



MINUTES - COMMITTEE OF THE WHOLE

November 28, 2024, 9:00 A.M.

COUNCIL CHAMBERS, CITY HALL, 1 CENTENNIAL SQUARE

The City of Victoria is located on the homelands of the Songhees Nation and Xwsepsum Nation

PRESENT: Councillor Loughton in the Chair, Councillor Caradonna, Councillor Coleman, Councillor Dell, Councillor Gardiner, Councillor Hammond, Councillor Kim, and Councillor Thompson

ABSENT: Mayor Alto

STAFF PRESENT: J. Jenkyns - City Manager, S. Thompson - Deputy City Manager / Chief Financial Officer, C. Kingsley - City Clerk, S. Johnson - Director of Communications and Engagement, T. Zworski - City Solicitor, P. Rantucci - Director of Strategic Real Estate, T. Soulliere - Deputy City Manager, C. Mycroft – Manager, Intergovernmental and Media Relations, M. Angrove – Senior Planner, D. Newman - Director of Parks and Recreation, K. Hoese – Director of Planning and Development, D. Atkinson – Fire Chief G. Diamond - Senior Legislative Coordinator, A. Klus - Legislative Coordinator

A. TERRITORIAL ACKNOWLEDGEMENT

Committee acknowledged that the City of Victoria is located on the homelands of the Songhees First Nation and Xwsepsum First Nation communities, and encouraged the public to continue to educate themselves on the history and culture of Indigenous peoples.

B. INTRODUCTION OF LATE ITEMS

There were no late items.

C. APPROVAL OF AGENDA

Moved and Seconded:

That the agenda be approved.

CARRIED UNANIMOUSLY

D. CONSENT AGENDA

Committee requested that the following items be removed from the Consent Agenda:

- E.1 – Appointment of Bylaw Officers
- E.2 – Fire Inspection and Fire Investigator Designations

E. STAFF REPORTS

E.1 Appointment of Bylaw Officers

Committee received a report dated November 14, 2024 from the Manager of Bylaw and Licensing Services regarding the appointment of Madison McNeill, Emily Bolender, and Tara Richelle as staff members to the City's Bylaw and Licensing Services to fill the role of Bylaw Officer.

Committee discussed the following:

- Requirement of Council to appoint of bylaw officers

Moved and Seconded:

That Council approve the appointment of Madison McNeill, Emily Bolender, and Tara Richelle.

1. As Bylaw Officers pursuant to section 2(a) of the Inspection Bylaw (06-061); and
2. As Business Licence Inspectors for the City of Victoria.

CARRIED UNANIMOUSLY

E.2 Fire Inspector and Fire Investigator Designations

Committee received a report dated November 04, 2024 from the Fire Chief seeking a council resolution that fulfills the Victoria Fire Department's obligations as the Local Authority to designate, in writing, a person or class of persons to carry out specific duties in accordance with the Fire Safety Act of British Columbia

Moved and Seconded:

That Council approve, by resolution, that any person employed by the Victoria Fire Department as a Fire Prevention Officer or a Company Officer and who possesses the appropriate training be designated to perform the duties of fire inspector in accordance with section 8 of the Fire Safety Act and as fire investigator in accordance with section 23 of the Fire Safety Act of British Columbia.

CARRIED UNANIMOUSLY

F. NOTICE OF MOTIONS

There were no notice of motions.

G. CLOSED MEETING, IF REQUIRED

There was no closed meeting.

H. ADJOURNMENT OF COMMITTEE OF THE WHOLE

Moved and Seconded:

That the Committee of the Whole Meeting be adjourned at 9:05 a.m.

CARRIED UNANIMOUSLY

CITY CLERK

MAYOR