



MINUTES - COMMITTEE OF THE WHOLE

February 18, 2021, 9:00 A.M.

COUNCIL CHAMBERS, CITY HALL, 1 CENTENNIAL SQUARE

**The City of Victoria is located on the homelands of the Songhees and Esquimalt People
Due to the COVID-19 Pandemic, public access to City Hall is not permitted.**

**This meeting may be viewed on the City's webcast at www.victoria.ca
Meeting will recess for a lunch break between 12:30 p.m. and 1:15 p.m.**

PRESENT: Mayor Helps in the Chair, Councillor Alto, Councillor Andrew, Councillor Loveday, Councillor Thornton-Joe, Councillor Young

PRESENT ELECTRONICALLY: Councillor Dubow, Councillor Isitt, Councillor Potts,

STAFF PRESENT: J. Jenkyns - City Manager, S. Thompson - Deputy City Manager / Director of Finance, C. Coates - City Clerk, P. Bruce - Fire Chief, T. Zworski - City Solicitor, T. Soulliere - Director of Parks, Recreation & Facilities, B. Eisenhauer - Head of Engagement, J. Jensen - Head of Human Resources, K. Hoese - Director of Sustainable Planning and Community Development, C. Havelka - Deputy City Clerk, C. Mycroft - Manager of Executive Operations, J. Handy - Senior Planner, M. Sandhu - Head of Service Innovation & Improvement, AK Ferguson - Committee Secretary, N. Sidhu - Assistant Director of Parks, Recreation & Facilities, P. Bellefontaine - Director of Engineering & Public Works

A. APPROVAL OF AGENDA

Moved By Councillor Alto

Seconded By Councillor Thornton-Joe

That the agenda be approved.

Amendment:

Moved By Councillor Alto

Seconded By Councillor Andrew

Consent Agenda:

- **C.1 - Minutes from the meeting held January 14, 2021**
- **C.2 - Minutes from the Special meeting held January 25, 2021**
- **H.3 - Appointment to the CRD Water Supply Commission**

- **H.5 - Proclamation - United Nations Decade on Ecosystem Restoration**

CARRIED UNANIMOUSLY

On the main motion as amended:

CARRIED UNANIMOUSLY

B. CONSENT AGENDA

Moved By Councillor Loveday

Seconded By Councillor Andrew

That the following items be approved without further debate:

CARRIED UNANIMOUSLY

C.1 Minutes from the meeting held January 14, 2021

Moved By Councillor Loveday

Seconded By Councillor Andrew

That the minutes from the Committee Whole meeting held January 14, 2021 be adopted.

CARRIED UNANIMOUSLY

C.2 Minutes from the Special meeting held January 25, 2021

Moved By Councillor Loveday

Seconded By Councillor Andrew

That the minutes from the Special Committee of the Whole meeting held January 25, 2021 be adopted.

CARRIED UNANIMOUSLY

H.3 Appointment to the CRD Water Supply Commission

Committee received a report dated February 2, 2021 from the City Clerk regarding the consideration of approving Councillor Dubow's appointment to the Capital Regional District Water Commission.

Moved By Councillor Loveday

Seconded By Councillor Andrew

That Council appoint Councillor Dubow as Director to the Capital Regional District Water Supply Commission.

CARRIED UNANIMOUSLY

H.5 Proclamation - United Nations Decade on Ecosystem Restoration

Committee received a report dated February 1, 2021 from the City Clerk regarding the United Nations Decade on Ecosystem Restoration.

Moved By Councillor Loveday
Seconded By Councillor Andrew

That the United Nations Decade on Ecosystem Restoration Proclamation be forwarded to the February 18, 2021 Council meeting for Council's consideration.

CARRIED UNANIMOUSLY

D. Closed Meeting at 9:10 a.m.

D.1 Closed Item - Legal Advice - Community Charter Section 90(1)(i)

Moved By Councillor Young
Seconded By Councillor Loveday

That Council convene a closed meeting that excludes the public under Section 90 of the *Community Charter* for the reason that the following agenda items deal with matters specified in Sections 90(1) and/or (2) of the *Community Charter*, namely:

Section 90(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

Section 90(1)(i) receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED UNANIMOUSLY

The open meeting reconvened at 10:00 a.m.

