



REVISED AGENDA - COMMITTEE OF THE WHOLE

Thursday, April 15, 2021, 9:00 A.M.

COUNCIL CHAMBERS, CITY HALL, 1 CENTENNIAL SQUARE

The City of Victoria is located on the homelands of the Songhees and Esquimalt People

Due to the COVID-19 Pandemic, public access to City Hall is not permitted. This meeting may be viewed on the City's webcast at www.victoria.ca

Meeting will recess for a lunch break between 12:30 p.m. and 1:15 p.m.

Pages

A. APPROVAL OF AGENDA

*B. CONSENT AGENDA

Proposals for the Consent Agenda

- C.1 - Minutes from the meeting held February 18, 2021
- E.1 - 1250 Dallas Road: Development Variance Permit Application No. 00254 (Fairfield-Gonzales)
- E.2 - 1628 Edgeware Road: Correction to Zoning Regulation Bylaw pertaining to Rezoning Application No. 00726 (Oaklands)
- F.2 - Proclamation: Global Love Day
- F.3 - Proclamation: St. George's Day
- F.4 - Proclamation: Melanoma and Skin Cancer Awareness Month
- F.5 - Proclamation: Sexual Assault Awareness Month

C. READING OF MINUTES

*C.1. Minutes from the meeting held February 18, 2021

1

Addendum: New Item

D. UNFINISHED BUSINESS

E. LAND USE MATTERS

*E.1. 1250 Dallas Road: Development Variance Permit Application No. 00254 (Fairfield-Gonzales)

22

Addendum: Presentation

A report regarding a Development Variance Permit Application for the property located at 1250 Dallas Road proposing to create additional floor area (loft area) in the existing accessory building.

*E.2.	<u>1628 Edgeware Road: Correction to Zoning Regulation Bylaw pertaining to Rezoning Application No. 00726 (Oaklands)</u>	41
-------	--	----

Addendum: Presentation

A report regarding the initiation of a correction to the adopted Zoning Regulation Bylaw.

F. STAFF REPORTS

F.1.	<u>Vibrancy and Vitality Initiative - Clean and Safe Committee Report</u>	49
------	---	----

A report regarding an update on the details for the \$40,000 expenditure component for a downtown clean and safe committee.

F.2.	<u>Proclamation: Global Love Day</u>	52
------	--------------------------------------	----

A report regarding a Proclamation for Global Love Day, May 1st, 2021.

F.3.	<u>Proclamation: St. George's Day</u>	55
------	---------------------------------------	----

A report regarding a Proclamation for St. George's Day, April 23rd, 2021.

F.4.	<u>Proclamation: Melanoma and Skin Cancer Awareness Month</u>	58
------	---	----

A report regarding a Proclamation for Melanoma and Skin Cancer Awareness Month, May 2021.

*F.5.	<u>Proclamation: Sexual Assault Awareness Month</u>	61
-------	---	----

Addendum: New Item

A report regarding the proclamation for Sexual Assault Awareness Month, April 2021.

G. NOTICE OF MOTIONS

H. NEW BUSINESS

*H.1.	<u>Council Member Motion: Solidarity with Indian Farmers</u>	64
-------	--	----

Addendum: New Item

A Council Member Motion regarding agricultural bills in India.

I. ADJOURNMENT OF COMMITTEE OF THE WHOLE



MINUTES - COMMITTEE OF THE WHOLE

February 18, 2021, 9:00 A.M.

COUNCIL CHAMBERS, CITY HALL, 1 CENTENNIAL SQUARE

**The City of Victoria is located on the homelands of the Songhees and Esquimalt People
Due to the COVID-19 Pandemic, public access to City Hall is not permitted.**

**This meeting may be viewed on the City's webcast at www.victoria.ca
Meeting will recess for a lunch break between 12:30 p.m. and 1:15 p.m.**

PRESENT: Mayor Helps in the Chair, Councillor Alto, Councillor Andrew, Councillor Loveday, Councillor Thornton-Joe, Councillor Young

PRESENT ELECTRONICALLY: Councillor Dubow, Councillor Isitt, Councillor Potts,

STAFF PRESENT: J. Jenkyns - City Manager, S. Thompson - Deputy City Manager / Director of Finance, C. Coates - City Clerk, P. Bruce - Fire Chief, T. Zworski - City Solicitor, T. Soulliere - Director of Parks, Recreation & Facilities, B. Eisenhauer - Head of Engagement, J. Jensen - Head of Human Resources, K. Hoese - Director of Sustainable Planning and Community Development, C. Havelka - Deputy City Clerk, C. Mycroft - Manager of Executive Operations, J. Handy - Senior Planner, M. Sandhu - Head of Service Innovation & Improvement, AK Ferguson - Committee Secretary, N. Sidhu - Assistant Director of Parks, Recreation & Facilities, P. Bellefontaine - Director of Engineering & Public Works

A. APPROVAL OF AGENDA

Moved By Councillor Alto
Seconded By Councillor Thornton-Joe

That the agenda be approved.

Amendment:
Moved By Councillor Alto
Seconded By Councillor Andrew

Consent Agenda:

- **C.1 - Minutes from the meeting held January 14, 2021**
- **C.2 - Minutes from the Special meeting held January 25, 2021**
- **H.3 - Appointment to the CRD Water Supply Commission**

- **H.5 - Proclamation - United Nations Decade on Ecosystem Restoration**

CARRIED UNANIMOUSLY

On the main motion as amended:

CARRIED UNANIMOUSLY

B. CONSENT AGENDA

Moved By Councillor Loveday

Seconded By Councillor Andrew

That the following items be approved without further debate:

CARRIED UNANIMOUSLY

C.1 Minutes from the meeting held January 14, 2021

Moved By Councillor Loveday

Seconded By Councillor Andrew

That the minutes from the Committee Whole meeting held January 14, 2021 be adopted.

CARRIED UNANIMOUSLY

C.2 Minutes from the Special meeting held January 25, 2021

Moved By Councillor Loveday

Seconded By Councillor Andrew

That the minutes from the Special Committee of the Whole meeting held January 25, 2021 be adopted.

CARRIED UNANIMOUSLY

H.3 Appointment to the CRD Water Supply Commission

Committee received a report dated February 2, 2021 from the City Clerk regarding the consideration of approving Councillor Dubow's appointment to the Capital Regional District Water Commission.

Moved By Councillor Loveday

Seconded By Councillor Andrew

That Council appoint Councillor Dubow as Director to the Capital Regional District Water Supply Commission.

CARRIED UNANIMOUSLY

H.5 Proclamation - United Nations Decade on Ecosystem Restoration

Committee received a report dated February 1, 2021 from the City Clerk regarding the United Nations Decade on Ecosystem Restoration.

Moved By Councillor Loveday
Seconded By Councillor Andrew

That the United Nations Decade on Ecosystem Restoration Proclamation be forwarded to the February 18, 2021 Council meeting for Council's consideration.

CARRIED UNANIMOUSLY

D. Closed Meeting at 9:10 a.m.

D.1 Closed Item - Legal Advice - Community Charter Section 90(1)(i)

Moved By Councillor Young
Seconded By Councillor Loveday

That Council convene a closed meeting that excludes the public under Section 90 of the *Community Charter* for the reason that the following agenda items deal with matters specified in Sections 90(1) and/or (2) of the *Community Charter*, namely:

Section 90(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

Section 90(1)(i) receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED UNANIMOUSLY

The open meeting reconvened at 10:00 a.m.

E. Presentations

E.1 Our Place Presentation

The CEO provided a presentation to Committee regarding the Our Place Shelter.

Committee discussed:

- *The hours of showers within Our Place*
- *Is it possible for someone to be banned from the shelter*
- *How Our Place receives the majority of their funding.*
- *Whether pre-planning can be done or has started for next winter's extreme weather.*
- *Whether the insurance for our place can be altered to allow volunteers or other organizations to operate within the shelter after hours.*

F. UNFINISHED BUSINESS

F.1 Police Budget

F.1.3 VicPd Amended Provisional Budget

Committee considered two unfinished business items regarding the VicPD budget.

Committee discussed:

- *Whether being part of ECOMM is still a savings.*
- *What the ECOMM expenditures were for 2018, 2019, and 2020*
- *Whether the City is a member or shareholder in ECOMM*
- *Ensuring there are efficient police response times*
- *Whether Esquimalt has reviewed their request.*

Moved By Councillor Loveday

Seconded By Mayor Helps

That Council receive this report for information.

Amendment:

Moved By Councillor Loveday

Seconded By Mayor Helps

That Council receive this information.

That Council fund this request one time at a 50/50 split between option 1 and 6 of the staff report:

1. Ongoing funding through a property tax increase of 0.065% resulting in an overall tax increase of 1.82% for 2021

and

6. One-time funding for \$107,500 using the Police Financial Stability Reserve (this would require approval by the Board as well as Esquimalt Council)

FOR (6): Mayor Helps, Councillor Alto, Councillor Dubow, Councillor Isitt, Councillor Loveday, and Councillor Potts

OPPOSED (3): Councillor Andrew, Councillor Thornton-Joe, and Councillor Young

CARRIED (6 to 3)

Amendment:

Moved By Councillor Isitt

Seconded By Councillor Loveday

That Council receive this information.

That Council fund this request one time at a 50/50 split between option 1 and 6 of the staff report:

1. Ongoing funding through a property tax increase of 0.065% resulting in an overall tax increase of 1.82% for 2021

and

6. One-time funding for \$107,500 using the Police Financial Stability Reserve (this would require approval by the Board as well as Esquimalt Council)

That Council requests the following information prior to adoption of the 2021 Financial Plan:

- any agreements regarding membership in E-Comm;
- annual reports of E-Comm for 2018 and 2019; and
- information on the process for the City of Victoria and/or the Victoria Esquimalt Police Board becoming a member of E-Comm

CARRIED UNANIMOUSLY

On the main motion as amended:

That Council receive the report for information.

That Council fund this request one time at a 50/50 split between option 1 and 6 of the staff report:

1. Ongoing funding through a property tax increase of 0.065% resulting in an overall tax increase of 1.82% for 2021

and

6. One-time funding for \$107,500 using the Police Financial Stability Reserve (this would require approval by the Board as well as Esquimalt Council)

That Council requests the following information prior to adoption of the 2021 Financial Plan:

- any agreements regarding membership in E-Comm;
- annual reports of E-Comm for 2018 and 2019; and
- information on the process for the City of Victoria and/or the Victoria Esquimalt Police Board becoming a member of E-Comm

CARRIED UNANIMOUSLY

F. UNFINISHED BUSINESS

F.1 Police Budget

F.1.1 Report Back from Board on Council's January 28, 2021 Motion:

Committee received a letter dated February 16, 2021 from the Victoria and Esquimalt Police Board regarding VicPD Cost Savings and Expenditures related to COVID-19.

Moved By Councillor Andrew

Seconded By Councillor Alto

That Council receive this information.

CARRIED UNANIMOUSLY

F.1 Police Budget

F.1.2 Postponed motion re: Additional Funding for Police Support for Encampments:

This motion was postponed from the February 11, 2021 meeting.

Committee discussed:

- *How many officers are on duty from the patrol division.*
- *Having bylaw staff call on police when needed as opposed to having a consistent presence.*
- *Concerns for safety of staff and people should police not be able to attend with bylaw.*
- *The allocations for additional police resources since the 2020 budget.*

Moved By Mayor Helps

Seconded By Councillor Thornton-Joe

That Council approve up to an additional \$75,960 of funding from the Financial Stability Reserve to continue to deploy two VicPD officers for four hours per day/seven days a week from January 1 to March 31, 2021 to support City of Victoria Bylaw Services in carrying out their duties at the various encampments within the City of Victoria.

FOR (8): Mayor Helps, Councillor Alto, Councillor Andrew, Councillor Dubow, Councillor Loveday, Councillor Potts, Councillor Thornton-Joe, and Councillor Young

OPPOSED (1): Councillor Isitt

CARRIED (8 to 1)

F.2 Strategic Plan #3 Affordable Housing

F.2.1 Postponed Motion from the February 11, 2021 Council (to follow COTW) Meeting

Committee discussed:

- *Ensuring that the City has the ability to lead in an emergency.*

Moved By Councillor Alto
Seconded By Councillor Loveday

That this matter be lifted from the table:

Council add the following 2022 action to the Strategic Plan:

Work with partner agencies to explore the creation of an emergency housing function.

Amendment

Change 2022 to 2021

Amendment to amendment

To replace 'work with partner agencies...' with "Request that partner agencies to explore the creation of an emergency housing function and the city participates in that process."

CARRIED UNANIMOUSLY

Moved By Councillor Alto
Seconded By Councillor Thornton-Joe

Council add the following 2022 action to the Strategic Plan:

Work with partner agencies to explore the creation of an emergency housing function.

Amendment:

Moved By Councillor Isitt
Seconded By Councillor Loveday

*Council add the following 2022 **2021** action to the Strategic Plan:*

Work with partner agencies to explore the creation of an emergency housing function.

Amendment to the Amendment:

Moved By Mayor Helps
Seconded By Councillor Potts

*Council add the following ~~2022~~ **2021** action to the Strategic Plan:*

~~Work with partner agencies to explore the creation of an emergency housing function.~~

Request that partner agencies explore the creation of an emergency housing function and the city participates in that process."

FOR (6): Mayor Helps, Councillor Alto, Councillor Andrew, Councillor Dubow, Councillor Thornton-Joe, and Councillor Young

OPPOSED (3): Councillor Isitt, Councillor Loveday, and Councillor Potts

CARRIED (6 to 3)

Amendment to the Amendment:

Moved By Councillor Isitt

Seconded By Councillor Potts

Council add the following ~~2022~~ **2021** action to the Strategic Plan:

~~Request that partner agencies to explore the creation of an emergency housing function and the city participates in that process.~~

Work with partner agencies and parameters outlined in the existing City of Victoria Emergency Plan (2018) to establish an effective emergency shelter function for unhoused persons, including activating municipally-owned property, to provide emergency shelter and other emergency social services to meet community needs in the event of emergencies.

CARRIED UNANIMOUSLY

Motion to Refer:

Moved By Mayor Helps

Seconded By Councillor Thornton-Joe

Refer this matter to staff to determine the implications of undertaking this work in 2021.

"Council add the following ~~2022~~ **2021** action to the Strategic Plan:

Work with partner agencies and parameters outlined in the existing City of Victoria Emergency Plan (2018) to establish an effective emergency shelter function for unhoused persons, including activating municipally-owned property, to provide emergency shelter and other emergency social services to meet community needs in the event of emergencies.

CARRIED UNANIMOUSLY

F.2.2 Council Member Motion: Emergency Housing Function and Related Matters

Committee received a Council Member Motion dated February 15, 2021 from Mayor Helps regarding recommendations with respect to Emergency Housing and related matters.

Moved By Mayor Helps

Seconded By Councillor Loveday

1. That Council indicate to the Province its support for the inclusion in the modernized Emergency Program Act to take into consideration the needs of vulnerable populations in the event of an emergency.

CARRIED UNANIMOUSLY

Committee recessed from 12:30 p.m. until 1:15 p.m.

F.2.3 Council Member Motion: Deployment of Effective Emergency Shelter and Emergency Social Services

Committee received a Council Member Motion dated February 15 from Councillor Potts and Councillor Isitt regarding the proposed resolution with respect to the deployment of an emergency shelter function and emergency social services.

