

**MINUTES OF THE  
COMMITTEE OF THE WHOLE MEETING  
HELD THURSDAY, MARCH 22, 2018, 9:00 A.M.**

**1. THE CHAIR CALLED THE MEETING TO ORDER AT 9:00 A.M.**

**Committee Members Present:** Mayor Helps (Chair), Councillors Alto, Coleman, Loveday, Madoff, Thornton-Joe, and Young

**Absent:** Councillors Isitt and Lucas

**Staff Present:** J. Jenkyns – Acting City Manager; C. Coates – City Clerk; C. Havelka – Deputy City Clerk; P. Bruce – Fire Chief; S. Thompson – Director of Finance; A. Hudson – Assistant Director of Community Planning; F. Work – Director of Engineering & Public Works; P. Rantucci – Head of Strategic Real Estate; B. Eisenhower – Head of Engagement; T. Zworski - City Solicitor; N. Sidhu – Assistant Director of Parks, Recreation, & Facilities; B. Dellebuur – Assistant Director of Transportation; C. Medd – Senior Planner; J. Handy – Senior Planner; C. Mycroft – Manager of Executive Operations; Q. Anglin – Business Ambassador; A. M. Ferguson – Recording Secretary

**Guests:** Ms. C. Clarke – Executive Director, Songhees Nation; Ms. F. Dick – Liaison Officer, Songhees Nation

**2. APPROVAL OF AGENDA**

**Motion:** It was moved by Councillor Coleman, seconded by Councillor Alto, that the Agenda of the March 22, 2018, Committee of the Whole meeting be approved.

**Amendment:** It was moved by Councillor Loveday, seconded by Councillor Thornton-Joe, that the Agenda of the March 22, 2018, Committee of the Whole meeting be amended as follows:

**Consent Agenda:**

**Item No. 10 - Proclamation “Autism Awareness Day” April 2, 2018**

**Item No. 11 - Attendance at the High Ground: Communities for All Conference, March 23/24, 2018**

**Item No. 12 - Attendance at the Association of Vancouver Island Coastal Communities 2018 Annual Convention and AGM (April 13-15, 2018)**

On the amendment:  
CARRIED UNANIMOUSLY 18/COTW

**Main motion as amended:**

That the Agenda of the March 22, 2018, Committee of the Whole Meeting be approved with the following amendments:

**Consent Agenda:**

Item No. 10 - Proclamation "Autism Awareness Day" April 2, 2018

Item No. 11 - Attendance at the High Ground: Communities for All Conference, March 23/24, 2018

Item No. 12 - Attendance at the Association of Vancouver Island Coastal Communities 2018 Annual Convention and AGM (April 13-15, 2018)

**On the main motion as amended:**  
CARRIED UNANIMOUSLY 18/COTW

**3. CONSENT AGENDA**

**Motion:** It was moved by Councillor Coleman, seconded by Councillor Loveday, that the following items be approved without further debate:

**3.1 Proclamation "Autism Awareness Day" April 2, 2018**

Committee received a report dated March 19, 2018, from the City Clerk regarding a proclamation for "Autism Awareness Day" April 2, 2018.

**Motion:** It was moved by Councillor Coleman, seconded by Councillor Loveday, that the *Autism Awareness Day Proclamation* be forwarded to the March 22, 2018 Council meeting for Council's consideration.

CARRIED UNANIMOUSLY 18/COTW

**3.2 Attendance at the High Ground: Communities for All Conference, March 23/24, 2018**

Committee received a report dated March 14, 2018, from Councillor Alto regarding a request to attend the High Ground: Communities for All Conference being held March 23 and 24, 2018.

**Motion:** It was moved by Councillor Coleman, seconded by Councillor Loveday, that Council authorize the attendance and associated costs for Councillor Alto to attend the High Ground: Communities for All Conference in Vancouver, BC, on March 23 and 24, 2018.

CARRIED UNANIMOUSLY 18/COTW

### **3.3 Attendance at the Association of Vancouver Island Coastal Communities 2018 Annual Convention and AGM (April 13-15, 2018)**

Committee received a report dated March 19, 2018, from Councillor Thornton-Joe regarding a request to attend the Association of Vancouver Island Coastal Communities Conference being held April 13-15, 2018.

**Motion:** It was moved by Councillor Coleman, seconded by Councillor Loveday, that Council authorize the attendance and associated costs for Councillor Thornton-Joe to attend the AVICC Conference to be held in Victoria April 13-15, 2018.

CARRIED UNANIMOUSLY 18/COTW

## **4. MINUTES**

### **4.1 Minutes from the meeting held January 25, 2018**

**Motion:** It was moved by Councillor Alto, seconded by Councillor Madoff, that the Minutes of the meeting held January 25, 2018, be reviewed for accuracy under item 3.6 - Attendance at the FCM Sustainable Communities Conference, and return to Committee.