E. Presentations

E.1 Our Place Presentation

The CEO provided a presentation to Committee regarding the Our Place Shelter.

Committee discussed:

- *The hours of showers within Our Place*
- *Is it possible for someone to be banned from the shelter*
- *How Our Place receives the majority of their funding.*
- *Whether pre-planning can be done or has started for next winter's extreme weather.*
- *Whether the insurance for our place can be altered to allow volunteers or other organizations to operate within the shelter after hours.*

F. UNFINISHED BUSINESS

F.1 Police Budget

F.1.3 VicPd Amended Provisional Budget

Committee considered two unfinished business items regarding the VicPD budget.

Committee discussed:

- *Whether being part of ECOMM is still a savings.*
- *What the ECOMM expenditures were for 2018, 2019, and 2020*
- *Whether the City is a member or shareholder in ECOMM*
- *Ensuring there are efficient police response times*
- *Whether Esquimalt has reviewed their request.*

Moved By Councillor Loveday

Seconded By Mayor Helps

That Council receive this report for information.

Amendment:

Moved By Councillor Loveday

Seconded By Mayor Helps

That Council receive this information.

That Council fund this request one time at a 50/50 split between option 1 and 6 of the staff report:

1. Ongoing funding through a property tax increase of 0.065% resulting in an overall tax increase of 1.82% for 2021

and

6. One-time funding for \$107,500 using the Police Financial Stability Reserve (this would require approval by the Board as well as Esquimalt Council)

FOR (6): Mayor Helps, Councillor Alto, Councillor Dubow, Councillor Isitt, Councillor Loveday, and Councillor Potts

OPPOSED (3): Councillor Andrew, Councillor Thornton-Joe, and Councillor Young

CARRIED (6 to 3)

Amendment:

Moved By Councillor Isitt

Seconded By Councillor Loveday

That Council receive this information.

That Council fund this request one time at a 50/50 split between option 1 and 6 of the staff report:

1. Ongoing funding through a property tax increase of 0.065% resulting in an overall tax increase of 1.82% for 2021

and

6. One-time funding for \$107,500 using the Police Financial Stability Reserve (this would require approval by the Board as well as Esquimalt Council)

That Council requests the following information prior to adoption of the 2021 Financial Plan:

- **any agreements regarding membership in E-Comm;**
- **annual reports of E-Comm for 2018 and 2019; and**
- **information on the process for the City of Victoria and/or the Victoria Esquimalt Police Board becoming a member of E-Comm**

CARRIED UNANIMOUSLY

On the main motion as amended:

That Council receive the report for information.

That Council fund this request one time at a 50/50 split between option 1 and 6 of the staff report:

1. Ongoing funding through a property tax increase of 0.065% resulting in an overall tax increase of 1.82% for 2021

and

6. One-time funding for \$107,500 using the Police Financial Stability Reserve (this would require approval by the Board as well as Esquimalt Council)

That Council requests the following information prior to adoption of the 2021 Financial Plan:

- any agreements regarding membership in E-Comm;
- annual reports of E-Comm for 2018 and 2019; and
- information on the process for the City of Victoria and/or the Victoria Esquimalt Police Board becoming a member of E-Comm

CARRIED UNANIMOUSLY

F. UNFINISHED BUSINESS

F.1 Police Budget

F.1.1 Report Back from Board on Council's January 28, 2021 Motion:

Committee received a letter dated February 16, 2021 from the Victoria and Esquimalt Police Board regarding VicPD Cost Savings and Expenditures related to COVID-19.

Moved By Councillor Andrew

Seconded By Councillor Alto

That Council receive this information.

CARRIED UNANIMOUSLY

F.1 Police Budget

F.1.2 Postponed motion re: Additional Funding for Police Support for Encampments:

This motion was postponed from the February 11, 2021 meeting.

Committee discussed:

- *How many officers are on duty from the patrol division.*
- *Having bylaw staff call on police when needed as opposed to having a consistent presence.*
- *Concerns for safety of staff and people should police not be able to attend with bylaw.*
- *The allocations for additional police resources since the 2020 budget.*

Moved By Mayor Helps

Seconded By Councillor Thornton-Joe

That Council approve up to an additional \$75,960 of funding from the Financial Stability Reserve to continue to deploy two VicPD officers for four hours per day/seven days a week from January 1 to March 31, 2021 to support City of Victoria Bylaw Services in carrying out their duties at the various encampments within the City of Victoria.

