

## Victoria City Council Appointments to Boards and Committees

### A. External Committees / Boards

#### Capital Region Emergency Service Telecommunications (CREST)

Term (1 year)	Appointee (one)	Roles / Responsibilities / Information
		<ul style="list-style-type: none"> <li>Governed by the <i>Emergency Communications Corporations Act</i></li> <li>Provides emergency radio telecommunications for 50 emergency response agencies in BC's capital region</li> </ul>

#### Canadian Capital Cities Organization Board

Term (1 year)	Appointees (two)	Roles / Responsibilities / Information
		<ul style="list-style-type: none"> <li>Representatives from each capital city working together to promote the historic, cultural, economic and symbolic heritage of the capitals in Canada.</li> <li>Representatives from federal, provincial, territorial and municipal public sectors as well as the private sector.</li> </ul>

#### Greater Victoria Harbour Authority - Board Member – Council nominates members for the Board which the GVHA reviews for possible appointment based on a set of criteria (see Appendix B). The GVHA requests 3 nominees for review.

Term (2 or 4 years)	Appointee (one)	Roles / Responsibilities / Information
		<ul style="list-style-type: none"> <li>The purpose of the GVHA is to manage and develop the harbour assets and operations.</li> <li>To respond to and be reflective of community interests and work in cooperation with the members and other stakeholders.</li> <li>The Board of Directors is comprised of member agencies and their respective nominees.</li> </ul>

#### Greater Victoria Harbour Authority - Member Representative

Term (2 years)	Appointee (one)	Term Expiry	Roles / Responsibilities / Information
			<ul style="list-style-type: none"> <li>Each Member is represented by one individual who is chosen by the Member.</li> </ul>

## Greater Victoria Public Library Board

Term (1 year)	Appointee (one)	Roles / Responsibilities / Information
		<ul style="list-style-type: none"><li>• Governed by a Board of Trustees established under the <i>Library Act</i></li><li>• Make policy within the legislation and regulations to support the GVPLB mission</li><li>• Oversee the GVPLB finances</li></ul>

## Tourism Victoria Board of Directors

Term (1 year)	Appointee (one)	Roles / Responsibilities / Information
		<ul style="list-style-type: none"><li>• The not-for-profit destination marketing organization working in partnership with more than 900 business members and municipalities in Greater Victoria to promote tourism.</li></ul>

## Municipal Insurance Association of British Columbia (MIABC)

Term (1 year)	Appointee (one)	Roles / Responsibilities / Information
		<ul style="list-style-type: none"><li>• Provide broad liability insurance coverage needed for member's financial security, stabilize liability insurance costs and offer risk management education</li></ul>

## Federation of Canadian Municipalities - Election to Board of Directors

Term (1 year)	Appointee (one)	Roles / Responsibilities / Information
		<ul style="list-style-type: none"><li>• Represent the interests of municipalities on policy &amp; program matters that fall within federal jurisdiction</li><li>• There are 8 Directors of the Board representing BC</li><li>• Elections are held at the Annual AGM</li><li>• The Board meets 3 times annually (phone/or in person)</li></ul>

**Board of Cemetery Trustees of Greater Victoria**

Term (3 years)	Appointee (one)	Roles / Responsibilities / Information
		<ul style="list-style-type: none"><li>• Established and governed under the <i>BC Cemetery and Funeral Service Act</i> and the <i>Community Charter</i></li><li>• Responsible for regulations for the use, operation and management of the property of the Board</li><li>• Oversee the finance of the Board</li></ul>

**Greater Victoria Airport Authority - Airport Consultative Committee**

Term (2 years)	Appointee (one)	Roles / Responsibilities / Information
		<ul style="list-style-type: none"><li>• The meetings provide an opportunity for the public to learn more and engage with the Victoria Airport Authority</li></ul>

**Greater Victoria Family Court and Youth Justice Committee**

Term (2 years)	Appointee (one)	Roles / Responsibilities / Information
		<ul style="list-style-type: none"><li>• Established under the <i>Provincial Court Act</i></li><li>• Mandate is to protect youth in the justice system</li><li>• 1 Councillor or public appointee from each 13 municipalities</li></ul>

**University of Victoria Liaison**

Term (1 year)	Appointee (one)	Roles / Responsibilities / Information
		<ul style="list-style-type: none"><li>• Not clearly defined</li></ul>

**Victoria Civic Heritage Trust**

Term (2 years)	Appointees (two)	Roles / Responsibilities / Information
		<ul style="list-style-type: none"><li>• Administers a grant program to assist homeowners with the upkeep and rehabilitation of older homes, on behalf of the City.</li></ul>



## **Victoria Heritage Foundation**

<b>Term (2 years)</b>	<b>Appointees (two)</b>	<b>Roles / Responsibilities / Information</b>
		<ul style="list-style-type: none"><li>• VHF administers the City of Victoria's grant program for heritage properties;</li><li>• Helps support the conservation of the City's heritage houses through house grants, education and public awareness.</li></ul>

