



## Committee of the Whole Report For the Meeting of September 6, 2018

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**To:** Committee of the Whole **Date:** August 27, 2018  
**From:** Chris Coates, City Clerk  
**Subject:** Proclamation "United Way Day" September 19, 2018

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### RECOMMENDATION

That the *United Way Day Proclamation* be forwarded to the September 6, 2018 Council meeting for Council's consideration.

### EXECUTIVE SUMMARY

Attached as Appendix A is the requested *United Way Day Proclamation*. Council has established policy addressing Proclamation requests. The policy provides for:

- A staff report to Committee of the Whole.
- Each Proclamation request requiring a motion approved at Committee of the Whole prior to forwarding it to Council for their consideration.
- Staff providing Council with a list of Proclamations made in the previous year.
- Council voting on each Proclamation individually.
- Council's consideration of Proclamations is to fulfil a request rather than taking a position.

A list of previous Proclamations is provided as Appendix B in accordance with the policy. Consistent with City Policy, Proclamations issued are established as fulfilling a request and does not represent an endorsement of the content of the Proclamation.

Respectfully submitted,



Chris Coates  
City Clerk

Appendix A: Proclamation "United Way Day"  
Appendix B: List of Previously Approved Proclamations