



## **MINUTES - COMMITTEE OF THE WHOLE**

**May 10, 2018, 9:00 A.M.**

**COUNCIL CHAMBERS, CITY HALL, 1 CENTENNIAL SQUARE**

**Located on the traditional territory of the Esquimalt and Songhees People**

**PRESENT:** Mayor Helps in the Chair, Councillor Alto, Councillor Coleman, Councillor Isitt, Councillor Loveday, Councillor Lucas, Councillor Madoff, Councillor Thornton-Joe, Councillor Young

**ABSENT FOR A PORTION OF THE MEETING:** Councillor Isitt

**STAFF PRESENT:** J. Jenkyns - Acting City Manager, C. Coates - City Clerk, P. Bruce - Fire Chief, S. Thompson - Director of Finance, J. Tinney - Director of Sustainable Planning & Community Development, F. Work - Director of Engineering & Public Works, T. Soulliere - Director of Parks, Recreation & Facilities, B. Eisenhauer - Head of Engagement, C. Havelka - Deputy City Clerk, A. Hudson - Assistant Director of Community Planning, C. Mycroft - Manager of Executive Operations, AK Ferguson - Committee Secretary, T. Zworski - City Solicitor, D. Miller - Community Energy Specialist, J. Tarbotton - Senior Planner Housing Policy

### **A. APPROVAL OF AGENDA**

**Moved By** Councillor Coleman

**Seconded By** Councillor Alto

That the agenda be approved.

**Amendment:**

**Moved By** Councillor Coleman

**Seconded By** Councillor Alto

That the agenda be amended by adding the following items to the Consent Agenda:

**F.6 Board of Cemetery Trustees of Greater Victoria - Request to Increase Borrowing Authority**

- H.1 Attendance at the FCM Conference in Halifax
- H.2 Attendance at the ICLEI World Congress in Montreal
- H.3 Attendance at the FCM and CCCO Conferences Halifax (May 30 - June 3, 2018)
- H.4 Collaboration for School Crossing Guard Program

Amendment:

**CARRIED UNANIMOUSLY**

Main motion as amended:

**CARRIED UNANIMOUSLY**

## **B. CONSENT AGENDA**

**Moved By** Councillor Alto

**Seconded By** Councillor Coleman

That the following items be approved without further debate:

### **F.6 Board of Cemetery Trustees of Greater Victoria - Request to Increase Borrowing Authority**

Committee received a report dated April 26, 2018 from the Director of Finance and the City Clerk requesting Council authorization to execute an amendment to an agreement between the City and District of Saanich to increase the borrowing limit for the Board of Cemetery Trustees of Greater Victoria.

**Moved By** Councillor Alto

**Seconded By** Councillor Coleman

That Council direct staff to undertake formal notice under section 94 of the *Community Charter* of the intention to provide a loan guarantee for the amount of \$3 million, and authorize the Mayor and City Clerk to execute an amendment to the establishing agreement to increase the borrowing limit to \$3 million.

**CARRIED UNANIMOUSLY**

### **H.1 Attendance at the FCM Conference in Halifax**

Committee received a report dated April 26, 2018 from Mayor Helps seeking approval of costs associated with the FCM Conference in Halifax May 31 - June 3, 2018.

**Moved By** Councillor Alto

**Seconded By** Councillor Coleman

That Council authorize the attendance and associated costs for Mayor Lisa Helps to attend the FCM Conference to be held in Halifax May 31 - June 3, 2018.

**CARRIED UNANIMOUSLY**

**H.2 Attendance at the ICLEI World Congress in Montreal**

Committee received a report dated April 26, 2018 from Mayor Helps requesting approval of costs associated with attending the ICLEI World Congress, June 19-22, 2018.

**Moved By** Councillor Alto

**Seconded By** Councillor Coleman

That Council authorize the attendance and associated costs for Mayor Lisa Helps to attend the ICLEI World Congress to be held in Montreal June 19-22, 2018.

**CARRIED UNANIMOUSLY**

**H.3 Attendance at the FCM and CCCO Conferences Halifax (May 30 - June 3, 2018)**

Committee received a report dated May 9, 2018 from Councillor Coleman seeking approval of costs associated with the Federation of Canadian Municipalities (FCM) and Canadian Capital Cities Organization (CCCO) Conferences in Halifax May 30 - June 3, 2018.

**Moved By** Councillor Alto

**Seconded By** Councillor Coleman

That Council authorize the attendance and associated costs for Councillor Coleman to attend the FCM and CCCO Conferences to be held in Halifax May 30 - June 3, 2018.