## **Victoria Parks and Recreation Foundation**

<b>Term (2 years)</b>	<b>Appointee (one)</b>	<b>Roles / Responsibilities / Information</b>
		<ul style="list-style-type: none"><li>• Its mission is to enhance the parks system, community leisure services, recreation services, public art and education within, but not restricted to, the City of Victoria;</li><li>• To receive and solicit donations and bequests of land, money and in kind gifts and services for an endowment fund and/or special projects.</li><li>• Administer donations and bequests.</li><li>• Hold title to real property that is dedicated to the public.</li></ul>

## **Victoria Regional Transit Commission – Mayor is standing Member (4 years) / Council nominated candidate is appointed to the Commission by the Province (2 years)**

<b>Term (2 &amp; 4 years)</b>	<b>Appointees (two)</b>	<b>Roles / Responsibilities / Information</b>
		<ul style="list-style-type: none"><li>• Many decisions regarding transit services and funding in the Victoria region are made by this Commission.</li><li>• Commission members are appointed by the Lieutenant Governor in Council from persons holding elected office.</li><li>• It is responsible for determining route configurations and transit service levels; setting fares, reviewing and making recommendations for the annual operating budget and capital spending and raising the local share of the annual cost of transit service in the region.</li></ul>

## **Community Action Plan on Discrimination**

<b>Term (2 years)</b>	<b>Appointees (two)</b>	<b>Roles / Responsibilities / Information</b>
		<ul style="list-style-type: none"><li>• The mandate is to address social and racial profiling in services in Victoria, in particular health and policing.</li></ul>

## **T'Mexw Treaty Advisory Committee**

<b>Term (4 years)</b>	<b>Appointee (one)</b>	<b>Roles / Responsibilities / Information</b>
		<ul style="list-style-type: none"><li>• Coordinates and represents the interests of most Lower Vancouver Island local governments within the CRD representing their needs to the Te'Mexw Treaty negotiations</li></ul>

## **B. CRD Boards & Committees**

### **Arts Commission – 4 year appointment if a CRD Director / 2 year appointment if not a CRD Director / Alternates may be nominated**

<b>Term (2 or 4 years)</b>	<b>Appointee (one)</b>	<b>Roles / Responsibilities / Information</b>
		<ul style="list-style-type: none"><li>• Established as an independent community-based body to provide advice to the CRD on matters relating to the arts service that was established in 2001.</li><li>• Mandate to support arts in the community, public awareness and involvement, creation exhibition and performance of artistic works.</li><li>• The adjudicative body for arts funding programs</li></ul>

### **Regional Water Supply Commission – *appointment pending the completion of public input***

<b>Term (4 years)</b>	<b>Appointees (four)</b>	<b>Roles / Responsibilities / Information</b>
		<ul style="list-style-type: none"><li>• A commission to review any matter relating to the regional water supply service.</li></ul>

### **Regional Housing Trust Fund Commission**

<b>Term (2 years)</b>	<b>Appointee (one)</b>	<b>Roles / Responsibilities / Information</b>
		<ul style="list-style-type: none"><li>• A fund that provides capital grants for the acquisition, development and retention of housing.</li><li>• Is a key function of the Regional Housing Affordability Strategy, that helps leverage additional funds from other sources.</li></ul>

### **Royal and McPherson Theatres Society**

<b>Term (1 year)</b>	<b>Appointee (one)</b>	<b>Roles / Responsibilities / Information</b>
		<ul style="list-style-type: none"><li>• Society founded in 1977 for the purpose of operating the two theatres.</li><li>• Works to maintain, preserve and further develop the Royal Theatre and McPherson Playhouse by providing governance and management of the organizations' resources.</li></ul>

### **Royal and McPherson Theatres Society Advisory Committee**

<b>Term (1 year)</b>	<b>Appointees (two)</b>	<b>Roles / Responsibilities / Information</b>
		<ul style="list-style-type: none"><li>• An advisory role to provide advice to the above Board.</li></ul>

### **Climate Action Inter-Municipal Task Force**

<b>Term (4 years)</b>	<b>Appointee (one)</b>	<b>Roles / Responsibilities / Information</b>
		<ul style="list-style-type: none"><li>• Meets bi-annually</li><li>• Share information, collaborate on projects, review current program deliverables and provide input on the direction of the CRD Climate Action Program</li></ul>

## **C. City Advisory Bodies**

### **Art in Public Places Committee**

<b>Term (2 years)</b>	<b>Appointee (one)</b>	<b>Roles / Responsibilities / Information</b>
		<ul style="list-style-type: none"><li>• To advise the City on public art issues and trends relevant to public art initiatives in the City.</li><li>• To advise and consult on specific issues, such as donations and commissions of work.</li><li>• To nominate one of their members and other artists in the community to serve on the selection panel for specific art projects.</li></ul>



- To determine the type of competition to be held for a particular art project, and review the criteria for selection of the artist and/or artwork, the Call to Artists and the Competition Brief.

