab, of undetermined thickness, with a 2 foot upstand around the perimeter. In the pavilion's original state this concrete upstand supported fully glazed walls around the entire perimeter. Corners were built out of 3x3 dimensional lumber, most likely Douglas Fir and mullions spaced approximately 3-4 feet apart. These mullions and small posts support the rafter tails, valleys and ridges for the roof. The original flag pole that extended through the center of the roof is referred to as a "center support pole" on the building drawing. Unfortunately, at the time of review it was not possible to confirm the connection. However, visually there are some small steel straps which are visible on the pole. Ridges, hips and valleys are constructed out of dimensional 2x6 material with spans of approximately 19 feet. The valleys have had 3.5" O.D. steel posts added in effort to reduce the span. The ceiling rafters are also constructed out of 2x6 and bear on the window header constructed out of a 4x6 on the flat. This detail is still visible in the one construction document available for the Pavilion (see attachment). The exterior eaves are sections of 2x4 which are sistered onto the interior rafters and cantilever approximately 2 feet past the building edge.

Element Condition

Roof:

Since the roof has both hips and valleys the roof pitch changes, alternating between what appears to be a 5 in 12 pitch and a 6 in 12 pitch. The framing members of the roof, as mentioned above are constructed out of 2x6 materials. The hips and valleys have roughly similar spans of 19 feet and rafters span a maximum of 13 feet. Using prescribed snow loads in the BCBC 2012 these members are well over capacity. The hip beams are more than an order of magnitude over capacity, the valley beams would not be expected to perform as well as the hip beams due to snow accumulation. Although the valleys have had supports added inside the building, with the 3.5" O.D. posts, the members would still be more than 4 times over capacity with the design snow loads. There are clear signs of deflection and can be observed inside the building (Photo No. 1). In addition, around the exterior you can see areas of the roof which have undergone permanent deflection. There are signs of fire and water damage to the roof framing. However, as the majority of soffit material is present, it is not possible to make an accurate assessment of all the framing members. The central bearing post and its connection to the roof framing can be expected to be undersized/under engineered (Photo No.2). The rafter tails bear directly on a 4x6 header above the windows; there are no collar ties or any outward thrust reducing elements of note around the perimeter of the structure. The 4x6 is oriented 90 degrees to its strong axis



which may have been a method to resist outward thrust to the outer walls, with minimal results. Past the 4x6 header are short pieces of 2x4 material, sistered and blocked to the rafter tails they create the exterior eve of the building (Photos 3 & 4). While the roof is intact it is not considered safe under normal loading condition, this includes snow as well as heavy wind and rain. While the schematic plan and construction have sound layout, the elements used are well undersized, and the lack of any lateral resisting system is of concern.

Walls:

The existing walls show signs of racking and thrust due to the combination of factors (Photos 5-9). These factors include: The lack of any thrust reducing elements or system (collar ties, floor diaphragm, etc.) and the lack of any lateral force reducing system to account for wind and seismic forces prescribed by the building code. It is reasonable to assume that the sheathing of the exterior walls and the limited amount of interior bracing across the window mullions are the main elements holding the structure intact. Both the design and construction of these systems are life safety concerns and are not part of the scope of this report, but required by the BCBC 2012 for any accessible space. Such work would require an adequate design period and construction phase. From a constructability point of view, due to the condition of the walls a secondary support system would be required to simply work on any elements within or on the structure. In current construction practices, moment frames made from structural steel are installed in walls with large openings in order to account for shear forces the building is exposed to, there are currently no elements that account for such forces in the pavilion.

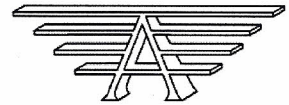
The posts which break up the window spans or rabbeted jam are constructed out of 2 ½" x 2 ½" and spaced 3-4 feet apart. As many of these posts are out of plumb and racked further than allowed by the BCBC 2012 they are do not have adequate design strength and are capable of having less capacity the more they deviate from plumb.

The window system bears on a concrete upstand 2 feet above the slab. At the south entrance there is evidence of a fire, which has damaged some of the concrete. The concrete would need to be scanned to determine the amount of delamination.

Slab:

The concrete slab shows evidence of a cracking and potential settlement (Photo No. 10). The thickness of the slab cannot be determined from the design drawing; it does appear to be substantially thick in which case a crack of this nature would be a sign of settlement. A proper soils report should be conducted to evaluate the amount of consolidation which has taken place and if there is more expected. Any settlement issue combined with a lateral force event like an earthquake has the potential render the building unrepairable.

**SR ALEXANDER
ENGINEERING LTD.**



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Thank you for choosing SR Alexander Engineering Ltd. for your engineering needs. If you have any questions or future concerns please contact us using the contact information below.

Cheers,



NOV 20 2015

Stefan Alexander, P.Eng, LEED AP BD+C, GSC

250.999.6163
STEFAN@ALEXANDERENG.COM

PO BOX 8124
VICTORIA BC V8W 3R8



No. 1 – Valley Span Deflection



No. 2 – Center Support Pole



No. 3 – Header over window and rafter tails



No. 4 – Eve construction



No. 5 – Interior wall bracing



No. 6 – Wall bracing, racking and outward thrust



No. 7 – Wall bracing, racking and outward thrust



No. 8 – Wall bracing, racking and outward thrust



No. 9 – Wall bracing, racking and outward thrust



No. 10 – Slab cracking

APPENDIX B
Report Photos



Photo 01



Photo 02



Photo 03



Photo 04



Photo 05



Photo 06



Photo 07



Photo 08

The City of Victoria
Facility Condition Assessment and Capital Plan
Fernwood Community Association, 1921-1923 Fernwood Rd., Victoria

PROPERTY DESCRIPTION

The building was constructed in two sections, the west section fronting Fernwood drive and the east section facing the adjacent alley. The east section is part of the original building and houses unfinished storage space in the basement, office space on the main floor and shares an upper floor with the west section. This section is covered in stucco, the date of this cladding change is not known. The west section is a two-storey addition constructed in 1914. This section is currently home to the Fernwood Gallery and office on the lower level with multiple leased office spaces on the upper floor. Major upgrades were completed in 1979 and 2010 (including seismic upgrade).

PROPERTY STATISTICS

Gross Floor Area:	5850 sf.
Replacement Value:	\$1,649,700
Target FCI:	0.025
Current FCI:	0.067

REPORT OVERVIEW

We found no safety concerns requiring immediate expenditures.

The following provides an overview of the visual seismic, building code, accessibility and energy efficiency reviews completed.

Seismic Review

Updated cost estimate	Not Applicable.
Seismic work completed to date:	Full seismic upgrade completed in 2010.
Recommendations:	None

Building Code Review

Built under what code:	Unknown. Built under local regulations at the time. Seismic upgrade work completed under 2006 BC Building Code.
Deficiencies observed:	The rear accessibility ramp slope exceeds the building code requirements.
Recommendations:	Complete a full code evaluation as part of any significant renovation and/or if the occupancy of the building is increased.

Accessibility Review

Access into building:	Limited access to the east section via ramp and limited
Access throughout building:	Limited access throughout the building.
Access to washrooms:	Limited
Recommendations (and cost estimate):	It is recommended that an accessibility study be completed as part of any significant renovation and/or if the occupancy of the building is increased.

The City of Victoria
Facility Condition Assessment and Capital Plan
Fernwood Community Association, 1921-1923 Fernwood Rd., Victoria

Energy Efficiency

Upgrade recommendations: Upgrade lighting to LED systems.

An Energy Audit will identify potential energy savings that can be realized through building upgrades. The value of this study would be dependent on the scope of work being proposed to be completed and the future use of the building. It is recommended that an energy audit be completed as part of any significant renovation and/or if the occupancy of the building is increased.

We identified recommendations of approximately \$312,000 over the next five years with the following major projects over \$15,000.

- B101005 Ramps - Wood Framed Access Ramp and Stairs - Replacement
- B201010 Exterior Coatings – Brick, Stucco and Wood Cladding – Repainting
- B202001 Punched Windows – Wood – Repair and Replacement
- B202001 Windows – Level 1 Windows - – Repair and Replacement
- C11 Washrooms – Level 2 Washroom – Refurbishment

PROJECT TEAM

An initial site review was completed by Scott Williams of MH. Following the submission of our report additional building information was provided to our office. This information included drawings and letters confirming various scopes of work completed throughout the building (including major seismic remediation work completed in 2010). As a result of the new information, a follow up site review was completed on November 17, 2015 by Chris Raudoy of MH. This meeting was attended by facility staff. Due to the weather at the time of this review the roof could not be accessed.

