



## MINUTES - COMMITTEE OF THE WHOLE

April 22, 2021, 9:00 A.M.

6TH FLOOR BOARDROOM, CAPITAL REGIONAL DISTRICT, 625 FISGARD STREET,  
VICTORIA, B.C.

The City of Victoria is located on the homelands of the Songhees and Esquimalt People  
Due to the COVID-19 Pandemic, public access to City Hall is not permitted.

PRESENT: Mayor Helps in the Chair, Councillor Andrew, Councillor Thornton-Joe

PRESENT ELECTRONICALLY: Councillor Alto, Councillor Dubow, Councillor Isitt, Councillor Loveday, Councillor Potts, Councillor Young

STAFF PRESENT: J. Jenkyns - City Manager, S. Thompson - Deputy City Manager / Director of Finance, C. Kingsley - City Clerk, P. Bruce - Fire Chief, T. Zworski - City Solicitor, T. Soulliere - Director of Parks, Recreation & Facilities, B. Eisenhauer - Head of Engagement, J. Jensen - Head of Human Resources, K. Hoese - Director of Sustainable Planning and Community Development, C. Havelka - Deputy City Clerk, C. Mycroft - Manager of Executive Operations, AK Ferguson - Committee Secretary, P. Bellefontaine - Director of Engineering & Public Works

GUESTS: B. Szabo – BDO, S. Vettoretti – BDO, J. Theobald - Manager, Inclusion and Collaboration, Coalition to End Homelessness, Dr. M. Vanchu-Orosco - Director of Research and Data Analysis, Coalition to End Homelessness

### A. APPROVAL OF AGENDA

*Councillor Thornton-Joe recused herself at 9:04 a.m. due to a non-pecuniary conflict of interest with F.1*

*Councillor Thornton-Joe returned to the meeting at 9:05 a.m. as F.1 has been taken off of the consent agenda.*

**Moved By** Councillor Thornton-Joe  
**Seconded By** Councillor Andrew

That the agenda be approved.

**Amendment:**

**Moved By** Councillor Thornton-Joe

**Seconded By** Councillor Andrew

**Consent agenda**

**C.1 - Minutes from the meeting held February 25, 2021**

**C.2 - Minutes from the meeting held March 18, 2021**

**G.3 - Proclamation - GBS/CIDP Awareness Month**

**G.4 - Proclamation - Falun Dafa Day**

**G.5 - Proclamation - Huntington Disease Awareness Month**

**G.6 - Proclamation - Child Abuse Prevention Month**

**G.7 - Proclamation - Parental Alienation Awareness Day**

**CARRIED UNANIMOUSLY**

**On the main motion as amended:**

**CARRIED UNANIMOUSLY**

**B. CONSENT AGENDA**

**Moved By** Councillor Andrew

**Seconded By** Councillor Loveday

That the following items be approved without further debate

**CARRIED UNANIMOUSLY**

**C. READING OF MINUTES**

**C.1 Minutes from the meeting held February 25, 2021**

**Moved By** Councillor Andrew

**Seconded By** Councillor Loveday

That the minutes from the Committee of the Whole meeting held February 25, 2021 be adopted.

**CARRIED UNANIMOUSLY**

**C.2 Minutes from the meeting held March 18, 2021**

**Moved By** Councillor Andrew

**Seconded By** Councillor Loveday

That the minutes from the Committee of the Whole meeting held March 18, 2021 be adopted.

**CARRIED UNANIMOUSLY**

**G.3 Proclamation - GBS/CIDP Awareness Month**

Committee received a report dated April 14, 2021 from the City Clerk regarding the proclamation for CBS/CIDP Awareness Month, May 2021.

**Moved By** Councillor Andrew

**Seconded By** Councillor Loveday

That the GBS/CIDP Awareness Month Proclamation be forwarded to the April 22, 2021 Council meeting for Council's consideration.

**CARRIED UNANIMOUSLY**

**G.4 Proclamation - Falun Dafa Day**

Committee received a report dated April 14, 2021 from the City Clerk regarding the proclamation for Falun Dafa Day, May 13, 2021.

