MINUTES - COMMITTEE OF THE WHOLE

January 7, 2021, 9:00 A.M.
COUNCIL CHAMBERS, CITY HALL, 1 CENTENNIAL SQUARE
The City of Victoria is located on the homelands of the Songhees and Esquimalt People

PRESENT:	Mayor Helps in the Chair, Councillor Alto, Councillor Andrew Councillor Loveday, Councillor Thornton-Joe, Councillor Young
PRESENT ELECTRONICALLY:	Councillor Dubow, Councillor Isitt (Present at 9:10 a.m.), Councillor Potts
STAFF PRESENT:	J. Jenkyns - City Manager, S. Thompson - Deputy City Manager / Director of Finance, C. Coates - City Clerk , P. Bruce - Fire Chief, T. Zworski - City Solicitor, T. Soulliere - Director of Parks, Recreation & Facilities, B. Eisenhauer - Head of Engagement, J. Jensen - Head of Human Resources, K. Hoese - Director of Sustainable Planning and Community Development, A. Meyer - Assistant Director of Development Services, C. Havelka - Deputy City Clerk, L. Van Den Dolder - Assistant City Solicitor, J. O'Connor - Deputy Director of Finance, K. Moore - Head of Business and Community Relations, C. Mycroft - Manager of Executive Operations, M. Fedyczkowska - Legislation & Policy Analyst, S. Webb - Manager of Transportation, P. Bellefontaine - Director of Engineering & Public Works, P. Rantucci – Head of Strategic Real Estate, C. Moffatt – Assistant City Solicitor, D. Newman – Assistant Director of Facilities and Construction Management, M. Heiser - Committee Secretary
GUESTS:	C. Willow – GVHA, I. Robertson - GVHA

A. APPROVAL OF AGENDA

Moved By Councillor Loveday
Seconded By Councillor Thornton-Joe

That the agenda be approved.

Amendment:

Moved By Councillor Alto
Seconded By Mayor Helps

That the agenda of the January 7, 2021 Committee of the Whole meeting be amended as follows:

Consent Agenda:

C.1 Minutes from the Meeting of October 22, 2020

C.2 Minutes from the Special Committee of the Whole meeting held November 10, 2020

C.3 Minutes from the meeting held November 19, 2020

C.4 Minutes from the Special Committee of the Whole meeting held November 23, 2020

C.6 Minutes from the meeting held December 10, 2020

F.1 727 Yates Street - Tax Incentive Program Application No. 00031 (Downtown)

G.5 Appointment of Bylaw Officer - Chris Goldsmith

G.6 Appointment of Bylaw Officer - Amy Acheson

G.7 Appointment of Animal Control Officer

G.8 Proclamation: Black History Month

CARRIED UNANIMOUSLY

Amendment:

Moved By Mayor Helps
Seconded By Councillor Andrew

That the following item be removed from the agenda and referred to the January 18, 2021 Budget meeting:
I.1 Council Member Motion: Reallocation of Funds to Housing Reserve.

CARRIED UNANIMOUSLY

On the main motion as amended:

CARRIED UNANIMOUSLY

B. CONSENT AGENDA

Moved By Councillor Alto
Seconded By Councillor Thornton-Joe

That the following items be approved without further debate.

CARRIED UNANIMOUSLY

C.1 Minutes from the Meeting of October 22, 2020

Moved By Councillor Alto
Seconded By Councillor Thornton-Joe

That the minutes from the Committee of the Whole meeting held October 22, 2020 be adopted.

CARRIED UNANIMOUSLY

C.2 Minutes from the Special Committee of the Whole meeting held November 10, 2020

Moved By Councillor Alto
Seconded By Councillor Thornton-Joe

That the minutes from the Special Committee of the Whole meeting held November 10, 2020 be adopted.

CARRIED UNANIMOUSLY

C.3 Minutes from the meeting held November 19, 2020

Moved By Councillor Alto
Seconded By Councillor Thornton-Joe

That the minutes from the Committee of the Whole meeting held November 19, 2020 be adopted.

CARRIED UNANIMOUSLY

C.4 Minutes from the Special Committee of the Whole meeting held November 23, 2020

Moved By Councillor Alto
Seconded By Councillor Thornton-Joe

That the minutes from the Special Committee of the Whole meeting held November 23, 2020 be adopted.

CARRIED UNANIMOUSLY

C.6 Minutes from the meeting held December 10, 2020

Moved By Councillor Alto
Seconded By Councillor Thornton-Joe

That the minutes from the Committee of the Whole meeting held December 10, 2020 be adopted.

CARRIED UNANIMOUSLY

F.1 727 Yates Street - Tax Incentive Program Application No. 00031 (Downtown)

Committee received a report dated December 22, 2020 from the Director of Sustainable Planning and Community Development regarding the proposed application for a ten-year partial tax exemption under the City's Tax Incentive Program to assist in the seismic upgrading of the heritage designated building known as the Hall Block at 727 Yates Street.

