



Committee of the Whole Report For the Meeting of August 2, 2018

To: Committee of the Whole
From: Chris Coates, City Clerk
Date: July 25, 2018
Subject: Proclamation "Literacy Month" September 2018

RECOMMENDATION

That the *Literacy Month Proclamation* be forwarded to the August 9, 2018 Council meeting for Council's consideration.

EXECUTIVE SUMMARY

Attached as Appendix A is the requested *Literacy Month Proclamation*. Council has established policy addressing Proclamation requests. The policy provides for:

- A staff report to Committee of the Whole.
- Each Proclamation request requiring a motion approved at Committee of the Whole prior to forwarding it to Council for their consideration.
- Staff providing Council with a list of Proclamations made in the previous year.
- Council voting on each Proclamation individually.
- Council's consideration of Proclamations is to fulfil a request rather than taking a position.

A list of previous Proclamations is provided as Appendix B in accordance with the policy. Consistent with City Policy, Proclamations issued are established as fulfilling a request and does not represent an endorsement of the content of the Proclamation.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Chris Coates".

Chris Coates
City Clerk

Appendix A: Proclamation "Literacy Month"
Appendix B: List of Previously Approved Proclamations