FOR (8): Mayor Helps, Councillor Alto, Councillor Andrew, Councillor Dubow, Councillor Loveday, Councillor Potts, Councillor Thornton-Joe, and Councillor Young

OPPOSED (1): Councillor Isitt

CARRIED (8 to 1)

F.2 Strategic Plan #3 Affordable Housing

F.2.1 Postponed Motion from the February 11, 2021 Council (to follow COTW) Meeting

Committee discussed:

- *Ensuring that the City has the ability to lead in an emergency.*

Moved By Councillor Alto
Seconded By Councillor Loveday

That this matter be lifted from the table:

Council add the following 2022 action to the Strategic Plan:

Work with partner agencies to explore the creation of an emergency housing function.

Amendment

Change 2022 to 2021

Amendment to amendment

To replace 'work with partner agencies...' with "Request that partner agencies to explore the creation of an emergency housing function and the city participates in that process."

CARRIED UNANIMOUSLY

Moved By Councillor Alto
Seconded By Councillor Thornton-Joe

Council add the following 2022 action to the Strategic Plan:

Work with partner agencies to explore the creation of an emergency housing function.

Amendment:

Moved By Councillor Isitt
Seconded By Councillor Loveday

*Council add the following 2022 **2021** action to the Strategic Plan:*

Work with partner agencies to explore the creation of an emergency housing function.

Amendment to the Amendment:

Moved By Mayor Helps
Seconded By Councillor Potts

Council add the following ~~2022~~ **2021** action to the Strategic Plan:

~~Work with partner agencies to explore the creation of an emergency housing function.~~

Request that partner agencies explore the creation of an emergency housing function and the city participates in that process."

FOR (6): Mayor Helps, Councillor Alto, Councillor Andrew, Councillor Dubow, Councillor Thornton-Joe, and Councillor Young

OPPOSED (3): Councillor Isitt, Councillor Loveday, and Councillor Potts

CARRIED (6 to 3)

Amendment to the Amendment:

Moved By Councillor Isitt

Seconded By Councillor Potts

Council add the following ~~2022~~ **2021** action to the Strategic Plan:

~~Request that partner agencies to explore the creation of an emergency housing function and the city participates in that process.~~

Work with partner agencies and parameters outlined in the existing City of Victoria Emergency Plan (2018) to establish an effective emergency shelter function for unhoused persons, including activating municipally-owned property, to provide emergency shelter and other emergency social services to meet community needs in the event of emergencies.

CARRIED UNANIMOUSLY

Motion to Refer:

Moved By Mayor Helps

Seconded By Councillor Thornton-Joe

Refer this matter to staff to determine the implications of undertaking this work in 2021.

"Council add the following ~~2022~~ **2021** action to the Strategic Plan:

Work with partner agencies and parameters outlined in the existing City of Victoria Emergency Plan (2018) to establish an effective emergency shelter function for unhoused persons, including activating municipally-owned property, to provide emergency shelter and other emergency social services to meet community needs in the event of emergencies.

CARRIED UNANIMOUSLY

F.2.2 Council Member Motion: Emergency Housing Function and Related Matters

Committee received a Council Member Motion dated February 15, 2021 from Mayor Helps regarding recommendations with respect to Emergency Housing and related matters.

Moved By Mayor Helps

Seconded By Councillor Loveday

1. That Council indicate to the Province its support for the inclusion in the modernized Emergency Program Act to take into consideration the needs of vulnerable populations in the event of an emergency.

CARRIED UNANIMOUSLY

Committee recessed from 12:30 p.m. until 1:15 p.m.

F.2.3 Council Member Motion: Deployment of Effective Emergency Shelter and Emergency Social Services

Committee received a Council Member Motion dated February 15 from Councillor Potts and Councillor Isitt regarding the proposed resolution with respect to the deployment of an emergency shelter function and emergency social services.