Chris Raudoy and Dan Walters of Morrison Hershfield reviewed the report for technical content and for compliance with the contract requirements.

REFERENCE DOCUMENTS/INFORMATION

We reviewed the following documents and selected drawings for general background and to inform ourselves about the layout and intended construction:

- Fernwood Community Association Floor Plans, Dated 2009
- Architectural and Structural Drawings for the 2010 Seismic and Sprinkler/Fire Alarm Upgrades.
- Architectural and Mechanical Drawings for the 1979 Remediation Work, Drawings Completed by Cooper Tanner Associated Ltd, dated 1979.

This report should be reviewed in conjunction with the Objectives, Terms of Reference, Limitations, and Methodology described in the main body of the report.

The City of Victoria
Facility Condition Assessment and Capital Plan
Fernwood Community Association, 1921 Fernwood Rd., Victoria

We recommend budgeting for these major projects by priority and year as follows:

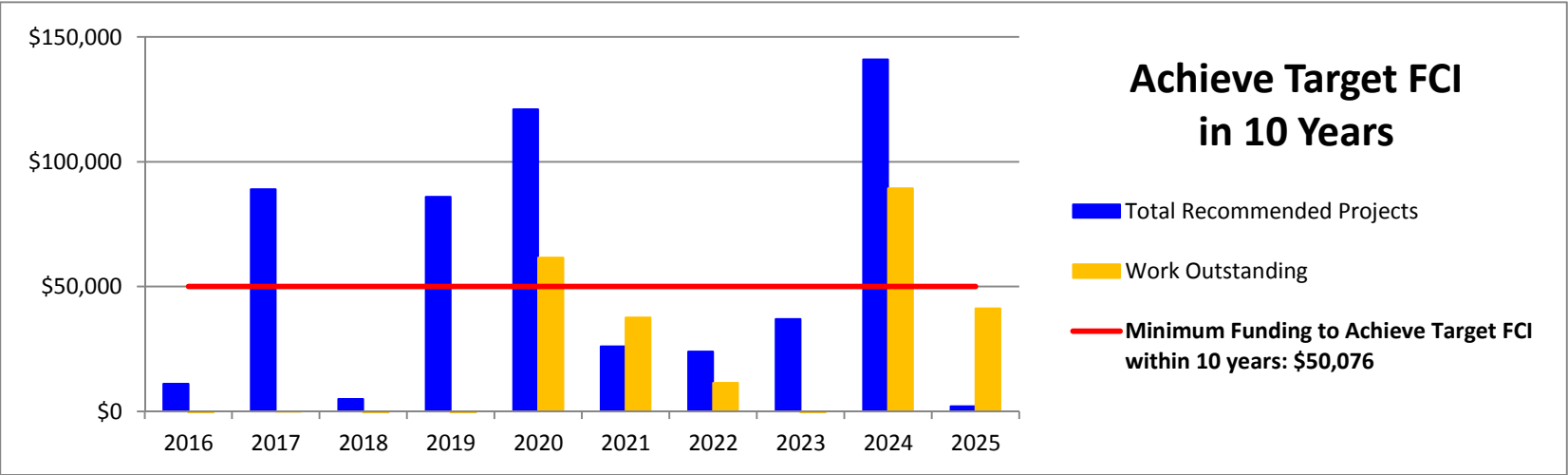
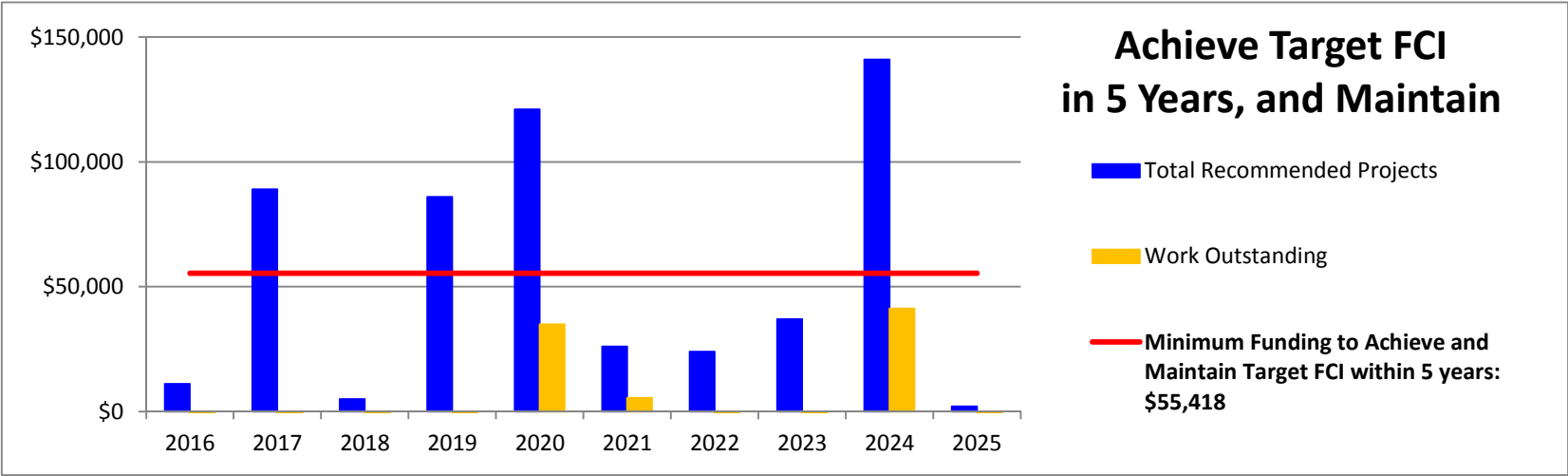
Priority	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
1 – Immediate	0	0	0	0	0	0	0	0	0	0
2 - Restore Functionality	0	0	0	0	0	0	0	0	0	0
2b - Exceeded Service Life	9,000	81,000	0	0	14,000	0	0	0	0	0
3 - Future Renewal	0	6,000	3,000	24,000	28,000	24,000	22,000	35,000	65,000	0
4a - Discretionary Renewal (Upgrade)	0	0	0	60,000	65,000	0	0	0	74,000	0
4b - Discretionary Renewal (Aesthetic)	2,000	2,000	2,000	2,000	14,000	2,000	2,000	2,000	2,000	2,000
Not Applicable	0	0	0	0	0	0	0	0	0	0
Total in 2015 dollars	11,000	89,000	5,000	86,000	121,000	26,000	24,000	37,000	141,000	2,000

Minimum Funding to Achieve and Maintain Target FCI within 5 years: \$55,418

Work outstanding	-44,418	-10,835	-61,253	-30,670	34,912	5,495	-25,923	-44,340	41,242	-12,175
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Minimum Funding to Achieve Target FCI within 10 years: \$50,076

Work outstanding	-39,076	-151	-45,227	-9,303	61,621	37,546	11,470	-1,606	89,318	41,243
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Start Yr:
2016

The City of Victoria
Facility Condition Assessment and Capital Plan
Fernwood Community Association, 1921 Fernwood Rd., Victoria