**CARRIED UNANIMOUSLY**

**H.4 Collaboration for School Crossing Guard Program**

A Council Member Motion dated May 2, 2018 from Councillors Isitt and Alto regarding the possibility of developing a solution to the need for crossing guards at Victoria schools.

**Moved By** Councillor Alto

**Seconded By** Councillor Coleman

That Council:

1. Request that the Mayor write, on behalf of Council, to the School District 61 Board of Education, requesting that the District work with the City of Victoria to develop a comprehensive crossing guard solution to address both short-term and long-term needs;
2. Refer the following resolution to staff to report on the resource implications at the next Quarterly Update:

That staff be directed to prepare a report with recommendations on a priority basis outlining the role(s) that the City of Victoria can take to support a crossing guard program for Victoria schools, including possible resource allocations to ensure continuity of the program for the 2018/2019 school year.

**CARRIED UNANIMOUSLY**

**F. STAFF REPORTS**

**F.1 Market Rental Revitalization Study**

*Councillor Lucas withdrew from the meeting at 9:03 a.m. due to a pecuniary conflict of interest with the following item, as she the owners of the hotel she works at own rental buildings.*

*Councillor Isitt joined the meeting at 9:03 a.m.*

Committee received report dated April 20, 2018 from the Director of Sustainable Planning and Community Development regarding the Market Rental Revitalization Study, providing an overview of the City of Victoria Market Rental Building inventory, Rental Property Standard of Maintenance Bylaw, a recommended Tenant Assistance Policy, and recommendations for a Market Rental Energy Seismic Upgrade incentive program.

**Moved By** Councillor Isitt

**Seconded By** Councillor Alto

That Council:

1. Accept the Market Rental Building Inventory for information, and direct staff to:
  - a. incorporate the market rental building inventory into City systems such as VicMap for public access.
  - b. continue the Development Monitoring project to provide better tracking and upkeep of the rental building inventory.
2. Instruct the City Solicitor to bring forward a bylaw to implement the Rental Property Standards of Maintenance elements described in Attachment G.

3. Direct Staff to report back to Council with a Rental Property Standards of Maintenance Bylaw resourcing and implementation plan for budgetary approval.
4. Adopt the Tenant Assistance Policy attached to this report (Attachment H) effective September 1, 2018, and direct staff to:
  - a. report back to Council following conclusion of the Provincial Renters Task Force and any proposed changes to the Residential Tenancy Act that may impact provisions outlined in the Tenant Assistance Policy.
5. Refer consideration of a grant program to provide support to organisations that provide information, education and support to tenants on residential tenancy matters to the 2019 financial planning process.
6. Adopt the Market Rental Energy and Seismic Upgrade incentive program described in this report, and direct staff to :
  - a. identify pilot projects for testing and further development of the incentive program.

*Committee discussed:*

- *Timeline for completion of the Bylaw for Council review.*
- *Whether the tenant assistance policy could be used if a tenant was evicted following a government order.*
- *Giving incentives to property owners willing to provide affordable rent.*
- *Whether the Standard Maintenance Bylaw will extend to the outside of the building and include pests.*
- *Whether the Standard Maintenance Bylaw will assist tenants with accessibility issues should an elevator be out of order for a period of time.*
- *How the buildings will be selected and what geographic area will be selected.*

*Councillor Isitt left the meeting at 10:00 am.*

*Councillor Coleman left the meeting at 10:03 am.*

**Amendment:**

**Moved By** Councillor Loveday

**Seconded By** Mayor Helps

7. That Council direct staff to report back on options for facilitating a partnership to advance a local proposal for the recently released CMHC National Co-investment Fund, to renew existing purpose-build rental housing in Victoria, prevent the demolition of rental housing, and reduce the likelihood of displacement of renters.