Motion to Refer:

Moved By Councillor Isitt

Seconded By Councillor Loveday

That this matter be referred to staff to information implementation and improvements to the City's Emergency Plan:

"That Council adopt the following resolution:

Resolution: Deployment of Effective Emergency Shelter and Emergency Social Services

WHEREAS under the Emergency Program Act "emergency" means a present or imminent event or circumstance that: (a) is caused by accident, fire, explosion, technical failure or the forces of nature, and (b) requires prompt coordination of action or special regulation of persons or property to protect the health, safety or welfare of a person or to limit damage to property;

AND WHEREAS the Emergency Program Act specifies in section 6(1) that a local authority is at all times responsible for the direction and control of the local authority's emergency response, subject to sections 6(1), 8(2), 13(2) and 14(3);

AND WHEREAS the City of Victoria's Emergency Plan (2018) states that British Columbians forced from their homes by fire, floods, earthquakes or other emergencies may receive emergency social services. Services may include food, lodging, clothing, emotional support, information about the crisis, and family reunification. There may also be special services like first aid, child minding, pet care and transportation;

AND WHEREAS the City of Victoria's Emergency Plan (2018) states that provisions for Emergency Social Services in Victoria are secured through renewing supplier agreements with business partners every two years;

AND WHEREAS the City of Victoria's Emergency Plan (2018) states that the City of Victoria has agreements in place with neighbourhood associations authorizing the City to use the neighbourhood centres as Emergency Social Service facilities (reception centres or group lodging) when necessary. These agreements exist between the City and the Societies who administer the following Community Centres: James Bay New Horizons, James Bay Community Centre, Fairfield Community Centre, Cook Street Village Activity Centre, Victoria Silver Threads, Fernwood Community Centre, Oaklands Community Centre, Quadra Village Community Centre, Burnside Gorge Community Centre and Victoria West Community Centre. Informal agreements exist with Christ Church Cathedral and school, The Cridge Centre for the Family, Crystal Pool, James Bay United Church, Latter Day Saints Church, Trafalgar/Pro Patria Legion and The Tai Chi Centre;

AND WHEREAS under the Local Authority Emergency Management Regulation, Local Authorities are required to have a plan which describes how provisions of food, shelter, clothing, transportation, and medical services are provided;

THEREFORE BE IT RESOLVED THAT the City of Victoria work with partner agencies and parameters outlined in the existing City of Victoria Emergency Plan (2018) to establish an effective emergency shelter function for unhoused persons, including activating municipally-owned property, to provide emergency shelter and other emergency social services to meet community needs in the event of emergencies."

CARRIED UNANIMOUSLY

G. LAND USE MATTERS

G.1 1260 Grant Street and 1289 Gladstone Ave: Development Variance Permit Application

The Mayor recused herself at 1:43 p.m. due to a non-pecuniary conflict of interest as she lives across the street from the application.

Councillor Thornton-Joe assumed the Chair.

Committee received a report dated February 4, 2021 from the Director of Sustainable Planning and Community Development regarding a Development Variance Permit Application for the property located at 1260 Grant Street and 1289 Gladstone Avenue (Victoria High School) which proposes a number of variances associated with additions and seismic renovations to the existing school and the construction of a future daycare.

Moved By Councillor Alto

Seconded By Councillor Young

That the meeting be extended until 4 p.m.

CARRIED UNANIMOUSLY

Committee discussed:

- *How many stalls would be lost if only one side of the west side lot was used.*

Moved By Councillor Isitt

Seconded By Councillor Loveday

That, subject to a formal response from the School District consenting to the request for Statutory Right-of-Ways on Fernwood Road, Grant Street and Gladstone Avenue, that Council, after giving notice and allowing an Opportunity for Public Comment at a meeting of Council, consider the following motion:

“That Council authorize the issuance of Development Variance Permit Application No. 00249 for 1260 Grant Street and 1289 Gladstone Avenue, in accordance with:

- a. Plans date stamped December 24, 2020.
- b. Development meeting all Zoning Regulation Bylaw requirements, except for the following variances:
 - i. relaxation to all of the impacted lots for setbacks, site coverage, height, number of storeys and open site space requirements;
 - ii. relaxation to permit building over property lines and a street;
 - iii. relaxation to permit parking spaces on separate lots;
 - iv. relaxation of required parking from 283 spaces to 149;
 - v. allow a roof deck.
- c. Registration of Statutory Right of Ways on the property's title, on terms and in a form to the satisfaction of the Director of Engineering and Public Works and City Solicitor, to allow pedestrian network improvements in the following areas:
 - i. a 6.1m section along the property frontage on Gladstone Avenue
 - ii. a 3.9m section along the property frontage on Grant Street
 - iii. a 2.9m section on the property frontage on Fernwood Road, north of Vining Street, reducing to 0.9m in the section between the existing transit stop and the Belfry Theatre
 - iv. a 0.5m section along the property frontage on Fernwood Road, south of Vining Street.
- d. Submission of a revised Arborist Report and landscape plans, to the satisfaction of the Director of Parks, Recreation and Facilities, in order to assess the impact of the proposals upon trees and specifically including the following information:
 - i. the applicant must confirm the proposed relocation area of the Pad Mounted Transformer (PMT) and have the project arborist review its impact on trees. The PMT shall be located on school land and the information provided should include the location of any new conduits required, including in the City's Right-of-Way;
 - ii. the landscape plan shall identify two replacement trees for the proposed removal of each bylaw protected tree. Large canopy replacement trees are preferred;
 - iii. include a plant list showing the quantity of new trees proposed, species and size. Clearly identify proposed new trees on the Landscape Plan.

- e. Revised plans illustrating proposed pedestrian improvements and driveway crossing designs that are consistent with the Highway Access Bylaw and Subdivision and Development Servicing Bylaw, to the satisfaction of the Director of Engineering and Public Works.
- f. The Development Permit lapsing two years from the date of this resolution.”

Moved By Councillor Isitt

Seconded By Councillor Loveday

That a representative from SD 61 be permitted to speak to Committee's queries.

CARRIED UNANIMOUSLY

Committee discussed:

- *The possibility of adding a 400 m running track*
- *The possibility of adding more sustainable methods of heating the school*

On the main motion:

CARRIED UNANIMOUSLY

Mayor Helps in the Chair re-joined the meeting at 2:28 pm.

G.2 510 Pandora Ave: Application for a Structural Change to increase the Occupant Load for Swans Pub Liquor Primary License (Downtown)

Committee received a report dated January 11, 2021 from the Director of Sustainable Planning and Community Development regarding the proposal by Swans Pub located at 510 Pandora Avenue for a structural change to increase the occupant load of their existing liquor primary licence. The proposal is to increase the occupant load to 282 people from 171 with no change to existing hours of operation from 9:00 am to 2:00 am daily.

Committee discussed:

- *The density of liquor seats within Victoria.*
- *Whether Council has the ability to affect change of locations of washrooms within liquor locations.*
- *What the criteria may be to assess whether a location has too many liquor seats*
- *When the license agreement expires for the encroachment of space onto the public space.*
- *What would be the process to reclaim the enclosed seating area.*

Closed meeting at 2:43 pm

Moved By Councillor Isitt
Seconded By Councillor Andrew

That Council convene a closed meeting that excludes the public under Section 90 of the *Community Charter* for the reason that the following agenda items deal with matters specified in Sections 90(1) and/or (2) of the *Community Charter*, namely:

Section 90(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

Section 90(1)(i) receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED UNANIMOUSLY

The open meeting reconvened at 2:59 pm

Motion to postpone:

Moved By Councillor Andrew
Seconded By Councillor Young

Postpone consideration of this matter pending legal advice:

That Council direct staff to provide the following response to the Liquor Licensing Agency:

1. That Council, after conducting a review with respect to noise and community impacts, does support the application of Swans Pub located at 510 Pandora Avenue to increase the occupant load from 171 to 282 people with no change to hours of operation which are 9:00 am to 2:00 am daily.

Providing the following comments on the prescribed considerations:

- a. The impact of noise on the community in the vicinity of the establishment has been considered in relation to the request, and assumptions are that the noise impacts would be negligible as the increased occupant load affects interior space only, and the establishment has a reputation of responsible operation. The requested hours of operation in conjunction with the proposed occupant load are not expected to result in negative impacts to the community.
- b. If the application is approved, the impact on the community is expected to be positive economically as the approval supports the business plan and long-term viability of the establishment.
- c. The views of residents were solicited via a mail-out which included 1313 letters to neighbouring property owners and occupiers within 100 metres of the licensed location and a notice was posted at the property. In response to the notification, a total of ten written responses were received, of which seven expressed opposition including one from the Downtown Residents Association, and three expressed support.
- d. Council recommends that the license be approved.