BLDG	Component			Condition Assessment					Lifecycle Data			Recommendation				Can this work be phased over multiple years ?	If recommended work not complete can the rate of deterioration be expected to increase ?	Will a failure in this system lead to a loss of use of the facility ?	Can the current condition adversely affect the buildings security of safety ?	Opinion of Probable Cost								Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10																			
	Row	ID	Location / Type	Photo	Description & History	Condition	Yr New or Last Major Action	Age in 2016	Typical Life Cycle or Action Interval	Est. Time Remaining to EOL or Major Action	Recommendation	Type	Priority	Quantity	Unit Rate					Unit	Subtotal Repair or Replacement Cost	Consult.	Contingency	15% Tax and Project Costs	Total in 2015 Dollars	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025																					
	1	SUBSTRUCTURE																																																						
	2	A10 Foundations	Replace	01	Where reviewed the foundations, footings and walls, were cast in place concrete. The foundation wall extends above grade at all elevations. No evidence of major settlement or heaving was reported or observed. The age of the original foundation is not know. The age of the west addition is approximately 1914.	Fair	1914	102	100	25	The foundations are expected to last the life of the building. No major capital expenditures are expected to be required.	Repair Allowance	3 - Future Renewal	Yes	No	Yes	No					\$0																																		
	3	A1030 Slab on Grade	Repair	01	The floor is concrete slab-on-grade. We noted normal, isolated, narrow cracking. No evidence of major settlement or heaving was reported or observed.	Fair	1914	102	5	5	Budget for repairs at isolated locations on a periodic basis. City staff confirmed that this work would be completed through the facility maintenance program. Costs associated with this work have not been included in the cash flow tables.	Repair Allowance	3 - Future Renewal	Yes	N/A	Yes	No					\$0																																		
	4	A103006 Foundation Drainage	Camera Inspection	X	The perimeter drainage system was not exposed for review. No reports of perimeter drainage issues were made by facility staff.	Not Reviewed	1914	102	15	5	Periodic camera inspection and isolated repairs as required. City staff confirmed that this work would be completed through the facility maintenance program. Costs associated with this work have not been included in the cash flow tables.	Study	3 - Future Renewal	No	N/A	Yes	No					\$0																																		
	5	SUPERSTRUCTURE																																																						
	6	B10 Superstructure	General	02 / 03	The superstructure consists of wood framed walls supporting the sloped wood roof trusses. Interior wood framed walls provide intermittent support for the roof assembly. Framing upgrades were completed in 1979, including some seismic reinforcing. The age of the original structure is not know. The age of the west addition is approximately 1914. A major seismic upgrade was completed in 2010. No issues with the walls or roof were noted.	Fair	1914	102	100	50	Structural elements are expected to last the life of the building. No major capital expenditures are expected to be required.	Repair Allowance	3 - Future Renewal	N/A	N/A	Yes	No					\$0																																		
	7	B101005 Ramps - Wood Framed Access Ramp and Stairs	Rear of Building - Replacement	04	An accessible ramp is provided at the rear of the building for access to the main level. The ramp is wood framed, supported by 4x4 posts and covered with plywood sheathing. Wood framed guardrails and pickets are provided for the ramp. The replacement of the waterproofing membrane located on the sheathing is addressed in a separate line item. The wood elements of the ramp are beginning to show signs of deterioration. Guardrail attachment to the ramp is loose at a number of locations. From measurements taken on site it was determined that the slope of the ramp does not meet current code requirements. The original ramp was constructed in 1979 and has been repaired as required since. Facility staff confirmed the last major upgrade took place in 2007.	Fair	2007	9	15	6	Replacement of the accessible ramp and adjacent egress stairs. Localized repairs to be included in the maintenance budget.	Repair Allowance	3 - Future Renewal	No	Yes	No	No			1	\$18,000	LS	\$18,000	0%	15%	15%	\$24,000					\$24,000																								
	8	ENVELOPE																																																						
	9	B2010 Exterior Walls - Brick	Throughout - Replacement	05	The walls are brick at the exterior and gypsum board over wood framing. The brick veneer walls are supported by the foundation walls, no provision for drainage is present. Facility staff confirmed repointing work was undertaken in 2010. Isolated areas of deterioration of mortar joints were noted on the South elevation.	Fair	1909	107	20	7	The masonry walls are expected to last the life of the building. A contingency has been included for localized brick replacement and mortar joint repointing.	Repair Allowance	3 - Future Renewal	Yes	No	Yes	No			2310	\$7	SF	\$15,015	10%	15%	15%	\$22,000						\$22,000																							
	10	B2010 Exterior Walls - Stucco	West Elevation - Replacement	06	Stucco is used on the second floor of the west elevation. Cracking and bulging of the stucco was noted on this elevation. We assume this stucco is original to the building.	Fair	1914	102	50	15	Replace face-seal stucco system with rain screen stucco system.	Replacement	3 - Future Renewal	No	Yes	Yes	Yes			440	\$35	SF	\$15,400	10%	15%	15%	\$23,000																													
	11	B2010 Exterior Walls - Stucco	East Addition - Replacement	07	Stucco is used predominantly as cladding on the east building addition at the rear of the building. This stucco at appears to be in fair condition no issues observed ore reported. No information was available on the age of this cladding system, the year new has been assumed.	Fair	1960	56	50	15	Replace face-seal stucco system with rain screen stucco system.	Replacement	3 - Future Renewal	Yes	No	Yes	No			1790	\$35	SF	\$62,650	10%	15%	15%	\$92,000																													
	12	B2010 Exterior Walls - Cedar Siding	Rear of Building - Cedar Shingle Replacement	08	Cedar shingle cladding is utilized at the rear of the building. The cladding has been recently painted and is in fair condition. Minor areas of cracking and cupping were noted. No information was available on the age of this cladding system, the year new has been assumed.	Fair	1990	26	35	9	Replace shingles at the end of their service life.	Replacement	3 - Future Renewal	No	No	Yes	No			700	\$25	SF	\$17,500	10%	15%	15%	\$26,000								\$26,000																					
	13	B2010 Exterior Walls - Cedar Siding	Rear of Building - Lapped Siding Replacement	09	There is a small area of horizontally lapped wood cladding located at the southeast corner of the building. The cladding has been recently painted and is in fair condition. Minor areas of cracking were noted.	Good	1960	56	35	9	Replace lapped siding at the end of their service life.	Replacement	3 - Future Renewal	No	No	Yes	No			400	\$25	SF	\$10,000	10%	15%	15%	\$15,000									\$15,000																				
	14	B2010 Exterior Walls - Metal Cladding and Roof	West Parapet Walls - Replacement	10	Sheet metal panels have been installed, as faux shingles, above the upper canopy and on the canopy on the west elevation. The cladding appears to be in fair condition, however, a lack of proper detailing at outside corners has caused the adjacent panels to bend out of shape allowing potential water ingress. Furthermore, some loose panels were noted on the south elevation. No information was available on the age of this cladding system, the year new has been assumed.	Fair	1960	56	50	9	Install new metal panels, in a similar orientation, at the end of its service life. Complete immediate repairs where required to seal off wall. It is assumed this will be completed as part of the buildings ongoing maintenance.	Replacement	3 - Future Renewal	No	No	Yes	No			1	\$10,000	LS	\$10,000	10%	15%	15%	\$15,000									\$15,000																				
	15	B201008 Exterior Soffits	Repainting	11	Painted wood soffits exist at the roof edge and under canopies. No issues with this item were noted. Facility staff reported that the soffit was repainted in 2010.	Fair	2010	6	20	14	A budget has been provided for repainting all soffits. Repainting of soffits assumed to take place at the same time as cladding painting. Costs associated with this item fall below the threshold provided and have not been carried into the cash flow tables.	Repair Allowance	3 - Future Renewal	No	No	No	No			380	\$3	SF	\$1,292	0%	15%	15%	\$2,000																													
	16	B201010 Exterior Coatings	Brick Cladding - Paint	12	The brick has been painted. Facility staff reported that the brick was repainted in 2010.	Fair	2010	6	10	4	Repaint all brick cladding on an as required basis.	Repair Allowance	3 - Future Renewal	No	No	No	No			2310	\$3	SF	\$6,930	0%	15%	15%	\$10,000						\$10,000																							
	17	B201010 Exterior Coatings	Stucco Cladding - Recoat	07	No issues with this item were noted. Facility staff reported that the stucco walls were repainted in 2010.	Fair	2010	6	10	4	Recoat all stucco cladding at the end of its service life.	Repair Allowance	3 - Future Renewal	No	No	No	No			2250	\$3	SF	\$6,750	0%	15%	15%	\$9,000						\$9,000																							
	18	B201010 Exterior Coatings	Cedar Siding (shake and lapped) - Paint	13	Some deterioration of the paint on the wood cladding was noted. Facility staff reported that the cladding was repainted in 2010.	Fair	2010	6	10	4	Repaint all cedar siding and trim (prep and 2-coats) on an as required basis.	Repair Allowance	3 - Future Renewal	No	No	No	No			1100	\$3	SF	\$3,300	0%	15%	15%	\$5,000						\$5,000																							
	19	B201011 Joint Sealant	Throughout - Replacement	14	Sealant joints located around the building fenestration. The sealant is in various stages of deterioration.	Poor	2000	16	10	2	City staff confirmed that this work would be completed through the facility maintenance program. Costs associated with this work have not been included in the cash flow tables.	Replacement	2b - Exceeded Service Life	No	Yes	No	No			1000	\$6	LF	\$6,000	0%	15%	15%	\$8,000																													
	20	B202001 Punched Windows	Repair and Replacement	15	Original wood framed windows are present throughout the building. Issues with the operable were noted by some of the upper floor tenants and damage to the wood components of some of the windows, including the frame and the interior and exterior wood trim, was noted. Facility staff confirmed on window assembly on the west elevation was remediated.	Poor	1914	102	35	2	Refurbish and/or replace windows, to match existing, at the end of its service life.	Replacement	2b - Exceeded Service Life	Yes	Yes	Yes	No			22	\$2,500	Ea	\$55,000	10%	15%	15%	\$81,000		\$81,000																											
	21	B202001 Windows	Level 1 Upper Strip Windows - West Elev. - Replace	16 / 17	Single paned metal framed strip windows are present on the west elevation servicing the office and the Little Fernwood Gallery. Facility staff confirmed that these windows were refurbished in 2010.	Good	2010	6	30	24	Refurbish and/or replace windows, to match existing, at the end of its service life.	Replacement	4a - Discretionary Renewal (Upgrade)	Yes	No	Yes	No			100	\$150	SF	\$15,000	10%	15%	15%	\$22,000																													
	22	B202001 Windows	Level 1 Lower Strip Windows - West Elev. - Replace	16 / 17	Single paned metal framed strip windows are present on the west elevation servicing the office and the Little Fernwood Gallery. The beauty cap has fallen off the window mullions at several locations and the wood trim is showing signs of deterioration. The age of these assemblies is unknown. The last major upgrade took place in 1979.	Fair	1979	37	35	5	Refurbish and/or replace windows, to match existing, at the end of its service life.	Replacement	4a - Discretionary Renewal (Upgrade)	Yes	No	Yes	No			550	\$80	SF	\$44,000	10%	15%	15%	\$65,000						\$65,000																							
	23	B203001 Exterior Solid Doors	Throughout - Replacement	18	Solid wood doors without glazing were installed on the south and east elevations. Mechanical damage to the wood doors and frames as well as the hardware was typically noted.	Fair	1914	102	25	11	Replace doors at end of service life. Replace weatherstripping and complete minor repairs and adjustment as part of maintenance.	Replacement	3 - Future Renewal	Yes	No	No	No			6	\$2,000	EA	\$12,000	10%	15%	15%	\$18,000																													
	24	B203001 Single Exterior Solid Wood Doors with glazing	West Elev. - Replacement	19	Original heritage doors are utilized as entry doors to the office, Gallery and second floor tenants. Some mechanical damage to the wood frames was observed though operation of the assembly appears to be unaffected.	Fair	1914	102	25	8	Replace doors at end of service life. Replace weatherstripping and complete minor repairs and adjustment as part of maintenance.	Replacement	3 - Future Renewal	Yes	No	No	No			3	\$2,000	EA	\$6,000	0%	15%	15%	\$8,000								\$8,000																					

