



**HERITAGE CONSERVATION AREAS**  
PROPERTY EVALUATION CHECKLIST

**A- IDENTIFICATION**

Municipal Address:

Legal Description:

Date of Construction  
(Include source of  
information):

Architect, Designer or  
Builder:

Original Owner/s:

Original Use:

Current Use:

Historically Significant  
People or events  
Associated with the Site:

Primary materials:

Current Heritage Status:

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Use section 1 where buildings are the primary features of the proposed heritage conservation area. Use section 2 where buildings are not the primary features of the proposed heritage conservation area. A building should score at least 65 points to be deemed "contributing" to the heritage conservation area. A property in which a building is not the primary character defining element should score 60 points to be deemed contributing.

## B- HERITAGE EVALUATION

Criteria	Points	Comments
The building was constructed, or the property's key feature first appeared during the period/s of significance (Yes=50, No=0)	/50	

### Section 1- Scoring for Buildings

Choose one:	/10	
1. The building retains its original form and scale- 10 points		
2. The majority of the building retains its original form and scale, with minor alterations (ie. A one-storey garage)- 5 points		
3. The building's form and scale have been significantly altered- 0 points		
Does the building retain original exterior cladding on elevations visible from the street (Yes=5 points, No=0 points)	/5	
Are the publically visible doors and windows of the building original or period appropriate?	/5	
More than half are original- 5 points		
Less than half are original- 0 points		
Porch built during period/s of significance- 5 points	/5	
Porch built outside period/s of significance- 0 points		
Total Score	/75	

**Section 2- Scoring for properties where the following are identified as character-defining elements:  
evidence of land use, evidence of traditional practices, spatial organization, visual relationships,  
landforms or other built features**

Are original features of the character  
defining element still visible, or are there  
visible traces of the character defining  
element? /5

Yes=5 points

No=0 points

The surrounding context is sufficiently  
intact as to permit an accurate  
understanding of the character defining  
element's original function or significance /5

**Total Score** /60

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