## **CARRIED UNANIMOUSLY**

Absent (3): Councillor Coleman, Councillor Isitt, and Councillor Lucas

*Committee discussed:*

- *Whether families would be included in the term 'vulnerable'.*

### **Main motion as amended:**

That Council:

1. Accept the Market Rental Building Inventory for information, and direct staff to:
  - a. incorporate the market rental building inventory into City systems such as VicMap for public access.
  - b. continue the Development Monitoring project to provide better tracking and upkeep of the rental building inventory.
2. Instruct the City Solicitor to bring forward a bylaw to implement the Rental Property Standards of Maintenance elements described in Attachment G.
3. Direct Staff to report back to Council with a Rental Property Standards of Maintenance Bylaw resourcing and implementation plan for budgetary approval.
4. Adopt the Tenant Assistance Policy attached to this report (Attachment H) effective September 1, 2018, and direct staff to:
  - a. report back to Council following conclusion of the Provincial Renters Task Force and any proposed changes to the Residential Tenancy Act that may impact provisions outlined in the Tenant Assistance Policy.
5. Refer consideration of a grant program to provide support to organisations that provide information, education and support to tenants on residential tenancy matters to the 2019 financial planning process.
6. Adopt the Market Rental Energy and Seismic Upgrade incentive program described in this report, and direct staff to :
  - a. identify pilot projects for testing and further development of the incentive program.
7. That Council direct staff to report back on options for facilitating a partnership to advance a local proposal for the recently released CMHC National Co-investment Fund, to renew existing purpose-build rental

housing in Victoria, prevent the demolition of rental housing, and reduce the likelihood of displacement of renters.

**CARRIED UNANIMOUSLY**

Absent (3): Councillor Coleman, Councillor Isitt, and Councillor Lucas

*Committee recessed at 10:26 a.m. and returned at 10:31 a.m.*

*Councillor Lucas was present at the commencement of the meeting.*

**F.3 External Grant Review Committee Report**

**Guests: Members of the External Grant Review Committee: Margaret Eckenfelder, Melissa Avdeeff, Louise MacDonald, and Danella Parks**

Committee received a report from the External Grant Review Committee regarding their review and recommendations pertaining to the 2018 Strategic Plan Grant Applications which were received prior to the closing date of January 31, 2018.

*Councillor Loveday withdrew from the meeting at 10:50 a.m., due to a pecuniary conflict of interest with this item as his partner works at TAPS.*

*Committee discussed:*

- *Whether there is an opportunity for feedback to the applicants.*
- *What the DVBA allocation will be used for*
- *Differences between ineligible and turned down applications.*
- *The requirements for City of Victoria recognition at the events.*

*Committee requested the motion be separated into two parts.*

**Moved By** Councillor Thornton-Joe

**Seconded By** Councillor Alto

That Council approve the External Grant Review Committee's recommendations for grant awards for the Strategic Grant program.

**CARRIED UNANIMOUSLY (6 to 0)**

Absent (3): Councillor Coleman, Councillor Isitt, Councillor Loveday

*Committee discussed:*

- *What are the possibilities to allocate funds to TAPS.*

**Amendment:**

**Moved By** Councillor Alto

**Seconded By** Mayor Helps

That an additional \$6000 be taken from contingency and allocated to TAPS

**DEFEATED (1 to 5)**

FOR (1): Councillor Alto

OPPOSED (5): Mayor Helps, Councillor Lucas, Councillor Madoff, Councillor Thornton-Joe, and Councillor Young

Absent (3): Councillor Coleman, Councillor Isitt, and Councillor Loveday

*Committee discussed:*

- *Concerns with straying away from the process and policy.*

*Councillor Loveday returned to the meeting at 11:14 a.m.*

**Moved By** Mayor Helps

**Seconded By** Councillor Alto

Approve recommendations to improve the process for 2019, as proposed in "Suggestions for 2019".

**CARRIED UNANIMOUSLY (7 to 0)**

FOR (7): Mayor Helps, Councillor Alto, Councillor Loveday, Councillor Lucas, Councillor Madoff, Councillor Thornton-Joe, and Councillor Young

Absent (2): Councillor Coleman and Councillor Isitt

**Main Motion as Amended:**

That Council approve the External Grant Review Committee's recommendations for grant awards for the Strategic Grant program.

Approve recommendations to improve the process for 2019, as proposed in "Suggestions for 2019".

**CARRIED UNANIMOUSLY (7 to 0)**



FOR (7): Mayor Helps, Councillor Alto, Councillor Loveday, Councillor Lucas, Councillor Madoff, Councillor Thornton-Joe, and Councillor Young

Absent (2): Councillor Coleman and Councillor Isitt

## **F.2 2018 Strategic Grant Applications**

Committee received a report dated April 27, 2018 from the Director of Finance regarding the intake for the 2018 Strategic Plan Grant program which closed January 31, 2018.

**Moved By** Mayor Helps

**Seconded By** Councillor Alto

That Council:

1. Consider and approve, as determined by Council, the External Grant Review Committee's recommendations for grant awards for the Strategic Plan Grant program.