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BLDG	Row	Component		Condition Assessment						Lifecycle Data			Recommendation				Can this work be phased over multiple years ?	If recommended work not complete can the rate of deterioration be expected to increase ?	Will a failure in this system lead to a loss of use of the facility ?	Can the current condition adversely affect the buildings security of safety ?	Opinion of Probable Cost										Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
		ID	Location / Type	Photo	Description & History	Condition	Yr New or Last Major Action	Age in 2016	Typical Life Cycle or Action Interval	Est. Time Remaining to EOL or Major Action	Recommendation	Type	Priority	Quantity	Unit Rate	Unit					Subtotal Repair or Replacement Cost	Consult.	Contingency	15% Tax and Project Costs	Total in 2015 Dollars	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025					
	25	Roofs																																						
	26	B301002 Roofing - Low Sloped Membrane System SBS	West Roof - Replacement	X	A low-sloped roof membrane is located over the west section of the building. A vented attic space is below the roof. Thermal resistance for the assembly is provided by blown-in insulation. No staining was noted, where observed, in the attic space. Access was not provided for the roof area. Facility staff confirmed that the roof was replaced in 2007.	Not Reviewed	2007	9	25	16	Replace existing roofing system including flashings, sealants, associated vents etc. with a new 2-ply SBS roof assembly as required.	Replacement	3 - Future Renewal	No	Yes	Yes	N/A	1850	\$20	SF	\$37,000	10%	15%	15%	\$54,000															
	27	B301002 Roofing - Sloped Roof - Asphalt Shingles	East Roof - Replacement	20	A 10 in 12 sloped asphalt shingle roof is located over the east section of the building. Though some accumulation of organic matter was noted on the shingles the assembly appeared in serviceable condition. Facility staff confirmed that the roof was replaced in 2007.	Fair	2007	9	30	16	Replace shingles, building paper, vents, gable flashings on 10/12 sloped residential roof.	Replacement	3 - Future Renewal	No	Yes	Yes	No	1200	\$10	SF	\$12,000	10%	15%	15%	\$18,000															
	28	B301002 Roofing - Walkway Coating	Liquid Applied Membrane - Replacement	21	Liquid applied membrane is installed on the accessible ramp located at the rear of the building. The wood sheathing is exposed/unprotected at several locations. We assume this item was replaced in 1995.	Poor	2007	9	10	1	Install new liquid applied membrane traffic coating, with anti-skid coat.	Replacement	2b - Exceeded Service Life	No	Yes	No	No	400	\$15	SF	\$6,000	10%	15%	15%	\$9,000	\$9,000														
	29	B301005 Gutters and Downspouts	East Roof - Replacement	22	Gutters and associated downspouts service the sloped asphalt shingle roof. Some debris accumulation in the gutters was observed. Facility staff confirmed that the guttes were replaced in 2000.	Fair	2000	16	25	9	Replace gutters and downspouts at the end of service life.	Replacement	3 - Future Renewal	No	Yes	No	No	1	\$3,500	LS	\$3,500	0%	15%	15%	\$5,000									\$5,000						
	30	B301006 Roof Openings- Skylights	Throughout - Replacement	23	4'x4' skylights are located in both the sloped and flat roof assemblies. No staining or other water related issues were noted or observed with this item from the building interior. Facility staff confirmed that the skylights were replaced in 2007.	Fair	2007	9	20	11	Replace existing skylights at the end of their service life with new 4x4 insulated units.	Replacement	3 - Future Renewal	Yes	Yes	Yes	No	3	\$1,000	EA	\$3,000	10%	15%	15%	\$5,000															
	31	B301006 Roof Openings- Skylights	Flat Roof - Replacement	24	A larger 7'x7' (assumed) skylight is centrally located in the low sloped roof. No evidence of leaks was observed and no other issues were noted with this item from the building interior. Facility staff confirmed that the skylights were replaced in 2007.	Fair	2007	9	20	11	Replace existing skylights at the end of its service life with a new 7x7 insulated unit.	Replacement	3 - Future Renewal	No	Yes	No	No	1	\$4,500	EA	\$4,500	10%	15%	15%	\$7,000															
	32	INTERIORS																																						
	33	C101005 - Interior Windows	Second Floor - Replacement	25	Interior windows are located predominantly on the second floor. Some mechanical damage to the window finish, trim and hardware was noted, though they appear to be in serviceable condition.	Fair	1914	102	10	5	A contingency has been provided for the repair of the window finish and hardware on an as required basis.	Contingency	4b - Discretionary Renewal (Aesthetic)	Yes	No	No	Yes	1	\$3,000	LS	\$3,000	0%	15%	15%	\$4,000						\$4,000									
	34	C102001 Standard Interior Doors	Heritage Doors - Replacement	26	Interior heritage doors are located throughout the building, however, are predominantly found on the second floor. Several of these doors are provided with a transom. Mechanical damage to the wood doors and frames as well as the paint was noted.	Fair	1914	102	5	5	With proper maintenance doors are expected to last the life of the building. However, a budget is provided for selective door replacement and localized repairs on an as required basis.	Replacement	4b - Discretionary Renewal (Aesthetic)	Yes	No	No	Yes	1	\$3,000	LS	\$3,000	0%	15%	15%	\$4,000						\$4,000									
	35	C102001 Standard Interior Doors	Swing Doors - Replacement	27	Newer interior doors are located throughout the complex in the basement and first floor. Doors, finish and hardware are in various stages of deterioration. We assume this item was replaced in 1990.	Fair	1990	26	10	5	Doors are expected to last the life of the building. However, a budget is provided for some door replacement and localized repairs.	Replacement	4b - Discretionary Renewal (Aesthetic)	Yes	No	No	Yes	1	\$3,000	LS	\$3,000	0%	15%	15%	\$4,000						\$4,000									
	36	C11 Washrooms	Level 1 Washroom	28	Newer washrooms are located in the Paul Phillips Hall and the fixtures consist of a lavatory provided with hot and cold water and a toilet. The finishes are typically resilient flooring, and painted gypsum wall and ceiling.	Fair	2009	7	20	13	Refurbishment of the washrooms including replacement of the fixtures and finishes on an as required basis.	Replacement	4a - Discretionary Renewal (Upgrade)	Yes	No	No	No	2	\$15,000	EA	\$30,000	0%	15%	15%	\$40,000															
	37	C11 Washrooms	Level 2 Washroom	29	Older washrooms are located on the upper floor and the east addition. The complex and the fixtures consist of a lavatory provided with hot and cold water and a toilet. The finishes are typically resilient flooring and painted gypsum wall and ceiling.	Fair	2000	16	20	4	Refurbishment of the washrooms including replacement of the fixtures and finishes on an as required basis.	Replacement	4a - Discretionary Renewal (Upgrade)	Yes	No	No	No	3	\$15,000	EA	\$45,000	0%	15%	15%	\$60,000						\$60,000									
	38	C12 Theatre	Refurbishment	30 / 31	Paul Phillips Hall occupies a significant portion of the west section of the building. The hall includes a wood framed stage located at the front of the room and the gallery at the rear. The gallery has lower cabinets, counters, a sink provided with both hot and cold water and a small fridge. A lighting structure is suspended from the ceiling. The finishes consist of resilient flooring and painted ceiling and walls. Facility staff confirmed that this area was updated in 2010.	Fair	2010	6	15	9	Complete refurbishment of the Paul Phillips Hall and all associated fixtures and finishes, on an as required basis.	Replacement	4a - Discretionary Renewal (Upgrade)	Yes	No	No	No	1	\$25,000	LS	\$25,000	0%	15%	15%	\$34,000									\$34,000						
	39	C12 Kitchen	Refurbishment	32	Kitchens are located on the main floor in the east wing, on the upper floor and in the Paul Phillips Hall (which has been included in the previous line item). The kitchens have upper and lower cabinets, counters, and a sink. Facility staff confirmed that the kitchens were updated in 2000.	Fair	2000	16	25	9	Complete refurbishment of the kitchens and all associated fixtures and finishes, on an as required basis.	Replacement	4a - Discretionary Renewal (Upgrade)	Yes	No	No	No	2	\$15,000	LS	\$30,000	0%	15%	15%	\$40,000										\$40,000					
	40	C302004 Resilient Floor Finishes	Resilient - Replacement	33	Located predominantly on the main floor of the west section and present in both tile and sheet form. No issues with this item were noted.	Fair	2010	6	25	19	Replace resilient sheet and tile flooring on an as required basis. Replacement of the floors in the theatre is covered under the theatre rehab.	Replacement	4b - Discretionary Renewal (Aesthetic)	Yes	No	No	No	650	\$5	SF	\$3,250	0%	15%	15%	\$5,000															
	41	C301005 Wall Finishes- Gypsum Board	Paint	34	The typical finish located throughout the building is painted gypsum board. Some damage to the underlying gypsum and the finish was noted at several locations. Facility staff confirmed that interior painting was completed on an as required ongoing basis.	Fair	2010	6	5	1	Repaint interior walls on an as require basis. Repainting in the washrooms, theatre and kitchens is included in their respective rehabilitations. This line item is phased over 5 years.	Replacement	4b - Discretionary Renewal (Aesthetic)	Yes	No	No	No	3750	\$2	SF	\$7,500	0%	15%	15%	\$10,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000				
	42	C302005 Carpeting	Replacement	35	Carpet is located predominantly on the upper level. No issues with this item were observed. Facility staff confirmed that the carpet was last replaced in 2010.	Fair	2010	6	20	14	Replace carpeting, on an as required basis.	Replacement	4b - Discretionary Renewal (Aesthetic)	Yes	No	No	No	800	\$5	SF	\$3,800	0%	15%	15%	\$6,000															
	43	C302007 Painting and Staining Floors	Paint	36	On the main floor of the east section the painted floor sheathing acts as the floor finish. The paint has worn off exposing the sheathing below.	Fair	2010	6	10	4	Repaint / restain wood flooring on an as required basis. Costs associated with this item fall below the threshold provided and have not been carried into the cash flow tables.	Replacement	4b - Discretionary Renewal (Aesthetic)	Yes	No	No	No	300	\$5	SF	\$1,500	0%	15%	15%	\$2,000															
	44	C303003 Gypsum Board Ceiling Finishes	Paint	37	Typical finish located throughout the building. No issues with this item were noted. Facility staff confirmed that interior painting was completed on an as required ongoing basis.	Fair	2010	6	20	14	Repaint gypsum ceilings, on an as required basis. Repainting in the washrooms, theatre and kitchens is included in their respective rehabilitations	Replacement	4b - Discretionary Renewal (Aesthetic)	Yes	No	No	No	2500	\$3	SF	\$7,500	0%	15%	15%	\$10,000															

