# MINUTES - COMMITTEE OF THE WHOLE

**October 22, 2020, 9:00 A.M.**
**COUNCIL CHAMBERS, CITY HALL, 1 CENTENNIAL SQUARE**
**The City of Victoria is located on the homelands of the Songhees and Esquimalt People**
**Due to the COVID19 Pandemic, public access to City Hall is not permitted. This meeting may be viewed on the City's webcast at www.victoria.ca**

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| PRESENT: | Mayor Helps in the Chair (joined in the Chair at 9:39 a.m.), Councillor Alto, Councillor Dubow, Councillor Loveday, Councillor Potts (joined in person at 9:26 a.m.), Councillor Young |
| PRESENT ELECTRONICALLY: | Councillor Isitt, Councillor Thornton-Joe |
| STAFF PRESENT: | J. Jenkyns - City Manager, S. Thompson - Deputy City Manager / Director of Finance, C. Coates - City Clerk , P. Bruce - Fire Chief, T. Zworski - City Solicitor, T. Soulliere - Director of Parks, Recreation & Facilities, B. Eisenhauer - Head of Engagement, J. Jensen - Head of Human Resources, K. Hoese - Director of Sustainable Planning and Community Development, A. Meyer - Assistant Director of Development Services, C. Havelka - Deputy City Clerk, C. Mycroft - Manager of Executive Operations, M. Sandhu - Head of Service Innovation & Improvement, AK Ferguson - Committee Secretary, N. Sidhu - Assistant Director of Parks, Recreation & Facilities |

## A. APPROVAL OF AGENDA

**The meeting commenced with Councillor Alto in the Chair.**

**Moved By** Councillor Loveday
**Seconded By** Councillor Dubow

That the agenda be approved.

**Amendment**:

**Moved By** Councillor Loveday
**Seconded By** Councillor Dubow

That item E.2 be moved to the end of the agenda

**CARRIED UNANIMOUSLY**

**On the main motion as amended:**

**CARRIED UNANIMOUSLY**

## B. CONSENT AGENDA

**Moved By** Councillor Loveday
**Seconded By** Councillor Dubow

That the following items be approved without further debate:

**CARRIED UNANIMOUSLY**

### C.1 Minutes from the meeting held October 8, 2020

**Moved By** Councillor Loveday
**Seconded By** Councillor Dubow

That the minutes from the Committee of the Whole meeting held October 8, 2020 be adopted.

**CARRIED UNANIMOUSLY**

### G.2 Proclamation: Respiratory Therapy Week - October 25-31, 2020

**Moved By** Councillor Loveday
**Seconded By** Councillor Dubow

That the *Respiratory Therapy Week* Proclamation be forwarded to the October 22, 2020 Council meeting for Council's consideration.

**CARRIED UNANIMOUSLY**

## D. Presentation

### D.1 2021 Downtown Victoria Business Association (DVBA) Budget Presentation

Committee received a presentation from the Executive Director of the Downtown Victoria Business Association regarding the past year, various achievements as well as presenting their 2021 budget request.

*Councillor Potts joined the meeting in person at 9:26 a.m.*

*Councillor Dubow withdrew from the meeting at 9:37 a.m.*

*Mayor Helps joined the meeting at 9:39 a.m.*

*Committee discussed:*

- *Whether the DVBA has heard from businesses on Government Street regarding the closure.*
- *How COVID is affecting the DVBA budget this year.*

*Mayor Helps assumed the chair at 9:54 a.m.*

*Committee discussed:*

- *Possibility for downtown businesses to become barrier free.*

*Councillor Dubow returned to the meeting at 9:58 a.m.*

**Moved By** Councillor Thornton-Joe
**Seconded By** Councillor Loveday

That Council approve the Downtown Victoria Business Association budget for 2021, as presented.