Motion to Refer:

Moved By Councillor Isitt

Seconded By Councillor Loveday

That this matter be referred to staff to information implementation and improvements to the City's Emergency Plan:

"That Council adopt the following resolution:

Resolution: Deployment of Effective Emergency Shelter and Emergency Social Services

WHEREAS under the Emergency Program Act "emergency" means a present or imminent event or circumstance that: (a) is caused by accident, fire, explosion, technical failure or the forces of nature, and (b) requires prompt coordination of action or special regulation of persons or property to protect the health, safety or welfare of a person or to limit damage to property;

AND WHEREAS the Emergency Program Act specifies in section 6(1) that a local authority is at all times responsible for the direction and control of the local authority's emergency response, subject to sections 6(1), 8(2), 13(2) and 14(3);

AND WHEREAS the City of Victoria's Emergency Plan (2018) states that British Columbians forced from their homes by fire, floods, earthquakes or other emergencies may receive emergency social services. Services may include food, lodging, clothing, emotional support, information about the crisis, and family reunification. There may also be special services like first aid, child minding, pet care and transportation;

AND WHEREAS the City of Victoria's Emergency Plan (2018) states that provisions for Emergency Social Services in Victoria are secured through renewing supplier agreements with business partners every two years;

AND WHEREAS the City of Victoria's Emergency Plan (2018) states that the City of Victoria has agreements in place with neighbourhood associations authorizing the City to use the neighbourhood centres as Emergency Social Service facilities (reception centres or group lodging) when necessary. These agreements exist between the City and the Societies who administer the following Community Centres: James Bay New Horizons, James Bay Community Centre, Fairfield Community Centre, Cook Street Village Activity Centre, Victoria Silver Threads, Fernwood Community Centre, Oaklands Community Centre, Quadra Village Community Centre, Burnside Gorge Community Centre and Victoria West Community Centre. Informal agreements exist with Christ Church Cathedral and school, The Cridge Centre for the Family, Crystal Pool, James Bay United Church, Latter Day Saints Church, Trafalgar/Pro Patria Legion and The Tai Chi Centre;

AND WHEREAS under the Local Authority Emergency Management Regulation, Local Authorities are required to have a plan which describes how provisions of food, shelter, clothing, transportation, and medical services are provided;

THEREFORE BE IT RESOLVED THAT the City of Victoria work with partner agencies and parameters outlined in the existing City of Victoria Emergency Plan (2018) to establish an effective emergency shelter function for unhoused persons, including activating municipally-owned property, to provide emergency shelter and other emergency social services to meet community needs in the event of emergencies."

CARRIED UNANIMOUSLY

G. LAND USE MATTERS

G.1 1260 Grant Street and 1289 Gladstone Ave: Development Variance Permit Application

The Mayor recused herself at 1:43 p.m. due to a non-pecuniary conflict of interest as she lives across the street from the application.

Councillor Thornton-Joe assumed the Chair.

Committee received a report dated February 4, 2021 from the Director of Sustainable Planning and Community Development regarding a Development Variance Permit Application for the property located at 1260 Grant Street and 1289 Gladstone Avenue (Victoria High School) which proposes a number of variances associated with additions and seismic renovations to the existing school and the construction of a future daycare.

Moved By Councillor Alto

Seconded By Councillor Young

That the meeting be extended until 4 p.m.

CARRIED UNANIMOUSLY

Committee discussed:

- *How many stalls would be lost if only one side of the west side lot was used.*

Moved By Councillor Isitt

Seconded By Councillor Loveday

That, subject to a formal response from the School District consenting to the request for Statutory Right-of-Ways on Fernwood Road, Grant Street and Gladstone Avenue, that Council, after giving notice and allowing an Opportunity for Public Comment at a meeting of Council, consider the following motion:

“That Council authorize the issuance of Development Variance Permit Application No. 00249 for 1260 Grant Street and 1289 Gladstone Avenue, in accordance with:

- a. Plans date stamped December 24, 2020.
- b. Development meeting all Zoning Regulation Bylaw requirements, except for the following variances:
 - i. relaxation to all of the impacted lots for setbacks, site coverage, height, number of storeys and open site space requirements;
 - ii. relaxation to permit building over property lines and a street;
 - iii. relaxation to permit parking spaces on separate lots;
 - iv. relaxation of required parking from 283 spaces to 149;
 - v. allow a roof deck.
- c. Registration of Statutory Right of Ways on the property's title, on terms and in a form to the satisfaction of the Director of Engineering and Public Works and City Solicitor, to allow pedestrian network improvements in the following areas:
 - i. a 6.1m section along the property frontage on Gladstone Avenue
 - ii. a 3.9m section along the property frontage on Grant Street
 - iii. a 2.9m section on the property frontage on Fernwood Road, north of Vining Street, reducing to 0.9m in the section between the existing transit stop and the Belfry Theatre
 - iv. a 0.5m section along the property frontage on Fernwood Road, south of Vining Street.
- d. Submission of a revised Arborist Report and landscape plans, to the satisfaction of the Director of Parks, Recreation and Facilities, in order to assess the impact of the proposals upon trees and specifically including the following information:
 - i. the applicant must confirm the proposed relocation area of the Pad Mounted Transformer (PMT) and have the project arborist review its impact on trees. The PMT shall be located on school land and the information provided should include the location of any new conduits required, including in the City's Right-of-Way;
 - ii. the landscape plan shall identify two replacement trees for the proposed removal of each bylaw protected tree. Large canopy replacement trees are preferred;
 - iii. include a plant list showing the quantity of new trees proposed, species and size. Clearly identify proposed new trees on the Landscape Plan.

- e. Revised plans illustrating proposed pedestrian improvements and driveway crossing designs that are consistent with the Highway Access Bylaw and Subdivision and Development Servicing Bylaw, to the satisfaction of the Director of Engineering and Public Works.
- f. The Development Permit lapsing two years from the date of this resolution.”

Moved By Councillor Isitt

Seconded By Councillor Loveday

That a representative from SD 61 be permitted to speak to Committee's queries.

CARRIED UNANIMOUSLY

Committee discussed:

- *The possibility of adding a 400 m running track*
- *The possibility of adding more sustainable methods of heating the school*

On the main motion:

CARRIED UNANIMOUSLY

Mayor Helps in the Chair re-joined the meeting at 2:28 pm.

G.2 510 Pandora Ave: Application for a Structural Change to increase the Occupant Load for Swans Pub Liquor Primary License (Downtown)

Committee received a report dated January 11, 2021 from the Director of Sustainable Planning and Community Development regarding the proposal by Swans Pub located at 510 Pandora Avenue for a structural change to increase the occupant load of their existing liquor primary licence. The proposal is to increase the occupant load to 282 people from 171 with no change to existing hours of operation from 9:00 am to 2:00 am daily.

Committee discussed:

- *The density of liquor seats within Victoria.*
- *Whether Council has the ability to affect change of locations of washrooms within liquor locations.*
- *What the criteria may be to assess whether a location has too many liquor seats*
- *When the license agreement expires for the encroachment of space onto the public space.*
- *What would be the process to reclaim the enclosed seating area.*

Closed meeting at 2:43 pm

Moved By Councillor Isitt
Seconded By Councillor Andrew

That Council convene a closed meeting that excludes the public under Section 90 of the *Community Charter* for the reason that the following agenda items deal with matters specified in Sections 90(1) and/or (2) of the *Community Charter*, namely:

Section 90(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

Section 90(1)(i) receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED UNANIMOUSLY

The open meeting reconvened at 2:59 pm

Motion to postpone:

Moved By Councillor Andrew
Seconded By Councillor Young

Postpone consideration of this matter pending legal advice:

That Council direct staff to provide the following response to the Liquor Licensing Agency:

1. That Council, after conducting a review with respect to noise and community impacts, does support the application of Swans Pub located at 510 Pandora Avenue to increase the occupant load from 171 to 282 people with no change to hours of operation which are 9:00 am to 2:00 am daily.

Providing the following comments on the prescribed considerations:

- a. The impact of noise on the community in the vicinity of the establishment has been considered in relation to the request, and assumptions are that the noise impacts would be negligible as the increased occupant load affects interior space only, and the establishment has a reputation of responsible operation. The requested hours of operation in conjunction with the proposed occupant load are not expected to result in negative impacts to the community.
- b. If the application is approved, the impact on the community is expected to be positive economically as the approval supports the business plan and long-term viability of the establishment.
- c. The views of residents were solicited via a mail-out which included 1313 letters to neighbouring property owners and occupiers within 100 metres of the licensed location and a notice was posted at the property. In response to the notification, a total of ten written responses were received, of which seven expressed opposition including one from the Downtown Residents Association, and three expressed support.
- d. Council recommends that the license be approved.

CARRIED UNANIMOUSLY

H. STAFF REPORTS

H.1 Accountability Report - Period Three 2020

Committee received a report dated February 12, 2021 from the City Manager regarding a summary of major highlights, accomplishments, and challenges for the period of September 1 – December 31, 2020.

Committee discussed:

- *Possibility of getting a total amount for social procurement.*

Committee thanked the City Staff for all their hard work over this difficult year.

Moved By Mayor Helps

Seconded By Councillor Thornton-Joe

That Council receive this report for information.

CARRIED UNANIMOUSLY

H.2 2020 By-Election - Lessons Learned

Committee received a report dated January 27, 2021 from the City Clerk regarding the lessons learned following the December 12, 2020 By-Election.

Committee discussed:

- *The number of voting machines at each voting location.*
- *The timelines of mail ballots and mail ballots would have been more effective if the timelines were earlier.*
- *Promoting the accessible voting machines more during the next elections*
- *Concerns with Council deciding where the voting places are located.*

Moved By Councillor Thornton-Joe

Seconded By Councillor Loveday

That Council endorse the following as minimum requirements for conducting a by-election:

1. One month of planning before appointing a Chief Election Officer
2. Hire one additional senior staff and one additional administrative staff
3. Establish at least 8 general voting day locations that are geographically distributed throughout the city
4. At least two advance voting locations
5. At least five advance voting days
6. Each voting location to have two voting machines
7. One accessible voting machine to be available during advance and general voting in a central location
8. Provide return postage-paid envelopes for requested vote by mail packages
9. Distribute election information materials to households using a voter card system and other standard engagement activities.

Amendment:

Moved By Councillor Loveday

Seconded By Councillor Isitt

That Council endorse the following as minimum requirements for conducting a by-election:

1. One month of planning before appointing a Chief Election Officer
2. Hire one additional senior staff and one additional administrative staff
3. Establish at least 8 general voting day locations that are geographically distributed throughout the city
4. At least two advance voting locations
5. At least five advance voting days
6. Each voting location to have two voting machines
7. One accessible voting machine to be available during advance and general voting in a central location
8. Provide return postage-paid envelopes for requested vote by mail packages
9. Distribute election information materials to households using a voter card system and other standard engagement activities.
10. **That Council restate out advocacy from 2014 that the nomination period occur earlier to allow for mail in ballots (letter from the Mayor).**

CARRIED UNANIMOUSLY

Amendment:

Moved By Councillor Potts

Seconded By Councillor Dubow

That Council endorse the following as minimum requirements for conducting a by-election:

1. One month of planning before appointing a Chief Election Officer
2. Hire one additional senior staff and one additional administrative staff
3. Establish at least 8 general voting day locations that are geographically distributed throughout the city **and that an Equity Lens be applied.**
4. At least two advance voting locations
5. At least five advance voting days
6. Each voting location to have two voting machines
7. One accessible voting machine to be available during advance and general voting in a central location
8. Provide return postage-paid envelopes for requested vote by mail packages
9. Distribute election information materials to households using a voter card system and other standard engagement activities.
10. That Council restate out advocacy from 2014 that the nomination period occur earlier to allow for mail in ballots (letter from the Mayor).

Councillor Dubow withdrew from the meeting at 4:00 p.m.

FOR (3): Councillor Isitt, Councillor Loveday, and Councillor Potts

OPPOSED (5): Mayor Helps, Councillor Alto, Councillor Andrew, Councillor Thornton-Joe, and Councillor Young

DEFEATED (3 to 5)

Committee discussed:

- *Ensuring there is a possibility for provisional ballots.*

Amendment:

Moved By Councillor Andrew

Seconded By Councillor Young

That Council endorse the following as minimum requirements for conducting a by-election:

1. One month of planning before appointing a Chief Election Officer
2. Hire one additional senior staff and one additional administrative staff
3. Establish at least 8 general voting day locations that are geographically distributed throughout the city
4. At least two advance voting locations
5. At least five advance voting days
6. Each voting location to have two voting machines
7. One accessible voting machine to be available during advance and general voting in a central location
8. Provide return postage-paid envelopes for requested vote by mail packages
9. Distribute election information materials to households using a voter card system and other standard engagement activities.
10. That Council restate out advocacy from 2014 that the nomination period occur earlier to allow for mail in ballots (letter from the Mayor).
11. **That the City consult with the province to provide provisional ballots.**

Amendment to the Amendment:

Moved By Mayor Helps

Seconded By Councillor Young

That Council endorse the following as minimum requirements for conducting a by-election:

1. One month of planning before appointing a Chief Election Officer
2. Hire one additional senior staff and one additional administrative staff
3. Establish at least 8 general voting day locations that are geographically distributed throughout the city
4. At least two advance voting locations
5. At least five advance voting days
6. Each voting location to have two voting machines
7. One accessible voting machine to be available during advance and general voting in a central location
8. Provide return postage-paid envelopes for requested vote by mail packages
9. Distribute election information materials to households using a voter card system and other standard engagement activities.

10. That Council restate out advocacy from 2014 that the nomination period occur earlier to allow for mail in ballots (letter from the Mayor) or that the province make an allowance for provisional ballots.

11. ~~That the City consult with the province to provide provisional ballots.~~

CARRIED UNANIMOUSLY

On the amendment:

CARRIED UNANIMOUSLY

Moved By Councillor Loveday

Seconded By Councillor Alto

that the meeting be extended until 4:30 p.m.

FOR (7): Mayor Helps, Councillor Alto, Councillor Isitt, Councillor Loveday, Councillor Potts, Councillor Thornton-Joe, and Councillor Young

OPPOSED (1): Councillor Andrew

CARRIED (7 to 1)

On the main motion as amended:

That Council endorse the following as minimum requirements for conducting a by-election:

1. One month of planning before appointing a Chief Election Officer
2. Hire one additional senior staff and one additional administrative staff
3. Establish at least 8 general voting day locations that are geographically distributed throughout the city
4. At least two advance voting locations
5. At least five advance voting days
6. Each voting location to have two voting machines
7. One accessible voting machine to be available during advance and general voting in a central location
8. Provide return postage-paid envelopes for requested vote by mail packages
9. Distribute election information materials to households using a voter card system and other standard engagement activities.
10. That Council restate out advocacy from 2014 that the nomination period occur earlier to allow for mail in ballots (letter from the Mayor) or that the province make an allowance for provisional ballots.

CARRIED UNANIMOUSLY

H.4 Temporary Re-location of Council Meetings

Committee received a report dated February 8, 2021 from the City Clerk regarding the temporary relocation of Council and Committee of the Whole Meetings to the Capital Regional District Boardroom for the period of March 1 to June 15, 2021.

Committee discussed:

- *Concerns not having close captioning during the meeting and it being a potential barrier to accessibility.*

Moved By Councillor Loveday

Seconded By Councillor Thornton-Joe

That Council authorize the holding of Council and Committee of the Whole Meetings between March 1, 2021 and June 15, 2021 at the Capital Regional District Board Room.

CARRIED UNANIMOUSLY

J. NEW BUSINESS

J.1 Council Member Motion: Stewardship of Urban Waterways

Committee received a report dated February 11, 2021 from Councillor Ben Isitt and Councillor Jeremy Loveday regarding the possibility of enhanced stewardship, restoration and/or daylighting of portions of Rock Bay Creek and Cecelia Creek.

Committee discussed:

- *How this work coincides with plans already underway*

Moved By Councillor Isitt

Seconded By Councillor Loveday

That Council directs staff to report back in conjunction with the Stormwater Management Plan update on options for enhanced stewardship, restoration and/or daylighting of the following urban waterways:

- Rock Bay Creek, running from Fernwood to Rock Bay;
- Cecelia Creek, running from the vicinity of Mayfair Mall to the Selkirk Water; and
- Ross Bay Creek / Humboldt Creek, connecting the Inner Harbour (Whosaykum) to Ross Bay via the Cook Street Village area.