CARRIED UNANIMOUSLY

H. STAFF REPORTS

H.1 Accountability Report - Period Three 2020

Committee received a report dated February 12, 2021 from the City Manager regarding a summary of major highlights, accomplishments, and challenges for the period of September 1 – December 31, 2020.

Committee discussed:

- *Possibility of getting a total amount for social procurement.*

Committee thanked the City Staff for all their hard work over this difficult year.

Moved By Mayor Helps

Seconded By Councillor Thornton-Joe

That Council receive this report for information.

CARRIED UNANIMOUSLY

H.2 2020 By-Election - Lessons Learned

Committee received a report dated January 27, 2021 from the City Clerk regarding the lessons learned following the December 12, 2020 By-Election.

Committee discussed:

- *The number of voting machines at each voting location.*
- *The timelines of mail ballots and mail ballots would have been more effective if the timelines were earlier.*
- *Promoting the accessible voting machines more during the next elections*
- *Concerns with Council deciding where the voting places are located.*

Moved By Councillor Thornton-Joe

Seconded By Councillor Loveday

That Council endorse the following as minimum requirements for conducting a by-election:

1. One month of planning before appointing a Chief Election Officer
2. Hire one additional senior staff and one additional administrative staff
3. Establish at least 8 general voting day locations that are geographically distributed throughout the city
4. At least two advance voting locations
5. At least five advance voting days
6. Each voting location to have two voting machines
7. One accessible voting machine to be available during advance and general voting in a central location
8. Provide return postage-paid envelopes for requested vote by mail packages
9. Distribute election information materials to households using a voter card system and other standard engagement activities.

Amendment:

Moved By Councillor Loveday

Seconded By Councillor Isitt

That Council endorse the following as minimum requirements for conducting a by-election:

1. One month of planning before appointing a Chief Election Officer
2. Hire one additional senior staff and one additional administrative staff
3. Establish at least 8 general voting day locations that are geographically distributed throughout the city
4. At least two advance voting locations
5. At least five advance voting days
6. Each voting location to have two voting machines
7. One accessible voting machine to be available during advance and general voting in a central location
8. Provide return postage-paid envelopes for requested vote by mail packages
9. Distribute election information materials to households using a voter card system and other standard engagement activities.
10. **That Council restate out advocacy from 2014 that the nomination period occur earlier to allow for mail in ballots (letter from the Mayor).**

CARRIED UNANIMOUSLY

Amendment:

Moved By Councillor Potts

Seconded By Councillor Dubow

That Council endorse the following as minimum requirements for conducting a by-election:

1. One month of planning before appointing a Chief Election Officer
2. Hire one additional senior staff and one additional administrative staff
3. Establish at least 8 general voting day locations that are geographically distributed throughout the city **and that an Equity Lens be applied.**
4. At least two advance voting locations
5. At least five advance voting days
6. Each voting location to have two voting machines
7. One accessible voting machine to be available during advance and general voting in a central location
8. Provide return postage-paid envelopes for requested vote by mail packages
9. Distribute election information materials to households using a voter card system and other standard engagement activities.
10. That Council restate out advocacy from 2014 that the nomination period occur earlier to allow for mail in ballots (letter from the Mayor).

Councillor Dubow withdrew from the meeting at 4:00 p.m.

FOR (3): Councillor Isitt, Councillor Loveday, and Councillor Potts

OPPOSED (5): Mayor Helps, Councillor Alto, Councillor Andrew, Councillor Thornton-Joe, and Councillor Young

DEFEATED (3 to 5)

Committee discussed:

- *Ensuring there is a possibility for provisional ballots.*

Amendment:

Moved By Councillor Andrew

Seconded By Councillor Young

That Council endorse the following as minimum requirements for conducting a by-election:

1. One month of planning before appointing a Chief Election Officer
2. Hire one additional senior staff and one additional administrative staff
3. Establish at least 8 general voting day locations that are geographically distributed throughout the city
4. At least two advance voting locations
5. At least five advance voting days
6. Each voting location to have two voting machines
7. One accessible voting machine to be available during advance and general voting in a central location
8. Provide return postage-paid envelopes for requested vote by mail packages
9. Distribute election information materials to households using a voter card system and other standard engagement activities.
10. That Council restate out advocacy from 2014 that the nomination period occur earlier to allow for mail in ballots (letter from the Mayor).
11. **That the City consult with the province to provide provisional ballots.**

