

**MINUTES OF THE
COMMITTEE OF THE WHOLE MEETING
HELD THURSDAY, MARCH 1, 2018, 9:00 A.M.**

1. THE CHAIR CALLED THE MEETING TO ORDER AT 9:01 A.M.

Committee Members Present: Mayor Helps (Chair), Councillors Alto, Coleman, Isitt, Loveday, Lucas, Madoff, and Young

Absent: Councillor Thornton-Joe

Staff Present: J. Jenkyns – Acting City Manager; C. Coates – City Clerk; C. Havelka – Deputy City Clerk; P. Bruce – Fire Chief; S. Thompson – Director of Finance; J. Tinney – Director of Sustainable Planning & Community Development; T. Soulliere – Director of Parks, Recreation, & Facilities; F. Work – Director of Engineering & Public Works; B. Eisenhauer – Head of Engagement; B. Dellebuur – Assistant Director, Transportation; C. Mycroft – Manager of Executive Operations; A. K. Ferguson – Recording Secretary

2. APPROVAL OF AGENDA

Motion: It was moved by Councillor Coleman, seconded by Councillor Alto, that the Agenda of the March 1, 2018, Committee of the Whole meeting be approved.

Amendment: It was moved by Councillor Coleman, seconded by Councillor Alto, that the Agenda of the March 1, 2018, Committee of the Whole meeting be amended as follows:

Consent Agenda:

Item No. 1 – Minutes from the Meeting held February 15, 2018

Item No. 3 – Development Variance Permit No. 00205 for 632 Raynor Avenue

Item No. 8 – Proclamation: Purple Day for Epilepsy Awareness

Item No. 10 – Attendance at Federation of Canadian Municipalities annual conference

Item No. 11 – Attendance at Local Government Forum on Backcountry Access

**On the amendment:
CARRIED UNANIMOUSLY 18/COTW**

Main motion as amended:

That the Agenda of the March 1, 2018 Committee of the Whole Meeting be approved with the following amendments:

Consent Agenda:

Item No. 1 – Minutes from the Meeting held February 15, 2018

Item No. 3 – Development Variance Permit No. 00205 for 632 Raynor Avenue

Item No. 8 – Proclamation: Purple Day for Epilepsy Awareness

Item No. 10 – Attendance at Federation of Canadian Municipalities annual conference

Item No. 11 – Attendance at Local Government Forum on Backcountry Access

On the main motion as amended:
CARRIED UNANIMOUSLY 18/COTW

3. CONSENT AGENDA

Motion: It was moved by Councillor Madoff, seconded by Councillor Coleman, that the following items be approved without further debate:

3.1 Minutes from the meeting held February 15, 2018

Motion: It was moved by Councillor Madoff, seconded by Councillor Coleman, that the Minutes of the meeting held February 15, 2018 be adopted.

CARRIED UNANIMOUSLY 18/COTW

3.2 Development Variance Permit No. 00205 for 632 Raynor Avenue (Victoria West)

Committee received a report dated February 15, 2018, from the Director of Sustainable Planning and Community Development regarding recommendations for a proposed parking variance of two stalls for the property located at 632 Raynor Avenue.

Motion: It was moved by Councillor Madoff, seconded by Councillor Coleman, that Council, after giving notice and allowing an opportunity for public comment at a meeting of Council, consider the following motion:

"That Council authorize the issuance of Development Variance Permit Application No. 00205 for 632 Raynor Avenue, in accordance with:

1. Plans date stamped February 2, 2018.
2. Development meeting all *Zoning Regulation Bylaw* requirements, except for the following variances:
 - i. Reduce the required vehicle parking from three stalls to one stall for a triplex conversion.

3. The Development Permit lapsing two years from the date of this resolution."

CARRIED UNANIMOUSLY 18/COTW

3.3 Proclamation "Purple Day for Epilepsy Awareness" March 26, 2018

Committee received a report dated February 1, 2018, from the City Clerk regarding recommendations for the Purple Day for Epilepsy Awareness Proclamation on March 26, 2018.

Motion: It was moved by Councillor Madoff, seconded by Councillor Coleman, that the Purple Day for Epilepsy Awareness Proclamation be forwarded to the March 8, 2018 Council meeting for Council's consideration.

CARRIED UNANIMOUSLY 18/COTW

3.4 Attendance at Federation of Canadian Municipalities annual conference

Committee received a Council member motion dated February 26, 2018, from Councillor Isitt seeking authorization for his attendance at the FCM Conference held in Halifax May 31 to June 4, 2018.