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		ID	Location / Type	Photo	Description & History	Condition	Yr New or Last Major Action	Age in 2016	Typical Life Cycle or Action Interval	Est. Time Remaining to EOL or Major Action	Recommendation	Type	Priority	Quantity	Unit Rate					Unit	Subtotal Repair or Replacement Cost	Consult.	Contingency	15% Tax and Project Costs	Total in 2015 Dollars	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025		
	45	MECHANICAL SYSTEMS																																			
	46	HVAC Systems																																			
	47	D302002 Hot Water Boilers	Hydronic Heat	38	The building is equipped with a single Teledyne Laars Mini-Therm II gas-fired boiler with a max output of 323 MBTU, and one small expansion tank. The age of this boiler was not known and has been assumed.	Fair	1994	22	30	8	Replace the heating boiler at the end of its lifespan.	Replacement	3 - Future Renewal	No	No	Yes	No		1	\$20,000	EA	\$20,000	0%	15%	15%	\$27,000							\$27,000				
	47	D302002 Piping, Valves, Hydronic Heat	Building wide	39	The original hydronic heat piping. Existing hydronic piping has likely exceeded the expected lifespan. Based on the information provided it is our understanding the last major upgrade took place in 1979.	Fair	1979	37	10	5	Replace hydronic piping and valves as required. A contingency has been included for isolated replacement.	Contingency	2b - Exceeded Service Life	Yes	No	No	No		1	\$5,000	LS	\$5,000	0%	15%	15%	\$7,000					\$7,000						
	48	D302002 Hot Water Boilers	Circulating Pumps	40	The hydronic system has two pumps. Based on the information provided it is our understanding the last major upgrade took place in 1979.	Fair	1979	37	10	3	Replace hot water recirculating pumps at end of service life.	Replacement	3 - Future Renewal	Yes	No	No	No		2	\$800	EA	\$1,600	0%	15%	15%	\$3,000			\$3,000								
	49	D305004 Fin Tube Radiation	Convective rads	41	The building is heated by convective radiators connected to the heating hot water loop. Based on the information provided it is our understanding the last major upgrade took place in 1979.	Fair	1979	37	10	5	Replace convective radiators as required. A contingency has been included for isolated replacement.	Replacement	2b - Exceeded Service Life	Yes	No	No	No		1	\$5,000	LS	\$5,000	0%	15%	15%	\$7,000					\$7,000						
	51	D305004 Fin Tube Radiation	Ceiling mounted fan-coil	42	High ceiling utility areas are heated by fan-coil units connected to the hydronic heat loop. The age of this assembly is unknown and has been assumed.	Good	2000	16	25	11	Replace fan-coil ceiling heaters as required.	Replacement	3 - Future Renewal	Yes	No	No	No		2	\$1,500	EA	\$3,000	0%	15%	15%	\$4,000											
	52	D304007 Exhaust Systems	Sidewall exhaust	43	Small sidewall axial exhaust fan provides exhaust from the common area. The age of this assembly is unknown and has been assumed.	Good	2000	16	25	11	Replace exhaust fan at end of service life. Costs associated with this item fall below the threshold provided and have not been carried into the cash flow tables.	Replacement	3 - Future Renewal	No	No	No	No		1	\$1,500	EA	\$1,500	0%	15%	15%	\$2,000											
	53	Plumbing Systems																																			
	53	D202001 Pipes and Fittings	Backflow preventers	44	Backflow preventer was noted on the main incoming domestic water line. The age of this assembly is unknown and has been assumed.	Good	1990	26	35	2	Replace backflow preventer as required.	Replacement	3 - Future Renewal	No	No	No	No		1	\$4,500	LS	\$4,500	0%	15%	15%	\$6,000		\$6,000									
	54	D202001 Pipes and Fittings	Main water distribution	45	Water distribution piping is primarily copper where observed. Based on the information provided it is our understanding the last major upgrade took placing in 1979.	Good	1979	37	50	5	Complete localized repairs to water piping as may be necessary as the building ages.	Contingency	3 - Future Renewal	Yes	No	No	No		1	\$10,000	LS	\$10,000	0%	15%	15%	\$14,000					\$14,000						
	55	D202003 Domestic Water Equipment - heater	Hot Water Heaters	46	One gas-fired John Woods 45 US gal water heater provides domestic hot water to the building.	Good	2010	6	15	9	Replace tanks at the end of its service life. City staff confirmed that this work would be completed through the facility maintenance program. Costs associated with this work have not been included in the cash flow tables.	Replacement	3 - Future Renewal	No	No	No	No		1	\$2,500	EA	\$2,500	0%	15%	15%	\$4,000								\$4,000			
	57	D203001 Waste Pipe and Fittings	Throughout building	47	Sanitary sewer piping was largely cast iron where reviewed. Based on the information provided it is our understanding the last major upgrade took placing in 1979.	Good	1979	37	50	5	Complete localized repairs as may be necessary as the building ages.	Contingency	3 - Future Renewal	Yes	No	No	No		1	\$5,000	LS	\$5,000	0%	15%	15%	\$7,000					\$7,000						
	58	ELECTRICAL SYSTEMS																																			
	58	D501003 Main and Secondary Switchgear	Replacement	48	The main Sylvania disconnect is rated at 200A, 120/208V. Several secondary distribution panels (Westinghouse and Square D) are present in 200 and 100 amp capacities. Based on the information provided it is our understanding the last major upgrade took placing in 1979.	Good	1979	37	45	14	Replace main and distribution switches at end of reliable service life, or as IR scans deem necessary.	Replacement	3 - Future Renewal	No	No	Yes	No		1	\$20,000	LS	\$20,000	0%	15%	15%	\$27,000											
	59	D501004 Interior Branch Wiring	Contingency	49	The building appears to be wired with copper wiring throughout, with no issues reported. Based on the information provided it is our understanding the last major upgrade took placing in 1979.	Good	1979	37	15	5	Replace branch wiring and related switches and receptacle as required. A contingency has been included for isolated replacement.	Contingency	3 - Future Renewal	Yes	No	Yes	No		1	\$5,000	LS	\$5,000	0%	15%	15%	\$7,000					\$7,000						
	60	D502002 Interior Lighting Equipment	Upgrade	50	Interior lighting is primarily T-8 surface mounted fluorescent fixtures, with some incandescent track lighting. The age of this assembly is unknown and has been assumed.	Good	2000	16	30	14	Replace fixtures at end of lifespan or upgrade to LED units or lamps.	Upgrade	3 - Future Renewal	Yes	No	No	No		1	\$35,000	LS	\$35,000	0%	15%	15%	\$47,000											
	62	D503008 Security Systems	Motion sensors	51	The building is equipped with a remotely monitored DSC security system. Facility staff confirmed that this system was replaced in 2010.	Good	2010	6	25	19	Replace or upgrade security system at end of service life.	Replacement	3 - Future Renewal	No	No	No	No		1	\$4,500	LS	\$4,500	0%	15%	15%	\$6,000											
	63	FIRE AND LIFE SAFETY SYSTEMS																																			
	64	D503001 Fire Alarm Systems	Addressable	52	The building is protected by a Notifier NFW-50 fire alarm system. The age of this assembly is unknown and has been assumed. Facility staff confirmed that this system was replaced in 2010.	Good	2010	6	25	19	Replace the fire alarm panel at the end of its lifespan, including an allowance to replace some wiring and devices.	Replacement	3 - Future Renewal	No	No	Yes	No		1	\$28,000	LS	\$28,000	0%	15%	15%	\$38,000											
	64	D509002 Emergency Lighting and Power	Emergency Lighting	53	Emergency lighting with battery packs and exit signage located throughout the building. Facility staff confirmed that this system was replaced in 2010.	Good	2010	6	20	14	Replace emergency lights and exit signs at end of service life.	Replacement	3 - Future Renewal	Yes	No	No	No		1	5000	LS	\$5,000	0%	15%	15%	\$7,000											
	66	D401002 Sprinkler Water Supply and Piping	Wet and dry systems	54	The building is protected by a wet sprinkler system, with a dry system protecting outdoor (unheated) areas. Facility staff confirmed that this system was replaced in 2010.	Good	2010	6	45	39	Maintain a contingency for capital repairs or partial replacement of equipment or piping.	Contingency	3 - Future Renewal	Yes	No	Yes	No		1	30000	LS	\$30,000	0%	15%	15%	\$40,000											