**Moved By** Councillor Andrew

**Seconded By** Councillor Loveday

That the Falun Dafa Day Proclamation be forwarded to the May 6, 2021 Council meeting for Council's consideration.

**CARRIED UNANIMOUSLY**

**G.5 Proclamation - Huntington Disease Awareness Month**

Committee received a report dated April 14, 2021 from the City Clerk regarding the proclamation for Huntington Disease Awareness Month, May 2021.

**Moved By** Councillor Andrew

**Seconded By** Councillor Loveday

A report regarding the proclamation for Huntington Disease Awareness Month, May 2021.

**CARRIED UNANIMOUSLY**

**G.6 Proclamation - Child Abuse Prevention Month**

Committee received a report dated April 14, 2021 from the City Clerk regarding the proclamation for Child Abuse Prevention Month, April 2021.

**Moved By** Councillor Andrew

**Seconded By** Councillor Loveday

That the Child Abuse Prevention Month Proclamation be forwarded to the April 22, 2021 Council meeting for Council's consideration.

**CARRIED UNANIMOUSLY**

**G.7 Proclamation - Parental Alienation Awareness Day**

Committee received a report dated April 20, 2021 from the City Clerk regarding the proclamation for Parental Alien Awareness Day, April 25, 2021.

**Moved By** Councillor Andrew

**Seconded By** Councillor Loveday

That the Parental Alienation Awareness Day Proclamation be forwarded to the April 22, 2021 Council meeting for Council's consideration.

**CARRIED UNANIMOUSLY**

**D. Presentations**

**D.1 2020 Financial Statements**

Committee received a report dated April 8, 2021 from the Deputy City Manager and Chief Financial Officer and presentation regarding the City's 2020 audited Financial Statements and a request for Council's acceptance of the Financial Statements as required by Section 167 of the Community Charter.

**Moved By** Councillor Thornton-Joe

**Seconded By** Councillor Andrew

**MOTION TO CLOSE THE APRIL 22, 2021 COMMITTEE OF THE WHOLE MEETING TO THE PUBLIC**

That Council convene a closed meeting that excludes the public under Section 90 of the Community Charter for the reason that the following agenda items deal with matters specified in Sections 90(1) and/or (2) of the Community Charter, namely:

Section 90(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- Section 90(1)(c) labour relations or other employee relations.

*Committee discussed:*

- *Reason why Council goes into Closed to discuss a public document.*

The City Clerk advised Committee of the proposed reasons to close the meeting.

*Committee decided to postpone the closed meeting until after the discussion of the public documents.*

**Motion to Postpone:**

**Moved By** Councillor Isitt

**Seconded By** Councillor Andrew

That the closed meeting be postponed until after Committee has posed questions regarding the open document.

**CARRIED UNANIMOUSLY**

*Committee discussed:*

- *How the City borrows against City assets.*
- *What the funds of the bequeath are required to go towards.*
- *Cyber security and what the City has in place to prevent an attack.*
- *Whether the audit looks at the external grants and how the money is disbursed.*
- *Whether internal auditing is being conducted for grants and money that is expended.*
- *How the Development Cost Charges funding is allocated to projects within the City.*

**Moved By** Councillor Andrew

**Seconded By** Councillor Thornton-Joe

That the motion to close be lifted from the table.

**CARRIED UNANIMOUSLY**

**Moved By** Councillor Thornton-Joe

**Seconded By** Councillor Andrew

MOTION TO CLOSE THE APRIL 22, 2021 COMMITTEE OF THE WHOLE MEETING TO THE PUBLIC

That Council convene a closed meeting that excludes the public under Section 90 of the Community Charter for the reason that the following agenda items deal with matters specified in Sections 90(1) and/or (2) of the Community Charter, namely:

Section 90(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- Section 90(1)(c) labour relations or other employee relations.

**CARRIED UNANIMOUSLY**

*Committee recessed at 10:03 a.m. to discussed a closed matter.*

**D.4 CLOSED MEETING**

Employee Relations – Community Charter Section 90(1)(c)

Council discussed an Employee Relations Matter.

The discussion was kept confidential.