Motion: It was moved by Councillor Madoff, seconded by Councillor Coleman, that Committee recommends that Council authorize the attendance and associated costs for Councillor Isitt to the FCM Conference to be held in Halifax, May 31 to June 4, 2018.

The approximate cost for attending is:

Registration	\$900.00
Transportation	\$800.00
Accommodation	\$900.00
Meals	\$240.00

Approximate Cost \$2840.00

CARRIED UNANIMOUSLY 18/COTW

3.5 Attendance at Local Government Forum on Backcountry Access

Committee received a Council member motion dated February 26, 2018, from Councillor Isitt seeking reimbursement of costs for attendance at the Local Government Forum on Back Country Access, which took place in Port Alberni on February 23, 2018.

Motion: It was moved by Councillor Madoff, seconded by Councillor Coleman, that Committee recommends that Council authorize the attendance and associated costs for Councillor Isitt to the Local Government Forum on Backcountry Access, which took place in Port Alberni on February 23, 2018

The approximate cost is attending is:

Accommodation \$122.00
Meals \$41.00

Approximate Cost \$163.00

CARRIED UNANIMOUSLY 18/COTW

4. UNFINISHED BUSINESS

4.1 Continued from the Committee of the Whole Meeting February 22, 2018

a. Draft Fairfield Neighbourhood Plan

Committee received a report dated February 8, 2018, from the Director of Sustainable Planning and Community Development regarding the public feedback and next steps on the Draft Fairfield Neighbourhood Plan. This item is a continuation from the February 22, 2018 Committee of the Whole meeting.

Motion: It was moved by Councillor Coleman seconded by Councillor Alto, that Council direct staff to amend the plan as follows:

6. Design of Cook Street Village Built Form
 - a. Detailed review of plan policies and guidelines by staff to consider additional adjustments/ revisions based on feedback (e.g. character, setbacks, massing, street wall, shading, impacts to street trees, transitions) through additional urban design analysis. To be incorporated in next version of plan.

Amendment: It was moved by Councillor Isitt, seconded by Councillor Loveday, that the motion be amended as follows:

That Council direct staff to amend the plan as follows:

6. Design of Cook Street Village Built Form
 - a. Detailed review of plan policies and guidelines by staff to consider additional adjustments/ revisions based on feedback (e.g. character, setbacks, massing, street wall, shading, impacts to street trees, transitions) through additional urban design analysis. To be incorporated in next version of plan.
 - b. that consideration be given to a two storey street wall with step backs of any additional storeys.**

On the amendment:
CARRIED 18/COTW

For: Mayor Helps, Councillors Isitt, Loveday, Madoff, and Young
Against: Councillors Alto, Coleman and Lucas

On the main motion as amended:

That Council direct staff to amend the plan as follows:

6. Design of Cook Street Village Built Form
 - a. Detailed review of plan policies and guidelines by staff to consider additional adjustments/ revisions based on feedback (e.g. character, setbacks, massing, street wall, shading, impacts to street

- trees, transitions) through additional urban design analysis. To be incorporated in next version of plan.
- b. that consideration be given to a two storey street wall with step backs of any additional storeys.

On the main motion as amended:
CARRIED UNANIMOUSLY 18/COTW

Motion: It was moved by Mayor Helps, seconded by Councillor Loveday, that Council direct staff to assign an urban designer to work collaboratively with those interested to produce an integrated and completed set of conceptual drawings of urban design and public realm enhancements for the Cook Street Village that can be used as a basis for more detailed public realm design during phase four of the bike network implementation;

Amendment: It was moved by Councillor Isitt, seconded by Councillor Young, that the motion be amended as follows:
that Council direct staff to assign an urban designer to work collaboratively with those interested to produce an integrated and completed set of conceptual drawings of urban design and public realm enhancements for the Cook Street Village that can be used as a basis for more detailed public realm design during phase four of the bike network implementation; and

That stakeholders for this design workshop include:

- **The Fairfield Gonzales Community Association;**
- **Cook Street Village Residents Network;**
- **Walk on Victoria; and**
- **The Greater Victoria Cycling Coalition.**

Amendment to the amendment:

It was moved by Councillor Loveday, seconded by Councillor Isitt, that the amendment be amended as follows:

that Council direct staff to assign an urban designer to work collaboratively with those interested to produce an integrated and completed set of conceptual drawings of urban design and public realm enhancements for the Cook Street Village that can be used as a basis for more detailed public realm design during phase four of the bike network implementation; and

That stakeholders for this design workshop include:

- **The Fairfield Gonzales Community Association;**
- **Cook Street Village Residents Network;**
- **Walk on Victoria; and**
- **The Greater Victoria Cycling Coalition.**
- **Cook Street Village Business Association**
- **Neighbourhood Planning Group**

Councillor Loveday withdrew from the meeting at 9:46 a.m. and returned at 9:46 a.m.