Amendment to the Amendment:

Moved By Mayor Helps

Seconded By Councillor Young

That Council endorse the following as minimum requirements for conducting a by-election:

1. One month of planning before appointing a Chief Election Officer
2. Hire one additional senior staff and one additional administrative staff
3. Establish at least 8 general voting day locations that are geographically distributed throughout the city
4. At least two advance voting locations
5. At least five advance voting days
6. Each voting location to have two voting machines
7. One accessible voting machine to be available during advance and general voting in a central location
8. Provide return postage-paid envelopes for requested vote by mail packages
9. Distribute election information materials to households using a voter card system and other standard engagement activities.

10. That Council restate out advocacy from 2014 that the nomination period occur earlier to allow for mail in ballots (letter from the Mayor) or that the province make an allowance for provisional ballots.

11. ~~That the City consult with the province to provide provisional ballots.~~

CARRIED UNANIMOUSLY

On the amendment:

CARRIED UNANIMOUSLY

Moved By Councillor Loveday

Seconded By Councillor Alto

that the meeting be extended until 4:30 p.m.

FOR (7): Mayor Helps, Councillor Alto, Councillor Isitt, Councillor Loveday, Councillor Potts, Councillor Thornton-Joe, and Councillor Young

OPPOSED (1): Councillor Andrew

CARRIED (7 to 1)

On the main motion as amended:

That Council endorse the following as minimum requirements for conducting a by-election:

1. One month of planning before appointing a Chief Election Officer
2. Hire one additional senior staff and one additional administrative staff
3. Establish at least 8 general voting day locations that are geographically distributed throughout the city
4. At least two advance voting locations
5. At least five advance voting days
6. Each voting location to have two voting machines
7. One accessible voting machine to be available during advance and general voting in a central location
8. Provide return postage-paid envelopes for requested vote by mail packages
9. Distribute election information materials to households using a voter card system and other standard engagement activities.
10. That Council restate out advocacy from 2014 that the nomination period occur earlier to allow for mail in ballots (letter from the Mayor) or that the province make an allowance for provisional ballots.

CARRIED UNANIMOUSLY

H.4 Temporary Re-location of Council Meetings

Committee received a report dated February 8, 2021 from the City Clerk regarding the temporary relocation of Council and Committee of the Whole Meetings to the Capital Regional District Boardroom for the period of March 1 to June 15, 2021.

Committee discussed:

- *Concerns not having close captioning during the meeting and it being a potential barrier to accessibility.*

Moved By Councillor Loveday

Seconded By Councillor Thornton-Joe

That Council authorize the holding of Council and Committee of the Whole Meetings between March 1, 2021 and June 15, 2021 at the Capital Regional District Board Room.

CARRIED UNANIMOUSLY

J. NEW BUSINESS

J.1 Council Member Motion: Stewardship of Urban Waterways

Committee received a report dated February 11, 2021 from Councillor Ben Isitt and Councillor Jeremy Loveday regarding the possibility of enhanced stewardship, restoration and/or daylighting of portions of Rock Bay Creek and Cecelia Creek.

Committee discussed:

- *How this work coincides with plans already underway*

Moved By Councillor Isitt

Seconded By Councillor Loveday

That Council directs staff to report back in conjunction with the Stormwater Management Plan update on options for enhanced stewardship, restoration and/or daylighting of the following urban waterways:

- Rock Bay Creek, running from Fernwood to Rock Bay;
- Cecelia Creek, running from the vicinity of Mayfair Mall to the Selkirk Water; and
- Ross Bay Creek / Humboldt Creek, connecting the Inner Harbour (Whosaykum) to Ross Bay via the Cook Street Village area.

Moved By Councillor Alto

Seconded By Councillor Thornton-Joe

motion to extend the meeting until 4:35 p.m.

CARRIED UNANIMOUSLY

Amendment:

Moved By Mayor Helps

Seconded By Councillor Isitt

That Council directs staff to report back in conjunction with the Stormwater Management Plan update **with some preliminary information** on options for

enhanced stewardship, restoration and/or daylighting of the following urban waterways:

1. Rock Bay Creek, running from Fernwood to Rock Bay;
2. Cecelia Creek, running from the vicinity of Mayfair Mall to the Selkirk Water; and
3. Ross Bay Creek / Humboldt Creek, connecting the Inner Harbour (Whosaykum) to Ross Bay via the Cook Street Village area.