Moved By Councillor Alto

Seconded By Councillor Thornton-Joe

motion to extend the meeting until 4:35 p.m.

CARRIED UNANIMOUSLY

Amendment:

Moved By Mayor Helps

Seconded By Councillor Isitt

That Council directs staff to report back in conjunction with the Stormwater Management Plan update **with some preliminary information** on options for

enhanced stewardship, restoration and/or daylighting of the following urban waterways:

1. Rock Bay Creek, running from Fernwood to Rock Bay;
2. Cecelia Creek, running from the vicinity of Mayfair Mall to the Selkirk Water;
and
3. Ross Bay Creek / Humboldt Creek, connecting the Inner Harbour (Whosaykum) to Ross Bay via the Cook Street Village area.

CARRIED UNANIMOUSLY

Amendment:

Moved By Councillor Isitt

Seconded By Councillor Loveday

That Council directs staff to report back in conjunction with the Stormwater Management Plan update with some preliminary information on options for enhanced stewardship, restoration and/or daylighting of the following urban waterways:

- a. Rock Bay Creek, running from Fernwood to Rock Bay;
- b. Cecelia Creek, running from the vicinity of Mayfair Mall to the Selkirk Water;
and
- c. Ross Bay Creek / Humboldt Creek, connecting the Inner Harbour (Whosaykum) to Ross Bay via the Cook Street Village area.

Including consideration of opportunities for:

1. **Signage and/or daylighting in the vicinity of Alexander Park, Blackwood Park and/or Wark Street Park;**
2. **Signage and ecological restoration of exposed segments of Cecelia Creek; and**
3. **Signage and/or daylighting in the vicinity of the St Ann's Academy Grounds and the Olive Street lot.**

CARRIED UNANIMOUSLY

On the main motion as amended:

That Council directs staff to report back in conjunction with the Stormwater Management Plan update with some preliminary information on options for enhanced stewardship, restoration and/or daylighting of the following urban waterways:

1. Rock Bay Creek, running from Fernwood to Rock Bay;
2. Cecelia Creek, running from the vicinity of Mayfair Mall to the Selkirk Water;
and

3. Ross Bay Creek / Humboldt Creek, connecting the Inner Harbour (Whosaykum) to Ross Bay via the Cook Street Village area.

Including consideration of opportunities for:

1. Signage and/or daylighting in the vicinity of Alexander Park, Blackwood Park and/or Wark Street Park;
2. Signage and ecological restoration of exposed segments of Cecelia Creek; and
3. Signage and/or daylighting in the vicinity of the St Ann's Academy Grounds and the Olive Street lot.

CARRIED UNANIMOUSLY

J.2 Council Member Motion: Advocacy for a Provincial Economy Strategy

Committee received a Council Member Motion dated February 11, 2021 from Councillor Loveday regarding the proposed resolution with respect to the development of a provincial Circular Economy strategy.

Moved By Councillor Loveday

Seconded By Councillor Alto

That Council endorse the following resolution and submit this resolution for consideration at the Association of Vancouver Island and Coastal Communities and the Union of BC Municipalities:

Whereas the provisioning and management of goods and food consumed by BC communities produces excessive and unnecessary quantities of waste, pollution and carbon emissions that threatens environmental health;

And whereas the concept of a Circular Economy provides a vision and framework to design out waste and pollution, keep products and materials in use and regenerate natural systems to help BC communities move towards Zero Waste;

And whereas the province has yet to develop a comprehensive strategy to transition BC's economy to a circular one;

Therefore, be it resolved that UBCM request that the province of BC develop a provincial Circular Economy strategy.

CARRIED UNANIMOUSLY

J.3 Council Member Motion: Advocacy for Right to Repair Legislation

Committee received a Council Member Motion dated February 11, 2021 from Councillor Loveday regarding the proposed resolution requesting the Province of BC to draft and enact Right to Repair legislation.

Moved By Councillor Loveday

Seconded By Councillor Alto

That Council endorse the following resolution and submit this resolution for consideration at the Association of Vancouver Island and Coastal Communities and the Union of BC Municipalities:

Whereas the longevity of items is decreasing because manufacturers are deliberately designing products to be disposable;

And whereas citizens and businesses are deterred from repairing their belongings by companies that claim ownership over the intellectual property in their products, fail to provide parts or other aspects that make it hard to repair items;

Therefore be it resolved that UBCM ask the Province of BC to draft and enact Right to Repair legislation.

CARRIED UNANIMOUSLY

K. ADJOURNMENT OF COMMITTEE OF THE WHOLE

Moved By Councillor Loveday

Seconded By Councillor Alto

That the Committee of the Whole Meeting be adjourned at 4:33 p.m.

CARRIED UNANIMOUSLY

CITY CLERK

MAYOR



Committee of the Whole Report For the Meeting of April 15, 2021

To: Committee of the Whole **Date:** April 1, 2021
From: Karen Hoese, Director, Sustainable Planning and Community Development
Subject: Development Variance Permit No. 00254 for 1250 Dallas Road

RECOMMENDATION

That Council, after giving notice and allowing an opportunity for public comment at a meeting of Council, consider the following motion:

"That Council authorize the issuance of Development Variance Permit Application No. 00254 for 1250 Dallas Road, in accordance with:

1. Plans date stamped January 25, 2021.
2. Development meeting all *Zoning Regulation Bylaw* requirements, except for the following variances:
 - i. increase the height of the accessory building from 3.5m to 4.73m
 - ii. increase the floor area of an accessory building from 37m² to 55.2 m²
 - iii. reduce the required vehicle parking from 7 stalls to 4 stalls.
3. One six space bicycle rack to be installed in the rear yard.
4. The Development Variance Permit lapsing two years from the date of this resolution."

LEGISLATIVE AUTHORITY

In accordance with Section 498 of the *Local Government Act*, council may issue a Development Variance Permit that varies a *Zoning Regulation Bylaw* provided the permit does not vary the use or density of land from that specified in the *Zoning Regulation Bylaw*.

EXECUTIVE SUMMARY

The purpose of this report is to present Council with information, analysis and recommendations for a Development Variance Permit Application for the property located at 1250 Dallas Road. The property currently houses a five-unit residential strata development and one accessory building. The proposal is to create additional floor area (loft area) in the existing accessory building.

The variances are related to height and floor area of the accessory building. Due to the introduction of an internal staircase in the accessory building, the size of an existing parking stall

is reduced, and the stall no longer meets parking stall dimensions, which triggers a parking variance.

The following points were considered in assessing this application:

- The *Official Community Plan, 2012*, (OCP) identifies this site within the Traditional Residential urban place designation which supports a diversity of housing types.
- The Fairfield Neighbourhood Plan (2019) encourages a diverse mix of housing types and tenure and the retention and adaptive reuse of existing buildings.
- A Section 219 Covenant securing the design, exterior materials and landscaping of the development was secured as part of the 2017 rezoning process to allow the five-unit strata conversion. This application is consistent with that covenant and the covenant will remain in place.
- The accessory building is existing and the main change to the exterior of the building is the addition of shed dormers to provide adequate ceiling height for the loft area. The dormers do not have any windows, and, as such, do not create any privacy impacts.
- The proposed loft area added to the accessory building is intended to be an amenity space for residents, which will improve the liveability of the development.
- The previous approvals included a variance to reduce the vehicle parking from seven stalls to five stalls, which was considered sufficient for the five strata units within the principal building (one per unit). With the current proposal one stall within the garage does not meet the standards for stall length, however, this stall remains functional for a small car.
- The use of bicycles for transportation is encouraged by the following bicycle facilities: a six-space bike rack for short term use and six spaces for long term bicycle storage. These cycling facilities help to mitigate the parking variance.

BACKGROUND

Description of Proposal

The proposal is to create additional floor area within an existing accessory building. Specific details include:

- The inclusion of dormers in the accessory building is requested to provide adequate floor to ceiling height so this area can be used as an amenity area by the residents. The dormers and the reconstruction of the roof require a height variance to increase the height of the accessory building from 3.5m to 4.73m.
- The loft space will have a floor area of 19.2 m², which requires an increase to the allowable floor area of an accessory building from 37m² to 55.2 m².
- The existing accessory building on the subject parcel currently contains two parking stalls and an area designated for two bicycles (long term bike parking). With the reconfiguration of the accessory building, there will be space for three bicycles. In addition to this bicycle storage, there is a space within the principle building for the storage of three bicycles.
- Adding stairs within the garage, to access the loft space, reduces the size of one of the parking stalls, and, as such, the length of the stall does not meet bylaw standards of 5.1m reducing it to 2.695 m therefore triggering the requested variance.

Housing

A Housing Agreement is in place that ensures future Strata Bylaws do not prohibit the rental of units. This application does not affect this Housing Agreement, which will remain in place.

Sustainability

The applicant has not identified any additional sustainability features associated with this proposal.

Public Realm Improvements

No public realm improvements are proposed in association with this application.

Active Transportation

The application will increase the amount of Class 1 bicycle parking stalls from five to six stalls. The six-stall bicycle rack for visitors (Class 2) will be installed in the rear yard.

Accessibility

The *British Columbia Building Code* regulates accessibility as it pertains to buildings. The landscape, pathways and hard surface parking area surrounding the building are designed to be accessible.

Existing Site Development and Development Potential

The site is in R1-41 Zone, Dallas Road Restricted Conversion District. This site-specific zone was adopted on August 10, 2017, to allow the current use of the property for five self-contained dwelling units and subsequent strata subdivision. No further development potential exists on the property under the current zoning.

The variances relate to the accessory building and to the parking, and the following data table compares the proposal with the *Zoning Regulation Bylaw*, Schedule F (Accessory Buildings) and Schedule C (Off-Street Parking). It is noted that the site-specific zone that was drafted for this property in 2017 applies the Schedule C - Parking Regulations and the recent updates that exempt House Conversions from requiring parking do not apply.

An asterisk is used to identify where the proposal does not meet the requirements of the existing regulations.

Accessory Building – Schedule F			
	Proposal	Bylaw standard	Existing at time of rezoning
Location	Rear yard	Rear yard	
Combined Floor Area (m ²) – maximum	55.2*	37	35.8
Height (m) – maximum	4.73*	3.5	3.56

Accessory Building – Schedule F			
	Proposal	Bylaw standard	Existing at time of rezoning
Setbacks (m) – minimum:			
Rear	5.35	0.6	
Side	1.54	0.6	
Separation space from principal building	2.43	2.4	
Rear yard site coverage (%) – maximum	16.50	25	

Parking Requirements – Schedule C			
	Proposal	Bylaw standard	Required at the time of rezoning
Vehicle parking - minimum	4*	7	5
Bicycle parking – short term (6 space rack)	1	n/a (existing building)	1 (not installed)
Bicycle parking stalls– long term	6	n/a (existing building)	5

Relevant History

Over the 100 years of the life of the main building, a number of transitions have occurred from a single-family dwelling to a duplex, to four suite rental building and finally to its current status today of a five-unit strata development. Over this time, the subject parcel has been the subject of a complex history of approvals.

In 2017, Council approved a rezoning of this property to a site-specific zone allowing a five-unit strata subdivision of the existing dwelling, as the proposal could not proceed under the House Conversion regulations in place at that time. The construction to create the five strata units was completed under appropriate permits in December 2018.

This site-specific zone created for the project (R1-41 Zone, Dallas Restricted Conversion District) provided specific regulations for the five-unit strata subdivision. However, for accessory buildings and parking requirements, the standard regulations applied and are therefore currently applicable: Schedule F for Accessory Buildings and Schedule C for Off-Street Parking Regulations.

In 2017, the following were included as part of the development:

- five Class 1 bicycle parking stalls (long term)
- a six-stall bicycle rack for short term visitor use
- an electric vehicle charging station.

The electric vehicle changing station and long-term bike parking have been installed. At this time, the bike rack has not yet been installed as the area for the bike rack has not been fully landscaped. However, the developer has created a space for it in the rear yard. The installation of this bike rack is noted in the staff recommendation and would be listed as a condition of the Development Variance Permit, should Council approve the application.

Community Consultation

Consistent with the *Community Association Land Use Committee (CALUC) Procedures for Processing Rezoning and Variance Applications*, on December 2, 2020 and January 25, 2021, the application was referred for a 30-day comment period to the Planning and Zoning Committee of the Fairfield Gonzales Community Association. At the time of writing this report, a letter from the CALUC had not been received.

This application proposes variances, therefore, in accordance with the City's *Land Use Procedures Bylaw*, it requires notice, sign posting and a meeting of Council to consider the variances.

ANALYSIS

Official Community Plan

The *Official Community Plan, 2012* (OCP) identifies this site as being within the Traditional Residential urban place designation, which supports a diversity of housing types.

Fairfield Neighbourhood Plan

The Fairfield Neighbourhood Plan also supports a diversity of housing sizes, form and tenure. This property is within Sub-Area 3, where the well-established mix of housing types is recognized as contributing to the neighbourhood character.

Tree Preservation Bylaw and Urban Forest Master Plan

There are no *Tree Preservation Bylaw* impacts with this application.

Regulatory Considerations

Height Variance for the Accessory Building

A height variance is requested for the existing accessory building. Schedule F of the *Zoning Regulation Bylaw* regulates the size and siting of accessory buildings. As this accessory building was existing at the time of the 2017 Rezoning Application and the subsequent strata subdivision, the accessory building has non-conforming status for its height. The height at that time was determined to be 3.56m, which is slightly over the maximum allowable height for an accessory building of 3.5m.

With the addition of dormers in the roof to allow for usable height in the loft area, the height is now calculated differently (from the mid-point of the shed dormers) and the new height is deemed to be 4.73m. At the roof peak, the actual increase in overall height is approximately 0.26m to allow for the reconstruction of the roof. From the public realm, this additional height will not have a significant impact.

The design of the dormers is complementary to the residence, which also has shed dormers. The dormers on the accessory building do not have windows and, as such, present no privacy issues.

Size of Accessory Building

As previously noted, the accessory building was in place at the time of the 2017 rezoning. The existing floor area is 35.8m². According to the project's architect, the loft area was in existence at the time of the rezoning, however, as it was not accessible it did not contribute to the floor area. By adding stairs to access the space and dormers to provide adequate ceiling height for use, an additional 19.4m² of floor area is added to the accessory building.

This additional floor area does not contribute to the building mass and provides usable amenity space for the occupants.

Parking Variance

Applying the current *Zoning Regulation Bylaw* parking standards to this project, seven parking stalls in total are required based on unit size, one of which is required for visitor parking. Currently, three surface parking stalls are provided in the rear yard and two stalls are provided in the accessory building. However, due to the inclusion of interior stairs in the accessory building to gain access to the loft area, one parking stall length has been reduced to 2.695m. The Bylaw standard length requirement is 5.1m. While reduced stall length may be functional for a small car, Schedule C of the *Zoning Regulation Bylaw* does not make provision for small car stalls.

While five parking stalls would be ideal for this development, as this would represent one per unit, four stalls are acceptable. The locational aspects of the project allow for walking and cycling access to outdoor recreation (Dallas Road and Beacon Hill Park) and services within Cook Street Village, which will lessen the reliance on vehicular trips.

CONCLUSIONS

Staff recommend that Council consider supporting the application. The proposed exterior changes to the existing accessory building are minor in nature and do not appreciably alter the mass of the building. There are no privacy impacts associated with addition of dormers in the existing accessory building, as there are no windows within the dormers. The proposal to allow additional floor area within the existing accessory building creates a functional amenity area for the residents and, as such, improves the liveability of the development. The parking reduction of one additional stall is supportable as adequate bicycle facilities are provided that will foster the use of bicycles by the residents.

ALTERNATE MOTION

That Council decline Development Variance Permit Application No. 00254 for the property located at 1250 Dallas Road.

