

Committee of the Whole Report

For the Meeting of September 20, 2018

To:

Committee of the Whole

Date:

September 11, 2018

From:

Chris Coates, City Clerk

Subject:

Proclamation "Fire Prevention Week 2018" October 7-13, 2018

RECOMMENDATION

That the *Fire Prevention Week 2018* Proclamation be forwarded to the September 20, 2018 Council meeting for Council's consideration.

EXECUTIVE SUMMARY

Attached as Appendix A is the requested *Fire Prevention Week 2018* Proclamation. Council has recently established policy addressing Proclamation requests. The policy provides for:

- A staff report to Committee of the Whole.
- Each Proclamation request requiring a motion approved at Committee of the Whole prior to forwarding it to Council for their consideration.
- Staff providing Council with a list of Proclamations made in the previous year.
- Council voting on each Proclamation individually.
- Council's consideration of Proclamations is to fulfil a reguest rather than taking a position.

A list of 2018 Proclamations is provided as Appendix B in accordance with the new policy. Consistent with City Policy, Proclamations issued are established as fulfilling a request and does not represent an endorsement of the content of the Proclamation.

Respectfully submitted.

Chris Coates City Clerk

LIST OF ATTACHMENTS

- Appendix A: Proclamation "Fire Prevention Week 2018"
- Appendix B: List of Previously Approved Proclamations