All quantities are approximate only for capital budgeting purposes, and would require confirmation prior to obtaining any quotes for work.

Fernwood Community Association



Photo 01



Photo 02



Photo 03



Photo 04



Photo 05



Photo 06

Fernwood Community Association

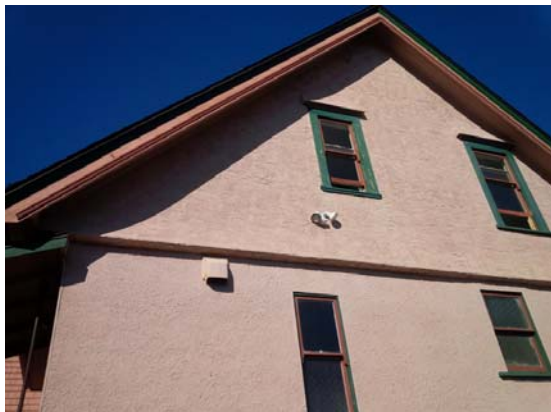


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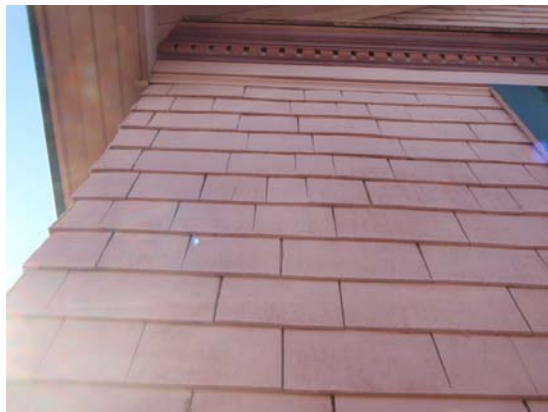


