



MINUTES - COMMITTEE OF THE WHOLE

October 16, 2025, 9:00 A.M.

COUNCIL CHAMBERS, CITY HALL, 1 CENTENNIAL SQUARE

The City of Victoria is located on the homelands of the Songhees Nation and Xwsepsum Nation

PRESENT: Mayor Alto in the Chair, Councillor Caradonna, Councillor Coleman, Councillor Dell, Councillor Gardiner, Councillor Hammond (*joined at 9:22 a.m.*), Councillor Thompson

PRESENT ELECTRONICALLY: Councillor Kim, Councillor Loughton

STAFF PRESENT: J. Jenkyns - City Manager, S. Thompson - Deputy City Manager / Chief Financial Officer, C. Kingsley - City Clerk, S. Johnson - Director of Communications and Engagement, P. Rantucci - Director of Community Safety, Wellbeing and Partnership, A. Hudson - Assistant Director of Citywide Planning, C. Mycroft - Manager of Intergovernmental & Media Relations, B. Roder - Deputy City Clerk, D. Newman - Director of Parks and Recreation, K. Jones - Assistant Director of Community Safety & Bylaw Services, A. Sheffield - Manager of Bylaw and Licensing, D. Atkinson - Fire Chief, G. Pendrel - Deputy Emergency Program Coordinator, A. Moffatt - Legislative Coordinator

A. TERRITORIAL ACKNOWLEDGEMENT

The Chair acknowledged that the City of Victoria is located on the homelands of the Songhees First Nation and Esquimalt First Nation communities and expressed appreciation for their resilience and willingness to work with the City; qualities which extend to Indigenous communities throughout British Columbia.

B. INTRODUCTION OF LATE ITEMS

There were no late items.

C. APPROVAL OF AGENDA

Moved and Seconded:

That the agenda be approved.

CARRIED UNANIMOUSLY

D. CONSENT AGENDA

Moved and Seconded:

That the following Consent Agenda items be approved:

E.1 Minutes from the Committee of the Whole meeting held September 4, 2025

That the minutes from the Committee of the Whole Meeting held September 4, 2025 be approved.

E.2 Minutes from the Committee of the Whole meeting held September 11, 2025

That the minutes from the Committee of the Whole Meeting held September 11, 2025 be approved.

CARRIED UNANIMOUSLY

E. CONSIDERATION OF MINUTES

E.1 Minutes from the Committee of the Whole meeting held September 4, 2025

This item was approved on the Consent Agenda.

E.2 Minutes from the Committee of the Whole meeting held September 11, 2025

This item was approved on the Consent Agenda.

F. STAFF REPORTS

F.1 Update on 2025/2026 Emergency Winter Weather Response Planning

Committee received a report dated September 25, 2025 from the Fire Chief and Deputy Emergency Program Coordinator regarding the 2025/26 Emergency Weather Response Plan for Victoria and planned collaboration with other regional municipalities in order to continue supporting vulnerable populations throughout the upcoming winter season.

Committee discussed the following:

- *Capacity of other participating communities, and sharing of information and materials between municipalities*
- *Applicable legislation and advocacy for standardized service provision across municipalities*
- *Procurement of warming tents and locations for setup*
- *Confidence of the Fire Department in the implementation of the plan, including possibility of Provincial funding*

Councillor Hammond joined the meeting at 9:22 a.m.

Moved and Seconded:

That Council receive this report regarding the 2025/26 Emergency Weather Response Plan.

CARRIED UNANIMOUSLY

G. 10:16 AM "SHAKEOUT" EXERCISE

The Emergency Program Coordinator provided a presentation to Committee regarding earthquake safety procedures and led an earthquake preparedness drill.

H. NOTICE OF MOTIONS

There were no Notices of Motions.

I. CLOSED MEETING, IF REQUIRED

There was no closed meeting.

J. ADJOURNMENT OF COMMITTEE OF THE WHOLE

Moved and Seconded:

That the Committee of the Whole Meeting be adjourned at 10:21 a.m.

CARRIED UNANIMOUSLY

CITY CLERK

MAYOR