**CARRIED UNANIMOUSLY (7 to 0)**

FOR (7): Mayor Helps, Councillor Alto, Councillor Loveday, Councillor Lucas, Councillor Madoff, Councillor Thornton-Joe, and Councillor Young

Absent (2): Councillor Coleman and Councillor Isitt

## **F.4 CRD Wastewater Treatment Project Community Amenity - Consultation/Recommendation**

Committee received a report dated April 27, 2018 from the Head of Engagement, the Director of Engineering and Public Works, and the Director of Parks, Recreation and Facilities regarding engagement findings for the proposed public realm improvement to be funded by the Core Area Liquid Waste Management Committee amenity contribution.

*Committee discussed:*

- *Whether lighting is envisioned for the path.*
- *Process to deal with ancient remains should any be excavated.*

**Moved By** Councillor Thornton-Joe

**Seconded By** Councillor Young

That Council direct staff to allocate the \$100,000 amenity contribution from the CRD's Core Area Liquid Waste Management Committee, as part of the Licence

of Occupation - Clover Point Pump Station, to enhance a multi-modal pathway through a portion of Beacon Hill Park, running from Heywood Avenue to Bridge Way and on to Douglas Street, connecting the James Bay and Fairfield neighbourhoods.

**CARRIED UNANIMOUSLY**

Absent (2): Councillor Coleman and Councillor Isitt

*Councillor Coleman joined the meeting at 11:33 am.*

*Mayor Helps left the meeting at 11:44 a.m.*

*Councillor Alto assumed the Chair*

**F.5 Art in Public Place Policy Revision**

Committee received a report dated May 2, 2018 from the Acting City Manager regarding the revised Art in Public Place Policy and Terms of Reference for the Art in Public Places Committee.

**Moved By** Councillor Alto

**Seconded By** Councillor Coleman

That Council:

- Approve the revised Art in Public Places Policy.
- As part of the 2019 financial planning process, consider allocating an additional \$75,000 into the Culture operating budget for the annual Artist in residence Program starting in 2019.
- Starting in 2019, transfer the existing \$15,000 annual operating budget for public art maintenance to the Art in Public Places Reserve.
- Approve the revised Terms of Reference for the Art in Public Places Committee.

*Committee discussed:*

- *Involving the community in selecting public art.*

**Amendment:**

**Moved By** Councillor Alto

**Seconded By** Councillor Loveday

That Council:

- As part of the 2019 financial planning process, consider allocating an additional \$75,000 into the Culture operating budget for the ~~annual~~ Artist in residence Program starting in 2019.

**CARRIED UNANIMOUSLY**

Absent (2): Mayor Helps, and Councillor Isitt

**Main Motion as amended:**

That Council:

- Approve the revised Art in Public Places Policy.
- As part of the 2019 financial planning process, consider allocating an additional \$75,000 into the Culture operating budget for the Artist in residence Program starting in 2019.
- Starting in 2019, transfer the existing \$15,000 annual operating budget for public art maintenance to the Art in Public Places Reserve.
- Approve the revised Terms of Reference for the Art in Public Places Committee.

**CARRIED (6 to 1)**

FOR (6): Councillor Alto, Councillor Coleman, Councillor Loveday, Councillor Lucas, Councillor Madoff, and Councillor Thornton-Joe

OPPOSED (1): Councillor Young

Absent (2): Mayor Helps, and Councillor Isitt

**H. NEW BUSINESS**

**H.5 Universally Accessible meeting space in the City of Victoria**

Committee received a Council Member Motion dated May 3, 2018 from Councillors Loveday and Isitt regarding the immediate need for a universally accessible meeting venue for the Accessibility Working Group.

**Moved By** Councillor Loveday

**Seconded By** Councillor Alto

That Council direct staff, in consultation with the AWG, to identify/create, without delay, universally accessible meeting space for the Accessibility Working Group to hold their meetings, including consideration of the option of widening the door of the washroom in City Studio to make that city-owned and city-operated facility

universally accessible for meetings of the Accessibility Working Group and other users.

**CARRIED UNANIMOUSLY**

Absent (2): Mayor Helps, and Councillor Isitt

**I. ADJOURNMENT OF COMMITTEE OF THE WHOLE**

**Moved By** Councillor Lucas

**Seconded By** Councillor Coleman

That the Committee of the Whole Meeting be adjourned at 11:58 a.m.

**CARRIED UNANIMOUSLY**

Absent (2): Mayor Helps, and Councillor Isitt

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CITY CLERK

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MAYOR