*Committee returned to the open meeting at 10:14 a.m.*

**Moved By** Councillor Thornton-Joe

**Seconded By** Councillor Loveday

That Council approve the 2020 Financial Statements.

**CARRIED UNANIMOUSLY**

**D.6 Greater Victoria Coalition to End Homelessness: Engagement to Inform the City of Victoria Policy Regarding Encampments**

Committee received a report and presentation from the Greater Victoria Coalition to End Homelessness regarding encampments and engagement of people currently sheltering out-of-doors.

**Moved By** Mayor Helps

**Seconded By** Councillor Alto

That Council receive the report for information.

*Committee discussed:*

- *Role of the Red Cross in encampments and how different the process would have been should they not have been involved in the project.*
- *Reasoning for the numbers around mental health and supports being lower on the rating scale in the attachment to the report.*
- *The sample sizes for the case studies and whether or not they were adequate to inform further action on the site.*
- *Whether this report will be used to inform other sheltering sites going forward.*
- *What the talking Circles are used for and how is the information used.*
- *How the stipends are distributed to the peer researchers.*
- *Whether the report has or will be shared with other local governments.*

**On the motion:**

**CARRIED UNANIMOUSLY**

**F. LAND USE MATTERS**

**F.1 1120-1126 Hillside Avenue: Rezoning Application No. 00757 (Hillside/Quadra)**

*Councillor Thornton-Joe recused herself at 12:16 p.m. due to a non-pecuniary conflict of interest as two of her friends own businesses in the area and have written letters of submission.*

Committee received a report dated April 8, 2021 from the Director of Sustainable Planning and Community Development regarding the Rezoning Application for 1120-1126 Hillside Avenue in order to allow for commercial uses within the existing commercial building.

*Committee discussed:*

- *Reasons for not reapplying for a temporary use permit.*
- *Whether the rezoning application includes the parking lot which used to be two homes adjacent to the property.*

- *Whether people can apply for a demolition of a building and turn it in to a parking lot under the OCP*

**Moved By** Councillor Alto

**Seconded By** Councillor Andrew

That Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00757 for 1120-1126 Hillside Avenue, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council and a Public Hearing date be set once the following conditions are met:

1. Preparation and execution of a legal agreement to secure a Statutory Right-of-Way of 3.57m off Hillside Avenue, to the satisfaction of the Director of Engineering.
2. Revised plans, to the satisfaction of the Director of Sustainable Planning and Community Development, confirming the specifications of the bicycle parking as per Schedule C of the Zoning Regulation Bylaw.

*Committee discussed:*

- *concerns with incremental creep of commercial buildings into the residential zone.*
- *When the Temporary Use Permit expires and whether there is a grace period should the permit lapse.*

*Committee recessed at 12:32 p.m. and returned at 1:16 p.m.*

*Committee discussion:*

- *Possibility of adding more landscaping to the property.*

**Amendment:**

**Moved By** Councillor Isitt

**Seconded By** Councillor Dubow

That Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00757 for 1120-1126 Hillside Avenue, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council and a Public Hearing date be set once the following conditions are met:

1. Preparation and execution of a legal agreement to secure a Statutory Right-of-Way of 3.57m off Hillside Avenue, to the satisfaction of the Director of Engineering.
2. Revised plans, to the satisfaction of the Director of Sustainable Planning and Community Development, confirming the specifications of the bicycle parking as per Schedule C of the Zoning Regulation Bylaw.
3. **An updated landscape plan and photographs showing the current landscaping.**

**CARRIED UNANIMOUSLY**

**On the main motion as amended:**

That Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00757 for 1120-1126 Hillside Avenue, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council and a Public Hearing date be set once the following conditions are met:

1. Preparation and execution of a legal agreement to secure a Statutory Right-of-Way of 3.57m off Hillside Avenue, to the satisfaction of the Director of Engineering.
2. Revised plans, to the satisfaction of the Director of Sustainable Planning and Community Development, confirming the specifications of the bicycle parking as per Schedule C of the Zoning Regulation Bylaw.
3. An updated landscape plan and photographs showing the current landscaping.

