



## Committee of the Whole Report For the Meeting of September 6, 2018

---

**To:** Committee of the Whole  
**From:** Chris Coates, City Clerk  
**Date:** August 16, 2018  
**Subject:** Proclamation "Ride for Refugee Day" September 29, 2018

---

### RECOMMENDATION

That the *Ride for Refugee Day Proclamation* be forwarded to the September 20, 2018 Council meeting for Council's consideration.

### EXECUTIVE SUMMARY

Attached as Appendix A is the requested *Ride for Refugee Day Proclamation*. Council has established policy addressing Proclamation requests. The policy provides for:

- A staff report to Committee of the Whole.
- Each Proclamation request requiring a motion approved at Committee of the Whole prior to forwarding it to Council for their consideration.
- Staff providing Council with a list of Proclamations made in the previous year.
- Council voting on each Proclamation individually.
- Council's consideration of Proclamations is to fulfil a request rather than taking a position.

A list of previous Proclamations is provided as Appendix B in accordance with the policy. Consistent with City Policy, Proclamations issued are established as fulfilling a request and does not represent an endorsement of the content of the Proclamation.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Chris Coates".

Chris Coates  
City Clerk

Appendix A: Proclamation "Ride for Refugee Day"  
Appendix B: List of Previously Approved Proclamations