CARRIED UNANIMOUSLY 18/COTW

## **5. Presentation**

### **5.1 Songhees Nation 10 Year Strategic Plan**

Committee received a presentation from Ms. Christina Clarke and Ms. Florence Dick with the Songhees Nation regarding their 10 Year Strategic Plan.

Committee discussed:

- A lack of funding for language programs.

**Motion:** It was moved by Mayor Helps, seconded by Councillor Alto, that Council refer the Songhees Nation's Strategic Plan to the City Manager to review with the Director's team to look at how the work the City is doing in their strategic plan might support the Songhees Nation's Strategic Plan.

Committee discussed:

- The benefits of reconciliation and various efforts towards this.
- Various strategic plan objectives and proposed measures to meet these.
- Governance on the Songhees Council.

CARRIED UNANIMOUSLY 18/COTW

## 6. LAND USE MATTERS

### 6.1 Rezoning Application No. 00612 & Development Permit with Variances Application No. 00053 for 63 Boyd Street

Committee received reports dated March 8, 2018, from the Director of Sustainable Planning and Community Development regarding an application to subdivide the property and construct two new small lot houses.

**Motion:** It was moved by Councillor Madoff:  
**Rezoning Application No. 00612**  
That Council decline Rezoning Application No. 00612 for the property located at 63 Boyd Street.  
**Development Permit with Variances Application No. 00053**  
That Council decline Development Permit with Variances Application No. 00053 for the property located at 63 Boyd Street.

MOTION FAILED DUE TO NO SECONDER

**Motion:** It was moved by Councillor Thornton-Joe, seconded by Councillor Young:  
**Rezoning Application No. 00612**  
That Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00612 for 63 Boyd Street, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council and a Public Hearing date be set.  
**Development Permit with Variances Application No. 00053**  
That Council, after giving notice and allowing an opportunity for public comment at a meeting of Council, and after the Public Hearing for Rezoning Application No. 00053, if it is approved, consider the following motion:  
"That Council authorize the issuance of Development Permit with Variances Application No. 00612 for 63 Boyd Street, in accordance with:  
1. Plans date stamped February 28, 2018  
2. Development meeting all Zoning Regulation Bylaw requirements, except for the following variances:  
Proposed Lot A  
i. Reduce the side yard setback (south west) for an accessory building from 0.6m to 0.0m  
ii. Increase the maximum height of from 7.5m to 8.03m  
Proposed Lot B  
i. Reduce the side yard setback (north east) for an accessory building from .06m to 0.0m.  
ii. Increase the maximum height from 7.5m to 8.03m  
3. The Development Permit lapsing two years from the date of this resolution."

*Councillor Loveday withdrew from the meeting at 9:59 a.m. and returned at 10:00 a.m.*

Committee discussed:

- Concerns relating to demolishing existing housing.
- Options for housing on the site and affordability.

For: Mayor Helps, Councillors Alto, Coleman, Loveday, Thornton-Joe, and Young  
Opposed: Councillor Madoff

*Councillor Young withdrew from the meeting at 10:05 a.m. and returned at 10:06 a.m.*

## **7. STAFF REPORTS**

### **7.1 Victoria Fire Department Headquarters Replacement Budget Approval**

Committee received a report dated March 8, 2018, from the Director of Finance and the Fire Chief regarding funding for a new Fire Department Headquarters.

*Councillor Alto withdrew from the meeting at 10:19 a.m.*

Committee discussed:

- Grants and other funding opportunities.
- Mitigation of noise impacts for nearby residents.

*Mayor Helps withdrew from the meeting at 10:28 a.m. Councillor Thornton-Joe assumed the Chair in her absence.*

*Mayor Helps returned at 10:30 a.m.*

**Motion:** It was moved by Mayor Helps, seconded by Councillor Loveday, that Council approve allocating \$35.9 million from the City's Debt Reduction Reserve, for inclusion in the 2018 - 2022 Financial Plan, for the procurement of a new Fire Department Headquarters to be located at a new parcel fronting Johnson Street, near Cook Street.

Committee discussed:

- Risk mitigation strategies and comparisons with the lessons learned from the Johnson Street Bridge Replacement project.

*Committee recessed at 10:44 a.m. and returned at 10:49 a.m.*

CARRIED UNANIMOUSLY 18/COTW

### **7.2 Sightseeing Vehicle Parking Stands- Management Review Update**

Committee received a report dated March 14, 2018, from the Director of Engineering and Public Works regarding an amendment to the *Vehicles for Hire Bylaw*, specific to motor sightseeing vehicle parking stands, to promote more sustainable use of public space.