**CARRIED UNANIMOUSLY**

## E. UNFINISHED BUSINESS

### E.1 1623-1625 Bank Street - Report on the Potential Heritage Designation (South Jubilee)

Committee received a report dated October 16, 2020 from the Director of Sustainable Planning and Community Development providing an update on the potential demolition of the heritage-registered Bank Street school located at 1623-1625 Bank Street.

*Committee discussed:*
- *Whether there is value in postponing the motion until the City consultants can view the property*
- *Whether costing for an elevator, ramps and other accessibility requirements would be included in the consultant's report.*

**Moved By** Councillor Alto
**Seconded By** Councillor Loveday

That Council receive the report for information.

**CARRIED UNANIMOUSLY**

## F. LAND USE MATTERS

### F.1 901 Gordon Street - Rezoning Application No. 00743 (Downtown)

Committee received a report dated October 6, 2020 from the Director of Sustainable Planning and Community Development regarding the proposed rezoning of the property located at 901 Gordon Street to allow for a storefront cannabis retailer.

*Committee discussed:*

- *Reasoning for the decline motion*
- *Whether correspondence has been received from the school.*

*Councillor Isitt withdrew from the meeting at 10:21 a.m.*

**Moved By** Councillor Alto
**Seconded By** Councillor Loveday

1. That Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00743 for 901 Gordon Street, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council and a Public Hearing date be set.
2. That Council authorize the street-level projecting canopies over the City right-of-way on Gordon Street, Courtney Street and Broughton Street, provided that the applicant enters into an Encroachment Agreement prior to a Public Hearing in a form satisfactory to the City Solicitor and the Director of Engineering and Public Works.

**CARRIED UNANIMOUSLY**

### F.2 1150 Douglas Street - Rezoning Application No. 00748 (Downtown)

Committee received a report dated October 8, 2020 from the Director of Sustainable Planning and Community Development regarding the proposed rezoning of the property located at 1150 Douglas Street to allow for a storefront cannabis retailer.

*Committee discussed:*

- *Concerns with having a cannabis location on every street*

**Moved By** Mayor Helps
**Seconded By** Councillor Alto

That Council decline Rezoning Application No. 00748 for the property location at 1150 Douglas Street.

FOR (5): Mayor Helps, Councillor Alto, Councillor Dubow, Councillor Potts, and Councillor Thornton-Joe
OPPOSED (2): Councillor Loveday, and Councillor Young

**CARRIED (5 to 2)**

## I. NEW BUSINESS

### I.1 Initiating a City of Victoria Governance Review

Committee received a Council Member Motion dated October 12, 2020 from Councillor Loveday regarding the City of Victoria's 2018-2022 Strategic Plan item regarding the completion of a Governance Review.

*Committee discussed:*

- *Whether the governance review will include an equity lens.*
- *Having the Equity Framework workshop before the governance review takes place.*
- *Ensuring that remuneration review is covered in the governance review.*

**Moved By** Councillor Loveday
**Seconded By** Councillor Alto

That Council direct staff to schedule a Council workshop and a separate workshop for residents and stakeholders to provide input to further inform the scope and priorities of a Governance Review and the selection of a consultant;

And That Council direct staff to report back with a proposed work plan and engagement strategy for the Governance Review aligned to the scope outlined in this report and informed by input received at the workshops outlined previously;

And That Council directs staff to report back with a budget estimate for the Governance Review and include that estimate in the 2021 budget for Council's consideration;

And That Council appoints up 3 Councillors as a sub-committee to guide the Governance Review process.

**Amendment**:
**Moved By** Councillor Loveday
**Seconded By** Mayor Helps

That Council direct staff to schedule a Council workshop and a separate workshop for **staff and a workshop for** residents and stakeholders to provide input to further inform the scope and priorities of a Governance Review and the selection of a consultant;

And That Council direct staff to report back with a proposed work plan and engagement strategy for the Governance Review aligned to the scope outlined in this report and informed by input received at the workshops outlined previously;

And That Council directs staff to report back with a budget estimate for the Governance Review and include that estimate in the 2021 budget for Council's consideration;

And That Council appoints up 3 councillors as a sub-committee to guide the Governance Review process.