### **Renters' Advisory Committee**

**Term (2 years)**

**Appointees (two)**

#### **Roles / Responsibilities / Information**

- To provide advise and recommendation on policies to increase rental housing stock;
- Improving conditions and wellbeing for renters;
- Strategic priorities relating to renters
- The impacts of provincial and federal legislation affecting tenants
- Enhancing access and inclusion for renters in developing municipal policy and civic life
- Other matters relevant to the interest of renters

### **South Island Prosperity Project**

**Term**

**Appointee (one)**

#### **Roles / Responsibilities / Information**

- A collaboration of private business, local government and post-secondary institutions creating a vehicle for economic development and to diversify the regional economy;
- Advise on to best deliver an economic development function to support small businesses.

### **Urban Food Table**

**Term**

**Appointees (two)**

#### **Roles / Responsibilities / Information**

- To bring together organizations, groups and individuals to work together to support increased urban food production as an important part of developing a healthy, ecological and sustainable food system in Victoria.

### **City of Victoria Youth Council**

**Term (2 years)**

**Appointee (one)**

#### **Roles / Responsibilities / Information**

- A youth group that offers opportunities for civic engagement for youth on issues and initiatives in Victoria
- Take action and raise awareness about issues important to youth
- Work with Mayor, Council and staff to include youth perspectives in municipal processes and decisions.

### **Honorary Citizens Committee**

<b>Term (4 years)</b>	<b>Appointee (one)</b>	<b>Roles / Responsibilities / Information</b>
		<ul style="list-style-type: none"> <li>• Meet to ensure there are a suitable number of nominations to choose from</li> <li>• Evaluate nominations and makes recommendations to Council</li> <li>• To recognize citizens for their service or achievements and having made an exceptional contribution to the City, who must be living in, or former residents of Victoria</li> </ul>

### **Active Transportation Advisory Committee**

<b>Term (2 years)</b>	<b>Appointees (two)</b>	<b>Roles / Responsibilities / Information</b>
		<ul style="list-style-type: none"> <li>• Provides advice on strategies for promoting mode shift to active transportation, including proposed transportation expenditures; transportation issues and priorities; crosswalk prioritization; the Pedestrian and Cycling Master Plan; Transit issues, priorities and projects and place-making initiative.</li> </ul>

### **Downtown Victoria Business Association**

<b>Term (2 years)</b>	<b>Appointee (one)</b>	<b>Roles / Responsibilities / Information</b>
		<ul style="list-style-type: none"> <li>• To be a proactive champion for Victoria's downtown business community, promoting sustainable economic vitality through direct action and advocacy</li> </ul>

### **Island Corridor Foundation Advisory Committee**

<b>Term (1 year)</b>	<b>Appointee (one)</b>	<b>Roles / Responsibilities / Information</b>
----------------------	------------------------	---



- A collaboration between First Nations and Regional District to protect the Island rail corridor

### Canada Day Liaison

Term (1 year)	Appointee (one)	Roles / Responsibilities / Information
		<ul style="list-style-type: none"> <li>• A collaboration between various agencies and stakeholders to produce a Canada Day event downtown</li> </ul>

### Accessibility Working Group (Advisory Committee)

Term	Appointees (two)	Roles / Responsibilities / Information
		<ul style="list-style-type: none"> <li>• A working group with a term mandate to identify barriers for persons with disabilities; establishing criteria and making recommendations as to how to remove these barriers; working to draft policies and procedures to prevent the creation of barriers in the future;</li> <li>• In January 2017 Council directed that the AWG become an advisory committee with Terms of Reference</li> </ul>

### City Family

Term	Appointees (three)	Roles / Responsibilities / Information
		<ul style="list-style-type: none"> <li>• Made up of members of the Songhees and Esquimalt Nations, other urban Indigenous people, the Mayor and select City Council members.</li> </ul>

### Acting Mayor

Term	Appointees	Roles / Responsibilities / Information
		<ul style="list-style-type: none"> <li>• Council must establish a schedule for the appointment of members to fill the office of acting mayor on a rotating basis;</li> <li>• Responsible for acting in the place of the mayor when the mayor is absent or otherwise unable to act, or the office of mayor is vacant;</li> </ul>

- Has the same powers and duties as the mayor in relation of the applicable matter.

### Councillor Neighbourhood Liaisons

Term	Appointees	Roles / Responsibilities / Information
		Burnside Gorge Community Association
		Hillside / Quadra Neighbourhood Action Group (downtown Blanshard Advisory Committee)
		Downtown Residents Association
		Fairfield Gonzales Community Association
		Fernwood Community Association
		James Bay Neighbourhood Association
		North Jubilee Neighbourhood Association
		North Park Neighbourhood Association
		Oakland Community Association
		Rockland Neighbourhood Association
		South Jubilee Neighbourhood Association
		Victoria West Community Association