Moved By Councillor Alto
Seconded By Councillor Thornton-Joe

1. That Council instruct the City Solicitor to prepare a Tax Exemption Bylaw for 727 Yates Street for 9.08% of assessed value for 10 years, pursuant to Section 225 of the Community Charter, with the following conditions:
   a. that the tax exemption take effect no earlier than 2022, after the expiry of the tax exemption for 719, 721-725 Yates Street, approved under bylaw 18-062
   b. that a covenant identifying the tax exemption be registered on the title of the property and any possible future strata titles
   c. that the final costs of seismic upgrading be verified by the Victoria Civic Heritage Trust.
2. That Council authorize amendments to the front façade rehabilitation strategy approved under Heritage Alteration Permit with Variances No. 00008, in accordance with DrawingH.1 by Studio One Architecture Inc., date stamped November 30, 2020.

CARRIED UNANIMOUSLY

G.5 Appointment of Bylaw Officer - Chris Goldsmith

Committee received a report dated December 10, 2020 from the Manager of Bylaw and Licensing Services regarding the proposed Bylaw Officer appointment for Chris Goldsmith.

Moved By Councillor Alto
Seconded By Councillor Thornton-Joe

That Council approve the appointment of Chris Goldsmith
1. As a Bylaw Officer pursuant to section 2(a) of the Inspection Bylaw (06-061); and
2. As a Business Licence Inspector for the City of Victoria

CARRIED UNANIMOUSLY

G.6 Appointment of Bylaw Officer - Amy Acheson

Committee received a report dated December 10, 2020 from the Manager of Bylaw and Licensing Services regarding the proposed Bylaw Officer appointment for Amy Acheson.

Moved By Councillor Alto
Seconded By Councillor Thornton-Joe

That Council approve the appointment of Amy Acheson
1. As a Bylaw Officer pursuant to section 2(a) of the Inspection Bylaw (06-061); and
2. As a Business Licence Inspector for the City of Victoria

CARRIED UNANIMOUSLY

G.7 Appointment of Animal Control Officer

Committee received a report dated December 10, 2020 from the Manager of Bylaw and Licensing Services regarding the proposed appointment of Animal Control Officer for Neil Lundin.

Moved By Councillor Alto
Seconded By Councillor Thornton-Joe

1. That Neil Lundin be appointed as
   a. "Animal Control Officer" pursuant to section 49(1) of the Community Charter, and
   b. That his appointment be rescinded upon termination of his employment by Victoria Animal Control Services Ltd.
2. That this motion be forwarded to the January 7, 2021 Council Meeting for ratification.

CARRIED UNANIMOUSLY

G.8 Proclamation: Black History Month

Committee receive a report dated December 23, 2020 from the City Clerk regarding the proclamation for Black History Month, February 2021.

Moved By Councillor Alto
Seconded By Councillor Thornton-Joe

That the *Black History Month* Proclamation be forwarded to the January 14, 2021 Council meeting for Council's consideration.

CARRIED UNANIMOUSLY

C. READING OF MINUTES

C.5 Minutes from the Special Committee of the Whole meeting held November 30, 2020

Moved By Councillor Alto
Seconded By Councillor Thornton-Joe

That the minutes from the Special Committee of the Whole meeting held November 30, 2020 be corrected with an amendment on page 11 specific to North Jubilee and South Jubilee.

CARRIED UNANIMOUSLY

C.7 Minutes from the meeting held December 3, 2020

Moved By Councillor Alto
Seconded By Councillor Thornton-Joe

That the minutes from the Committee of the Whole meeting held December 3, 2020 be adopted with a correction regarding the recording of Councillor Isitt's Conflict of Interest.

CARRIED UNANIMOUSLY

E. Presentations

E.1 Presentation to Pamela Martin, Council Secretary

Committee received a presentation from Mayor Helps regarding Pamela Martin, Council Secretary, and her recent achievement of the Local Government Service Delivery Certificate from the BC Board of Examiners. As a result of her achievement, Pamela received the 2020 Public Administration Academic Award of Honor.

E.2 Greater Victoria Harbour Authority - Update on GVHA and draft 2019/2020 Financial Statements

Councillor Isitt joined the meeting at 9:10 a.m.

Committee received a verbal presentation from Christine Willow and Ian Robertson, GVHA, regarding the operations, initiatives, and financial performance of the Greater Victoria Harbour Authority.

Moved By Councillor Alto
Seconded By Councillor Thornton-Joe

That Council receive this report for information.