Respectfully submitted,

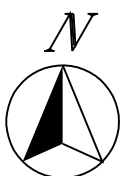
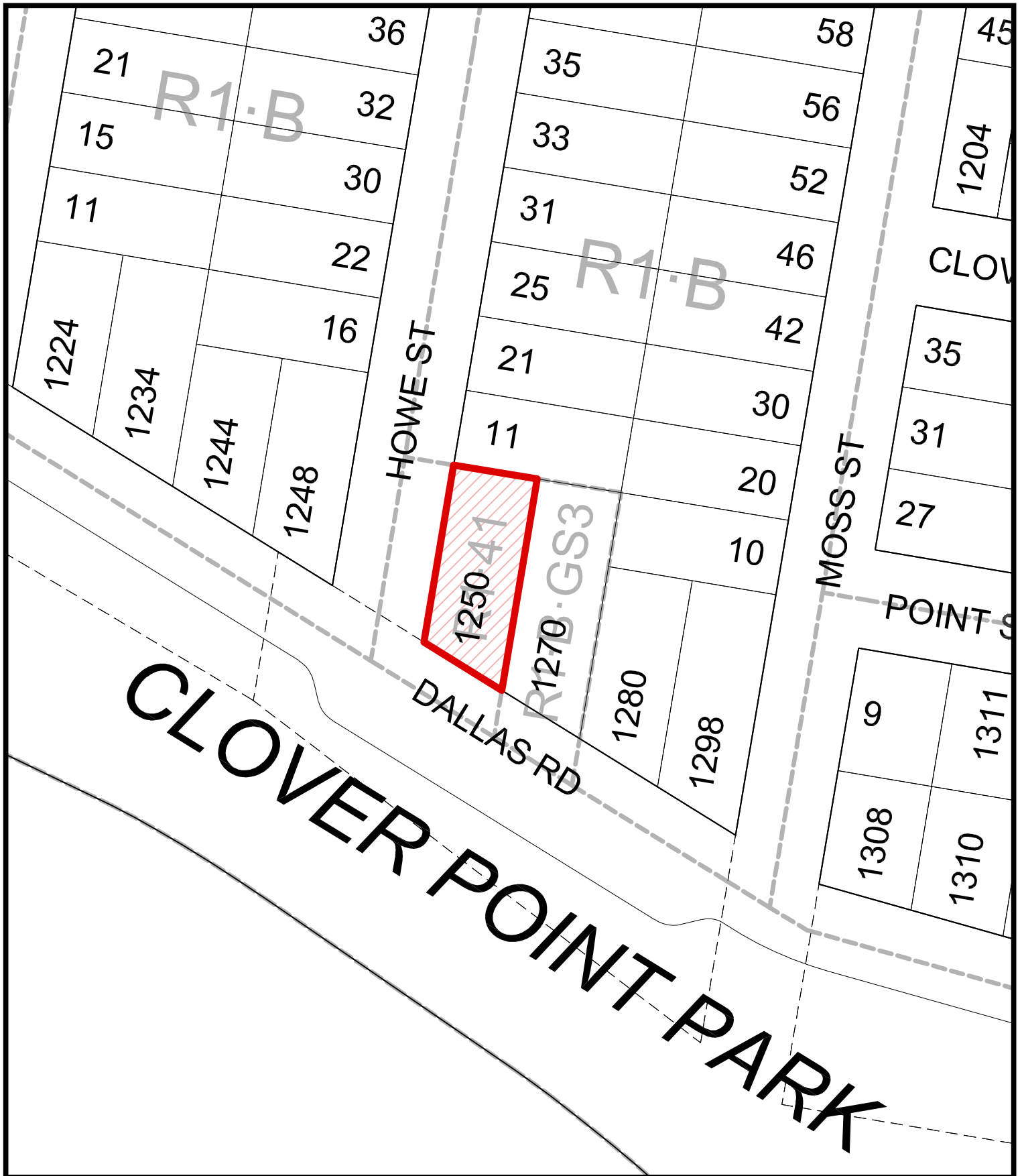
Lucina Baryluk
Senior Planner
Development Services

Karen Hoese, Director
Sustainable Planning and Community
Development Department

Report accepted and recommended by the City Manager.

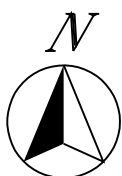
List of Attachments

- Attachment A: Subject Map
- Attachment B: Aerial Map
- Attachment C: Plans date stamped January 25, 2021
- Attachment D: Letter from applicant to Mayor and Council dated November 25, 2020 and December 10, 2020.



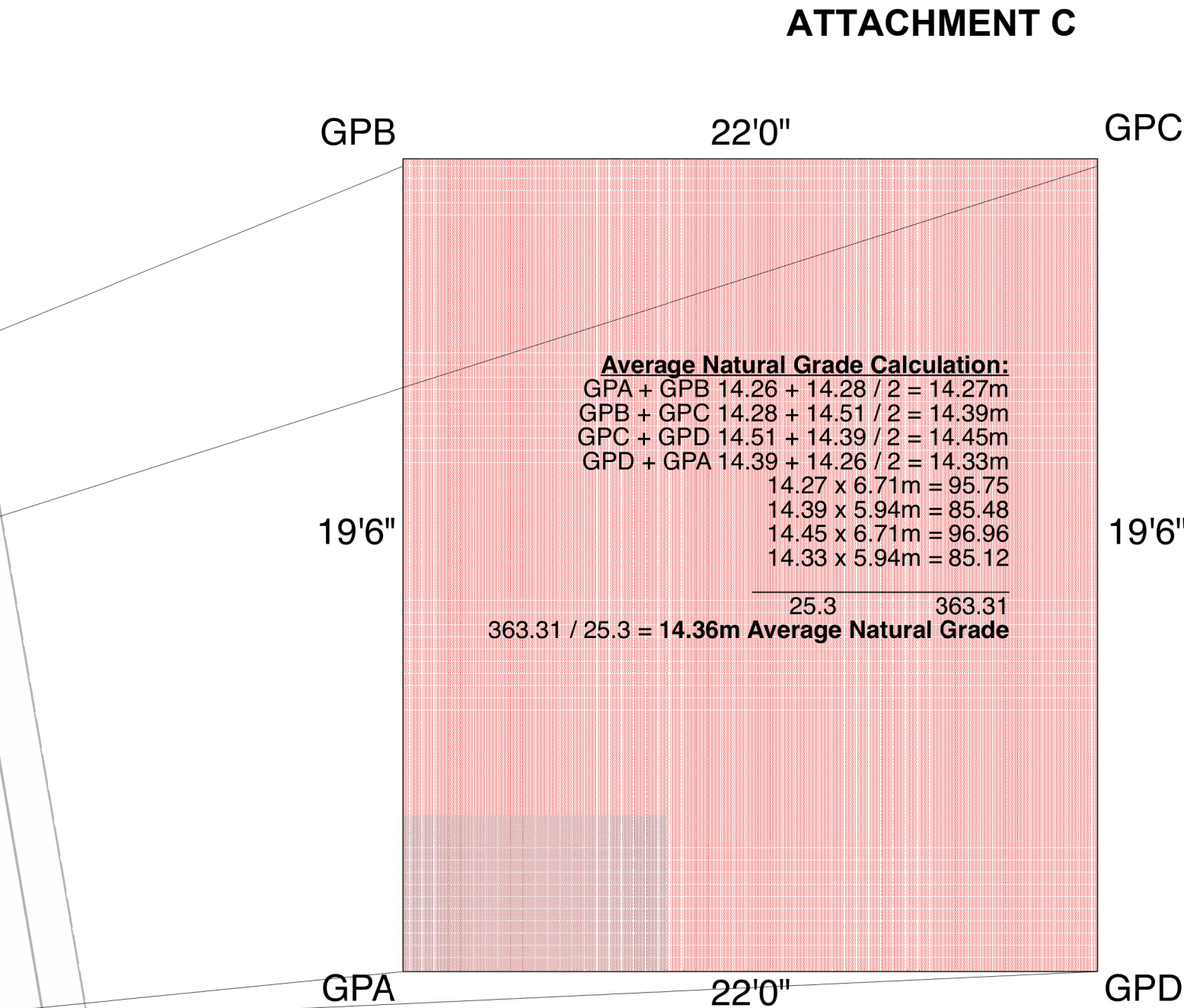
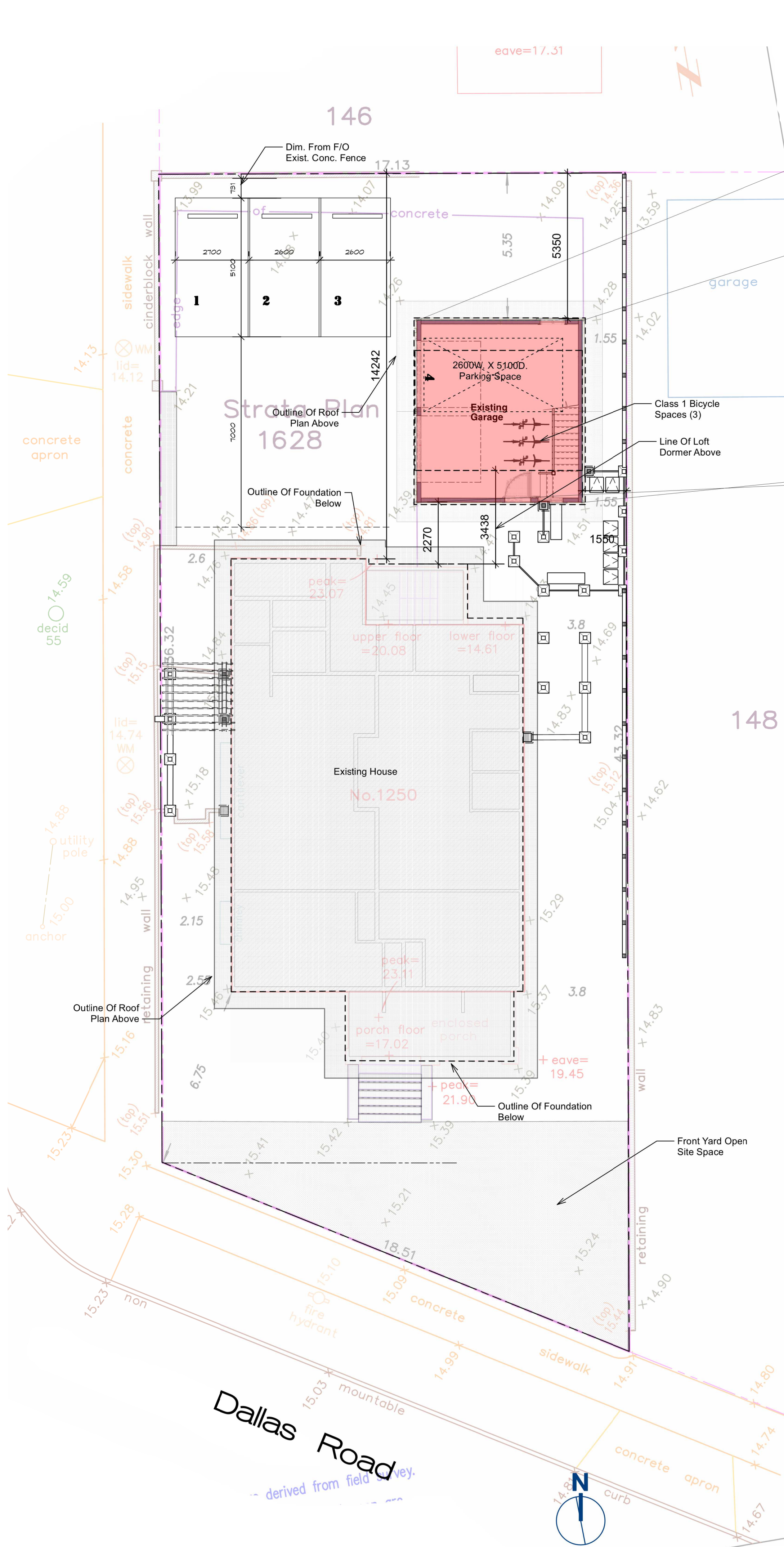
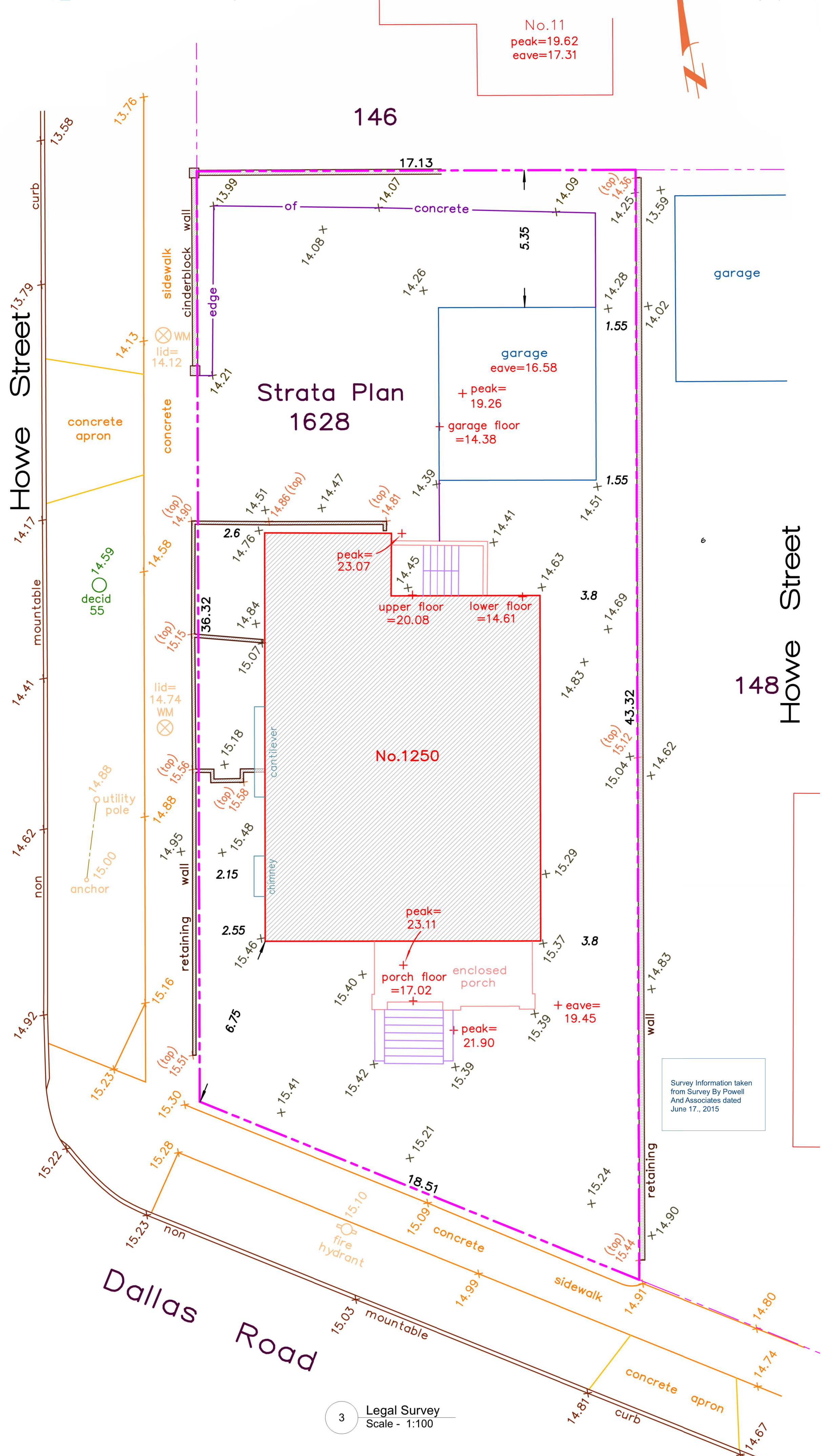
1250 Dallas Road
Development Variance Permit No.00254