On the amendment to the amendment:
CARRIED 18/COTW

For: Mayor Helps, Councillors Alto, Coleman, Isitt, Loveday, Lucas, and Young
Against: Councillor Madoff

On the amendment:
DEFEATED 18/COTW

For: Councillors Isitt, and Young
Against: Mayor Helps, Councillor Alto, Coleman, Loveday, Lucas, and Madoff

Committee discussed:

- possibility of having two conceptual drawings of the village

Amendment: It was moved by Mayor Helps, seconded by Councillor Alto, that the motion be amended as follows:

Direct staff to assign an urban designer to work collaboratively with those interested to produce an integrated and completed set of conceptual drawings of urban design and public realm enhancements for the Cook Street Village that can be used as a basis for more detailed public realm design during phase four of the bike network implementation, **while not tying the conceptual design to a preferred bike lane treatment.**

On the amendment:
CARRIED 18/COTW

For: Mayor Helps, Councillors Alto, Coleman, Loveday, Lucas, Madoff, and Young
Against: Councillor Isitt

On the main motion:

Direct staff to assign an urban designer to work collaboratively with those interested to produce an integrated and completed set of conceptual drawings of urban design and public realm enhancements for the Cook Street Village that can be used as a basis for more detailed public realm design during phase four of the bike network implementation, while not tying the conceptual design to a preferred bike lane treatment.

On the main motion:
CARRIED 18/COTW

For: Mayor Helps, Councillors Alto, Coleman, Loveday, Lucas, Madoff, and Young
Against: Councillor Isitt

Motion: It was moved by Councillor Isitt, seconded by Councillor Coleman that Council direct staff to amend the plan as follows:

7. Design of Cook Street Village Streetscape and Cycling Infrastructure
 - a. Expand design principles in plan based on community feedback (e.g. recognize Lekwungen history, shading, character, lighting, community gathering, slowing traffic, artistic elements)
 - b. Broaden scope of AAA cycling route design to an Integrated Streetscape Plan for Cook Street Village, pending budget approval, to include sidewalks, boulevards, street trees, on-street parking, loading, public spaces and connections to neighbourhood destinations (2021 design; 2022 implementation).
 - c. Parking management strategy for Cook Street Village area identified as short-term action.

Motion:

It was moved by Councillor Isitt, seconded by Mayor Helps that Council direct staff to amend the plan as follows:

8. Effectiveness of Rental Retention Area Policies
 - a. Conduct additional analysis of policies related to density bonus (8.1.3.) through development of City-wide inclusionary housing policy
 - b. Consider if neighbourhood specific policies are needed following Market Rental Revitalization Strategy and development of inclusionary housing policy (2018)

Amendment:

It was moved by Councillor Isitt, seconded by Councillor Madoff, that the motion be amended as follows:

that Council direct staff to amend the plan as follows:

8. Effectiveness of Rental Retention Area Policies
 - a. Conduct additional analysis of policies related to density bonus (8.1.3.) through development of City-wide inclusionary housing policy
 - b. Consider if neighbourhood specific policies are needed following Market Rental Revitalization Strategy and development of inclusionary housing policy (2018)
 - c. retain the emphasis on rental retention and affordable housing in the area.**

Amendment to the amendment:

It was moved by Councillor Madoff, seconded by Councillor Isitt, that the amendment be amended as follows:

that Council direct staff to amend the plan as follows:

8. Effectiveness of Rental Retention Area Policies
 - a. Conduct additional analysis of policies related to density bonus (8.1.3.) through development of City-wide inclusionary housing policy
 - b. Consider if neighbourhood specific policies are needed following Market Rental Revitalization Strategy and development of inclusionary housing policy (2018)
 - c. Retain the emphasis on rental retention including existing rental buildings and affordable housing in the area.**

On the amendment to the amendment:
CARRIED UNANIMOUSLY 18/COTW

On the amendment:
CARRIED UNANIMOUSLY 18/COTW

Amendment:

It was moved by Mayor Helps, seconded by councillor Loveday, that the motion be amended as follows:

that Council direct staff to amend the plan as follows:

8. Effectiveness of Rental Retention Area Policies

- a. Conduct additional analysis of policies related to density bonus (8.1.3.) through development of City-wide inclusionary housing policy
- b. Consider if neighbourhood specific policies are needed following Market Rental Revitalization Strategy and development of inclusionary housing policy (2018)
- c. Retain the emphasis on rental retention including existing rental buildings and affordable housing in the area.
- d. **Consider if new zoning tools being contemplated by the province could be used for rental retention in the area.**

On the amendment:
CARRIED UNANIMOUSLY 18/COTW

On the main motion as amended:

That Council direct staff to amend the plan as follows:

8. Effectiveness of Rental Retention Area Policies
 - a. Conduct additional analysis of policies related to density bonus (8.1.3.) through development of City-wide inclusionary housing policy
 - b. Consider if neighbourhood specific policies are needed following Market Rental Revitalization Strategy and development of inclusionary housing policy (2018)
 - c. Retain the emphasis on rental retention including existing rental buildings and affordable housing in the area.
 - d. Consider if new zoning tools being contemplated by the province could be used for rental retention in the area.

On the main motion as amended:
CARRIED UNANIMOUSLY 18/COTW

Councillor Isitt requested that the motion be recalled.

Amendment: It was moved by Councillor Isitt, seconded by Mayor Helps, that the motion be amended as follows:

That Council direct staff to amend the plan as follows:

8. Effectiveness of Rental Retention Area Policies
 - a. Conduct additional analysis of policies related to density bonus (8.1.3.) through development of City-wide inclusionary housing policy
 - b. Consider if neighbourhood specific policies are needed following Market Rental Revitalization Strategy and development of inclusionary housing policy (2018)
 - c. Retain the emphasis on rental retention including existing rental buildings and affordable housing in the area.
 - d. Consider if new zoning tools being contemplated by the province could be used for rental retention **and affordable housing** in the area.

On the amendment:
CARRIED UNANIMOUSLY 18/COTW

On the main motion as amended:

That Council direct staff to amend the plan as follows:

8. Effectiveness of Rental Retention Area Policies
 - a. Conduct additional analysis of policies related to density bonus (8.1.3.) through development of City-wide inclusionary housing policy
 - b. Consider if neighbourhood specific policies are needed following Market Rental Revitalization Strategy and development of inclusionary housing policy (2018)
 - c. Retain the emphasis on rental retention including existing rental buildings and affordable housing in the area.
 - d. Consider if new zoning tools being contemplated by the province could be used for rental retention and affordable housing in the area.

On the main motion as amended:
CARRIED UNANIMOUSLY 18/COTW

Motion:

It was moved by Mayor Helps, seconded by Councillor Lucas, that Council direct staff to amend the plan as follows:

9. Northwest Corner and Fort Street
 - a. Maintain direction in plan, with staff review for potential refinements for location of heights, commercial uses in certain locations and public space impacts.
 - b. Some anticipated growth shifted from Cook Street Village area

On the main motion as amended:
CARRIED UNANIMOUSLY 18/COTW

Committee recessed at 10:45 a.m. and returned at 10:51 a.m.

Councillor Alto returned to the meeting at 10:52 a.m.

Motion:

It was moved by Councillor Isitt, seconded by Councillor Coleman that Council direct staff to amend the plan as follows:

10. Design Concept for Ross Bay Urban Village (Fairfield Plaza)
 - a. Maintain direction in plan, with revisions to land use and design policies to address concerns regarding transition, parking.
 - b. Develop site-specific design guidelines, with focus on transition to surrounding properties.
 - c. Remove images, to avoid concept being misconstrued as a development application.

Amendment: It was moved by Councillor Isitt, seconded by Councillor Madoff, that the motion be amended as follows:

That Council direct staff to amend the plan as follows:

10. Design Concept for Ross Bay Urban Village (Fairfield Plaza)
 - a. Maintain direction in plan, with revisions to land use and design policies to address concerns regarding transition, parking.
 - b. Develop site-specific design guidelines, with focus on transition to surrounding properties.