**CARRIED UNANIMOUSLY**

**G. STAFF REPORTS**

**G.1 Build Back Victoria Program and Government Street Pedestrian-Priority Initiatives Update**

Committee received a report dated April 9, 2021 from the Head of Business and Community Relations regarding public and stakeholder feedback on the Build Back Victoria (BBV) program and to recommend next steps to maintain the successes of the program and advance Council's Strategic Priority action for permanent pedestrian priority initiatives on Government Street.

*Committee discussed:*

- *The possibility for the program continuing past October 31, 2021*

**Moved By** Councillor Loveday

**Seconded By** Councillor Thornton-Joe

That Council:

1. Direct staff to bring forward recommendations to update and extend the current Business Recovery from Pandemic Bylaw (#20-072) prior to October 31, 2021 in order to support continued economic recovery
2. That the above motions be forwarded to the daytime meeting of April 22, 2021 for ratification.

**Moved By** Councillor Thornton-Joe

**Seconded By** Councillor Andrew

That the meeting be extended to 3:00 p.m.

**CARRIED UNANIMOUSLY**



*Committee discussed:*

- *Who is responsible for cleaning the public tables and all outdoor furniture.*
- *Possibility of providing tables and parklets for smaller businesses that may not be able to afford the expense.*
- *Whether lumber costs are prohibitive in creating an outdoor space.*
- *The rationale for not requiring accessibility for the daytime temporary spaces.*

**Amendment:**

**Moved By** Councillor Isitt

**Seconded By** Councillor Andrew

That Council:

1. Direct staff to bring forward recommendations to update and extend the current Business Recovery from Pandemic Bylaw (#20-072) prior to October 31, 2021 in order to support continued economic recovery
2. That the above motions be forwarded to the daytime meeting of April 22, 2021 for ratification.
3. **Direct staff to introduce a requirement for accessibility in flex spaces to take effect by July 1, 2021**

**CARRIED UNANIMOUSLY**

**Amendment:**

**Moved By** Councillor Andrew

**Seconded By** Councillor Loveday

That Council:

1. Direct staff to bring forward recommendations to update and extend the current Business Recovery from Pandemic Bylaw (#20-072) prior to October 31, 2021 in order to support continued economic recovery
2. That the above motions be forwarded to the daytime meeting of April 22, 2021 for ratification.
3. Direct staff to introduce a requirement for accessibility in flex spaces to take effect by July 1, 2021
4. **That the Mayor write to the Province to advocate for the liquor licences that are currently in effect to extend past October 31, 2021.**

**CARRIED UNANIMOUSLY**

*Committee discussed:*

- *Whether delivery drivers have to pay for parking if there is no parking near the restaurants.*

**Moved By** Councillor Andrew

**Seconded By** Councillor Thornton-Joe

That the meeting be extended until 3:15 p.m.

**CARRIED UNANIMOUSLY**

**On the main motion as amended:**

That Council:

1. Direct staff to bring forward recommendations to update and extend the current Business Recovery from Pandemic Bylaw (#20-072) prior to October 31, 2021 in order to support continued economic recovery
2. That the above motions be forwarded to the daytime meeting of April 22, 2021 for ratification.
3. Direct staff to introduce a requirement for accessibility in flex spaces to take effect by July 1, 2021
4. That the Mayor write to the Province to advocate for the liquor licences that are currently in effect to extend past October 31, 2021.

**CARRIED UNANIMOUSLY**

**Moved By** Councillor Andrew

**Seconded By** Councillor Thornton-Joe

That the following be moved to the May 6, 2021 COTW:

- G.2 – Permissive Tax Exemption Policy – Ethno-Cultural Groups Community Centres;
- I.1 – Council Member Motion: Permissive Tax Exemptions for Ethno-Cultural Groups Community Centres; and
- I.2 – Council Member Motion: Addition to Build Back Victoria

**CARRIED UNANIMOUSLY**

**J. ADJOURNMENT OF COMMITTEE OF THE WHOLE**

**Moved By** Councillor Andrew

**Seconded By** Councillor Thornton-Joe

That the Committee of the Whole Meeting be adjourned at 3:09 pm

**CARRIED UNANIMOUSLY**

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CITY CLERK

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MAYOR