CARRIED UNANIMOUSLY

Amendment:

Moved By Councillor Isitt

Seconded By Councillor Loveday

That Council directs staff to report back in conjunction with the Stormwater Management Plan update with some preliminary information on options for enhanced stewardship, restoration and/or daylighting of the following urban waterways:

- a. Rock Bay Creek, running from Fernwood to Rock Bay;
- b. Cecelia Creek, running from the vicinity of Mayfair Mall to the Selkirk Water; and
- c. Ross Bay Creek / Humboldt Creek, connecting the Inner Harbour (Whosaykum) to Ross Bay via the Cook Street Village area.

Including consideration of opportunities for:

1. **Signage and/or daylighting in the vicinity of Alexander Park, Blackwood Park and/or Wark Street Park;**
2. **Signage and ecological restoration of exposed segments of Cecelia Creek; and**
3. **Signage and/or daylighting in the vicinity of the St Ann's Academy Grounds and the Olive Street lot.**

CARRIED UNANIMOUSLY

On the main motion as amended:

That Council directs staff to report back in conjunction with the Stormwater Management Plan update with some preliminary information on options for enhanced stewardship, restoration and/or daylighting of the following urban waterways:

1. Rock Bay Creek, running from Fernwood to Rock Bay;
2. Cecelia Creek, running from the vicinity of Mayfair Mall to the Selkirk Water; and

3. Ross Bay Creek / Humboldt Creek, connecting the Inner Harbour (Whosaykum) to Ross Bay via the Cook Street Village area.

Including consideration of opportunities for:

1. Signage and/or daylighting in the vicinity of Alexander Park, Blackwood Park and/or Wark Street Park;
2. Signage and ecological restoration of exposed segments of Cecelia Creek; and
3. Signage and/or daylighting in the vicinity of the St Ann's Academy Grounds and the Olive Street lot.

CARRIED UNANIMOUSLY

J.2 Council Member Motion: Advocacy for a Provincial Economy Strategy

Committee received a Council Member Motion dated February 11, 2021 from Councillor Loveday regarding the proposed resolution with respect to the development of a provincial Circular Economy strategy.

Moved By Councillor Loveday

Seconded By Councillor Alto

That Council endorse the following resolution and submit this resolution for consideration at the Association of Vancouver Island and Coastal Communities and the Union of BC Municipalities:

Whereas the provisioning and management of goods and food consumed by BC communities produces excessive and unnecessary quantities of waste, pollution and carbon emissions that threatens environmental health;

And whereas the concept of a Circular Economy provides a vision and framework to design out waste and pollution, keep products and materials in use and regenerate natural systems to help BC communities move towards Zero Waste;

And whereas the province has yet to develop a comprehensive strategy to transition BC's economy to a circular one;

Therefore, be it resolved that UBCM request that the province of BC develop a provincial Circular Economy strategy.

CARRIED UNANIMOUSLY

J.3 Council Member Motion: Advocacy for Right to Repair Legislation

Committee received a Council Member Motion dated February 11, 2021 from Councillor Loveday regarding the proposed resolution requesting the Province of BC to draft and enact Right to Repair legislation.

Moved By Councillor Loveday

Seconded By Councillor Alto

That Council endorse the following resolution and submit this resolution for consideration at the Association of Vancouver Island and Coastal Communities and the Union of BC Municipalities:

Whereas the longevity of items is decreasing because manufacturers are deliberately designing products to be disposable;

And whereas citizens and businesses are deterred from repairing their belongings by companies that claim ownership over the intellectual property in their products, fail to provide parts or other aspects that make it hard to repair items;

Therefore be it resolved that UBCM ask the Province of BC to draft and enact Right to Repair legislation.

CARRIED UNANIMOUSLY

K. ADJOURNMENT OF COMMITTEE OF THE WHOLE

Moved By Councillor Loveday

Seconded By Councillor Alto

That the Committee of the Whole Meeting be adjourned at 4:33 p.m.

CARRIED UNANIMOUSLY

CITY CLERK

MAYOR