- c. Remove images, to avoid concept being misconstrued as a development application.
- d. that the designation of Stannard Avenue be consistent along its entire length as traditional residential**

On the amendment:
CARRIED 18/COTW

For: Mayor Helps, Councillor Isitt, Loveday, Madoff and Young
Against: Alto, Coleman, and Lucas

Amendment: It was moved by Mayor Helps, seconded by Councillor Madoff, that the motion be amended as follows:
Direct staff to check in with the surrounding neighbours specifically with the people who wrote with specific concerns.

On the amendment:
CARRIED UNANIMOUSLY 18/COTW

On the main motion as amended:

That Council direct staff to amend the plan as follows:

- 10. Design Concept for Ross Bay Urban Village (Fairfield Plaza)
 - a. Maintain direction in plan, with revisions to land use and design policies to address concerns regarding transition, parking.
 - b. Develop site-specific design guidelines, with focus on transition to surrounding properties.
 - c. Remove images, to avoid concept being misconstrued as a development application.
 - d. that the designation of Stannard Avenue be consistent along its entire length as traditional residential

Direct staff to check in with the surrounding neighbours specifically with the people who wrote with specific concerns

On the main motion as amended:
CARRIED UNANIMOUSLY 18/COTW

Motion: It was moved by Councillor Madoff, seconded by Councillor Young, that Council direct staff to amend the plan as follows:
11. Identification of Potential Heritage Conservation Areas

- a. Remove reference to specific street names/ areas in plan policies (10.2.3).
- b. Reword to reinforce citizen-initiated efforts to establish heritage conservation areas

CARRIED 18/COTW

For: Mayor Helps, Councillor Alto, Coleman, Loveday, Lucas, Madoff, and Young
Against: Councillor Isitt

Motion: It was moved by Councillor Lucas seconded by Councillor Alto, that Council direct staff to amend the plan as follows:

12. Topics Outside Scope of Neighbourhood Plan

- a. Continue approach where neighbourhood plan provides general direction for these topics, with more detail provided by other initiatives
- b. Continue to share community feedback with relevant staff. Continue to make reference to concurrent and upcoming City-wide initiatives in neighbourhood plan.

CARRIED UNANIMOUSLY 18/COTW

Motion: It was moved by Mayor Helps, seconded by Councillor Loveday, that Council: Direct staff to clarify the population and housing projections for the Fairfield Local Area Plan which includes a typology of housing growth and a update based on 2016 Census information.

CARRIED UNANIMOUSLY 18/COTW

Motion: It was moved by Mayor Helps, seconded by Councillor Loveday, that Council: For the remainder of the process, direct staff to collaborate with neighbourhood stakeholders as per the project plan approved by Council in June 2016 and as per the definition provided by the International Association of Public Participation which is "To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution."

CARRIED UNANIMOUSLY 18/COTW

**b. Referred from the February 22, 2018 Council Meeting
Official Community Plan Bylaw, 2012 Amendment Bylaw (No. 21)
No. 18-003**

Motion: It was moved by Mayor Helps, seconded by Councillor Loveday, that Council direct staff to do some targeted engagement on the Gonzales neighbourhood plan based on the feedback received and bring the Gonzales plan along with the Fairfield plan for Council's consideration.

Motion to refer:

It was moved by Councillor Isitt, seconded by Councillor Young,
That this motion be referred to the March 8, 2018 Council Meeting.

On the motion to refer:
DEFEATED 18/COTW

For: Councillor Coleman, Isitt, and Young

Against: Mayor Helps, Councillors Alto, Loveday, Lucas, and Madoff

Amendment: It was moved by Mayor Helps, seconded by Councillor Isitt, that the motion be amended as follows:

that Council direct staff to do some targeted engagement on the Gonzales neighbourhood plan based on the feedback received and bring the Gonzales plan ~~along with the Fairfield plan~~ for Council's consideration.

On the amendment:
CARRIED UNANIMOUSLY 18/COTW

On the main motion:

That Council direct staff to do some targeted engagement on the Gonzales neighbourhood plan based on the feedback received and bring the Gonzales plan for Council's consideration.

On the main motion as amended:
CARRIED 18/COTW

For: Mayor Helps, Councillors Alto, Coleman, Loveday, Lucas, Madoff and Young
Against: Councillor Isitt

Committee recessed at 11:55 a.m. and returned at 12:27 p.m.

5. STAFF REPORTS

5.1 David Foster Harbour Pathway Extension – Johnson Street Bridge Underpass

Committee received a report dated February 26, 2018, from the Director of Engineering and Public Works regarding recommendations for a proposed underpass that will provide a connection between the Northern Junk Public Plaza and the Janion Building Public Plaza.