**Motion:** It was moved by Mayor Helps, seconded by Councillor Loveday, that Council direct staff to:

1. Amend and implement the City's procurement process for bus sightseeing stands to include allocation to buses with at least 1998 emissions performance, with incentives towards zero emissions, as outlined in this report
2. Continue to promote Streets and Traffic Bylaw compliance with other on-street parking types/times related to bus tours;
3. Amend the Vehicles for Hire Bylaw to reflect the successful proponents of the procurement process; and
4. Report back to Council during the 2019 financial planning process, or after one year after implementation, to report on program issues, performance, considerations and investment priorities.

Committee discussed:

- Industry changes that will reduce climate impacts.

CARRIED 18/COTW

**For:** Mayor Helps, Councillors Coleman, Loveday, Madoff, and Thornton-Joe  
**Against:** Councillor Young

### **7.3 Parking Stand Allocations for Horse Drawn Vehicles**

Committee received a report dated February 23, 2018, from the City Clerk regarding the three horse drawn vehicle parking stands designated under the *Vehicles for Hire Bylaw*.

*Councillor Loveday withdrew from the meeting at 11:16 a.m. and returned at 11:17 a.m.*

Committee discussed:

- Other potential options for the parking stands.

**Motion:** It was moved by Councillor Thornton-Joe, seconded by Councillor Young, that Council direct staff to:

1. Extend the parking stand allocations of the Horse Drawn Carriage Parking Stands for four years until December 31, 2021.

CARRIED 18/COTW

**For:** Councillors Coleman, Madoff, Thornton-Joe, and Young  
**Against:** Mayor Helps and Loveday

*Councillor Alto returned to the meeting at 11:38 a.m.*

### **7.4 Street Vending Review Project**

Committee received a report dated March 12, 2018, from the City Clerk regarding an update on the bicycle street vending pilot program approved for the summer of 2017.

**Motion:** It was moved by Councillor Loveday, seconded by Councillor Coleman, that Council:

1. Direct staff to proceed with bylaw amendments to the Street Vendor Bylaw, Streets and Traffic Bylaw and Park Regulation Bylaw to permit a seasonal pilot project to enable bicycle vending from May 1 to December 31, 2018.
2. Direct staff to report back in Quarter 1 of 2019 with street vending policy and regulatory recommendations for Council approval.

**Amendment:** It was moved by Councillor Coleman, seconded by Mayor Helps, that the motion be amended in point one as follows:

1. Direct staff to proceed with bylaw amendments to the Street Vendor Bylaw, Streets and Traffic Bylaw and Park Regulation Bylaw to permit a seasonal pilot project to enable bicycle vending from May 1 to December 31, 2018, **with the following amendment:**
  - a. **extend the limit to stay in one place to 1 hour**

On the amendment:  
CARRIED 18/COTW

For: Mayor Helps, Councillors Alto, Coleman, Loveday, Madoff, and Thornton-Joe

Against: Councillor Young

**Main motion as amended:**

That Council:

1. Direct staff to proceed with bylaw amendments to the Street Vendor Bylaw, Streets and Traffic Bylaw and Park Regulation Bylaw to permit a seasonal pilot project to enable bicycle vending from May 1 to December 31, 2018, with the following amendment:
  - a. extend the limit to stay in one place to 1 hour
2. Direct staff to report back in Quarter 1 of 2019 with street vending policy and regulatory recommendations for Council approval.

On the main motion as amended:  
CARRIED UNANIMOUSLY 18/COTW

*Councillor Loveday withdrew from the meeting at 11:52 a.m. and returned at 11:54 a.m.*

## **7.5 Annual Parking Services Update**

Committee received a report dated March 9, 2018, from Director of Finance regarding the annual update on parking services including improvements made in 2017, and recommend short-term changes to address the current capacity challenges.

Committee discussed:

- Parking availability and options to limit impacts.

**Motion:** It was moved by Councillor Coleman, seconded by Mayor Helps, that Council:

1. Approve increases to rates for parkades and update as follows to take effect June 1, 2018:
  - a. Parkade hourly parking rates
    - i. Daily maximums
      1. Centennial, Johnson, View and Broughton \$16
      2. Yates \$17.50
2. Direct staff to update the Parking Rates Policy to reflect approved daily and monthly rate increases.
3. Direct staff to develop a communications plan to share information regarding any approved changes to the parking system and rates.

Committee discussed:

- Long term sustainable mobility strategy and consideration of spaces needed.
- Accessibility considerations for parking.

CARRIED UNANIMOUSLY 18/COTW

## **8. ADJOURNMENT**

**Motion:** It was moved by Councillor Coleman, seconded by Councillor Alto, that the Committee of the Whole meeting of March 22, 2018, be adjourned at 12:29 p.m.

CARRIED UNANIMOUSLY 18/COTW

CERTIFIED CORRECT:

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CITY CLERK

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MAYOR