



**Committee of the Whole Report**  
**For the Meeting of November 28, 2024**

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**To:** Committee of the Whole **Date:** November 14, 2024  
**From:** Mark Fay, Manager – Bylaw and Licensing Services  
**Subject:** Appointment of Bylaw Officers

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**RECOMMENDATION**

That Council approve the appointment of Madison McNeill, Emily Bolender, and Tara Richelle.

- 1. As Bylaw Officers pursuant to section 2(a) of the Inspection Bylaw (06-061); and
- 2. As Business Licence Inspectors for the City of Victoria.

**EXECUTIVE SUMMARY**

Madison McNeill, Emily Bolender, and Tara Richelle recently joined the City’s Bylaw and Licensing Services as staff members to fill the role of Bylaw Officer. To enable them to act with full capacity, a specific resolution of Council is required as per the above recommendation.

Respectfully submitted,

Mark Fay  
Manager, Bylaw and Licensing Services

Kerrilee Jones  
Advisor to the City Manager

**Report accepted and recommended by the City Manager**