Committee discussed:

- Whether the Heron Cove and Raymur Park Bridge will be further delayed.
- The possibility of incorporating Lekwungen wayfinding and information into the plan for wayfinding

Motion: It was moved by Councillor Alto, seconded by Councillor Lucas, that Council direct staff to:

1. Finalize this detailed design and proceed with procurement and construction of the proposed Johnson Street Bridge Underpass.
2. Update the 2018 Financial Plan to set a project budget of \$544,000 for the extension of the David Foster Harbour Pathway under the new Johnson Street Bridge, consisting of \$444,000 from the Harbour Pathway Capital Budget from the deferred pedestrian bridges and \$100,000 contribution from the Trans Canada Trail Foundation.
3. Incorporate maintenance and operating costs of this new section of the pathway as part of the 2019 Operating budget.

CARRIED UNANIMOUSLY 18/COTW

5.2 Development Cost Charges Bylaw Update – Parks and Sewer

Committee received a report dated February 19, 2018, from the Director of Finance regarding recommendations for updating the Development Cost Charges (DCC) Bylaw.

- Motion:** It was moved by Mayor Helps, seconded by Councillor Alto, that Council direct staff to:
1. Initiate the process for amending the Development Cost Charges (DCC) bylaw to update DCC rates for parks and sewage to reflect newly available engineering and planning information.
 2. Replace DCC rates for Parkland Acquisition and Parkland Development with a new rate for Parkland Acquisition and Development as part of the DCC bylaw amendment process.
 3. Prepare a bylaw to establish a DCC reserve funds including Parks Acquisition and Development DCCs.
 4. Bring forward the bylaws to the March 8, 2018 Council meeting for introductory reading

CARRIED UNANIMOUSLY 18/COTW

5.3 Proclamation: World Water Day

Committee received a report dated February 9, 2018, from City Clerk regarding recommendations for the World Water Day Proclamation to be held March 22, 2018.

Committee discussed:

- Issue within the content of the Proclamation

Motion: It was moved by Councillor Coleman, seconded by Councillor Young, that the World Water Day Proclamation be forwarded to the March 8, 2018 Council meeting for Council's consideration.

Amendment: It was moved by Councillor Coleman, seconded by Councillor Madoff, that the motion be amended as follows:
That the third (3rd) Whereas clause in the World Water Day Proclamation be removed.

On the amendment:
CARRIED UNANIMOUSLY 18/COTW

Main motion as amended:
That the World Water Day Proclamation be forwarded to the March 8, 2018 Council meeting for Council's consideration and that the third (3rd) Whereas clause in the World Water Day Proclamation be removed.

On the main motion as amended:
CARRIED UNANIMOUSLY 18/COTW

6. NEW BUSINESS

6.1 Council Member Motion: National Cycling Strategy

Committee received a Council member motion dated February 23, 2018, from Mayor Helps regarding recommendations regarding the proposed National Cycling Strategy.

- Motion:** It was moved by Councillor Isitt, seconded by Mayor Helps,
1. That Council request that the Federation of Canadian Municipalities advocate to the Federal government to create a National Cycling Strategy and that the FCM work to build a knowledge framework and set of tools to inform a national process to advance cycling and active transportation across Canada.
 2. That Council forward this motion to the March FCM Board Meeting for consideration.

- Amendment:** It was moved by Councillor Isitt, seconded by Mayor Helps,
1. That Council request that the Federation of Canadian Municipalities advocate to the Federal government to create a National Cycling Strategy and that the FCM work to build a knowledge framework and set of tools to inform a national process to advance cycling and active transportation across Canada.
 2. That Council forward this motion to the March FCM Board Meeting for consideration.
 3. **That Council request that the Mayor, on behalf of Council, write to the federal Minister of Transportation and Minister of Environment, encouraging the passage and implementation of Bill C-312, the National Cycling Strategy Act, with electronic copies of the letter sent to Members of Parliament representing constituencies on Vancouver Island.**

CARRIED UNANIMOUSLY 18/COTW

7. ADJOURNMENT

- Motion:** It was moved by Councillor Alto, seconded by Councillor Loveday, that the Committee of the Whole meeting of March 1, 2018, be adjourned at 1:01 p.m.

CARRIED UNANIMOUSLY 18/COTW

CERTIFIED CORRECT:

CITY CLERK

MAYOR