1250 Dallas Road
Development Variance Permit No.00254





Project Information Table	
Zoning (existing)	R1B
Proposed zone or site specific zone	R3-A1
Site area (m2)	652.2
Total floor area (m2)	441.8
Commercial floor area	N/A
Floor space ratio	6.48:1
Site Coverage (%)	31.5
Open Site Space (%)	59
Height of building (House) (m)	1.37
Height of Accessory Building (m)	4.39m (Variance 1 Requested)
3m2 Permitted	Main Floor: 35.8m2, Loft area: 14.4m2
3m2 Permitted	55.2m2 (Variance 2 Requested)
Number of storeys	3
Parking stalls (number) on site	5 Approved
Bicycle parking number (Class 1 and Class 2)	4 Provided (Variance 3 Requested)
Building Setbacks (m)	6 Class 1, 1-6 space bike rack
Front yard	1.5
Rear yard	14.242
Side yard (west)	2.15
Side yard (east)	3.8m
Complied site yard	4.95
Residential Use Details	
Total number of units	3 - 1 bedrooms, 2 - 2 bedrooms
Unit types	
bedrooms	
Ground-oriented units	2 at ground, 2 at Main, 1 at attic
Minimum unit floor area (m2)	55.7
Total residential floor area (m2)	441.8

PARKING INFORMATION
As per Bylaw 20-159, Schedule "C", "Other Area"

Location	Area	Parking Requirements	Sub-Total Parking Req'd
LOWER			
Unit 201	6.4m2	More than 45m2 but less than 70m2: 25/unit	1.7, Or 2 Req'd
Unit 202	11.5m2		
MAIN			
Unit 201	11.2m2	More than 45m2 but less than 70m2: 25/unit	1.7, Or 2 Req'd
Unit 202	59.4m2		
UPPER			
Unit 301	121.4m2	More than 70m2: 1.45/unit	1.45, Or 1 Req'd
Visitor Parking = 1/Unit		5 Units (x.1) =	5, Or 1
Total Parking Requirements			7
Total Parking Provided			4
Long Term Bicycle Parking		1.25 spaces per dwelling unit that is more than 45m2	5 x 1.25 = 6.25 spaces Or 6

Revisions

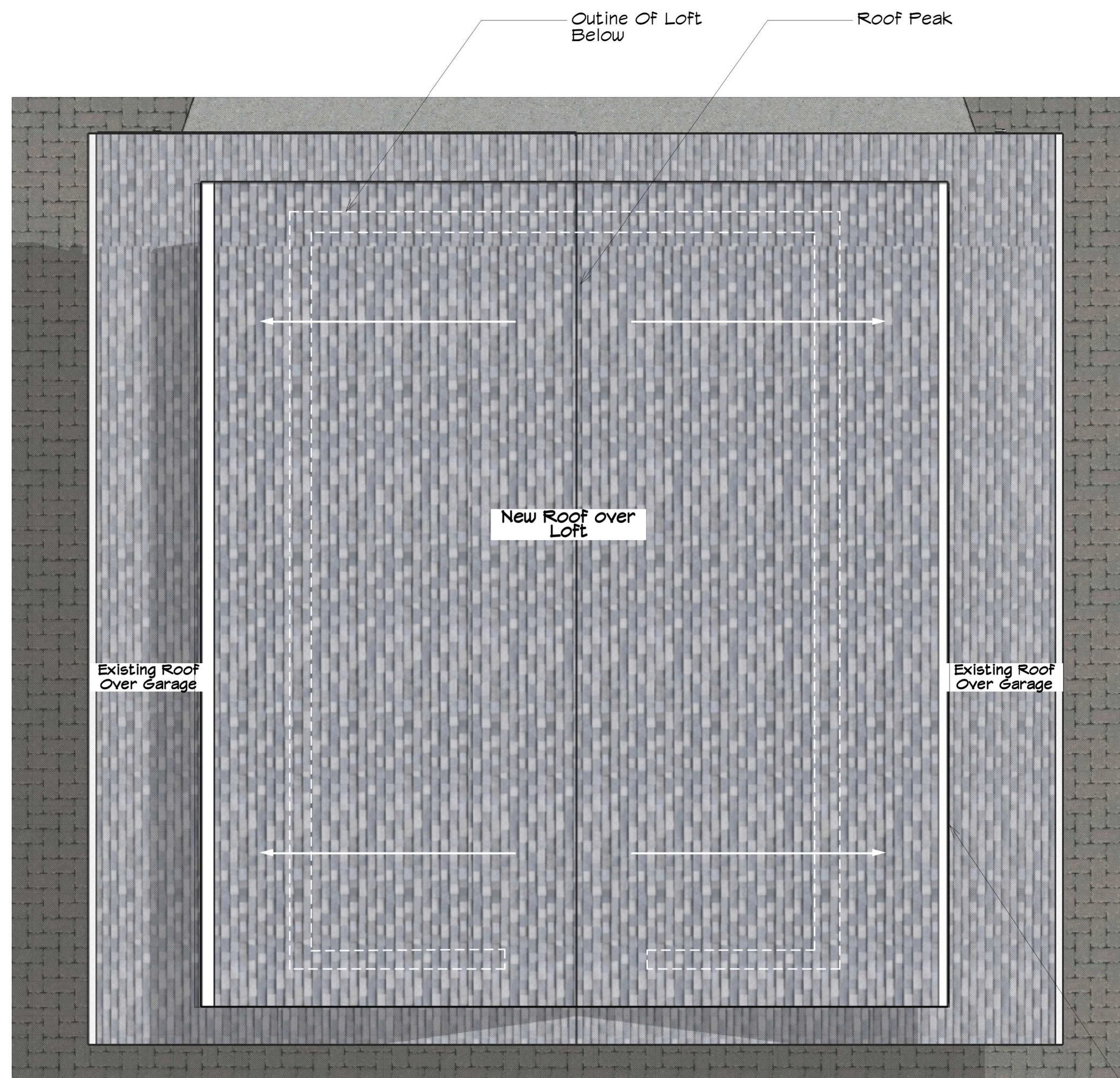
Received Date:
January 25, 2021

Civic Address :
1250 Dallas Road

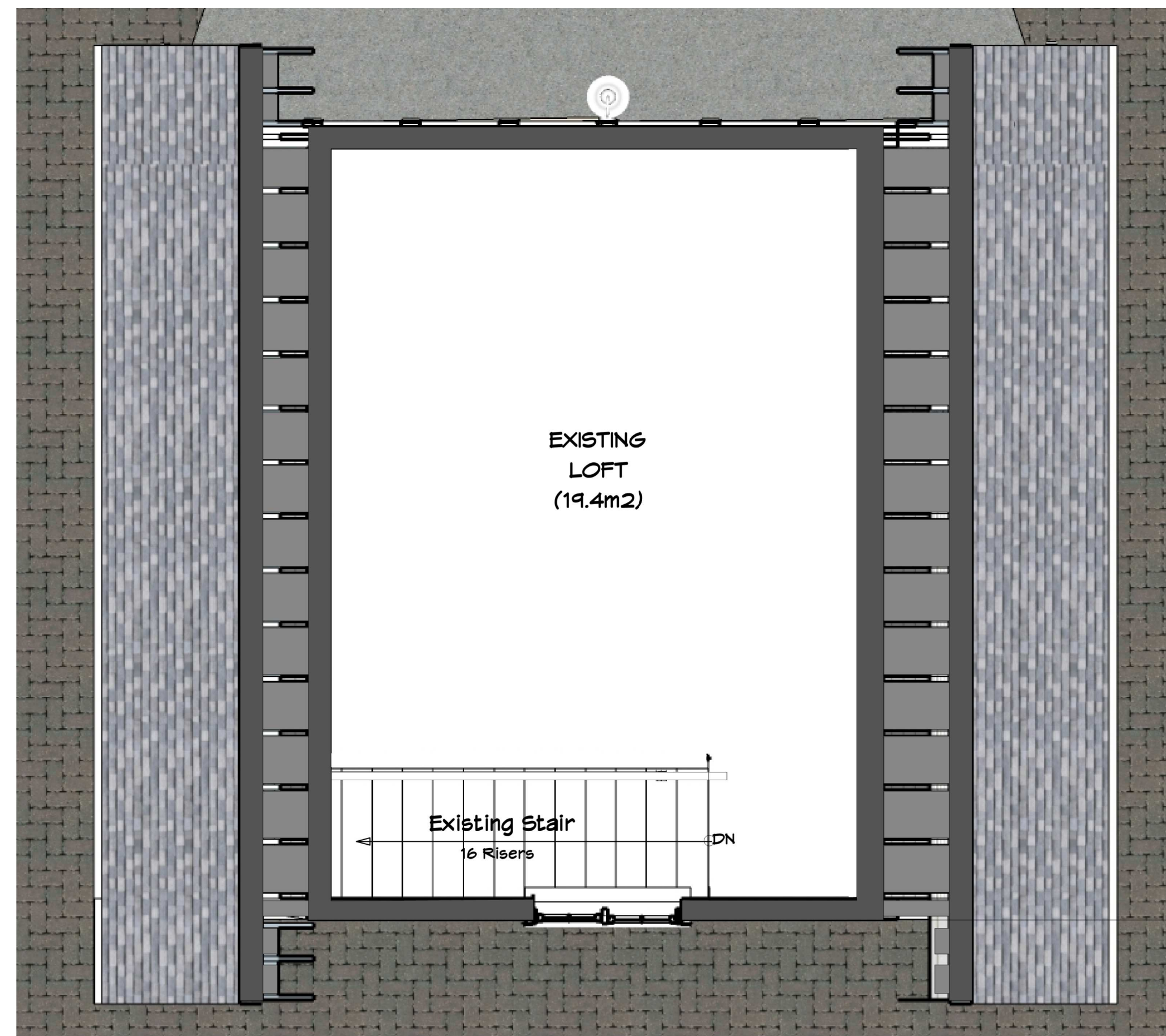
Legal Description:
Strata Lots 1 to 4, Fairfield Farm Estate
Victoria City, Strata Plan 1628

project name: Variance Application 1250 Dallas Road, Victoria, B.C.		project no. 2018	
drawing title: Lega Survey / Site Plan		drawn by: mjm	checked by: mjm
scale: As Noted		date: 20/11/20 rev. 21/01/18 yy/mm/dd	drawing no. SK-01

