

November 20, 2018

Dear City of Victoria Council,

On November 14, 2018, the Capital Regional District Board appointed its directors as those of the Capital Region Housing Corporation ("CRHC"), the wholly-owned corporation which provides the CRD's public housing function by Letters Patent. As you are aware from our appointment letter dated October 22, 2018, all CRD directors are also appointed corporate directors of the CRHC, an increase in board membership from previous years.

To ensure any issues relating to a potential conflict of interest are covered by the *Conflict of Interests Exemption Regulation*, BC Reg. 91/2016 [COIE], the CRD has amended the CRHC Articles of Incorporation to ensure appointments to the CRHC board are explicit at both the municipal and regional levels. These steps are only a precaution to ensure elected officials fall squarely within the COIE regulation when considering Housing Corporation matters at their municipal councils.

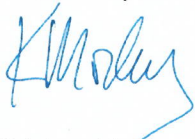
In order to make the municipal appointment effective, the CRD requests that your Council pass the following resolution at the earliest opportunity and forward confirmation to the writer by no later than December 5, 2018:

That the City of Victoria ratifies and confirms the appointment of its current CRD representatives to the CRHC Board.

We would also like to remind you of the appointments requested in the letter dated October 22, 2018. If you have not forwarded these appointments to us yet, please do so no later than December 5, 2018.

If you have any questions or concerns, please contact our office at 250.360.3129.

Yours truly,



Kristen Morley  
General Manager, Corporate Services  
Corporate Officer  
250.360.3638