**CARRIED UNANIMOUSLY**

**Amendment**:
**Moved By** Councillor Dubow
**Seconded By** Mayor Helps

That Council direct staff to schedule a Council workshop and a separate workshop for staff and a workshop for residents and stakeholders to provide input to further inform the scope and priorities of a Governance Review and the selection of a consultant;

And That Council direct staff to report back with a proposed work plan and engagement strategy for the Governance Review aligned to the scope outlined in this report and informed by input received at the workshops outlined previously;

And That Council directs staff to report back with a budget estimate for the Governance Review and include that estimate in the 2021 budget for Council's consideration;

And That Council appoints up 3 councillors as a sub-committee to guide the Governance Review process.

**That Council direct staff to review and report back on best practices regarding embedding equity and anti-racism mandate into the governance review**

**Amendment to the Amendment**:
**Moved By** Councillor Loveday
**Seconded By** Councillor Dubow

That Council direct staff to schedule a Council workshop and a separate workshop for staff and a workshop for residents and stakeholders to provide input to further inform the scope and priorities of a Governance Review and the selection of a consultant;

And That Council direct staff to report back with a proposed work plan and engagement strategy for the Governance Review aligned to the scope outlined in this report and informed by input received at the workshops outlined previously;

And That Council directs staff to report back with a budget estimate for the Governance Review and include that estimate in the 2021 budget for Council's consideration;

And That Council appoints up 3 councillors as a sub-committee to guide the Governance Review process.

**That Council direct staff to include in their report back, ~~review and report back on~~ best practices regarding embedding equity and anti-racism mandate into the governance review**

**CARRIED UNANIMOUSLY**

**On the amendment:**
**CARRIED UNANIMOUSLY**

**On the main motion as amended:**

That Council direct staff to schedule a Council workshop and a separate workshop for staff and a workshop for residents and stakeholders to provide input to further inform the scope and priorities of a Governance Review and the selection of a consultant;

And That Council direct staff to report back with a proposed work plan and engagement strategy for the Governance Review aligned to the scope outlined in this report and informed by input received at the workshops outlined previously;

And That Council directs staff to report back with a budget estimate for the Governance Review and include that estimate in the 2021 budget for Council's consideration;

And That Council appoints up 3 councillors as a sub-committee to guide the Governance Review process.

That Council direct staff to include in their report back, best practices regarding embedding equity and anti-racism mandate into the governance review.

**CARRIED UNANIMOUSLY**

## E. UNFINISHED BUSINESS

### E.2 Verbal Report Back: Shower Use at Royal Athletic Park or Parking Lot

Committee received a verbal update report from the Assistant Director of Parks, Recreation and Facilities regarding a motion made at the October 15, 2020 COTW meeting. He advised that without the proper wrap around supports for the vulnerable population, offering showers at Royal Athletic Park would be very difficult.

*Committee discussed:*

- *The possibility of having co-management of the site.*
- *Whether a shower trailer or facility would be the best option.*

**Moved By** Mayor Helps
**Seconded By** Councillor Dubow

That the verbal report be received for information.

**Amendment**:
**Moved By** Mayor Helps
**Seconded By** Councillor Alto

That the verbal report be received for information.

**Request that Councillor Thornton-Joe check with Our Place for potential extension of hours for showers or other services and for Councillor Potts to check through the work she is doing with Outreach on more showers.**

**CARRIED UNANIMOUSLY**

**On the main motion as amended:**

**CARRIED UNANIMOUSLY**

## J. ADJOURNMENT OF COMMITTEE OF THE WHOLE

**Moved By** Councillor Loveday
**Seconded By** Councillor Alto

That the Committee of the Whole Meeting be adjourned at 11:36 a.m.

**CARRIED UNANIMOUSLY**

CITY CLERK

MAYOR