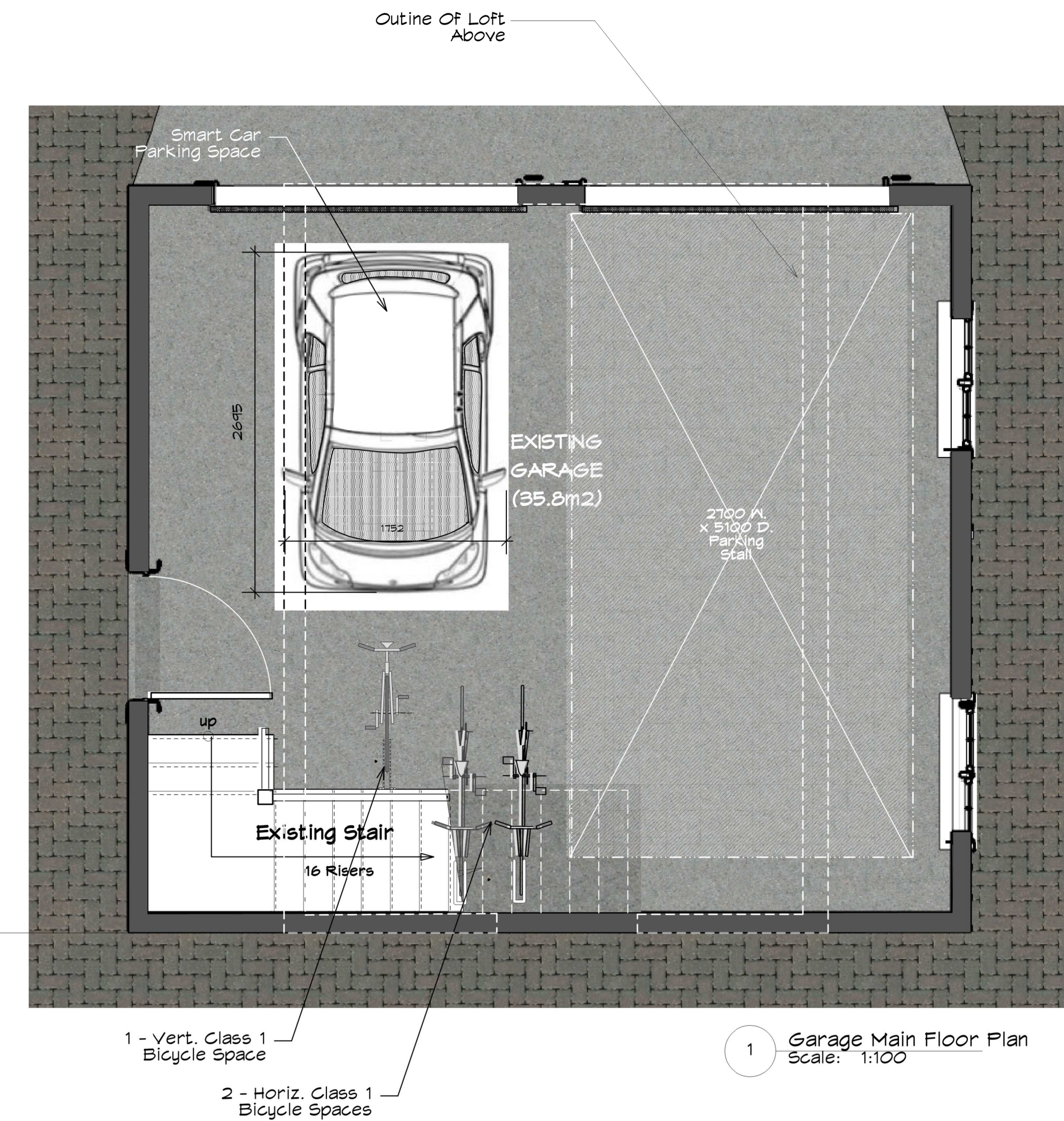




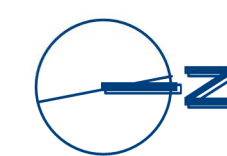
3 Garage Roof Plan
Scale: 1:100

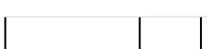


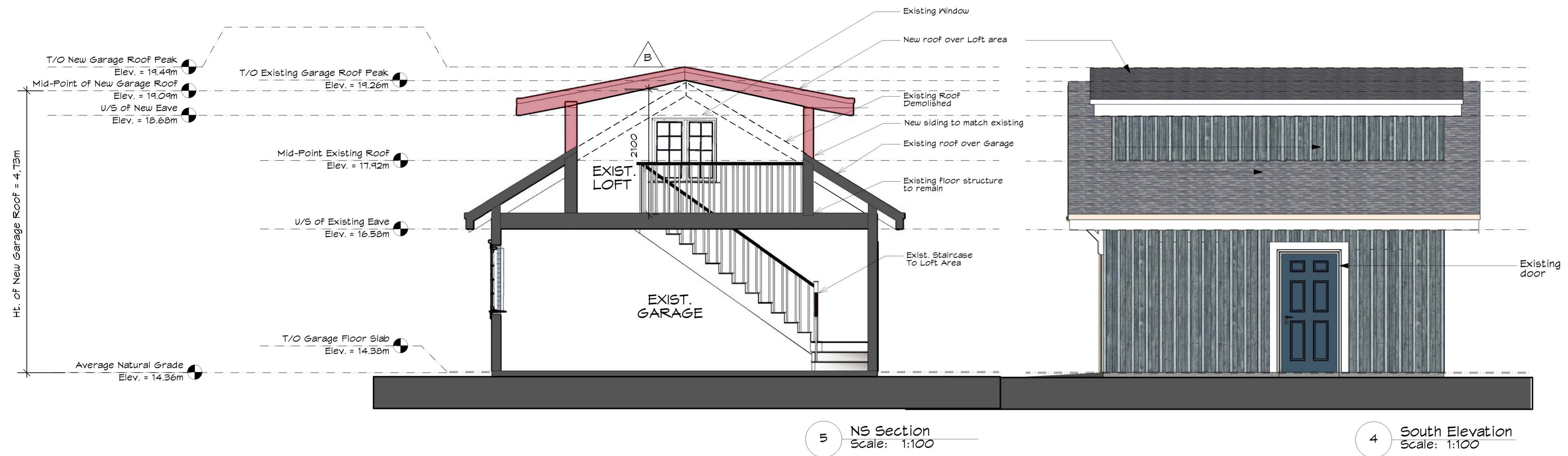
2 Garage Loft Floor Plan
Scale: 1:100



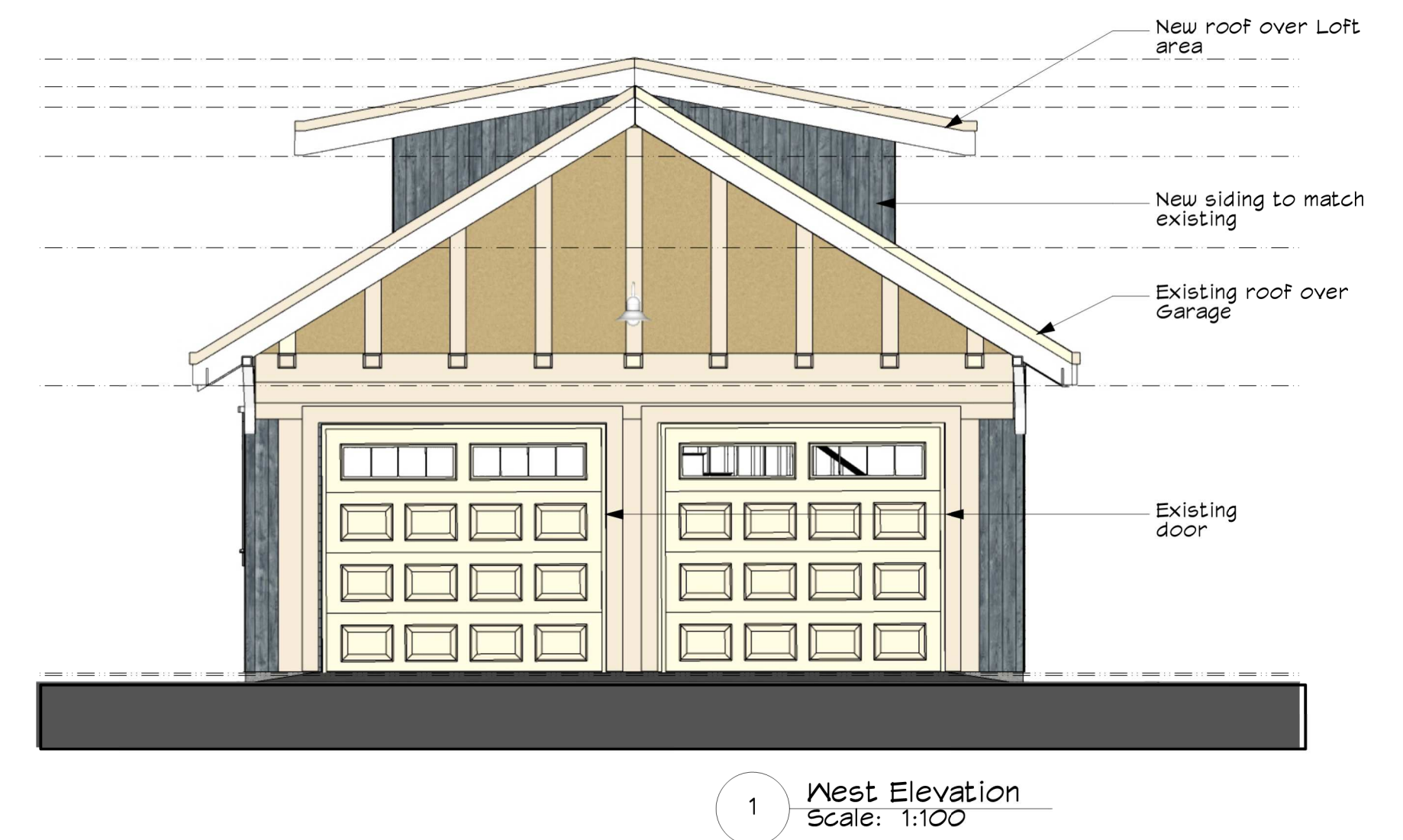
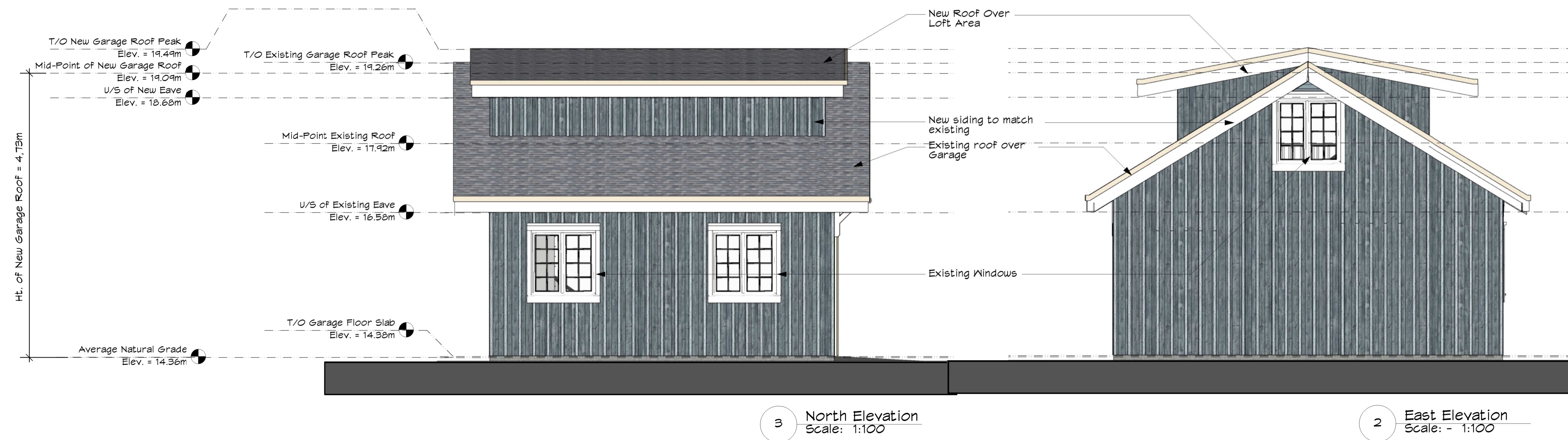
1 Garage Main Floor Plan
Scale: 1:100



 MJM Architect Inc.		project name: Variance Application 1250 Dallas Road, Victoria, B.C.				project no. 2018	
#10, 809 Vancouver Street, Victoria, B.C. V8V 2V6 ph: (250) 681-5492 e-mail: mjmoodys@shaw.ca		drawing title: Floor Plans & Roof Plan		drawn by: mjm checked by: mjm	scale: As Noted	date: 20/11/20 rev. 21/01/18 yy/mm/dd	drawing no. SK-1.0



View Of Existing Garage From Howe Street



MJM Architect Inc. #10, 909 Vancouver Street, Victoria, B.C. V8V 3V8 ph: (250) 681-5492 e-mail: mjmood@shaw.ca		project name: Development Variance Application 1250 Dallas Road, Victoria, B.C.		project no. 2018	
drawing title: Elevations & Section		drawn by: mjm	scale: As Noted	date: 20/11/20 rev. 21/07/18 yy/mm/dd	drawing no. SK-2.0



November 23rd., 2020

Sustainable Planning and Community Development Department
 City of Victoria
 1 Centennial Square,
 Victoria BC
 V8W 1P6

Re: Development Variance Permit Application - 1250 Dallas Drive

To Whom It May Concern,

We are writing to explain the necessity for the development variance permit for the property at 1250 Dallas Road. Several years ago the owners converted a single-family home into 5 suites and now live in one of those suites. The existing garage remained untouched except for an exterior re-painting to match the new residences.

The existing loft area, accessed by a stairway within the garage, is currently being underutilized as storage room since the headroom is insufficient to conform to the BC Building Code. The owners wish to create a fitness room in the loft space and will need to increase the ceiling height to accomplish this. In keeping with the design of the adjacent residences, they are proposing to open up the existing roof and add a shed dormer over the existing structure. This is evident in the cross section on attached drawing SK-02. Since the calculation of height is measured to the mid-point of the sloped roof, the new height of the garage would now be measured to the midpoint of the shed dormers, requiring a height variance of 1.23m (3.5m (existing height) to 4.73m). We would like to point out that the actual increase in height from the existing roof peak to the roof peak of the new shed dormers is less than 10", resulting in a very negligible impact on the adjacent neighbours.

We respectfully request your consideration and approval of this variance so that the owners may make better use of such a valuable space and improve their health and well-being at the same time.

Thank you very much for your attention to this matter and if there are any questions or concerns we would be happy to respond to any enquiries.

Sincerely,

A handwritten signature in black ink that reads "Michael J. Moody". The signature is fluid and cursive, with a large, sweeping 'M' and 'J'.

Michael J. Moody
 Architect AIBC, MRAIC, LEED® A.P.
 Principal

Michael Jon Moody Architect AIBC, MRAIC, LEED® A.P. Principal
 #202- 535 Yates Street, Victoria, B.C. V8W 2Z6

ph: (250)661-5492 e-mail: michael@mjmarchitect.ca

10 Dec 2020

Mayor and Council,

RE: Development Variance Application for the property at 1250 Dallas Rd.

We are writing to confirm that there would be a loss of one parking spot in the garage. Since rezoning the property no vehicles have been parked inside the garage. We have five legal residences and will now have four parking spaces, if this application is approved. We have witnessed single family residences with as many vehicles parked on the street as our five legal residences have vehicles parked on the street combined. Therefore we are impacting street parking less than single family residences in the area.

With the approval of the variances for the garage we would then have accessible storage and a small workout area in the upstairs portion. This will allow us to use the areas as intended and have adequate accessible storage and parking in the garage. We would like to mention we drive an electric smart car which easily fits in the "lost" parking spot which currently does not meet the "parking requirements" of the City, although not a standard dimension, it still provides more than adequate space to park our smart car, as well as another vehicle.

We live in 600 sq ft and would like to have a spot to have some resistance training equipment. With Covid 19, and seemingly future illnesses on the horizon, this allows for the residents at 1250 Dallas Rd to stay active and healthy.

There is no impact to our neighbours since no windows overlook their properties and sight lines are not impacted. It does change the look of the garage, a look that will match the home and will be constructed to the same high standard as the main house.

Thank you for your time and consideration

James Colebourn
Jane Leece

Pacific Diamond Holdings
202-1250 Dallas Rd
Victoria, BC
V8V 1C4

1

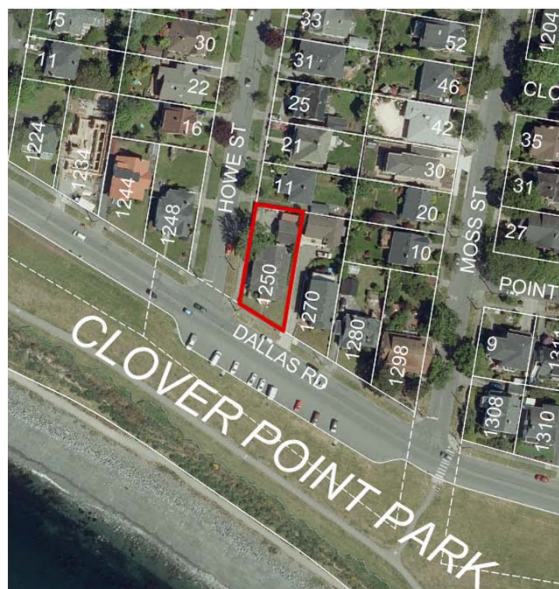
Development Variance Permit Application for 1250 Dallas Road



1

2

Aerial View



2

View of 1250 Dallas with accessory building 3



3

Accessory building 4



4

Accessory building dormers

5



5

Accessory building and adjacent house on Howe Street

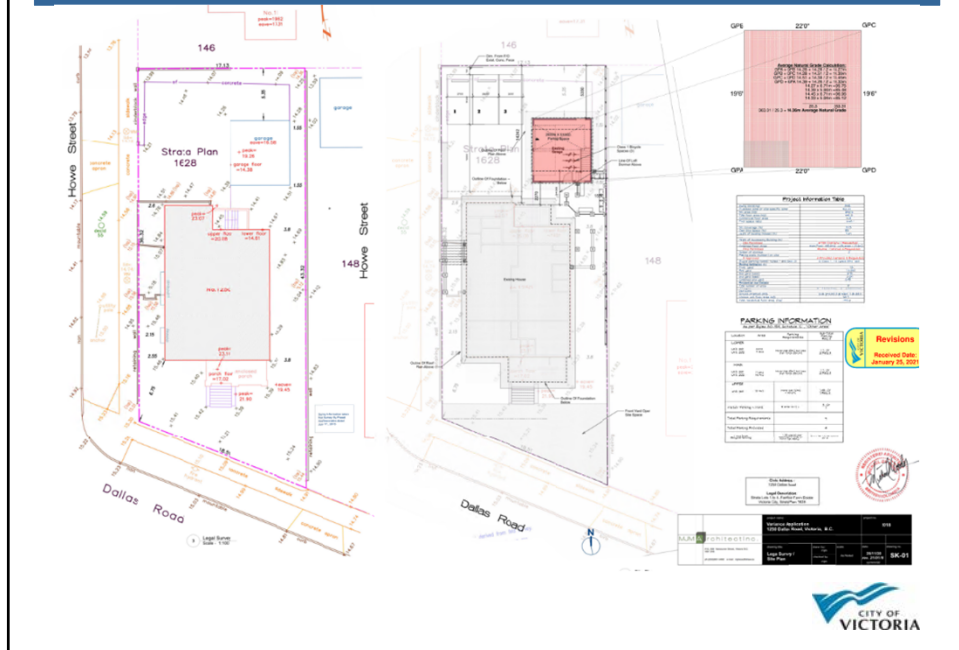
6



6

Site Plan

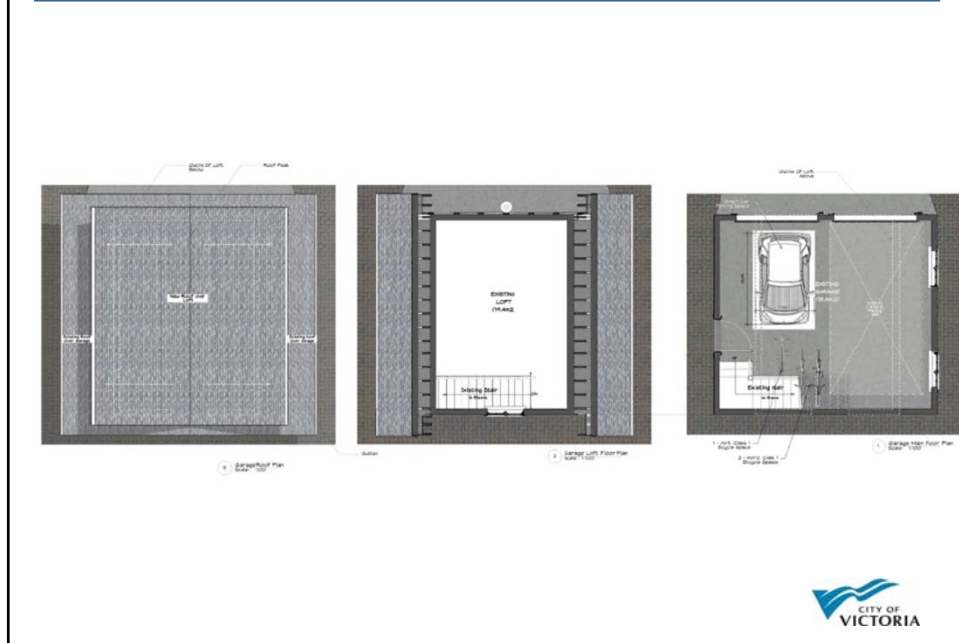
7



7

Accessory Building floor plans

8



8

Accessory Building elevations

9





Committee of the Whole Report For the Meeting of April 15, 2021

To: Committee of the Whole **Date:** April 1, 2021
From: Karen Hoesel, Director, Sustainable Planning and Community Development
Subject: **Correction to Zoning Regulation Bylaw pertaining to Rezoning Application No. 00726 for 1628 Edgeware Road**

RECOMMENDATION

1. That Council waive the requirement for a Public Hearing pursuant to section 464(2) of the *Local Government Act* for Zoning Regulation Bylaw, Amendment Bylaw (No. 1255) No. 21-050.
2. That the following bylaw be given first and second readings:
 - a. Zoning Regulation Bylaw, Amendment Bylaw (No. 1255) No. 21-050.

