



## Council Report

For the meeting of June 21, 2018

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**To:** Council **Date:** June 13, 2018  
**From:** Chris Coates, City Clerk  
**Subject:** Special Committee of the Whole Meeting June 26, 2018 – District of Saanich and City of Victoria Councils

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### RECOMMENDATION

- 1) That Council authorize a Special Committee of the Whole Meeting concurrent with the District of Saanich to be held at the Capital Regional District Boardroom, 6<sup>th</sup> Floor at 625 Fisgard Street, Victoria, BC V8W 1R7, on Tuesday, June 26, 2018 commencing at 7:00 p.m. or a mutually agreed upon date.
- 2) That Council suspend its rules of the Council Procedure Bylaw to allow for a Special Committee of the Whole Meeting inviting the District of Saanich Council to participate.
- 3) That Council adopt the Special Committee of the Whole Agenda and rules of order for procedure as outlined in "Appendix A" for this meeting.

### EXECUTIVE SUMMARY

The purpose of this report is to seek Council's specific approval for a meeting to be held jointly with the District of Saanich Council, and to establish procedures for the Special Committee of the Whole Meeting between the two Councils.

At the April 26, 2018 Council meeting, Council passed the following motion:

#### **Mayors' Joint Report on Citizen's Assembly**

*"That Saanich and Victoria hold a joint Committee of the Whole meeting to determine which question both local governments will place on the October 20, 2018 municipal election ballot in order to receive elector assent to explore the costs and benefits of the amalgamation between the District of Saanich and the City of Victoria."*

The concept for the joint meeting, which will be held in the Capital Regional District Boardroom, is that the sessions be a joint meeting, co-chaired by Saanich and Victoria Mayors. Staff from Saanich and Victoria have discussed the proposed structure and propose a basic set of rules of procedure specific for this meeting, to enable the Council's to jointly participate. The proposed framework is attached as Appendix A to this report. The Mayor's have met and concluded that public participation, permitted in Saanich Committee of the Whole meetings, should be permitted in the joint session. A

complimentary report to Saanich Council is being considered at Saanich Council's June 18, 2018 meeting.

Appendix B to this report is the joint report from Mayor Helps and Mayor Atwell. This will be the agenda item under consideration for the Joint meeting

The costs for the June 26, 2018 Special Committee of the Whole Meeting will be shared with the District of Saanich and funded from the City's current operating budget committee meetings.

Respectfully submitted,



Chris Coates  
City Clerk

**Report accepted and recommended by the City Manager:**

  
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**Date:** June 13, 2018

#### **List of Attachments**

Appendix A – Proposed Meeting Procedures  
Appendix B – Joint Report and attachments