Committee discussed the following:

- *Physical assets and infrastructure that require attention*
- *Collaboration and Indigenous relations*
- *Shore power funding and reporting*
- *Health of capital reserves*

On the main motion:

CARRIED UNANIMOUSLY

G. STAFF REPORTS

G.1 Heritage Property Tax Exemptions – Summary of Exemptions since 2006

Committee received a report dated December 10, 2020 from the Deputy City Manager/Chief Financial Officer report outlining a summary of heritage tax exemptions granted over the last number of years.

Moved By Councillor Thornton-Joe
Seconded By Councillor Young

That Council receive this report for information.

Committee discussed the following:
- *Significant heritage benefits*
- *Terms and conditions of the program*

On the main motion:

CARRIED UNANIMOUSLY

G.2 Investing in Canada Infrastructure Program – Grant Funding Application

Committee received a report dated December 18, 2020 from the Director of Engineering and Public Works regarding the Investing in Canada Infrastructure Program (ICIP) - COVID-19 Resilience Infrastructure Stream (CVRIS) seeking Council support of the application submitted by January 27, 2021 up to $2.1 million in grant funding for the Government Street North Bicycle Master Plan Project.

Moved By Mayor Helps
Seconded By Councillor Loveday

That Council:
1. Direct staff to submit a grant application for up to $2.1 million in funding for the Government Street North Bicycle Master Plan Project from the Investing in Canada Infrastructure Program (ICIP) - COVID-19 Resilience Infrastructure Stream (CVRIS).
2. If the grant application is approved, authorize the City entering into a shared cost agreement with the Province of British Columbia, generally described in this report, on the terms acceptable to the Director of Finance and the Director of Engineering and Public Works and in a form acceptable to the City Solicitor.

CARRIED UNANIMOUSLY

Committee recessed at 10:32 a.m. and reconvened at 10:39 a.m.

G.3 Motor Vehicle Act Pilot – Reduced Default Speed Limits on Local Roads

Committee received a report dated December 18, 2020 from the Director of Engineering and Public Works regarding an application to the Province of BC to participate in the Motor Vehicle Act Pilot Program on speed reduction, pending approval of resources in the 2021 Financial Plan.

Moved By Councillor Alto
Seconded By Councillor Loveday

That Council:
Direct staff to finalize any outstanding stakeholder engagement, pending approval of resources through the 2021 Financial Planning process, and prepare an application to participate in the Motor Vehicle Act Pilot Program to reduce default speed limits on local roads without a continuous centre line in the City of Victoria from 50 km/hr to 30 km/hr as per the 2019 – 2022 Strategic Plan.

Committee discussed the following:

- *Proposed speed levels and neighbourhood communication*
- *Sensible default speed limit*
- *Ability to enforce regulations*
- *Potential confusions of a municipal response*

FOR (6): Mayor Helps, Councillor Alto, Councillor Dubow, Councillor Isitt, Councillor Potts, Councillor Loveday
OPPOSED (3): Councillor Andrew, Councillor Thornton-Joe, Councillor Young
CARRIED (6 to 3)

Councillor Isitt withdrew from the meeting at 11:06 a.m. due to a potential non-pecuniary conflict of interest with the following item as he serves as Director of a Society that applied for a grant under the following program.

Councillor Loveday withdrew from the meeting at 11:06 a.m. due to a potential non-pecuniary conflict of interest with the following item as his partner is participating in a practicum with one of the following organizations that has applied for a grant.

Councillor Dubow withdrew from the meeting at 11:06 a.m. due to a potential non-pecuniary conflict of interest with the following item as his roommate is an applicant.

G.4 Emergency Social Services Grant – Meegan Community Care Tent

Committee received a report dated January 4, 2021 from the Director of Parks, Recreation and Facilities regarding an update to Council on proposed changes to the Emergency Social Services grant for the “Meegan Community Care Tent”.

Motion to refer:

Moved By Mayor Helps
Seconded By Councillor Alto

That this item be referred to next week's Committee of the Whole meeting.

CARRIED UNANIMOUSLY

Councillor Isitt, Councillor Loveday, and Councillor Dubow returned to the meeting at 11:10 a.m.

I.2 Council Member Motion: Refer proposed Jubilee Route to Oak Bay Council for Input

Committee received a Council Member Motion dated December 31, 2020 from Mayor Helps regarding the proposed referral of Jubilee route options of the Richardson bike route to Oak Bay Council for their input.

Moved By Mayor Helps
Seconded By Councillor Loveday

1. That Council refer to the Jubilee route options to Oak Bay Council for their input and request that Oak Bay provide feedback to City of Victoria staff by January 31st
2. That this recommendation be forwarded to the daytime Council meeting of January 7th

CARRIED UNANIMOUSLY

J. ADJOURNMENT OF COMMITTEE OF THE WHOLE

Moved By Councillor Alto
Seconded By Councillor Thornton-Joe

That the Committee of the Whole Meeting be adjourned at 11:13 a.m.

CARRIED UNANIMOUSLY

CITY CLERK MAYOR