Photo 08



Photo 09



Photo 10



Photo 11



Photo 12

Fernwood Community Association



Photo 13



Photo 14



Photo 15



Photo 16

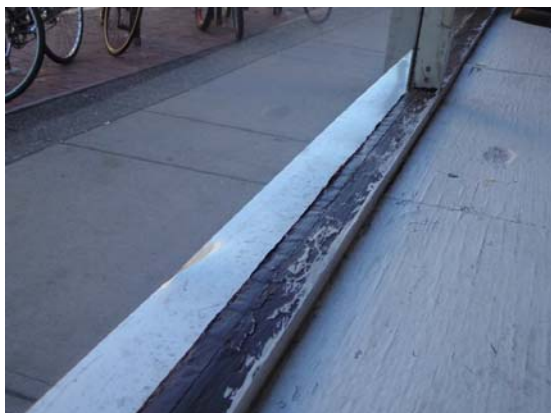


Photo 17



Photo 18

Fernwood Community Association



Photo 19



Photo 20

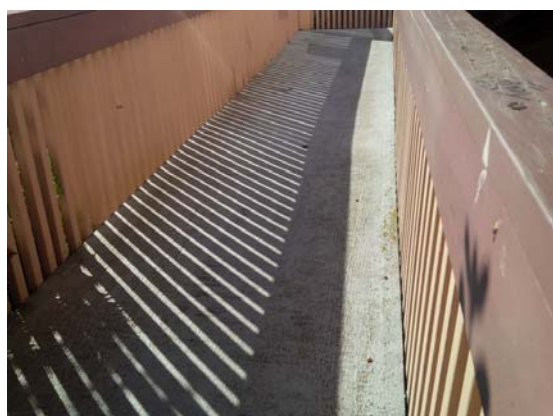


Photo 21



Photo 22

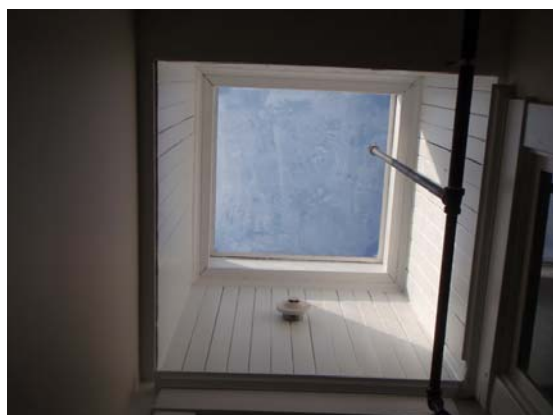


Photo 23



Photo 24

Fernwood Community Association



Photo 25



Photo 26



Photo 27

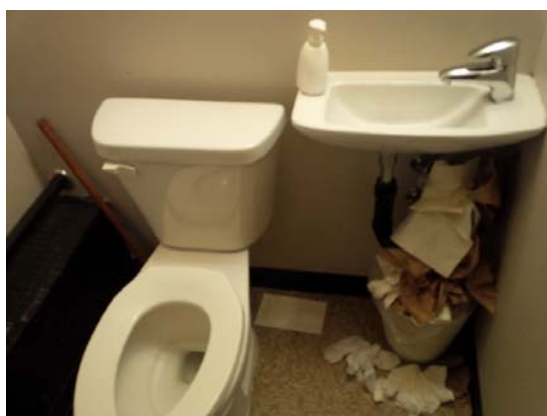


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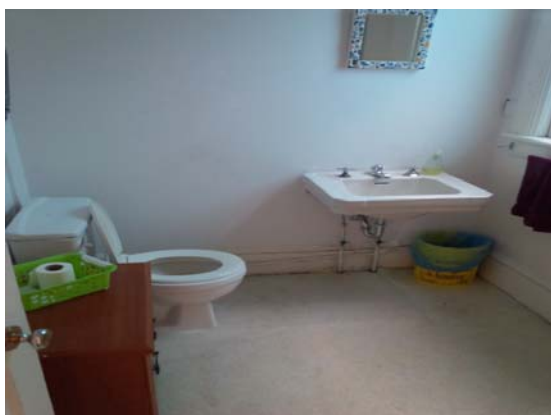


Photo 29



Photo 30

Fernwood Community Association



Photo 31

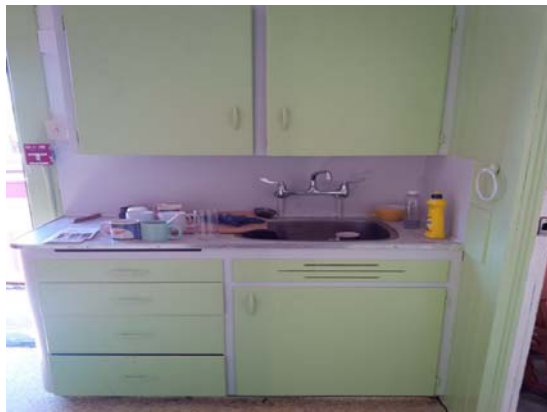


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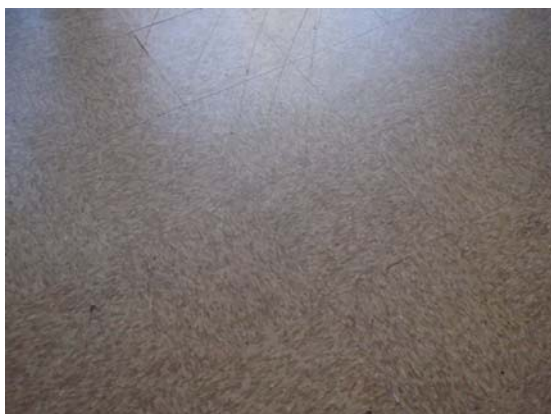


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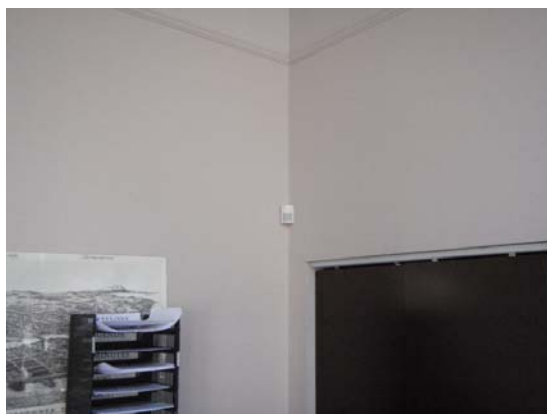


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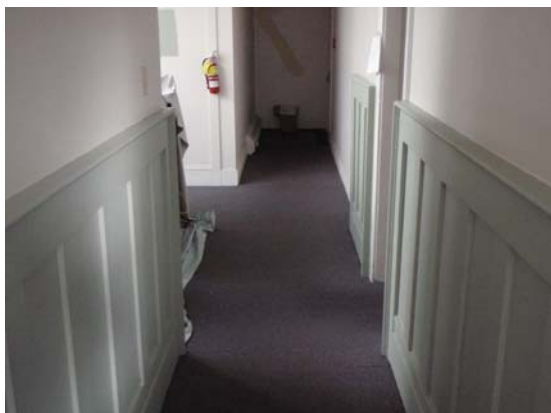


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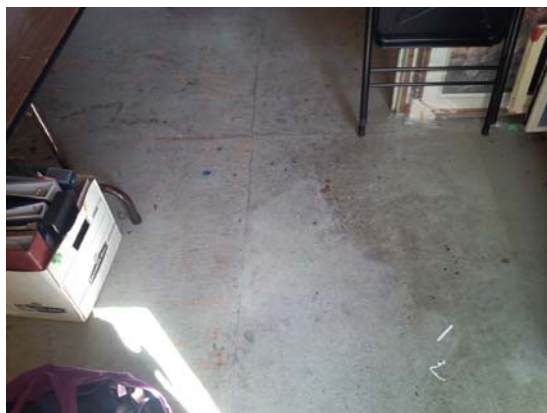


Photo 36

Fernwood Community Association



Photo 37



Photo 38



Photo 39



Photo 40



Photo 41



Photo 42

Fernwood Community Association

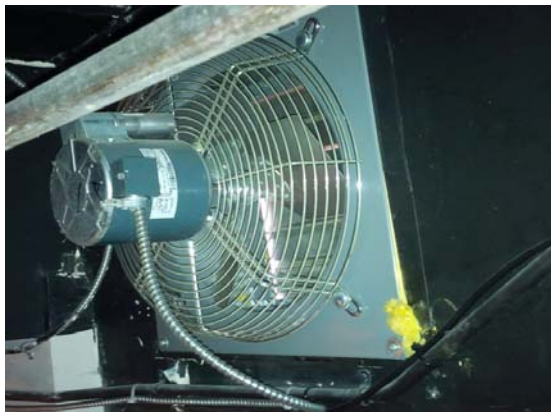


Photo 43



Photo 44



Photo 45



Photo 46



Photo 47



Photo 48

Fernwood Community Association



Photo 49

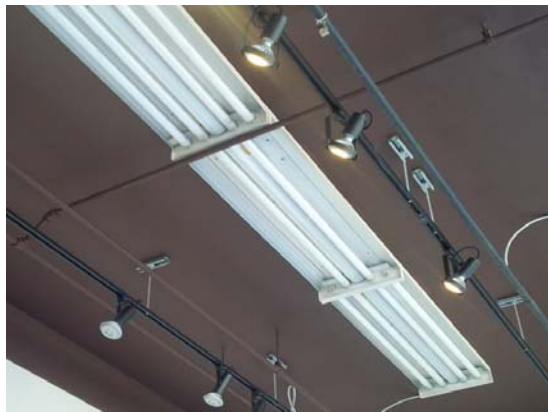


Photo 50



Photo 51



Photo 52



Photo 53



Photo 54



**Governance and Priorities Committee Report
For the Meeting of December 3, 2015**

To: Governance and Priorities Committee **Date:** November 27, 2015

From: Katie Hamilton, Director of Citizen Engagement and Strategic Planning

Subject: Public Engagement for Johnson Street Bridge Public Realm Areas

RECOMMENDATION

That Council receive this report for information.

PURPOSE

The purpose of the report is to update Council on the outcomes of the Johnson Street Bridge Public Realm workshop and outline recommended next steps for broader public input.

BACKGROUND

At the August 20 Governance and Priorities Committee meeting, Council directed staff to proceed with public engagement on the urban design of the public realm areas around the Johnson Street Bridge in the fall of 2015 and report back to Council with a public realm design and corresponding budget options.

