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Capital Regional District

625 Fisgard Street, PO Box 1000,
Victoria, BC, Canada V8W 2S6

T: 250.360.3000
www.crd.bc.ca

July 16, 2018

File 3900-03

**RE: Bylaw No. 4255, Arts and Culture Support Service Establishment Bylaw No. 1, 2001,
Amendment Bylaw No. 5, 2018**

Attached is a copy of CRD Bylaw No. 4255 at third reading. Please place this bylaw on your next Council agenda with a request to give consent to the adoption of the Bylaw in accordance with Section 346 of the *Local Government Act*.

The purpose of the Bylaw is to remove the Town of Sidney as a participant of the service, and add the District of Sooke as a participant in the service

In order to amend the establishing bylaw of this service, consent is required from 2/3rds of participants which include the Township of Esquimalt, District of Highlands, District of Metchosin, District of Oak Bay, District of Saanich, Town of Sidney, City of Victoria, Town of View Royal and the Southern Gulf Islands Electoral Area Director.

As background, please find Bylaw 4255 attached (at third reading), as well as the accompanying staff report and correspondence.

If you require additional information prior to forwarding this request to Council, or if you wish to have CRD staff attend when Bylaw No. 4255 is presented to Council, please let me know.

Yours sincerely,

Emilie Gorman
Manager, Legislative Services and Deputy Corporate Officer
Corporate Services
T 250.360.3127
E egorman@crd.bc.ca

Encl. (3)
CRD Bylaw No. 4255
CRD Staff Report
Correspondence: Town of Sidney

cc:
James Lam, Manager, Arts Development
Kristen Morley, GM Corporate Services and Corporate Officer