



## Committee of the Whole Report For the Meeting of September 20, 2018

---

**To:** Committee of the Whole **Date:** September 12, 2018  
**From:** Chris Coates, City Clerk  
**Subject:** Proclamation "Occupational Therapy Month" October 2018

---

### RECOMMENDATION

That the *Occupational Therapy Month* Proclamation be forwarded to the September 20, 2018 Council meeting for Council's consideration.

### EXECUTIVE SUMMARY

Attached as Appendix A is the requested *Occupational Therapy Month* Proclamation. Council has recently established policy addressing Proclamation requests. The policy provides for:

- A staff report to Committee of the Whole.
- Each Proclamation request requiring a motion approved at Committee of the Whole prior to forwarding it to Council for their consideration.
- Staff providing Council with a list of Proclamations made in the previous year.
- Council voting on each Proclamation individually.
- Council's consideration of Proclamations is to fulfil a request rather than taking a position.

A list of 2018 Proclamations is provided as Appendix B in accordance with the new policy. Consistent with City Policy, Proclamations issued are established as fulfilling a request and does not represent an endorsement of the content of the Proclamation.

Respectfully submitted,

Chris Coates  
City Clerk

### LIST OF ATTACHMENTS

- Appendix A: Proclamation "Occupational Therapy Month"
- Appendix B: List of Previously Approved Proclamations