In October, the City hosted a design workshop involving more than 25 people representing stakeholder groups including the Downtown Residents Association, Victoria West Community Association, the Downtown Victoria Business Association, Reliance Properties, Merrick Architecture, members of the City's new Accessibility Task Force, the Delta and Swans hotels, Ralmax, members of Council, PCL, MMM, and staff.

Using plan view drawings of the bridge site, participants worked together to discuss current design challenges as well as opportunities around use of space, connectivity, accessibility, and opportunities for art and placemaking. Input from the workshop was used to produce two different concept plans for re-envisioned designs of the public spaces.

ISSUES & ANALYSIS

Both concepts build off themes previously identified through earlier engagement with the community in 2012 including a desire for enhanced walkability and cycling connections, improving overall accessibility, a desire to enhance opportunities to view the harbour, and opportunities to animate the spaces through community events, festivals, and entertainment. Both concepts introduce new ideas for how people will move through and enjoy the public spaces around the bridge area and take into consideration the new opportunities with the adjacent park space in the former s-curve area.

These concepts have been reviewed by Engineering, Transportation, and Parks staff to advise on any technical challenges or constraints and are now being developed into illustrative drawings to provide the community with a sense of how the space would feel and be animated.

OPTIONS & IMPACTS

Recommended next steps include working with both the Downtown and Victoria West Community Associations to co-host an event with the broader public in January where the illustrations can be shared and the community can help identify the preferred option or elements for the public realm areas. Illustrations of the two concepts will also be shared online with an opportunity for the public to provide online feedback.

Results of public input will be shared with Council along with cost estimates for the preferred elements identified by the community as soon as possible after the January engagement period. Staff will also recommend funding options for Council to consider. As mentioned to Council in the August 2015 GPC report on the public realm, there is currently not enough budget in the cash allowance to complete the original landscape and public realm plans.

As there is a strong desire from the community to minimize the footprint of the construction area and see public areas returned to the public as they become available, PCL will complete the landscaping for the boulevard areas west of Harbour Road and along the south end of Harbour Road, and on the eastern public space between Johnson Street and Wharf Street in the coming weeks. These areas were not contemplated in detail during the stakeholder workshop and further public input is not needed to proceed. This is expected to make a positive difference to the businesses in the immediate area. This work is expected to cost \$50,000 will be funded through the cash allowance identified for the Johnson Street Bridge Public Realm areas.

Final landscape construction plans for the public realm areas would be completed by a landscape architect to apply a consistent look and feel across all public spaces in the areas around the bridge.

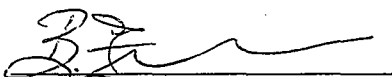
CONCLUSION

Results of public input will be shared with Council along with cost estimates for the preferred elements identified by the community as soon as possible after the January engagement period. Staff will also recommend funding options for Council to consider.

RECOMMENDATION

That Council receive this report for information.

Respectfully submitted,



Bridget Frewer
Citizen Engagement Advisor



Katie Hamilton
Director of Citizen Engagement
and Strategic Planning



Jonathan Tinney
Director of Sustainable Planning
and Community Development



Report accepted and recommended by the City Manager: _____

Date: Dec. 1, 2015

2015 VicPD Honours Ceremony

Her Honour, Judith Guichon, Lieutenant Governor of BC was there to assist in the ceremony.

Governor General's Commendation:

On behalf of the Governor General of Canada, the Right Honourable David Johnson, commendations were presented to Constable Boris Sark and Constable Chris Gilbert for an incident that occurred in 2012. The two off-duty officers were taking part in physical training and were out on a run. They heard a woman screaming for help. Without hesitation, they ran towards the screams. Aided by the street lights, the officers were able to see a man throw a woman to the ground where she was then kicked by the suspect. As they grew closer they observed him continue to attack the female victim. When they were metres of the suspect, the attacker turned and pointed a handgun directly at them. The officers began negotiating with the suspect in an effort to persuade him to drop the weapon and surrender. The bloodied victim was able to crawl away as the officers continued to negotiate and began to triangulate on the male. At that point, the suspect stated that the handgun was not real and the officers took control of the suspect. The victim was treated for several injuries and the suspect was charged with several offences. The brave initiative and split-second decision making of the Constables were recognized with the Governor General's Commendation.

Exemplary Service Awards:

The Police Exemplary Service Medal was created in 1983 to recognize the men and women dedicated to preserving Canada's public safety through long and outstanding service. This honour is conferred by the Governor General of Canada and was presented by Her Honour. These awards are a reflection of the hard work and commitment each of these recipients has made to the department and to the communities of Victoria and Esquimalt. Recipients must have completed 20 years of full-time service with one or more recognized Canadian police forces.

Detective Sergeant Brad Fraser: Served in a variety of sections at Vic PD including Patrol, Strike Force and Major Crimes. He has also served with distinction on national and regional law enforcement teams, including the Integrated National Security Enforcement Team and the Vancouver Island Integrated Major Crime Unit. Highlights of his career include directing investigations and solving homicides on Vancouver Island, leading a community-based task force on the impact of crystal meth in Victoria and receiving the Medal of Bravery in 2012. He also helped raise 1.4 million dollars for pediatric cancer research in 2004 as a Tour de Rock rider and developed the Challenge Cup, which is an annual hockey game between VicPD and Saanich Police, where all proceeds go to Special Olympics.

Sergeant Len Hollingsworth: Served with both the VicPD and Vancouver PD over his career. In Vancouver, he served in Investigative Services, Youth Services Unit, the Primary Response Division and the Drug Education and Enforcement Team. He also worked the Downtown East Side Beat, the Prostitution Task Force, the PNE policing team and numerous narcotics and property crime projects.

At VicPD, he has served in Patrol, the Major Crimes Section, and the Greater Victoria Emergency Response Team. Most recently he served in the Policy, Research and Audit section and the Analysis and Intelligence Section.

Constable Kristin Mutch: Served in both the Vancouver PD and VicPD. In Vancouver, served in Patrol, the Bike Squad, and as a plainclothes officer on a number of focused enforcement projects involving property crime offenders and prostitution.

With VicPD, she served in Patrol and as a School Resource Officer where she was responsible for eight schools and even today she is approached by former students who thank her for her service in that role.

Constable Hayley Swann: Started in Patrol where she quickly gained a reputation for hard work and unbridled enthusiasm. Also served in the bike unit and the Community Policing section. She has demonstrated an ability to interact with people with great compassion and empathy.

Deputy Chief Commendations:

This award recognizes acts of bravery in dangerous circumstances, where members knowingly place themselves at risk in order to prevent injury or to attempt to save a life of another person; or where members demonstrate service beyond what is expected of them.

Constable Craig Barker: On the evening of March 13, 2014, Constable Barker was travelling in his vehicle when he observed a man being chased by another male. Being close to Hillside Mall, he believed the man was attempting to escape the area after having committed a theft. As the Constable drew near he identified himself as a police officer and ordered the man to stop. The man ran several more metres before turning with a weapon in his hand. The Constable again repeated that he was an officer and ordered the suspect to drop his weapon. Eventually, he was able to, persuade him to do so. The brave initiative was a reflection of Constable's professionalism and integrity and were in keeping with the highest traditions of VicPD.

Detective Constable (Retired) Larry Hemstad: in 1972, Mr Hong was found deceased at his business. Having sustained a single gunshot wound to his head, his murder was investigated by VicPD. Despite efforts, Mr Hong's murder remained an open investigation until 2014 when Det/Cst Hemstad was able to finally bring closure to this crime. In 2009, he and his partner were assigned to take over this cold case investigation. With an unrelenting drive to bring justice to Mr Hong's killer, and with an unwavering desire to bring closure to Mr Hong's family, these two detectives moved the case forward. Despite the progress made in the case, the investigation was again stalled due to international complications and witness issues. In 2011, he was transferred to a new section. Despite being assigned a new job, he voluntarily worked this file. Demonstrating his true commitment to Mr Hong and his family, and showing exemplary service to the community, he was finally able to overcome many of the obstacles that had previously stalled the investigation. He was able to conclude this cold case.

Constable Ken Ramsay: For over ten years, he has served as a Tactical Police Explosives Technician as well as the founding member of the Greater Victoria Emergency Response Team's Explosive Section. He has been instrumental in the development, growth and operation of this highly specialized program. He has dedicated himself to ensuring that the Victoria regional police explosive program has had access to regular current explosives training. As well, he has contributed on the national level in Ottawa as a respected instructor of the Canadian Police College's Explosive Unit. He is the only VicPD officer to have ever been designated as an Expert Witness in this field with the BC Provincial Court.