EXECUTIVE SUMMARY

The purpose of this report is to initiate a correction to the Zoning Regulation Bylaw. On March 11, 2021, Council adopted Zoning Regulation Bylaw, Amendment Bylaw (No. 1250) pertaining to the property located at 1628 Edgeware Road. (minutes attached).

The proposal that Council considered and approved was to rezone the property to a site-specific zone in order to allow a Rest Home – Class B. After the application was approved, staff discovered that the floor area regulation was inadvertently omitted from the bylaw.

No changes to the proposal or the adopted Development Permit with Variances (No. 00138) application are being made.

LEGISLATIVE AUTHORITY

In accordance with Section 479 of the *Local Government Act*, Council may regulate within a zone the use of land, buildings and other structures, the density of the use of the land, building and other structures, the siting, size and dimensions of buildings and other structures as well as the uses that are permitted on the land and the location of uses on the land and within buildings and other structures.

In accordance with Section 464(2) of the *Local Government Act*, Council may waive the holding of a public hearing on a proposed zoning bylaw if an Official Community Plan is in effect for the subject

site and if the bylaw is consistent with the Official Community Plan. This is also provided for in Section 30 of the City's Land Use Procedures Bylaw. If Council decides to waive the Public Hearing then notice must be given in accordance with Section 467 of the *Local Government Act*.

BACKGROUND

The Rezoning Application was considered by Council at a Public Hearing held on March 11, 2021, where the following resolution was approved:

*That the following bylaw **be given third reading:***

- *Zoning Regulation Bylaw, Amendment Bylaw (No. 1250) No. 21-027*

Carried

*That the following bylaw **be adopted:***

- *Zoning Regulation Bylaw, Amendment Bylaw (No. 1250) No. 21-027*

Carried

That Council authorize the issuance of Development Permit with Variance Application No. 00138 for 1628 Edgeware Road, in accordance with:

1. *Plans date stamped October 5, 2020.*
2. *Development meeting all Zoning Regulation Bylaw requirements, except for the following variances:*
 - i. *reduce the front yard setback from 7.5m to 6.75m*
 - ii. *reduce the rear yard setback from 9.14m to 8.3m*
 - iii. *reduce the combined side yard setbacks from 4.5m to 3.04m*
 - iv. *increase the site coverage from 40% to 41.4%*
 - v. *reduce the required vehicle parking from 6 stalls to 1 stall.*
3. *Registration of legal agreements on the property's title to secure the operation of the rest home facility, to the satisfaction of the Director of Sustainable Planning and Community Development.*
4. *Final plans to be generally in accordance with plans date stamped October 5, 2020.*
5. *The Development Permit lapsing two years from the date of this resolution."*

Carried

A site-specific zone was created for the proposal to allow the additional use of Rest Home Class B, and to allow for an accessory building with toilet facilities. However, immediately after the Public Hearing, an oversight came to light and an update to the Zoning Regulation Bylaw is required to correct the error. The recently approved R1-50 Edgeware Road Rest Home District refers to the R1-B Zone, Single Family Dwelling District, for the specific requirements with respect to setbacks, site area, storeys, etc. The R1-B Zone has restrictions on floor area of the principal building that are not consistent with the proposal for 1628 Edgeware Road, and the rezoning bylaw should have

included site-specific floor area regulations to reflect the higher floor area associated with the proposal.

No changes are proposed to the approved plans or what was presented to the community and Council, and the proposed bylaw amendments in Zoning Regulation Bylaw, Amendment Bylaw (No.1255) No. 21-050 would ensure alignment between the proposal and the floor area requirements in the R1-50 Zone. If not corrected, this could lead to delays when the building permit application is made, so it is important that it is corrected quickly.

Data Table

The following abbreviated data table compares the proposal with the R1-50 Zone, Edgeware Road Rest Home District (which refers to the R1-B Zone, Single Family Dwelling District). An asterisk is used to identify where the proposal varies from the recently approved zone. These differences were also identified in the original reports to Committee of the Whole and Council; however, they were not captured in the Zoning Amendment Bylaw (No. 1250).

Zoning Criteria	Proposal	R1-50 Zone (R1-B)
1 st and 2 nd storey floor area (m ²) – maximum	349.04*	280.0
Combined floor area (m ²) – maximum	452.26*	300.0

Community Consultation

Because this is the rectification of an inadvertent error, and the proposal is consistent with what was presented to the community, and considered by Council, staff recommend that Council consider waiving the requirement for a Public Hearing. Notification would still be required in accordance with the *Local Government Act*, and staff would ensure the notice includes the necessary details to clearly explain that the bylaw amendment is correcting an error and there are no changes to the proposal being contemplated.

As the proposal is unchanged, this is not considered a new application and a new community meeting with the Oaklands Community Association Land Use Committee is not required. However, staff have contacted the Oaklands Community Association Land Use Committee and they are aware of the situation and support the correction of the bylaw.

CONCLUSION

This report seeks Council direction to correct an error that was made in the Zoning Regulation Bylaw for the property located at 1628 Edgeware Road by adding site specific maximum floor area regulations. No changes to the previously considered proposal are being contemplated; therefore, staff recommend that Council waive the requirement for a Public Hearing. Steps will be taken to ensure that notification regarding the bylaw correction are clear for the public, so it is understood that the proposal for the lands is unchanged. The draft Amendment Bylaw for your consideration is to ensure that the project is not held up at the building permit stage, and it is therefore important that this correction is made quickly.

Respectfully submitted,

Charlotte Wain
Senior Planner – Urban Design
Development Services Division

Karen Hoese, Director
Sustainable Planning and Community
Development Department

Report accepted and recommended by the City Manager.

List of Attachments

- Attachment A: Council Minutes dated March 11, 2021
- Attachment B: Rezoning Amendment Bylaw (No. 1255) No. 21-050.

G. PUBLIC AND STATUTORY HEARINGS

G.1 1628 Edgeware Road: Rezoning Application No. 00726 and Development Permit with Variances Application No. 00138 (Oaklands)

G. G.1.a Public Hearing & Consideration of Approval

That the following bylaw **be given third reading:**

- Zoning Regulation Bylaw, Amendment Bylaw (No. 1250) No. 21-027

Carried

That the following bylaw **be adopted:**

- Zoning Regulation Bylaw, Amendment Bylaw (No. 1250) No. 21-027

Carried

That Council authorize the issuance of Development Permit with Variance Application No. 00138 for 1628 Edgeware Road, in accordance with:

1. Plans date stamped October 5, 2020.
2. Development meeting all Zoning Regulation Bylaw requirements, except for the following variances:
 - i. reduce the front yard setback from 7.5m to 6.75m
 - ii. reduce the rear yard setback from 9.14m to 8.3m
 - iii. reduce the combined side yard setbacks from 4.5m to 3.04m
 - iv. increase the site coverage from 40% to 41.4%
 - v. reduce the required vehicle parking from 6 stalls to 1 stall.
3. Registration of legal agreements on the property's title to secure the operation of the rest home facility, to the satisfaction of the Director of Sustainable Planning and Community Development.
4. Final plans to be generally in accordance with plans date stamped October 5, 2020.
5. The Development Permit lapsing two years from the date of this resolution."

Carried

A BYLAW OF THE CITY OF VICTORIA

The purposes of this Bylaw are to amend the Zoning Regulation Bylaw to add restrictions with respect to floor area to the R1-50 Zone, Edgeware Road Rest Home District, in order to correct an error in Zoning Regulation Bylaw, Amendment Bylaw (No. 1250).

The public hearing requirement has been waived pursuant to s. 464(2) of the *Local Government Act*.

The Council of The Corporation of the City of Victoria enacts the following provisions:

Title

- 1 This Bylaw may be cited as the “Zoning Regulation Bylaw, Amendment Bylaw (No. 1255)”.

Amendments

- 2 Bylaw No. 80-159, the Zoning Regulation Bylaw, is amended as follows:

- a) by renumbering current sections 1.151.2 and 1.151.3 as new sections 1.151.3 and 1.151.4, respectively; and
- b) by inserting the following new section 1.151.2 immediately after section 1.151.1:

1.151.2 Floor Area

- a. Floor area, for the first and second storeys combined (maximum) 350m²
- b. Floor area, of all floor levels combined for lots less than 669m² in area (maximum) 453m²

READ A FIRST TIME the day of 2021

READ A SECOND TIME the day of 2021

READ A THIRD TIME the day of 2021

ADOPTED on the day of 2021

CITY CLERK

MAYOR

—

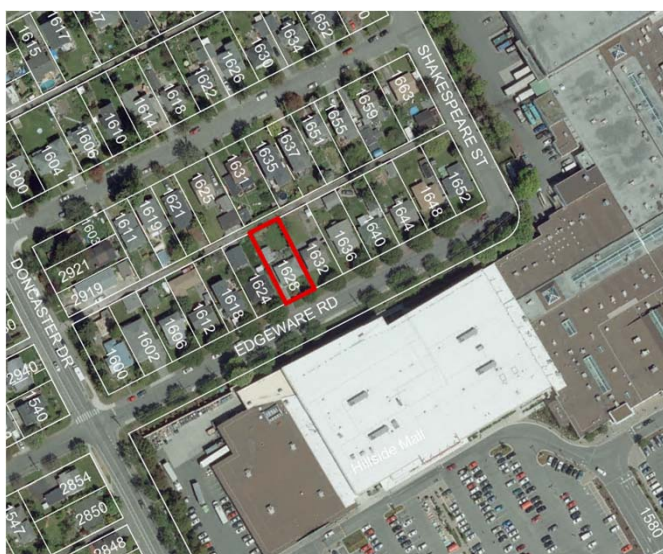
Zoning Regulation Bylaw Correction for 1628 Edgeware Road



1

Aerial

2



2

Front View Artistic Render

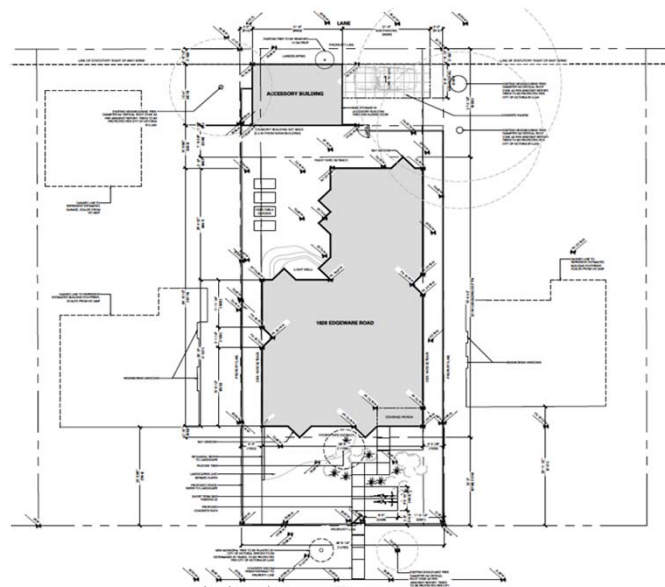
3



3

Proposed Site Plan

4



4



Committee of the Whole Report For the Meeting of April 15, 2021

To: Committee of the Whole **Date:** March 22, 2021
From: Kerri Moore, Head of Business & Community Relations
Subject: Vibrancy and Vitality Initiative – Clean & Safe Committee Report

RECOMMENDATION

That Council receive this report for information.

EXECUTIVE SUMMARY

At the February 25, 2021 meeting, Council passed the following motions regarding the Support Downtown Vibrancy and Vitality Report:

That Council:

- 1. Approve \$100,000 from the 2021 Financial Plan contingency budget to be allocated toward a Downtown Vibrancy and Vitality Initiative to be administered by the Downtown Victoria Business Association (DVBA) as outlined in this report.*
- 2. Authorize a partnership agreement, on the terms satisfactory to the Head of Business and Community Relations and in the form satisfactory to the City Solicitor, with the DVBA to provide services on behalf of the City for the Downtown Vibrancy and Vitality Initiative.*
- 3. That staff report to Council with an update on the block watch and downtown ambassador component of this expenditure when the information is available.*

The city's economic action plan Victoria 3.0 - Recovery Reinvention Resilience under 'Recovery – Our Small Businesses are the Lifeblood of our Community' outlines actions to ensure downtown is safe and welcoming for all. This includes creation of a downtown clean and safe committee and a downtown ambassador program that will help provide a visible, welcoming presence for all.

The proposed Vibrancy and Vitality Initiative (\$40,000), would be administered for the City by the DVBA under a partnering agreement and begin the process of initiating a Downtown Clean & Safe Committee. The primary focus of this initial phase would be to extend the DVBA's Clean Team services over the weekends, to improve communication and build relationships amongst business owners and residents, and to initiate a scrub up event.

PURPOSE

The purpose of this report is to provide Council with an update on the details for the \$40,000 expenditure component for a downtown clean and safe committee.

ISSUES & ANALYSIS

A meeting was held by the DVBA on March 19 and included City staff, DRA President and downtown businesses to discuss the initial details for a Downtown Clean & Safe Committee. In advance of forming the committee, the following initiatives were outlined to support the immediate need for increased vibrancy of downtown utilizing the \$40,000 expenditure:

Weekend Clean Team – allocate \$20,000 for 3 new staff and supplies.

The DVBA will expand its Clean Team service during the summer months to ensure the cleanliness of downtown that will include weekend coverage on Saturday and Sunday from May through to September. This pilot will add 3 new staff members to the DVBA Clean Team to provide additional cleaning and support to existing City services within the DVBA boundary.

Good Neighbour Program (GNP) – allocate \$20,000 for a co-op student, collateral production, creation of website landing page, and database management.

The DVBA will hire a co-op student to manage the program start-up. The GNP would be multifaceted, where business owners and downtown residents alongside VicPD, the City, and other community partners will work together with the common goal of making downtown a healthy, safe, liveable, inclusive, and vibrant neighbourhood for everyone. The program will focus on beautification and safety, as follows:

- Beautification – create a Scrub Up Event that brings together VicPD, the City, Victoria Fire Department, community organizations, business owners, landlords, residents, and other interested community members to work together to clean streets, buildings, windows, parking meters, and anything in the public realm. The Scrub Up could be expanded into a quarterly program.
- Safety – working with VicPD, community organizations and block captains to introduce clear on how, what, and who to report various issues, such as a crack in the sidewalk, graffiti, broken windows, stolen items, etc. This would also include the Safe Harbour Program and staff training on inclusion in our community.

