



Committee of the Whole Report

For the Meeting of June 28, 2018

To: Mayor and Council
From: Jocelyn Jenkyns, City Manager
Subject: Bastion Square Market Licence Renewal

Date: May 2, 2018

Recommendation:

That Council authorize the Mayor and Corporate Administrator to sign a three year agreement between the City and the Bastion Square Revitalization Association for the operation of the Bastion Square Public Market.

Executive Summary:

The Bastion Square Revitalization Association (BSRA) has requested renewal of its operating agreement for the Bastion Square Public Market for the next three years (see letter attached).

The Bastion Square Public Market has been operated by the BSRA since 1993. It was initiated to increase the vitality of the Square and to raise funds for improvements to the area. Several projects have been completed including Commerce Canoe by local artist Illarion Gallant (2008), and historical interpretation signage and a new gateway sign by Wharf Street in 2009. Most recently, the BSRA has been working on festive overhead (catenary) lighting in the section of lane near Government Street. At the end of 2017, the market had \$237,256 in proceeds held by the City for the BSRA. A formal agreement for the administration of these funds was signed in 2012 (attached).

In addition to raising funds and animating the Bastion Square area, the market provides an important venue for the approximately 55 local artists and vendors expected at the market this season. The market operates in the square Thursdays to Saturdays from April to October and on Sundays it has a larger format and extends onto Langley Street.

The market has been supported by the City since its inception and has operated smoothly over the last three years. The City provides access to three on-street parking spaces for vendor off-loading in the mornings and a locker occupying a single parkade stall for material storage during the market season. City costs are recovered from the annual market fee (\$3,000). The Downtown Community Development Coordinator has provided support to the Board and assisted with operational issues throughout the year.

The BSRA has not requested any substantive changes to the terms of its agreement (see draft agreement attached) and the format of the market is expected to remain the same. The City Solicitor has found the terms of the proposed new agreement acceptable. Although conflicts with other uses of public property have been minimal to date, the status of the former Maritime Museum site is uncertain and renovations or alternative uses of the building could affect the


footprint of the market in the future. Some modification of the market layout may therefore be required over the term of the agreement.

Respectfully submitted,



Michael Hill
Community Development
Coordinator - Downtown

Report accepted and recommended by the City Manager:


Date: June 21, 2018

List of Attachment:

- Attachment A – Letter from the President of the Bastion Square Revitalization Association
- Attachment B – Licence Agreement