The co-op student would arrange committee meetings, work to identify the block captains, produce and disseminate material to support the GNP, create a dedicated landing page on the DVBA and DRA websites, create a comprehensive database of business owners and residents contact information to provide regular communication and updates. The DVBA and DRA believe that improving communications and building stronger relationships amongst residents and business owners will provide cost-effective benefits for improving business vitality and vibrancy.

Accessibility Impact Statement

No impacts to accessibility contained within this report.

CONCLUSIONS

The initiatives focused on beautification and safety as the launch of a downtown clean and safe committee will immediately provide a visible, welcoming presence and contribute to the vibrancy and vitality of the downtown.

Respectfully submitted,

Kerri Moore
Head of Business & Community Relations

Report accepted and recommended by the City Manager



Committee of the Whole Report For the Meeting of April 15, 2021

To: Committee of the Whole
From: Curt Kingsley, City Clerk
Subject: Global Love Day – May 1st, 2021

Date: April 6, 2021

RECOMMENDATION

That the *Global Love Day* Proclamation be forwarded to the April 22nd, 2021 Council meeting for Council's consideration.

EXECUTIVE SUMMARY

Attached as Appendix A is the requested *Global Love Day* Proclamation. Council has established a policy addressing Proclamation requests. The policy provides for:

- A staff report to Committee of the Whole.
- Each Proclamation request requiring a motion approved at Committee of the Whole prior to forwarding it to Council for their consideration.
- Staff providing Council with a list of Proclamations made in the previous year.
- Council voting on each Proclamation individually.
- Council's consideration of Proclamations is to fulfil a request rather than taking a position.

A list of 2020 Proclamations is provided as Appendix B in accordance with the policy. Consistent with City Policy, Proclamations issued are established as fulfilling a request and does not represent an endorsement of the content of the Proclamation.

Respectfully submitted,

Curt Kingsley
City Clerk

List of Attachments

- Appendix A: Proclamation "Global Love Day"
- Appendix B: List of Previously Approved Proclamations

“GLOBAL LOVE DAY”

WHEREAS *The Love Foundation, Inc., a non-profit organization, has announced **GLOBAL LOVE DAY** to facilitate in establishing LOVE & PEACE on our planet; and*

WHEREAS ***GLOBAL LOVE DAY** will establish a worldwide focus towards "unconditionally loving each other as we love ourselves"; and*

WHEREAS *We are One Humanity on this planet; and*

WHEREAS *All life is interconnected and interdependent; and*

WHEREAS *All share in the Universal bond of love; and*

WHEREAS *Love begins with self-acceptance and forgiveness; and*

WHEREAS *With respect and compassion we embrace diversity; and*

WHEREAS *Together we make a difference through love; and*

WHEREAS *The Love Foundation, Inc. invites mankind to declare May 1, 2021 as **GLOBAL LOVE DAY**, a day of forgiveness and unconditional love. **GLOBAL LOVE DAY** will act as a model for all of us to follow, each and every day.*

NOW, THEREFORE *I do hereby proclaim Saturday, May 1st, 2021 as “**GLOBAL LOVE DAY**” on the **HOMELANDS** of the Lekwungen speaking **SONGHEES AND ESQUIMALT PEOPLE** in the **CITY OF VICTORIA**, **CAPITAL CITY** of the **PROVINCE** of **BRITISH COLUMBIA**.*

IN WITNESS WHEREOF, *I hereunto set my hand this 22nd of April, Two Thousand and Twenty-One.*

LISA HELPS
MAYOR
CITY OF VICTORIA
BRITISH COLUMBIA

Sponsored by:
Harold W. Becker
President/Founder
The Love Foundation Inc.

Appendix B

Council Meetings	Proclamations
28-Jan-21	Wear Red Canada Day - February 13, 2021 International Day of Zero Tolerance for Female Genital Mutilation - February 6, 2021
11-Feb-21	Chamber of Commerce Week - February 15 to 22, 2021 National Engineering Month - March 2021
18-Feb-21	United Nations Decade on Ecosystem Restoration - 2021 to 2030
18-Mar-21	World Tuberculosis Day - March 24, 2021



Committee of the Whole Report

For the Meeting of April 15, 2021

To: Committee of the Whole
From: Curt Kingsley, City Clerk
Date: April 6, 2021
Subject: St. George's Day – April 23rd, 2021

RECOMMENDATION

That the *St. George's Day* Proclamation be forwarded to the April 22nd, 2021 Council meeting for Council's consideration.

EXECUTIVE SUMMARY

Attached as Appendix A is the requested *St. George's Day* Proclamation. Council has established a policy addressing Proclamation requests. The policy provides for:

- A staff report to Committee of the Whole.
- Each Proclamation request requiring a motion approved at Committee of the Whole prior to forwarding it to Council for their consideration.
- Staff providing Council with a list of Proclamations made in the previous year.
- Council voting on each Proclamation individually.
- Council's consideration of Proclamations is to fulfil a request rather than taking a position.

A list of 2020 Proclamations is provided as Appendix B in accordance with the policy. Consistent with City Policy, Proclamations issued are established as fulfilling a request and does not represent an endorsement of the content of the Proclamation.

Respectfully submitted,

Curt Kingsley
City Clerk

List of Attachments

- Appendix A: Proclamation "St. George's Day"
- Appendix B: List of Previously Approved Proclamations



CITY OF VICTORIA

PROCLAMATION

"ST. GEORGE'S DAY"

- WHEREAS** *the City of Victoria is named after named after Queen Victoria of the British United Kingdom; and*
- WHEREAS** *many Victoria streets and other landmarks, got their names from British Immigrants or were constructed by British Immigrants from England; and*
- WHEREAS** *much of Victoria's History, Culture, Customs and Development is the result of those that came from England and it is still very visible in many parts of Victoria; and*
- WHEREAS** *many that have a British Heritage still continue to contribute and take an active role in the growth and development of the City of Victoria; and*
- WHEREAS** *England's influence can be seen in the English related businesses and buildings throughout Victoria; and*
- WHEREAS** *the City of Victoria recognizes the contributions of those of our citizens that came from England and the British Isles*

NOW, THEREFORE I do hereby proclaim Thursday, April 23rd, 2021 as "**ST. GEORGE'S DAY**" on the **HOMELANDS** of the Lekwungen speaking **SONGHEES AND ESQUIMALT PEOPLE** in the **CITY OF VICTORIA, CAPITAL CITY** of the **PROVINCE** of **BRITISH COLUMBIA**.

IN WITNESS WHEREOF, I hereunto set my hand this 22nd day of April, Two Thousand and Twenty-One.

LISA HELPS
MAYOR
CITY OF VICTORIA
BRITISH COLUMBIA

Sponsored By: The Royal Society of
St. George, B.C Branch

Appendix B

Council Meetings	Proclamations
28-Jan-21	Wear Red Canada Day - February 13, 2021 International Day of Zero Tolerance for Female Genital Mutilation - February 6, 2021
11-Feb-21	Chamber of Commerce Week - February 15 to 22, 2021 National Engineering Month - March 2021
18-Feb-21	United Nations Decade on Ecosystem Restoration - 2021 to 2030
18-Mar-21	World Tuberculosis Day - March 24, 2021



Committee of the Whole Report

For the Meeting of April 15, 2021

To: Committee of the Whole **Date:** April 6, 2021
From: Curt Kingsley, City Clerk
Subject: Melanoma and Skin Cancer Awareness Month – May, 2021

RECOMMENDATION

That the *Melanoma and Skin Cancer Awareness Month* Proclamation be forwarded to the April 22nd, 2021 Council meeting for Council's consideration.

EXECUTIVE SUMMARY

Attached as Appendix A is the requested *Melanoma and Skin Cancer Awareness Month* Proclamation. Council has established a policy addressing Proclamation requests. The policy provides for:

- A staff report to Committee of the Whole.
- Each Proclamation request requiring a motion approved at Committee of the Whole prior to forwarding it to Council for their consideration.
- Staff providing Council with a list of Proclamations made in the previous year.
- Council voting on each Proclamation individually.
- Council's consideration of Proclamations is to fulfil a request rather than taking a position.

A list of 2020 Proclamations is provided as Appendix B in accordance with the policy. Consistent with City Policy, Proclamations issued are established as fulfilling a request and does not represent an endorsement of the content of the Proclamation.

Respectfully submitted,

Curt Kingsley
City Clerk

List of Attachments

- Appendix A: Proclamation "Melanoma and Skin Cancer Awareness Month"
- Appendix B: List of Previously Approved Proclamations



CITY OF VICTORIA

PROCLAMATION

“MELANOMA AND SKIN CANCER AWARENESS MONTH”

WHEREAS *It is imperative that communities across Canada be reminded of the importance of sun safety; and*

WHEREAS *Over-exposure to UV radiation is one of the major causes of melanoma and non-melanoma skin cancers; and*

WHEREAS *Skin cancer is the most common of all cancers. 1 in 6 Canadians born in the 1990s will get skin cancer in their lifetimes; and*

WHEREAS *Many people seek sun without taking the advisable precautionary measures and are unaware that any darkening of skin colour, including a tan, is indicative of UV damage; and*

WHEREAS *Skin self-examinations should be performed on a monthly basis because skin cancers are highly treatable when detected early; and*

WHEREAS *Save Your Skin Foundation is dedicated to the fight against non-melanoma skin cancers, melanoma and ocular melanoma through nationwide education, advocacy, and awareness initiatives; and*

WHEREAS *I urge all those living in the City of Victoria to take a moment to reflect on the impact that this industry brings to our communities, businesses and economy.*

NOW, THEREFORE *I do hereby proclaim the month of May 2021, as “**MELANOMA AND SKIN CANCER AWARENESS MONTH**” on the HOMELANDS of the Lekwungen speaking SONGHEES AND ESQUIMALT PEOPLE in the **CITY OF VICTORIA, CAPITAL CITY** of the **PROVINCE of BRITISH COLUMBIA**.*

IN WITNESS WHEREOF, *I hereunto set my hand this 22nd day, Two Thousand and Twenty-One.*

LISA HELPS
MAYOR
CITY OF VICTORIA
BRITISH COLUMBIA

Sponsored By: Kathleen Barnard
The Save your Skin Foundation

Appendix B

Council Meetings	Proclamations
28-Jan-21	Wear Red Canada Day - February 13, 2021 International Day of Zero Tolerance for Female Genital Mutilation - February 6, 2021
11-Feb-21	Chamber of Commerce Week - February 15 to 22, 2021 National Engineering Month - March 2021
18-Feb-21	United Nations Decade on Ecosystem Restoration - 2021 to 2030
18-Mar-21	World Tuberculosis Day - March 24, 2021



Committee of the Whole Report For the Meeting of April 15, 2021

To: Committee of the Whole
From: Curt Kingsley, City Clerk
Subject: Sexual Assault Awareness Month – April 2021
Date: April 13, 2021

RECOMMENDATION

That the *Sexual Assault Awareness Month* Proclamation be forwarded to the April 15th, 2021 Council meeting for Council's consideration.

EXECUTIVE SUMMARY

Attached as Appendix A is the requested *Sexual Assault Awareness Month* Proclamation. Council has established a policy addressing Proclamation requests. The policy provides for:

- A staff report to Committee of the Whole.
- Each Proclamation request requiring a motion approved at Committee of the Whole prior to forwarding it to Council for their consideration.
- Staff providing Council with a list of Proclamations made in the previous year.
- Council voting on each Proclamation individually.
- Council's consideration of Proclamations is to fulfil a request rather than taking a position.

A list of 2020 Proclamations is provided as Appendix B in accordance with the policy. Consistent with City Policy, Proclamations issued are established as fulfilling a request and does not represent an endorsement of the content of the Proclamation.

Respectfully submitted,

Curt Kingsley
City Clerk

List of Attachments

- Appendix A: Proclamation "Sexual Assault Awareness Month"
- Appendix B: List of Previously Approved Proclamations



CITY OF VICTORIA

PROCLAMATION

“SEXUAL ASSAULT AWARENESS MONTH”

WHEREAS *the month of April is recognized internationally as Sexual Assault Awareness Month, an annual campaign to raise public awareness about sexual assault and educate communities and individuals on how to prevent sexualized violence; and*

WHEREAS *rape culture is real and pervasive and it is imperative that as a society we create systemic and cultural change to build a culture of consent, awareness, and respect; and*

WHEREAS *elected officials have a responsibility to be part of the systemic and cultural change needed to build a culture of consent, awareness, and respect; and*

WHEREAS *Sexualized violence is prevalent in our community and survivors face barriers to justice through the legal system and, due to failures of our current system, sexualized violence goes extremely underreported; and*

WHEREAS *people who face systemic discrimination based on race, ethnicity, age, gender, religion, class, sexual orientation, and physical and mental abilities and people (particularly women, trans women and other trans people) who experience multiple or intersecting inequities (e.g., racism, classism, homophobia) are often targeted to a greater extent for sexualized violence; and*

WHEREAS *a number of survivors of sexualized violence in our community have courageously come forward to share their stories seeking justice and cultural change; and*

WHEREAS *the City of Victoria stands with survivors in their calls for change, safety, justice, and healing; and*

WHEREAS *the City of Victoria as an organization and as a community must commit to working to prevent sexualized violence, supporting survivors, and holding offenders accountable.*

NOW, THEREFORE *I do hereby proclaim the month of April 2021 as “SEXUAL ASSAULT AWARENESS MONTH” on the HOMELANDS of the Lekwungen speaking SONGHEES AND ESQUIMALT PEOPLE in the CITY OF VICTORIA, CAPITAL CITY of the PROVINCE of BRITISH COLUMBIA.*

IN WITNESS WHEREOF, *I hereunto set my hand this fifteenth day of April, Two Thousand and Twenty-One.*

LISA HELPS
MAYOR
CITY OF VICTORIA
BRITISH COLUMBIA

Sponsored By:
Councillor Potts & Councillor Loveday

Appendix B

Council Meetings	Proclamations
28-Jan-21	Wear Red Canada Day - February 13, 2021 International Day of Zero Tolerance for Female Genital Mutilation - February 6, 2021
11-Feb-21	Chamber of Commerce Week - February 15 to 22, 2021 National Engineering Month - March 2021
18-Feb-21	United Nations Decade on Ecosystem Restoration - 2021 to 2030
18-Mar-21	World Tuberculosis Day - March 24, 2021



**Council Member Motion
For the Committee of the Whole Meeting of April 15, 2020**

To: Committee of the Whole
From: Councillor Dubow
Subject: Solidarity with Indian Farmers

Date: April 11, 2020

BACKGROUND

Whereas the passing of three agricultural bills by India in September 2020 will allow large corporations to dominate the sector,

Whereas Indian farmers have been protesting against these bills at Delhi's border since November 2020,

Whereas anti-farmer policies, pre-existing debt, and a lack of government investment in agriculture has led to many farmers committing suicide,

Whereas India's minorities taking part in the protests, like the Sikhs, have been vilified as anti-national by India's right-wing nationalists and media,

Whereas Indian farmers, journalists and activists have been assaulted, arbitrarily arrested and continually harassed by Indian authorities during the protests,

Whereas many residents in Victoria still own farmland in their ancestral countries,

Whereas many residents in Victoria are concerned about the welfare of their families in India,

Whereas Indian farmer solidarity rallies at the BC Legislature have taken place in the City of Victoria against these bills,

RECOMMENDATIONS

THEREFORE BE IT RESOLVED THAT the City of Victoria stands in solidarity with Indian farmers and directs the Mayor to write to the provincial and federal governments and ask them to support Indian farmers in their right to peaceful protest, a dignified living, and to accelerate this message to the Indian government.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'S. Dubow', with a large, stylized 'S' and a loop at the end.

Councillor Dubow